



MINUTES

Public Works & Utilities Advisory Committee

December 20, 2017

Attendance:

Committee Members:

Ken McKillop – Chair, *Contractor*
Travis Bourne – Vice Chair, *Contractor*
Tom Sylte, *At-Large*
Mike Oakley, *At-Large*
Dennis Russell, *Engineer*
Mark Hines – *Engineer*
Robin Matti, *Supplier*

City Staff:

Heath VonEye, *Development Services Director*
Mike Cole, *Utilities Director*
Steve Peterson, *Capital Projects Coordinator*
Jill McCarty, *Administrative Support*

Absent: None

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:47 p.m. by Ken McKillop, Chair.

II. Approval of Minutes:

Mark Hines made a motion to approve the minutes and Robin Matti seconded the motion. All were in favor.

III. Personal Appearances:

Heath introduced Steve Peterson, Capital Projects Coordinator for the Engineering Division.

IV. Old Business:

- **Project Update**

Heath said the Interstate Industrial L.I.D. and Street Improvement Project would be advertised for bidding this week, with a bid opening at the end of January 2018. Bids have been opened for the Alley PMS 2018 project. A contract was awarded for the Winland Industrial Park project design. The Gurley Overpass is scheduled to be closed for coring to determine average depth of the delamination that was found.

Mike Cole said the blending line project was on-going with an expected March 2018 completion date. The Madison wellfield piping project is on-going, with two wells completed so far. Work continues on the Antelope Valley Subdivision and Crestview Estates annexation with infrastructure. A franchise agreement has been made with Precorp to provide the annexed areas with electricity for a 5-year term, with a data use and consumption exchange added into the agreement.

For the winter months, the city's Utilities Department's employees will be focusing on cleanup and maintenance. Mike said the Utilities Department has applied for a Wyoming Business Council grant. The grant would be for a fiber project to install conduits to expand the fiber loop for broadband service for industrial and commercial zones, and would be for lease for other companies.

V. New Business:

- **Topics for 2017**

- **Waterline Disinfection Tablet Adhesives**

- Heath said Water Services Manager Diane Monahan had been in contact with other communities, and Dow Corning 748 adhesive was found to be NSF 61 approved, and meets ANSI regulations. Mark Hines suggested getting samples of the product. Mike Cole said Pollard Water, a vendor the city has used, also has a product that is NF61 ANSI approved that has been used in the past as well. Mike Cole said the Standard Construction Specifications do not specify approved manufactures for the tablet adhesives, and that is the challenge contractors have. While no changes need to be made now to the specifications as there are other methods that can be used as well, future suggestions could be made to the committee for vendors and manufactures. Heath said other communities seem to be using Permatex #2 as well, but also acknowledge it is not a food grade adhesive. No change to the specifications are proposed at this time.

- Mike Cole said he gave an update to the City Council members on the condition of the Wastewater Treatment Plant and the need to invest funds into the facility for upgrading. Studies are currently being conducted, and the project is expected to begin when the permit expires in approximately 5 years.

- **New Member Appointments**

- Heath thanked Dennis Russell and Robin Matti for their years of service on the committee. Heath said Mike Oakley and Travis Bourne reapplied for renewal of their committee seats. There will also be three new members joining the committee in the new year: Dale Filholm will be filling a Supplier seat, Nate Wilson will be filling an At-Large seat, and Zane Green will be filling an Engineer seat.

VI. Other Business:

Next Meeting January 17, 2018.

VII. Adjournment:

Meeting adjourned at 6:26 p.m.