



CITY OF GILLETTE

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ADMINISTRATION

PHONE 307-686-5203

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Michael Cole, City Administrator

RE: General Information

DATE: July 17, 2026

The following meetings are scheduled for the week of **July 18-24, 2026**

Tuesday, July 21st 6:00 p.m. City Council Meeting, Council Chambers

**Thursday, July 23rd 5:00 p.m. BWXT Community Briefing
Gillette College Tech Center**

1. Attached please find a **Notice of Special Meeting of the Gillette City Council** on **July 23, 2026** at **5:00 p.m.** at the **Gillette College Tech Center** for the **BWXT Community Briefing**.
2. Attached please find **current sales tax data** provided by **Finance Director Henderson**.
3. Attached please find an **agenda** and **meeting minutes** dated **June 11, 2026** for the **Parks & Beautification Board** provided by **Public Works Director Wilde**.
4. Attached please find a **CLIMB Wyoming City of Gillette FY 2025-2026 Final Report** provided by **CLIMB Wyoming Program Director Dane Joslyn**.

MC/adw



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NOTICE OF SPECIAL MEETING OF THE GILLETTE CITY COUNCIL

TAKE NOTICE that the presiding officer of the Gillette City Council has called for a special meeting. This special meeting will be held on **Thursday, July 23, 2026, beginning at 4:30 p.m. in the Gillette College Technical Education Center located at 3251 S 4-J Road, Gillette, WY 82718.** The meeting will continue until its business is concluded.

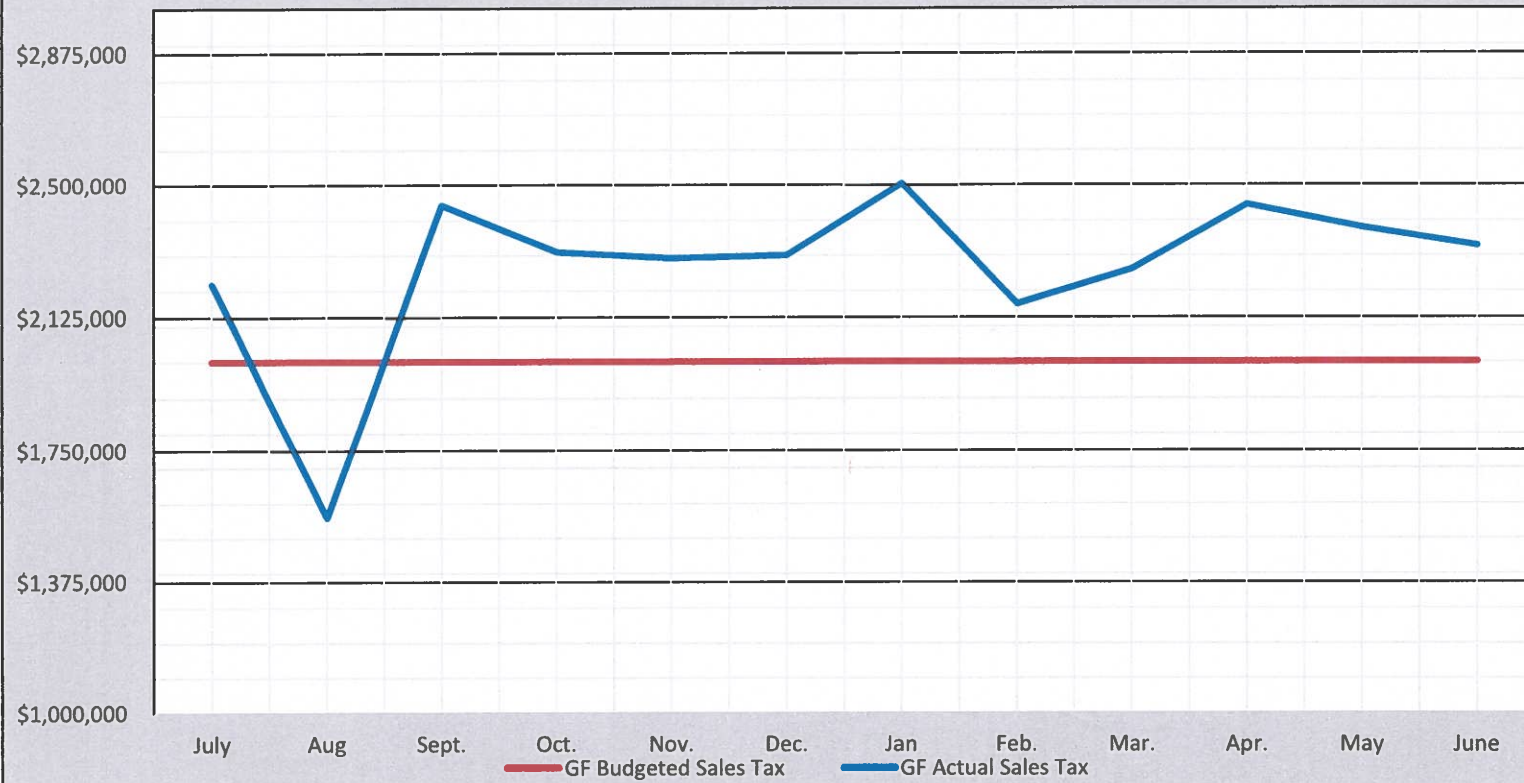
The purpose of this special meeting is for the Gillette City Council to attend the BWXT community briefing on site selection and proposed use of the site for a TRISO nuclear fabrication facility.

