

**PUBLIC WORKS & UTILITIES ADVISORY COMMITTEE
MINUTES
November 14, 2012**

ATTENDANCE:

	MEMBERS	PRESENT	
		Yes	No
Chair:	Matt Walker (At-Large)		X
Vice Chair:	Tom Sylte (At-Large)	X	
	Mark Hines (Engineer)	X	
	Taunya Ernst (At Large)	X	
	Tyler Miller (Engineer)	X	
	Dan Barton (Contractor)	X	
	Robin Matti (Supplier)	X	
	Don McKillop (Contractor)	X	
	Meeting Quorum	X	
	City Staff:	Dustin Hamilton, Director of Engineering	X
	Kurt Siebenaler, City Engineer		X
	Heath VonEye, City Engineer	X	
	Kendall Glover, Utilities Director		X
	Sawley Wilde, Interim Public Works Director	X	
	Michael Foote, Sustainability Coordinator	X	
	Lisa Wandler, Administrative Support	X	

I. Call to Order

Meeting was called to order at 5:50 p.m.

II. Personal Appearances

III. Approval of Minutes

Taunya Ernst made a motion to approve the minutes and Robin Matti seconded the motion. All were in favor.

IV. Old Business

A. Agenda for 2012/2013

- i. Professional Engineering Services Selection and Contracts:
Nothing new to report on the Consultant process.

- ii. Design Standards:
A public workshop was held last Thursday to go over the Design Standards and Construction Spec revisions. The majority of the discussion at the workshop was on curb styles. The committee discussed curb styles and recommended no changes at this time. The committee also discussed the requirements for reinforcing in concrete and recommended that epoxy coated dowels only be required for new concrete construction. Dan Barton made a motion to approve the revisions as amended and Tyler Miller seconded the motion, all were in favor to send the revisions to the City Council for final approval.

- iii. Waste Diversion Program
Michael Foote gave a Powerpoint presentation of the Waste Diversion Program. America Recycling Day is on November 15th.

- iv. Landscape Ordinance Revisions
There should be a draft to review in a couple months.

B. Updated Items

- i. Stormwater Strategic Master Plan
The Stormwater Ordinance is currently being reviewed. There will be additional public/education opportunities coming soon.

- ii. Zoning Ordinance Rewrite
The Zoning Ordinance Rewrite is in conjunction with the Comp Plan. Consultants in town last week and there was good dialogue between City and County. There are 2 other grants: The Downtown Revitalization Plan which is partnering with the main street group will hopefully be ready by the spring of 2013 with construction starting the following year. The second Grant is the Senior Medical Neighborhood Plan.

- iii. Recycling

Yard Waste Program

The Yard Waste Drop Off Site will be closing at the end of November and will reopen March 1, 2013. Curbside customer count for the month of October is 1,831.

Recycling Counts

Customer count was 3,078 in October. City/County meeting planned for early December.

Water Conservation

Staff preparing Water Efficiency & Conservation Plan; planning for spring 2013 Go Native lecture, planning for 2013 Home Audit Program.

Energy Efficiency

Retro commissioning project taking place at City Hall, Better Building Challenge-Energy Acton Plan near completion.

Sustainability

Keep Gillette Beautiful is now an official entity; Volunteer Management Training November 14th.

V. New Business

VI. Other Business

Next meeting: December 19, 2012

VII. Adjournment

Meeting adjourned at 6:53 p.m.