



CITY OF GILLETTE

P.O. Box 3003 • Gillette, Wyoming 82717-3003

www.gillettewy.gov

City of Gillette Regional Water Panel

Minutes

May 15, 2014

6:00 P.M.

City Hall – 3rd Floor Conference Room

Members:

	Present	
	(Yes)	(No)
Dan Barks	X	
Bryan Clerkin	X	
E. Loren Crain	X	
Don Dihle	X	
Duane Evenson		X
Shaun Gee	X	
Don McKillop	X	

Staff:

- Diane Monahan-Water Services Manager
- Mike Cole-Utility Project Manager
- Kendall Glover-Director of Utilities
- Tom Pitlick-Finance Director
- Elsa Bush-Administrative Assistant
- Kevin King-Director Campbell Country Public Works Department
- Levi Jensen-Interim Utility Project Manager

I. Call Meeting to Order

Diane called the meeting to order at 6:00 P.M.

Levi Jensen was introduced as the new interim Project Manager. Mike Cole will be leaving in July.

II. Approval of Minutes

Dan Barks moved to have E. Loren Crain Pro Tem Chair the evenings meeting. Don McKillop seconded the motion. All members voted Aye. Motion passed. Loren Crain suggested minutes be postponed later in the agenda along with an item to elect officers.

III. New Business

A. Development of By-Laws (Discussion led by John Maxwell, HDR)

John Maxwell reviewed the draft of by-laws submitted by Dan Barks. Several questions/concerns were noted by the Panel in regards to voting. City Staff will contact City Attorney Charlie Anderson for clarification. Following clarification from Charlie, HDR will make changes and forward the marked up By-Laws to Diane Monahan to disseminate to Panel Members for review.

B. Power Point Presentation by Tom Gould, HDR

1- Tom Gould reviewed Issue Paper 1 (Rates, Depreciation Expense and the Regional Water System) and asked for Panel input on how to proceed with Depreciation.

Dan Barks motioned that HDR work a 60 year Depreciation plan for the City. Don McKillop seconded motion. All members voted Aye. Motion passed.
2-Tom Gould reviewed submitted Allocation of City O & M expenses noting the methodology appeared to be reasonable.

IV. Election of Officers

E. Loren Crain opened for nominations for Vice Chair. Dan Barks nominated E. Loren Crain as Vice Chair, Shaun Gee seconded the motion. All members voted Aye. Motion passed.

V. Approval of Minutes

Dan Barks moved to approve the minutes from January 16, 2014, Don McKillop seconded the motion. All members voted Aye. Motion passed

VI. Next Proposed Meeting

July 16, 2014

VII. Adjournment

Meeting adjourned at 9:12 P.M. by E. Loren Crain.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Elsa Bush".

Elsa Bush, Administrative Assistant