

**PUBLIC WORKS & UTILITIES ADVISORY COMMITTEE
MINUTES
October 15, 2014**

ATTENDANCE:

| | MEMBERS | PRESENT | |
|--------------------|---|---------|----|
| | | Yes | No |
| Chair: | Tom Sylte (At-Large) | X | |
| Vice Chair: | Mark Hines (Engineer) | X | |
| | Tyler Miller (Engineer) | X | |
| | Dan Barton (Contractor) | X | |
| | Robin Matti (Supplier) | X | |
| | Ken McKillop (Contractor) | X | |
| | Mike Oakley (At-Large) | X | |
| | Meeting Quorum | X | |
| City Staff: | Dustin Hamilton, Director of Engineering | X | |
| | Kurt Siebenaler, City Engineer | X | |
| | Heath VonEye, City Engineer | | X |
| | Kendall Glover, Utilities Director | | X |
| | Kent Clark, Public Works Operations Manager | X | |
| | Michael Foote, Sustainability Manager | X | |
| | Jill McCarty, Administrative Support | X | |

I. Call to Order

Meeting was called to order at 5:50 p.m. by Tom Sylte, Chair.

II. Personal Appearances

III. Approval of Minutes

Tyler Miller made a motion to approve the minutes and Robin Matti seconded the motion. All were in favor.

IV. Old Business

Waste Diversion Program/Recycling

Sustainability Manager Michael Foote said a presentation will be given to the City Council on October 28 outlining the summer water usage. There will be a booth at the Oktoberfest Business Expo being held at the Cam-plex on October 18 and 19. For the RecycleBowl they have doubled their participation with eight (8) schools now, and curbside recycling is progressing well.

Mix Designs

While the new mix design was never received, it was decided by the committee to keep this item on the agenda for further discussion of asphalt and concrete mix designs.

Stormwater Ordinance

An implementation presentation of this ordinance will be at a future meeting.

Project Update and FY 2015 CIP

Dustin gave an update on what has been allocated through the 1% optional sales tax funds for capital projects for the 2014/2015 fiscal year. Included in the project funding are pavement management system projects, sidewalk and pathway repair projects, street enhancements, a quiet zone project, drainage improvement projects, sewer and watermain projects, park projects and the design of future FY projects.

Dustin also went over projects being looked at in the city's 5-year plan including road extension projects, road reconstruction projects, and regional detention pond projects.

Standard Specs – Modifications or Adjustments

Dustin let the committee know that any issues that have arisen as the result of operating under the city's current standard construction specifications or design standards can be brought to the committee for discussion and review of changes needed.

Ken would like the supervisor and foreman rates looked into so it can be clarified if it is a direct cost or overhead charges for those positions on a construction project.

The committee also wanted to look into the specifications for encased utility locates to see if the wording can be made clearer.

Both of the above-mentioned sections will be sent to the committee members to review the wording in the current specifications for further discussion at the next meeting.

V. New Business

Committee Member Terms

The committee members with terms ending the end of this year can reapply for their positions by filling out an application and submitting it to the Administration Department. These applications will be sent to the members for them to be able to fill out.

A flyer of the upcoming board member training was also handed out to all the members. The training will be taking place November 13 and November 18, and the board members interested in attending can contact the City Administration Department.

Public Works Update

Kent updated the committee on the Public Works Department recent activities, which includes draining and blowing out irrigation, mowing and weed spraying, and street sweeping. Kent said the snow removal contracts for the upcoming winter season have been sent out and are due back from prospective bidders by October 17. He also said the new solid waste routes are going very well with drivers being able to get to neighborhoods earlier for garbage removal. At the city pool a new boiler has been installed, as well as a new pump, and the kiddie slide is slated to be replaced with a new one.

VI. Other Business

Next meeting: November 19, 2014.

VII. Adjournment

Meeting adjourned at 6:41 p.m.