



MINUTES

Public Works & Utilities Advisory Committee

April 15, 2015

Attendance:

Committee Members:

Mark Hines – Chair, *Engineer*
Tom Sylte, *At-Large*
Robin Matti, *Supplier*
Mike Oakley, *At-Large*
Aaron Beyerl, *At-Large*
Travis Bourne, *Contractor*
Dennis Russell, *Engineer*

City Staff:

Dustin Hamilton, *Development Services Director*
Heath VonEye, *City Engineer*
Kurt Siebenaler, *City Engineer*
Kent Clark, *Public Works Operations Manager*
Jill McCarty, *Administrative Support*

Absent: Ken McKillop – Vice Chair, *Contractor*

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:45 p.m. by Mark Hines, Chair.

II. Approval of Minutes:

Tom Sylte made a motion to approve the minutes and Mike Oakley seconded the motion. All were in favor.

III. Personal Appearances:

Jade Butler, Engineering Specialist, and Teddie Beck, Administrative Assistant, were in attendance to observe the meeting.

IV. Old Business:

- **Waste Diversion Program/Recycling**

In Michael Foote's absence he provided a handout for the committee on the updates of the Sustainability Division. Dustin let the committee know the Waste Water Treatment Plant opened the yard waste recycling drop-off on March 21, and the curb side collecting began April 13. Work with the county continues on recycling, and upcoming events include the Campbell County Trash-a-Thon on May 9, and the annual Stop and Drop the same day. Work continues on the proposed tiered trash rates, and information is expected to be sent out about pet owners and pet waste soon.

Kent said the spring cleanup began this week and is progressing along well.

- **Mix Designs**

Some information has been gathered from asphalt suppliers for the sub-committee meetings. When all the needed information on RAP/RAS mix has been gathered, another sub-committee meeting will take place.

No additional or new information has been received on the concrete mix design.

- **Stormwater Ordinance**

Heath said the public comment period for the proposed stormwater ordinance ended March 31. The city received seven formal comments during the open comment period, and staff is going through them and addressing the concerns where necessary. Highest areas of concern were the dual permits needed with the city and the Department of Environmental Quality, the fee structure possibly giving the contractor two sets of fees, and the transfer of the stormwater permit at the homeowner level.

A second open house will be taking place this fall after changes have been made, and then the final draft will be presented back to the committee, and subsequently to City Council.

- **Project Update and FY 2015 CIP**

Dustin let the committee know all of the Pavement Management System projects for the city have been let to bid. There are a few more streets projects yet to be bid, including Westover Road Improvements and the 3rd Street Plaza project. The next construction phase of Boxelder Road will be bid late summer. The Gillette College Student Housing project is in the design phase after being awarded to an architecture firm at a recent Council Meeting. The Campbell County Fire Station No. 3 design proposals are out now, and the final design contract for the first phase of the aquatic park is scheduled to be awarded in May.

Kurt said the City Hall Remodel project is progressing with phase II expected to be completed by the end of May. Phase III of the project, which will be the Council Chambers, is expected to wrap up by the end of August. Also, the city is working on the School Zone Crossings project that will include standard signing for all school zones and a new crosswalk at the hospital.

Heath said there is currently an advertisement for bids on the Gillette Youth Learning Center project which includes funding from grants, and the project will be working on the old Lakeview School for use as the new Gillette Youth Learning Center.

Tom asked about the status of the 3rd Street Plaza restroom facility, and Dustin said the city is currently working on a grant application with the Wyoming Business Council for a restroom and parking lot renovation project.

Kent said the Public Works Department will be working on cleaning out drainage channels, while the Parks Division is working on mowing and striping fields, and starting irrigation systems in preparation for Little League games to begin.

- **Standard Specs – Modifications or Adjustments**

Heath let the committee know work is still being done on the proposed changes to the Standard Construction Specifications, and an update can be expected in the fall.

Discussion was held on the item of type 1 import bedding being written in “as needed”. Mark said there was a project where a bidder bid the item with crushed limestone as bedding due to the wording, and thought the specification may need more clarification.

Clarifying the patch and pavement specification was discussed as Travis thought it could be misinterpreted.

Heath said he is continuing to go through the suggestions being sent to him for changes to be made.

V. New Business:

Heath had the committee discuss and decide on whether or not to have a consultant present electronic density gauges at a meeting, and it was decided that since the testing would not be used for final acceptance there would not be a need for the presentation.

VI. Other Business:

Next Meeting May 20, 2015.

VII. Adjournment:

Meeting adjourned at 6:27 p.m.