



**CITY OF GILLETTE
PLANNING COMMISSION**

Tuesday, April 9, 2024

5:15 PM

**Community Conference Room 2nd Floor
201 E. 5th Street, Gillette, Wyoming 82716
(307) 686-5281**

Call To Order

Approval of Minutes

1. **Meeting Minutes of March 12, 2024**

Cases

Case No. **Comprehensive Plan Update**

Case No. **PL2024-0048 Development Plan – 4800 Tanner Drive**

Old Business

New Business

Adjournment

Planning Commission Meeting Comment Form

CHAIRMAN

Shaun Hottell

VICE-CHAIRMAN

Ryan Conklin

BOARD MEMBERS

Cristal Pratt

Richard Cone

Matthew Nelson

Ian Scott

Jack Colson

www.gillettewy.gov

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Productivity Responsibility Integrity Dedication Enthusiasm



**CITY OF GILLETTE
PLANNING COMMISSION
April 9, 2024 5:15:00 PM
Community Conference Room 2nd Floor
201 E. 5th Street, Gillette, Wyoming 82716
(307)686-5281**

DATE: 4/9/2024 5:15:00 PM

CASE NUMBER AND TITLE:

Meeting Minutes of March 12, 2024

APPLICANT/OWNER:

AGENT:

CASE SUMMARY:

CASE BACKGROUND:

CASE REQUIREMENTS:

STAFF RECOMMENDATION:

CASE MANAGER:

TENTATIVE CITY COUNCIL DATE:

ATTACHMENTS:

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[Meeting Minutes 03/12/2024](#)

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Community Room ~ City Hall ~ March 12, 2024 ~5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Ryan Conklin, Richard Cone, Matthew Nelson, Cristal Pratt, Jack Colson, and Ian Scott.

Commission Members Absent: None

Staff Present: Meredith Duvall, Planning Manager; Shannon Stefanick, Planner; Jill McCarty, Administrative Coordinator

CALL TO ORDER

Chair Shaun Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF THE MINUTES

A motion was made by Ian Scott to approve the meeting minutes of January 23, 2024. Vice-Chair Conklin seconded the motion. Motion carried 7/0.

Case No.
PL2024-0001
ANNEXATION
PLAT-Capps
Annexation
Second
Addition

The owner, Linda Capps, has initiated the annexation of a tract of land adjacent and contiguous to the City of Gillette, Wyoming, pursuant to Wyoming Statute 15-1-403, known as the Capps Annexation Second Addition.

The County has sent a letter supporting this annexation. This area is a logical extension of the City limits and will be serviceable. The land is generally located east of Garner Lake Road, between Vaquero Dr and I-90, and is bordered by corporate limits on the west side of the property.

The owners desire to have the Tract annexed and zoned for C-1, General Commercial District uses with access to City services. There are no statutes or ordinances that regulate the shape or size of an area to be annexed.

The site currently has some mobile homes and small storage structures. The mobile homes are supplied by a private well that is situated on an adjacent property and private septic systems. If this Tract is zoned C-1, then the existing mobile homes would be considered a nonconforming use and have an exempt or "grandfathered in" status upon annexation. If a mobile home were to be removed from its existing location for more than twelve consecutive months, then the "grandfathered" status would be removed, and no other mobile home could be placed in its stead. If the mobile home were to be replaced within a period of less than twelve months, the new mobile home could be no larger than the original and would have to be placed in the same location.

When the water well and septic systems fail, it will be required that those water and septic systems are replaced with City of Gillette Wastewater and Water services. The owners will be required to pay for these improvements. Any new development will not be allowed to hook up to these private services.

Any future development or construction will be reviewed by the City and shall meet City standards.

Shannon Stefanick said the city Planning Division received one phone call from the public regarding the case and was a general inquiry only.

Chair Hottell asked if there were any comments from the public or Commission on the case.

There being no further comments or questions Matthew Nelson made a motion to approve the case, and Jack Colson seconded. The Motion carried 7/0.

OLD BUSINESS None.

NEW BUSINESS Meredith Duvall said the next meeting will be April 9, 2024.

ADJOURNMENT The meeting was adjourned at 5:23 p.m.

Minutes taken and prepared by Jill McCarty, Sr. Admin Assistant.

DRAFT



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April 9, 2024 5:15:00 PM
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(307)686-5281

DATE: 4/9/2024 5:15:00 PM

CASE NUMBER AND TITLE:

Comprehensive Plan Update

APPLICANT/OWNER:

AGENT:

CASE SUMMARY:

CASE BACKGROUND:

CASE REQUIREMENTS:

STAFF RECOMMENDATION:

CASE MANAGER:

TENTATIVE CITY COUNCIL DATE:

ATTACHMENTS:

[Click to download](#)

No Attachments Available



**CITY OF GILLETTE
PLANNING COMMISSION**
April 9, 2024 5:15:00 PM
**Community Conference Room 2nd Floor
201 E. 5th Street, Gillette, Wyoming 82716
(307)686-5281**

DATE: 4/9/2024 5:15:00 PM

CASE NUMBER AND TITLE:

PL2024-0048

Development Plan – 4800 Tanner Drive

APPLICANT/OWNER:

Nate Stencil, Stencil Group, Owner

AGENT:

Shawn Gustafson, ECS Engineers, Agent

CASE SUMMARY:

The owner is proposing to construct a three-story apartment building with a footprint of 71,147 square feet.

CASE BACKGROUND:

The owner is proposing to construct a three-story apartment building with a footprint of 71,147 square feet. The building will include 316 bedrooms across 222 units, broken up by 128 one-bedroom/studio units and 94 two-bedroom units. This development plan includes the entirety of the apartment building; however, the building will be built in two phases. Phase 1 will be the half of the building closest to Tanner Dr and utility infrastructure. Phase 2 build out will commence once a certificate of occupancy has been achieved with phase 1.

During the Zoning Map Amendment that changed the Zoning of this location from R-1, Single Family Residential, to R-4, Multi-Family Residential, the impact to the adjacent school, Buffalo Ridge, and to the neighborhood drainage was brought up as a source of concern. A school impact study was submitted. The study anticipates a population of 60 elementary age students to live in the apartments and an available capacity of 116 students at Buffalo Ridge. During this Development Plan, we can only address the drainage at the build site. A drainage plan was submitted. ECS Engineers is working with City Engineering staff to properly address drainage on the lot. The Development Plan will not be approved until all reviewers have approved the plans.

Water, sewer, and electrical services are readily available for connection. This project includes a water main extension that will be accepted by the City of Gillette for future maintenance. The site currently has access off Tanner Dr.

The agent has turned in a landscape plan for both the lot owned to the north of the build site as well as the required landscaping for development.

The Parks Board reviewed the Development Landscaping plan at their March 28, 2024, meeting. They gave approval pending diversification of the plant legend. The Parks Manager will give final approval of the diversified plant legend.

CASE REQUIREMENTS:

1. All staff comments from the review process must be addressed.
2. Any work done within the city right of way will require review and approval as well as a cut permit from the City Engineering Division.
3. All utilities will be required to be permitted by the City Engineering Division.
4. Any signage on the building or monument/pole signs will require a separate permit.
5. The final signed Development Plan mylar and a filing fee of \$75 made payable to the Campbell County Clerk is to be taken over by the Agent after City Council approval and signatures.

