

BOARD OF EXAMINERS  
MEETING MINUTES

Regular

December 10, 2024

12:30 p.m.

Board Members present: Vice Chairman Brian Rozier, Chris Mittleider, Keenan Fitzgerald, Richard Cisneros, Lance Walker, and Tim Stewart.

Board Members absent: Chairman Dan Hanson, Nate Sikkenga, and Tony Holden.

Staff Member present: David Strickland, Chief Building Official; Kim King, Administrative Assistant.

Staff Members absent: Ry Muzzarelli, Development Services Director.

Brian Rozer, Vice Chairman, called the meeting to order.

Approval of Minutes

Vice Chairman Rozier called for approval of the November 12, 2024, Regular Meeting Minutes. It was moved by Lance Walker, seconded by Tim Stewart to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: Walker, Stewart, Cisneros, Fitzgerald, and Vice Chairman Rozier. Board Member Mittleider abstained. Motion carried.

Unfinished Business

There was none.

New Business

There was none.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ADAMS, ZANE of AMERICAN FORK, UT • Electrician Master, TRI-PHASE ELECTRIC  
ANDREEN, KENNETH of GILLETTE, WY • Electrician Journeyman, BIGHORN MOUNTAIN ELECTRIC LLC  
ARAGONEZ, HECTOR of GILLETTE, WY • Plumber Apprentice, RENEGADE PLUMBING HEATING & A/C  
BRIGHAM, DONAMY of GILLETTE, WY • Electrician Journeyman, RMS INSTRUMENT & ELECTRIC LLC  
BURTON, JAMES of GILLETTE, WY • Gas Pipe Technician Journeyman, APEX MECHANICAL LLC  
BURTON, JAMES of GILLETTE, WY • Plumber Journeyman, APEX MECHANICAL LLC  
CHOATE, WALKER of GILLETTE, WY • Electrician Master, SNOW HAVEN LLC  
CLUBB, MICHAEL of GILLETTE, WY • Gas Pipe Technician Apprentice, REAL ESTATE REPAIR LLC  
CLUBB, MICHAEL of GILLETTE, WY • HVAC Technician Apprentice, REAL ESTATE REPAIR LLC

DOWDY, JEFF of GILLETTE, WY • Gas Pipe Technician Master, **LICENSE ACTIVE ONLY**  
DOWDY, JEFF of GILLETTE, WY • Plumber Master, **LICENSE ACTIVE ONLY**  
HIEB, JASON of GILLETTE, WY • Refrigeration Technician Journeyman, POWDER RIVER HEATING & A/C  
JACQUOT, DAVID of GILLETTE, WY • Electrician Journeyman, RMS INSTRUMENT & ELECTRIC LLC  
KETTERLING, GAVYN of GILLETTE, WY • Electrician Master, APEX MECHANICAL LLC  
MANSELLE, ERIC of STORY, WY • Gas Pipe Technician Master, BUCKING IRON LLC  
MANSELLE, ERIC of STORY, WY • Plumber Master, BUCKING IRON LLC  
MITTLEIDER, CHRIS of GILLETTE, WY • Gas Pipe Technician Master, AIR-TECH HEATING & A/C INC  
MITTLEIDER, CHRIS of GILLETTE, WY • HVAC Technician Master, AIR-TECH HEATING & A/C INC  
PLATO, ALAN of GILLETTE, WY • Refrigeration Technician Journeyman, POWDER RIVER HEATING & A/C  
POPE, JOSHUA D of GILLETTE, WY • Gas Pipe Technician Master, **LICENSE ACTIVE ONLY**  
POPE, JOSHUA D of GILLETTE, WY • Plumber Master, **LICENSE ACTIVE ONLY**  
ROSENCRANZ, SAMANTHA of GILLETTE, WY • Gas Pipe Technician Apprentice, LONG'S PLUMBING & HEATING INC  
ROSENCRANZ, SAMANTHA of GILLETTE, WY • Plumber Apprentice, LONG'S PLUMBING & HEATING INC  
SCHOENBERNER, KADE of GILLETTE, WY • Electrician Master, KUSTOMZ ELECTRIC LLC  
SMITH, GARR of GILLETTE, WY • Refrigeration Technician Journeyman, POWDER RIVER HEATING & A/C  
VENSTAD, LANCE of GILLETTE, WY • HVAC Technician Journeyman, POWDER RIVER HEATING & A/C  
VENSTAD, LANCE of GILLETTE, WY • Refrigeration Technician Journeyman, POWDER RIVER HEATING & A/C  
WACKER, JASON of GILLETTE, WY • Gas Pipe Technician Journeyman, POWDER RIVER HEATING & A/C  
WACKER, JASON of GILLETTE, WY • HVAC Technician Journeyman, POWDER RIVER HEATING & A/C  
WALKER, RYAN of GILLETTE, WY • Refrigeration Technician Master, POWDER RIVER HEATING & A/C

It was moved by Keenan Fitzgerald, seconded by Richard Cisneros, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Walker, Stewart, Cisneros, Fitzgerald, and Vice Chairman Rozier. Board Member Mittleider abstained. Motion carried.

### Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

A J SHIRK ROOFING COMPANY LLC of LOVELAND, CO • ANTHONY OSTBLOM, Roofing- General  
ALPINE DRYWALL & FLOOR COVERINGS of SALT LAKE CITY, UT • DIANE OUZOUNIAN, Trim Carpentry, Painting & Floor  
ASSOCIATED GLASS INC of GILLETTE, WY • TANNER BARNES, Miscellaneous  
ASSOCIATED GLASS INC of GILLETTE, WY • TANNER BARNES, Windows, Siding, Gutters & Garage Doors  
BONES PLUMBING of GILLETTE, WY • CODY BONE, Gas Pipe Fitter  
BONES PLUMBING of GILLETTE, WY • CODY BONE, Plumbing  
BRING IT ON ROOFING of GILLETTE, WY • JUAN GUAJARDO, Roofing- Shingle  
BUCKING IRON LLC of STORY, WY • ERIC MANSELLE, Gas Pipe Fitter  
BUCKING IRON LLC of STORY, WY • ERIC MANSELLE, Plumbing  
CLEARY BUILDING CORPORATION of VERONA, WI • KARL LEMMENES, General Contractor - Class A  
C-ME CONSTRUCTION of ROZET, WY • JOEL LAUBE, General Contractor - Class A  
C-ME CONSTRUCTION of ROZET, WY • JOEL LAUBE, Water & Sewer Pipe Layer  
DAF RENOVATION of GILLETTE, WY • DANIEL SPENCER, Residential Contractor - Class R  
DDT EXTERIORS of GILLETTE, WY • DOSS TRASK, Roofing- Shingle  
DDT EXTERIORS of GILLETTE, WY • DOSS TRASK, Windows, Siding, Gutters & Garage Doors  
DO IT RIGHT CONSTRUCTION of GILLETTE, WY • SHAWN WASSERBURGER, Excavation, Grading, Snow Removal & Dem  
ELEGANZA STONE LLC of GILLETTE, WY • KARLA THOMAS, Trim Carpentry, Painting & Flooring  
EPCON SIGN CO of BILLINGS, MT • MARK WOLLENBURG, Signage  
FIELDTURF USA INC of MONTREAL, QC • LISA LANTAU, Excavation, Grading, Snow Removal & Demolition  
FIELDTURF USA INC of MONTREAL, QC • LISA LANTAU, Miscellaneous  
H2O PRO SOLUTIONS INC of LARAMIE, WY • DANN HARVEY, Miscellaneous  
HORSLEY SPECIALTIES INC of RAPID CITY, SD • ZACKARY HORSLEY, Miscellaneous  
KORTE CONSTRUCTION COMPANY of HIGHLAND, IL • JAY KORTE, General Contractor - Class A  
KUSTOMZ ELECTRIC LLC of GILLETTE, WY • KADE SCHOENBERNER, Electrical  
MC2 ENGINEERING AND CONSTRUCTION of SHERIDAN, WY • CHRIS CROW, Reciprocal Contractor - Class A

