Gillette Police Department

2013 Annual Report

Message from
Chief James A. Hloucal

As the Chief of Police for the Gillette Police Department I am pleased to present the 2013 annual report.

The City of Gillette and the Gillette Police Department continue to conduct surveys of citizens in our community who have received service from the Police Department. We are committed to providing high quality and timely service to the citizens we serve. This year we carefully evaluated the Police Departments response times and citizens satisfaction in this area of our service. On average, 98% of the time citizens were satisfied with how quickly their phone call was answered and 95% of the time they were satisfied with how quickly an officer responded to their call.

In the surveys, drug crimes, theft and traffic safety continue to be the top concerns in our community. We continued to proactively address narcotics crimes using our Narcotics Enforcement Team (N.E.T.) and our K-9 teams. For the third year in a row we increased the number of narcotics cases investigated, up by 13% from 2012; narcotics arrests made, up by over 6% from 2012; and drugs seized. Of concern is the increasing amount of Spice and other synthetic drugs being found in our community. These drugs can have serious adverse health effects and we will continue to proactively work to investigate and prosecute these crimes.

In 2012 we saw a significant increase in theft related crimes (Burglary, Larceny, and Motor Vehicle Theft). The Police Department focused on preventing and solving these types of crimes throughout 2013. This year we saw a 15% decrease in these crimes in Gillette. While we are seeing success in our efforts to work with citizens and businesses to reduce theft related crimes they are still one of the most frequent crimes occurring in our community. The Gillette Police Department will continue using various proactive strategies to further reduce thefts in Gillette.

While Gillette had two homicides in 2013 after more than five years without any, violent crime in our community remains low and is rarely perpetrated on a victim by a total stranger.

We continued to utilize grant funding to address traffic safety by assigning additional officers to work directed traffic enforcement and DUI enforcement events. These events use high visibility enforcement strategies to target high crash areas and focus on those violations that contribute most to traffic crashes and injuries. Additionally, since Campbell County has one of the lowest voluntary seat belt usage rates in the State, we increased education and enforcement of Wyoming's seat belt laws. As a result of these efforts there was an 18% reduction in injuries resulting from crashes in 2013.

Police Administration

Chief of Police ..... Jim Hloucal
Lieutenant .....Chuck Deaton
Lieutenant.....Brent Wasson

Gillette Police Department
Mission Statement

It is the mission of the Gillette Police Department to be a proactive police agency dedicated to excellence through quality customer service.

We are committed to creating and maintaining active community partnerships and in assisting citizens in identifying and solving problems to improve the quality of life in our neighborhoods.

We are dedicated to protecting life, property, and maintaining order while assuring fair and equal treatment to everyone.

Gillette Police Department
Vision Statement

United in a spirit of teamwork, The Gillette Police Department will be on the forefront of the law enforcement profession by employing the most effective methods in providing quality police services.

Members of the Police Department will be leaders in initiating and maintaining positive relationships with neighborhoods, schools, businesses, and other members of our community.

We shall ensure quality customer service for everyone we serve by way of accountability and community involvement.

We shall maintain a quality of professionalism for employees through training, development and education to assist with personal and career growth with a constant emphasis on innovation and improvement.

Table of Contents

Employee Recognition/Promotions ---------- Page 1

Staffing Levels ---------- Page 2

Citizen / Police Ratio ---------- Page 2

Department Organizational Chart ---------- Page 3

Operations Bureau ---------- Page 4

Services Bureau ---------- Page 5

Administrative Bureau ---------- Page 6

Substance Abuse Statistics ---------- Page 7

Traffic Statistics ---------- Page 8

Hiring ---------- Page 9

Grants ---------- Page 10

Citizen Survey Results ---------- Page 11

U.C.R. Part I and Part II Offenses ---------- Page 12

U.C.R. Part I and Part II Arrests ---------- Page 13

Calls For Service ---------- Page 14

Animal Control ---------- Page 14

Employee Recognition

City of Gillette 2013 Jon Hardy Police Employee of the Year:
Police Officer Eric Vos

City of Gillette 2013 Supervisor of the Year:
Sergeant Eric Dearcorn

25 Years of Service:
Police Officer Mike Fischer
Corporal Steve Wageman
Records Specialist Michele Merritt

20 Years of Service:
Communications Supervisor Lisa Barthel

15 Years of Service:
Corporal John Lawrence

10 Years of Service:
Police Officer Brian McColley
Communications Technician Rebecca Schiefelbein
Police Sergeant Joe Baird
Records Specialist Leah Foster

