



MINUTES

Public Works & Utilities Advisory Committee

January 20, 2016

Attendance:

Committee Members:

Ken McKillop – Vice Chair, *Contractor*
Travis Bourne, *Contractor*
Aaron Beyerl, *At-Large*
Mike Oakley, *At-Large*
Tom Sylte, *At-Large*
Dennis Russell, *Engineer*
Robin Matti, *Supplier*

City Staff:

Kendall Glover, *Utilities Director*
Heath VonEye, *City Engineer*
Kurt Siebenaler, *City Engineer*
Michael Foote, *Sustainability Manager*
Troy Tyrrell, *Solid Waste Supervisor*
Jill McCarty, *Administrative Support*

Absent:

Mark Hines – Chair, *Engineer*

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:47 p.m. by Ken McKillop, Vice Chair.

II. Approval of Minutes:

Tom Sylte made a motion to approve the minutes and Travis Bourne seconded the motion. All were in favor.

III. Personal Appearances:

Kendall introduced Electrical Services Superintendent Mick Wolf, Utilities Electrical Engineer Ry Muzzarelli, and Electrical Engineering Manager Dan Bridges.

IV. Old Business:

- Waste Diversion Program/Recycling**

Michael Foote said the Wastewater Treatment Facility has allowed a few citizens to drop off yard waste in winter months as a courtesy, and thanked Kendall for allowing this convenience to citizens.

Michael said a letter from the Department of Environmental Quality was received, allowing the food waste pilot program to continue through 2017. He said there has been an increase in commercial collections for the recycling program. Kurt asked where the figures for the amount of tonnage in recycling is gathered from, and Michael said the recycling trucks get weighed going into the recycling center, and the Public Works Department provides him the information on a monthly basis.

Discussions have taken place over the past several weeks to see if there can be a joint city, county and state promotional effort for the adopt-a-street and adopt-a-highway programs plus establish a common message regarding the reduction of roadside litter in order to keep the community clean.

- **Mix Designs**

The subcommittee has not met for the new year as of yet to discuss changes to the mix designs.

- **Stormwater Ordinance**

Heath said there has been a meeting with members of the Chamber of Commerce to fine tune the wording of the proposed stormwater ordinance. Discussion was held by the group for whom the stormwater permit applies. Changes were made to eliminate needing a permit for basic landscaping, boring or trenching by including the need for either a building permit, grading permit or permit to construct along with the 2,500 sq. ft. requirement that was previously written into the permit. As well, contractors obtaining a city cut permit to work within the right of way will not be required to obtain a stormwater permit. The revised stormwater ordinance is expected to be presented at the March 8 City Council work session.

- **Project Update**

Heath said the uranium lights put in at the new 3rd Street Plaza project were being turned on this evening. Kurt said the Boxelder Road Extension project from Burma Ave. to Skyline Rd. was on winter shutdown, along with the Pathway Replacement project from Skyline Drive to Overdale Drive. Projects being designed currently are expected to be let in February or March.

Kendall said the city received necessary paperwork from the Bureau of Land Management, and now the final section for the Madison Pipeline Project is expected to be out for bid by the end of January. The section of pipeline will be from Moorcroft to Pine Ridge. Kendall also said the Bennor Subdivision will have water by the middle of February with use of the new 12" regional extension pipeline. The Madison pipeline and disinfection project is expected to be completed by February 2017.

- **Standard Specs – Modifications or Adjustments**

Heath said the draft of the Supplementary Provisions is not yet completed. The subcommittee might meet again on the revision, or due to time constraints when the SPs are completed they will be used, and then discussed in the upcoming pre-bid meetings for city projects.

V. New Business:

Mick Wolf provided the committee a handout of a proposed updated Electrical Line Extension Policy, as well as a summarization of the proposal of the Utilities Department to increase charges to developers for electrical line installation in new subdivisions. Mick said the city is currently well below average in cost to developers, and would remain below industry average with the proposed increase. Mick said the last update to the policy was in 2002. Kendall asked for the committee to look over Mick's handouts, and asked for the committee's consideration of support for the new policy at the February PWUAC meeting.

Ry Muzzarelli provided information on a Fiber Optics License Agreement proposal from the Utilities Department. He said the city hired a contractor to perform a broadband study. He also provided the committee with a handout of the City of Cheyenne's use agreement for fiber optics, and said contractors pay them a yearly fee per foot to put infrastructure in the ROW at \$2.50 per foot. Other cities contacted charged less of a rate. With the use of the agreement, companies that do not have a city franchise agreement can put their service in the installed ducts for a yearly usage fee in order to not inhibit private companies from expanding their networks. When the proposed Use Agreement is completed, it will be brought back to the committee for consideration of endorsement.

VI. Other Business:

Next Meeting February 17, 2016.

VII. Adjournment:

Meeting adjourned at 6:29 p.m.