



**CITY COUNCIL AGENDA  
CITY COUNCIL CHAMBERS  
201 E. 5TH ST.**

**Tuesday, January 21, 2025  
6:00 PM**

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**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Invocation and Pledge of Allegiance

**C. APPROVAL OF GENERAL AGENDA**

**D. APPROVAL OF CONSENT AGENDA**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - January 7, 2025
2. Special Meeting Minutes - January 7, 2025
3. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

**E. APPROVAL OF CONFLICT CLAIMS**

**F. COMMENTS**

Council:

Liaison:

Written:

Other - Comments:

**G. PROCLAMATIONS / PRESENTATIONS**

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

1. Council Consideration of a Bid Award for the 2025 Crack Seal Project to Z&Z Seal Coating, Inc., in the Amount of \$151,814.30 (1% Project).

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- 2. Council Consideration for the Acceptance of Public Improvements for the 2024 Concrete Pothole Repair Phase 1 Project, Installed by S&S Builders, LLC, in the Amount of \$239,943.25 (1% Project).**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- 3. Council Consideration for the Acceptance of Public Improvements for the Sutherland Subdivision Valve Project, Installed by Hot Iron, Inc., in the Amount of \$605,181.95 (1% Project).**

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- 4. Council Consideration for the Acceptance of Development Improvements for the Schweitzer Water and Sewer Extension, Installed by Falcon Construction, on Behalf of the Developer, Colson Construction, LLC.**

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- 5. Council Consideration of a Cooperative Agreement Between the Wyoming Department of Transportation and the City of Gillette for the Sinclair Extension from Butler Spaeth Road to Miranda Avenue, an Urban Systems Project.**

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- 6. Council Consideration for the issuance of a Novelty Shop License requested by Make Me Blush Boutique.**

Staff Reference: Sean Brown, City Attorney

- 7. Council Consideration of a Resolution Approving and Authorizing the Resubdivision Lot 3, Tract M2 of the Resubdivision of Tract M2, Moon Meadows Estates No. 3 to be known as Lot 3A & Lot 3B, Tract M2 of the Resubdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 7/0)**

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- 8. Council Consideration for the Appointment of a Council Member to the Community Juvenile Services Board for one (1) partial term expiring on June 30, 2026.**

Staff Reference: Michael H. Cole, City Administrator

- 9. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Boys and Girls Club for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**10. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Senior Center for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**11. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Joint Powers Public Land Board for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**12. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Prevention Council for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**13. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Community Mental Health Steering Committee for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**14. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Council of Community Services for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**15. Council Consideration for the Assignment of a Primary and Alternate Liaison to Gillette Main Street for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**16. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Joint Powers Lodging Tax Board for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**17. Council Consideration for the Assignment of up to three (3) council members to the City's Finance / Audit Committee for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**J. PUBLIC HEARINGS AND CONSIDERATIONS**

**K. PUBLIC COMMENT**

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

**1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

**L. ADMINISTRATOR'S REPORT**

**M. EXECUTIVE SESSION**

- 1. Executive Session for Legal Advice and Potential Litigation Pursuant to W.S. 16-4-405(a)(iii) and Real Estate Pursuant to W.S. 16-4-405(a)(vii).**

Staff Reference: Sean Brown, City Attorney

**N. ADJOURNMENT**



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

**TITLE:**

Invocation and Pledge of Allegiance



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

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**TITLE:**

Regular Meeting Minutes - January 7, 2025

**ATTACHMENTS:**

[Regular Meeting Minutes - January 7, 2025](#)

A regular meeting of the City Council was held on Tuesday the 7<sup>th</sup> day of January 2025, in the City Hall Council Chambers.

Present were Councilmembers Carsrud, Gross, West, Clary, Smith, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Chief of Police Deaton; Directors Henderson, Muzzarelli, Toscana, Pilon, Wasson and Wilde; City Clerk Allen and Deputy City Clerk Clymer.

### **Call to Order and Swearing-in of New Members**

Judge Bartlett performed the swearing-in ceremony for the newly elected City Council members; Chris Smith, Ward I and Jack Clary, Ward III.

### **Invocation and Pledge of Allegiance**

The Invocation and Pledge of Allegiance was led by Joe Moerkerke of the Fellowship of Christian Athletes.

### **Approval of General Agenda**

Councilmember Gross made a motion to approve; seconded by councilmember West. All members voted aye. The motion carried.

### **Approval of Consent Agenda**

#### **Minutes**

Regular Meeting Minutes – December 17, 2024

Special Meeting Minutes – December 17, 2024

#### **Bills and Claims**

Abi Attachments Inc., 49,213.38; Allmax Software Inc, 16,853.00; AlSCO, 1,018.52; American Legion Post 42, 10,443.00; American Playground Company, 10,550.00; American Welding & Gas Inc, 38.80; Anixter Power Solutions, 19,826.82; April Shippy, 80.00; Architectural Specialties LLC, 969.16; Arete Design Group, 5,497.50; Arrow Printing and Graphics Inc, 180.00; Atlas Office Products, 28.32; Axon Enterprise Inc, 67,341.71; Big Horn Tire Inc, 2,453.51; Black Hills Energy, 24,851.00; Black Hills Power & Light, 296,256.90; Black Hills Power & Light, 49,502.89; Black Hills Power & Light, 182,566.19; Black Hills Power & Light, 183,145.31; Black Hills Wyoming LLC, 185,469.48; Black Hills Wyoming LLC, 292,266.16; Blue Cross Blue Shield of Wyoming, 181,325.83; Blue Cross Blue Shield of Wyoming, 129,088.46; Bomgaars Supply, 439.50; Border States Electric, 5,947.34; Burns And McDonnell Corporation, 1,595.00; Campbell County Hospital District, 36,375.00; Campbell County Joint Powers Fire Board, 1,227,902.00; Campbell County Landfill, 77,005.50; CBH Co-Op, 5,589.75; Central Truck & Diesel Inc, 28,479.85; CenturyLink, 117.91; Charter Media, 1,099.00; City Of Gillette - Petty Cash, 127.00; CNA Surety, 500.00; Collection Professionals Gillette, 617.42; Collins Communications Inc, 110.16; Colter Merrell, 1,200.00; Consolidated Engineers Inc, 2,967.50; Crum Electric Supply Company, 6,533.39; Cues Inc, 4,578.81; Curalinc, LLC, 1,150.20; Dads Truck and Auto LLC, 504.00; Dana Kepner Company Inc, 1,542.16; David Harrison Holmes, 1,000.00; Davis & Cannon LLP, 7,437.04; Delta Dental of Wyoming, 27,323.40; Department Of Energy, 58,071.21; DRM Inc, 555,665.52; Duke's Root Control Inc, 31,493.26; Eaton Sales & Service LLC, 211.87; Edi Mendoza, 10,180.00; Edi Mendoza, 18,520.00; Energy Aquisition, 65.12; Energy Laboratories Inc, 593.60; Erika Dike, 2,255.00; FedEx, 483.89; Ferguson Enterprises, Inc #1116, 2,395.00; Firemaster Dept 1019, 9,059.50; First Class Auto, 2,790.95; First National Bank of Gillette, 2,388.68; First Northern Bank of Wyoming, 25,748.53; Flagshooter LLC, 331.23; Frontier Precision Inc, 169.00; G & R Controls Inc, 8,968.00; Gallagher Benefit Services, Inc, 137.50; Gillette Contractors Supply Inc, 15,483.34; Gillette Steel Center, 1,410.55; Greg's Welding Corporation, 3,500.00; Greiner Motor Company, 301.30; Hach Company, 1,842.00; Hawkins Inc, 494.00; HD Supply Inc, 398.29; HDR Engineering Inc, 4,365.00; HealthEquity, Inc., 350.00; HealthEquity, Inc., 20,463.00; Hector Fuentes, 52,704.30; Homax Oil, 27,489.08; Home Fire Foods, 370.00; Hot Iron, 9,547.00; Hughes Fire Equipment, Inc., 11,265.57; Hydrocore Concepts LLC, 2,489.60; Identifix Inc, 119.00; Interstate Companies Inc, 1,645.08; Jack's Truck Center Inc, 3,804.48; Kasseburg Canine, 13,000.00; Katie J Golinvaux, 464.00; Lawson Products, Inc., 41.00; Lenco Industries, Inc, 21,435.55; Ln Curtis & Sons, 3,947.37; MCM General Contractors, 36,741.30; Mg Oil Company, 183.15; Michelle L. Dennis, 2,000.00; Midland Implement Co Inc, 4,964.99; Mii Life Insurance, Incorporated, 1,052.67; Mii Life Insurance, Incorporated, 2,957.43; Mii Life Insurance, Incorporated, 287.98; Mii Life Insurance, Incorporated, 234.00; Mountain Peak Builders LLC, 17,557.02; Mountain Peaks Diagnostics, LLC, 55.95; News Record, 6,860.45; Norco Inc, 6,803.45; Office Of State Lands and Investments, 106,944.25; One Call of Wyoming Corp, 342.00; Optum Health Financial Services, 330.00; Paintbrush Sewer & Drain, 365.00; Partson LLC, 1,790.68; Postal Pros Southwest Inc, 5,474.93; Powder River Construction, 40,548.01; Powder River Energy Corporation, 7,840.16; Powder River Heating & Conditioning Corporation, 3,499.22; Pro Force Law

Enforcement, 1,057.00; Railroad Management Co LLC, 8,553.38; Red Tiger Well Service, 52,158.63; Rhomar Industries Inc, 285.35; Rms Instrument & Electrical, LLC, 8,800.37; S & S Builders, 45,384.93; Sanity Solutions, Inc, 34,202.43; Schulte Ta Inc, 13,032.50; Simon Contractors, 794.38; Source Equipment, 11,178.67; Source Office Products, 139.35; Spencer Fluid Power, 9,217.57; State Of Wyoming Dept of Family Services, 400.00; Sterling Infosystems, Inc, 515.16; Structural Dynamics LLC, 808.40; Stuart C. Irby Co, 1,655.00; Tami Waldner, 913.50; Tantalus Systems Inc, 18,841.40; Terry Sjolín, 200.00; That Embroidery Place, 1,244.81; Thunder Basin Ford LLC, 129.41; TMMI, LLC, 3,978.24; Torgerson's, LLC, 2,436.09; Tri State Truck & Equipment, Inc, 448,164.00; United Central Industrial Supply Co, 78.84; Vega Americas, Inc, 2,938.37; Verdunity, 21,473.50; Verizon Wireless, 1,812.36; Versaterm Public Safety Us, Inc., 4,462.50; Wastech Corporation, 19,488.00; Wesco Receivables Corp, 6,764.70; Western Stationers, 2,531.32; Western Waste Solutions Inc, 6,787.00; WWC Engineering, 630.00; Wyodak Resources Development Corp, 168,844.21; Wyoming Cooperative Liquid Assets Securities, 4,000,000.00; Wyoming Cooperative Liquid Assets Securities, 425.00; Wyoming Machinery Co, 2,621.08; Xerox Corporation, 37.56; Zions Bank, 1,308,024.82

Councilmember West made a motion to approve the Consent Agenda; seconded by councilmember Gross. All voted aye. The motion carried.

### **Comments**

#### **Council**

Council President Carsrud welcomed the new councilmembers.

#### **Liaison Report**

Councilmember West stated that he attended the Tourism Lodging Tax meeting and how they are working on their budget due to cuts. West added that they are still accumulating and sorting data pertaining to the Camporee.

### **Proclamations / Presentations**

Director Toscana presented the Things to Know Video for the month of January 2025.

Mayor Lundvall proclaimed January 2025 as National Mentorship Month.

### **New Business**

#### **Minute Action**

Councilmember Gross made a motion to approve the Gillette News Record as the Official Newspaper for a One-Year Term for 2025; seconded by Council President Carsrud. All voted aye. The motion carried.

Councilmember West made a motion to approve the Designation of Bank Depositories for Public Funds of the City of Gillette for Calendar Year 2025; seconded by councilmember Gross. Director Henderson explained the process and provided a list of the banks within the State of Wyoming to be depositories for City Funds, which included ANB Bank, First Interstate Bank, First National Bank, First Northern Bank, Pinnacle Bank, Security State Bank, and US Bank NA. All voted Aye. The motion carried.

#### **Appointments**

Council President Carsrud made a motion to approve the Appointment of City Council President for 2025; seconded by councilmember West. City Clerk Allen conducted a poll of the mayor and council members. All expressed unanimous support for the current Council President, Timothy Carsrud. The motion carried and Carsrud was re-nominated for 2025.

Councilmember Clary made a motion to postpone reappointing Allison O. Gee and Chris Ringer as the Municipal Court Judges for 2025 until the next council meeting; seconded by councilmember Smith. Councilmembers Smith and Clary expressed their reasoning to postpone is to allow time to meet the Judges. Councilmembers Gross and West expressed their favor to move forward with re-appointing the judges. Councilmembers Smith, Clary, and Carsrud voted aye. Councilmembers West, Gross, and Mayor Lundvall voted nay. The motion to postpone failed.

Councilmember West made a motion to approve the re-appointment of Allison O. Gee and Chris Ringer as the Municipal Court Judges for 2025; seconded by Councilmember Gross. Councilmembers Carsrud, West, Gross, and Mayor Lundvall voted aye. Councilmembers Smith and Clary abstained. The motion carried.

Council President Carsrud made a motion to approve Attorney Sean Brown as the City Attorney for 2025; seconded by Heidi Gross. All voted Aye. The motion carried

**Public Comment**

George Dunlap asked council to reconsider the Malicious Harms Ordinance.

Alexandria Linder expressed her gratitude to the council’s support for the Mentorship program.

**Administrators Report**

Administrator Cole welcomed the new councilmembers. Mr. Cole explained that due to scheduling conflicts, the Regular City Council Meeting scheduled for February 4, 2025, will be cancelled, and that a Special Meeting will be held in its place on February 11, 2025.

Councilmember West added kudos to the Public Works Streets Division for their work in clearing the snow.

**Adjournment:**

There being no further business to come before the Council, the meeting was adjourned at 6:26 p.m. The meeting can be viewed on the City’s website, [www.gillettewy.gov/gpa](http://www.gillettewy.gov/gpa). The next regularly scheduled meeting will be held on Tuesday, January 21, 2025, in the City Hall Council Chambers.

(S E A L)  
ATTEST:

\_\_\_\_\_  
Shay Lundvall, Mayor

\_\_\_\_\_  
Alicia Allen, City Clerk  
Publication Date: January 14, 2025



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:**           **January 21, 2025**

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**TITLE:**

Special Meeting Minutes - January 7, 2025

**ATTACHMENTS:**

[Special Meeting Minutes - January 7, 2025](#)

A Special Meeting of the City Council was held on Tuesday, the 7<sup>th</sup> day of January 2025 at City Hall outside of the City Council Chambers.

Present were City of Gillette Councilmembers Smith, Carsrud, Gross, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Directors Muzzarelli, Pilon, Toscana, Wasson, and Wilde; City Clerk Allen, and Deputy Clerk Clymer.

**Reception for Newly Elected Council Members**

The Gillette City Councilmembers and City Staff held a special meeting to welcome the in-coming councilmembers Chris Smith and Jack Clary.

No action was taken.

**Adjournment**

There being no further business to come before the Council, the meeting was adjourned at 5:50 p.m.

(S E A L)

ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk

\_\_\_\_\_  
Shay Lundvall, Mayor

Publish date: January 14, 2025



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**            **January 21, 2025**

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**TITLE:**

Bills and Claims

**ATTACHMENTS:**

[Bills and Claims](#)

[Bills and Claims - Prepays](#)

[Wire Transfers](#)

[UMB Bank](#)

**Expenditure Approval Report**  
**Check Approval Date of 01/21/2025**



	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
4555-ATLAS OFFICE PRODUCTS			
	184225	OS INVENTORY	425.52
	184226	OS INVENTORY	591.51
		<b>VENDOR TOTAL:</b>	<b>1,017.03</b>
2594-BOMGAARS SUPPLY			
	184228	OS INVENTORY	359.60
		<b>VENDOR TOTAL:</b>	<b>359.60</b>
88888-MISC UTILITY OVERPAYMENTS			
	184139	REFUND MONEY SENT IT ERROR - FRANK SNEEDERS	158.82
		<b>VENDOR TOTAL:</b>	<b>158.82</b>
1511-NORCO INC			
	184281	CUSTODIAL INVENTORY	917.05
	184282	CUSTODIAL INVENTORY	534.52
	184283	CUSTODIAL INVENTORY	80.74
	184285	CUSTODIAL INVENTORY	678.42
		<b>VENDOR TOTAL:</b>	<b>2,210.73</b>
1780-SELBY'S			
	184290	OS INVENTORY	166.04
		<b>VENDOR TOTAL:</b>	<b>166.04</b>
2437-STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL			
	184054	DECEMBER 2024 OFFICE TRAINING FEES	25.00
		<b>VENDOR TOTAL:</b>	<b>25.00</b>
2300-WESTERN STATIONERS			
	184301	OS INVENTORY	80.60
	184302	OS INVENTORY	215.15
	184303	OS INVENTORY	182.00
	184304	OS INVENTORY	351.65
	184305	OS INVENTORY	250.00
	184306	OS INVENTORY	1,326.97
	184307	OS INVENTORY	31.20

**Expenditure Approval Report**  
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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
2300-WESTERN STATIONERS			
	184308	OS INVENTORY	67.26
	184309	OS INVENTORY	34.20
	184310	OS INVENTORY	8.50
		<b>VENDOR TOTAL:</b>	<b>2,547.53</b>
2627-WYOMING DIVISION VICTIM SERVICE			
	184057	OCTOBER - DECEMBER 2024 CRIME VICTIM COMPENSATION	700.00
		<b>VENDOR TOTAL:</b>	<b>700.00</b>
2435-WYOMING STATE			
	184055	OCTOBER - DECEMBER 2024 AUTOMATION FEES	8,664.42
	184056	OCTOBER - DECEMBER 2024 INDIGENT CIVIL LEGAL FEES	2,525.56
		<b>VENDOR TOTAL:</b>	<b>11,189.98</b>
		<b>DIVISION TOTAL:</b>	<b>18,374.73</b>
		<b>DEPARTMENT TOTAL:</b>	<b>18,374.73</b>

**Expenditure Approval Report**  
**Check Approval Date of 01/21/2025**



	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>01-MAYOR &amp; COUNCIL</b>			
	1764	JLC SIGN SYSTEMS INC	
	183921	NAME PLATES - C SMITH & J CLARY	221.00
		<b>VENDOR TOTAL:</b>	<b>221.00</b>
	2431	WYOMING ASSOCIATION MUNICIPALITIES	
	183927	WWC REGISTRATION - T CARSRUD	265.00
		<b>VENDOR TOTAL:</b>	<b>265.00</b>
		<b>DIVISION TOTAL:</b>	<b>486.00</b>
<b>02-ADMINISTRATION</b>			
	1150	BEAR'S NATURALLY CLEAN	
	183902	CLEAN ADMIN CONFERENCE ROOM TABLECLOTH	19.00
		<b>VENDOR TOTAL:</b>	<b>19.00</b>
	2435	WYOMING STATE	
	184106	NOTARY - A WILLIAMS	60.00
		<b>VENDOR TOTAL:</b>	<b>60.00</b>
		<b>DIVISION TOTAL:</b>	<b>79.00</b>
<b>04-SPECIAL PROJECTS</b>			
	2479	CAMPBELL COUNTY COMMISSIONERS	
	184066	FY23/24 COMPLEX FLEET REPLACEMENT	159,287.00
	184067	FY24/25 COMPLEX FLEET REPLACEMENT	154,006.00
		<b>VENDOR TOTAL:</b>	<b>313,293.00</b>
	2481	CAMPBELL COUNTY PUBLIC HEALTH	
	184109	INFLUEZA VACCINE	225.00
		<b>VENDOR TOTAL:</b>	<b>225.00</b>
	1285	CAMPBELL COUNTY PUBLIC LAND BOARD COMPLEX	
	183923	FY24/25 3RD QTR OPERATIONAL FUNDING	275,988.25
		<b>VENDOR TOTAL:</b>	<b>275,988.25</b>
	4422	INTERSTATE ENGINEERING, INC	
	184190	CITY POOL RECONSTRUCTION	8,480.36
		<b>VENDOR TOTAL:</b>	<b>8,480.36</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>04-SPECIAL PROJECTS</b>			
	3827-TAMI WALDNER		
	183920	UTILITIES DEPARTMENT HOLIDAY PARTY	1,098.00
		<b>VENDOR TOTAL:</b>	<b>1,098.00</b>
		<b>DIVISION TOTAL:</b>	<b>599,084.61</b>
		<b>DEPARTMENT TOTAL:</b>	<b>599,649.61</b>

**Expenditure Approval Report**  
**Check Approval Date of 01/21/2025**



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
2312-THOMSON WEST			
	183956	SUBSCRIPTION	737.87
		<b>VENDOR TOTAL:</b>	<b>737.87</b>
		<b>DIVISION TOTAL:</b>	<b>737.87</b>
		<b>DEPARTMENT TOTAL:</b>	<b>737.87</b>

**Expenditure Approval Report**  
**Check Approval Date of 01/21/2025**



	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>20-HUMAN RESOURCES</b>			
<b>20-HUMAN RESOURCES</b>			
1753-EMPLOYMENT TESTING SERVICES INC			
	184031	PRE-EMPLOYMENT AND POST ACCIDENT TESTING	249.00
	184108	PRE-EMPLOYMENT, POST ACCIDENT RANDOM TESTING	242.00
		<b>VENDOR TOTAL:</b>	<b>491.00</b>
5011-FORGING SUCCESS LLC			
	183993	TRAVEL FOR TRAINING	610.05
		<b>VENDOR TOTAL:</b>	<b>610.05</b>
1804-SIMPSON'S PRINTING			
	183922	TRADING CARDS	1,264.50
		<b>VENDOR TOTAL:</b>	<b>1,264.50</b>
4305-STERLING INFOSYSTEMS, INC			
	183961	BACKGROUND CHECKS	98.86
		<b>VENDOR TOTAL:</b>	<b>98.86</b>
		<b>DIVISION TOTAL:</b>	<b>2,464.41</b>
<b>21-SAFETY</b>			
2481-CAMPBELL COUNTY PUBLIC HEALTH			
	183929	RABIES VACCINE	830.00
		<b>VENDOR TOTAL:</b>	<b>830.00</b>
		<b>DIVISION TOTAL:</b>	<b>830.00</b>
		<b>DEPARTMENT TOTAL:</b>	<b>3,294.41</b>