STAFF RECOMMENDATION:

Staff recommends approval, subject to all Planning and Parks Board Requirements.

CASE MANAGER:

Shannon Stefanick, City Planner

TENTATIVE CITY COUNCIL DATE:

N/A

ATTACHMENTS:


Click to download
<input type="checkbox"/> Vicinity Map
<input type="checkbox"/> School Impact Study and Civil Plans
<input type="checkbox"/> Building Landscape Plan
<input type="checkbox"/> Park and Buffer Areas Landscape Plan
<input type="checkbox"/> Parks Board Meeting Minutes

Approximate Building Location



Approximate Building Location

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 333 feet
1 inch equals 0.06 miles

March 14, 2024

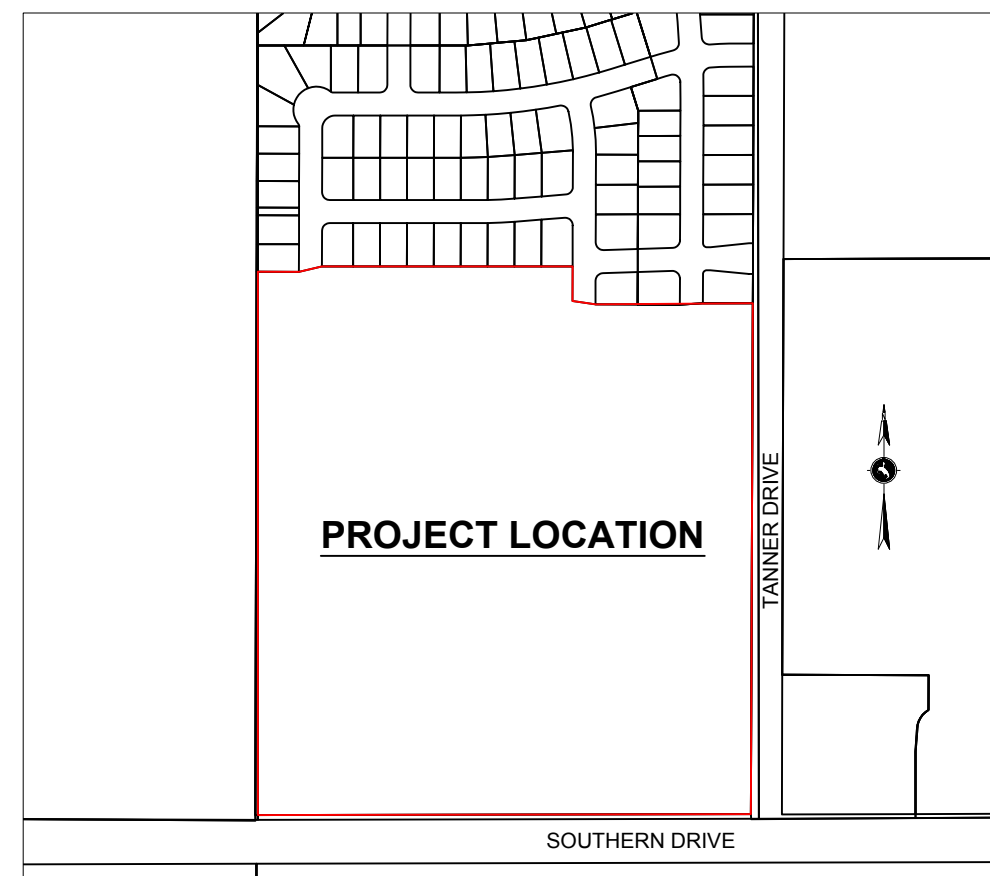
Productivity **Service With P.R.I.D.E.** Enthusiasm
Responsibility Integrity Dedication



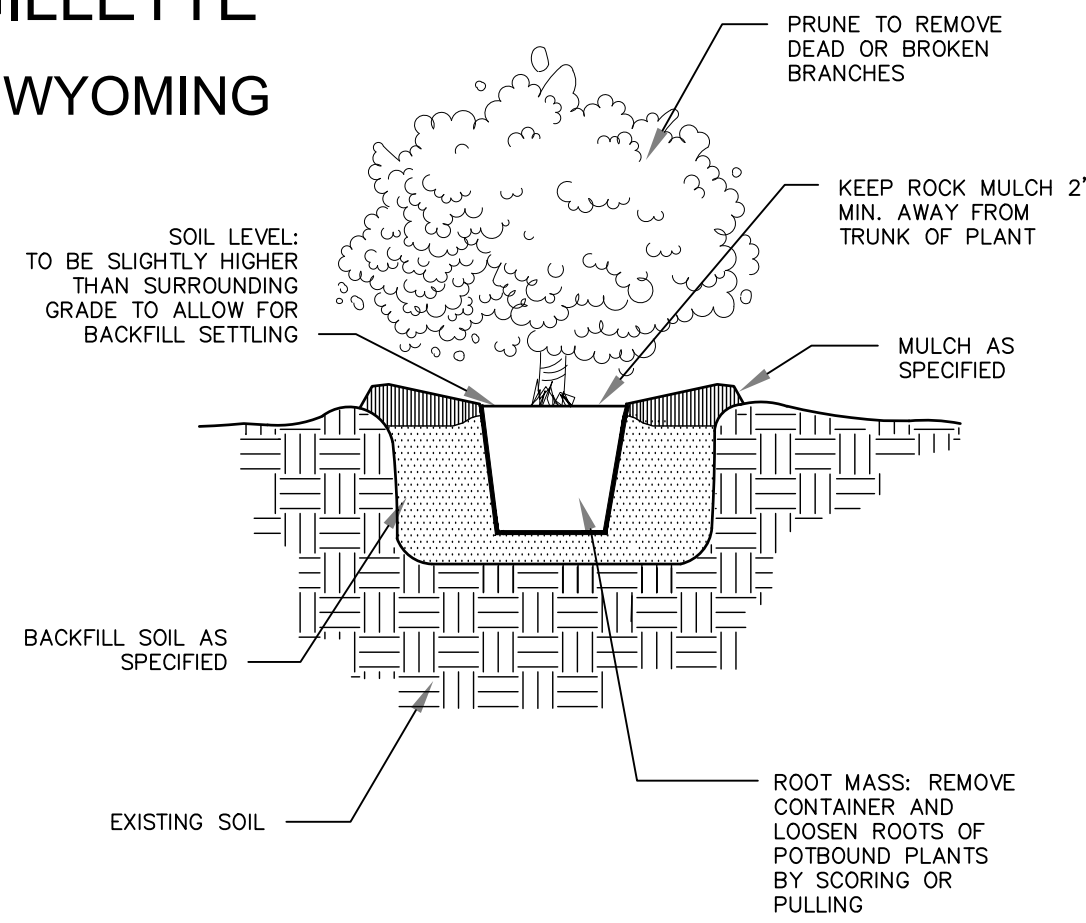
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

