



MINUTES

Public Works & Utilities Advisory Committee

February 15, 2017

Attendance:

Committee Members:

Ken McKillop – Chair, *Contractor*
Travis Bourne – Vice Chair, *Contractor*
Mark Hines – Chair, *Engineer*
Tom Sylte, *At-Large*
Dennis Russell, *Engineer*
Robin Matti, *Supplier*

City Staff:

Dustin Hamilton, *Development Services Director*
Heath VonEye, *City Engineer*
Kurt Siebenaler, *City Engineer*
Kent Clark, *Streets Manager*
Jill McCarty, *Administrative Support*

Absent:

Mike Oakley, *At-Large*
Aaron Beyerl, *At-Large*

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:45 p.m. by Ken McKillop, Chair.

II. Approval of Minutes:

Robin Matti made a motion to approve the minutes and Tom Sylte seconded the motion. All were in favor.

III. Personal Appearances:

None.

IV. Old Business:

- **Standard Specs – Modifications or Adjustments**

Heath said a public open house was held on February 9, where local contractors, engineers, architects and others were invited to attend and hear about the proposed changes. Heath also provided a Power Point presentation, giving information on all of the revisions made to the proposed 2017 Standard Construction Specifications and Design Standards.

Heath said March 7 would be the first reading of the Ordinance to adopt the 2017 specs and standards, with the 3rd and final reading being April 4. The proposed effective date would be May 1, 2017.

- **Project Update**

Dustin said there are several city projects out for bid now, with several more coming out soon for bid. Kurt said an evaluation on the Gurley Overpass would be taking place as well with a possible project happening for it.

V. New Business:

- **Recommendation to City Council for Adoption of the 2017 Standard Construction Specifications and Design Standards**
Mark made a motion to recommend adoption of the revised Standard Construction Specifications and Design Standards by City Council, and Robin seconded. All were in favor of the motion. Ken asked the committee if there was any further discussion on the motion. There was none.

- **Topics for 2017**

Travis said the unclassified excavation above subgrade or surplus material disposal bid items were sometimes missing from bid items on city projects, particularly for sanitary sewer and waterline projects. Ken thought the items should be applied as written in the specifications, rather than writing a special provision for them.

Dennis advised that Heath would be presenting the revisions to the proposed specifications and standards at the upcoming Wyoming Society of Professional Engineers meeting on March 22, and thought it would be a good environment to discuss the bid items with the engineers selecting the bid items for the projects.

VI. Other Business:

Next Meeting March 15, 2017.

VII. Adjournment:

Meeting adjourned at 6:25 p.m.