



# CITY OF GILLETTE

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www.gillettewy.gov

## City of Gillette Regional Water Panel

### Minutes

October 2, 2014

6:00 P.M.

### City West - Breakroom

#### Members:

|                | Present |      |
|----------------|---------|------|
|                | (Yes)   | (No) |
| Dan Barks      | X       |      |
| Bryan Clerkin  | X       |      |
| E. Loren Crain | X       |      |
| Don Dihle      | X       |      |
| Duane Evenson  | X       |      |
| Shaun Gee      |         | X    |
| Don McKillop   | X       |      |

#### Staff:

Diane Monahan-Water Services Manager

Kendall Glover-Director of Utilities

Levi Jensen-Utility Project Manager

Charlie Anderson-City Attorney

Kevin King-Director Campbell County Public Works Department

Elsa Bush-Administrative Assistant

#### I. Call Meeting to Order

Meeting was called to order at 6:05 P.M. by Chairman Duane Evenson.

#### II. Approval of Minutes

Chairman Evenson asked for a motion to accept the minutes from 7/10/14. Dan Barks made the motion to approve the minutes and E. Loren Crain seconded the motion. All were in favor.

#### III. Old Business

##### A. Approval of Regional Rates

##### a) Brief Review of HDR Wholesale Rate Analysis

Diane Monahan reviewed the Wholesale Rate Analysis through a presentation. Packets were available for all potential customers and panel members. Duane Evenson opened the rate discussion to the Panel, followed by a short discussion. He then opened the discussion to the Public. The following water districts had questions addressed by Staff:

1. Bennor Estates requested clarification on dates of service for the WSA (water service agreement). Staff replied there will be no new water source until the end of 2016, and the rate proposed tonight would go into effect at that time. An Emergency Temporary Water Services Agreement would be available during the interim (voted on by the City Council) and would be 1.5 times this rate.

2. Freedom Hills requested clarification on how long the rates would be in effect. Staff replied the Panel and Council would evaluate the rates yearly.
3. Fox Ridge requested details on how much the rates would increase, when they would start paying for water and if there is a time limit to sign up. Staff stated they would gladly meet with them and bring a copy of proposed plans for further discussion.
4. Eight Mile requested clarification on levels of service. If they choose intermittent service can they later change to a year round customer? Staff replied the City of Gillette will allow a maximum of twice per year levels of service could be switched.
5. Duaine Faucett (Water Guy) asked if the rates are based on everyone signing up and if not, how much the rates would increase. Staff stated the rate is based on half of the potential Districts signing up and half of those being intermittent customers. Staff also noted, for every 500 potential customers that sign up or not sign up, there would be a corresponding \$.50 change in the base rate.
6. Spring Hill Ranch wanted to know when the final build out for the full five trunk extensions would occur. Staff replied there is no clear answer on completion at this time.

#### **IV. New Business**

##### **A. Approval of Water Service Agreement**

Chairman Evenson asked for a motion to approve the Water Service Agreement. Dan Barks made a motion to adopt the 9/25/14 Regional Water Services Agreement. E. Loren Crain seconded the motion. The Panel voted 6-0, motion carries.

Chairman Evenson asked for a motion to approve the rate structure and proposed rates. Dan Barks made a motion to adopt the rate structure as detailed by the 9/26/14 HDR document titled: "Summary of Development of the Proposed Regional Water Rate". E. Loren Crain seconded the motion. The Panel voted 6-0, motion carries.

#### **V. Next Proposed Meeting**

January 8, 2015

#### **VII. Adjournment**

Meeting adjourned at 7:10 P.M. by Chairman Evenson.