

BOARD OF EXAMINERS  
MEETING MINUTES

Regular

November 13, 2012

12:30 p.m.

Board Members present: Chairman Mike Winterholler, Delbert Parks, Mike Jorgensen, Brian Shippy, Justin Strub, John Alt, Loren Tucker, and Doug Norton.

Board Member absent: Vice Chairman Steve King.

Staff Members present: Ken Rogers, Chief Building Official; Dustin Hamilton, Director of Engineering and Development Services; Jim Brown, Deputy Building Official; Dawn Gentzler, Contractor License Technician; and Charlene Penfold, Administrative Supervisor.

Staff Member absent: Kim King, Administrative Specialist.

Mike Winterholler, Chairman, called the meeting to order.

Approval of Minutes

Chairman Winterholler called for approval of the October 9, 2012 Minutes. It was moved by Mike Jorgensen, seconded by Delbert Parks, to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: Alt, Tucker, Strub, Shippy, Jorgensen, Parks, Norton, and Chairman Winterholler. Motion carried.

Unfinished Business

Ken Rogers announced that Jim Brown is now an ICC Board member. Ken also informed the Board that ICC may be introducing the Green and Energy Code to the Code books.

There was discussion regarding Continuing Education Units. Ken informed the Board the only city/town in Wyoming that requires CEUs is Jackson. Upon further discussion, Ken stated no vote would be taken at this time. He will be researching the possibilities of Gillette implementing CEUs. Dustin Hamilton suggested Ken obtain information from Jackson, WY for the Board to review at the next meeting.

## New Business

There was discussion of changing our Ordinance to allow Master Mechanical Contractors to become BOE members. Ken will discuss this with the City Attorney and provide the Board with information at the next Board meeting.

Board Member King asked Chairman Winterholler, prior to the meeting, whether or not the Board thought a letter should be sent to the contractors informing them of the recent Code change initiating the new Investigation Fee. Discussion ensued, it was determined a letter would not be sent to the contractors due to the fact that a seminar and open house was held regarding these changes.

## Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

**ANDREWS, RICHARD** of DOUGLAS, WY • MASTER ELEC, **ARROW ELECTRIC INC** Lic# 1-301  
**BRADEN, MATT** of CHEYENNE, WY • MASTER ELECTRICIAN, **BRADEN ELECTRIC** Lic# 0000  
**BREVIG, TODD** of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, **SOLVING TECH** Lic# 0000  
**BUSH, STEVE** of SHERIDAN, WY • MASTER PLUMBER, **WESTIN MECHANICAL** Lic# 0000  
**BUSH, STEVE** of SHERIDAN, WY • APPRENTICE HVAC TECH, **WESTIN MECHANICAL** Lic# 0000  
**BUSH, STEVE** of SHERIDAN, WY • MASTER GAS PIPEFITTER, **WESTIN MECHANICAL** Lic# 0000  
**CASSIDY, ALBERT** of CHEYENNE, WY • MASTER HVAC TECH, **CLIMATE CONTROL** Lic# 1-363  
**COONTS, JASON** of LIMON, CO • APPRENTICE PLUMBER, **LIMON PLUMBING** Lic# 0000  
**DEGEN, ROBERT** of GILLETTE, WY • MASTER PLUMBER, **BOB DEGEN PLUMBING** Lic# 1-366  
**DEGEN, ROBERT** of GILLETTE, WY • MASTER GAS PIPE, **BOB DEGEN PLUMBING** Lic# 1-367  
**DIEDRICH, JOHN** of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, **SOLVING TECH** Lic# 0000  
**ELLSWORTH, ROY** of GILLETTE, WY • JOURNEYMAN HVAC, **POWDER RIVER HEAT** Lic# 1-321  
**ELLSWORTH, ROY** of GILLETTE, WY • JOURNEYMAN GAS PIPE, **POWDER RIVER HEAT** Lic# 1-320  
**GRIMMER, RANDY** of SHERIDAN, WY • MASTER HVAC TECH, **WESTIN MECHANICAL** Lic# 0000  
**HANSULD, BEN** of CASPER, WY • MASTER ELECTRICIAN, **CASPER ELECTRIC** Lic# 1-371  
**HAUGEN, MARVIN** of GILLETTE, WY • JOURNEYMAN GAS PIPE, **POWDER RIVER HEAT** Lic# 1-372  
**HAUGEN, MARVIN** of GILLETTE, WY • JOURNEYMAN HVAC, **POWDER RIVER HEAT** Lic# 1-373  
**HAYMAN, KEITH** of DOUGLAS, WY • JOURNEYMAN ELECTRICIAN, **ARROW ELECTRIC** Lic# 1-327  
**JACOBSON, RONALD** of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, **SOLVING TECH** Lic# 0000  
**JAMES, WILLIAM** of GREELY, CO • JOURNEYMAN ELEC, **WARKENTIN ELECTRIC** Lic# 0000  
**JOHNSON, BRANDON** of GILLETTE, WY • JOURNEYMAN HVAC TECH, **POWDER RIVER HEAT** Lic# 1-376  
**JOHNSON, BRANDON** of GILLETTE, WY • JOURNEYMAN GAS PIPE, **POWDER RIVER HEAT** Lic# 1-377  
**KNAPP, JEREMY** of GILLETTE, WY • JOURNEYMAN GAS PIPE, **POWDER RIVER HEATING** Lic# 1-380  
**KNAPP, JEREMY** of GILLETTE, WY • JOURNEYMAN HVAC TECH, **POWDER RIVER HEATING** Lic# 1-379  
**LEVANEN, RANDY** of MOORCROFT, WY • MASTER PLUMBER, **LEVANEN PLUMBING** Lic# 1-332  
**LEVANEN, RANDY** of MOORCROFT, WY • MASTER GAS PIPEFITTER, **LEVANEN PLUMBING** Lic# 1-333  
**LOHMEIER, DAVID** of LIMON, CO • MASTER PLUMBER, **LIMON PLUMBING** Lic# 0000  
**MITTELSTAEDF, VICTOR** of WILLMAR, MN • JOURNEYMAN ELEC, **WILLMAR ELECTRIC** Lic# 0000  
**MORRISON, DONALD** of GILLETTE, WY • MASTER ELECTRICIAN, **NEON SIGNS** Lic# 1-384  
**OCHSNER, RUSSELL** of GILLETTE, WY • JOURNEYMAN GAS PIPE, **POWDER RIVER HEAT** Lic# 1-386  
**OCHSNER, RUSSELL** of GILLETTE, WY • JOURNEYMAN HVAC TECH, **POWDER RIVER HEAT** Lic# 1-385  
**PLATO, ALAN** of GILLETTE, WY • JOURNEYMAN HVAC TECH, **POWDER RIVER HEATING** Lic# 1-387  
**PLATO, ALAN** of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, **POWDER RIVER HEATING** Lic# 1-388