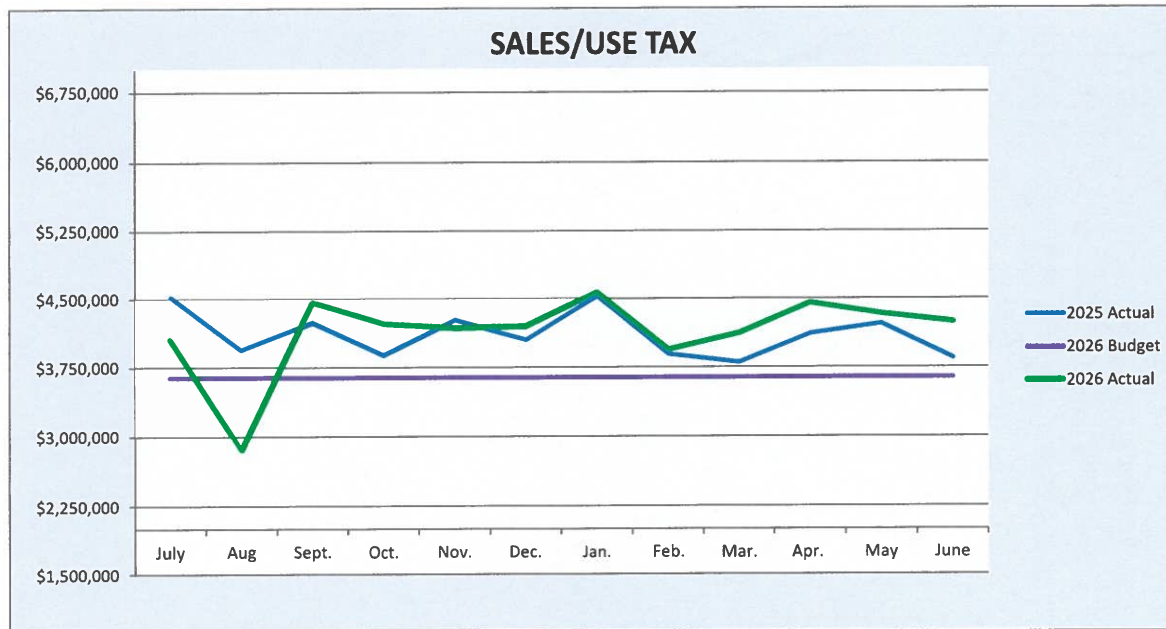
No action will be taken at this meeting.

