



CITY OF GILLETTE

P.O. Box 3003 • Gillette, Wyoming 82717-3003

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**City of Gillette Regional Water Panel Minutes
May 30, 2018 (12:00 P.M.)
City West - UT Conference Room**

Board Members:

	<u>Present</u>	
	(Yes)	(No)
Bryan Clerkin		X
E. Loren Crain	X	
Don Dihle	X	
Duane Evenson	X	
Shaun Gee		X
Don McKillop		X
Ralph Kingan		X
Meeting Quorum:	NO	

Panel Members:

	<u>Present</u>	
	(Yes)	(No)
Mike Cole-Utilities Director	X	
Levi Jensen-Utility Project Mgr.	X	
Kevin King-Dir. Campbell Co. Public Works	X	
Diane Monahan-Water Services Mgr.	X	
Jill Belecky-Admin. Asst.	X	

Guests:

Michelle Henderson, Finance Director	X
Kevin with County 17	X

I. Call Meeting to Order

The meeting was called to order at 12:12 pm.

II. Approval of Minutes from Previous Meeting (2/14/2018)

Unable to approve February 13, 2018, minutes due to not having a quorum.

III. Level of Service (LOS): Graceland, Stonegate, Means

Update on Water Service Agreements:

*Graceland sent correspondence to remove their WSA application; they do not want Regional water.

*Stonegate was Level A (stand by-intermittent) and changed to Level B (full-time)

*Means turned in a WSA for Level B (standby-intermittent service). Kevin King noted the County is wanting to apply for a WWDC Level 2 Study so he requested the City Council sign the WSA soon. A lengthy discussion followed on a possible consolidation of the CC Airport, Section Four, Hoy MHP, and Means for one Level 2 Study.

*Mike Cole noted Buckskin Improvement Service District's (15-16 residential lots) well failed last week. They signed an emergency agreement (90 days) with the City and are currently being served water (through a hydrant connection) until their well is repaired. Buckskin has signed a WSA and are in the queue for a regional connection.

*Overbrook Subdivision is also having operation issues with their well. They have an executed WSA and are currently receiving water full-time through their Regional connection until their well is repaired.

*Windcrest Estates (old Decker Water Line) installed in the mid 80's (3-4 customers) is currently looking at a WSA for a regional connection for their four lots.

IV. Regional Financials (Five Year CIP/Pro Forma), Michelle Henderson, Finance Dir.

Michelle explained how the funding works for the Regional or transmission side of the pipeline.

V. Project Update - Levi

VI. Next Proposed Meeting

August 29, 2018

VI. Adjournment

The meeting was adjourned at 12:57 PM.

RESPECTFULLY SUBMITTED,

Duane Evenson
Board Chairman

DE/jb

APPROVED: 