**Expenditure Approval Report**  
**Check Approval Date of 01/21/2025**



	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>25-FINANCE</b>			
<b>25-FINANCE</b>			
1158-BENNETT WEBER & HERMSTAD LLP			
	184047	FY23/24 AUDIT	34,025.00
		<b>VENDOR TOTAL:</b>	<b>34,025.00</b>
1381-CITY OF GILLETTE			
	184068	PETTY CASH REIMBURSEMENT 1/10/25	1.00
		<b>VENDOR TOTAL:</b>	<b>1.00</b>
5555-MISC EMPLOYEE VENDOR			
	184153	TUITION REIMBURSEMENT	2,597.00
		<b>VENDOR TOTAL:</b>	<b>2,597.00</b>
		<b>DIVISION TOTAL:</b>	<b>36,623.00</b>
<b>26-CUSTOMER SERVICE</b>			
1898-ONLINE UTILITY EXCHANGE			
	183917	UTILITY EXCHANGE REPORT	269.76
		<b>VENDOR TOTAL:</b>	<b>269.76</b>
3369-POSTAL PROS SOUTHWEST INC			
	183959	PRINT & MAIL UTILITY BIILS, REMINDS, DISCONNECTS	1,686.71
	183960	PRINT & MAIL UTILITY BIILS, REMINDS, DISCONNECTS	2,788.76
		<b>VENDOR TOTAL:</b>	<b>4,475.47</b>
		<b>DIVISION TOTAL:</b>	<b>4,745.23</b>
<b>34-INFORMATION TECHNOLOGY</b>			
4025-AGOSTO HOLDINGS, LLC			
	183944	GOOGLE VOICE	3,501.26
		<b>VENDOR TOTAL:</b>	<b>3,501.26</b>
1339-CDW GOVERNMENT INC			
	184234	IT * VEEAM	2,580.16
		<b>VENDOR TOTAL:</b>	<b>2,580.16</b>
1358-CENTURYLINK			
	183945	TELEPHONE SERVICE	2,806.75
		<b>VENDOR TOTAL:</b>	<b>2,806.75</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>25-FINANCE</b>			
<b>34-INFORMATION TECHNOLOGY</b>			
4149-CONVERGEONE INC			
	184235	CISCO SMARTNET	25,526.00
		<b>VENDOR TOTAL:</b>	<b>25,526.00</b>
5018-GLOBAL PAYMENTS INC			
	183950	FEBRUARY 2025 PARKS RESERVATIONS	583.33
		<b>VENDOR TOTAL:</b>	<b>583.33</b>
3976-GRANICUS LLC			
	183953	PEAK AGENDA	10,995.20
		<b>VENDOR TOTAL:</b>	<b>10,995.20</b>
2222-VERIZON WIRELESS			
	183951	CELLULAR SERVICE	11,529.11
	183952	AVL DATA	1,812.38
		<b>VENDOR TOTAL:</b>	<b>13,341.49</b>
2247-VISIONARY COMMUNICATIONS			
	183949	INTERNET SERVICE	1,092.96
		<b>VENDOR TOTAL:</b>	<b>1,092.96</b>
		<b>DIVISION TOTAL:</b>	<b>60,427.15</b>
		<b>DEPARTMENT TOTAL:</b>	<b>101,795.38</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>40-POLICE DEPARTMENT</b>			
<b>40-PD ADMINISTRATION</b>			
1082-ARROW PRINTING AND GRAPHICS INC			
	184013	IMPLIED CONSENT	275.00
	184014	VS BILL OF RIGHTS	190.00
		<b>VENDOR TOTAL:</b>	<b>465.00</b>
2238-AXON ENTERPRISE INC			
	184015	DETECTIVE BODY WORN	4,513.36
		<b>VENDOR TOTAL:</b>	<b>4,513.36</b>
4481-BALCO UNIFORM CO., INC			
	184002	VEST - GOREE	1,889.90
	184003	NAMETAPE	14.86
		<b>VENDOR TOTAL:</b>	<b>1,904.76</b>
2483-CAMPBELL COUNTY SHERIFF			
	184027	NOVEMBER 2024 PRISONER BILLING	2,925.00
		<b>VENDOR TOTAL:</b>	<b>2,925.00</b>
2597-CRAIG FURMAN			
	184018	DUI BLOOD DRAW	75.00
	184019	DUI BLOOD DRAW	75.00
	184020	DUI BLOOD DRAW	75.00
	184046	DUI BLOOD DRAW	75.00
		<b>VENDOR TOTAL:</b>	<b>300.00</b>
3034-DERRIC CULEY			
	184016	DUI BLOOD DRAW	75.00
	184044	DUI BLOOD DRAW	75.00
		<b>VENDOR TOTAL:</b>	<b>150.00</b>
1916-GALLS INC			
	183994	BELT - CAMERON	69.60
	183995	PANTS	231.84
	183996	UNIFORMS	305.34
	183997	UNIFORMS	114.85
	183998	BELT - TARA	69.60

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>40-POLICE DEPARTMENT</b>			
<b>40-PD ADMINISTRATION</b>			
1916-GALLS INC			
	183999	UNIFORMS	252.00
	184000	CSO PARKA'S	399.98
	184001	CSO EQUIPMENT	94.59
		<b>VENDOR TOTAL:</b>	<b>1,537.80</b>
1313-MOTOROLA			
	184274	ORIGINAL PO 2241059	6,139.25
		<b>VENDOR TOTAL:</b>	<b>6,139.25</b>
5031-NATIONAL TESTING NETWORK, INC			
	184048	TRAINING	80.00
	184049	TRAINING	15.00
		<b>VENDOR TOTAL:</b>	<b>95.00</b>
1804-SIMPSON'S PRINTING			
	183922	TRADING CARDS	1,264.50
		<b>VENDOR TOTAL:</b>	<b>1,264.50</b>
2066-SOURCE OFFICE PRODUCTS			
	184011	NOTARY STAMP - HOUCH	33.81
	184012	NOTARY STAMP - HAUBER	33.80
		<b>VENDOR TOTAL:</b>	<b>67.61</b>
2437-STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL			
	184009	TRAINING	1,831.60
		<b>VENDOR TOTAL:</b>	<b>1,831.60</b>
5071-T-MOBILE			
	184010	WARRANT	115.00
		<b>VENDOR TOTAL:</b>	<b>115.00</b>
4230-UNIVERSAL ATHLETIC LLC			
	184008	CSO UNIFORMS	283.50
		<b>VENDOR TOTAL:</b>	<b>283.50</b>
4865-WYOMING CENTER FOR CLINICAL EXCELLENCE			
	184004	PD COUNSELING	200.00

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>40-POLICE DEPARTMENT</b>			
<b>40-PD ADMINISTRATION</b>			
4865-WYOMING CENTER FOR CLINICAL EXCELLENCE			
	184005	PD COUNSELING	200.00
	184006	PD COUNSELING	200.00
	184007	PD COUNSELING	200.00
	184050	PD COUNSELING	200.00
	184051	PD COUNSELING	200.00
	184052	PD COUNSELING	200.00
	184053	PD COUNSELING	200.00
		<b>VENDOR TOTAL:</b>	<b>1,600.00</b>
2435-WYOMING STATE			
	184028	NOTARY RENEWAL - J BLAKEMAN	60.00
	184029	NOTARY - C GOOSMAN	60.00
	184030	NOTARY - C RICHARDSON	60.00
		<b>VENDOR TOTAL:</b>	<b>180.00</b>
		<b>DIVISION TOTAL:</b>	<b>23,372.38</b>
		<b>DEPARTMENT TOTAL:</b>	<b>23,372.38</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>33-CITY HALL BUILDING MAINTENANCE</b>			
1844-FARMER BROTHERS COMPANY			
	184043	COFFEE AT CITY HALL	681.59
		<b>VENDOR TOTAL:</b>	<b>681.59</b>
1590-KONE INC			
	184203	ELEVATOR QUARTERLY MAINTENANCE	2,064.12
		<b>VENDOR TOTAL:</b>	<b>2,064.12</b>
1919-PAINTBRUSH SEWER & DRAIN			
	184036	DUMPSTER FOR DEMO	283.50
		<b>VENDOR TOTAL:</b>	<b>283.50</b>
2116-RAPID FIRE PROTECTION INC			
	184039	FIRE SYSTEM TEST & REPAIR	1,400.00
		<b>VENDOR TOTAL:</b>	<b>1,400.00</b>
		<b>DIVISION TOTAL:</b>	<b>4,429.21</b>
<b>51-PARKS</b>			
1040-ALSCO			
	183871	UNIFORM CLEANING	45.68
		<b>VENDOR TOTAL:</b>	<b>45.68</b>
1909-G AND G LANDSCAPING INC			
	183926	HWY 59 EMERGENCY MAINLINE REPAIR	22,550.00
		<b>VENDOR TOTAL:</b>	<b>22,550.00</b>
2424-UNIVERSITY OF WYOMING			
	183955	MASTER GARDNER COURSE	525.00
		<b>VENDOR TOTAL:</b>	<b>525.00</b>
		<b>DIVISION TOTAL:</b>	<b>23,120.68</b>
<b>54-STREETS</b>			
1040-ALSCO			
	183869	UNIFORM CLEANING	66.21
		<b>VENDOR TOTAL:</b>	<b>66.21</b>
1264-MCM GENERAL CONTRACTORS			
	184204	ANNUAL TRENCHING AND BORING AG	250.00
		<b>VENDOR TOTAL:</b>	<b>250.00</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>54-STREETS</b>			
	1919-PAINTBRUSH SEWER & DRAIN		
	183925	PORTA TOILET	265.00
		<b>VENDOR TOTAL:</b>	<b>265.00</b>
<b>2035-POWDER RIVER ENERGY CORPORATION</b>			
	184120	ELECTRIC - WELCOME TO GILLETTE SIGN ON SHWY 59	47.69
	184121	ELECTRIC - SIGN LIGHTING HWY 50	45.34
	184122	ELECTRIC - SIGN LIGHTING HWY14/16	46.52
		<b>VENDOR TOTAL:</b>	<b>139.55</b>
		<b>DIVISION TOTAL:</b>	<b>720.76</b>
		<b>DEPARTMENT TOTAL:</b>	<b>28,270.65</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>60-ENGINEERING &amp; DEV SERVICES</b>			
<b>62-TRAFFIC SAFETY</b>			
1852-FEDERAL EXPRESS CORPORATION			
	183954	MISC SHIPPING	23.90
		<b>VENDOR TOTAL:</b>	<b>23.90</b>
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	183896	MMU CARD JUMPERING - FIBER FOR BOXELDER	2,423.33
	183898	CHANGE OUT RFB FOR NEW ADA BUTTONS	980.00
		<b>VENDOR TOTAL:</b>	<b>3,403.33</b>
4962-ROCKED CO LLC			
	183874	CONCRETE	230.00
		<b>VENDOR TOTAL:</b>	<b>230.00</b>
		<b>DIVISION TOTAL:</b>	<b>3,657.23</b>
		<b>DEPARTMENT TOTAL:</b>	<b>3,657.23</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>65-PUBLIC AFFAIRS DEPARTMENT</b>			
<b>31-CITY CLERK/PRINT SHOP</b>			
2478-CAMPBELL COUNTY CLERK ELECTION			
	183918	2024 ELECTION EXPENSES	6,167.94
		<b>VENDOR TOTAL:</b>	<b>6,167.94</b>
1381-CITY OF GILLETTE			
	184068	PETTY CASH REIMBURSEMENT 1/10/25	15.00
		<b>VENDOR TOTAL:</b>	<b>15.00</b>
1482-NEWS RECORD			
	183931	DECEMBER 2024 LEGAL ADVERTISING	6,828.70
		<b>VENDOR TOTAL:</b>	<b>6,828.70</b>
		<b>DIVISION TOTAL:</b>	<b>13,011.64</b>
<b>32-JUDICIAL</b>			
4966-APRIL SHIPPY			
	184065	INTERPRET SERVICES	60.00
		<b>VENDOR TOTAL:</b>	<b>60.00</b>
2483-CAMPBELL COUNTY SHERIFF			
	184027	NOVEMBER 2024 PRISONER BILLING	625.00
		<b>VENDOR TOTAL:</b>	<b>625.00</b>
5061-DAVID HARRISON HOLMES			
	183904	DEFENSE ATTORNEY	500.00
	183905	DEFENSE ATTORNEY	500.00
	183906	DEFENSE ATTORNEY	500.00
	183908	DEFENSE ATTORNEY	500.00
		<b>VENDOR TOTAL:</b>	<b>2,000.00</b>
		<b>DIVISION TOTAL:</b>	<b>2,685.00</b>
<b>65-PUBLIC AFFAIRS ADMINISTRATION</b>			
1482-NEWS RECORD			
	183930	DECEMER 2024 ADVERTISING	1,451.19
		<b>VENDOR TOTAL:</b>	<b>1,451.19</b>
		<b>DIVISION TOTAL:</b>	<b>1,451.19</b>
		<b>DEPARTMENT TOTAL:</b>	<b>17,147.83</b>
		<b>FUND TOTAL:</b>	<b>796,300.09</b>

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	Invoice Number	Invoice Description	Amount
<b>201-1% FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>05-1% OPTIONAL SALES TAX</b>			
1415-CONSOLIDATED ENGINEERS INC			
	184169	2025 ASPHALT POTHOLE REPAIR PR	566.90
	184170	2025 CRACK SEALING * DESIGN	920.30
	184171	2024 ASPHALT POTHOLE REPAIR PR	473.60
	184173	2025 SEWER POINT REPAIRS - DES	1,621.50
	184175	HIDDEN VALLEY PLAYGROUND RENOV	286.00
		<b>VENDOR TOTAL:</b>	<b>3,868.30</b>
1684-DRM INC			
	184215	ADDITIONAL SEWER WORK	7,705.73
		<b>VENDOR TOTAL:</b>	<b>7,705.73</b>
1852-FEDERAL EXPRESS CORPORATION			
	183903	MISC SHIPPING	28.22
		<b>VENDOR TOTAL:</b>	<b>28.22</b>
1864-FIRST NATIONAL BANK OF GILLETTE			
	184156	2024 ASPHALT POHOLE REPAIR PRO	1,798.70
	184160	2025 CONCRETE POTHOLE REPAIR P	4,126.64
	184167	O'HENRY SMALL DRAINAGE * RETAI	3,097.01
		<b>VENDOR TOTAL:</b>	<b>9,022.35</b>
1589-HOT IRON			
	184161	SUNBURST SUBDIVISION VALVE PRO	101,604.25
		<b>VENDOR TOTAL:</b>	<b>101,604.25</b>
1754-KLJ ENGINEERING LLC			
	184182	HIDDEN VALLEY SEWER IMPROVEMEN	5,824.20
	184184	KILLARNEY WATER MAIN IMPROVEME	14,426.99
	184188	COTTONWOOD PARK DRAINAGE REPOR	6,238.22
	184189	ARLINGTON COURT DRAINAGE ACCES	6,964.18
	184195	2023 MCCANN HEIGHTS PROJECT	7,363.27
		<b>VENDOR TOTAL:</b>	<b>40,816.86</b>
1312-MORRISON MAIERLE INC			
	184176	FOOTHILLS DRAINAGE IMPROVEMENT	13,372.75

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	Invoice Number	Invoice Description	Amount
<b>201-1% FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>05-1% OPTIONAL SALES TAX</b>			
1312-MORRISON MAIERLE INC			
	184177	640 N HWY 14-16 SEWER IMPROVEM	3,791.75
	184198	2023 WATER MAIN INTERCONNECT	715.50
		<b>VENDOR TOTAL:</b>	<b>17,880.00</b>
4226-NATHAN G STEINER			
	184194	SHOSHONE AVE BEAUTIFICATION	7,698.85
		<b>VENDOR TOTAL:</b>	<b>7,698.85</b>
1958-PCA ENGINEERING INC			
	184181	ECHETA ROAD RECONSTRUCTION	7,696.77
	184193	IRRIGATION CENTRAL CONTROL PHA	1,131.85
	184196	RC RANCH MILL AND OVERLAY	6,817.52
	184197	2025 CHIP SEAL PROJECT	892.50
		<b>VENDOR TOTAL:</b>	<b>16,538.64</b>
5064-RVE, INC			
	184179	DALBEY IMPROVEMENTS STUDY	14,895.50
	184180	DALBEY IMPROVEMENTS STUDY	28,178.47
		<b>VENDOR TOTAL:</b>	<b>43,073.97</b>
1493-S & S BUILDERS			
	184155	2024 ASPHALT POHOLE REPAIR PRO	34,175.36
	184159	2025 CONCRETE POTHOLE REPAIR P	78,406.16
	184166	O'HENRY SMALL DRAINAGE	58,843.18
		<b>VENDOR TOTAL:</b>	<b>171,424.70</b>
1779-SECURITY STATE BANK			
	184162	SUNBURST SUBDIVISION VALVE PRO	5,347.59
		<b>VENDOR TOTAL:</b>	<b>5,347.59</b>
3623-STRUCTURAL DYNAMICS LLC			
	184191	GURLEY OVERPASS ANNUAL INSPECT	25,879.05
		<b>VENDOR TOTAL:</b>	<b>25,879.05</b>

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<b>201-1% FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>05-1% OPTIONAL SALES TAX</b>			
	4195-TR	CONSULTING SERVICES LLC	
	184178	CITY OF GILLETTE PAVER SOFTWARE	19,100.00
		<b>VENDOR TOTAL:</b>	<b>19,100.00</b>
	2363-WWC	ENGINEERING	
	184192	FEMA DONKEY CREEK MASTER DRAIN	9,813.25
		<b>VENDOR TOTAL:</b>	<b>9,813.25</b>
		<b>DIVISION TOTAL:</b>	<b>479,801.76</b>
		<b>DEPARTMENT TOTAL:</b>	<b>479,801.76</b>
		<b>FUND TOTAL:</b>	<b>479,801.76</b>

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	Invoice Number	Invoice Description	Amount
<b>301-MADISON WATERLINE</b>			
<b>70-UTILITIES</b>			
<b>72-MADISON WATER LINE</b>			
1559-DOWL LLC			
	184172	GILLETTE REGIONAL WATER SUPPLY	36,191.26
		<b>VENDOR TOTAL:</b>	<b>36,191.26</b>
1684-DRM INC			
	184152	GRWSP PHASE III	369,395.86
		<b>VENDOR TOTAL:</b>	<b>369,395.86</b>
1866-FIRST NORTHERN BANK OF WYOMING			
	184154	GRWSP PHASE III - RETAINAGE	19,441.89
		<b>VENDOR TOTAL:</b>	<b>19,441.89</b>
1450-HDR ENGINEERING INC			
	184185	GILLETTE REGIONAL WATER SUPPLY	34,815.75
		<b>VENDOR TOTAL:</b>	<b>34,815.75</b>
4992-HERITAGE BANK			
	184158	GILLETTE MADISON PROJECT- CONT	95,102.93
		<b>VENDOR TOTAL:</b>	<b>95,102.93</b>
1312-MORRISON MAIERLE INC			
	184187	GILLETTE REGIONAL WATER SUPPLY	1,804.00
	184213	GRWSP - PH 5 DISTRICT EXT	6,066.00
	184214	GRWSP - PH 5 DISTRICT EXT	4,839.50
		<b>VENDOR TOTAL:</b>	<b>12,709.50</b>
2035-POWDER RIVER ENERGY CORPORATION			
	184032	REGIONAL WATER SUPPLY PROJ PHIV-FOX RIDGE	2,295.66
		<b>VENDOR TOTAL:</b>	<b>2,295.66</b>
4991-PROSPECT CONSTRUCTION INC.			
	184157	GILLETTE MADISON PIPELINE PROJ	1,806,955.65
		<b>VENDOR TOTAL:</b>	<b>1,806,955.65</b>
		<b>DIVISION TOTAL:</b>	<b>2,376,908.50</b>
		<b>DEPARTMENT TOTAL:</b>	<b>2,376,908.50</b>
		<b>FUND TOTAL:</b>	<b>2,376,908.50</b>

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	Invoice Number	Invoice Description	Amount
<b>501-UTILITIES ADMINISTRATION FUND</b>			
<b>70-UTILITIES</b>			
<b>70-UTILITIES ADMINISTRATION</b>			
	3688-RT COMMUNICATIONS INC		
	184064	MADISON DARK FIBER LEASE	4,600.00
		<b>VENDOR TOTAL:</b>	<b>4,600.00</b>
	2406-XEROX CORPORATION		
	183962	METER READ	37.55
		<b>VENDOR TOTAL:</b>	<b>37.55</b>
		<b>DIVISION TOTAL:</b>	<b>4,637.55</b>
		<b>DEPARTMENT TOTAL:</b>	<b>4,637.55</b>
		<b>FUND TOTAL:</b>	<b>4,637.55</b>

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	Invoice Number	Invoice Description	Amount
<b>502-SOLID WASTE FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>55-SOLID WASTE</b>			
1040-ALSCO			
	183870	RUG CLEANING	20.14
		<b>VENDOR TOTAL:</b>	<b>20.14</b>
2434-AMERICAN WELDING & GAS INC			
	183938	CYLINDER RENT	39.52
		<b>VENDOR TOTAL:</b>	<b>39.52</b>
3894-CAMPBELL COUNTY LANDFILL			
	183928	DECEMBER 2024 LANDFILL CHARGES	78,369.00
		<b>VENDOR TOTAL:</b>	<b>78,369.00</b>
2070-SOUTHERN COMPUTER WAREHOUSE			
	184291	SOLID WASTE TABLETS	6,335.84
		<b>VENDOR TOTAL:</b>	<b>6,335.84</b>
		<b>DIVISION TOTAL:</b>	<b>84,764.50</b>
		<b>DEPARTMENT TOTAL:</b>	<b>84,764.50</b>
		<b>FUND TOTAL:</b>	<b>84,764.50</b>

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	Invoice Number	Invoice Description	Amount
<b>503-WATER FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
88888-MISC UTILITY OVERPAYMENTS			
	183841	UE 544 900 WARLOW	139.75
	183935	UE 544 900 WARLOW	126.00
		<b>VENDOR TOTAL:</b>	<b>265.75</b>
		<b>DIVISION TOTAL:</b>	<b>265.75</b>
		<b>DEPARTMENT TOTAL:</b>	<b>265.75</b>

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	Invoice Number	Invoice Description	Amount
<b>503-WATER FUND</b>			
<b>70-UTILITIES</b>			
<b>73-WATER</b>			
5086-ANATEK LABS, INC			
	184138	UCMR5 SAMPLE ANALYSIS	1,480.00
		<b>VENDOR TOTAL:</b>	<b>1,480.00</b>
1077-ARCHITECTURAL SPECIALTIES LLC			
	184116	CLOSER	378.00
		<b>VENDOR TOTAL:</b>	<b>378.00</b>
4333-BARCO MUNICIPAL PRODUCTS, INC			
	184227	WATER - SIGN STAND * BRANDON L	2,760.00
		<b>VENDOR TOTAL:</b>	<b>2,760.00</b>
1684-DRM INC			
	184114	REPAIR 12" WATERMAIN LEAK	22,258.06
	184115	REPAIR 12" WATERMAIN LEAK	949.50
		<b>VENDOR TOTAL:</b>	<b>23,207.56</b>
1792-ENERGY LABORATORIES INC			
	183901	TESTING	226.00
	183909	TESTING	37.20
	183910	TESTING	69.00
	183911	TESTING	69.00
	183912	TESTING	76.00
	183913	TESTING	69.00
	183914	TESTING	76.00
	183915	TESTING	119.00
	183916	TESTING	119.00
	184111	TESTING	38.00
	184112	TESTING	57.00
		<b>VENDOR TOTAL:</b>	<b>955.20</b>
1892-FRANDSON SAFETY INC			
	184117	MULTI-GAS MONITOR CALIBRATION	160.00
		<b>VENDOR TOTAL:</b>	<b>160.00</b>

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	Invoice Number	Invoice Description	Amount
<b>503-WATER FUND</b>			
<b>70-UTILITIES</b>			
<b>73-WATER</b>			
1450-HDR ENGINEERING INC			
	184183	PUMP STATION #1 UPGRADES - DES	59,707.50
	184186	30" MADISION TRANSMISSION LINE	9,396.52
		<b>VENDOR TOTAL:</b>	<b>69,104.02</b>
1312-MORRISON MAIERLE INC			
	184201	FOX PARK WATER MONITORING STAT	1,176.00
		<b>VENDOR TOTAL:</b>	<b>1,176.00</b>
1479-NEWMAN SIGNS INC			
	184275	WATER - ROLL-UP SIGNS * BRANDON L	3,751.52
		<b>VENDOR TOTAL:</b>	<b>3,751.52</b>
2035-POWDER RIVER ENERGY CORPORATION			
	184123	ELECTRIC - ROZET RANCHETTES WATER SYSTEM	142.09
	184124	ELECTRIC - FORCE RD JOINT POWERS BOARD	79.91
	184125	ELECTRIC - COOK RD	109.60
	184126	ELECTRIC - SOUTHFORK	135.30
	184127	ELECTRIC - RAFTER D	131.32
	184128	ELECTRIC - OVERBROOK	142.09
	184129	ELECTRIC - BENNOR ESTATES	132.86
	184130	ELECTRIC - 8 MILE WATER SYSTEM	129.24
	184131	ELECTRIC - SERVICE CONTROL BUILDING	116.65
	184132	ELECTRIC - MADISON REHAB CPS #7	54.75
	184133	ELECTRIC - MADISON REHAB CPS #4	44.89
	184134	ELECTRIC - CPS #3	50.68
	184135	ELECTRIC - CPS #2	44.89
	184136	ELECTRIC - FORCE ROAD STORAGE BLDG	139.84
		<b>VENDOR TOTAL:</b>	<b>1,454.11</b>
2554-QUALITY AGG AND CONSTRUCTION INC			
	184113	2" DRAIN	74.48
		<b>VENDOR TOTAL:</b>	<b>74.48</b>

