

**PUBLIC WORKS & UTILITIES ADVISORY COMMITTEE  
MINUTES  
September 18, 2013**

**ATTENDANCE:**

	MEMBERS	PRESENT	
		Yes	No
<b>Chair:</b>	Matt Walker (At-Large)		X
<b>Vice Chair:</b>	Tom Sylte (At-Large)	X	
	Mark Hines (Engineer)	X	
	Taunya Ernst (At Large)		X
	Tyler Miller (Engineer)		X
	Dan Barton (Contractor)	X	
	Robin Matti (Supplier)	X	
	Jeff Johnson (Contractor)		X
	Meeting Quorum		X
<b>City Staff:</b>	Dustin Hamilton, Director of Engineering		X
	Kurt Siebenaler, City Engineer	X	
	Heath VonEye, City Engineer	X	
	Kendall Glover, Utilities Director	X	
	Sawley Wilde, Public Works Director	X	
	Michael Foote, Sustainability Coordinator		X
	Jill McCarty, Administrative Support	X	

**I. Call to Order**

There was not a quorum, so a formal meeting was not held.

**II. Personal Appearances**

**III. Approval of Minutes**

**IV. Old Business**

Waste Diversion Program

Public Works Director Sawley Wilde gave an update of the City/County joint effort of a recycling collection center program. More research is being conducted for the cost and feasibility of the program.

Landscape Ordinance

Senior Planner Michael Surface provided information on the revision of the Landscape Ordinance. New additions to the ordinance were discussed, as well as xeriscaping and possible options to be provided to the developer were presented. The draft of the Landscape Ordinance will be reviewed by the Planning Commission and a subcommittee comprised of PWUAC and Parks Board members before going to Council for approval.

Stormwater Ordinance

The Stormwater Ordinance was discussed and City Engineer Heath VonEye let the committee know there will be open houses for the public coming up, followed by the adoption of the ordinance by Council by 2014.

Zoning Ordinance Rewrite

Michael Surface discussed what has been updated and written into the Zoning Ordinance rewrite, including the use of ITE parking standards and sign standards, along with other changes in the ordinance.

The City's comprehensive plan was discussed, and Michael Surface provided committee members with a copy of the 2013 Comprehensive Plan Update which is scheduled to be adopted by City Council on the October 21, 2013 meeting. Information was given on the work with the County to adopt the City and County's comprehensive plans. An open house for the public to review and comment on the plan will be held September 25, 2013 from 5 to 8 p.m. at the Campbell County Public Library in the Pioneer Room.

**V. New Business**

A brief discussion was held on meetings having taken place with City staff and the Department of Environmental Quality regarding the review of applications for private development. A recent decision by the Attorney General has determined the City will maintain authority to review the applications, rather than have them sent to the DEQ for further review. The approval for the new delegation agreement will be going to the October 7 or October 21 Council Meetings for approval.

**VI. Other Business**

**VII. Adjournment**