**ROHDE, CHRIS** of GILLETTE, WY • MASTER ELECTRICIAN, **RMS INSTRUMENT & ELECTRIC** Lic# 1-389  
**SIMPSON, PAUL** of BERTHOUD, CO • JOURNEYMAN ELEC **SIMPSON ELECTRIC OF CO** Lic# 1-390  
**SORENSEN, KEVIN** of SHERIDAN, WY • MASTER ELECTRICIAN, **JACKSON ELECTRIC** Lic# 1-391  
**SWEENEY, FRANCIS** of GILLETTE, WY • MASTER ELECTRICIAN, **SOLVING TECH LLC** Lic# 0000  
**WENDLING, CURTIS M** of MOORCROFT, WY • MASTER ELEC, **DYNAMIC ELECTRIC,INC** Lic# 1-396  
**WILLEY, MICHAEL** of MIDVALE, UT • MASTER GAS PIPEFITTER, **MECHANICAL SERVICE** Lic# 1-398  
**WILLEY, MICHAEL** of MIDVALE, UT • MASTER PLUMBER, **MECHANICAL SERVICES** Lic# 1-397

It was moved by Brian Shippy, seconded by Mike Jorgensen, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Shippy, Jorgensen, Parks, Norton, Alt, Tucker, Strub, and Chairman Winterholler. Motion carried.

### Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, and F):

**ACCENT LANDSCAPES** OF GILLETTE, WY • C-LANDSCAPING, #0000  
**AIR SOLUTIONS LLC** OF GILLETTE, WY • C-MISCELLANEOUS, #11-601  
**ARMSTRONG EXTINGUISHER SERVICE** OF RAPID CITY, SD • F-CHEM FIRE SUPPRSN, #11-552  
**ARROW ELECTRIC INC** OF DOUGLAS, WY • D-ELECTRICAL, #11-553  
**BIG HORN ROOFING INC.** OF LARAMIE, WY • C-GENERAL ROOFING, #11-605  
**BOB DEGEN PLUMBING** OF GILLETTE, WY • D-GAS PIPEFITTER, #11-607  
**BOB DEGEN PLUMBING** OF GILLETTE, WY • D-PLUMBING, #11-606  
**BRADEN ELECTRIC INC** OF CHEYENNE, WY • D-ELECTRICAL, #0000  
**BRAD'S MOBILE HOME PARTS** OF GILLETTE, WY • C-FENCING, #0000  
**BSP OF WYOMING LLC** OF WRIGHT, WY • C-INTERIOR/EXT PAINTING, #11-557  
**BUILDER SERVICES GROUP INC** OF DAYTONA BEACH, FL • C-INSULATION, #11-608  
**CASPER ELECTRIC** OF CASPER, WY • D-ELECTRICAL, #11-612  
**CHAMPION WINDOWS CO** OF LOVELAND, CO • R-RESIDENTIAL, #11-613  
**CLAUDES WELDING SERVICE INC** OF GILLETTE, WY • C-EXCAVATION & GRADING, #11-614  
**CLAUDES WELDING SERVICE INC** OF GILLETTE, WY • C-MISCELLANEOUS, #11-615  
**CLIMATE CONTROL LLC** OF CHEYENNE, WY • D-MECHANICAL, #11-616  
**COLLINS COMPANIES** OF RAPID CITY, SD • C-WINDOWS & SIDING, #11-617  
**CORMIER PAINTING** OF CHEYENNE, WY • C-INTERIOR/EXT PAINTING, #11-619  
**DAKOTA INSULATION INC** OF RAPID CITY, SD • C-INSULATION, #11-560  
**DOUGLASS COLONY GROUP INC** OF DENVER, CO • C-GENERAL ROOFING, #11-561  
**DYNAMIC ELECTRIC** OF MOORCROFT, WY • D-ELECTRICAL, #10-674  
**EM BUILDERS-GILLETTE** OF CHEYENNE, WY • A-GENERAL, #11-624  
**GUERNSEY FAMILY CONTRACTING** OF GILLETTE, WY • C-EXCAVATION & GRADING, #0000  
**HAYS CONSTRUCTION CO** OF LITTLETON, CO • B-BUILDING, #0000  
**HIGH PLAINS BUILDERS LLC** OF GILLETTE, WY • B-BUILDING, #11-627  
**HOM' SOLUTIONS INC** OF DENVER, CO • R-RESIDENTIAL, #11-628  
**J & G IMPROVEMENTS** OF GILLETTE, WY • C-EXCAVATION & GRADING, #0000  
**J & G IMPROVEMENTS** OF GILLETTE, WY • C-NONSTRUCTURAL CONCRETE, #0000  
**J S ENTERPRISES, LLC** OF CASPER, WY • C-MISCELLANEOUS, #11-569  
**JACKSON ELECTRIC, INC.** OF SHERIDAN, WY • D-ELECTRICAL, #11-630