LANDSCAPE PLAN FOR LEGACY RIDGE PHASE IV

IN THE CITY OF GILLETTE
CAMPBELL COUNTY, WYOMING

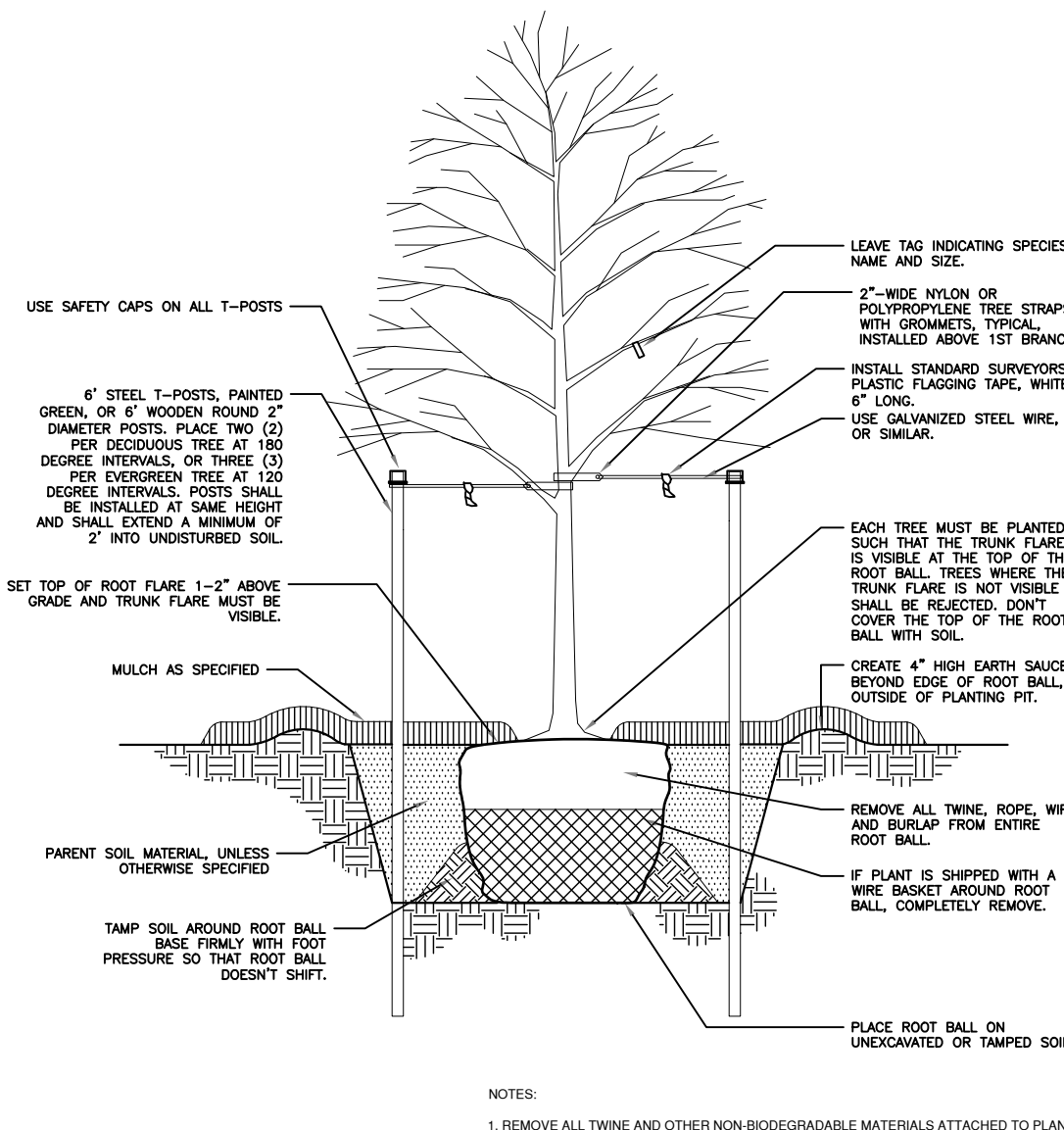


VICINITY MAP
GILLETTE, WYOMING
1" = 500'



NOTES:
1. REMOVE ALL TWINE AND OTHER NON-BIODEGRADABLE MATERIALS ATTACHED TO PLANT OR ROOT MASS, INCLUDING TRUNK PROTECTORS.
2. LEAVE TAG INDICATING SPECIES NAME.

TYPICAL SHRUB PLANTING
N.T.S.



NOTES:
1. REMOVE ALL TWINE AND OTHER NON-BIODEGRADABLE MATERIALS ATTACHED TO PLANT OR ROOT MASS, INCLUDING TRUNK PROTECTORS.
2. DO NOT HEAVILY PRUNE THE TREE AT PLANTING. PRUNE ONLY CROSSBRAIN LINGS, CO-DOMINANT LEADERS, AND BROKEN OR DEAD BRANCHES. SOME INTERIOR TWIGS AND LATERAL BRANCHES MAY BE PRUNED HOWEVER, DO NOT REMOVE THE TERMINAL BUDS OF BRANCHES THAT EXTEND TO THE EDGE OF THE CROWN.

TYPICAL TREE PLANTING
N.T.S.

