



MINUTES

Public Works & Utilities Advisory Committee

November 18, 2015

Attendance:

Committee Members:

Mark Hines – Chair, *Engineer*
Ken McKillop – Vice Chair, *Contractor*
Robin Matti, *Supplier*
Travis Bourne, *Contractor*
Tom Sylte, *At-Large*
Dennis Russell, *Engineer*

City Staff:

Dustin Hamilton, *Development Services Director*
Heath VonEye, *City Engineer*
Kurt Siebenaler, *City Engineer*
Kent Clark, *Public Works Operations Manager*
Michael Foote – *Sustainability Manager*
Jill McCarty, *Administrative Support*

Absent:

Mike Oakley, *At-Large*
Aaron Beyerl, *At-Large*

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:50 p.m. by Mark Hines, Chair.

II. Approval of Minutes:

Tom Sylte made a motion to approve the minutes and Ken McKillop seconded the motion. All were in favor.

III. Personal Appearances:

None.

IV. Old Business:

- Waste Diversion Program/Recycling**

Michael Foote shared work being done on the water conservation program. He showed the committee a map that indicates the large water users within the city that are being read on a weekly basis. Those locations include city, Campbell County School District, and county parks. Information has been gathered from these areas over the past three years, and the city's GIS Division gathers the information taken from city software program and displays it on a map. With this information it can be utilized to indicate issues of water usage better, and can help slow down excessive watering. Michael said the irrigated areas of large water users is being worked on, and has begun with city-owned property.

Kurt asked about the status of the tiered trash rates. Michael said there is still interest in the program, and a pilot program will be starting using RFID (Radio Frequency Identification) equipment and software. The software will be used on solid waste routes and data will be collected for approximately two years. The data will continue to be studied as the program moves along, and more direction is given by the City Council on what they would like to be done with the program.

The last day of the curb side collection for yard waste was November 13, and for now the drop-off site at the wastewater plant is still open.

- **Mix Designs**

The RAP/RAS subcommittee has not met as of yet as the weather has allowed paving to continue on to this point. Another meeting of the subcommittee is tentatively set for December or January.

- **Stormwater Ordinance**

Heath said he gave the presentation on the final draft of the proposed stormwater ordinance to City Council. The open house for the public to attend and get information on the final draft will be held December 17. Notifications on the event will be sent out, and the revised final draft of the ordinance will be uploaded to the city's website for viewing. The ordinance has been tentatively scheduled to go before Council for the three readings beginning in February 2016, and is expected to be adopted by April 2016.

Mark said he has been approached by an individual at his office regarding comments on the proposed stormwater ordinance, some of the concerns were the ordinance was 'too much for too small of a problem'. Heath said the concerns were expressed at an open house held in February. While some sections have been pared down, it has been decided to retain most of the background language of the ordinance as is to keep the intent clear.

Mark asked if the city has agreement with the Department of Environmental Quality regarding the stormwater ordinance. Heath said Barb Sahl at DEQ said there are five entities across Wyoming that do not have delegated authority for the state's stormwater permit. The DEQ does not do delegation authority at this time, and as in Casper, Cheyenne, Laramie and Natrona Counties a state DEQ permit is required along with a city or county stormwater permit.

- **Project Update and FY 2015 CIP**

Dustin said the Wyoming Department of Transportation had seven bids on the next phase of the Boxelder Road Extension project. The project is expected to be let on November 20, 2015.

Kurt said the 3rd Street Plaza project was wrapping up next week, so it could be open to traffic. The lighting system will not be installed until the poles are delivered.

- **Standard Specs – Modifications or Adjustments**

A meeting date of December 11, 10 am to noon, was set for the subcommittee to meet on the revisions discussed to the Standard Construction Specifications.

Mark said on the Madison Pipeline Project there have been issues with using Eagle Loc joint restraints. He thought it should be looked into the concerns of using it, and whether limitations on installation could be put in the specifications. Ken thought there could be temperature issues when using them.

V. New Business:

Members with terms ending at the end of this year were reminded the deadline to fill out the application and return it to Jill is December 1, 2015.

VI. Other Business:

Next Meeting December 16, 2015.

VII. Adjournment:

Meeting adjourned at 7:15 p.m.