DATED July 9, 2026.

Michael H. Cole
City of Gillette Administrator

GENERAL FUND SALES TAX ACTIVITY-FY 2025/26





	FY 2025 ACTUAL	FY 2026 ACTUAL	% CHANGE
July	\$4,518,629	\$4,044,977	-10.48%
Aug	\$3,934,945	\$2,850,458	-27.56%
Sept.	\$4,233,315	\$4,449,805	5.11%
Oct.	\$3,874,233	\$4,213,405	8.75%
Nov.	\$4,257,315	\$4,173,463	-1.97%
Dec.	\$4,043,823	\$4,190,234	3.62%
Jan.	\$4,524,528	\$4,561,866	0.83%
Feb.	\$3,888,794	\$3,937,067	1.24%
Mar.	\$3,797,131	\$4,116,006	8.40%
Apr.	\$4,108,657	\$4,448,128	8.26%
May	\$4,219,668	\$4,329,662	2.61%
June	\$3,842,558	\$4,238,005	10.29%
TOTAL	\$49,243,596	\$49,553,077	0.63%

FY25 YTD	\$49,243,596	0.63%
FY24 YTD	\$53,602,895	-7.56%
FY23 YTD	\$56,056,867	-11.60%
FY22 YTD	\$42,150,995	17.56%

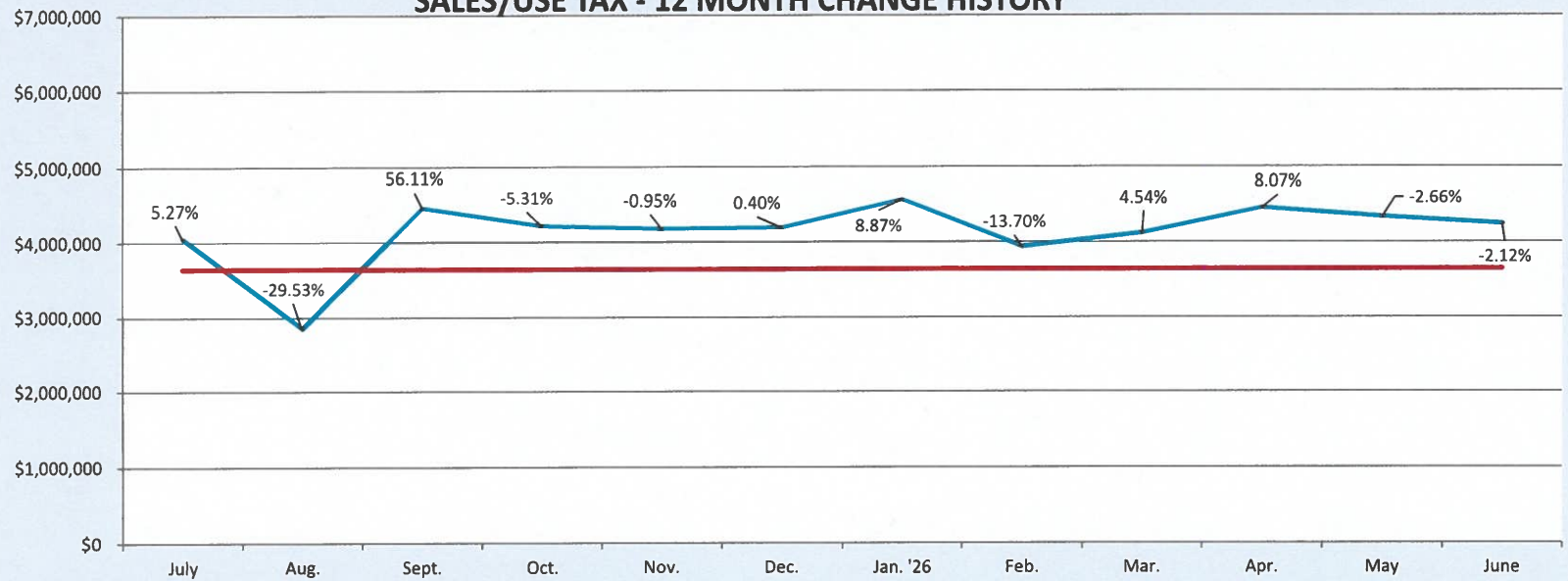
YEAR TO DATE SALES TAX RECEIPTS (JUNE):