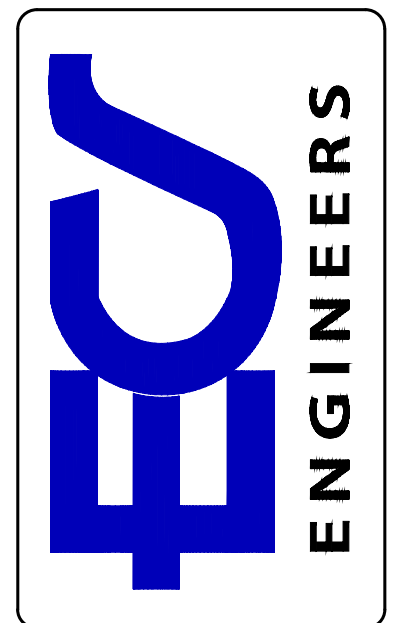
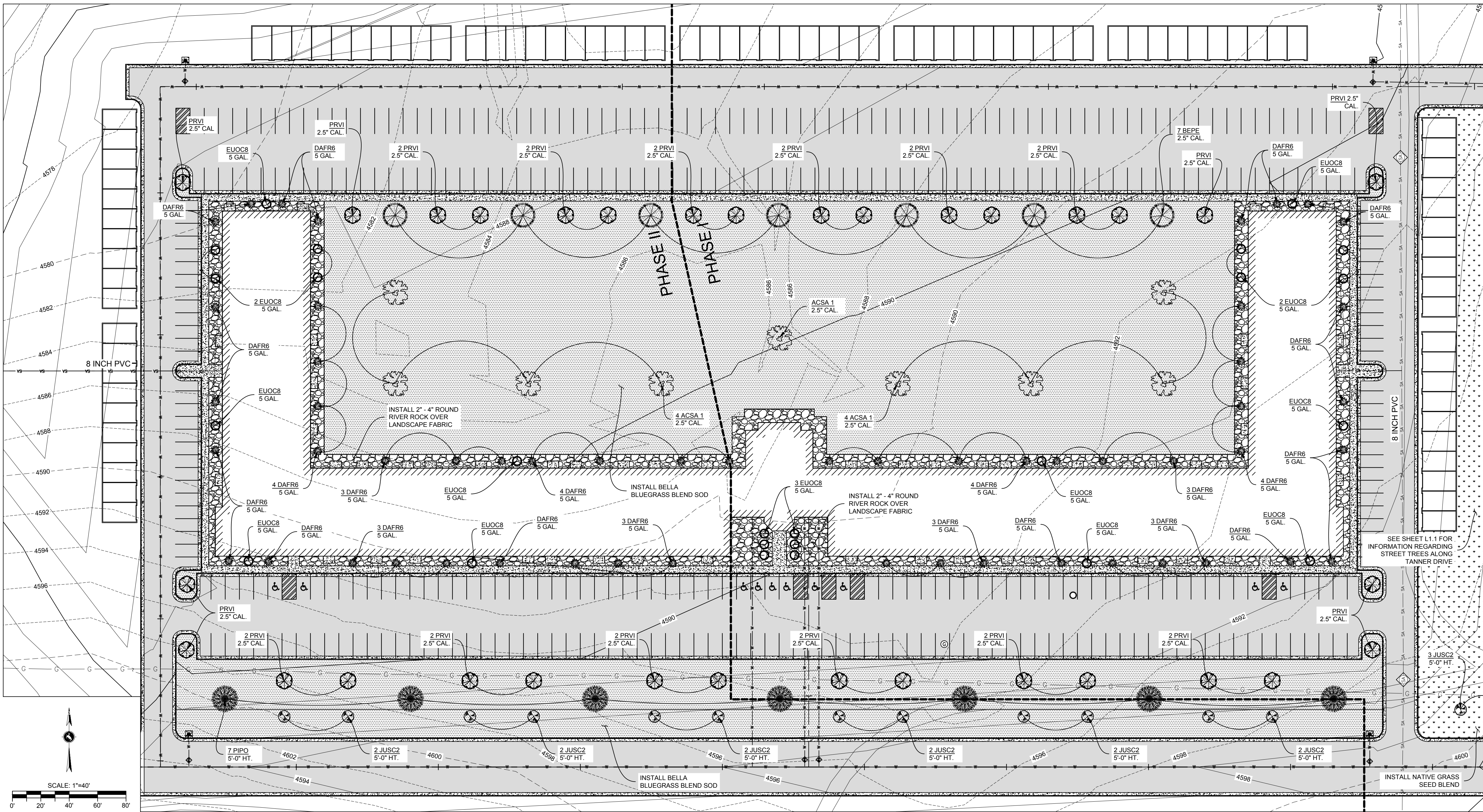
TREES	CODE	BOTANICAL / COMMON NAME	SIZE	ROOT
	JUSC2	JUNIPERUS SCOPULORUM 'MEDORA' MEDORA JUNIPER	5'-0" HT.	B&B
	BEPE	BETULA PENDULA EUROPEAN CUT LEAF WEEPING BIRCH	2.5" CAL.	B&B
	PIPO	PINUS PONDEROSA PONDEROSA PINE	5'-0" HT.	B&B
	PRVI	PRUNUS VIRGINIANA 'SHUBERT' CANADA RED CHOKECHERRY	2.5" CAL.	B&B
	ACSA1	ACER SACCHARINUM SILVER MAPLE	2.5" CAL.	B&B
SHRUBS	CODE	BOTANICAL / COMMON NAME	SIZE	ROOT
	EUOC8	EUONYMUS ALATUS BURNING BUSH WINGED EUONYMUS	5 GAL.	POT
	DAFR6	POTENTILLA FRUTICOSA BUSH CINQUEFOIL	5 GAL.	POT

CODE	DESCRIPTION	QTY
1	4" MIN GALVANIZED METAL LANDSCAPE EDGING	1,100 LF

SYMBOL	DESCRIPTION	QTY
	BELLA BLUEGRASS BLEND SOD	161,000 SF
	2.4" ROUND RIVER ROCK OVER LANDSCAPE FABRIC	21,000 SF
	NATIVE SEED	TBD

