

**PUBLIC WORKS & UTILITIES ADVISORY COMMITTEE
MINUTES
March 19, 2014**

ATTENDANCE:

	MEMBERS	PRESENT	
		Yes	No
Chair:	Tom Sylte (At-Large)	X	
Vice Chair:	Mark Hines (Engineer)	X	
	Taunya Ernst (At-Large)		X
	Tyler Miller (Engineer)	X	
	Dan Barton (Contractor)	X	
	Robin Matti (Supplier)	X	
	Ken McKillop (Contractor)	X	
	Mike Oakley (At-Large)	X	
	Meeting Quorum	X	
City Staff:	Dustin Hamilton, Director of Engineering	X	
	Kurt Siebenaler, City Engineer		X
	Heath VonEye, City Engineer	X	
	Kendall Glover, Utilities Director	X	
	Justin Hogan, Public Works Crew Supervisor	X	
	Michael Foote, Sustainability Manager	X	
	Jill McCarty, Administrative Support	X	

I. Call to Order

Meeting was called to order at 5:47 p.m. by Tom Sylte, Chair.

II. Personal Appearances

None.

III. Approval of Minutes

Dan Barton made a motion to approve the minutes and Mike Oakley seconded the motion. All were in favor.

IV. Old Business

Waste Diversion Program/Recycling

Sustainability Manager Michael Foote said the meetings for large water usage have begun. Improvements to last year's "new" water conservation initiatives are being discussed and plans are in place to implement improvements this season.

Upcoming events for the Sustainability Division will be a recycled art booth at the Children's Festival on Saturday, March 22nd, Keep Gillette Beautiful Coal Country Trash-a-Thon will take place Saturday, April 26, the spring Stop and

Drop will be on Saturday, May 10 and will include mattresses and box springs this year, and the Garden and Landscape Education Expo (formerly the Go Native Lecture Series) will be on May 31.

The food waste program had 27.9 tons collected in February, and the recycling had a customer count of 3,043 with 23.45 tons collected.

Consultant Process

The city is currently working with the Wyoming Association of Risk Management on new insurance requirements to be used by the city, and the City Attorney will be working on standardizing contracts. The city's contracts have changed and are currently using the EJCDC (Engineer's Joint Contract Document Committee) format.

Tapping Saddles

Dustin provided the committee with information on recent failures of tapping saddles on city waterlines. Dustin showed an example of a tapping saddle that had recently failed and was replaced. The committee discussed the possibility of keeping the saddles and not using the tapping sleeves. This will be a topic for a future revision of the Standard Construction Specifications.

Mix Designs

A local concrete supplier would like to present a report on higher slump concrete mix for consideration for use within the city. Once the report is submitted it can be reviewed by the committee.

Approved mix designs for concrete and asphalt for use within the city was discussed as well. These mix designs need to be approved by the city before being used, and occurrences have happened where concrete or asphalt has been used that was not approved first.

Stormwater Ordinance

A presentation on the details of the new ordinance will be at an upcoming PWUAC meeting.

V. New Business

Dustin reminded the committee members of the upcoming citizen advisory board training being held at the city on March 24 and 27.

VI. Other Business

Next meeting: April 16, 2014.

VII. Adjournment

Meeting adjourned at 6:30 p.m.