Wyoming Office of the Attorney Division 2013 Outstanding Victim Advocate Service Award:
Victim Services Director Brandy Matteson

Life Saving Award (Below):
Police Officer Steven Dillard
Police Officer Jacob Foutch

Staffing Levels

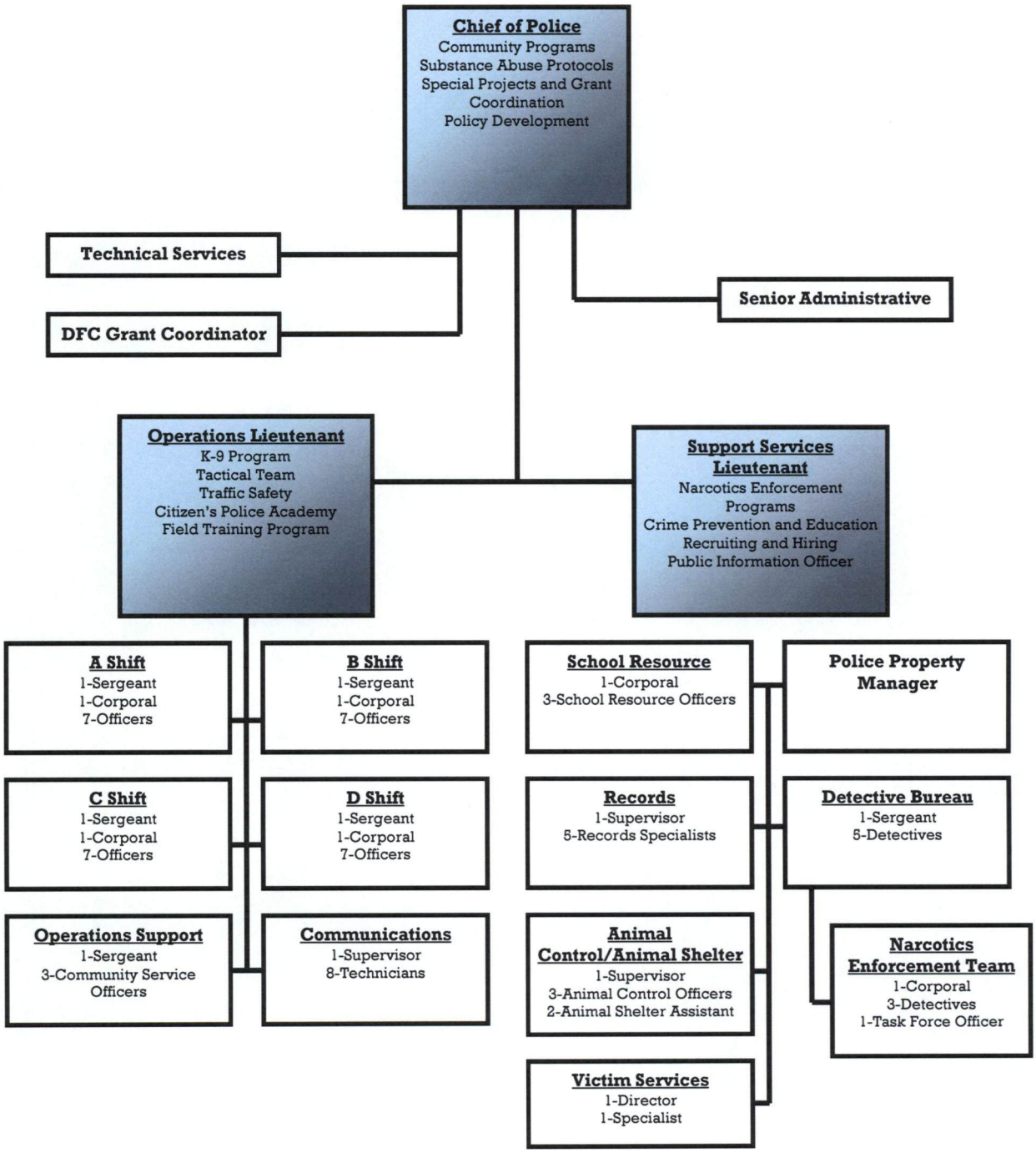
	Sworn	Non-Sworn	Total
Administration	4	1	5
Animal Control	0	6	6
Community Service	0	3	3
Detectives	6	0	6
Dispatch	0	9	9
Evidence	0	1	1
Narcotics Enforcement	5	0	5
Patrol	36	0	36
Prevention Framework Coordinator	0	1	1
Records	0	6	6
School Resource Officer	4	0	4
Technical Services Manager	0	1	1
Victim Services	0	2	2
Total Police Employees	**55**	**30**	**85**