LANDSCAPING NOTES

- CONTRACTOR TO VERIFY LOCATION OF ALL UTILITIES PRIOR TO INSTALLATION, EXCAVATION, OR PLANTING OPERATIONS. ANY DAMAGE TO EXISTING UTILITIES ON SITE OR ADJACENT PROPERTY SHALL BE CONTRACTORS RESPONSIBILITIES.
- ALL PLANT MATERIAL SHALL CONFORM TO THE CURRENT AMERICAN ASSOCIATION OF NURSERYMAN'S NATIONAL STANDARD SPECIFICATIONS.
- ALL AREAS DISTURBED BY CONSTRUCTION ACTIVITIES SHALL BE PREPARED AND SEEDED OR SODDED AS SPECIFIED. A DISTURBED AREA SHALL BE WHERE CONSTRUCTION ACTIVITIES INCLUDING TRENCHING, DEMOLITION, EARTHWORK, MATERIAL STORAGE, STAGING OR ANY OTHER FORM OF EXCAVATION, REMEDIATION, COMPACTION, OR TRAFFIC THAT RESULTS IN THE REMOVAL OR DISPLACEMENT OF EXISTING GROUND COVER OR GRADE. IT IS THE CONTRACTORS RESPONSIBILITY TO REVIEW ALL OTHER CONTRACT DOCUMENTS TO DETERMINE FULL SCOPE OF POTENTIAL SITE DISTURBANCE TO BE RECLAIMED.
- THE INSTALLATION OF LAWNS, PLANT MATERIAL AND IRRIGATION SYSTEM SHALL BE PERFORMED BY ONE CONTRACTOR.
- CONTRACTOR SHALL FURNISH REQUIRED PLANT MATERIALS, INCLUDING TREES, SHRUBS, GRASSES, AND PERENNIALS OF ALL DESCRIPTIONS, FOR THE PROJECT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS.
- IN THE EVENT OF A DISCREPANCY, NOTIFY THE ARCHITECT IMMEDIATELY.
- NO TREES SHALL BE PLANTED CLOSER THAN 10' TO A FIRE HYDRANT. ADJUST LAYOUT IF NECESSARY.
- NO TREE OR SHRUB SHALL BE PLANTED OVER OR WITHIN 10' LATERALLY FROM ANY SEWER OR WATER LINES OR 4' LATERALLY FROM GAS LINES. ADJUST LAYOUT IF NECESSARY.
- NO SUBSTITUTIONS WILL BE ALLOWED WITHOUT PRIOR WRITTEN CONSENT FROM CITY'S DEVELOPMENT OFFICE. CONTRACTOR TO LEAVE SPECIES LABEL ON PLANT FOR CITY STAFF INSPECTORS.
- CONTRACTOR SHALL PROVIDE PLANTS FREE FROM INSECTS AND DISEASES, SUN-SCALD INJURIES, ABRASIONS OF THE BARK, OR OTHER OBJECTIONABLE BLEMISHES. WEAK AND/OR DISFIGURED PLANTS WILL NOT BE ACCEPTED.
- CONTRACTOR SHALL PROVIDE FIELD GROWN NURSERY TREES, DUG WITH A BALL OF EARTH STILL INTACT IN WHICH THEY ARE GROWING, WRAPPED IN BURLAP OR OTHER SUITABLE MATERIAL TO COMPLETELY COVER THE ROOT BALL WITH A LACING OR OTHER BALL SUPPORTING DEVICE ON THE OUTSIDE TO HOLD THE BALL IN A FIRM, RIGID CONDITION.
- CONTAINER GROWN PLANTS SHALL BE HEALTHY, VIGOROUS, AND ESTABLISHED IN THE CONTAINER IN WHICH THEY ARE GROWN. THEY SHALL HAVE TOPS OF GOOD QUALITY AND BE IN A HEALTHY GROWING CONDITION. THE PLANTS SHALL HAVE A WELL-ESTABLISHED ROOT SYSTEM REACHING THE SIDES OF THE CONTAINER TO MAINTAIN A FIRM ROOT BALL.
- ALL 1.5-2" CALIPER DECIDUOUS TREES SHALL HAVE A SINGLE LEADER, 12-14' HEIGHT, BRANCHING AT 6-7' HEIGHT WITH A UNIFORM CANOPY BRANCHING. BRANCH ANGLES SHALL BE NO LESS THAN 30".
- ALL 6-8" TALL EVERGREEN TREES SHALL HAVE A HEIGHT TO SPREAD RATIO OF 5:3, WITH A SINGLE LEADER.
- CONTRACTOR SHALL PROVIDE PLANT MATERIAL IN CONFORMANCE WITH THE CITY OF GILLETTE LANDSCAPING STANDARDS WITH RESPECT TO INSPECTION FOR PLANT DISEASE AND INFECTIONS.
- CONTRACTOR SHALL PROVIDE INSPECTION CERTIFICATES REQUIRED BY LAW WITH EACH SHIPMENT, INVOICE, OR ORDER OF STOCK TO THE OWNER.
- PLANT MATERIALS FOR THIS PROJECT ARE SUBJECT TO INSPECTION BEFORE, DURING, AND POST PLANTING. DAMAGED PLANT MATERIAL, INCLUDING BUT NOT LIMITED TO, CRACKED, TORN, AND CRUSHED ROOT BALLS WILL NOT BE APPROVED BY THE OWNER AND WILL BE REPLACED AT THE CONTRACTORS EXPENSE AND MUST BE REMOVED FROM THE STORAGE AREA OR PROJECT.
- MAINTENANCE SERVICES TO BE PERFORMED BY THE CONTRACTOR. THE CONTRACTOR WILL BE EXPECTED TO FURNISH SERVICE AND MAINTENANCE OF ALL PLANTED AREAS THROUGH FINAL COMPLETION OF PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REQUIREMENTS OF THE PROJECT WARRANTY PERIOD.
- ALL PLANT MATERIALS SHALL BE CERTIFIED BY THE STATE DEPARTMENT OF AGRICULTURE TO ASSURE THEM TO BE FREE OF DISEASE OR HAZARDOUS INSECTS.
- ALL FERTILIZER SHALL BE DELIVERED IN WATER PROOF BAGS SHOWING WEIGHT, CHEMICAL ANALYSIS, AND THE NAME OF THE MANUFACTURER.
- ALL PLANT MATERIAL SHALL BE DELIVERED TO THE SITE IN THEIR ORIGINAL CONTAINERS WITH ALL LABELS INTACT AND LEGIBLE.
- CONTRACTOR TO BE RESPONSIBLE TO PROTECT AND MAINTAIN PLANT LIFE DURING THE STORAGE PERIOD PRIOR TO PLANTING.
- INSTALLATION OF PLANT LIFE WILL NOT BE PERMITTED WHEN THE AMBIENT TEMPERATURES MAY DROP BELOW 35°F OF RISE ABOVE 90°F.
- CONTRACTOR TO PROVIDE A ONE YEAR WARRANTY. WARRANTY TO INCLUDE COVERAGE FOR ONE ENTIRE GROWING SEASON FOR ALL DEAD OR UNHEALTHY PLANTINGS. ALL REPLACEMENT PLANTS SHALL BE REQUIRED TO BE OF THE SAME SIZE AND SPECIES AS SPECIFIED IN THE PLANT SCHEDULE, PLANTED IN THE FOLLOWING GROWING SEASON, WITH A NEW WARRANTY COMMENCING ON THE DATE OF PLACEMENT.
- ALL SOIL BACKFILL WILL BE FREE OF ROCKS LARGER THAN 1.5", STICKS, ROOTS, AND OTHER DEBRIS.
- TOPSOIL TO BE STERILE, WEED FREE, PROCESSED, AND PASSED THROUGH A 3/4" SCREEN.
- 4" OF TOPSOIL TO BE INSTALLED IN ALL NEW SITE LANDSCAPE AREAS, NATIVE GRASS PLANTINGS, AND PLANTING RINGS OR IN ANY AREAS DESIGNATED IN THE PLANS FOR CONSTRUCTION.
- COMPOST SHALL BE 'GLACIER GOLD', 'SOIL PROP', OR AN APPROVED EQUAL.
- FERTILIZER SHALL BE 100% ORGANIC, TRANSPANT ROOT STIMULATOR: 'BIOPLEX TRANSPANT CONCENTRATE' OR APPROVED EQUAL.
- BOULDERS ENCOUNTERED DURING EXCAVATION FOR THE PROJECT SITE SHALL BE HANDLED TO PREVENT SCARRING AND USED AS PART OF THE LANDSCAPING SCHEME. PLACE AS DIRECTED BY THE OWNER.
- WEED BARRIER FABRIC SHALL BE WOVEN POLYPROPYLENE FABRIC, 4.75 OZ. SQ./YD. OR HEAVIER WITH METAL LANDSCAPE PINS. DO NOT INSTALL WEED BARRIER UNDER PERENNIALS AND GRASSES.
- CONTRACTOR SHALL USE 1.5" DIA. ROUND POSTS WITH TAPERED END, 8.0' IN LENGTH OR DUCKBILL ANCHORS FOR TREE ANCHORING. CONTRACTOR SHALL USE 3 ANCHORS FOR DECIDUOUS TREES, 3 ANCHORS FOR CONIFEROUS TREES WITH WEBBING OR RUBBER TREE TIES MANUFACTURED SPECIFICALLY FOR USE ON TREES. CONTRACTOR WILL BE RESPONSIBLE TO REMOVE ALL ANCHORING AT THE END OF ONE CONTINUOUS GROWING SEASON.
- LANDSCAPE AREAS SHALL BE IRRIGATED PER CITY OF GILLETTE STANDARDS. CONTRACTOR SHALL COORDINATE WITH PERENNIALS UNDERGROUND IRRIGATION SYSTEM LAYOUT WITH PLANTINGS. CONTRACTOR TO MAINTAIN CURRENT SET OF IRRIGATION AS-BUILT DRAWINGS TO BE SUBMITTED UPON COMPLETION OF PROJECT TO ARCHITECT.
- AREAS THAT ARE TOO SMALL TO BE DRILL SEEDED SHALL BE BROADCAST, RAKED IN, AND ROLLED.
- CONTRACTOR TO PROVIDE FULL IRRIGATION AND EDGING SUBMITTAL WITH SHOP DRAWINGS OF LANDSCAPING AND IRRIGATION LAYOUT TO ARCHITECT.
- REFER TO DETAILS AND SPECIFICATIONS FOR ADDITIONAL INFORMATION.



