



# MINUTES

## Public Works & Utilities Advisory Committee

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October 21, 2015

### Attendance:

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**Committee Members:**

Mark Hines – Chair, *Engineer*  
Ken McKillop – Vice Chair, *Contractor*  
Robin Matti, *Supplier*  
Aaron Beyerl, *At-Large*  
Travis Bourne, *Contractor*  
Tom Sylte, *At-Large*

**City Staff:**

Dustin Hamilton, *Development Services Director*  
Heath VonEye, *City Engineer*  
Kurt Siebenaler, *City Engineer*  
Kendall Glover, *Utilities Director*  
Michael Foote – *Sustainability Manager*  
Jill McCarty, *Administrative Support*

**Absent:**

Mike Oakley, *At-Large*  
Dennis Russell, *Engineer*

**Meeting Quorum:** Yes

### I. Call to Order:

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Meeting was called to order at 5:50 p.m. by Mark Hines, Chair.

### II. Approval of Minutes:

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Tom Sylte made a motion to approve the minutes and Aaron Beyerl seconded the motion. All were in favor.

### III. Personal Appearances:

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None.

### IV. Old Business:

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- Waste Diversion Program/Recycling**

Michael Foote gave the committee the monthly report for waste diversion and recycling. He said the yard waste program will wrap up for the season in mid-November so collections will start winding down soon.

Michael said he is still waiting on the letter from the Department of Environmental Quality to be able to extend the food waste program, and plans to keep in contact with them regarding it.

The RecycleBowl began on October 19, and there are ten schools participating. Michael said the RecycleBowl is a national program that educates children about recycling, and will run through November 15<sup>th</sup>.

The Coal County Trash-A-Thon Litter Cleanup Event had over 200 participants, and the Stop and Drop had 116 vehicles come through which included collection off 14,280 pounds of white goods and 200 to 300 pounds of prescription drugs.

- **Mix Designs**

The RAP/RAS subcommittee has not met as of yet this fall.

- **Stormwater Ordinance**

Heath gave a presentation on the final draft of the proposed stormwater ordinance. He went over previous concerns and comments given by the public, and changes that had been made to the proposed ordinance including the cost of the permit.

The same presentation will be given to the City Council on November 10, and also at another public open house to be at a later date.

The majority of the committee members were in favor of moving forward with the drafted ordinance.

- **Project Update and FY 2015 CIP**

There are a handful of city capital projects still on-going, and the Wyoming Department of Transportation is advertising the next phase of the Boxelder Road Extension project.

Kendall said three well sites for the Madison Pipeline Project were awarded at the October 20 Council Meeting to S.J. Louis.

- **Standard Specs – Modifications or Adjustments**

Kurt thought the final draft of the Special Provisions being worked on would be available for review by the end of the year or beginning of next year.

Mark asked if a subcommittee could be formed to go over proposed changes, and asked for volunteers to be on the subcommittee. On the subcommittee will be Tom Sylte, Kenny McKillop, Travis Bourne, and Mark Hines. The subcommittee planned on their first meeting to be the first or second week of December, and Heath said he would get a date set and send out a calendar invitation for the meeting.

## **V. New Business:**

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Members with terms ending at the end of this year were reminded if they were interested in reapplying to fill out the application and return it to Jill to get processed if they had not already done so.

## **VI. Other Business:**

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Next Meeting November 18, 2015.

## **VII. Adjournment:**

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Meeting adjourned at 7:15 p.m.