Citizen/Police Ratio

	2009	2010	2011	2012	2013
Population *	33,159	29,750	30,121	30,646	32,000
Total Police Department Staff	86	86	86	86	85
Sworn Officers	55	55	55	55	55
Patrol Officers	36	36	36	36	36
Sworn Staff per 1,000 Population	1.66	1.85	1.83	1.80	1.72
Sworn Patrol per 1,000 Population	1.09	1.21	1.20	1.18	1.13

* The population figure is provided by the City of Gillette Planning Department. The methodology for estimating population changed in 2010.

Department Organizational Chart



Operations Bureau

The Operations Bureau Lieutenant oversees the patrol division, operations support sergeant, and communications center.

The Patrol Division is composed of four Patrol Sergeants, four Patrol Corporals, 28 Police Officers, and three Community Service Officers.

The Patrol Division provides basic and primary law enforcement services for emergencies and initial calls for service, conducts investigations, and assists in the prosecution of criminal and traffic violation cases. The Patrol Division provides warrant service, business security, preventative patrol for citizens, policing of community events, and crime prevention education. Additionally, this division conducts the in-service training program, the Field Training Officer Program, Firearms Program, Traffic Enforcement Program, K-9 Program, and Special Operations Unit.

There is one Operations Support Sergeant who coordinates the Citizen's Police Academy and department training, and supervises the community service officers.

The Community Service Officers are non-sworn personnel who perform numerous activities, such as V.I.N. inspections, parking enforcement, fingerprinting, and traffic control to allow sworn officers to focus on more critical duties.

The Communications Center is composed of one Communications Supervisor and eight Communications Technicians. The Communication Center serves as the city's Public Safety Answering Point and exists as the vital link between the residents and visitors of the City of Gillette, and all public agency emergency and non-emergency responders.

Services Bureau

The Services Bureau Lieutenant oversees the Detective Division and Narcotics Enforcement Team, School Resource Officer Division, Evidence Division, Records Division, Victim Services Division, and Animal Control.

The Detective Division is composed of a Detective Sergeant, five detectives, one Narcotics Enforcement Team Corporal, three Narcotics Enforcement Officers, and one Division of Criminal Investigation Northeast Wyoming Drug Enforcement Team Officer. The Detective Division, as the primary investigative unit of the Police Department, is responsible for investigating felony crimes and those cases involving special skills, equipment, expertise, or time. The Narcotics Enforcement Team and Northeast Wyoming Drug Enforcement Officer focus their efforts on the enforcement of illegal narcotics, alcohol, and tobacco activity.

The School Resource Program is composed of one School Resource Officer Corporal and three School Resource Officers. These officers have primary responsibility for law enforcement and education in the City's schools. One officer is assigned to each of the high school campuses and the others are assigned to the junior high schools.

The Evidence Division is composed of one Police Property Manager who receives, stores, releases, and disposes of evidentiary items.

The Records Division is composed of one Records Supervisor and five Records Specialists who are responsible for maintaining, transcribing, and distributing the records of the Gillette Police Department.

The Victim Services Division is composed of one Victim Services Director, one Victim Services Specialist and several volunteer advocates. This is a grant funded program that provides intervention and support to victims of crime. They offer crisis response services through the crisis response team and support services and advocacy to victims of crime through Gillette Municipal Court.

The Animal Control Division is composed of one Animal Control Supervisor, three Animal Control Officers, and two Animal Shelter Assistants. The Animal Control Division provides enforcement of the City's ordinances on animal control. They work to balance health, safety, and welfare needs of people and animals. The Animal Shelter is a City owned and operated facility. It provides housing and other shelter services for Gillette and Campbell County on a cost-sharing basis.

Administrative Bureau

The Administrative Bureau is overseen by the Chief of Police and consists of the Technical Services Division, Substance Abuse Initiative program, and the Auxiliary Officer program.

This bureau is responsible for internal affairs, planning and research, policies, grants, and the auxiliary officer program. This bureau also conducts the customer satisfaction survey.

