

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Council Chambers ~ City Hall ~ June 23, 2026 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Richard Cone, Lance Walker, Brian Rozier, Matthew Nelson, and Ian Scott.

Commission Members Absent: Jack Colson

Staff Present: Amy Smith, City Planner; and Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Chair Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF
THE MINUTES

A motion was made by Ian Scott to approve the meeting minutes of June 1, 2026. Lance Walker seconded the motion. Motion carried 6/0.

Case No.
PL2026-0022 –
MINOR
SUBDIVISION –
2602 E 2nd Street

The applicant seeks to create four lots from two existing lots along E 2nd Street in the Prestige Park Subdivision; proposed Lot 6E with 2.48 acres and has one structure on it, Lot 6F with 2.88 acres and one structure on it, Lot 6G with 2.70 acres and is currently used as a storage yard with no structures on it, and Lot 6H with 6.97 acres and currently has one structure on it and a second building currently under review for a Commercial Site Plan (PL2026-0020).

All proposed lots are currently zoned I-2, Heavy Industrial District. Within the I-2 district, there are no minimum lot size requirements or width requirements. Water and sanitary sewers services are not required to be installed until the time of development, lots have access to all city utilities (water, sewer, and electric).

Amy Smith said the Planning Division received one call from the public on the case that concerned drainage. Ms. Smith said the individual was referred to the Engineering Division, which is currently working to resolve the issue.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Lance Walker made a motion to approve the case, and Richard Cone seconded. The Motion carried 6/0.

OLD BUSINESS

None.

NEW BUSINESS

Amy Smith said the next meeting will be July 28, 2026.

ADJOURNMENT

The meeting was adjourned at 5:18 pm

Minutes prepared by Jill McCarty, Administrative Coordinator.