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	Invoice Number	Invoice Description	Amount
<b>503-WATER FUND</b>			
<b>70-UTILITIES</b>			
<b>73-WATER</b>			
		2125-RED TIGER WELL SERVICE	
	184069	REPAIR TWO TRANSDUCERS	4,754.00
		<b>VENDOR TOTAL:</b>	<b>4,754.00</b>
<b>1802-SIMON CONTRACTORS</b>			
	184137	ROAD BASE	1,829.94
		<b>VENDOR TOTAL:</b>	<b>1,829.94</b>
		<b>DIVISION TOTAL:</b>	<b>111,084.83</b>
		<b>DEPARTMENT TOTAL:</b>	<b>111,084.83</b>
		<b>FUND TOTAL:</b>	<b>111,350.58</b>

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	Invoice Number	Invoice Description	Amount
<b>504-POWER FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
88888-MISC UTILITY OVERPAYMENTS			
	183825	UE 33520 820 GURLEY	5.52
	183826	UE 32342 4512 RUNNING W	53.17
	183827	UE 2616 604 MILLER	182.68
	183828	UE 4802 2501 DOGWOOD	8.20
	183829	UE 19700 720 GURLEY	18.37
	183830	UE 17649 2633 LEDOUX	98.58
	183831	UE 15606 1700 PHOENIX	62.71
	183832	UE 37436 2101 WRANGLER	81.30
	183833	UE 17102 38 SIERRA	115.62
	183834	UE 27600 1101 DESERT HILLS	56.16
	183835	UE 11530 2404 FOOTHILLS	100.05
	183836	UE 9656 151 WESTHILLS	155.88
	183837	UE 17792 1301 EAGLES NEST	41.61
	183838	UE 32738 4530 RUNNING W	187.23
	183839	UE 4954 311 WALNUT	153.12
	183840	UE 39576 5009 MILTON	184.11
	183842	UE 32582 4524 RUNNING W	151.84
	183843	UE 17818 1422 EAGLES NEST	35.75
	183844	UE 16478 500 CHURCH	802.75
	183845	UE 27278 1001 DESERT HILLS	87.74
	183846	UE 2718 509 8TH	4.03
	183847	UE 18078 1001 STANLEY	57.27
	183848	UE 11550 2404 FOOTHILLS	34.77
	183849	UE 19710 710 GURLEY	57.48
	183850	UE 32526 4520 RUNNING W	124.11
	183851	UE 19752 921 7TH	149.12
	183852	UE 4442 2501 EMERSON	159.83
	183853	UE 9758 343 WESTHILLS	58.09
	183854	UE 16902 285 SIERRA	5.50

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	Invoice Number	Invoice Description	Amount
<b>504-POWER FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
88888-MISC UTILITY OVERPAYMENTS			
	183855	UE 3200 305 COTTONWOOD	120.90
	183856	UE 26440 125 ASTER	135.21
	183857	UE 4400 2309 EMERSON	65.00
	183858	UE 12686 2500 Foothills	144.76
	183859	UE 11452 2301 NOGALES	17.50
	183860	UE 14268 602 LARAMIE	164.44
	183861	UE 10806 103 BAY	262.87
	183862	UE 18362 1003 CHURCH	15.42
	183863	UE 33844 5310 GLOCK	73.63
	183864	UE 11482 2401 NOGALES	179.43
	183865	UE 13108 3512 CRESTLINE	110.71
	183932	UE 2988 3 PRAIRIEVIEW	200.00
	183933	UE 36310 4411 ALISON	70.18
	183934	UE 6916 1159 ALMON	63.94
	183936	UE 27252 1001 DESERT HILLS	110.01
		<b>VENDOR TOTAL:</b>	<b>4,966.59</b>
		<b>DIVISION TOTAL:</b>	<b>4,966.59</b>
		<b>DEPARTMENT TOTAL:</b>	<b>4,966.59</b>

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<b>504-POWER FUND</b>			
<b>70-UTILITIES</b>			
<b>74-POWER</b>			
3894-CAMPBELL COUNTY LANDFILL			
	183879	DECEMBER 2024 ELECTRICAL LANDFILL CHARGES	365.25
		<b>VENDOR TOTAL:</b>	<b>365.25</b>
1450-HDR ENGINEERING INC			
	184202	WESTERN TIE 69KV TRANSMISSION	4,366.25
		<b>VENDOR TOTAL:</b>	<b>4,366.25</b>
2071-PROELECTRIC INC			
	184205	ANNUAL MISCELLANOUS ELECTRICAL	2,116.25
	184206	ANNUAL MISCELLANOUS ELECTRICAL	1,333.36
	184207	ANNUAL MISCELLANOUS ELECTRICAL	936.45
	184208	ANNUAL MISCELLANOUS ELECTRICAL	831.05
		<b>VENDOR TOTAL:</b>	<b>5,217.11</b>
4975-RUSSELL ELLISON			
	184110	FIRST HALF PAYMENT FOR LIGHT INSTALLATION	9,149.85
		<b>VENDOR TOTAL:</b>	<b>9,149.85</b>
2198-STUART C. IRBY CO			
	184209	RUBBER GOODS MAINTENANCE	1,056.82
		<b>VENDOR TOTAL:</b>	<b>1,056.82</b>
		<b>DIVISION TOTAL:</b>	<b>20,155.28</b>
		<b>DEPARTMENT TOTAL:</b>	<b>20,155.28</b>
		<b>FUND TOTAL:</b>	<b>25,121.87</b>

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	Invoice Number	Invoice Description	Amount
<b>505-SEWER FUND</b>			
<b>70-UTILITIES</b>			
<b>75-SEWER</b>			
1040-ALSCO			
	183867	UNIFORM CLEANING	145.82
	183873	UNIFORM CLEANING	145.22
	184058	UNIFORM CLEANING	136.73
	184059	UNIFORM CLEANING	149.09
		<b>VENDOR TOTAL:</b>	<b>576.86</b>
4918-BIOLOGICAL CONSULTING SERVICES OF			
	184060	TESTING	7,080.00
		<b>VENDOR TOTAL:</b>	<b>7,080.00</b>
1182-BLACK CAT CONSTRUCTION LLC			
	183900	2024 SANITARY SEWER SPOT REPAIR	19,660.00
		<b>VENDOR TOTAL:</b>	<b>19,660.00</b>
3894-CAMPBELL COUNTY LANDFILL			
	184063	DECEMBER 2024 WW LANDFILL CHARGES	786.00
		<b>VENDOR TOTAL:</b>	<b>786.00</b>
5084-CREATIVE INFORMATION SYSTEMS, INC.			
	183946	TURBO SMS FULCRUM SUBSCRIPTION	7,500.00
	183948	TURBO SMS FULCRUM SUBSCRIPTION	780.00
		<b>VENDOR TOTAL:</b>	<b>8,280.00</b>
1522-CUES INC			
	183942	PARTS	351.97
	183943	PARTS	1,099.59
		<b>VENDOR TOTAL:</b>	<b>1,451.56</b>
1574-DANA KEPNER COMPANY INC			
	184258	WASTEWATER - 3" CHECK VALVE	575.00
		<b>VENDOR TOTAL:</b>	<b>575.00</b>
1792-ENERGY LABORATORIES INC			
	184033	TESTING	67.80
	184034	TESTING	155.10
	184061	TESTING	3,094.00

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	Invoice Number	Invoice Description	Amount
<b>505-SEWER FUND</b>			
<b>70-UTILITIES</b>			
<b>75-SEWER</b>			
1792-ENERGY LABORATORIES INC			
	184062	TESTING	3,309.50
		<b>VENDOR TOTAL:</b>	<b>6,626.40</b>
1892-FRANDSON SAFETY INC			
	183939	MULTI-GAS MONITOR CALIBRATION	90.00
		<b>VENDOR TOTAL:</b>	<b>90.00</b>
4427-G & R CONTROLS INC			
	184035	REPAIRS	1,980.86
		<b>VENDOR TOTAL:</b>	<b>1,980.86</b>
1450-HDR ENGINEERING INC			
	184199	WWTP PHASE II PROJECTS	6,978.96
	184200	WWTF HEADWORKS IMPROVEMENTS PR	26,097.46
		<b>VENDOR TOTAL:</b>	<b>33,076.42</b>
2035-POWDER RIVER ENERGY CORPORATION			
	184118	ELECTRIC - GIL SEWAGE MTR STA	46.25
	184119	ELECTRIC - GIL EASTSIDE GURLEY LIFT	1,153.25
		<b>VENDOR TOTAL:</b>	<b>1,199.50</b>
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
	183924	FABRICATE FILTER RACK	1,662.37
	183940	OUTSIDE AIR DAMPERS ACTUATOR REPLACEMENT	1,423.00
		<b>VENDOR TOTAL:</b>	<b>3,085.37</b>
2114-RAILROAD MANAGEMENT CO LLC			
	183957	LICENSE FEES - 2 12" SEWER PIPELINE	3,741.77
	183958	LICENSE FEES - 15" SEWER PIPELINE CROSSING	417.05
		<b>VENDOR TOTAL:</b>	<b>4,158.82</b>
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	183899	WWTF CAMPUS ELECTRICAL UPGRADE	626.25
		<b>VENDOR TOTAL:</b>	<b>626.25</b>
		<b>DIVISION TOTAL:</b>	<b>89,253.04</b>

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Invoice Number	Invoice Description	Amount
505-SEWER FUND		
	<b>DEPARTMENT TOTAL:</b>	<b>89,253.04</b>
	<b>FUND TOTAL:</b>	<b>89,253.04</b>

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	Invoice Number	Invoice Description	Amount
506-FIBER FUND			
70-UTILITIES			
78-FIBER			
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	184212	TRAVEL CENTER FO REMOVAL	1,572.50
		<b>VENDOR TOTAL:</b>	<b>1,572.50</b>
		<b>DIVISION TOTAL:</b>	<b>1,572.50</b>
		<b>DEPARTMENT TOTAL:</b>	<b>1,572.50</b>
		<b>FUND TOTAL:</b>	<b>1,572.50</b>

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	Invoice Number	Invoice Description	Amount
<b>601-CITY WEST FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>39-CITY WEST BUILDING MAINT</b>			
1040-ALSCO			
	183868	RUG CLEANING	57.75
		<b>VENDOR TOTAL:</b>	<b>57.75</b>
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
	184042	HEATED VEHICLE STORAGE EXHAUSE FAN REPAIR	824.28
		<b>VENDOR TOTAL:</b>	<b>824.28</b>
2116-RAPID FIRE PROTECTION INC			
	184037	FIRE SYSTEM TEST & REPAIR	1,850.00
	184038	FIRE SYSTEM TEST & REPAIR	1,400.00
	184040	FIRE SYSTEM TEST & REPAIR	3,410.00
	184041	FIRE SYSTEM TEST & REPAIR	1,500.00
		<b>VENDOR TOTAL:</b>	<b>8,160.00</b>
		<b>DIVISION TOTAL:</b>	<b>9,042.03</b>
		<b>DEPARTMENT TOTAL:</b>	<b>9,042.03</b>
		<b>FUND TOTAL:</b>	<b>9,042.03</b>

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	Invoice Number	Invoice Description	Amount
<b>603-WAREHOUSE FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
1042-AM SIGNAL LLC			
	184216	TRAFFIC SAFETY INVENTORY	5,155.33
		<b>VENDOR TOTAL:</b>	<b>5,155.33</b>
1447-ANIXTER POWER SOLUTIONS			
	184217	ELECTRICAL INVENTORY (NEW ITEM)	910.75
	184218	WATER INVENTORY	415.20
	184219	WATER INVENTORY	115.20
	184220	ELECTRICAL WAREHOUSE	472.50
	184221	ELECTRICAL WAREHOUSE	279.48
	184222	ELECTRICAL INVENTORY	11.00
	184223	ELECTRICAL WAREHOUSE	159.74
	184224	ELECTRICAL INVENTORY	257.88
		<b>VENDOR TOTAL:</b>	<b>2,621.75</b>
1197-BORDER STATES ELECTRIC			
	184229	ELECTRICAL INVENTORY	579.53
	184230	ELECTRICAL INVENTORY (PROJECT PLUS MAX)	9,268.02
	184231	WT	283.20
	184232	ELECTRICAL INVENTORY	467.10
	184233	ELECTRICAL INVENTORY	32.22
		<b>VENDOR TOTAL:</b>	<b>10,630.07</b>
4845-CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC			
	184236	ELECTRICAL INVENTORY	477.54
		<b>VENDOR TOTAL:</b>	<b>477.54</b>
2852-CORE & MAIN			
	184311	WATER INVENTORY	2,365.84
	184312	WATER INVENTORY	540.00
		<b>VENDOR TOTAL:</b>	<b>2,905.84</b>
1519-CRUM ELECTRIC SUPPLY COMPANY			
	184249	ELECTRICAL INVENTORY	825.00
	184250	ELECTRICAL INVENTORY	731.00

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	Invoice Number	Invoice Description	Amount
<b>603-WAREHOUSE FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
1519-CRUM ELECTRIC SUPPLY COMPANY			
	184251	ELECTRICAL INVENTORY	136.80
	184252	ELECTRICAL INVENTORY	7.50
	184253	ELECTRICAL INVENTORY	78.30
	184254	ELECTRICAL INVENTORY	678.51
		<b>VENDOR TOTAL:</b>	<b>2,457.11</b>
1574-DANA KEPNER COMPANY INC			
	184255	WATER INVENTORY	16.00
	184256	WATER INVENTORY	119.00
	184257	WATER INVENTORY	1,315.50
		<b>VENDOR TOTAL:</b>	<b>1,450.50</b>
1870-FLAGSHOOTER LLC			
	184260	ELECTRICAL INVENTORY	727.98
	184261	WATER INVENTORY	333.47
		<b>VENDOR TOTAL:</b>	<b>1,061.45</b>
1422-GILLETTE CONTRACTORS SUPPLY INC			
	184237	WATER INVENTORY	6,192.32
	184238	TRAFFIC SAFETY INVENTORY	1,528.00
	184239	WATER INVENTORY	38.15
	184240	WATER INVENTORY	4,859.70
	184241	WATER INVENTORY	28.98
	184242	WATER INVENTORY	1,162.20
	184243	WATER INVENTORY	74.02
	184244	WATER INVENTORY	108.22
	184245	ELECTRICAL INVENTORY	45.25
	184246	WATER INVENTORY	1,123.00
	184247	WATER INVENTORY * RUSH	129.60
	184248	ELECTRICAL INVENTORY	240.79
		<b>VENDOR TOTAL:</b>	<b>15,530.23</b>

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	Invoice Number	Invoice Description	Amount
<b>603-WAREHOUSE FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
3970-HOTLINE ELECTRICAL			
	184271	ELECTRICAL INVENTORY	17,376.83
		<b>VENDOR TOTAL:</b>	<b>17,376.83</b>
1511-NORCO INC			
	184276	ELECTRICAL INVENTORY	185.28
	184277	ELECTRICAL INVENTORY	62.91
	184278	ELECTRICAL INVENTORY	20.97
	184280	VEHICAL MAINTENANCE INVENTORY	118.56
		<b>VENDOR TOTAL:</b>	<b>387.72</b>
2198-STUART C. IRBY CO			
	184293	ELECTRICAL INVENTORY	26,500.00
	184294	ELECTRICAL INVENTORY	1,260.00
	184295	ELECTRICAL WAREHOUSE	515.00
		<b>VENDOR TOTAL:</b>	<b>28,275.00</b>
2336-TRAFFIC & PARKING CONTROL COMPANY			
	184296	TRAFFIC SAFETY INVENTORY	2,300.00
		<b>VENDOR TOTAL:</b>	<b>2,300.00</b>
3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO			
	184297	WATER INVENTORY	157.94
		<b>VENDOR TOTAL:</b>	<b>157.94</b>
2731-WATERWORKS INDUSTRIES			
	184298	WATER INVENTORY	891.70
	184299	WATER INVENTORY	9,150.00
	184300	WATER INVENTORY	45.00
		<b>VENDOR TOTAL:</b>	<b>10,086.70</b>
		<b>DIVISION TOTAL:</b>	<b>100,874.01</b>
		<b>DEPARTMENT TOTAL:</b>	<b>100,874.01</b>

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
25-FINANCE			
28-WAREHOUSE FUND			
2263-WASTE CONNECTIONS OF WYOMING			
	183919	WARLOW YARD TRASH	391.40
		<b>VENDOR TOTAL:</b>	<b>391.40</b>
		<b>DIVISION TOTAL:</b>	<b>391.40</b>
		<b>DEPARTMENT TOTAL:</b>	<b>391.40</b>
		<b>FUND TOTAL:</b>	<b>101,265.41</b>

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	Invoice Number	Invoice Description	Amount
<b>604-VEHICLE MAINTENANCE FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
4417-DOOLEY OIL, INC			
	184259	VM INVENTORY	2,143.80
		<b>VENDOR TOTAL:</b>	<b>2,143.80</b>
1575-HOMAX OIL			
	184269	VM * GASOLINE	24,278.11
	184270	VM INVENTORY	385.25
		<b>VENDOR TOTAL:</b>	<b>24,663.36</b>
3398-JACK'S TRUCK CENTER INC			
	184262	VM INVENTORY	137.85
	184263	VM INVENTORY	87.96
	184264	VM INVENTORY	42.32
	184265	VM INVENTORY	45.20
	184266	VM INVENTORY	61.71
	184267	VM INVENTORY	29.61
	184268	VM INVENTORY	69.05
		<b>VENDOR TOTAL:</b>	<b>473.70</b>
4462-JOE JOHNSON EQUIPMENT, LLC			
	184272	VM INVENTORY	162.87
	184273	VM INVENTORY	104.87
		<b>VENDOR TOTAL:</b>	<b>267.74</b>
5078-PARTSONE LLC			
	184286	VM INVENTORY	168.22
	184287	VM INVENTORY	53.88
	184288	VM INVENTORY	81.36
	184289	VM INVENTORY	726.02
		<b>VENDOR TOTAL:</b>	<b>1,029.48</b>

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	Invoice Number	Invoice Description	Amount
<b>604-VEHICLE MAINTENANCE FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
		2190-SPENCER FLUID POWER	
	184292	VM INVENTORY	560.98
		<b>VENDOR TOTAL:</b>	<b>560.98</b>
		<b>DIVISION TOTAL:</b>	<b>29,139.06</b>
		<b>DEPARTMENT TOTAL:</b>	<b>29,139.06</b>

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<b>604-VEHICLE MAINTENANCE FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>36-VEHICLE MAINTENANCE</b>			
3622-ABSOLUTE AUTO, LLC			
	184075	PARTS	577.40
		<b>VENDOR TOTAL:</b>	<b>577.40</b>
1328-ADVANCE AUTO PARTS			
	184092	PARTS	387.48
		<b>VENDOR TOTAL:</b>	<b>387.48</b>
1040-ALSCO			
	183866	UNIFORM CLEANING	115.85
	183872	UNIFORM CLEANING	113.37
	184070	UNIFORM CLEANING	113.37
	184071	UNIFORM CLEANING	104.96
		<b>VENDOR TOTAL:</b>	<b>447.55</b>
1041-ALTEC INDUSTRIES INC			
	184083	PARTS	19,042.81
		<b>VENDOR TOTAL:</b>	<b>19,042.81</b>
1167-BIG HORN TIRE INC			
	183895	TIRE REPAIR	29.00
	183979	TIRES	3,455.99
		<b>VENDOR TOTAL:</b>	<b>3,484.99</b>
1171-BIGHORN HYDRAULICS INC			
	183891	PARTS	2.00
	183985	PARTS	452.42
	183986	PARTS	3.65
	183987	PARTS	151.15
		<b>VENDOR TOTAL:</b>	<b>609.22</b>
2594-BOMGAARS SUPPLY			
	184073	PARTS	44.15
		<b>VENDOR TOTAL:</b>	<b>44.15</b>

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	Invoice Number	Invoice Description	Amount
<b>604-VEHICLE MAINTENANCE FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>36-VEHICLE MAINTENANCE</b>			
1381-CITY OF GILLETTE			
	184068	PETTY CASH REIMBURSEMENT 1/10/25	60.00
		<b>VENDOR TOTAL:</b>	<b>60.00</b>
1525-CUMMINS ROCKY MOUNTAIN INC			
	183989	PARTS	3,206.83
	183990	PARTS	4,017.98
		<b>VENDOR TOTAL:</b>	<b>7,224.81</b>
4985-GILLETTE STEEL CENTER			
	184079	METAL	390.00
	184080	METAL	390.00
		<b>VENDOR TOTAL:</b>	<b>780.00</b>
4289-IDENTIFIX INC			
	184072	PARTS	119.00
		<b>VENDOR TOTAL:</b>	<b>119.00</b>
3398-JACK'S TRUCK CENTER INC			
	183887	PARTS	24.20
	183888	PARTS	299.27
	183889	PARTS	95.99
	183890	REPAIRS	949.13
	183980	PARTS	378.24
	183981	PARTS	413.24
	183982	PARTS	460.68
	183984	RETURN PARTS	-216.00
	184084	PARTS	165.03
	184085	PARTS	76.35
	184086	PARTS	211.49
		<b>VENDOR TOTAL:</b>	<b>2,857.62</b>

**Expenditure Approval Report**  
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	Invoice Number	Invoice Description	Amount
<b>604-VEHICLE MAINTENANCE FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>36-VEHICLE MAINTENANCE</b>			
4987-LAWSON PRODUCTS, INC.			
	183892	PARTS	29.10
		<b>VENDOR TOTAL:</b>	<b>29.10</b>
1291-MIDLAND IMPLEMENT CO INC			
	184078	PARTS	231.63
		<b>VENDOR TOTAL:</b>	<b>231.63</b>
3983-MOUNTAIN PEAKS DIAGNOSTICS, LLC			
	184077	TESTING	125.70
		<b>VENDOR TOTAL:</b>	<b>125.70</b>
1511-NORCO INC			
	183988	CYLINDER RENT	42.78
	184082	PARTS	113.78
		<b>VENDOR TOTAL:</b>	<b>156.56</b>
5078-PARTSONE LLC			
	183880	RETURN PARTS & CORE DEPOSIT	-162.46
	183881	RETURN PARTS	-21.39
	183882	PARTS	15.65
	183883	PARTS	53.41
	183884	PARTS	10.14
	183885	PARTS	23.91
	183886	PARTS	102.96
	183963	PARTS	104.85
	183964	PARTS	186.96
	183965	PARTS	43.71
	183966	PARTS	144.46
	183967	PARTS	136.40
	183968	PARTS	53.01
	183969	PARTS	23.97
	183970	PARTS	34.69