The Technical Services Division is composed of one Technical Services Manager who is responsible for completing computer crime examinations, managing the communications systems, managing the department computer database, and coordinating multi agency technical projects.

The Campbell County Prevention Council (C.C.P.C.) is supported by the Drug Free Communities Grant. The C.C.P.C. is a grant funded program focused on reducing the misuse of alcohol, drugs and related problems in the community. Through data collection and analysis, the program assesses community needs and resources, analyzes problems and goals, and develops and implements data driven strategic prevention plans.

Alcohol Related Arrests	2009	2010	2011	2012	2013	12 to 13 Change
Driving Under Influence	386	409	410	404	375	**-7.18%**
Drunk In Public	188	175	230	305	196	**-35.74%**
Liquor Law Violations *	355	302	395	364	480	**31.87%**

* This number includes Minor in Possession, Minor Consuming, Open Container Violations, etc.

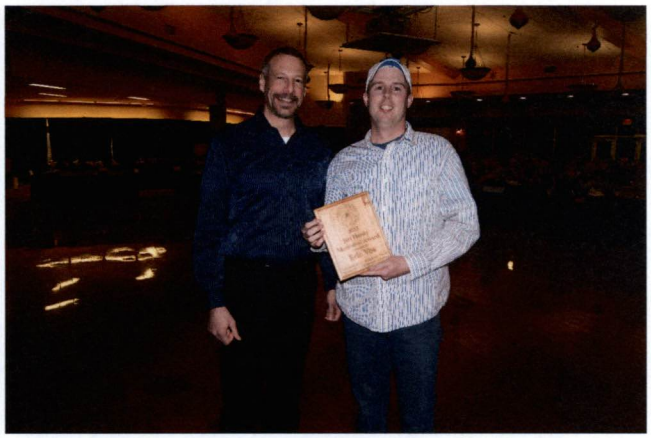
	2011	2012	2013	12 to 13 Change
Narcotics Related Cases	339	476	538	**13.03%**
Controlled Substance Arrests	325	482	512	**6.22%**
Paraphernalia Seized	674 pieces	1,390 pieces	1080 pieces	**-22.24%**
U.S. Currency Seized	$10,890	$16,898	$23,849	**41.13%**
Marijuana Seized	11,389.64 grams	8,325.98 grams	1,730.11 grams	**-79.22%**
Methamphetamine Seized	51.03 grams	265.56 grams	816.45 grams	**207.44%**
Cocaine Seized	14.2 grams	4.6 grams	.25 grams	**-94.57%**
Spice	100.85 grams	284.2 grams	2,166.12 grams	**662.18%**

Traffic Management	2009	2010	2011	2012	2013	12 to 13 Change
Parking Enforcement						
Vehicles Marked	46,003	49,803	54,113	57,387	37,430	**-34.78%**
Vehicle Ticketed	1,457	2,139	3,170	3,208	1,999	**-37.68%**
Traffic Enforcement						
Traffic Stops	8,672	9,825	10,381	8,439	7,065	**-16.28%**
Traffic Citations	5,405	5,905	5,865	4,682	4,058	**-13.33%**

Vehicle Crashes	2009	2010	2011	2012	2013	12 to 13 Change
Vehicle Crashes						
Crashes	1,576	1,486	1,442	1,247	1,267	**1.60%**
Injuries	211	184	199	252	206	**-18.25%**
Fatalities	1	0	1	0	1	**100%**
Population *	33,159	29,750	30,121	30,646	32,000	**4.42%**
Number of crashes per 1,000 population	47.5	50	47.87	40.69	39.59	**-2.70%**
Number of injury crashes per 1,000 population	6.4	6.2	6.6	8.22	6.43	**-21.78%**

* The population figure is provided by the City of Gillette Planning Department. The methodology for estimating population changed in 2010.

The Police Department continued to receive grant funding through the National Highway Traffic Safety Administration to provide for additional officers to work high visibility enforcement activities. These activities are directed at reducing traffic crashes, injuries and fatalities in our community. They are also used for targeting persons who choose to drive under the influence of alcohol or drugs (DUI).