FOR: STENCIL GROUP
P.O. BOX 68624
DENVER, CO 80266
955-352-4843

BY: ENVIRONMENTAL & CIVIL SOLUTIONS, LLC
1000 W. 10TH AVE. SUITE 104
CASPHER, WY 82524
307.337.2883

DATE: 05/25/2017
PROJECT NO.: 220017
SHEET NO.: 220017-01a (Rev. 04/17)

LANDSCAPE PLAN
LEGACY RIDGE PHASE IV
GILLETTE, WY

REV	DATE	DESCRIPTION

L1.0

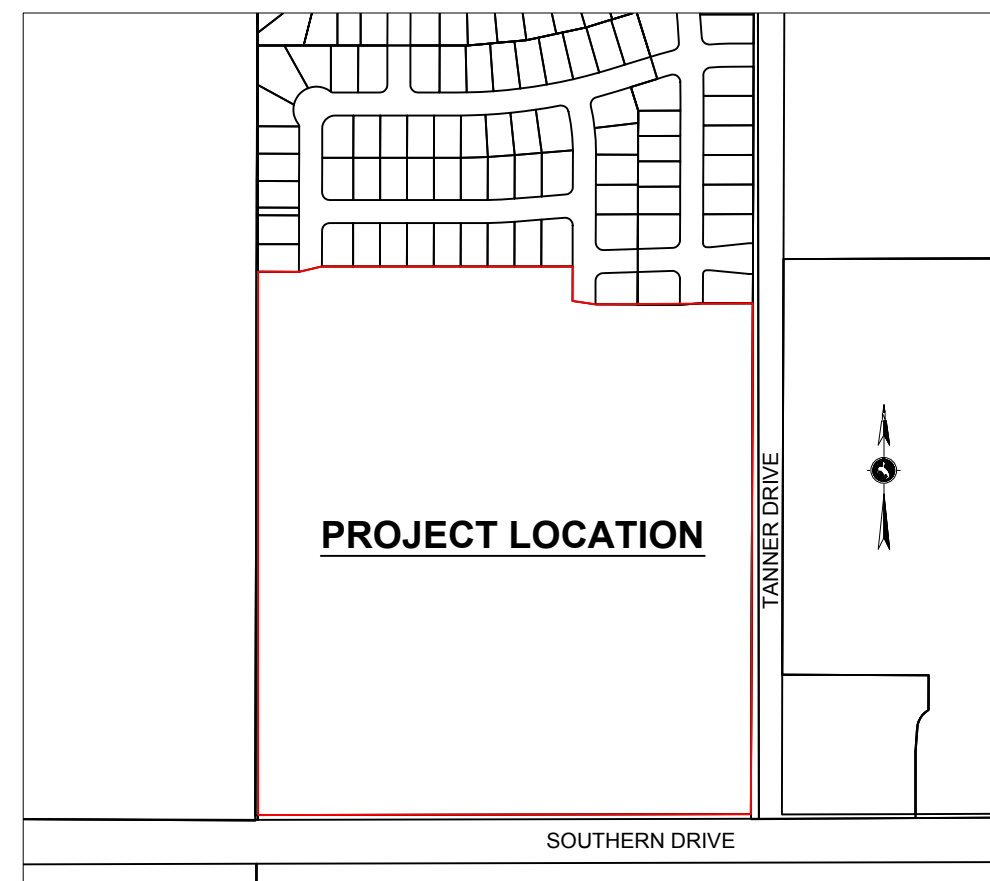
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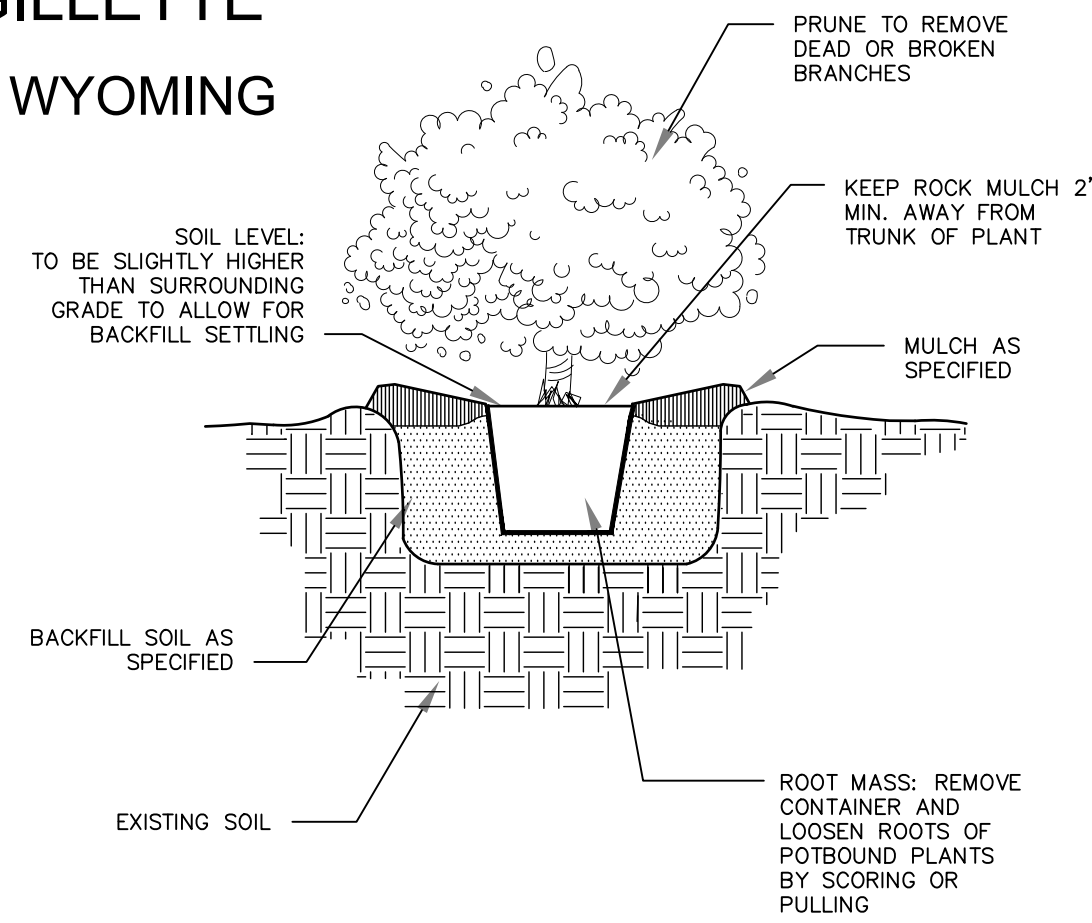
IF THIS MEASUREMENT DOES NOT MATCH WHAT IS SHOWN, THE SHEET SIZE HAS BEEN MODIFIED FROM: ARCH FULL BLEED D (24.00 X 36.00 INCHES)

