

**PUBLIC WORKS & UTILITIES ADVISORY COMMITTEE  
MINUTES  
January 15, 2014**

**ATTENDANCE:**

	MEMBERS	PRESENT	
		Yes	No
<b>Vice Chair:</b>	Tom Sylte (At-Large)	X	
	Mark Hines (Engineer)	X	
	Taunya Ernst (At Large)	X	
	Tyler Miller (Engineer)	X	
	Dan Barton (Contractor)		X
	Robin Matti (Supplier)	X	
	Meeting Quorum	X	
<b>City Staff:</b>	Dustin Hamilton, Director of Engineering		X
	Kurt Siebenaler, City Engineer	X	
	Heath VonEye, City Engineer	X	
	Kendall Glover, Utilities Director		X
	Sawley Wilde, Public Works Director	X	
	Michael Foote, Sustainability Coordinator	X	
	Jill McCarty, Administrative Support	X	

**I. Call to Order**

Meeting was called to order at 5:55 p.m. by Tom Sylte, Vice Chair.

**II. Personal Appearances**

None

**III. Approval of Minutes**

Tyler Miller made a motion to approve the minutes and Robin Matti seconded the motion. All were in favor.

**IV. Old Business**

Waste Diversion Program/Recycling

Sustainability Coordinator Michael Foote said the City was continuing research on volume based pricing for solid waste service, and more information will be presented in the coming months to the committee.

The annual yard waste tonnage collected from citizens through curbside collection has increased each year since the program was implemented in 2010. The food waste program, which includes Wal-Mart and Campbell County School District, has grown in annual volume as well. Staff is exploring additional entities to recruit into the pilot program.

Staff is conducting research to determine if an enhanced recycling program will be beneficial to City residents.

Staff has commenced planning for water conservation efforts for this season. Two internal campaigns are in the planning stages. The first is focused on reducing junk mail and the second will focus on educating employees to turn off all electronic devices at the end of the work day.

#### Landscape Ordinance

The subcommittee comprised of contractors, arborists, members of the Planning Commission, PWUAC, Parks and Beautification boards, and Parks Division have been meeting on structuring the Landscape Ordinance since October 2013. Various aspects discussed so far have been the administrative and technical parts of the ordinance.

#### Stormwater Ordinance

A presentation of the new stormwater ordinance is planned to be presented to the PWUAC at the February or March committee meeting.

#### Zoning Ordinance Rewrite

The Zoning Ordinance rewrite continues as staff works through each section.

### **V. New Business**

Doug Ninas, GIS Manager, provided a written summary of Gillette's vertical control and the monuments, and what is being done to correct known issues.

Discussion was held on two vacant committee positions: one at-large position and one contractor position. The City Council will appoint the new members from applications received at the February 4, 2014 Council Meeting. A voting of new officers for the committee will take place at the next PWUAC meeting.

### **VI. Other Business**

Next meeting: February 19, 2014.

### **VII. Adjournment**

Meeting adjourned at 6:25 p.m.