**Expenditure Approval Report**  
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	Invoice Number	Invoice Description	Amount
<b>604-VEHICLE MAINTENANCE FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>36-VEHICLE MAINTENANCE</b>			
5078-PARTSONE LLC			
	183971	PARTS	324.92
	183972	PARTS	7.64
	183973	PARTS	3.32
	183974	PARTS	4.21
	183975	PARTS	5.05
	184093	PARTS	23.39
	184094	PARTS	11.23
	184095	PARTS	333.31
	184096	PARTS	25.79
	184097	PARTS	27.33
	184098	PARTS	34.69
	184099	PARTS	95.04
	184100	RETURN PARTS	-27.33
	184101	PARTS	471.84
	184102	PARTS	85.16
	184103	PARTS	17.27
	184104	PARTS	18.78
		<b>VENDOR TOTAL:</b>	<b>2,211.91</b>
2080-SPHERE INC			
	183976	SANDBLAST TRAILER	1,375.00
		<b>VENDOR TOTAL:</b>	<b>1,375.00</b>
2315-THUNDER BASIN FORD LLC			
	183894	PARTS	61.36
	183977	REPAIRS	2,964.78
	183978	PARTS	67.26
	184076	REPAIRS	2,904.78
	184087	PARTS	82.01
	184088	PARTS	290.33
	184089	PARTS	44.15

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	Invoice Number	Invoice Description	Amount
<b>604-VEHICLE MAINTENANCE FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>36-VEHICLE MAINTENANCE</b>			
2315-THUNDER BASIN FORD LLC			
	184090	PARTS	10.86
	184091	PARTS	162.60
		<b>VENDOR TOTAL:</b>	<b>6,588.13</b>
4454-TORGERSON'S, LLC			
	183893	REPAIRS	1,176.97
		<b>VENDOR TOTAL:</b>	<b>1,176.97</b>
		<b>DIVISION TOTAL:</b>	<b>47,530.03</b>
<b>37-VEHICLE REPLACEMENT</b>			
2594-BOMGAARS SUPPLY			
	184074	PARTS	359.98
		<b>VENDOR TOTAL:</b>	<b>359.98</b>
5078-PARTSONE LLC			
	184105	PARTS	399.00
		<b>VENDOR TOTAL:</b>	<b>399.00</b>
2289-WESCO DISTRIBUTION INC			
	183991	SPOT LIGHT	499.99
	183992	SPOT LIGHT	499.99
		<b>VENDOR TOTAL:</b>	<b>999.98</b>
		<b>DIVISION TOTAL:</b>	<b>1,758.96</b>
		<b>DEPARTMENT TOTAL:</b>	<b>49,288.99</b>
		<b>FUND TOTAL:</b>	<b>78,428.05</b>

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	Invoice Number	Invoice Description	Amount
<b>702-LIABILITY INSURANCE FUND</b>			
<b>25-FINANCE</b>			
<b>38-LIABILITY INSURANCE</b>			
1860-FIRST CLASS AUTO			
	184081	VEHICLE REPAIRS	3,861.68
		<b>VENDOR TOTAL:</b>	<b>3,861.68</b>
1864-FIRST NATIONAL BANK OF GILLETTE			
	184156	2024 ASPHALT POHOLE REPAIR PRO	405.27
		<b>VENDOR TOTAL:</b>	<b>405.27</b>
3023-HUB INTERNATIONAL MOUNTAIN STATES LIMITED			
	183937	BOND - T CARSRUD COUNCIL PRESIDENT	100.00
		<b>VENDOR TOTAL:</b>	<b>100.00</b>
1493-S & S BUILDERS			
	184155	2024 ASPHALT POHOLE REPAIR PRO	7,699.97
		<b>VENDOR TOTAL:</b>	<b>7,699.97</b>
		<b>DIVISION TOTAL:</b>	<b>12,066.92</b>
		<b>DEPARTMENT TOTAL:</b>	<b>12,066.92</b>
		<b>FUND TOTAL:</b>	<b>12,066.92</b>
		<b>GRAND TOTAL:</b>	<b>4,170,512.80</b>

**Expenditure Approval Report**  
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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>04-SPECIAL PROJECTS</b>			
1345-ENERGY CAPITAL ECONOMIC DEVELOPMENT			
	183822	ANNUAL FUNDING	65,000.00
		<b>VENDOR TOTAL:</b>	<b>65,000.00</b>
		<b>DIVISION TOTAL:</b>	<b>65,000.00</b>
		<b>DEPARTMENT TOTAL:</b>	<b>65,000.00</b>
		<b>FUND TOTAL:</b>	<b>65,000.00</b>

**Expenditure Approval Report**  
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	Invoice Number	Invoice Description	Amount
201-1% FUND			
00-UNDEFINED			
00-UNDEFINED			
4267-HECTOR FUENTES			
	183805	RETAINAGE RELEASE	4,456.81
		<b>VENDOR TOTAL:</b>	<b>4,456.81</b>
		<b>DIVISION TOTAL:</b>	<b>4,456.81</b>
		<b>DEPARTMENT TOTAL:</b>	<b>4,456.81</b>

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	Invoice Number	Invoice Description	Amount
<b>201-1% FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>05-1% OPTIONAL SALES TAX</b>			
1204-BOYS AND GIRLS CLUB OF CAMPBELL COUNTY			
	183815	ANNUAL FUNDING	40,000.00
		<b>VENDOR TOTAL:</b>	<b>40,000.00</b>
1282-CAMPBELL COUNTY SENIOR CITIZEN CENTER			
	183817	ANNUAL FUNDING	169,000.00
		<b>VENDOR TOTAL:</b>	<b>169,000.00</b>
2768-COUNCIL OF COMMUNITY SERVICES			
	183818	ANNUAL SERVICE FUNDING	50,000.00
		<b>VENDOR TOTAL:</b>	<b>50,000.00</b>
1933-GILLETTE ABUSE REFUGE CORPORATION			
	183819	ANNUAL SERVICE FUNDING	37,500.00
		<b>VENDOR TOTAL:</b>	<b>37,500.00</b>
2003-PERSONAL FRONTIERS INC			
	183816	ANNUAL FUNDING	29,040.00
		<b>VENDOR TOTAL:</b>	<b>29,040.00</b>
1331-VISITATION & ADVOCACY FOR 6TH JUDICIAL DISTRICT			
	183820	ANNUAL FUNDING	35,926.00
		<b>VENDOR TOTAL:</b>	<b>35,926.00</b>
2414-YOUTH EMERGENCY SERVICES INC			
	183821	ANNUAL SERVICE FUNDING	96,000.00
		<b>VENDOR TOTAL:</b>	<b>96,000.00</b>
		<b>DIVISION TOTAL:</b>	<b>457,466.00</b>
		<b>DEPARTMENT TOTAL:</b>	<b>457,466.00</b>
		<b>FUND TOTAL:</b>	<b>461,922.81</b>
		<b>GRAND TOTAL:</b>	<b>526,922.81</b>

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
2672-UMB BANK			
	183823	NOVEMBER 2024 P-CARDS	93,459.62
		<b>VENDOR TOTAL:</b>	<b>93,459.62</b>
		<b>DIVISION TOTAL:</b>	<b>93,459.62</b>
		<b>DEPARTMENT TOTAL:</b>	<b>93,459.62</b>

**Expenditure Approval Report**  
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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>04-SPECIAL PROJECTS</b>			
3055-ZIONS BANK			
	183824	DEBT SERVICE FOR 2015 COP - GILLETTE COLLEGE HSG	267.64
		<b>VENDOR TOTAL:</b>	<b>267.64</b>
		<b>DIVISION TOTAL:</b>	<b>267.64</b>
		<b>DEPARTMENT TOTAL:</b>	<b>267.64</b>
		<b>FUND TOTAL:</b>	<b>93,727.26</b>
		<b>GRAND TOTAL:</b>	<b>93,727.26</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
5051-HEALTHEQUITY, INC.			
	184141	WEEKLY CLAIMS	25.00
		<b>VENDOR TOTAL:</b>	<b>25.00</b>
3960-MII LIFE INSURANCE, INCORPORATED			
	184142	WEEKLY CLAIMS	588.73
	184143	WEEKLY CLAIMS	548.86
		<b>VENDOR TOTAL:</b>	<b>1,137.59</b>
4701-WYOMING COOPERATIVE LIQUID ASSETS SECURITIES			
	184145	TRANSFER PUZZLE SALES	1,675.00
		<b>VENDOR TOTAL:</b>	<b>1,675.00</b>
2435-WYOMING STATE			
	184146	DECEMBER 2024 SALES AND USE TAX	71.25
		<b>VENDOR TOTAL:</b>	<b>71.25</b>
		<b>DIVISION TOTAL:</b>	<b>2,908.84</b>
		<b>DEPARTMENT TOTAL:</b>	<b>2,908.84</b>
		<b>FUND TOTAL:</b>	<b>2,908.84</b>

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
2435-WYOMING STATE			
	184146	DECEMBER 2024 SALES AND USE TAX	121,489.32
		<b>VENDOR TOTAL:</b>	<b>121,489.32</b>
		<b>DIVISION TOTAL:</b>	<b>121,489.32</b>
		<b>DEPARTMENT TOTAL:</b>	<b>121,489.32</b>

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
2697-BLACK HILLS WYOMING LLC			
	184140	JANUARY 2025 CTII GROUND LEASE	4,505.36
		<b>VENDOR TOTAL:</b>	<b>4,505.36</b>
2365-WYODAK RESOURCES DEVELOPMENT CORP			
	184144	JANUARY 2025 WYGEN III GROUND LEASE	45,396.56
		<b>VENDOR TOTAL:</b>	<b>45,396.56</b>
		<b>DIVISION TOTAL:</b>	<b>49,901.92</b>
		<b>DEPARTMENT TOTAL:</b>	<b>49,901.92</b>
		<b>FUND TOTAL:</b>	<b>171,391.24</b>

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	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
00-UNDEFINED			
00-UNDEFINED			
2435-WYOMING STATE			
	184146	DECEMBER 2024 SALES AND USE TAX	60.50
		<b>VENDOR TOTAL:</b>	<b>60.50</b>
		<b>DIVISION TOTAL:</b>	<b>60.50</b>
		<b>DEPARTMENT TOTAL:</b>	<b>60.50</b>
		<b>FUND TOTAL:</b>	<b>60.50</b>

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	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
2557-BLUE CROSS BLUE SHIELD OF WYOMING			
	184147	DECEMBER 2024 ADMIN FEES AND STOP/LOSS	102,508.05
		<b>VENDOR TOTAL:</b>	<b>102,508.05</b>
		<b>DIVISION TOTAL:</b>	<b>102,508.05</b>
		<b>DEPARTMENT TOTAL:</b>	<b>102,508.05</b>
		<b>FUND TOTAL:</b>	<b>102,508.05</b>
		<b>GRAND TOTAL:</b>	<b>276,868.63</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>01-MAYOR &amp; COUNCIL</b>			
66666-MISC P-CARD VENDOR			
	183320	HALLOWEEN DOOR DECORATING WINNING PRIZE	75.00
	183386	MEETING EXPENSE - COUNCIL EXECUTIVE SESSION	74.97
	183491	MEETING EXPENSE - BWXT	90.82
	183559	MAYOR PENCILS FOR SCHOOL EVENTS	649.96
	183643	LUNCH MTG - MAYOR, MIKE, SEAN	62.04
	183675	GIFTS FOR COUNCILMEMBERS MONTGOMERY & SIMONSON	110.80
		<b>VENDOR TOTAL:</b>	<b>1,063.59</b>
		<b>DIVISION TOTAL:</b>	<b>1,063.59</b>
<b>02-ADMINISTRATION</b>			
1334-CASPER STAR TRIBUNE			
	183369	SUBSCRIPTION	30.99
		<b>VENDOR TOTAL:</b>	<b>30.99</b>
66666-MISC P-CARD VENDOR			
	183457	MIKE COLE - WYOCMA CONFERENCE - LARAMIE - LODGING	234.00
	183490	MEETING EXPENSE	38.64
	183516	MEETING EXPENSE	57.68
	183605	MEETING EXPENSE	39.41
		<b>VENDOR TOTAL:</b>	<b>369.73</b>
		<b>DIVISION TOTAL:</b>	<b>400.72</b>
<b>04-SPECIAL PROJECTS</b>			
66666-MISC P-CARD VENDOR			
	183332	CHRISTMAS PARTY GAME	5.17
	183347	DRINK MIXES FOR PARTY/ GIVEAWAY GIFTS FOR PARTY	480.08
	183497	UTILITIES DEPT HOLIDAY LUNCHEON DOOR PRIZES	50.00
	183498	UTILITIES DEPT HOLIDAY LUNCHEON DOOR PRIZES	50.00
	183499	UTILITIES DEPT HOLIDAY LUNCHEON DOOR PRIZES	50.00
	183500	UTILITIES DEPT HOLIDAY LUNCHEON DOOR PRIZES	50.00
	183551	DONS SUPERMARKET #9 INC Wellness Retreat	3.99
	183553	WM SUPERCENTER #1485 FINANCE HOLIDAY PARTY	99.00

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>04-SPECIAL PROJECTS</b>			
66666-MISC P-CARD VENDOR			
	183554	WM SUPERCENTER #1485 FINANCE HOLIDAY PARTY & COFFE	766.66
	183564	WAL-MART #1485 FINANCE HOLIDAY PARTY	89.00
	183565	AMAZON MKTPL*0Q4KY7IX3 FINANCE HOLIDAY PARTY	41.87
	183567	AMAZON MKTPL*QD4Z36O13 - STEREO FOR WEIGHT ROOM	104.94
	183582	QDOBA 2748 Wellness retreat	199.25
	183589	AMZN Mktp US*F38K66WB3 FINANCE HOLIDAY PARTY	17.99
	183603	DEVELOPMENT SERVICES HOLIDAY PARTY	110.68
	183604	4TE*CULLIGAN OF GILLETTE Wellness water	48.00
	183611	WM SUPERCENTER #1485 RETURNED ITEMS FROM FINANCE H	-49.76
	183612	WAL-MART #1485 FINANCE HOLIDAY PARTY	94.79
	183613	PARTY SUPPLIES/ GIFTS	256.52
	183656	DEVELOPMENT SERVICES HOLIDAY PARTY	38.87
		<b>VENDOR TOTAL:</b>	<b>2,507.05</b>
		<b>DIVISION TOTAL:</b>	<b>2,507.05</b>
		<b>DEPARTMENT TOTAL:</b>	<b>3,971.36</b>

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
66666-MISC P-CARD VENDOR			
	183275	AMZN Mktp US*H02P73SV3	314.99
	183420	WWW.WYOMINGBAR.ORG	355.00
	183465	SEAN BROWN WYOMING STATE BAR ANNUAL LICENSE FEE	355.00
	183466	RICK WEISHEIMER WYOMING STATE BAR ANNUAL LICENSE F	355.00
		<b>VENDOR TOTAL:</b>	<b>1,379.99</b>
		<b>DIVISION TOTAL:</b>	<b>1,379.99</b>
		<b>DEPARTMENT TOTAL:</b>	<b>1,379.99</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>20-HUMAN RESOURCES</b>			
<b>20-HUMAN RESOURCES</b>			
66666-MISC P-CARD VENDOR			
	183267	IDWHOLESALE*LEVATA Badge supplies	459.85
	183278	SQ *GILLETTE COMMUNITY CO ERC Water Bottles	70.00
	183294	GILLETTE PRINTING & ENGRA 3rd quarterly pride awar	85.00
	183318	IN *INNOVATIVE CREDIT PD credit report	25.00
	183383	IN *SMITH PSYCHOLOGICAL S PD Evaluation	400.00
	183384	APPLEBEES 9819 Dinner	18.71
	183385	WM SUPERCENTER #1538 supplies for career confrence	71.65
	183400	APPLEBEES 9819 Dinner	18.77
	183401	COFFEE CUP #8 Lunch travel for recruitment	11.22
	183433	HAMPTON INN & SUITES hotel room for career confere	263.42
	183470	SQ *GILLETTE COMMUNITY CO tumblers for SLT Campore	40.00
	183471	WM SUPERCENTER #1485 bags for tumblers	5.40
	183550	SOCIETYFORHUMANRESOURCE Membership dues	264.00
	183642	OFFICE DEPOT #2635 Card stock paper	30.99
	183696	REWARD GATEWAY (US) Reward and recognition main ba	2,000.00
		<b>VENDOR TOTAL:</b>	<b>3,764.01</b>
		<b>DIVISION TOTAL:</b>	<b>3,764.01</b>
<b>21-SAFETY</b>			
66666-MISC P-CARD VENDOR			
	183341	SP PASSION PLANNER 2025	74.78
	183352	FSP*BCSP BOARD OF CERT SA Recertification	170.00
	183402	MAVERIK #5052 reward for ving	121.52
		<b>VENDOR TOTAL:</b>	<b>366.30</b>
		<b>DIVISION TOTAL:</b>	<b>366.30</b>
		<b>DEPARTMENT TOTAL:</b>	<b>4,130.31</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>25-FINANCE</b>			
<b>25-FINANCE</b>			
66666-MISC P-CARD VENDOR			
	183261	AR.GOV/STPAYMENT UNCLAIMED PROPERTY & SERVICE FEE	4.42
	183522	JIMMY JOHNS - 2009 - ECOM GAAP UPDATE TRAINING	85.00
	183554	WM SUPERCENTER #1485 FINANCE HOLIDAY PARTY & COFFE	19.86
	183655	FORMS FULFILLMENT CENTER W-2'S & 1095'S	223.84
	183677	THE HOME DEPOT #6005 OFFICE DECOR	199.00
		<b>VENDOR TOTAL:</b>	<b>532.12</b>
		<b>DIVISION TOTAL:</b>	<b>532.12</b>
<b>26-CUSTOMER SERVICE</b>			
66666-MISC P-CARD VENDOR			
	183542	AMAZON MKTPL*SI0YF7DX3 MOTION DETECTOR FOR CUSTOME	38.98
		<b>VENDOR TOTAL:</b>	<b>38.98</b>
		<b>DIVISION TOTAL:</b>	<b>38.98</b>
<b>27-PURCHASING</b>			
66666-MISC P-CARD VENDOR			
	183396	B&H PHOTO 800-606-6969 LARGE DISPLAY & WEBCAM FOR	1,138.28
	183458	AMAZON MKTPL*HF3TL3K03 WALL PC MOUNT FOR PURCHASIN	30.73
		<b>VENDOR TOTAL:</b>	<b>1,169.01</b>
		<b>DIVISION TOTAL:</b>	<b>1,169.01</b>
<b>34-INFORMATION TECHNOLOGY</b>			
66666-MISC P-CARD VENDOR			
	183269	B&H PHOTO 800-606-6969 CAMERA MOUNT & REPLACEMENT	398.00
	183422	AMAZON MKTPL*EQ62O5XN3 HARD DRIVE MOUNTING BRACKET	20.87
	183463	AMAZON MKTPL*3O0L09U13 DESKTOP POWER GROMMETS	98.00
	183467	APPLE.COM/BILL BLUEBEAM FOR IPAD	9.99
	183486	B&H PHOTO 800-606-6969 REPLACEMENT HEADSET	285.99
	183543	SP POE TEXAS POE INJECTOR	95.11
	183573	REWARD GATEWAY (US) REWARD GATEWAY PAYMENT 2 OF 2	2,084.53
	183574	REWARD GATEWAY (US) REWARD GATEWAY PAYMENT 1 OF 2	10,000.00
	183622	SQSP* INV158748320 DOMAIN REGISTRATION	12.00

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>25-FINANCE</b>			
<b>34-INFORMATION TECHNOLOGY</b>			
66666-MISC P-CARD VENDOR			
	183623	SQSP* INV158748388 DOMAIN REGISTRATION	12.00
	183624	SQSP* INV158748214 DOMAIN REGISTRATION	12.00
	183635	ZOHO CORP MANAGE ENGINE GATEWAY SERVER	362.25
	183653	AMZN Mktp US*MM3LQ8HW3 REPLACEMENT BATTERY	26.95
	183660	SQSP* INV158516887 DOMAIN REGISTRATION	30.00
	183681	KEEPERSECURITY.COM PASSWORD MANAGER	1,820.00
		<b>VENDOR TOTAL:</b>	<b>15,267.69</b>
		<b>DIVISION TOTAL:</b>	<b>15,267.69</b>
		<b>DEPARTMENT TOTAL:</b>	<b>17,007.80</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>40-POLICE DEPARTMENT</b>			
<b>40-PD ADMINISTRATION</b>			
2968-ADMIRAL BEVERAGE CORP			
	183440	ADMIRAL BEVERAGE CORP - ACCIDENTAL CHARGE FROM USI	2.10
		<b>VENDOR TOTAL:</b>	<b>2.10</b>
66666-MISC P-CARD VENDOR			
	183284	PD BOOTS - RY MUZZARELLI	359.52
	183288	OFFICE DEPOT #2635 - OFFICE SUPPLIES	59.97
	183295	ICM*InstantCheckmate.com - INVESTIGATIVE MONTHLY A	35.12
	183310	B&H PHOTO 800-606-6969 IPAD FOR ADMIN	1,788.99
	183359	VOIANCE LLC - INTERPRETATION SERVICES	48.90
	183360	BAYMONT INN AND SUITES - HAHN TRAINING IN CASPER	546.01
	183377	BEARS NATURALLY CLEAN - DRY CLEANING FOR SEPTEMBER	395.82
	183378	BEARS NATURALLY CLEAN - OCTOBER DRY CLEANING	187.25
	183382	RED LOBSTER 6374 - HAHN TRAINING IN CASPER	35.36
	183392	LAWENFORCEMENT SUPPORT - SUBPOENA	50.00
	183393	HARBOR FREIGHT TOOLS3046 - INVESTIGATIVE SUPPLIES	142.96
	183408	JIMMY JOHNS - 2009 - ECOM - INTERVIEWS	81.30
	183418	TST* SILVER CREEK - LAW ENFORCEMENT BREAKFAST	112.88
	183423	LLRMI -WINTERHOLLER TRAINING	150.00
	183425	SPORTSMANS WAREHOUSE 255 - FIREARMS	94.99
	183461	AMAZON MKTPL*R90MX1003 - PERSONAL CHARGE - AMAZON	49.33
	183468	IN *WYOMING WATER SOLUTIO - WATER FOR PD & ACO	142.50
	183469	IN *ARTISTIC CUSTOM BADGE - SRT PATCHES	391.30
	183481	EBERLESTOCK - SRT PANTS	2,527.40
	183531	ROCKY MOUNTAIN DISCOUNT - FIREARMS	45.98
	183532	OPTICSPLANET INC. - CREDITED BACK THE TAX	-34.58
	183533	OPTICSPLANET INC. - SRT ITEMS FROM DONATION	726.10
	183534	SP BIFROSTGEAR.COM - SRT ITEMS FROM DONATION	106.54
	183535	WALMART.COM - BOTTLED WATER FOR PD	53.60
	183571	PANDA EXPRESS #3451 - HAHN TRAINING IN MINNESOTA	13.22
	183593	VOIANCE LLC - OVERCHARGE CREDIT	-0.54

