

**PUBLIC WORKS & UTILITIES ADVISORY COMMITTEE
MINUTES
November 20, 2013**

ATTENDANCE:

	MEMBERS	PRESENT	
		Yes	No
Chair:	Matt Walker (At-Large)		X
Vice Chair:	Tom Sylte (At-Large)	X	
	Mark Hines (Engineer)	X	
	Taunya Ernst (At Large)	X	
	Tyler Miller (Engineer)	X	
	Dan Barton (Contractor)	X	
	Robin Matti (Supplier)	X	
	Jeff Johnson (Contractor)		X
	Meeting Quorum	X	
City Staff:	Dustin Hamilton, Director of Engineering	X	
	Kurt Siebenaler, City Engineer	X	
	Heath VonEye, City Engineer	X	
	Kendall Glover, Utilities Director	X	
	Sawley Wilde, Public Works Director		X
	Michael Foote, Sustainability Coordinator	X	
	Jill McCarty, Administrative Support	X	

I. Call to Order

Meeting was called to order at 5:43 p.m. by Tom Sylte, Vice Chair.

II. Personal Appearances

None

III. Approval of Minutes

Dan Barton made a motion to approve the minutes and Tyler Miller seconded the motion. All were in favor.

IV. Old Business

Waste Diversion Program/Recycling

Sustainability Coordinator Michael Foote gave an update on the food waste pilot program. He said the Campbell County School District recently started on the program and is delivering their excess food. Also being developed will be an enhanced recycling and curbside program for citizens. A draft plan will be presented to the PWUAC in early 2014.

Landscape Ordinance

The subcommittee has begun meeting and are discussing options to be included in the new landscape ordinance.

Stormwater Ordinance

An open house for public review of the new stormwater ordinance is planned for the end of January 2014. Before the ordinance goes to Council for final approval it will be presented to the PWUAC for consideration.

Zoning Ordinance Rewrite

The Zoning Ordinance rewrite continues as staff works through each section.

A related subject is the city's comprehensive plan has been adopted by City Council. The next steps will be adoption of the county's comprehensive plan by City Council, and adoption of the city's comprehensive plan by the County Commissioners.

Professional Engineering Services Selection and Contracts:

The consultant and contract subcommittee will resume their meetings this winter regarding the revised consultant process and contracts.

V. New Business

Civil Engineer Levi Jensen gave an update on the Gillette Softball/Baseball Complex project. The first phase of the Little League/girls fast pitch complex was presented, it is a CMAR (Construction Manager At Risk) contract.

Dustin Hamilton asked the committee if they would like presentations on major city capital projects to continue to be presented to the PWUAC in the future, and all members agreed to continue with them.

Discussion was held on current committee positions, as well as elections for the chair positions to take place at the January 2014 meeting.

VI. Other Business

Next meeting: December 18, 2013

VII. Adjournment

Meeting adjourned at 6:23 p.m.