



CITY OF GILLETTE

P.O. Box 3003 • Gillette, Wyoming 82717-3003

www.gillettewy.gov

City of Gillette Regional Water Panel

Minutes

February 15, 2017

12:00 P.M.

CW Conference Room

Members:

Present

(Yes) (No)

Dan Barks	X
Bryan Clerkin	X (By Phone)
E. Loren Crain	X
Don Dihle	X (By Phone)
Duane Evenson	X
Shaun Gee	X
Don McKillop	X

Staff:

- √ Diane Monahan-Water Services Manager
- √ Kendall Glover-Director of Utilities
- √ Levi Jensen-Utility Project Manager
- √ Kevin King-Director Campbell County Public Works Department
- √ Jill Belecky-Administrative Assistant

I. Call Meeting to Order

The meeting was called to order at 12:10 pm.

II. Approval of Minutes from Previous Meetings (8/10/16 & 11/16/16)

Duane Evenson requested a motion to approve the August 16, 2016, and November 16, 2016, minutes. Dan Barks moved to approve the minutes; Loren Crain abstained from approval for the 8/10/16 minutes, as he was not present at that meeting. Duane split the minutes for approval, Dan Barks moved to approve the minutes and made an executive decision to approve the August 16, 2016, minutes and Shaun Gee seconded, motion passed.

III. Letter of support for Districts Seeking State Funding for Water-Related Projects (Kevin King)

Kevin King handed out a letter of support, which he requested the regional water panel endorse in regards to a Freedom Hills application to the State Loan and Investment Board (SLIB) for upgrades to their water system. A long discussion followed whether the panel had the authority to approve or disapprove such a letter of support for funding requests, and if the panel would be setting a precedence of possibly showing favoritism to one District's request (now or in the future).

The Bylaws were viewed and thought to be vague in showing what authority the panel actually has for approving or disapproving such a letter of support. The panel tentatively gave a thumbs up to the RWP, endorsing the letter of support (which Duane Evenson signed) but asked staff to follow up with an opinion from the City and County Attorney.

A second discussion took place on whether the panel could deny a request for service based upon the condition (leaking pipes or water loss) of a district's distribution system. Kevin King noted the county would have looked at the applications, and reviewed and approved or denied improvement requests. The panel decided they would leave the process of improvement applications to the county however, the panel did ask for legal opinions on denying requests due to districts wasting water (due to a leaking distribution system).

Project Update (Levi Jensen)

Levi Jensen briefly went over current work on the pipeline and regional buildings. He noted Bennor is currently being served water and Southfork would likely receive water later this summer as water becomes available.

IV. Celebration of Partnerships-May 31, 2017 (Diane Monahan)

Diane Monahan stated the upcoming event will take place at the new Donkey Creek Pump Station II, in conjunction with the WAM convention. A bus will be provided at City Hall to transport people to the pump station, leaving at 3:00 pm for the 3:30 ceremony. Invitations (175) were mailed out on February 16th.

V. Next Proposed Meeting

May 10, 2017. Diane Monahan will send out an appointment reminder to all.

VI. Video of Pine Ridge Disinfection Facility (Diane Monahan)

VI. Adjournment

Meeting was adjourned at 1:18 pm.

H:/WA/Diane/Regional Water/2-15-17 RWP Minutes

APPROVED: 