Jon Hardy Police Officer of the Year Eric Vos

Hiring Stats	2012	2013
Police Officer	1	4
Animal Control	2	3
Community Service Officer	1	0
Communication Technician	1	1
Victim Service	1	0
Records	1	2
Prevention Framework Grant	0	0
Interns	4	2
TOTAL	**11**	**12**

Officer Jon Hardy Police Memorial Service

☆ Grants

- Homeland Security
- Victims of Crime Act (V.O.C.A.) / Violence Against Women Act (V.A.W.A.)
- Drug Free Communities Grant (SPF-SIG)
- Bureau of Justice Bulletproof Vest Partnership Grant
- National Highway Traffic Safety Administration DUI & Occupant Protection Enforcement
- Wyoming Projects Safe Neighborhood Graffiti Abatement Grant
- Wyoming Association of Sheriffs and Chief's Enforcing Underage Drinking Laws
- Wyoming Association of Sheriffs and Chief's Alcohol & Tobacco Enforcement
- Prevention Management Organization DUI Enforcement Grant
- Prevention for Success Grant
- Wal-Mart Community Grant

2013 Swearing In Ceremony – Officer Small, Officer Norlander, Officer Johnson

Police Department Citizen Survey

In January 2006, the Gillette Police Department began conducting customer satisfaction surveys to solicit community feedback to assist the department in its efforts to provide professional services. Each month we randomly select 2% of calls for service and mail written surveys to the person involved in the case. Suspects are not surveyed.

Our commitment is to provide citizens with timely service in response to their calls. To determine if we have met our goal, we ask our citizens if we responded in a manner they felt was timely in meeting their needs. In 2013, 95.60% of those that responded were satisfied with our response time.

When asked if citizens were satisfied with the outcome of their contact with the Gillette Police Department, the following responses were received:

	2013
Very Satisfied	57.73%
Satisfied	25.77%
Somewhat Satisfied	8.25%
Not Satisfied	8.25%

When asked what type of crime concerns citizens enough to prevent them from doing things in Gillette the top responses were:

- Traffic Safety
- Theft (including larceny, burglary and robbery)
- Drugs and Alcohol

Uniform Crime Reporting (U.C.R.)* Statistics

Part I Offenses	2009	2010	2011	2012	2013	12 to 13 Change
Arson	13	5	4	11	9	**-18.18%**
Assault, Aggravated **	22	20	31	37	44	**18.92%**
Burglary	122	128	119	140	156	**11.43%**
Larceny	707	756	735	1,021	823	**-19.39%**
Motor Vehicle Theft	41	21	32	38	36	**-5.26%**
Murder	0	0	0	0	2	**200.00%**
Rape	7	6	5	0	6	**600.00%**
Robbery	3	2	1	1	0	**-100.00%**
TOTAL	**915**	**938**	**927**	**1,248**	**1,076**	**-13.78%**

** Aggravated Assault totals include a new felony crime enacted July 1, 2011 for strangulation of a household member.

Part II Offenses	2009	2010	2011	2012	2013	12 to 13 Change
Assault, Simple	497	516	488	477	416	**-12.79%**
Breach of Peace	159	211	183	227	187	**-17.62%**
Child Neglect	45	26	33	48	36	**-25.00%**
Weapon Violations	7	9	12	10	3	**-70.00%**
Driving Under Influence	386	401	410	402	372	**-7.46%**
Driving Under Suspension	435	395	435	403	335	**-16.87%**
Embezzlement	5	5	5	1	7	**600.00%**
Forgery	38	25	18	42	34	**-19.05%**
Fraud	164	123	154	224	192	**-14.29%**
Liquor Law Violations	482	451	497	565	400	**-29.20%**
Narcotics	189	253	324	471	529	**12.31%**
Property Destruction	563	581	520	653	495	**-24.20%**
Sex Offenses	50	34	41	27	38	**40.74%**
Tobacco Violations	61	103	97	85	69	**-18.82%**
Trespassing	119	113	134	210	196	**-6.67%**
TOTAL	**3,200**	**3,246**	**3,351**	**3,845**	**3,309**	**-13.94%**

* U.C.R. statistics are calculated using the most serious crime committed during an incident. Additional crimes committed during the same incident are not included in the figures above.

