



MINUTES

Public Works & Utilities Advisory Committee

November 16, 2016

Attendance:

Committee Members:

Mark Hines – Chair, *Engineer*
Ken McKillop – Vice Chair, *Contractor*
Tom Sylte, *At-Large*
Aaron Beyerl, *At-Large*
Travis Bourne, *Contractor*
Dennis Russell, *Engineer*
Robin Matti, *Supplier*
Mike Oakley, *At-Large*

City Staff:

Heath VonEye, *City Engineer*
Kurt Siebenaler, *City Engineer*
Kent Clark, *Streets Manager*
Jill McCarty, *Administrative Support*

Absent:

None

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:43 p.m. by Mark Hines, Chair.

II. Approval of Minutes:

Travis Bourne made a motion to approve the minutes and Ken McKillop seconded the motion. All were in favor.

III. Personal Appearances:

None.

IV. Old Business:

- **Standard Specs – Modifications or Adjustments**

Mark said the subcommittee has been meeting weekly, and are making good progress. Heath provided a handout of the red-line changes made so far through the meetings to the supplementary conditions, general conditions and other sections of the Standard Construction Specifications. Heath went through each item and discussion was held on the changes that have been made.

The subcommittee will continue to meet on a weekly basis for now to continue going over the changes to the construction specs.

- **Project Update**

Kurt said most of the projects constructed over the summer have been completed. The concrete panel replacement continues to progress, as well as the Boxelder Road Extension project between Hwy 50 and Overdale, and the Madison Pipeline project. Heath said the long-range transportation plan update is almost completed and plans are in the works to hold up-coming open houses for the update.

Travis asked about the review process, and Kurt said evaluations sheets are being sent to contractors and consultants on projects that were completed over the summer.

Ken asked when the city would know if they would be using in-house resident project representatives (RPR) on upcoming projects. Heath said the city is still processing the amount of time city representatives worked as RPRs this past construction year, and comparing it to the cost of using an outside firm to perform the work. This information will be presented to City Council at a future date to solicit direction for the upcoming projects.

V. New Business:

None

VI. Other Business:

Next Meeting December 21, 2016.

VII. Adjournment:

Meeting adjourned at 7:08 p.m.