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>40-POLICE DEPARTMENT</b>			
<b>40-PD ADMINISTRATION</b>			
66666-MISC P-CARD VENDOR			
	183594	AMAZON MKTPL*4B9VX8I43 - PATROL PHONE CASE COVER	30.98
	183595	DETECTACHEM INC - DRUG TEST KITS	517.12
	183598	BONCHON ROSEVILLE - HAHN TRAINING IN MINNESOTA	18.79
	183620	HOLIDAY STATIONS 3532 - HAHN TRAINING IN MINNESOTA	12.96
	183632	HOME2 SUITES - HAHN TRAINING IN MINNESOTA	920.82
	183649	PD RECRUITMENT ADVERTISING	21.70
	183650	PD RECRUITMENT ADVERTISING	29.30
	183676	PSI SERVICES LLC - DRONE TEST	175.00
	183688	FACEBK *APL8VCCY32 - PD RECRUITMENT ADVERTISING & H	103.54
	183690	WAL-MART #1485 - FIREARM SUPPLIES	45.64
	183695	CHEWY.COM - K9 DOG FOOD	348.96
		<b>VENDOR TOTAL:</b>	<b>10,334.73</b>
		<b>DIVISION TOTAL:</b>	<b>10,336.83</b>
<b>41-DISPATCH</b>			
66666-MISC P-CARD VENDOR			
	183312	Amazon.com*YA4RD2ZR3 - DISPATCH SUPPLIES	68.80
	183338	Amazon.com*1J0YB0VW3 - DISPATCH SUPPLIES	290.75
	183451	WYOMING ASSN OF PSCO - WASSON & HAUBER CONFERENCE	350.00
	183452	WYOMING ASSN OF PSCO - PATTON & SMELSER 1 DAY CON	140.00
	183502	HAMPTON INNS - MONIC CONFERENCE	250.40
	183503	HAMPTON INNS - EMMA CONFERENCE	250.40
	183555	HAMPTON INNS - TAXES CREDITED BACK	-30.40
	183556	HAMPTON INNS - TAXES CREDITED BACK	-30.40
		<b>VENDOR TOTAL:</b>	<b>1,289.55</b>
		<b>DIVISION TOTAL:</b>	<b>1,289.55</b>
<b>42-VOCA/VAWA</b>			
66666-MISC P-CARD VENDOR			
	183262	WYNDHAM - EMERGENCY FINANCIAL FOR VICTIM SERVICES	119.00
	183375	MAVERIK #738 - EMERGENCY FINANCIAL FOR VICTIM SERV	100.00

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>40-POLICE DEPARTMENT</b>			
<b>42-VOCA/AWA</b>			
66666-MISC P-CARD VENDOR			
	183566	WAL-MART #1485 - EMERGENCY FINANCIAL FOR VICTIM SE	187.91
	183639	MCDONALD'S F4703 - EMERGENCY FINANCIAL FOR VICTIM	28.54
	183640	WAL-MART #1485 - EMERGENCY FINANCIAL FOR VICTIM SE	84.88
		<b>VENDOR TOTAL:</b>	<b>520.33</b>
		<b>DIVISION TOTAL:</b>	<b>520.33</b>
<b>44-ANIMAL CONTROL</b>			
66666-MISC P-CARD VENDOR			
	183394	GALLS - UNIFORMS	185.56
	183454	CARHARTT - UNIFORMS	57.74
		<b>VENDOR TOTAL:</b>	<b>243.30</b>
		<b>DIVISION TOTAL:</b>	<b>243.30</b>
<b>45-ANIMAL SHELTER</b>			
66666-MISC P-CARD VENDOR			
	183279	ANIMAL MEDICAL CENTER OF - RABIES	10.00
	183281	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER	118.00
	183333	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	319.04
	183334	BUFFALO VETERINARY CLINIC - SPAY & NEUTER / DONATI	399.82
	183339	RED HILLS VETERINARY HOSP - SPAY & NEUTER / DONATI	200.47
	183343	WINEONLINE MARKETING COMP - UNAUTHORIZED CHARGE /	32.12
	183344	WINEONLINE MARKETING COMP - CREDIT FROM UNAUTHORIZ	-26.10
	183345	WINEONLINE MARKETING COMP - UNAUTHORIZED CHARGE /	26.22
	183346	WELLSAID LABS - UNAUTHORIZED CHARGE / SEE MEMO	99.00
	183358	WINEONLINE MARKETING COMP - CREDIT FROM UNAUTHORIZ	-31.98
	183397	SQ *THAT EMBROIDERY PLACE - ANIMAL SHELTER UNIFORM	161.88
	183419	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	382.63
	183459	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	547.03
	183462	AMAZON MKTPL*4H8GU1H83 - OFFICER SUPPLIES / UNIFOR	69.93
	183479	RED HILLS VETERINARY HOSP - RABIES	81.50

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>40-POLICE DEPARTMENT</b>			
<b>45-ANIMAL SHELTER</b>			
66666-MISC P-CARD VENDOR			
	183496	FACEBK *H82MYGUQH2 - UNAUTHORIZED CHARGE / SEE MEM	65.02
	183539	PAYPAL *CODE3ASSOCI - TRAINING	76.50
	183544	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	147.00
	183590	ANIMAL MEDICAL CENTER OF - RABIES	110.00
	183596	AMAZON MKTPL*JP1YN17N3 - ANIMAL CARE	15.99
	183597	AMAZON MKTPL*G81K14GL3 -DONATIONS	122.85
	183614	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	128.00
	183663	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	443.00
	183664	ADJ-WINEONLINE MARKETING - CREDIT FROM UNAUTHORIZE	-26.22
	183665	ADJ-ADR INSTITUTE OF CANA - CREDIT FROM UNAUTHORIZ	-5.86
	183666	ADJ-FACEBK *H82MYGUQH2 - CREDIT FROM UNAUTHORIZED	-65.02
	183667	ADJ-WELLSAID LABS - CREDIT FROM UNAUTHORIZED CHARG	-99.00
	183668	ADJ-WINEONLINE MARKETING - CREDIT FROM UNAUTHORIZE	-32.12
	183682	WINEONLINE MARKETING/MIC - UNAUTHORIZED CHARGE / S	31.98
	183683	WINEONLINE MARKETING/MIC - UNAUTHORIZED CHARGE / S	26.10
	183697	MWI ANIMAL HEALTH - ANIMAL CARE	83.57
	183701	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	336.60
		<b>VENDOR TOTAL:</b>	<b>3,747.95</b>
2163-ZOETIS INC			
	183280	ZOETIS INC - VACCINATIONS	439.75
	183379	ZOETIS INC - ANIMAL CARE	29.48
		<b>VENDOR TOTAL:</b>	<b>469.23</b>
		<b>DIVISION TOTAL:</b>	<b>4,217.18</b>
		<b>DEPARTMENT TOTAL:</b>	<b>16,607.19</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>33-CITY HALL BUILDING MAINTENANCE</b>			
66666-MISC P-CARD VENDOR			
	183274	CH EXHAUST FAN BELTS	94.00
	183292	HR COUNTERTOP	25.12
	183366	HR COUNTER TOP	390.92
	183367	HR COUNTER TOP	33.44
	183417	WAREHOUSE LED UPGRADES	223.44
	183432	WH LED UPGRADES	990.00
	183448	SHOWER MATS FOR CH LOCKER ROOMS	61.08
	183449	WH LED UPGRADES	19.70
	183501	IT TRAINING RM UPGRADES	189.04
	183530	WAREHOUSE OFFICE REPAIRS	261.43
		<b>VENDOR TOTAL:</b>	<b>2,288.17</b>
		<b>DIVISION TOTAL:</b>	<b>2,288.17</b>
<b>51-PARKS</b>			
66666-MISC P-CARD VENDOR			
	183395	SAWZALL BLADE FOR BRANCH CLEANUP	2.99
	183453	RACHET STRAPS FOR VAC TRAILER	17.98
	183455	SUPPLIES FOR TURF PATCHES/ RESTROOM CLOSED SIGNS	41.96
	183483	HARDWARE FOR PARK BENCHES	35.64
	183484	LOCKSETS FOR LITTLE LEAGUE/ CITY PARK RESTROOMS	567.12
	183504	CDL PERMIT	47.25
	183505	ASHLEY CDL PERMIT	47.25
	183507	MATERIAL TO MAKE CABLES TO ATTACH LIDS TO TRASH CA	15.00
	183538	RV ANTIFREEZE FOR ECSC WINTERIZATION	47.84
	183545	BATTERY TINDERS FOR SMALL EQUIPMENT AT ECSC	67.89
	183619	FOAM & TAPE COVER SHARP EDGES ECSC PLAYGROUND	17.74
	183645	MATERIAL TO REMOUNT BENCH @ HIGHLAND PARK	16.35
	183658	ECSC SUPPLIES	78.73
	183670	KEY COPIES FOR MAIN SHOP AND 3RD STREET TAX CREDIT	-1.78
	183671	KEY COPIES FOR MAIN SHOP AND 3RD STREET	37.28

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>51-PARKS</b>			
66666-MISC P-CARD VENDOR			
	183698	PAINT MARKERS FOR TURF REPAIR	11.99
	183699	TOOL TO BE KEPT ON UNIT #70	28.97
	183700	FLUSH VALVE AND REBUILD KIT FOR 3RD ST RESTROOM	234.03
		<b>VENDOR TOTAL:</b>	<b>1,314.23</b>
		<b>DIVISION TOTAL:</b>	<b>1,314.23</b>
<b>53-FORESTRY</b>			
66666-MISC P-CARD VENDOR			
	183311	CHAINS/ FILES FOR SAWS	227.07
	183348	SUPPLIES FOR FIELD ACTIVITY W/ 4J SCHOOL	46.09
	183575	BAR/ CHAIN FILES FOR CHAINSAW	108.00
	183625	BAR/ FILE FOR CHAINSAW	54.48
	183636	FENCE PICKET	5.96
		<b>VENDOR TOTAL:</b>	<b>441.60</b>
		<b>DIVISION TOTAL:</b>	<b>441.60</b>
<b>54-STREETS</b>			
66666-MISC P-CARD VENDOR			
	183282	MUCK BOOTS FOR CHRIS WILSON	146.69
	183307	MUCK BOOTS FOR DAVE ANDERSON	148.49
	183313	MUCK BOOTS FOR SHANE RYNO	148.49
	183355	STEEL TOE BOOTS FOR SUE	150.00
	183409	PLASTIC SNOW FENCE ON FAIRWAY	86.97
	183443	FAIRWAY SNOW FENCE	173.94
	183512	TARP FOR DALES HOMELESS GUYS STUFF	27.93
	183552	REFUND FOR TAX CHARGE	-1.59
	183634	EYE FLUSH BOTTLES FOR BRINE BUILDING	19.20
	183638	RUBBER BELTING TO COVER TOP OF SNOW PLOW	104.00

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>54-STREETS</b>			
	66666-MISC P-CARD VENDOR		
	183693	ANGLE IRON TO PREVENT SNOW FROM BLOWING THROUGH T	51.00
		<b>VENDOR TOTAL:</b>	<b>1,055.12</b>
		<b>DIVISION TOTAL:</b>	<b>1,055.12</b>
		<b>DEPARTMENT TOTAL:</b>	<b>5,099.12</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>60-ENGINEERING &amp; DEV SERVICES</b>			
<b>60-ENGINEERING</b>			
66666-MISC P-CARD VENDOR			
	183268	DEV SERVICES QUARTERLY TEAM BUILDING	69.00
	183464	MEAL-WWDC MEETING	231.62
	183474	MEAL - WWDC MEETING	42.63
	183489	MOTEL - WWDC MEETING	224.30
	183492	MOTEL - WWDC MEETING	224.30
	183495	MOTEL - WWDC MEETING	224.30
		<b>VENDOR TOTAL:</b>	<b>1,016.15</b>
		<b>DIVISION TOTAL:</b>	<b>1,016.15</b>
<b>61-BUILDING INSPECTION</b>			
66666-MISC P-CARD VENDOR			
	183487	FUZZYS TACO SHOP - CASPER - LUNCH WHILE AT WCBO ME	13.20
	183549	REG RAMKOTA CASPER - HOTEL STAY FOR WCBO MEETING	226.00
		<b>VENDOR TOTAL:</b>	<b>239.20</b>
		<b>DIVISION TOTAL:</b>	<b>239.20</b>
<b>62-TRAFFIC SAFETY</b>			
66666-MISC P-CARD VENDOR			
	183259	MEAL - IMSA CLASS - NAOMI LAPOTA	39.61
	183263	RFB Batteries	107.72
	183272	MEAL - IMSA CLASS - NAOMI LAPOTA	63.20
	183273	MEAL - IMSA CLASS - NAOMI LAPOTA	11.78
	183305	MEAL - IMSA CLASS - NAOMI LAPOTA	56.05
	183306	MEAL - IMSA CLASS - NAOMI LAPOTA	11.65
	183323	MOTEL - IMSA CLASS - NAOMI LAPOTA	1,793.64
	183324	MEAL - IMSA CLASS - NAOMI LAPOTA	53.00
	183325	MEAL - IMSA CLASS - NAOMI LAPOTA	46.66
	183687	TY IMSA DUES	100.00
		<b>VENDOR TOTAL:</b>	<b>2,283.31</b>
		<b>DIVISION TOTAL:</b>	<b>2,283.31</b>
		<b>DEPARTMENT TOTAL:</b>	<b>3,538.66</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>65-PUBLIC AFFAIRS DEPARTMENT</b>			
<b>03-PUBLIC ACCESS</b>			
	66666-MISC P-CARD VENDOR		
	183376	MEETING EXPENSE	89.07
		<b>VENDOR TOTAL:</b>	<b>89.07</b>
		<b>DIVISION TOTAL:</b>	<b>89.07</b>
<b>31-CITY CLERK/PRINT SHOP</b>			
	66666-MISC P-CARD VENDOR		
	183390	POSTAGE	500.00
	183548	POSTAGE STATEMENT 10.17-11.17	48.74
	183610	POSTAGE	500.00
		<b>VENDOR TOTAL:</b>	<b>1,048.74</b>
		<b>DIVISION TOTAL:</b>	<b>1,048.74</b>
<b>65-PUBLIC AFFAIRS ADMINISTRATION</b>			
	66666-MISC P-CARD VENDOR		
	183688	FACEBK *APL8VCCY32 - PD RECRUITMENT ADVERTSING & H	71.46
		<b>VENDOR TOTAL:</b>	<b>71.46</b>
		<b>DIVISION TOTAL:</b>	<b>71.46</b>
		<b>DEPARTMENT TOTAL:</b>	<b>1,209.27</b>
		<b>FUND TOTAL:</b>	<b>52,943.70</b>

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	Invoice Number	Invoice Description	Amount
<b>201-1% FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>05-1% OPTIONAL SALES TAX</b>			
66666-MISC P-CARD VENDOR			
	183362	WW - CAMPLEX LS	100.53
	183411	THE HOME DEPOT #6005 - CAMPLEX LIFT STATION	105.61
	183441	THE HOME DEPOT #6005 - CAMPLEX LIFT STATION	19.67
	183442	BORDER STATES INDUSTRIES - CAMPLEX LIFT STATION	18.02
	183523	THE HOME DEPOT #6005 - CAMPLEX LIFT STATION	41.88
	183524	THE HOME DEPOT #6005 - CAMPLEX LIFT STATION	29.30
	183525	BORDER STATES INDUSTRIES - CAMPLEX LIFT STATION	81.35
	183609	BORDER STATES INDUSTRIES - CAMPLEX LIFT STATION	2.58
	183646	WW - CAMPLEX LS	563.22
	183702	WW - CAMPLEX LS	281.95
		<b>VENDOR TOTAL:</b>	<b>1,244.11</b>
		<b>DIVISION TOTAL:</b>	<b>1,244.11</b>
		<b>DEPARTMENT TOTAL:</b>	<b>1,244.11</b>
		<b>FUND TOTAL:</b>	<b>1,244.11</b>

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	Invoice Number	Invoice Description	Amount
<b>501-UTILITIES ADMINISTRATION FUND</b>			
<b>70-UTILITIES</b>			
<b>70-UTILITIES ADMINISTRATION</b>			
66666-MISC P-CARD VENDOR			
	183308	2025 DESKTOP CALENDAR	8.39
	183391	POSTAGE STAMPS	73.00
	183529	SERVICE CHARGE (OCT 15-NOV 15, 2024)	37.49
		<b>VENDOR TOTAL:</b>	<b>118.88</b>
		<b>DIVISION TOTAL:</b>	<b>118.88</b>
<b>71-ELECTRICAL ENGINEERING</b>			
66666-MISC P-CARD VENDOR			
	183648	2025 CALENDARS/EE DIVISION	108.01
		<b>VENDOR TOTAL:</b>	<b>108.01</b>
		<b>DIVISION TOTAL:</b>	<b>108.01</b>
<b>76-SCADA</b>			
66666-MISC P-CARD VENDOR			
	183356	SQ *GILLETTE COMMUNITY CO - JOURNEYMAN LICENSE CON	150.00
	183357	SQ *GILLETTE COMMUNITY CO - Electrical Refresher C	150.00
	183370	SQ *GILLETTE COMMUNITY CO - ELECTRICAL TRAINING	150.00
	183372	BORDER STATES INDUSTRIES - ZIP TIES FOR PICKUP STO	143.16
	183591	SCADA CODE CLASS ROOM	254.24
	183592	SCADA CODE CLASS - WATER	2.13
	183608	THE HOME DEPOT #6005 - TOOLS	15.97
	183615	SCADA - JOURNEYMEN RENEWAL	50.00
	183657	SCADA - OFFICE CALENDAR	28.24
	183689	CENEX-CBH CO-OP - PROPANE BOTTLE FILL	24.02
		<b>VENDOR TOTAL:</b>	<b>967.76</b>
		<b>DIVISION TOTAL:</b>	<b>967.76</b>
		<b>DEPARTMENT TOTAL:</b>	<b>1,194.65</b>
		<b>FUND TOTAL:</b>	<b>1,194.65</b>

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	Invoice Number	Invoice Description	Amount
<b>502-SOLID WASTE FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>55-SOLID WASTE</b>			
	66666-MISC P-CARD VENDOR		
	183651	TOOLS FOR 3 YARDER REPAIRS	120.10
		<b>VENDOR TOTAL:</b>	<b>120.10</b>
		<b>DIVISION TOTAL:</b>	<b>120.10</b>
		<b>DEPARTMENT TOTAL:</b>	<b>120.10</b>
		<b>FUND TOTAL:</b>	<b>120.10</b>

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	Invoice Number	Invoice Description	Amount
<b>503-WATER FUND</b>			
<b>70-UTILITIES</b>			
<b>73-WATER</b>			
66666-MISC P-CARD VENDOR			
	183285	CONTROL VALVES FOR PRDF	311.57
	183286	PARTS FOR TOOLS	29.54
	183289	BORDER STATES INDUSTRIES - DC1 EMERGENCY STOPS	278.73
	183296	TRUCK TOOLS	62.94
	183298	BOOT MAT FOR OFFICE & BACKPACK FOR NEW HIRE PPE	46.74
	183301	1" SOLENOID VALVE FOR PS-1 SUMP	432.48
	183326	AWWA ANNUAL REGULATORY UPDATE	75.00
	183329	CRUM ELECTRIC SUPPLY CO - DC1 EMERGENCY STOPS	148.06
	183335	PARTS FOR TRUCK 103	198.39
	183336	T. RAMBO'S NEW HIRE GEAR	630.86
	183337	NIGHT WORK HEAD LAMPS FOR R. BEESON & T. RAMBO	125.98
	183349	OFFSET NIPPLES, LOCKRINGS AND BUSHINGS	18.94
	183350	PARTS AND WIRE FOR DC PORTABLE AC	172.46
	183351	SQUARE D CIRCUIT BREAKER FOR DC AC UNIT	85.90
	183361	PRDF HYPO PUMP PARTS	85.82
	183371	HIGH PRESSURE PRV FOR CHARLIE WILLIAMS PIT	345.88
	183387	WEF MEMBERSHIP	190.00
	183398	WEF MEMBERSHIP	176.00
	183399	CONDUIT AND PARTS FOR PS1 SUMP SOLENOID VALVE	20.40
	183407	AIR FOR D-ROAD VAULT	45.03
	183410	24VOLT JUMP PACK FOR LARGE GENERATORS	369.99
	183416	QUICK CONNECT CARBON FILTER/WATER DEPT WATER DISPE	35.33
	183426	DRYWALL ANCHORS FOR METER RADIOS	21.96
	183427	GREASE FOR PUMPS	110.20
	183428	EATON CIRCUIT BREAKER FOR DC1 PORTABLE AC UNIT	47.13
	183429	125/250VAC 50A RECEPTACLES FOR DC1 AND DC2 PORTABL	18.50
	183439	AWWA FIELD REFERENCE MANUALS	274.51
	183446	STRAPS FOR NEW TRUCK. REPLACEMENT RIGGING EQUIPMEN	542.71
	183450	WATER - CASA QUINTA CB HEATER	114.99

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<b>503-WATER FUND</b>			
<b>70-UTILITIES</b>			
<b>73-WATER</b>			
66666-MISC P-CARD VENDOR			
	183456	WINTER GEAR FOR R. BEESON	294.28
	183460	MAGNET FOR LCRR/BITS & SCREWS FOR 33 TOOL BOX	23.63
	183472	WASTEWATER METER	64.09
	183485	WASTEWATER METER	23.60
	183493	T. RAMBO CDL PERMIT	47.25
	183494	VAC TRUCK WEIGHT	10.30
	183508	T. RAMBO CPR TRAINING	80.00
	183513	ADAPTER KIT FOR PRDF GEN 20	149.08
	183517	HOSES FOR PT	213.96
	183526	CURB STOP REPAIR KIT	24.58
	183527	CURB STOP REPAIR PARTS	79.14
	183528	CLEANING HYDRANTS	7.20
	183540	STD WHEEL CHOCK RUBBER (4)	74.24
	183560	PFAS SAMPLES SHIPPING COST	402.82
	183572	BLOCKS FOR NEW TRAILER JACKS	28.87
	183578	ADJUSTABLE WRENCH	54.49
	183579	WASHERS FOR METERS	14.98
	183581	D/C-2 VAC WHEELS FOR GATES	462.92
	183585	FLIGHTS FOR WEF TRAINING	598.10
	183599	LCRR TOOLS & TEST	28.72
	183600	FLIGHTS FOR WATER LEADERSHIP CONFERENCE	598.10
	183601	SINGLE USE OUTLET FOR PS3 UNIT HEATER	5.33
	183602	BEAM CLAMPS AND CONDUIT PARTS FOR PS3 GAS UNIT HEA	26.89
	183607	STORAGE CABINETS FOR AUPS, GW	579.98
	183616	WATER - PS 3 ROOF NEW SEAL TIGHT	49.73
	183621	GUAGE FOR FIRE FLOW	87.60
	183626	HALL CALENDAR	28.24
	183637	GEAR FOR T. RAMBO	28.79
	183644	PRDF HYPO PUMP	3.42

**Expenditure Approval Report**  
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	Invoice Number	Invoice Description	Amount
<b>503-WATER FUND</b>			
<b>70-UTILITIES</b>			
<b>73-WATER</b>			
66666-MISC P-CARD VENDOR			
	183654	CURB STOP EXTENSION	28.43
	183661	PS-1 PUMP3 WATER DRAIN	0.85
	183662	PS-1 PUMP3 WATER DRAIN	16.85
	183669	WASHERS & NUTS FOR METERS	17.94
	183672	#12 THHN WHITE STRANDED WIRE FOR GAS UNIT HEATER	95.22
	183673	PARTS FOR PS5 PRV	9.46
	183678	PS-5 PRV	4.99
	183684	RENTAL CAR FOR WATER LEADERSHIP CONFERENCE	410.98
	183685	DAILY PLANNER	15.29
	183686	EYEWASH SOLUTION FOR MADISON STATION	31.74
	183691	INDIAN HILLS MAIN BREAK ON TEEWINOT	68.02
		<b>VENDOR TOTAL:</b>	<b>9,806.14</b>
2038-POWDER RIVER POWER			
	183674	TAPS & SAW BLADE TO REPAIR PS5 PRV	106.50
		<b>VENDOR TOTAL:</b>	<b>106.50</b>
		<b>DIVISION TOTAL:</b>	<b>9,912.64</b>
<b>77-SWIMMING POOL</b>			
66666-MISC P-CARD VENDOR			
	183506	CITY POOL WINTERIZATION	296.16
	183541	ANTIFREEZE FOR POOL WINTERIZATION	59.80
		<b>VENDOR TOTAL:</b>	<b>355.96</b>
		<b>DIVISION TOTAL:</b>	<b>355.96</b>
		<b>DEPARTMENT TOTAL:</b>	<b>10,268.60</b>
		<b>FUND TOTAL:</b>	<b>10,268.60</b>