LANDSCAPE PLAN FOR LEGACY RIDGE PHASE IV

IN THE CITY OF GILLETTE
CAMPBELL COUNTY, WYOMING

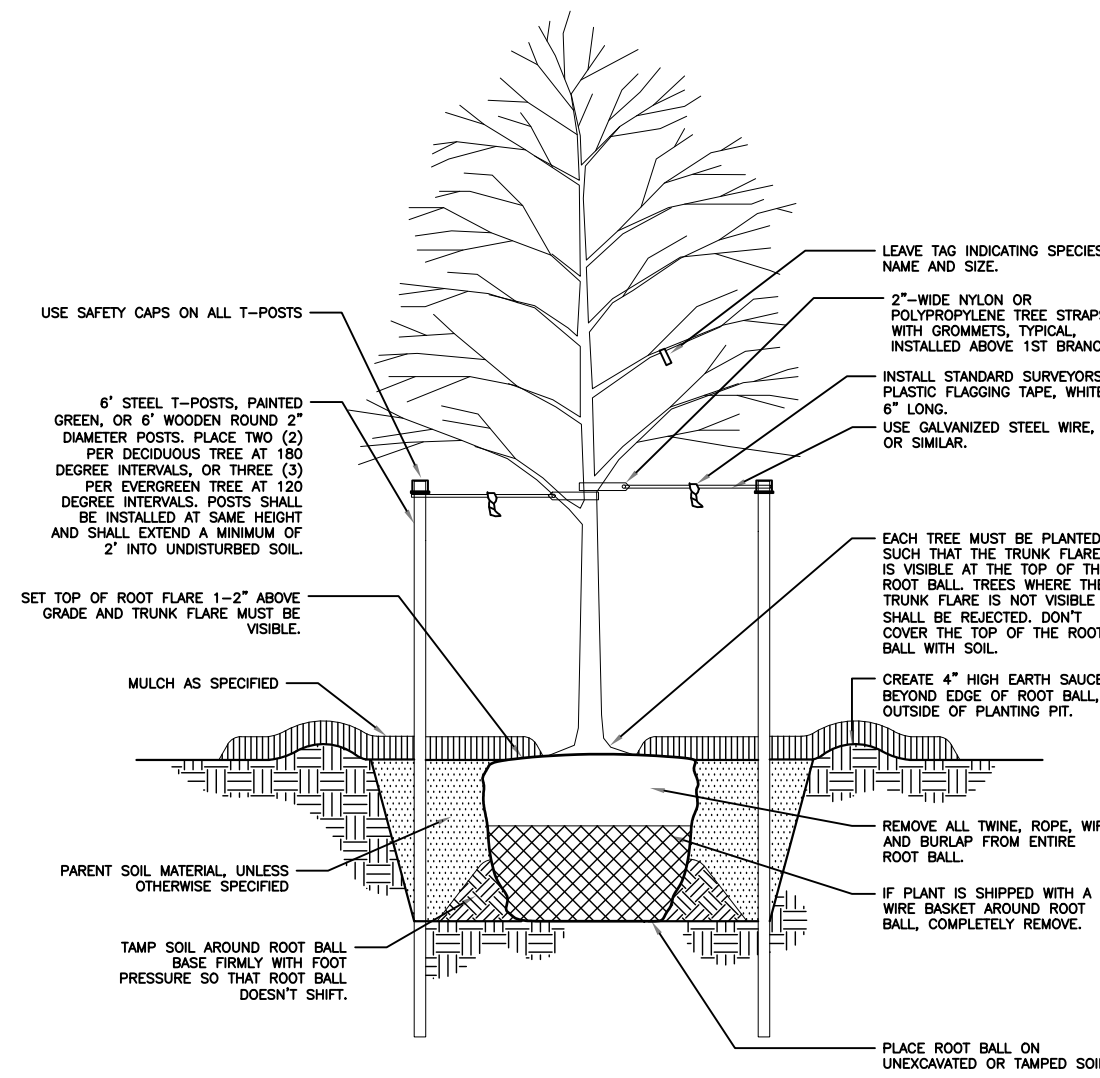


VICINITY MAP
GILLETTE, WYOMING
1" = 500'



- NOTES:
1. REMOVE ALL TWINE AND OTHER NON-BIODEGRADABLE MATERIALS ATTACHED TO PLANT OR ROOT MASS, INCLUDING TRUNK PROTECTORS.
 2. LEAVE TAG INDICATING SPECIES NAME.

TYPICAL SHRUB PLANTING
N.T.S.

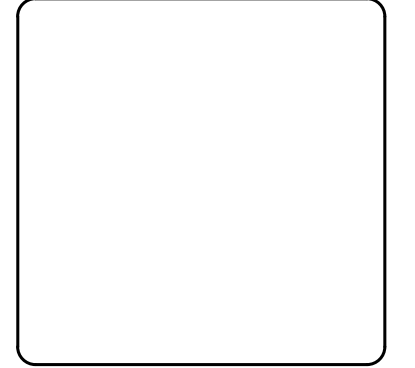
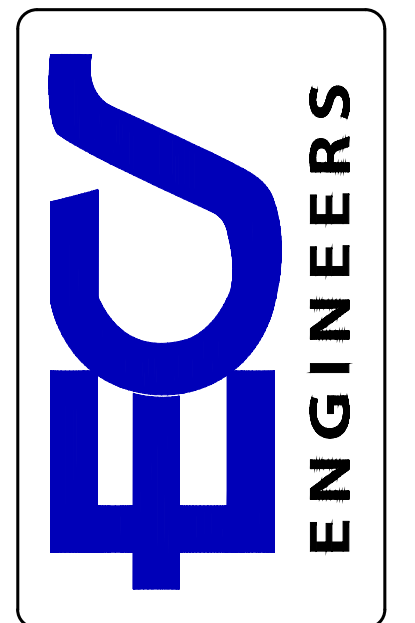
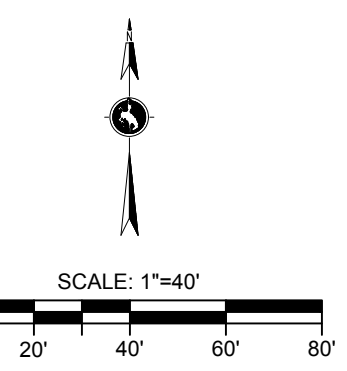
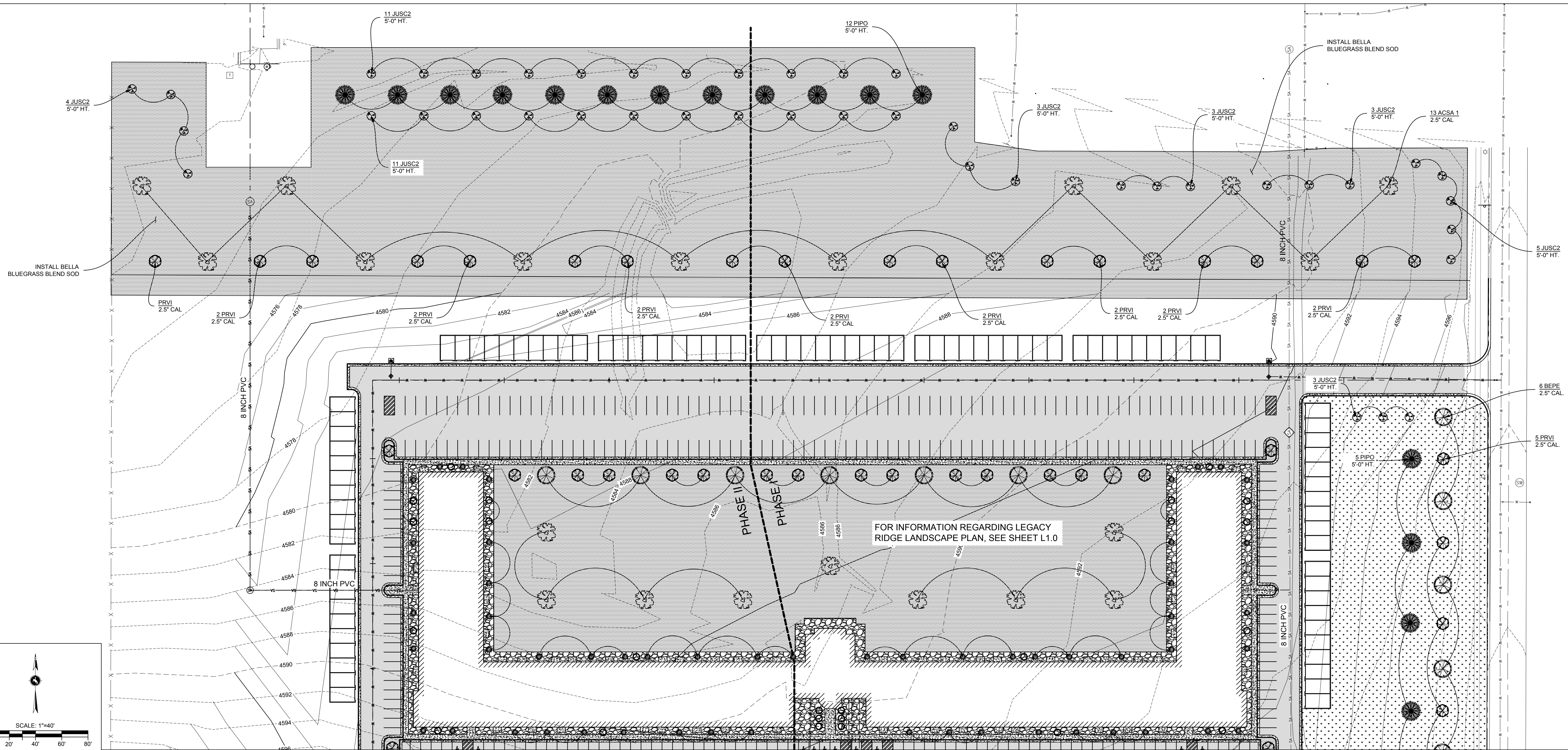


