

**PUBLIC WORKS & UTILITIES ADVISORY COMMITTEE  
MINUTES  
April 16, 2014**

**ATTENDANCE:**

	MEMBERS	PRESENT	
		Yes	No
<b>Chair:</b>	Tom Sylte (At-Large)	X	
<b>Vice Chair:</b>	Mark Hines (Engineer)	X	
	Taunya Ernst (At-Large)	X	
	Tyler Miller (Engineer)	X	
	Dan Barton (Contractor)		X
	Robin Matti (Supplier)	X	
	Ken McKillop (Contractor)		X
	Mike Oakley (At-Large)		X
	Meeting Quorum	X	
<b>City Staff:</b>	Dustin Hamilton, Director of Engineering	X	
	Kurt Siebenaler, City Engineer		X
	Heath VonEye, City Engineer	X	
	Kendall Glover, Utilities Director		X
	Kent Clark, Public Works Operations Manager	X	
	Michael Foote, Sustainability Manager		X
	Jill McCarty, Administrative Support	X	

**I. Call to Order**

Meeting was called to order at 5:50 p.m. by Tom Sylte, Chair.

**II. Personal Appearances**

None.

**III. Approval of Minutes**

Robin Matti made a motion to approve the minutes and Tyler Miller seconded the motion. All were in favor.

**IV. Old Business**

Waste Diversion Program/Recycling

Sustainability Manager Michael Foote provided the committee with a handout of updates. On the updates the yard waste program began collecting curbside again on April 14 with a customer count of 1,854. The food waste program collected 28 tons of food in the month of March, and the recycling program had a customer count of 3,044 and collected 22.1 tons in March.

Consultant Process

The City Attorney continues to work on standardizing contracts used by the city.

Tapping Saddles

Heath demonstrated a tapping saddle from TPS (Total Piping Solutions) provided by Robin. A future modification of the Standard Construction Specifications will include language on the use of tapping saddles and hot taps. Until then the Engineering Division will administratively monitor and oversee hot taps, allowing them only on a case-by-case basis.

Mix Designs

The mix design with a higher slump concrete mix from the local concrete supplier has not been received yet. Taunya said she will call them for follow up on this.

Stormwater Ordinance

A presentation on the details of the new ordinance will be at the next PWUAC meeting.

**V. New Business**

Kent updated the committee on the Public Works Department recent activities. They have been working on improvements at the city pool, are in the process of hiring approximately 40 summer seasonal employees, and have projects they are supporting other divisions on starting up such as Sunflower Park and Gillette Avenue Improvements.

The Solid Waste Division is reviewing the efficiency of their routes with the GIS Division by putting together computer generated models of the routes. As well, the division started their annual spring cleanup this week of loading up and hauling away certain types of trash and debris left curbside by citizens.

Dustin spoke on upcoming construction activities for the Gillette Avenue Improvements project, including parking in the alley for deliveries only as well as there will be sidewalk access to all businesses throughout the construction phases.

Discussion was held on sewer saddles and rigid connections, and the possibility of putting together an approved list of them.

**VI. Other Business**

Next meeting: May 21, 2014.

**VII. Adjournment**

Meeting adjourned at 6:23 p.m.