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
66666-MISC P-CARD VENDOR			
	183261	AR.GOV/STPAYMENT UNCLAIMED PROPERTY & SERVICE FEE	113.99
		<b>VENDOR TOTAL:</b>	<b>113.99</b>
		<b>DIVISION TOTAL:</b>	<b>113.99</b>
		<b>DEPARTMENT TOTAL:</b>	<b>113.99</b>

**Expenditure Approval Report**  
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	Invoice Number	Invoice Description	Amount
<b>504-POWER FUND</b>			
<b>70-UTILITIES</b>			
<b>74-POWER</b>			
66666-MISC P-CARD VENDOR			
	183258	XMAS TIMERS	-64.54
	183264	SYRINGES FOR OIL TEST	87.50
	183270	WIRE CONNECTORS	321.15
	183276	TUBING FOR OIL TESTS	9.50
	183283	SP POE TEXAS SUBSTATION CAMERA POE INJECTORS	1,071.20
	183291	STEEL BRUSH	2.49
	183293	WATERPROOF WINTER WORK GLOVES	241.78
	183302	DEWALT BATTERIES	779.94
	183315	DEWALT BATTERIES	519.96
	183316	VOLT METER ACCESSORIES	128.07
	183317	VOLT METER	675.82
	183421	RUBBER GLOVE BAGS FOR CREW	1,214.20
	183430	HOLE PLUGS/METER BASES	243.46
	183431	WEATHER HEAD	9.02
	183482	STEP DRILL BIT	89.25
	183514	XMAS OUTLETS	59.56
	183515	WIRE PULLING SOCKS	134.70
	183536	INSULATION FOR SUBSTATIONS	60.63
	183537	CARABEANER	4.47
	183568	BIN LATCH	4.76
	183569	RELAY/MADISON SUBSTATION	795.00
	183570	SCREWS	23.34
	183629	2025 DAILY PLANNERS/CALENDARS FOR CREW	17.34
	183630	2025 DAILY PLANNER/MATT HUTTON	355.03
	183633	TOOLS	66.26
	183694	2025 CALENDAR - DREW DOBITZ	30.05
		<b>VENDOR TOTAL:</b>	<b>6,879.94</b>
		<b>DIVISION TOTAL:</b>	<b>6,879.94</b>
		<b>DEPARTMENT TOTAL:</b>	<b>6,879.94</b>

**Expenditure Approval Report**  
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	<b>FUND TOTAL:</b>	<b>6,993.93</b>
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	Invoice Number	Invoice Description	Amount
<b>505-SEWER FUND</b>			
<b>70-UTILITIES</b>			
<b>75-SEWER</b>			
66666-MISC P-CARD VENDOR			
	183265	WWTF - GRIT BUILDING SPLIT BOLT	38.10
	183266	WWTF - GRIT BUILDING TEMP. POWER	800.35
	183271	BRAKE PARTS FOR M201	830.28
	183277	COMPOST PRODUCT REGISTRATION	235.52
	183287	THE HOME DEPOT #6005 MISC SUPPLIES FOR HEADWORKS	44.51
	183290	WASTEWATER TREATMENT PLANT LEVEL 1 TEST	106.00
	183297	WW - BLDG 1400 UPGRADE	219.34
	183300	DRIP TRAP KIT INVENTORY FOR WWTP	573.32
	183303	THE HOME DEPOT #6005 CABLE TIES	9.41
	183309	AMZN Mktp US*314UB5853 INDOOR CAMERAS	698.60
	183314	SAFETY BOOTS	179.09
	183321	AMAZON MKTPL*P29554F83 CABLE JACKS & WALL PLATES	108.48
	183322	TOOLS	319.45
	183340	WW - HEADWORKS	75.81
	183388	CLEANING SUPPLIES	26.19
	183389	PARTS INVENTORY	98.49
	183405	THE HOME DEPOT #6005 SCREWS	8.93
	183406	ALL-THREAD	142.92
	183412	PRIVACY SCREENS FOR SUPERVISOR'S OFFICE	105.92
	183413	BLACKOUT SHADES FOR SUPERVISOR OFFICE	34.94
	183414	FAK SUPPLIES	34.36
	183415	SUPPLIES - SHOVELS/BUCKETS	98.10
	183424	BALANCE CALIBRATION	115.00
	183434	THE HOME DEPOT #6005 TAPCONS AND LIGHT	45.74
	183435	BORDER STATES INDUSTRIES NETWORK CABLE	1,222.72
	183436	BORDER STATES INDUSTRIES JHOOKS & CABLE TIES	114.57
	183437	BUILDING MATERIALS	138.25
	183438	CONCRETE EPOXY	198.80
	183444	PINS TO STAKE DOWN CONCRETE BLANKET OVER FORCE MAI	17.40

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	Invoice Number	Invoice Description	Amount
<b>505-SEWER FUND</b>			
<b>70-UTILITIES</b>			
<b>75-SEWER</b>			
66666-MISC P-CARD VENDOR			
	183445	MATERIALS TO INSULATE ABOVE GROUND INSOLATION	76.88
	183447	ICE MELT/ FAK REFILL	531.76
	183473	CONDUIT PARTS FOR HOT WATER TANK LEVEL	104.13
	183475	THE HOME DEPOT #6005 JBOX COVERS	10.60
	183476	THE HOME DEPOT #6005 CONDUIT COVER & MUD RING	9.82
	183480	WWTF - SCALE HOUSE GUTTER	155.17
	183488	CONDUIT PARTS FOR HOT WATER TANK LEVEL	125.89
	183509	3/8" TAP CONS	13.34
	183510	3/8" IMPACT SOCKET SET	29.97
	183511	FLAT L BRACKETS FOR UNI-STRUT	61.06
	183518	AMAZON MKTPL*P42F75CT3 NETWORK PATCH CABLE	163.93
	183519	STATER TOOL	320.00
	183520	BACKFLOW PARTS	255.51
	183521	TOOLS	72.31
	183557	LAMINATING MACHINE & LAMINATING SHEETS FOR WWTP	288.53
	183561	OPERATOR CERTIFICATION COURSE	75.00
	183562	TARPS	226.00
	183563	TOOL CHEST/SAFETY STRAPS	183.71
	183576	BOLTS FOR WWTP INVENTORY	146.78
	183577	BOLTS FOR WWTP INVENTORY	179.44
	183580	3 ROTO METERS FOR INVENTORY @ WWTP	267.91
	183584	MOTOR BRAKE PARTS	32.61
	183586	BORDER STATES INDUSTRIES - BLOWER RAS PLC UPDATE	496.08
	183587	OPERATOR CERTIFICATION FINAL COURSE	75.00
	183588	1/2" CHECK VALVE & 1/2" ADAPTERS	82.96
	183617	SECONDARY CLARIFIER PARTS	219.82
	183618	SECONDARY CLARIFIER PARTS	176.16
	183631	2025 CALENDAR ORDER	210.01
	183641	ELECTRICAL CLEANER	63.92

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	Invoice Number	Invoice Description	Amount
<b>505-SEWER FUND</b>			
<b>70-UTILITIES</b>			
<b>75-SEWER</b>			
66666-MISC P-CARD VENDOR			
	183652	THE HOME DEPOT #6005 SHELF AND BRACKET	24.94
	183679	REPLACE GLASS IN SCREENING UNIT DOOR	721.59
	183680	LEVEL 4 WASTEWATER TEST - 2ND ATTEMPT	106.00
	183692	MOP BUCKETS FOR 1200 & 1600	249.60
		<b>VENDOR TOTAL:</b>	<b>12,397.02</b>
1697-NORTHWEST SCIENTIFIC INC			
	183363	LAB CHEMICALS	243.95
	183364	LAB CHEMICALS	51.63
	183365	LAB CHEMICALS	49.08
	183647	LAB SUPPLIES	773.27
		<b>VENDOR TOTAL:</b>	<b>1,117.93</b>
2038-POWDER RIVER POWER			
	183299	2 PRESSURE RELIEF VALVES FOR BOTH BOILERS @ WWTP	1,230.77
	183304	C1601 SKIRT MATERIAL	290.26
	183477	FITTINGS FOR P1116 FOR WATER LINE @WWTP	102.56
	183606	REPLACEMENT HOSE FOR T1001FOR WWTP	125.83
		<b>VENDOR TOTAL:</b>	<b>1,749.42</b>
		<b>DIVISION TOTAL:</b>	<b>15,264.37</b>
		<b>DEPARTMENT TOTAL:</b>	<b>15,264.37</b>
		<b>FUND TOTAL:</b>	<b>15,264.37</b>

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	Invoice Number	Invoice Description	Amount
<b>601-CITY WEST FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>39-CITY WEST BUILDING MAINT</b>			
66666-MISC P-CARD VENDOR			
	183374	CW LAMINATOR	89.99
	183478	CUSTODIAL SUPPLIES CW	107.17
		<b>VENDOR TOTAL:</b>	<b>197.16</b>
		<b>DIVISION TOTAL:</b>	<b>197.16</b>
		<b>DEPARTMENT TOTAL:</b>	<b>197.16</b>
		<b>FUND TOTAL:</b>	<b>197.16</b>

**Expenditure Approval Report**  
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	Invoice Number	Invoice Description	Amount
<b>604-VEHICLE MAINTENANCE FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>36-VEHICLE MAINTENANCE</b>			
66666-MISC P-CARD VENDOR			
	183260	EXHAUST WORK FOR PD462	350.00
	183319	FUEL FOR 200068 TRIP TO DENVER	54.50
	183327	MAVERIK #296 - ACO	14.08
	183328	MAVERIK #296 - ACO	14.89
	183331	FUEL HOSE FOR 150192	79.98
	183342	BIG D #29 - ACO	19.20
	183353	ONLINE TRAINING FOR MECHANICS	1,690.00
	183368	FUEL FOR 230224 HR TO BROOKINGS	50.16
	183373	ASE TEST FOR ERIC	90.00
	183380	PARTS FOR NEW WELDER	124.34
	183381	ELECTRICAL PLUG FOR NEW WELDER	9.99
	183403	FUELF FOR 230224 HR TO BROKINGS SD	32.97
	183404	FUEL IN 230224 HR TO BROOKINGS SD	49.11
	183546	EXXON CC 102 - FUEL PD 7	19.50
	183547	LOVE'S #0816 OUTSIDE - FUEL PD 7	22.42
	183558	ROSEVILLE WI* - FUEL PD 7	48.35
	183583	VACCUM FOR OFFICE	47.18
	183627	EXXON CC #125 - FUEL PD 7	40.53
	183628	FUEL MART 645 - FUEL PD 7	31.74
	183659	REFUND ON SUPPLIES FOR SHOP	-170.24
		<b>VENDOR TOTAL:</b>	<b>2,618.70</b>
		<b>DIVISION TOTAL:</b>	<b>2,618.70</b>
<b>37-VEHICLE REPLACEMENT</b>			
66666-MISC P-CARD VENDOR			
	183330	AXON - VEHICLE MAINTENANCE	489.30

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	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
37-VEHICLE REPLACEMENT			
66666-MISC P-CARD VENDOR			
	183354	TRANSPORT FOR NEW PD UNITS	2,125.00
		<b>VENDOR TOTAL:</b>	<b>2,614.30</b>
		<b>DIVISION TOTAL:</b>	<b>2,614.30</b>
		<b>DEPARTMENT TOTAL:</b>	<b>5,233.00</b>
		<b>FUND TOTAL:</b>	<b>5,233.00</b>
		<b>GRAND TOTAL:</b>	<b>93,459.62</b>



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:** January 21, 2025

**TITLE:**

Council Consideration of a Bid Award for the 2025 Crack Seal Project to Z&Z Seal Coating, Inc., in the Amount of \$151,814.30 (1% Project).

**CASE BACKGROUND:**

This project includes crack-sealing streets as part of the City’s street maintenance program. The crack sealing project locations are within the areas near the hospital, Sage Bluffs Subdivision, Sunnyside Addition, and Saunders Subdivision areas (see the attached map). The project was bid out with 4 bid schedules to allow for different alternates to be awarded based on available funding.

The PAVER software program has identified all of the areas needing surfacing maintenance. The software gives each street a PAVER CONDITION INDEX (PCI) number. The higher the PCI for a street, the better the condition. The crack seal maintenance technique will help protect the surfacing and extend its life by three to five years.

**WHAT IS CRACK SEALING**

Crack seal products are used to fill individual pavement cracks to prevent water entry or other non-compressible substances such as sand, dirt, rocks, or weeds. Crack sealant is typically used on early-stage longitudinal, transverse, reflection, and block cracks.

**WHAT IS THE PROCESS:**

Routing is a process performed before cracks are sealed. It is done with equipment that expands all cracks to ¼” wide, creating a reservoir for the rubberized crack sealant to sit in. Next, crews blow out the cracks with high pressure air to allow the best adhesion possible. Finally, the routing process installs hot rubberized oil into the reservoirs. An anti-tracking chemical is then applied to speed up the curing process to allow traffic onto the completed areas.

The method mentioned above ensures that the rubberized oil thoroughly penetrates the crack and adheres to the existing pavement. Instead of placing rubber directly into the existing, non-routed cracks, it helps create a waterproof seal to prevent water from getting into the crack.

**BENEFITS OF CRACK SEALING**

Crack sealing is an affordable way to fill in cracks in pavement. Its benefits include decreasing further

crack deterioration, protecting the pavement structure from moisture damage (water freezes and turns to ice which expands the crack in the winter), and ultimately extending the life of your pavement by 3 to 5 years. After crack sealing, it can be followed up with other maintenance procedures, such as a chip seals or roto-mill and overlays, which will further protect the surfacing and extend the life of the pavement even longer.

SCHEDULE: The anticipated schedule for the work to be completed is in the fall of 2025.

BIDDER	SCHEDULE A	SCHEDULE B	SCHEDULE C	SCHEDULE D	TOTAL BID
Z & Z SEAL COATING	\$31,311.45	\$54,985.55	\$41,655.90	\$23,861.40	\$151,814.30
HARDDRIVES CONSTRUCTION	\$43,496.50	\$56,124.50	\$54,934.75	\$37,015.00	\$191,570.75
ASPHALT PRESERVATION	\$38,598.32	\$84,386.41	\$51,785.36	\$25,344.66	\$200,114.75
CR CONTRACTING, LLC	\$68,420.00	\$93,810.00	\$87,307.00	\$61,645.00	\$311,182.00
ENGINEER'S ESTIMATE	\$37,033.76	\$67,475.06	\$49,998.81	\$27,511.11	\$182,018.74

Four contractors submitted regular and responsive bids. Consolidated Engineers, Inc. has reviewed the bids and Z & Z Seal Coating Inc. was the lowest qualified bid.

This bid award is for Schedule A, B, C and D in the amount \$151,814.30 to Z & Z Seal Coating Inc. This project is fully funded with the Optional 1% Sales Tax Fund with an allocation of \$277,703.50 from FY24 and FY25.

**ACTUAL COST VS. BUDGET:**

Recommended cost: \$151,814.30; Allocated budget: \$277,703.50

**STAFF REFERENCE**

MAP - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**

[Council Location Map](#)

[Engineers Bid Recommend](#)

# 2025 Crack Seal Project

Schedule A

Schedule D

Schedule B

Schedule C

- 2025 Crack Sealing Schedule A
- 2025 Crack Sealing Schedule B
- 2025 Crack Sealing Schedule C
- 2025 Crack Sealing Schedule D

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORDS AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

December 05, 2024  
**CITY OF GILLETTE**  
Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 886-5364  
www.gillettewy.gov

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City of Gillette, Campbell Cou



January 9, 2025

City of Gillette  
 Engineering  
 2<sup>nd</sup> Floor, City Hall  
 201 E. 5<sup>th</sup> Street  
 Gillette, Wyoming 82716

ATTN: Kerwin Burton

RE: 2025 Crack Sealing  
 25EN24

Dear Kerwin,

Bids were received and opened at 2:30 P.M. January 8, 2025 for the above referenced Project, with four (4) general contractors submitting bids. Proper bid security in the form of a bid bond in the amount of five percent (5%) of the amount bid was included with the Bids. "Certificate of Residency Status" was not submitted with any of the four (4) Bids as all four (4) Bidders are from out of state.

Addendum No. 1 was issued on December 17, 2024, and the four (4) out of state Bidders did have an opportunity to acknowledge the Addendum prior to mailing their Bids. Addendum No. 1 as issued by Consolidated Engineers, Inc. and the City of Gillette did not contain any items that would affect pricing, Addendum No. 1 only confirmed or clarified items that were already in the Contract Documents and changed the bid opening date.

On January 8, 2025, after the Bid Opening, Mr. Spencer Foster, Vice President of Z & Z Seal Coating, Inc. called Consolidated Engineers Inc. Mr. Foster said that he was looking forward to working on this Project and is satisfied with how they Bid the Project.

The following is a listing of the Bids received, the commentary on their review, and our recommendations:

A. Bids Received:

	<u>Schedule A</u>	<u>Schedule B</u>	<u>Schedule C</u>	<u>Schedule D</u>
Z&Z Seal Coating, Inc.	\$31,311.45	\$54,985.55	\$41,655.90	\$23,861.40
Hardrives Construction, Inc.	\$43,496.50	\$56,124.50	\$54,934.75	\$37,015.00
Asphalt Preservation, LLC	\$38,598.32	\$84,386.41	\$51,785.36	\$25,344.66
CR Contracting, LLC	\$68,420.00	\$93,810.00	\$87,307.00	\$61,645.00
Engineer's Estimate	\$37,033.76	\$67,475.06	\$49,998.81	\$27,511.11

B. Bid Totals:

Z&Z Seal Coating, Inc = \$151,814.30  
Hardrives Construction, Inc = \$191,570.75  
Asphalt Preservation, LLC = \$200,114.75  
CR Contracting, LLC = \$311,182.00  
Engineer's Estimate = \$182,018.74

The four (4) Bids were correct at the Bid Opening. It should be noted that the Engineer's Estimate presented at the Bid Opening was incorrect.

C. Apparent Low Bid:

Z&Z Seal Coating, Inc. was the low bidder with a total Bid of \$151,814.30 (\$39,756.45 less than the next lowest bidder and \$30,204.44 lower than the Engineer's Estimate).

D. Bid Analysis:

In comparing the Bids and the Engineer's Estimate for work on this Project, it was noted that the low Bidder was lower than the Engineer's Estimate. One difference between the Bid and the Engineer's Estimate is that the Engineer used \$0.87 per lineal foot for the crack sealing estimate based on last year's Bid Tab of \$0.79 per lineal foot with a 10% increase for inflation bringing it to \$0.87 per lineal foot. This year the Z&Z Seal Coating, Inc. Bid price was \$0.71 per lineal foot for the crack sealing. The average cost per lineal foot of crack sealing of the four (4) bids received for this Project was \$0.90.

E. Section 10 of the Instructions to Bidders

All Bids received appeared to not meet the Wyoming residency requirement. However, with all Bidders being from out of state the residency requirement does not impact the determination of the low Bidder.

F. Recommendations:

Based on the overall Project budget, as we understand it, we recommend that a contract (if awarded) be awarded for Schedule A, Schedule B, Schedule C and Schedule D work to the apparent low bidder, Z&Z Seal Coating, Inc. for the Contract Amount of \$151,814.30.

If you have any questions concerning this Project, please contact us.

Sincerely,

Consolidated Engineers, Inc.



Dennis G. Stillman  
Project Manager



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

**TITLE:**

Council Consideration for the Acceptance of Public Improvements for the 2024 Concrete Pothole Repair Phase 1 Project, Installed by S&S Builders, LLC, in the Amount of \$239,943.25 (1% Project).

**CASE BACKGROUND:**

Due to normal traffic and weathering, potholes regularly form and grow in our City streets as time progresses. A pothole is typically made when a crack forms in the surfacing, then water runs into the crack, the water freezes causing ice to form and therefore widen the crack. As the crack widens and vehicles continually hit the crack, the surfacing begins to deteriorate and breaks off. To help maintain the current pavement condition index for the street network infrastructure and minimize the number of potholes in the streets the council allocated funding to repair potholes throughout the City of Gillette.

Given the favorable pricing for this project we were able to increase the number of areas repaired from 7 to 27 different areas repaired. These areas are located throughout the City of Gillette.

**ACTUAL COST VS. BUDGET:**

Actual Cost: \$239,943.25; Budget: \$250,000.00

**STAFF REFERENCE**

Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**

[Affidavit - Contractor](#)

[Certificate of Final Completion](#)

[Certificate of Substantial Completion](#)

[Warranty - Contractor](#)

[Pothole Repair Location Map](#)

# AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming

CITY: Gillette

COUNTY: Campbell

DATE: 11/18/2024

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and S&S Builders, LLC the Contractor, dated 8/20/2024.

For the 2024 Concrete Pothole Repair Phase 1 25EN11  
Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contact.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every kind and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

S&S Builders, LLC  
Contractor  
PO Box 1867  
Address  
Gillette  
City  
Wyoming  
State  
82717  
Zip Code

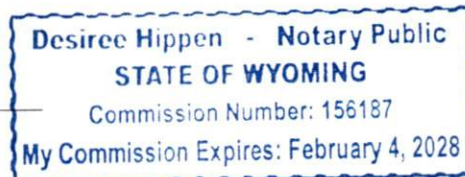
11/19/2024  
Date

Serenak Stays  
Signed by  
Controller  
Title

Subscribed and sworn to before me this 19 day of November, 2024

Desiree Hippen  
Notary Public

My Commission Expires: 2/14/28







**CITY OF GILLETTE  
CERTIFICATE OF SUBSTANTIAL COMPLETION**

Project: 2024 Concrete Pothole Repair Phase 1

Project No.: 25EN11

Owner: City of Gillette

Date of Contract: 8/20/2024

Contractor: S&S Builders, LLC

**This Certificate of Substantial Completion applies to:**

All Work under the Contract Documents:

The following specified portions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11/15/2024  
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared except as stated below.

**The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:**

\_\_\_\_\_  
\_\_\_\_\_ Amended Responsibilities  
\_\_\_\_\_ Not Amended

Owner's Amended Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor's Amended Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following documents are attached to and made part of this Certificate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

DATED this 19 day of November, 2024

S+S Builders, LLC  
CONTRACTOR (COMPANY NAME)

Serena K. Tays Controller  
SIGNATURE (TITLE)  
Serena K. Tays

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Serena K. Tays,  
this 19th day of November, 2024

Witness my hand and official seal

Desiree Hippen - Notary Public  
STATE OF WYOMING  
Commission Number: 156187  
My Commission Expires: February 1, 2028  
My commission Expires: 2/1/28

Desiree Hippen  
Notary Public

**CITY OF GILLETTE**

\_\_\_\_\_  
(Name), Mayor

\_\_\_\_\_  
Date

(SEAL)  
ATTEST:

\_\_\_\_\_  
(Name), City Clerk

## WARRANTY

S&S Builders, LLC hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the 2024 Concrete Pothole Repair Phase 1 (25EN11) FOR A PERIOD OF One Year FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of ONE YEAR is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.




# 2024 Concrete Pothole Repair Phase 1



 **CITY OF GILLETTE**  
Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 5,333 feet  
1 inch equals 1.01 miles

January 10, 2025

Service With P.R.I.D.E.  
Productivity Responsibility Integrity Dedication Enthusiasm



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

**TITLE:**

Council Consideration for the Acceptance of Public Improvements for the Sutherland Subdivision Valve Project, Installed by Hot Iron, Inc., in the Amount of \$605,181.95 (1% Project).