- NOTES:
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TYPICAL TREE PLANTING
N.T.S.

PLANT SCHEDULE				
TREES	CODE	BOTANICAL / COMMON NAME	SIZE	ROOT
	JUSC2	JUNIPERUS SCOPULORUM 'MEDORA' MEDORA JUNIPER	2.5" CAL.	B&B
	BEPE	BETULA PENDULA EUROPEAN CUT LEAF WEEPING BIRCH	2.5" CAL.	B&B
	PIPO	PINUS PONDEROSA PONDEROSA PINE	2.5" CAL.	B&B
	PRV1	PRUNUS VIRGINIANA 'SHUBERT' CANADA RED CHOKECHERRY	2.5" CAL.	B&B
	ACSA1	ACER SACCHARINUM SILVER MAPLE	2.5" CAL.	B&B
SHRUBS	CODE	BOTANICAL / COMMON NAME	SIZE	ROOT
	EUOC8	EUONYMUS ALATUS BURNING BUSH WINGED EUONYMUS	5 GAL.	POT
	DAFR6	POTENTILLA FRUTICOSA BUSH CINQUEFOIL	5 GAL.	POT

REFERENCE NOTES SCHEDULE		
CODE	DESCRIPTION	QTY
1	4" MIN GALVANIZED METAL LANDSCAPE EDGING	N/A
SYMBOL	DESCRIPTION	QTY
	BELLA BLUEGRASS BLEND SOD	250,000 SF
	2.4" ROUND RIVER ROCK OVER LANDSCAPE FABRIC	N/A
	NATIVE SEED	70,000 SF



FOR: STENCIL GROUP
P.O. BOX 68624
GILLETTE, WY 82401-0624
505.352.4833

BY: ENVIRONMENTAL & CIVIL SOLUTIONS, LLC
1000 W. UNIVERSITY AVENUE 104
CASPER, WY 82404
307.337.2883

DATE: 08/25/2017
PROJECT NO.: 220017
SHEET NO.: 1/1

LANDSCAPE PLAN LEGACY RIDGE PHASE IV GILLETTE, WY

REV	DATE	REVISIONS	BY	CHK

L1.1

ARCH FULL BLEED D (24.00 X 36.00 INCHES)

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IF THIS MEASUREMENT DOES NOT MATCH WHAT IS SHOWN, THE SHEET SIZE HAS BEEN MODIFIED FROM: ARCH FULL BLEED D (24.00 X 36.00 INCHES)



CITY OF GILLETTE

Parks and Beautification Board
611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5320
www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
MARCH 28, 2024
5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

PRESENT

	<u>(YES)</u>	<u>(NO)</u>
Wes Johnson, Chairperson	(X)	
Irene Daly, Vice-Chairperson	(X)	
Mike Castellanos	(X)	
Cathrine Gallilee		(X)
Angi Klamm	(X)	
Noah Messick		(X)
Michelle Bradley		(X)
Meeting Quorum:	(X)	

STAFF:

- Sawley Wilde, Public Works Director
- Janie Kuntz, Parks Manager
- Dessa Gydesen, Administrative Assistant
- Shannon Stefanick, Planning
- Meredith Duvall, Planning
- Shawn Gustafson, ECS Engineer

I. CALL MEETING TO ORDER

The meeting was called to order at 5:07 by Ms. Daly. Mr. Johnson joined the meeting through Google Meet.

II. APPROVAL OF MINUTES

Mr. Castellanos made a motion to accept the minutes from March 14,2024. Seconded by Ms. Klamm. All members voted Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Legacy Ridge Landscape Case

Ms. Klamm would like to replace the *Betula Pendula* and *Acer Saccharinum* with a variety of trees that are better in this climate. Ms. Klamm would like to see a diversity of trees and shrubs in the landscape plan in case of disease. Mr. Castellanos made a motion to accept Legacy Ridge Landscape contingent on replacing the two species with a variety of trees and shrubs. Seconded by Ms. Klamm. All members voted Aye. Motion passed.

B. Just Breathe/ CCH BBQ

Ms. Klamm informed the Board of the CCH BBQ on May 4, 2024. Ms. Klamm discussed having a booth with information on the Just Breathe program. Ms. Klamm asked for volunteers to help with the booth.

V. OLD BUSINESS

A. Just Breathe 5K

Nothing more discussed.

B. Beautification Cards

Nothing more discussed.

C. Photo Contest Update

Ms. Klamm updated the Board on the pictures submitted. The Board would like to make changes to the photo contest activity. The photo contest will only be one general category, adults and youth will not be separate contests, only a 1st place winner, and participants can only submit three pictures. The photo contest will run from May 1, 2024, through September 30, 2024. Mr. Castellanos made a motion to make the changes to the photo contest. Seconded by Ms. Daly. All members voted Aye. Motion passed.

D. Community Trash Pickup

Nothing more discussed.

E. Bee City Proclamation

Nothing more discussed.

VI. STAFF REPORT

None

VII. CHAIRPERSON'S/ BOARD REPORT

None

VIII. ADJOURNMENTS

The meeting was adjourned at 5:40 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde, Public Works Director
SW/dg