FY 2024	FY 2025	FY 2026
\$53,602,895	\$49,243,596	\$49,553,077

YTD BUDGET
\$43,636,000

% Over/(Under) Budget: 13.56%

SALES/USE TAX - 12 MONTH CHANGE HISTORY





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**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
June 11, 2026 – 5:15 P.M.
PUBLIC WORKS BREAK ROOM**

Members:

**Irene Daly - Chairperson
Michele Bradley- Vice- Chairperson
Mike Castellanos
Cathrine Gallilee
Billy Montgomery
Teresa Craig
Wes Johnson**

Mission: We are dedicated to enhancing the natural beauty and recreation opportunities in our community by preserving, developing, and promoting our parks and public spaces. By fostering community engagement through innovative practices and responsible stewardship, we strive to create vibrant, sustainable, and inclusive outdoor spaces for all to enjoy.

I. MEETING CALLED TO ORDER

II. APPROVAL OF MINUTES

A. April 9, 2026

III. PUBLIC COMMENT

IV. NEW BUSINESS

- A. Dalbey Park Restroom Replacement Project
- B. 4th of July Parade
- C. Landscape Award Nominees

V. OLD BUSINESS

- A. 4th of July Parade
- B. Trash Pickup
- C. May Meeting (Needs moved to 4th Thursday- Council for Budget)

VI. STAFF REPORT

VII. CHAIRPERSON'S / BOARD REPORT

VIII. ADJOURNMENT



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**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
June 11, 2026 - 5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

	PRESENT	
	(YES)	(NO)
Irene Daly, Chairperson	(X)	
Michele Bradley, Vice-Chairperson		(X)
Wes Johnson		(X)
Cathrine Gallilee	(X)	
Billy Montgomery	(X)	
Teresa Craig	(X)	
Mike Castellanos	(X)	
Meeting Quorum:	(X)	

STAFF: Sawley Wilde, Public Works Director

Janie Kuntz, Parks Manager

Dena Holzer, Administrative Coordinator

CALL MEETING TO ORDER

The meeting was called to order at 5:22 by Ms. Gallilee.

I. APPROVAL OF MINUTES

Mr. Montgomery made a motion to accept the minutes of April 09, 2026. Second, by Ms. Craig. All members voted Aye. Motion passed.

II. PUBLIC COMMENT

None

III. NEW BUSINESS

A. Dalbey Park Restroom Replacement Project

Mr. Fiske presented draft plans for the Dalbey Park Restroom Replacement Project to the board. Mr. Wilde and the board discussed their concerns. Mr. Fiske will follow up with the board after the Public Meeting.

B. 4th of July Parade



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Board Members will meet at Camelanes at 8:45 A.M. and walk down and back the parade route, handing out bags. Mr. Castellanos will drop shirts off for the board members attending at the City West building.

C. Landscape Award Nominees

Members have not viewed any locations. Mr. Wilde asked them to look and give that information to Ms. Gydesen.

IV. OLD BUSINESS

A. 4th of July Parade

B. Trash Pick

C. May Meeting (Needs moved to 4th Thursday-Council for Budget)

V. STAFF REPORT

A Ms. Kuntz reported that the equipment has been moved out of Antelope Valley Park and drainage is complete. Ms. Kuntz stated that contractors could start on Heritage Park on June 01, 2026 with completion in October, 2026.

