



CITY OF GILLETTE

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ADMINISTRATION

PHONE 307-686-5203

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Michael Cole, City Administrator

RE: General Information

DATE: September 18, 2026

The following meetings are scheduled for the week of **September 19-25, 2026**

Monday, September 21st 5:30 p.m. Open House for Fishing Lake Improvements,
City Hall 2nd Floor Community Room

Wednesday, September 23rd 11:30 a.m. - 1:30 p.m. Employee Picnic,
PD West Building

1. Attached please find a **news release** regarding **Open House for Fishing Lake Improvements Scheduled for September 21** dated **September 11, 2026** provided by **Public Affairs Director Toscana**.
2. Attached please find an **agenda** and **meeting minutes** dated **August 13, 2026** for the **Parks & Beautification Board** provided by **Public Works Director Wilde**.

MC/adw



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PUBLIC AFFAIRS

FOR IMMEDIATE RELEASE

September 11, 2026

Open House for Fishing Lake Improvements Scheduled for September 21

GILLETTE, Wyoming- The City of Gillette will host an open house event in the 2nd Floor Community Room at City Hall on Monday, September 21, 2026 from 5:30 p.m. to 6:30 p.m. to discuss improvements to the Dalbey Park Fishing Lake.

The open house is one of the next steps in moving ahead with recommendations made in the [Dalbey Memorial Park Improvements Study](#). The City is pursuing federal funds for Fishing Lake improvements through the Outdoor Recreation Legacy Partnership grant program, administered through the Land and Water Conservation Fund (LWCF) and the Department of the Interior.

During the open house, City staff will provide information on the planned Fishing Lake improvements, including dredging, excavation of sediment, cattail removal and shoreline rehabilitation. The project will help to set up for future improvements identified in the Dalbey Improvements Study and Donkey Creek Flood Study. Staff will also solicit public support for the project, as required for the grant program application.

For more information, contact Public Affairs Director Jennifer Toscana at (307) 686-5202.

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**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
August 13, 2026 – 5:15 P.M.
PUBLIC WORKS BREAK ROOM**

Members:

**Irene Daly - Chairperson
Michele Bradley- Vice- Chairperson
Mike Castellanos
Cathrine Gallilee
Billy Montgomery
Teresa Craig
Wes Johnson**

Mission: We are dedicated to enhancing the natural beauty and recreation opportunities in our community by preserving, developing, and promoting our parks and public spaces. By fostering community engagement through innovative practices and responsible stewardship, we strive to create vibrant, sustainable, and inclusive outdoor spaces for all to enjoy.

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. July 9, 2026
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - A. Beatification Awards
- V. OLD BUSINESS**
 - A. ECSC Workout Pictures
 - B. Board Member Appointments
- VI. STAFF REPORT**
- VII. CHAIRPERSON'S / BOARD REPORT**
- VIII. ADJOURNMENT**



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**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
August 13, 2026 - 5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

	PRESENT	
	(YES)	(NO)
Irene Daly, Chairperson	(X)	
Michele Bradley, Vice-Chairperson		(X)
Wes Johnson		(X)
Cathrine Gallilee	(X)	
Billy Montgomery	(X)	
Teresa Craig		(X)
Mike Castellanos	(X)	
Meeting Quorum:	(X)	

STAFF: Sawley Wilde, Public Works Director
Janie Kuntz, Parks Manager
Dessa Gydesen, Administrative Coordinator
Chris Smith, Councilman

CALL MEETING TO ORDER

The meeting was called to order at 5:17 by Ms. Daly.

I. APPROVAL OF MINUTES

Ms. Galilee made a motion to accept the minutes of July 9, 2026. Second, by Mr. Montgomery. All members voted Aye. Motion passed.

II. PUBLIC COMMENT

None

III. NEW BUSINESS

A. Beautification Awards

Ms. Gydesen presented the nominees for Go Green and Most Beautiful awards. Mr. Castellanos made a motion to award June Go Green to 54 Andrews St. Second, by Ms. Gallilee. All members voted Aye. Motion passed. Ms. Callilee made a motion to award July



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Go Green to 1101 Almon. Second, by Mr. Castellanos. All members voted Aye. Motion passed. For Most Beautiful awards Mr. Castellanos made a motion to award June to Latter Day Saints Church. Second, by Ms. Callilee. All members voted Aye. Motion passed. Ms. Gallilee made a motion to award July to Comfetti Orthodontics. Second, by Mr. Castellanos. All members voted Aye. Motion passed. Ms. Daly made a motion to award August to Synergy Dental. Second, by Ms. Gallilee. All members voted Aye. Motion passed.

B. Planter Pictures

Ms. Galilee would like the Board to get pictures of their planters and send them to Ms. Gydesen by September 10, 2026, meeting. Ms. Gydesen will send a text reminder a week before the next meeting.

IV. OLD BUSINESS

A. ECSC Workout Pictures

Nothing further was discussed.

B. Board Member Appointments

Nothing further was discussed.

V. STAFF REPORT

A. Mr. Wilde discussed the Parks Master Plan with the Board. A consultant was hired to create a Park Master Plan for park connectivity and pathways. A staff and community committee will be created to oversee the Parks Master Plan. Mr. Wilde will reach out to the Board to take part in the Committee when a date is set for the meeting.

B. Mr. Wilde updated the Board on seasonal employees this year. Not all seasonal positions were filled this year.

C. Mr. Wilde informed the Board that Mr. Aguilar was promoted to Arborist and Ms. Taber was promoted from technician to Forestry Operator.

VI. CHAIRPERSON'S/ BOARD REPORT

A. Mr. Castellanos discussed handing out the welcome bags created by Gillette Main Street and Campbell County Convention & Visitors Bureau.



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VII. ADJOURNMENT

The meeting was adjourned at 6:52 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde, Public Works Director
SW/dg