Uniform Crime Reporting (U.C.R.)* Statistics

Part I Arrests	2009		2010		2011		2012		2013		12 to 13 Change	
	Adult	Juv	Adult	Juv	Adult	Juv	Adult	Juv	Adult	Juv	Adult	Juv
Arson	0	0	0	0	0	1	0	0	0	1	**0%**	**0%**
Assault, Simple	279	57	311	112	316	80	306	78	265	59	**-13.40%**	**-24.36%**
Assault, Aggravated	19	0	14	3	22	0	27	1	33	0	**22.22%**	**100%**
Burglary	5	0	7	0	13	2	8	3	15	3	**87.50%**	**0%**
Larceny	104	83	91	70	119	73	256	85	257	80	**.39%**	**-5.88%**
Motor Vehicle Theft	2	3	1	0	1	0	3	0	4	0	**33.33%**	**0%**
Murder	0	0	0	0	0	0	0	0	2	0	**200%**	**0%**
Rape	5	0	4	0	0	0	0	0	3	0	**300%**	**0%**
Robbery	0	0	0	0	2	0	0	0	0	0	**0%**	**0%**
TOTAL:	**414**	**143**	**428**	**185**	**473**	**156**	**600**	**167**	**579**	**143**	**-3.50%**	**-14.37%**

Part II Arrests	2009		2010		2011		2012		2013		12 to 13 Change	
	Adult	Juv	Adult	Juv	Adult	Juv	Adult	Juv	Adult	Juv	**Adult**	**Juv**
Breach of Peace	106	12	129	47	107	35	136	25	114	13	**-16.18%**	**-48.00%**
Child Neglect	7	0	5	0	2	0	4	0	0	0	**-100.00%**	**0%**
Concealed Weapon	5	1	3	4	9	0	7	1	2	0	**-71.43%**	**100%**
Driving Under Influence	362	1	380	0	405	5	403	1	370	2	**-8.19%**	**100%**
Driving Under Suspension	435	4	432	5	365	6	411	7	342	4	**-16.79%**	**-42.86%**
Embezzlement	1	1	1	0	1	0	0	0	3	0	**300.00%**	**0%**
Forgery	1	0	7	0	3	0	8	0	8	0	**0%**	**0%**
Fraud	36	1	22	1	36	0	49	0	36	1	**-26.53%**	**0%**
Liquor Violations	258	97	223	79	293	87	306	59	212	79	**-30.72%**	**33.90%**
Narcotics	140	26	147	30	268	57	413	70	469	43	**13.56%**	**-38.57%**
Property Destruction	41	26	47	28	38	43	61	36	60	33	**-1.64%**	**-8.33%**
Sex Offenses	10	2	10	0	6	1	9	1	3	2	**-66.67%**	**100%**
Tobacco Violations	1	84	8	128	16	100	3	97	8	73	**166.67%**	**-24.74%**
Trespassing	37	11	31	10	45	8	67	7	71	7	**5.97%**	**0%**
TOTAL:	**1440**	**266**	**1445**	**332**	**1594**	**342**	**1877**	**304**	**1698**	**257**	**-9.54%**	**-15.46%**

* U.C.R. statistics are calculated using the most serious crime committed during an incident. Additional crimes committed during the same incident are not included in the figures above.

Crime Statistics

Calls For Service	2009	2010	2011	2012	2013	12 to 13 Change
Calls Responded to by an Officer *	32,229	34,458	34,738	35,536	33,533	**-5.64%**
Incident Reports Filed	8,040	8,365	8,579	9,824	8,933	**-9.07%**
Citations						
Tobacco Citations	85	136	115	101	81	**-19.80%**
Criminal Arrests						
Adults	2,155	2,268	2,642	3,190	3,007	**-5.74%**
Juveniles	516	679	602	551	458	**-16.88%**
Domestic Violence Offenses						
Reports Filed	205	246	345	309	318	**2.91%**
Arrests	140	159	187	165	221	**33.94%**
Domestic Calls Involving Alcohol	74	100	192	134	184	**37.31%**

Animal Control	2009	2010	2011	2012	2013	12 to 13 Change
Animals Handled						
Cats	1,123	994	863	944		
Dogs	1,294	1,253	1,310	1,243		
Other Animals	281	314	171	288		
Total Animals Handled	2,698	2,561	2,344	2,475		
Animal Calls						
Dog Complaints	2,488	2,765	2,743	2,479		
Cat Complaints	376	328	338	342		
Lost & Found *	1,207	1,110	1,238	1,118		
Animal Bite	80	111	117	124		
Cruelty	219	207	234	224		
Livestock/Wildlife/Skunk	243	281	216	301		
Dead Animal	258	214	165	192		
Other	153	217	230	362		
Animal Disposition						
Animals Released	731	708	703	757		
Animals Euthanized	1,046	1,015	863	636		
Animals Adopted	593	554	528	681		