



CITY OF GILLETTE

www.gillettewy.gov

City of Gillette Regional Water Panel Minutes January 7, 2025

PRESENT

| PANEL MEMBERS | YES | NO |
|-----------------------------------|------------|----|
| Bill Brewer (WWDC) | | X |
| E. Loren Crain, Board Chairman | X | |
| Robert Hollander | X | |
| Levi Jensen | X | |
| Ralph Kingan, Board Vice Chairman | X | |
| Don McKillop | | X |
| Charles "Pete" LeRoy | X | |
| MEETING QUORUM | Yes | |

| STAFF MEMBERS | YES | NO |
|--------------------------------|-----|----|
| Joff Pilon, Utilities Director | X | |
| Howard Jones, Water Manager | X | |
| Joe Schoen, City Engineer | X | |
| Matt Olsen (County) | | X |
| Katie Crisp, Admin Coordinator | X | |

I. Call Meeting to Order

The meeting was called to order at 12:01 pm by Ralph Kingan.

II. Approval of Minutes (October 10, 2024)

E. Loren Crain requested a motion to approve the October 10, 2024, minutes. Ralph Kingan made a motion, seconded by Levi Jensen. All members voted Aye. Motion passed.

III. Annual Election of Officers

- a. **Elect Chairman** – E. Loren Crain was nominated by Ralph Kingan. With no other nominations Ralph Kingan made a motion to appoint E. Loren Crain Chairman, seconded by Levi Jensen. All members voted Aye. Motion carried. This appointment will last one (1) year.

- b. Elect Vice Chairman** – Ralph Kingan was nominated by Levi Jensen. With no other nominations Levi Jensen made a motion to appoint Ralph Kingan Vice Chairman, seconded by Pete LeRoy. All members voted Aye. Motion passed. This appointment will last one (1) year.

IV. Engineering Projects Updates (Joe Schoen)

Well Installation Project 2C (Wells M13, M14, & M15):

All work that can be done has been completed. Electrical is projected to be completed in April 2025 and the full project should be completed 30 days after electrical is completed. Fluoride levels have been tested for blending with in-town water.

Regional Water Ph 3: American Road et al
50% completion. The water main has been installed.

Regional Water Ph 4: Fox Ridge
The water line has been installed. Red Hills to Fox Ridge are connected. The building is in winter shutdown.

Regional Water Ph 5: Airport Extension
Continuing working on securing easements along the new alignment. There are only two more needing to be secured. Completion is anticipated for 2026. If the easements are unable to be secured the City will work with WYODOT for access.

Regional Water Ph 6: Stroup MHP, Eagle Ridge Subd, and People's ISD
Project has been bid and awarded to Hot Iron. Work is expected to begin this spring and completed before July 1, 2025.

Regional Water Ph 7: Hoy Subd, and Countryside Subd
Reviewing with WWDC staff and administration if we want to move forward with these projects at this time. WWDC application deadline for design and easements is Aug 31, 2025 if we move forward with an application. At this time, WWDC staff is recommending to complete some of the other projects before submitting a new one.

30" Transmission Line CMAR:

CMAR has completed 2/3 of pressure testing. Testing will be completed when the 30" valve is delivered and installed. A map will be provided at the next meeting.

Loren Crain inquired if redundant inventory should be kept in stock if repairs are needed. Howard responded that spare pumps have been maintained at the Madison well. Service quotes for M11 – M15 of approximately \$1M have been

provided. M11 and M12 have approximately 4 years of run time and wells 1-8 can have immediate response.

V. Water Operations (Howard Jones)

The Water Consumption Report was reviewed, and it was noted that the average usage for 2024 was 2.8MG, which is down from 2023.

A copy of the Water Department 2025 City Council Orientation outline and map as provided by Howard Jones is attached as a supplement to the minutes.

Howard introduced Eli Leturgey, Water Supervisor, to the Panel and noted that she is cross-training as the Regional Water Supervisor and is attending the meeting to observe.

Meter upgrades are currently being completed. The Forever Chemical sampling tests have been completed on both the blended and Madison wells, the results were non-detect.

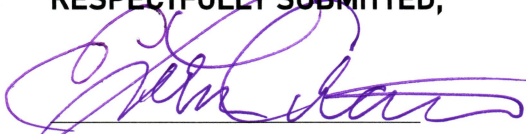
Charles LeRoy inquired about why our well results were non-detect. Howard explained that the depth of the wells factored in the results.

Robert Hollander inquired into the completion status of the service line material surveys. Howard explained the EPA's process and that deadlines come all the way to 2037.

VI. Next Proposed Meeting (TBD) – April 2025 (Send Survey for Optional Dates)

The meeting was adjourned at 12:35 pm

RESPECTFULLY SUBMITTED,



E. Loren Crain
Board Chairman

Ralph Kingan
Board Vice Chairman

DATE APPROVED: 2025-04-15

RK/cia