LEVANEN PLUMBING INC OF MOORCROFT, WY • D-PLUMBING, #11-571  
LEVANEN PLUMBING INC OF MOORCROFT, WY • D-GAS PIPEFITTER, #11-572  
LIECHTY HOMES, INC OF JAMESTOWN, ND • C-MANUFACTURED HOME INSTL, #11-573  
LIMON PLUMBING & SUPPLY INC OF LIMON, CO • D-PLUMBING, #0000  
MILLER ROOFING & SHEET METAL OF GILLETTE, WY • C-GENERAL ROOFING, #11-635  
MILLER ROOFING & SHEET METAL OF GILLETTE, WY • C-WINDOWS & SIDING, #11-634  
NEON MAGIC OF WY LLC OF GILLETTE, WY • D-ELECTRICAL, #11-641  
NEON MAGIC OF WY LLC OF GILLETTE, WY • C-SIGNAGE, #11-642  
NICHOLSON BUILDING & EXC OF WINDSOR, CO • C-WATER & SEWER PIPELAYER, #11-643  
NICHOLSON BUILDING & EXC OF WINDSOR, CO • C-EXCAVATION & GRADING, #11-644  
PARADIGM CONTRACTORS LLC OF GILLETTE, WY • A-GENERAL, #0000  
PERCIFIELD CONSTRUCTION OF GILLETTE, WY • B-BUILDING, #11-646  
RMS INSTRUMENT & ELECTRIC LLC OF GILLETTE, WY • D-ELECTRICAL, #11-648  
SAMPSON CONSTRUCTION CO INC OF LINCOLN, NE • A-GENERAL, #11-590  
SIMPSON ELECTRIC OF COLORADO OF BERTHOUD, CO • D-ELECTRICAL, #11-649  
SKYLINE BUILDERS INC OF MOORCROFT, WY • A-GENERAL, #11-650  
SOLVING TECH OF GILLETTE, WY • D-ELECTRICAL, #0000  
WACHS VALVE & HYDRANT SERVICES OF BUFFALO GROVE, IL • C-MISCELLANEOUS, #0000  
WESTERN WATER CONDITIONING INC OF GILLETTE, WY • C-MISCELLANEOUS, #11-656  
WESTIN MECHANICAL LLC OF SHERIDAN, WY • D-GAS PIPEFITTER, #0000  
WESTIN MECHANICAL LLC OF SHERIDAN, WY • D-MECHANICAL, #0000  
WESTIN MECHANICAL LLC OF SHERIDAN, WY • D-PLUMBING, #0000  
WILLMAR ELECTRIC SERVICE CORP OF WILLMAR, MN • D-ELECTRICAL, #11-657  
YELLOWSTONE ACOUSTICS INC OF BILLINGS, MT • C-MISCELLANEOUS, #11-658

It was moved by Loren Tucker, seconded by Justin Strub, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Strub, Shippy, Jorgensen, Parks, Norton, and Tucker. Chairman Winterholler and Board Member Alt abstained. Motion carried.

### Announcements

Ken Rogers informed the Board of the second floor remodel that will begin December 3, 2012.

The next regularly scheduled meeting will be Tuesday, December 11, 2012.

### Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:56 p.m.

Prepared by:



Charlene Penfold, Administrative Supervisor  
Engineering and Development Services