



CITY OF GILLETTE

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City of Gillette Regional Water Panel Minutes July 16, 2024

PRESENT

PANEL MEMBERS	YES	NO
Bill Brewer (WWDC)		X
E. Loren Crain, Board Chairman		X
Robert Hollander	X	
Levi Jensen	X	
Ralph Kingan, Board Vice Chairman	X	
Don McKillop	X	
Charles "Pete" LeRoy	X	
MEETING QUORUM	Yes	

STAFF MEMBERS	YES	NO
Joff Pilon, Acting Utilities Director	X	
Howard Jones, Water Manager		X
Joe Schoen, City Engineer	X	
Matt Olsen (County)		X
Katie Crisp, Admin Assistant	X	

I. Call Meeting to Order

The meeting was called to order at 12:05 pm.

II. Approval of Minutes (April 11, 2024)

Ralph Kingan requested a motion to approve the April 11, 2024, minutes. Levi Jensen made a motion, seconded by Don McKillop. All members voted Aye. Motion passed.

III. Engineering Projects Updates (Joe Schoen)

Well Installation Project 2C:

All work that can be done, is done. The contractor is not onsite as they are waiting on well equipment and electrical switch gear. As soon as the materials and equipment are delivered the contractor will complete the project.

Regional Water Ph 3: American Road et al

Awarded to DRM. Construction is anticipated to begin in fall 2024 and completed in summer of 2025.

Regional Water Ph 4: Fox Ridge

Awarded to Dan Hart Patrol. Construction is anticipated to begin in the fall of 2024 and completion before June 1, 2025.

Regional Water Ph 5: Airport Extension

At 50% plans. The new alignment will head east in Northern Dr ROW to Hwy 14/16 and then north just outside of Hwy 14/16 ROW to the Airport. Discussions have taken place with the county on all needed easements. Discussions are also taking place with all affected owners along Hwy 14/16.

Regional Water Ph 6: Stroup MHP, Eagle Ridge Subd, and People's ISD

At 50% of plans. This project is currently under design and advertising is projected for August with award in September. This project is on quicker than normal pace for getting it advertised due to Wyoming Water Development Commission (WWDC) funding package. WWDC is using ARPA funds for this project, so the funds have to be allocated prior to October 1, 2024.

Regional Water Ph 7: Hoy Subd, and Countryside Subd

Reviewing with WWDC staff and administration if we want to move forward with these projects at this time. WWDC application deadline for design and easements is August 31, 2024, if we move forward with an application. At this time, WWDC staff is recommending completing some of the other projects before submitting for a new one.

IV. Water Operations (Joff Pilon)

The 30" transmission line leak repair under Hwy 51 (14-16) at D Road has been completed.

Pump Station #1 aerator towers: Crews have set two aerators back in place.

Backup standby generators: There will be standby generator as follows: two at Madison, one at Donkey Creek, and two at Wastewater.

Annual hydrant flushing of distribution mains: The Distribution crew has completed this project. It was noted that less water was used this year.

Cahoy Pump Service has replaced the failed pump/motors in Soft 22 and M-7.

Divers have completed 4 tank inspections and had no findings.

The City is still pursuing easement and location on additional CP rectifier with Black Hills Energy for the Wyodak-Union Chapel Road 42"

The water consumption report for April, May, and June 2024 were reviewed. It was noted that June's consumption has gone up from the prior year due to drier weather.

Levi Jensen questioned if other water districts consuming more water, to which Joff Pilon replied, a well is being replaced on Cook Rd and they will be on City water while repairs are being made. Joff also, noted that more Regional water is being used during the summer.

V. Next Proposed Meeting (TBD)

The meeting was adjourned at 12:20 pm

RESPECTFULLY SUBMITTED,

E. Loren Crain
Board Chairman


Ralph Kingan
Board Vice Chairman

DATE APPROVED: October 19, 2024

E.LC/kc