



# MINUTES

## Public Works & Utilities Advisory Committee

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October 19, 2016

### Attendance:

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**Committee Members:**

Mark Hines – Chair, *Engineer*  
Ken McKillop – Vice Chair, *Contractor*  
Tom Sylte, *At-Large*  
Aaron Beyerl, *At-Large*  
Travis Bourne, *Contractor*  
Dennis Russell, *Engineer*  
Robin Matti, *Supplier*

**City Staff:**

Dustin Hamilton, *Development Services Director*  
Kendall Glover, *Utilities Director*  
Heath VonEye, *City Engineer*  
Jill McCarty, *Administrative Support*

**Absent:**

Mike Oakley, *At-Large*

**Meeting Quorum:** Yes

### I. Call to Order:

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Meeting was called to order at 5:43 p.m. by Mark Hines, Chair.

### II. Approval of Minutes:

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Dennis Russell made a motion to approve the minutes and Robin Matti seconded the motion. All were in favor.

### III. Personal Appearances:

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None.

### IV. Old Business:

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- **Standard Specs – Modifications or Adjustments**

Mark said the first subcommittee meeting had taken place on October 11. An agenda was outlined for meeting dates and topics to discuss at future meetings. The subcommittee is currently looking at possible acceptance of the proposed changes by City Council in March 2017.

Heath gave the committee a calendar with the meeting dates, topics and those who were slated to attend the subcommittee meetings. The next meeting will be October 25. Heath also provided a handout with the proposed Standard Construction Specification revisions. He said any additional comments can be sent to him to go over at future subcommittee meetings.

- **Project Update**

Dustin said there were several projects completed over the summer that had final acceptance at the October 18 Council Meeting. There are a handful of other projects that will be going before Council for acceptance soon as well. There will be a few smaller projects from extra funding in the City's budget that will be bidding out this fall and winter.

## **V. New Business:**

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Dustin said the City received two responses from their request for proposals on the recycling depot collection. Kendall said a follow-up meeting with each one will be next, and the proposals will be presented to City Council in November.

Dustin let the committee know that the analysis of the self-managed projects would be starting possibly in November, and that information would be brought to committee for review when it was completed. Another topic for possible future discussion brought up was a demonstration of the Paver Software the City is implementing. It was agreed by the committee to do a demonstration possibly in the spring of the software.

Dustin asked that any other topics the committee wanted to discuss to let him know and it will be added to the agenda for discussion.

Mark asked Kendall about the status of the fiber contract, and Kendall said they are still working through details on it, and the construction standards are being worked on in conjunction as well.

Dustin also let the committee know there are two seats available on the Board of Examiners, and asked for anyone on the committee who knew of anyone who would like to serve on it for them fill out an application and submit to the City Administration office by November 2, 2016.

## **VI. Other Business:**

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Next Meeting November 16, 2016.

## **VII. Adjournment:**

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Meeting adjourned at 6:10 p.m.