



MINUTES

Public Works & Utilities Advisory Committee

April 20, 2016

Attendance:

Committee Members:

Mark Hines – Chair, *Engineer*
Ken McKillop – Vice Chair, *Contractor*
Tom Sylte, *At-Large*
Aaron Beyerl, *At-Large*
Mike Oakley, *At-Large*
Dennis Russell, *Engineer*

City Staff:

Kendall Glover, *Utilities Director*
Heath VonEye, *City Engineer*
Kent Clark, *Streets Manager*
Jill McCarty, *Administrative Support*

Absent:

Robin Matti, *Supplier*
Travis Bourne, *Contractor*

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:46 p.m. by Mark Hines, Chair.

II. Approval of Minutes:

Dennis Russell made a motion to approve the minutes and Mike Oakley seconded the motion. All were in favor.

III. Personal Appearances:

None.

IV. Old Business:

- **Waste Diversion Program/Recycling**

Kendall said Michael Foote will now be providing quarterly summary updates to the committee. Michael's efforts will be mainly focusing on recycling, and working with the county on providing an assessment of the possibility of the city taking over the recycling at the transfer station. Kendall said the city is exploring ideas such as placement of 3 yard dumpsters at locations the city would be able to pick up and transfer to a larger facility. Exploration into the costs of sorting the recycling will be looked into as well.

Kendall said the Keep Gillette Beautiful and water restriction programs are expected to keep going as well. A Stop and Drop is scheduled for April 30 for citizens wanting to get rid of electronics, food waste and medication. The Coal County Trash-a-Thon is scheduled for May 7 at Dalbey Park. The yard waste curbside pickup began April 18th for the season.

- **Mix Designs**

A meeting on concrete mix designs was held on March 30, and Dennis said a few local contractors have proposed a change in the specifications on concrete slump to be a maximum of five inches for workability purposes. Their intent was

to not go over using 4½-inch concrete slump, but wanted to ability to use close to a five-inch slump. Croell is working on a trial batch to be submitted for a demonstration using a medium range plasticizer to get the slump up.

Heath said the city is still reviewing the mix design, and will be doing some follow-up research on it. Mark asked where the new mix would be best used, and Dennis said it was submitted as being used on flatwork such as sidewalks and driveways for placement. Mike asked if the city was expecting to limit the use of the proposed slump mixture to flatwork, and Heath said it was being proposed for all City class B concrete.

Dennis asked if the new slump mixture would need to be approved on a project-by-project basis or if the Standard Construction Specifications would need to be changed. Ken thought approving the new slump mixture on a project-by-project basis might lead to drawn out discussions at pre-bid meetings, and thought if slump mixtures were not brought up in pre-bid meetings, liability for the way the project was bid would come out later down the road. Heath said more research will need to be done on the topic by city staff before making a recommendation.

- **Stormwater Ordinance**

Heath said the Stormwater Ordinance passed the third reading at the April 19 City Council Meeting. It is expected after the advertisement of the new ordinance for it to become effective in June. The City will host a workshop for homebuilders to help educate them on the new requirements.

- **Project Update**

Heath said the Alley PMS 2016 and PMS 2016 Schedule A projects have been awarded. PMS 2016 Schedule C will have a bid opening in the next week. A Fire Station No. 3 project pre-bid meeting was held today. The two Boxelder Road Extension projects are both progressing with construction work being done. The Gillette College Student Housing project also continues, and the Energy Capital Sports Complex Ph. I will be closing out soon. A temporary traffic signal has started installation on Boxelder by Kmart this week. It is expected there will be minimal traffic impact for the wiring to be done as it will be done on Sunday.

Commercial developments nearing completion include the La Quinta Inn, Ruby Tuesday and the Marriott hotel. The Sportsman's Warehouse has begun construction of their building as well.

Kendall said the third well is being drilled in the new Madison field, and had reached the Madison formation approximately a month ago. It is expected to be ready for production testing soon, and work will start on the fourth well soon. Pre-construction meetings have been scheduled for the final section of the 42-inch line from Moorcroft to Pine Ridge. The disinfection facility tank production project at Pine Ridge has been awarded to a contractor. The 2015 Sanitary Sewer Main Replacement Project has started work. The final approval of the increase to utility rates was approved at the April 19 Council Meeting as well.

Kent said the Drive and Drop is scheduled to take place on the next three Saturdays at different locations around Gillette. The Chamber of Commerce will be available to help those citizens not able to get their items to the sites themselves. The Streets Division has begun mowing in the right of ways, and the Parks Department has been irrigating the main lines and system testing to be ready to begin watering later in the season. Pothole patching on streets around the city has begun. With some streets requiring more intensive repair a quote job will be put together for those. The Solid Waste study is progressing, and Kent said Solid Waste Manager Troy Tyrrell can present the findings of the study to the committee when it has been completed.

Mark asked what the capital improvement project plan was expected to be for the next year, and Heath said the intent for the city is to plan projects based on the 1% optional sales tax funds that are already on-hand, rather than project tax revenues expected to be available for projects as it has done in the past. Kendall said once the drop in tax money collected has leveled off, then the city can better estimate the funds coming in from the 1% optional sales tax. The taxes for projects being planned for next fiscal year have already been collected, Kendall said, and the reserves in place now have allowed the city to continue construction for the next year while collecting sales tax for future projects.

- **Standard Specs – Modifications or Adjustments**

Heath said an addendum has been made to the Alley PMS 2016 contract, to make provisions for having the city take on the Resident Project Representative (RPR) responsibilities. As well, the same changes have been made the PMS 2016

Schedule C project in the form of a Special Provision (SP) to the contract due to the in-house inspections taking place on those projects.

Mark asked when the rewrites that had been started on the utility line locates and other sections were expected to be completed. Heath thought most likely the changes could be put into the revised Standard Construction Specifications expected to be completed in 2017, and could be wrapped up this coming fall or winter. Given the recent focus and completion of the Stormwater Ordinance, staff focus can now shift to the SPs and specification updates.

V. New Business:

None.

VI. Other Business:

Next Meeting May 18, 2016.

VII. Adjournment:

Meeting adjourned at 6:28 p.m.