**CASE BACKGROUND:**

The project provided replacement of several water main valve clusters and associated fittings and appurtenances within the Sutherland Subdivision. (See attached map).

**HISTORY:** The water system in the Sutherland Subdivision was installed in the late 1970s and early 1980s. The piping is PVC and appears to be holding up well, but the valves were beginning to fail due to corrosion.

**WHY NEEDED:** The failing valves make it difficult to isolate portions of the Sutherland Subdivision for water system maintenance and repair. The unreliable valves caused large shutdown areas that affected many residents due to the valves not closing tightly. This project replaced many critical intersections of water main to allow smaller isolation areas and thus affect fewer residents during maintenance or repair of the water system.

**SCHEDULE:** All physical work related to the project and agreement was completed on October 25th, 2024. The project was completed within the allowed contract time and no liquidated damages were assessed.

**ACTUAL COST VS. BUDGET:** This project was awarded to Hot Iron on March 19th 2024 in the amount of \$616,370.13. The final cost associated with this project is \$605,181.95 for a savings of \$11,188.18. The project was fully funded through the 1% Optional Sales Tax Fund.

**STAFF REFERENCE**

**MAP** - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**

[Affidavit](#)

[Certificate of Final Completion](#)

[Certificate of Substantial Completion](#)

[Warranty](#)

[Reference Map](#)

# AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming

CITY: Gillette

COUNTY: Campbell

DATE: 12-4-2024

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and Hot Iron, Inc. the Contractor, dated 4/2/2024.

For the Sutherland Subdivision Valve Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contact.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every kind and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

Hot Iron, Inc.

Contactar

P.O. Box 1067

Address

Gillette

City

Wyoming

State

82717

Zip Code

Signed by

See Tom R.

Vice President

Title

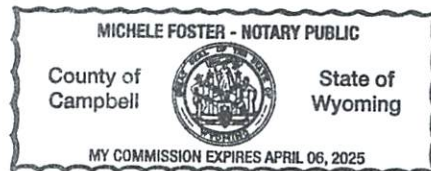
12/5/2024

Date

Subscribed and sworn to before me this 5 day of December, 2024

Michele Foster  
Notary Public

My Commission Expires: 04/06/2025



**CITY OF GILLETTE  
CERTIFICATE OF FINAL COMPLETION**

Project Name: Sutherland Subdivision Valve Project

Project No.: 24EN10

Date of Contract: April 2, 2024

Owner: City of Gillette

Contractor: Hot Iron, Inc.

Engineer: WWC Engineering

**This Certificate of Final Completion applies to:**

All Work under the Contract Documents:

The following specified portions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

October 25, 2024

Date of Final Completion



**CITY OF GILLETTE  
CERTIFICATE OF SUBSTANTIAL COMPLETION**

Project: Sutherland Subdivision Valve Project

Project No.: 24EN10

Owner: City of Gillette

Date of Contract: April 2, 2024

Contractor: Hot Iron, Inc.

**This Certificate of Substantial Completion applies to:**

All Work under the Contract Documents:

The following specified portions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

October 25, 2024  
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete.

**The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:**

Amended Responsibilities  
 Not Amended

Owner's Amended Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor's Amended Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**PUNCH LIST**

PROJECT: Sutherland Subdivision Valve Project      PROJECT NO.: 24EN10

Inspection was conducted at above project by Jeremy Hagen (Streets), Rafael Del Toro (Hot Iron), Ryan Kovacevich (Hot Iron), Toby Fiske (Engineering), Deric Johnson (Water), and Leland Fabel (WWC).

at 10:00 am o'clock this date November 14, 2024.

**CONTRACTOR:**

**OWNER:**

Hot Iron, Inc.

City of Gillette

**ENGINEER:**

WWC Engineering

Items noted represent specific deviations and discrepancies which must be corrected. Any and all such deviations and discrepancies, whether or not specifically noted, are hereby included by reference.

The following items are to be completed or corrected to comply with the Contract Documents.

DESCRIPTION/ITEM	APPROVED BY ENG./ DATE COMPLETE
Broadcast seed around hydrant at Almon Dr. & Sutherland Dr.	12-4-2024 LSF
Grind "W" for water service location in curb at Fitch Dr. & Sutherland Dr.	12-4-2024 LSF

# WARRANTY

## Hot Iron, Inc.

Hot Iron, Inc. hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Sutherland Subdivision Valve Project FOR A PERIOD OF **One Year** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **ONE YEAR** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.







**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

---

**TITLE:**

Council Consideration for the Acceptance of Development Improvements for the Schweitzer Water and Sewer Extension, Installed by Falcon Construction, on Behalf of the Developer, Colson Construction, LLC.

**CASE BACKGROUND:**

The 3035 Butler Spaeth Utilities Extension Project includes extensions of water and sanitary sewer mains along the right of way of Butler Spaeth Road (see attached map). The Developer is requesting the city to accept the water and sewer improvements and transfer ownership and maintenance for the infrastructure. These improvements have been inspected by city staff and deemed complete and ready for acceptance.

**STAFF REFERENCE**

**MAP** - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**

[Map](#)

[Certificate of Compliance](#)

[Warranty](#)

# 2025 Butler Spaeth Rd Sewer and Water Main



January 06, 2025  
**CITY OF GILLETTE**  
Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

0 75 150  
Feet

Productivity Service With P.R.I.D.E. Endorsation  
Responsibility Integrity Publication

# CITY OF GILLETTE DEPARTMENT OF ENGINEERING CERTIFICATE OF COMPLIANCE

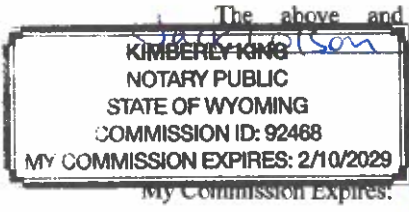
PROJECT NAME: Schwitzer Force Main and Water Service  
CITY PROJECT NO.: 22437-LE CITY PERMIT NO.: ROW 2024-0065 and PTC2023-0001  
DEVELOPER: Colson Construction LLC ENGINEER: IN Borg-Miller Engineers  
(address) 310 W 12th Street 1300 E US Hwy 14-16  
Gillette WY 82716 Gillette WY 82716

I, Jack Colson, as official representative of the above named developer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Jack Colson  
Signature  
Jack Colson owner  
Print Name/Title

1-3-2025  
Date

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS.



The above and foregoing instrument was acknowledged before me by Jack Colson, This 3 day of January, 2025.

Witness my hand and official seal.  
Kimberly King  
Notary Public

My Commission Expires: February 10, 2029

I, \_\_\_\_\_, as official representative of the above named engineer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Signature \_\_\_\_\_  
Print Name/Title \_\_\_\_\_

Date \_\_\_\_\_  
P.E. Number \_\_\_\_\_  
(STAMP)

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS.

The above and foregoing instrument was acknowledged before me by \_\_\_\_\_, This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Witness my hand and official seal.  
\_\_\_\_\_  
Notary Public

My Commission Expires:

### WARRANTY

Culson Construction LLC hereinafter the DEVELOPER, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Schweitzer Force Main and water Service FOR A PERIOD OF **TWO YEARS** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL, HEREBY INDICATED AS 1-21, 2025. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of General Condition 13.12 of the Standard Construction Specifications have been met.

DEVELOPER further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **two years** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to DEVELOPER that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to DEVELOPER by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to DEVELOPER in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of DEVELOPER shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the two year period specified above if the City sent notice as provided above within the two year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the two year period.





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

**TITLE:**

Council Consideration of a Cooperative Agreement Between the Wyoming Department of Transportation and the City of Gillette for the Sinclair Extension from Butler Spaeth Road to Miranda Avenue, an Urban Systems Project.

**CASE BACKGROUND:**

This agreement will facilitate the construction of an extension of Sinclair Avenue from Butler Spaeth Road to Miranda Avenue, secure Federal Highway Administration (FHWA) funding and enable the City of Gillette and Wyoming Department of Transportation (WYDOT) to initiate the design process.

Each October, WYDOT allocates additional funding into the various community's Urban Systems Program accounts. The extension of Sinclair Ave described above is identified on the Urban Systems Plan for our area.

The Cooperative Agreement provides for the award of Federal Funding in the amount of \$1,919,090.00 and requires City of Gillette match funding in the amount of \$201,686.00 for a 90.49% WYDOT/9.51% COG cost share. Per the agreement, the above funding package will be applied to design and construction of roadway surfacing. All costs related to underground utilities or other work not provided for in Exhibit C of the agreement would be paid by the City of Gillette. Costs related to underground utilities are currently estimated at \$250,000.00.

The accrued balance of the Urban Systems Program funding, through WYDOT's Fiscal Year 2024, is in the amount of \$4,832,988.00. Our current allocation each year is in the amount of \$633,243.00.

**ACTUAL COST VS. BUDGET:**

\$2,210,776.00: (\$1,919,090 (90.51%) WYDOT Urban Systems Program:\$201,686.00 (9.49% COG Cost Share)

**STAFF REFERENCE**

**MAP** - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**

[WYDOT Coop Agrmt.](#)

[Reference Map \(wo Callouts\)](#)



Mark Gordon  
Governor

# WYOMING Department of Transportation

"Provide a safe and effective transportation system"

5300 Bishop Boulevard, Cheyenne, Wyoming 82009-3340



Darin J. Westby, P.E.  
Director

December 18, 2024

Mr. Shay Lundvall, Mayor  
City of Gillette  
201 East 5th Street  
Gillette, WY 82716

RE: Project B244006, Gillette Streets, Sinclair Street Extension (Butler Spaeth Road to Miranda Avenue)

Dear Mayor Lundvall:

Enclosed are two copies of Agreement 69262 between WYDOT and the City of Gillette for the referenced project. If this Agreement meets your approval, please sign, date, and have both originals attested where indicated on Page 13 and return them to this office.

Upon execution of the Agreement, one original will be returned to you for your records. Please note, WYDOT will select a consultant to perform the design services outlined in this Agreement. Notice to proceed will be given after an Authority for Expenditure (AFE) is established by WYDOT. You will receive formal notification once federal funding is established.

Very truly yours,

Juli Monahan  
Planning and Policy Analyst  
WYDOT Planning

Enclosures

cc: Project file

**COOPERATIVE AGREEMENT  
BETWEEN THE  
WYOMING DEPARTMENT OF TRANSPORTATION  
AND THE  
CITY OF GILLETTE**

**Federal Award Information - Required by 2 CFR § 200.331**

<b>Subrecipient Name:</b> City of Gillette	<b>Subrecipient Unique Entity Identifier (UEI):</b> R8SVNWD7MGG1
<b>Assistance Listing No.:</b> 20.205	<b>Assistance Listing Title:</b> Highway Planning and Construction
<b>Federal Award Identification Number (FAIN):</b> TBD	<b>Federal Award Date:</b> TBD
<b>Subaward Period of Performance:</b> 11/30/24 – 11/30/27	<b>Federal Award Project Description:</b> Design and construction
<b>Federal Award this Agreement:</b> \$1,919,090.00	
<b>Total Federal Award for FAIN:</b> \$1,919,090.00	
<b>Total Federal Award to Subrecipient:</b> \$1,919,090.00	<b>Awarding Federal Agency:</b> Federal Highway Administration (FHWA)
<b>Pass-through Agency:</b> Wyoming Department of Transportation (WYDOT)	<b>Federal Highway Administration:</b> Wyoming Division Office <b>Telephone:</b> (307) 772-2101 <b>Email:</b> <a href="mailto:HDAWY@dot.gov">HDAWY@dot.gov</a>
<b>WYDOT Project Mgr.:</b> Julianne Monahan <b>Telephone:</b> (307) 777-4178 <b>Email:</b> <a href="mailto:julianne.monahan@wyo.gov">julianne.monahan@wyo.gov</a>	<b>WYDOT Contact for Confirmation of Funds:</b> Financial Services <b>Telephone:</b> (307) 777-4469 <b>Email:</b> <a href="mailto:dotrevenue@wyo.gov">dotrevenue@wyo.gov</a>
<b>Indirect Cost Rate (ICAP):</b> 11%	
<b>Project Name:</b> Gillette Streets, Sinclair Street Extension (Butler Spaeth Rd. –Miranda Avenue)	<b>Research and Development:</b> No
	<b>Subrecipient County:</b> Campbell
<b>Agreement No.:</b> 69262	<b>Project No.:</b> STPU-GI B244006
<b>Total Project Budget:</b> \$2,120,776.00	<b>Subaward Budget Period:</b> 11/30/24 – 11/30/27

1. **Parties.** The parties to this Cooperative Agreement (Agreement) are the Wyoming Department of Transportation (WYDOT), whose address is: 5300 Bishop Boulevard, Cheyenne, Wyoming 82009, and the City of Gillette (City), whose address is: 201 East 5th Street, Gillette, Wyoming 82716.
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which the City and WYDOT will participate in the federally funded, WYDOT administered design and construction of a Surface Transportation Urban Program Project in the City of Gillette. The City has designated and WYDOT has approved the location for the construction of the extension of Sinclair Street (Roadway), from Butler Spaeth Road to Miranda Avenue, as shown on Exhibit A, Location Map, which is attached to and incorporated into this Agreement by this reference (Project). WYDOT, the City, and the traveling public shall derive a benefit and advantage by reason of having the Roadway constructed.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The term of the Agreement is from Notice to Proceed to September 30, 2027. However, this Agreement shall remain in force as needed until all deliverables are received and accepted by WYDOT, in writing. The Period of Performance shall be from the Term Start Date through September 30, 2027, and shall allow ninety (90) days for Project closeout beyond completion of physical work on the Project.
4. **Participation of Project Costs.**
  - A. WYDOT will contribute cost share of ninety and forty-nine hundredths percent (90.49%) up to one million, nine hundred nineteen thousand, ninety dollars (\$1,919,090.00) toward Project costs. The City agrees to provide cost share of nine and fifty-one hundredths percent (9.51%) in accordance with WYDOT policy, as shown in Exhibit B, Summary of Project Costs, which is attached to and incorporated into this Agreement by this reference.
  - B. It is understood by the parties that the percentages specified in Section 4(A) may vary slightly during the life of this Agreement, as dictated by the *Federal Notices on Sliding Scale Rates of Federal Aid Participation in Public Lands States*. It is further understood by the parties that the total costs as shown in Exhibit B are estimates only and may vary throughout the life of the Project, and that the City shall reimburse WYDOT for the total amount not paid with federal funds. If the actual costs go over by twenty percent (20%) of the total estimated costs, both parties must agree upon and sign an amendment for the additional costs.
  - C. The City agrees to pay its portion of the actual cost of this project, including all indirect costs through the current Indirect Cost Allocation Plan (ICAP) rate as approved by the FHWA ICAP is a rate built into WYDOT's accounting system for overhead expenditures for administering a project. The ICAP rate is developed by WYDOT and approved by the FHWA, with the new rate taking effect immediately. The current rate of eleven percent (11%) is effective until September 30, 2027, at

which time the rate is subject to change based on FHWA approval. The ICAP rate will be charged on total direct costs on this Project. WYDOT will bill the City on a monthly basis unless otherwise agreed upon between the parties.

- E. Should the City abandon or indefinitely postpone the Project at any time, or if the Project is not let to construction within four (4) years of the completion of the design, due to the delay or actions by the City, the City shall reimburse WYDOT for the entire cost, including any federal aid portion of the work completed at the time of abandonment.
  - F. This Agreement is required to comply with the Federal Funding Accountability and Transparency Act (FFATA) of 2006.
5. **Reimbursement.** The City shall reimburse WYDOT for its share of actual costs incurred to the Project, less previous payments, within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602.
6. **Responsibilities of the City.** The City shall:
- A. Reimburse WYDOT in accordance with Sections 4 and 5 above.
  - B. Submit a letter to WYDOT designating a qualified Project representative, at no cost to WYDOT, capable of making timely decisions and authorized to sign documents concerning the construction of the Project.
  - C. Assist in right-of-way acquisition if required, as described in Section 7 below.
  - D. Upon completion and acceptance of the Project by WYDOT and the City, the City shall return, within thirty (30) days of WYDOT Resident Engineer's request, WYDOT's Acceptance Certificate, and any other required WYDOT documents. Once this Acceptance Certificate has been completed, all National Pollutant Discharge Elimination System (NPDES) General Permits related to the Project will be transferred to the City. The City shall then be responsible for all storm water runoff on the Project and storm water monitoring until a Notice of Termination (NOT) can be submitted for the Project by the City. In the event petroleum contaminated soil or water is encountered on this Project, the required work associated with mitigation of the contamination will become part of this Project.
  - E. Upon completion and acceptance of this Project, the City shall maintain, at its sole expense, the Roadway in compliance with all applicable federal and state standards and regulations. Maintenance shall include all repairs necessary to keep the improvement in its functional constructed condition including the concrete structure, electrical systems and lighting, drainage features, pathway and sidewalk, and all other physical elements of the Roadway. The City also agrees not to permanently close or abandon the Roadway without written consent of WYDOT.

7. **Responsibilities of WYDOT.** WYDOT agrees to:

- A. Conduct preliminary engineering, which includes completing engineering investigations, environmental studies, developing design plans and specifications, and compiling final cost estimates. All work covered by this Agreement shall comply with the standards of the Americans with Disabilities Act of 1990 (ADA).
- B. Acquire all necessary rights-of-way and provide any relocation assistance necessary to construct the Roadway shown in Exhibit A. All acquisition of private property and relocation of displaced individuals and businesses shall be in accordance with: Wyo. Stat. § 1-26-501, *et seq.*—the Wyoming Eminent Domain Act; the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, P.L. 91-646; and the regulations of 49 CFR Part 24. This will include signed documents from any landowners donating right-of-way indicating that they were made aware of the fact they could have received compensation for the acquisition. Also, appraisals and appraisal reviews must adhere to federal and state requirements. The City shall be responsible for acquiring rights-of-way by condemnation proceedings with the understanding any settlements reached out of court must be justified and supported. Under the terms of this Agreement, if right-of-way acquisition is not required for this Project, all references to such acquisition herein are considered null and void.
- C. WYDOT has prepared an Exhibit C, Reconnaissance Report Amendment One, dated October 1, 2024, which is attached to and incorporated into this Agreement by this reference. This Agreement supplements, amends and wherein conflicts therewith, supersedes the original reconnaissance report.
- D. Perform utility adjustments. If any adjustments are needed, arrangements will be made by separate agreement(s) with the affected utility owner(s) and are not covered by this Agreement. Under the terms of this Agreement, if utility adjustments are not required for this Project, all references to such adjustments herein are considered null and void.
- E. Let the Project. The City shall be given the opportunity to approve final design plans and estimates prior to the advertisement for bids by WYDOT. Likewise, the City shall be asked to concur in the award of this Project to the lowest qualified bidder. As a result of signing the letter of concurrence, the City agrees to the amended costs shown on Exhibit B to match the actual amount bid, as well as make proportionate changes in the cost share amounts.
- F. Perform construction engineering for this Project in accordance with the plans and specifications.
- G. Prepare a National Environmental Policy Act (NEPA) document in compliance with 23 CFR 771.

8. **Special Provisions.**

- A. **Assumption of Risk.** The City shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the City's failure to comply with state or federal requirements. WYDOT shall notify the City of any state or federal determination of noncompliance.
- B. **Environmental Policy Acts.** The City agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- C. **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:
- (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
  - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
  - (iii) Uses forced labor in the performance of the award or subawards under the award.
- D. **Kickbacks.** The City certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If City breaches or violates this warranty, WYDOT may, at its discretion, terminate this Agreement without liability to WYDOT, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee. The City shall comply with the Copeland Anti-Kickback Act (18 U.S.C. § 874) as supplemented in the Department of Labor Regulations (29 CFR, Part 3). This Act provides that the City is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public works to give up any part of the compensation to which he or she is otherwise entitled.
- E. **Limitations on Lobbying Activities.** By signing this Agreement, City certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by City or its subcontractors in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan. City and subcontractors may also be required to submit an additional certification statement and disclosure form acceptable to the WYDOT before commencement of the work.

- F. Monitoring Activities.** WYDOT shall have the right to monitor all activities related to this Agreement that are performed by City or its subcontractors. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- G. Nondiscrimination.** The City shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement. Federal law requires the City to include all relevant special provisions of this Agreement in every subcontract awarded over ten thousand dollars (\$10,000.00) so that such provisions are binding on each subcontractor.
- H. No Finder's Fees.** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- I. Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the City and related to the services and work to be performed under this Agreement, shall identify WYDOT as the sponsoring agency and shall not be released without prior written approval of WYDOT.
- J. Suspension and Debarment.** By signing this Agreement, City certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, City agrees to notify WYDOT by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.
- K. Administration of Federal Funds.** The City agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 CFR Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by WYDOT.

- L. Copyright License and Patent Rights.** The City acknowledges that federal grantor, the State of Wyoming, and WYDOT reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which the City purchases ownership using funds awarded under this Agreement. The City must consult with WYDOT regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- M. Federal Audit Requirements.** The City agrees that if it expends an aggregate amount in excess of the amount set forth in 2 CFR Part 200, Subpart F in federal awards during its fiscal year, it must undergo an organization-wide financial and compliance single audit. The City agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 CFR Part 200, Subpart F. If findings are made which cover any part of this Agreement, the City shall provide one (1) copy of the audit report to WYDOT and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to WYDOT's records.
- N. Non-Supplanting Certification.** The City hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. The City should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- O. Program Income.** The City shall not deposit grant funds in an interest bearing account without prior approval of WYDOT. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to WYDOT.
- P. Applicability of Appendix II to 2 CFR Part 200.** This Agreement has been funded, in whole or in part, with an Award of Federal funds and is bound by the federal contract provisions required by the Uniform Guidance Appendix II of 2 CFR Part 200 (the Federal Contract Provisions), incorporated herein by this reference. In the event of a conflict between the Special Provisions section of this Agreement, or any attachments or exhibits incorporated herein, and the Federal Contract Provisions, the Federal Contract Provisions shall control. Failure to comply with the Federal Contract Provisions shall constitute an event of default under this Agreement. If such a default remains uncured five (5) calendar days following the termination of a thirty (30) day prior written notice period, WYDOT may terminate this Agreement. This remedy will be in addition to any other remedy available to the State of Wyoming and WYDOT under this Agreement, at law, or in equity.

9. **General Provisions.**

- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. **Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The City shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of WYDOT.
- D. **Audit and Access to Records.** WYDOT and its representatives shall have access to any books, documents, papers, electronic data, and records of the City which are pertinent to this Agreement. The City shall immediately, upon receiving written instruction from WYDOT, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the City which are pertinent to this Agreement. The City shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by WYDOT.
- E. **Availability of Funds.** Each payment obligation of WYDOT is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by WYDOT at the end of the period for which the funds are available. WYDOT shall notify the City at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to WYDOT in the event this provision is exercised, and WYDOT shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. **Award of Related Contracts.** WYDOT may award supplemental or successor contracts for work related to this Agreement or may award contracts to other contractors for work related to this Agreement. The City shall cooperate fully with other contractors and WYDOT in all such cases.

- G. Compliance with Laws.** The City shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the City in the performance of this Agreement shall be kept confidential by the City unless written permission is granted by WYDOT for its release. If and when the City receives a request for information subject to this Agreement, the City shall notify WYDOT within ten (10) days of such request and shall not release such information to a third party unless directed to do so by WYDOT.
- I. Entirety of Agreement.** This Agreement, consisting of thirteen (13) pages; Exhibit A, Location Map, consisting of one (1) page; Exhibit B, Summary of Project Costs, consisting of one (1) page; Exhibit C, Reconnaissance Report Amendment One, consisting of four (4) pages; and the Federal Contract Provisions, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- J. Ethics.** The City shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing the City's profession.
- K. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein.
- L. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- M. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.

