

CITY OF GILLETTE PLANNING COMMISSION
Minutes of the regular meeting
City Council Chambers – City Hall
February 12, 2019

PRESENT

Commission Members Present: Chairman Jim Nielson, Vice-Chair Cindy Reardon, Brenda Green, Jennifer Tuomela, and Ted Jerred

Commission Members Absent: Sheryl Martin and Trevor Matson

Staff Present: Clark Sanders, Planner; Meredith Duvall, Planner; and Annie Mayfield, GIS and Planning Manager

CALL TO ORDER

Chairman Nielsen called the meeting to order at 7:00 p.m.

APPROVAL OF
THE MINUTES

A motion was made by Ted Jerred to approve the pre-meeting workshop minutes, and the regular meeting minutes of the City Planning Commission Meeting of January 8, 2019. Jennifer Tuomela seconded the motion. Motion carried 5/0.

18.039PUDF -
AMENDED
PUD FINAL
PLAT THE
VILLAS AT
LEGACY
RIDGE

The owner is seeking approval of an Amended Final Planned Unit Development Plat known as the Amended PUD Final Plat, The Villas At Legacy Ridge. Access to each lot will be from Quarter Horse Avenue or Villa Way. The owner is seeking to adjust the sizes of the 13 lots by combining and reducing the number of lots. As the owner wishes to combine lots, a service line agreement and the associated estimate and financial guarantee to remove the surplus water services this subdivision creates or remove the services prior to recording the plat.

Chairman Nielsen asked if there were any questions or comments on the case from the Commission or the public. Ted Jerred asked if the Home Owners Association (HOA) was still active, and if so, how would that affect the selling of the lots. Clark Sanders was unable to speak about the HOA, however the agent on the project, Richard Doyle was present and was asked the question. Richard Doyle was unable to speak on the HOA and deferred to the project manager for the developer, Michael Kuglin. Michael Kuglin was also unable to speak on the HOA and to what extent they are involved but said that he would speak with the developer, Mark Christensen, and get back to staff on the matter by Thursday, February 14, 2019.

Chairman Nielsen asked if there were any more questions or comments on the case from the Commission or the public. There being no further comments or questions, Chairman Nielsen made a motion to approve the case, Vice-Chair Reardon seconded the motion. Motion carried 5/0.

OLD
BUSINESS

None

NEW
BUSINESS

Clark Sanders said there were five upcoming cases for the February 26, 2019 meeting. The Planning Commission meeting for March 12, 2019 will be canceled as staff did not receive any submittals for that time period. And as of now, there will be one case for the March 26, 2019 meeting, whose deadline for new submittals is February 20, 2019

ADJOURNMENT

The meeting adjourned at 7:13 p.m.

Minutes taken and prepared by Meredith Duvall, Planner.