B. Mr. Wilde mentioned that Enzi Ball Fields are all now open.

C. Mr. Wilde reported the City received approval to apply for another grant for Sutherland Park.

VI. CHAIRPERSON'S/ BOARD REPORT

A. Board members will choose May and June's Landscaping Awards during the July 09, 2026, meeting.

B. The Board cancelled the June 25, 2026 meeting and will hold the next meeting on July 09, 2026 at 5:30 P.M. at the Fitness Court at ECSC where they will be taking photos of activities to post on social media.

VII. ADJOURNMENT

The meeting was adjourned at 6:21 p.m.

RESPECTFULLY SUBMITTED,

Janie Kuntz, Parks Manager
JK/dh



City of Gillette FY2025-2026

FINAL REPORT

Agency Name:	Gillette Climb
Program Name:	Workforce Development for Low-Income Single Moms in Gillette
Amount Funded:	\$39,500
Grant Start/End Date:	July 1, 2025 - June 30, 2026
Report Submission:	July 15, 2026

Thank you for your steadfast support of Gillette Climb. Funding from the City of Gillette has made a profound difference in the lives of single moms in Campbell County. Over the past year, Gillette Climb worked with over 200 low-income single mothers through free career training and job placement, mental health counseling, and life skills development, along with ongoing graduate support so that moms have the resources to thrive both personally and professionally.

Gillette Program Outcomes | 7/1/25-6/30/26:

From July 1, 2025, through June 30, 2026, Gillette Climb hosted two job trainings; a new Educational Support Professional training and a Certified Nursing Assistant (CNA) training. The Educational Support Professional program served 11 low-income single moms who graduated in November 2025. Participants received hands-on classroom experience in Campbell County School District's elementary, middle, and high schools. The training structure ensured participants had the opportunity to work with diverse age groups and experience different educational environments. This innovative program marks a first for Climb, created specifically to address community needs and fill open positions in the school district.

Gillette Climb also ran a CNA training for 9 moms in Spring 2026. Testing at the end of this training included a two-part state certification exam: a knowledge test and a clinical skills evaluation. Moms in this cohort graduated July 1.

Number of Individuals Served:

- 162 single moms with 324 children received pre-program stabilization support, where moms are connected to essential community resources for basic needs like food, housing, transportation, and healthcare.
- 24 moms with a combined 48 children completed job training and placement services.
- 65 graduates with 161 children received post-graduate support services, where Climb provided a space to work through personal and professional challenges and celebrate successes.

Children Impacted:

As Climb graduates develop economic stability, their children benefit from their moms' increased education and income, including greater access to academic and extracurricular activities, more stable schedules at home, and having a role model for career success.

After losing her husband, Jessica turned to Gillette Climb to begin to rebuild her life. She enrolled in Climb's Certified Medical Assistant training and discovered a path forward through Climb's built-in mental health support. "Climb was truly invested in me, and that allowed me to trust the process and grow." Today, Jessica works at Youth Emergency Services in Gillette, helping children with developmental disabilities.

Graduation Rate:

Over the grant period, Gillette program participants achieved a 100% graduation rate. This is a testament to the determination of the moms we serve, and the strength of the program.

Pre- to Post-Program Employment Rate and Wage Increase:

Pre-program, 69% of women were unemployed and those that were employed were making an average monthly wage of \$1,793. Post-program, 70% are now employed and making an average monthly wage of \$2,713. We anticipate that the employment rate will increase as recent graduates of the spring CNA training secure employment.

Job Placements:

Notable job placements of the past year include several positions with Campbell County School District #1, Craig's Vending, Dare to Live, LLC, The Counseling Center, Kindred Souls of Wyoming, and Campbell County Senior Center.

The impact of your investment is visible throughout Gillette, in the healthcare facilities, offices, in schools, on construction sites, and in businesses where Climb graduates now work with purpose and pride.