

CITY OF GILLETTE PLANNING COMMISSION  
MINUTES OF THE REGULAR MEETING  
Council Chambers ~ City Hall ~ October 13, 2020

PRESENT

Commission Members Present: Vice-Chair Trevor Matson, Ryan Conklin, Sheryl Martin, Jessica Seders, and Shaun Hottell.

Commission Members Absent: Chair Cindy Reardon

Staff Present: Clark Sanders, Planner; Meredith Duvall, Planner; and Jill McCarty, Sr. Administrative Assistant

CALL TO ORDER

Vice-Chair Matson called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Ryan Conklin to approve the pre-meeting workshop minutes and regular meeting minutes of September 9, 2020. Sheryl Martin seconded the motion. Motion carried 5/0.

20.028V-VACATION-  
4402 Doud Dr Easement  
Vacate Request

The owners, Troy and Heidi Gillette, are seeking approval to vacate the entirety of a 20' wide drainage and utility easement located on the west property line and the southerly 15' portion of a 20' wide drainage and utility easement located on the north property line for the purpose of constructing an accessory structure. The easements are located entirely within Lot 1, Block 1, Doud Ranch Addition Phase I. Upon careful review by the City of Gillette staff, staff is recommending the easterly 10' portion of a 20' wide drainage and utility easement located on the west property line and the southerly 10' portion of a 20' wide drainage and utility easement located on the north property line be vacated. This leaves the a 10' along the west and north boundary line for existing and future utilities as needed for utility companies.

A vacate request indicate the proposed vacate area is free of existing utilities. The existing setbacks will still restrict the owner within the building envelope. The front yard setback is 40', secondary front yard setback is 35' and rear yard setback is 10' for accessory structures.

Vice-Chair Matson asked if there were any questions or comments from the public or commission on the case.

There were no questions or comments from the public or commission

There being no further comments or questions, Shaun Hottell made a motion to approve the case. Jessica Seders a seconded the motion. Motion carried 5/0.

OLD BUSINESS

None

NEW BUSINESS

Clark said there would not be a workshop meeting for October 27, and November 10 if needed to go over additional items.

ADJOURNMENT

The meeting adjourned at 7:07 p.m.

Minutes taken and prepared by Jill McCarty, Sr. Admin Assistant.