



MINUTES

Public Works & Utilities Advisory Committee

March 18, 2015

Attendance:

Committee Members:

Mark Hines – Chair, *Engineer*
Ken McKillop – Vice Chair, *Contractor*
Robin Matti, *Supplier*
Mike Oakley, *At-Large*
Aaron Beyerl, *At-Large*
Travis Bourne, *Contractor*
Dennis Russell, *Engineer*

City Staff:

Dustin Hamilton, *Development Services Director*
Kendall Glover, *Utilities Director*
Kent Clark, *Public Works Operations Manager*
Michael Foote, *Sustainability Manager*
Jill McCarty, *Administrative Support*

Absent: Tom Sylte, *At-Large*

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:45 p.m. by Mark Hines, Chair.

II. Approval of Minutes:

Robin Matti made a motion to approve the minutes and Aaron Beyerl seconded the motion. All were in favor.

III. Personal Appearances:

Levi Jensen gave a presentation on the Madison Pipeline project progress. A subcontractor for the main contractor, SJ Louis, is currently working near Moorcroft laying down pipe, and at the beginning of April a mainline crew will start work near Wyodak. Pipe laying is also scheduled to start at the Donkey Creek Pump Station at the beginning of May. The shutdown of the Madison line into Gillette for the cross-ties will be completed at the end of this month.

Levi said more facets of this project are currently out for bid, or will be bidding soon including the Pine Ridge water tank, the Regional Extension Ph. I project, the Cathodic Protection Ph. III anodes, and the Madison wells. Recently awarded parts of the project include the new pump station dedicated to the 42" line, and the Pine Ridge disinfection facility.

Levi said the 1% sales tax for funding will be completed by the end of this quarter, with it being completed 20 months ahead of schedule.

IV. Old Business:

- **Waste Diversion Program/Recycling**

Michael let the committee know the yard waste drop-off at the Wastewater Treatment Facility was opening earlier this year on March 21, with curbside collections to begin April 13. Other dates to note were the Coal County Trash-a-Thon happening May 9 at the Cam-plex, with the Stop and Drop happening the same day at Campbell County Public Health.

Michael said there are on-going community events to get involved with, and anyone interested in volunteering can contact him for more information.

- **Mix Designs**

The RAP/RAS subcommittee met this week for their first meeting and will be discussing concerns with asphalt mix design in the current Standard Construction Specifications. Members of this subcommittee include Travis Bourne and Dennis Russell from the committee, along with Bryson from Simon Contractors, and Nate with ICM. The possibility of adding representatives from the County to be on the subcommittee in order to discuss their mix standards was discussed.

Mark asked if any decisions made by the subcommittee on asphalt mix designs would have an impact on construction occurring this year. Dustin said that additional discussions are needed with the subcommittee, and the proposed redline changes would be brought before the committee possibly by May.

Dustin said for the concrete mix design, Croell is working on getting their mix design completed and sent in for review.

- **Stormwater Ordinance**

Dustin let the committee know the deadline for public comment on the proposed Stormwater Ordinance has been extended to March 31. City staff will work on changes to the ordinance once the comment period has ended.

- **Project Update and FY 2015 CIP**

Dustin said there are still a few of the Capital Improvement Projects to be bid. The City CIP workshops with Council will begin the end of April, and the Boxelder Road Extension project from Burma to Hwy 50 is expected to be in that CIP plan.

- **Standard Specs – Modifications or Adjustments**

Mark asked if the utility crossings discussion was completed, and Dustin said final redlines of the changes are expected by May for review by the committee.

V. New Business:

Ken said he had another standard construction specification question from an individual. They wanted to know if the state has a 30% self-performance requirement for project, should the city require a minimum self-performance as well? Ken didn't see this as a current issue, but thought it might be something to look into to not have a possible future issue. Mike said a lower percentage would make sense. Aaron said if prequalification of bidders were done the self-performance requirement would not be an issue. Dustin said it can be looked into what other municipalities in the region are doing for this, and the information can be brought back for further discussion by the committee.

Kent let the committee know that annual spring cleanup will be taking place April 13 through the 24 this year, with an option to extend it in the case of inclement weather. A press release is expected to be out soon for public information on the spring cleanup.

VI. Other Business:

Next Meeting April 15, 2015.

VII. Adjournment:

Meeting adjourned at 6:45 p.m.