MH CONSTRUCTION & PAINTING LLC of NORTH GLENN, CO • RICHARD MILLS, Building Contractor - Class B  
MIDWEST PEST MANAGEMENT of GILLETTE, WY • ANDREW BEUG, Landscaping, Sprinkler Systems, Tree Trimming & Fe  
MILLER LANDSCAPING of GILLETTE, WY • DAN MILLER, Landscaping, Sprinkler Systems, Tree Trimming & Fencing  
NORDIC BUILDING SOLUTIONS of GILLETTE, WY • VIKTORIYA PULLIAM, Miscellaneous  
PLASTER ENTERPRISES LLC of GILLETTE, WY • CODY PLASTER, Excavation, Grading, Snow Removal & Demolition  
PLASTER ENTERPRISES LLC of GILLETTE, WY • CODY PLASTER, Trim Carpentry, Painting & Flooring  
PROPERTY REHAB LLC of GILLETTE, WY • JASON TAYLOR, Excavation, Grading, Snow Removal & Demolition  
PROPERTY REHAB LLC of GILLETTE, WY • JASON TAYLOR, Insulation  
PROPERTY REHAB LLC of GILLETTE, WY • JASON TAYLOR, Landscaping, Sprinkler Systems, Tree Trimming & Fencing  
PROPERTY REHAB LLC of GILLETTE, WY • JASON TAYLOR, Trim Carpentry, Painting & Flooring  
PROPERTY REHAB LLC of GILLETTE, WY • JASON TAYLOR, Windows, Siding, Gutters & Garage Doors  
R T CONSTRUCTION of GILLETTE, WY • RAUL TORRES, Concrete- Structural (Type 1)  
RAPID FOUNDATION REPAIR of RAPID CITY, SD • NATHAN PARKIN, Miscellaneous  
REAL ESTATE REPAIR LLC of GILLETTE, WY • MICHAEL CLUBB, Excavation, Grading, Snow Removal & Demolition  
RIVER CITY ROOFING LLC of PORTLAND, OR • MICHAEL DOLAN, General Contractor - Class A  
RUBY DRILLING CO INC of GILLETTE, WY • CLINT RUBY, Miscellaneous  
SKIP J JOHNSON FLOORING LLC of WAVERLY, MN • SKIP JOHNSON, Trim Carpentry, Painting & Flooring  
SLETTEN CONSTRUCTION OF WYOMING INC of CODY, WY • SCOTT CARPENTER, General Contractor - Class A  
SNOW HAVEN LLC of GILLETTE, WY • WALKER CHOATE, Electrical  
SOLIS DRYWALL LLC of GILLETTE, WY • ABDON CASTILLO SOLIS, Concrete- Structural (Type 1)  
SOLIS DRYWALL LLC of GILLETTE, WY • ABDON CASTILLO SOLIS, Windows, Siding, Gutters & Garage Doors  
SOLIS DRYWALL LLC of GILLETTE, WY • ABDON CASTILLO SOLIS, Drywall & Plaster  
SOLIS DRYWALL LLC of GILLETTE, WY • ABDON CASTILLO SOLIS, Trim Carpentry, Painting & Flooring  
SPECIALTY CONCRETE INC of GILLETTE, WY • KYLE BARBULA, Concrete- Structural (Type 1)  
SUPERIOR SEAMLESS GUTTERS of GILLETTE, WY • JESSE RILEY, Windows, Siding, Gutters & Garage Doors  
TBN BUILDERS LLC of WRIGHT, WY • TROY NOEL, Residential Contractor - Class R  
TKT CONCRETE LLC of GILLETTE, WY • JESUS ORTEGA, Excavation, Grading, Snow Removal & Demolition  
TRACE LLC of DENVER, CO • JIMMY DIXON, Excavation, Grading, Snow Removal & Demolition  
TRI-PHASE ELECTRIC of AMERICAN FORK, UT • ZANE ADAMS, Electrical  
UNDER CONSTRUCTION LLC of GILLETTE, WY • JESSE SATTERFIELD, General Contractor - Class A  
WILSON WELDING INC of GILLETTE, WY • JOEL WILSON, Miscellaneous  
YOUR HOME IMPROVEMENT CO LLC of WAITE PARK, MN • JUSTIN SCHMIDT, General Contractor - Class A

It was moved by Lance Walker, seconded by Chris Mittleider, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Stewart, Cisneros, Fitzgerald, Mittleider, Walker, and Vice Chairman Rozier. Motion carried.

## Announcements

The next regularly scheduled meeting will be Tuesday, January 14, 2025.

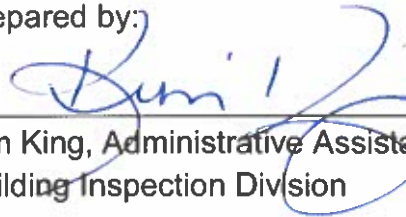
Board Member Stewart wanted to discuss an unlicensed contractor that is performing work around town that is sub-par and includes many Code violations that may hurt someone or scam them out of a bunch of money. Vice Chairman Rozier asked how he had heard about this person and Tim stated his office manager had found his posts on Facebook. One of the posts was a change out of a water heater to a tankless water heater at this contractor's own home. Tim stated there were at least five (5) Code violations. Lance Walker asked if he was allowed to do this type of work at his own home, it was confirmed that he could, but a permit would be required. David Strickland

stated that according to the Code, anyone installing an appliance, such as water heaters, softeners, etc., must be a licensed plumber. However, it is not set up that way here. David stated that the City has to catch them working without a permit or license on the job. He stated the Building Department is working on putting some information out on social media for people to call to check for licensing and permits. He encouraged the Board to use their social media accounts to do the same.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:54 p.m.

Prepared by:



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Kim King, Administrative Assistant  
Building Inspection Division