

**PUBLIC WORKS & UTILITIES ADVISORY COMMITTEE
MINUTES
April 17, 2013**

ATTENDANCE:

	MEMBERS	PRESENT	
		Yes	No
Chair:	Matt Walker (At-Large)		X
Vice Chair:	Tom Sylte (At-Large)	X	
	Mark Hines (Engineer)	X	
	Taunya Ernst (At Large)	X	
	Tyler Miller (Engineer)	X	
	Dan Barton (Contractor)	X	
	Robin Matti (Supplier)	X	
	Jeff Johnson (Contractor)	X	
	Meeting Quorum	X	
City Staff:	Dustin Hamilton, Director of Engineering	X	
	Kurt Siebenaler, City Engineer	X	
	Heath VonEye, City Engineer	X	
	Kendall Glover, Utilities Director	X	
	Sawley Wilde, Public Works Director	X	
	Michael Foote, Sustainability Coordinator		X
	Josh Richardson, Senior Civil Engineer	X	
	Jill McCarty, Administrative Support	X	

I. Call to Order

Meeting was called to order at 5:50 p.m.

II. Personal Appearances

Introduction of Jason Ellison, Construction Services Manager for STRATA, was made.

III. Approval of Minutes

Robin Matti made a motion to approve the minutes and Tyler Miller seconded the motion. All were in favor.

IV. Old Business

A. Agenda for 2013/2014

- i. Professional Engineering Services Selection and Contracts:
City Engineer Kurt Siebenaler continues to work on this. There is no new information at this time.

- ii. Waste Diversion Program
A handout was provided from Sustainability Coordinator Michael Foote. Public Works Director Sawley Wilde informed the committee the first Spring Cleanup Site was held Saturday, April 13 with 213 loads being dropped off. It was a successful event, and two more spring cleanup weekends are scheduled to be held in the upcoming weeks. Electronics waste is a new addition to the Spring Cleanup efforts, and turnout was successful for citizens disposing of unwanted electronics.

- iii. Landscape Ordinance Revisions
A subcommittee will be formed from members of the PWUAC and the Parks Board to provide comments, suggestions and additions to the draft ordinance being written by City staff. Vice Chair Tom Sylte appointed committee members Robin Matti and Mark Hines to be on the subcommittee.

- iv. Co-Power with Wind Turbines
This topic will be addressed in conjunction with the Zoning Ordinance rewrite, and will be brought before the PWUAC once a draft is completed and available for comment. Another “green” energy topic that citizens have inquired about is the use of geothermal heating.

B. Updated Items

- i. Stormwater Strategic Master Plan
Meetings with City staff involving the application and permitting process of the Stormwater Ordinance will be scheduled. Following that, an open house for the public will take place before the ordinance goes to Council for acceptance.

Zoning Ordinance Rewrite

The comprehensive plan update was presented to Council at the beginning of April, and an update will be held with the Citizen Advisory Committee on April 18.

- ii. Vertical Control
Follow-up and discussion was made with GIS Manager Doug Ninas, as well as local surveyor Dave Vliem. There were no discrepancies found in the existing vertical control. This topic has been completed and will be removed from the agenda.

- iii. Sustainability
Curbside collection of yard waste resumed April 15, and the yard waste drop-off center is now open as well.

The Water Waste Ordinance has been approved and adopted by Council. A seasonal employee will be working this summer to assist in the compliance of the ordinance that bans watering on Mondays or letting water run down the curb, with a strong emphasis placed on educating homeowners on water conservation.

Utilities Director Kendall Glover gave an update on the Madison test wells, as well as the Madison Pipeline Project capital facilities tax collection being ahead of projections.

V. New Business

Senior Civil Engineer Josh Richardson presented the preliminary plan for the Safe Routes to Schools project that is being conducted by the City in conjunction with the County and Town of Wright to enhance improvements of pathways and sidewalks for students walking to school. The committee was asked to gather comments and suggestions on the project and present them to Mr. Richardson at the next PWUAC meeting before it goes to Council at the May 20 meeting.

VI. Other Business

Next meeting: May 15, 2013

VII. Adjournment

Meeting adjourned at 6:30 p.m.