- N. Independent Contractor.** The City shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the City shall be free from control or direction over the details of the performance of services under this Agreement. The City shall assume sole responsibility for any debts or liabilities that may be incurred by the City in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the City or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or WYDOT or to incur any obligation of any kind on the behalf of the State of Wyoming or WYDOT. The City agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the City or the City's agents or employees as a result of this Agreement.
- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- P. Ownership and Return of Documents and Information.** WYDOT is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the City in the performance of this Agreement. Upon termination of services, for any reason, the City agrees to return all such original and derivative information and documents to the WYDOT in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- Q. Patent or Copyright Protection, and Rights in Data.** The City recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the City or its subcontractors will violate any such restriction. The City shall defend and indemnify WYDOT for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions. The City will ensure that its subcontractors do not copyright or place other exclusions on any documents or materials developed as a result of this Agreement by the subcontractors, their sublets, agents or assigns.

The City shall ensure that data produced, furnished, acquired, or used in meeting the terms and conditions of this Agreement shall be available to WYDOT and/or the federal funding agency with unlimited rights. Data means all recorded information, regardless of form, to include both technical – scientific or technical nature – and computer software information. It does not include information related to administration of the Agreement such as financial, cost or pricing, or management information. Unlimited rights means that the state of federal agency

has the right to use, disclose, reproduce, and distribute the data in any manner and for any purpose, and to permit others to also have unlimited rights. Meanings and uses described in this Section 8(Q) are superseded and/or supplemented by 48 CFR 52.22-14.

- R. **Prior Approval.** This Agreement shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).
- S. **Insurance Requirements.** The City is protected by the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, et seq., and certifies that it is a member of the Wyoming Association of Risk Management (WARM) pool or the Local Government Liability Pool (LGLP), Wyo. Stat. § 1-42-201, et seq., and shall provide a letter verifying its participation in the WARM or LGLP to WYDOT.
- T. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- U. **Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and WYDOT expressly reserve sovereign immunity by entering into this Agreement and the City expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, et seq., and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- V. **Taxes.** The City shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- W. **Termination of Agreement.** This Agreement may be terminated, without cause, by WYDOT upon thirty (30) days written notice. This Agreement may be terminated by WYDOT immediately for cause if the City fails to perform in accordance with the terms of this Agreement.
- X. **Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall

not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

- Y. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- Z. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- AA. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- BB. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the City of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to WYDOT.

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK**

- 10. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

**WYOMING DEPARTMENT OF TRANSPORTATION**

\_\_\_\_\_  
Mark J. Gillett, P.E., Chief Engineer

\_\_\_\_\_  
Date

**ATTESTED BY:**

\_\_\_\_\_  
Caitlin Casner, Secretary  
Transportation Commission of Wyoming

**CITY OF GILLETTE**

\_\_\_\_\_  
Shay Lundvall, Mayor

\_\_\_\_\_  
Date

**ATTESTED BY:**

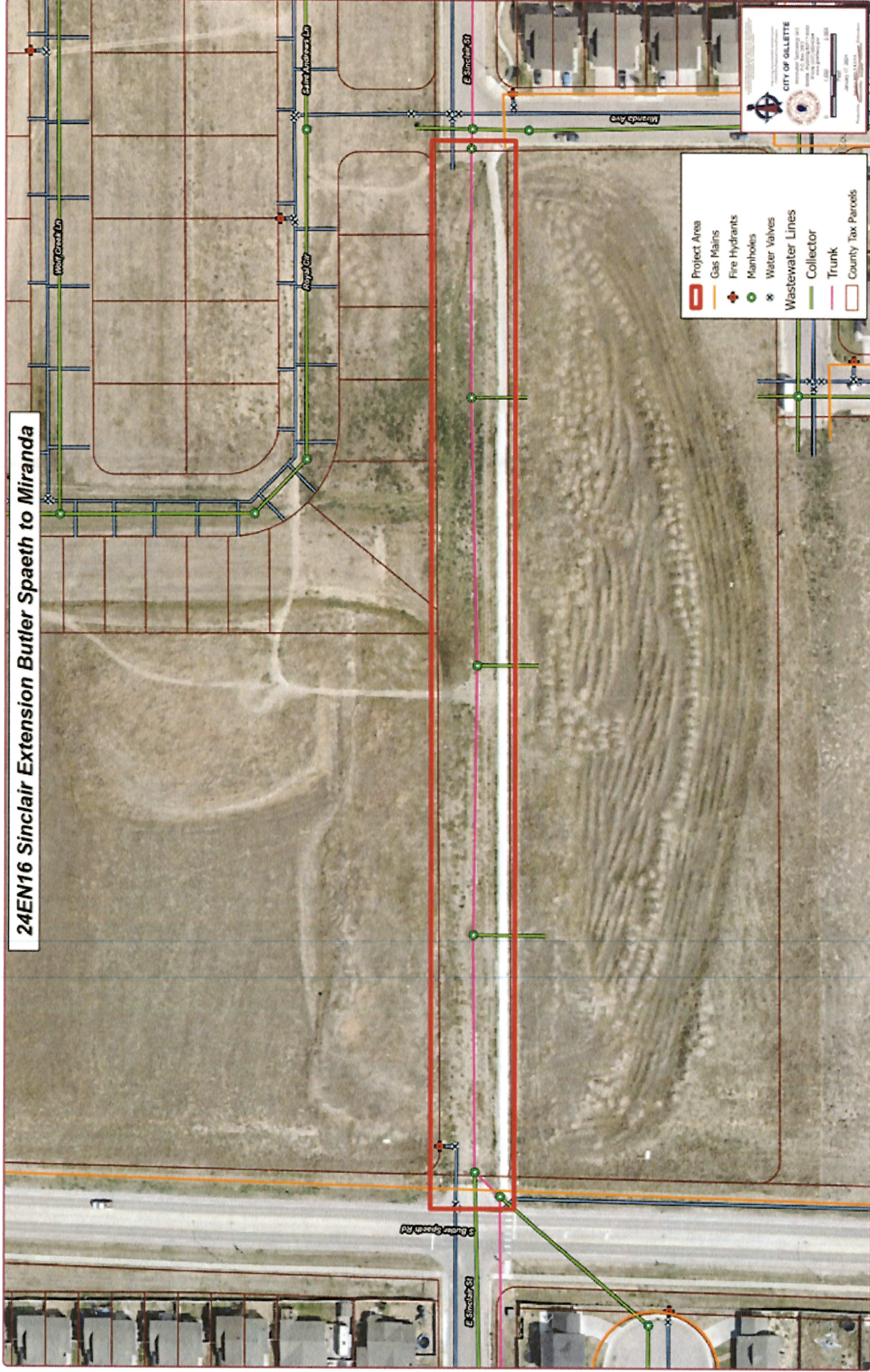
\_\_\_\_\_  
Alicia Allen, City Clerk

**ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM**

 #2451158  
\_\_\_\_\_  
Madison Barber, Assistant Attorney General

\_\_\_\_\_  
12.13.24  
Date

Exhibit A Location Map



**Summary of Project Costs**  
 Federal Project STPU-GI B244006  
 Gillette Streets  
 Sinclair Street Extension  
 (Butler Spaeth Road to Miranda Avenue)  
 Campbell County

October 16, 2024

Costs were prepared by WYDOT using 2024 costs. Costs include improvements located within the Project limits of Sinclair Street for a new section between Butler Spaeth Road and Miranda Avenue.

<u>Item</u>	=	<u>Cost</u>	
Estimated Construction Costs (2024 costs)	=	\$1,148,168.00	
15% Contingency	=	172,225.00	
Inflation 3 years at 5%	=	208,094.00	
15% Preliminary Engineering	=	\$229,273.00	
10% Construction Engineering (2024 costs)	=	<u>\$152,849.00</u>	
Total Direct Costs	=	\$1,910,609.00	[1]
Indirect Cost Allocation Plan (ICAP) (\$1,910,609.00) (0.1100)	=	<u>\$210,167.00</u>	[2]
Total Project Costs = [1] + [2]	=	<u>\$2,120,776.00</u>	[3]
<u>Funding Breakdown:</u>			
<b>WYDOT's Maximum Federal urban funds available through FY2024:</b> (\$2,120,776.00 x 0.9049)		\$1,919,090.00	[4]
City's Cost Share Portion: (\$2,120,776.00 x 0.0951)		\$201,686.00	[5]
Total Project Costs:		\$2,120,776.00	

- NOTE:
- 1) All costs shown are rounded to the nearest whole dollar.
  - 2) The above figures are for estimating purposes only and are subject to revision throughout the life of this Project.
  - 3) Construction Engineering includes Project close out costs.



Mark Gordon  
Governor

# WYOMING Department of Transportation

"Provide a safe and effective transportation system"

5300 Bishop Boulevard, Cheyenne, Wyoming 82009-3340



Darin J. Westby, P.E.  
Director

October 1, 2024

## MEMORANDUM

**TO:** Scott Taylor, P.E., District Engineer, Sheridan  
Isaac Finkle, P.E., District Construction Engineer, Sheridan  
Christina Spindler, P.E., Highway Development Engineer, Cheyenne

**FROM:** Kenneth Keel, P.E., Project Development Engineer, Cheyenne

**SUBJECT:** Reconnaissance Report Amendment #1  
Project No. B244006  
Gillette Streets  
East Sinclair Street Extension  
Butler Spaeth Road - Miranda Avenue

**REFERENCE:** Reconnaissance Report, 2/1/2021

This memorandum outlines proposed changes to the original reconnaissance report for the noted project.

**LOCATION:** The project is located in Gillette, Wyoming, on East Sinclair Street between Butler Spaeth Road and Miranda Avenue.

### CHANGES TO THE RECONNAISSANCE REPORT RECOMMENDATIONS

#### **Project Limits:**

The East Sinclair Street extension, to connect Sinclair Street from WY 59 to Garner Lake Road, was originally planned to be completed in two sections: the first from the intersection with Bird Drive through the intersection of WY 59 (ML43B) continuing east to the intersection with Hoback Avenue and the second from the intersection with Butler Spaeth Road continuing east to the intersection with Miranda Avenue. The project scope has been narrowed to only connect the two sections of East Sinclair Street between Butler Spaeth Road (RM 101.251/ML2522B) and Miranda Avenue (RM 101.455/ML25423B) with new construction as described in the Reconnaissance Report.

### WORK PLAN REQUIREMENTS

#### **Project Development:**

Project Development will develop the contract documents including preparation of the road design plans, compilation of all design plans and details, specifications and quantity summaries for the project.



Prepared by: Kenneth B. Keel Digitally signed by Kenneth B. Keel  
Date: 2024.10.02 10:36:07  
-06'00' Date: 02-Oct-24  
Kenneth B. Keel, P.E.  
Project Development Engineer

Approved by: Scott Taylor Digitally signed by Scott Taylor  
Date: 2024.10.03 14:43:52  
-06'00' Date: 10/3/24  
Scott Taylor, P.E.  
District Engineer

Approved by: Christina Spindler Digitally signed by Christina Spindler  
Date: 2024.10.15 13:59:32  
-06'00' Date: \_\_\_\_\_  
Christina Spindler, P.E.  
Highway Development Engineer

Concurred by: Keith R Fulton Digitally signed by Keith R Fulton  
Date: 2024.10.16 15:09:17  
-06'00' Date: 10-16-2024  
Keith Fulton, P.E.  
Assistant Chief Engineer for  
Engineering and Planning

Concurred by: Joseph D Schoen Date: 10-24-2024  
Joe Schoen, P.E.  
City Engineer  
City of Gillette

**EXHIBIT D-4, REVISED  
CONSTRUCTION ESTIMATE BASED ON RECONNAISSANCE REPORT AMENDMENT #1  
PROJECT NO. B144006  
GILLETTE STREETS  
EAST SINCLAIR STREET EXTENSION  
BUTLER SPAETH ROAD TO MIRANDA AVENUE**

ITEM NO.	ITEM	UNIT	ESTIMATED QUANTITY	UNIT PRICE	AMOUNT		REMARK
						ROADWAY	
105.09010	CONTRACTOR SURVEYING	LS	1	\$ 17,400.00	\$	17,400.00	0.2 MILES
106.05110	FIELD LABORATORY	LS	1	\$ 18,500.00	\$	18,500.00	
106.03200	CONTRACTOR TESTING	LS	1	\$ 11,575.00	\$	11,575.00	
109.04000	FORCE ACCOUNT WORK	SS	5000	\$ 1.00	\$	5,000.00	
109.08000	MOBILIZATION	LS	1	\$ 85,049.50	\$	85,049.50	ASSUMED 8.0% OF CONSTRUCTION COSTS
199.00005	ADJUSTING UTILITIES	SS	25000	\$ 1.00	\$	25,000.00	UTILITIES REQUIRING ADJUSTMENT TO ACCOMMODATE NEW ROADWAY
201.03200	CLEARING AND GRUBBING	LS	1	\$ 11,575.00	\$	11,575.00	
202.03400	REMOVAL OF SURFACING	SY	450	\$ 23.00	\$	10,350.00	
202.03431	REMOVAL OF SIDEWALK	FT	40	\$ 13.00	\$	520.00	
202.03445	REMOVAL OF CURB AND GUTTER	FT	40	\$ 14.00	\$	560.00	
202.03600	CUTTING-BIT P/MT	FT	100	\$ 6.00	\$	600.00	
203.02500	UNCLASSIFIED EXCAVATION	CY	1830	\$ 26.00	\$	47,580.00	ASSUMED 8 INCHES FOR ENTIRE RIGHT-OF-WAY WIDTH
206.03100	FLOWABLE BACKFILL	CY	50	\$ 375.00	\$	18,750.00	MISC. QUANTITY FOR UTILITY ADJUSTMENTS AND INSTALLATION
206.03200	TRENCH SUBEXCAVATION	CY	200	\$ 24.00	\$	4,800.00	
207.03100	TOPSOIL STORING	CY	1370	\$ 5.00	\$	6,850.00	
207.03200	TOPSOIL PLACING	CY	360	\$ 5.00	\$	1,800.00	
209.01000	WATER	MG	120	\$ 18.00	\$	2,160.00	35 GAL/CY CRUSHED BASE; 40 GAL/CY FOR UNCLASSIFIED EXCAVATION; 5 GAL/CY FOR TOPSOIL
210.03200	BULLDOZER	HR	50	\$ 200.00	\$	10,000.00	
210.03300	MOTOR GRADER	HR	50	\$ 180.00	\$	9,000.00	
210.03610	EXCAVATOR	HR	50	\$ 220.00	\$	11,000.00	
213.01000	CONTRACTOR STORED WATER CONTROL	LS	1	\$ 11,575.00	\$	11,575.00	
216.03100	SEEDING (PLS)	LB	10	\$ 29.00	\$	290.00	ASSUMED 1,000 FEET OF PROJECT; 17 LB LIVE SEED/ACRE
216.03120	FERTILIZER TYPE I	LB	20	\$ 5.00	\$	100.00	ASSUMED 1,000 FEET OF PROJECT; 40 LB/ACRE
216.03900	DRY MULCH	TON	1	\$ 300.00	\$	300.00	ASSUMED 1,000 FEET OF PROJECT; 1.5 TON/ACRE
217.01025	GEOTEXTILE MATERIAL SEPARATION (NON-R)	SY	4820	\$ 2.50	\$	12,050.00	
301.01085	CRUSHED BASE	CY	1200	\$ 75.00	\$	90,000.00	8 INCHES MAINLINE; 4 INCHES SIDEWALK
401.02000	HOT PLANT MIX	TON	1720	\$ 140.00	\$	240,800.00	140 LB CF AGGREGATE (8 INCHES)
401.02040	TEST STRIP	EA	1	\$ 20,000.00	\$	20,000.00	
401.03323	ASPHALT BINDER (PG 64-22)	TON	80	\$ 900.00	\$	72,000.00	7.0 LB/CF
404.01000	PLANT MIX WEARING COURSE	TON	180	\$ 90.00	\$	16,200.00	130 LB/CF AGGREGATE (3/4 INCHES)
407.01000	TACK COAT	TON	2	\$ 900.00	\$	1,800.00	0.3 LB/SY (2 APPLICATIONS)
408.01000	PRIME COAT	TON	10	\$ 900.00	\$	9,000.00	3.2 LB/SY
413.01000	HYDRATED LIME	TON	20	\$ 215.00	\$	4,300.00	1.4 LB/CF
603.20018	RCP 18 in	FT	208	\$ 58.00	\$	12,064.00	
603.20024	RCP 24 in	FT	1060	\$ 80.00	\$	84,800.00	
608.10200	SIDEWALK (CONC)	SY	610	\$ 75.00	\$	45,750.00	
609.10200	CURB AND GUTTER TYPE A	FT	2160	\$ 64.00	\$	138,240.00	
609.10700	DOUBLE GUTTER	SY	80	\$ 116.00	\$	9,280.00	
625.10400	MANHOLE TYPE D	EA	3	\$ 9,275.00	\$	27,825.00	
625.20100	INLET TYPE A	EA	6	\$ 5,250.00	\$	31,500.00	
702.30300	SIGN POST, SQ TUBULAR STL	EA	3	\$ 380.00	\$	1,140.00	2 SPEED LIMIT SIGNS, 1 STOP SIGN
702.50500	SIGN PANELS, ALUMINUM	SF	17	\$ 40.00	\$	680.00	2 SPEED LIMIT SIGNS, 1 STOP SIGN
703.03110	TEMPORARY TRAFFIC CONTROL	LS	1	\$ 50,624.70	\$	50,624.70	ASSUMED 10% OF CONSTRUCTION COSTS (EXCLUDES MOBILIZATION)

\*THIS CONSTRUCTION ESTIMATE DOES NOT INCLUDE COSTS FOR POSSIBLE POTABLE WATER, SANITARY SEWER, OR STREET LIGHTING UPGRADES TO BE COMPLETED BY THE CITY OF GILLETTE

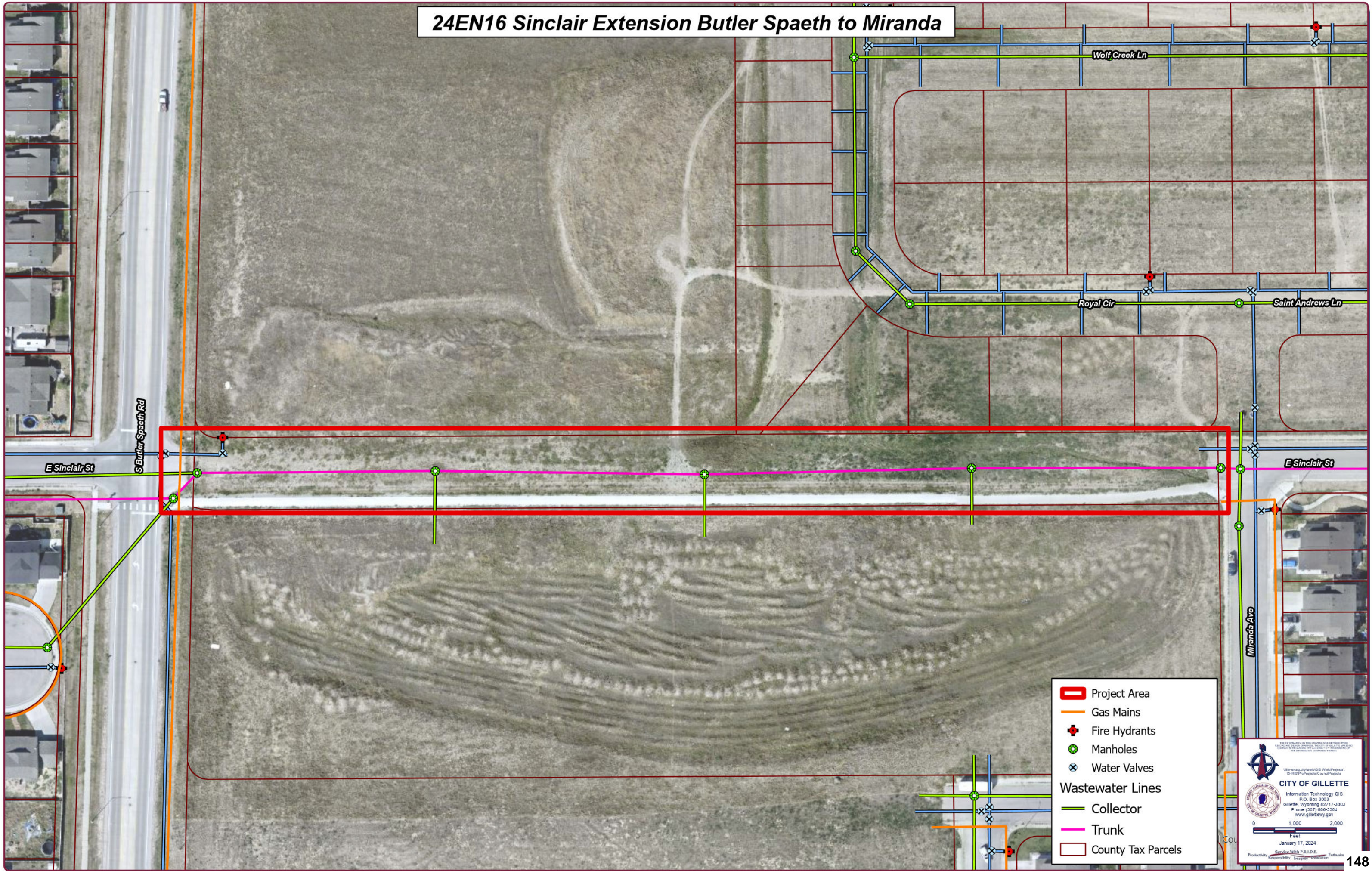
CONSTRUCTION (ROADWAY)	\$	1,148,168.20
15% Contingency	\$	172,225.23
<b>* CONSTRUCTION FY 2015 TOTAL</b>	<b>\$</b>	<b>1,320,393.43</b>

INFLATION	\$	208,094.00 (3 YEARS @ 7%)
<b>CONSTRUCTION FY 2018 TOTAL</b>	<b>\$</b>	<b>1,528,487.43</b>

PE (17%)	\$	259,273.11
CE (10%)	\$	152,848.74
<b>SUBTOTAL</b>	<b>\$</b>	<b>382,121.85</b>

<b>FY 2018 TOTAL</b>	<b>\$</b>	<b>1,910,609.28</b>
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# 24EN16 Sinclair Extension Butler Spaeth to Miranda



- Project Area
- Gas Mains
- Fire Hydrants
- Manholes
- Water Valves
- Wastewater Lines**
- Collector
- Trunk
- County Tax Parcels

**CITY OF GILLETTE**  
Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

0 1,000 2,000  
Feet

January 17, 2024

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Productivity    Responsibility    Integrity    Dedication



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**            **January 21, 2025**

---

**TITLE:**

Council Consideration for the issuance of a Novelty Shop License requested by Make Me Blush Boutique.

**CASE BACKGROUND:**

Following the approval of Ordinance No. 4054, which amended Chapter 10 of the Gillette City Code regarding licenses and permits, the City Clerk's office received an application from Amy K. Neff for a License under Section 10-4 of the Gillette City Code. The business is located at 801 E 4th Street, Ste. 2, Gillette, WY, in the Boardwalk Plaza, which currently classified as a commercial zoning district. Two diagrams are attached: one showing the current layout of the business with 2,000 sq. ft., and another depicting a potential future layout in Suites 10 and 20 of the Boardwalk Plaza with 2,800 sq. ft.

**ATTACHMENTS:**

[Make Me Blush Application](#)

# CITY OF GILLETTE

www.gillettewy.gov

Public Affairs Department - City Clerk Division  
201 E. 5th Street Gillette, WY 82716  
Phone: (307) 686-5210  
clerks@gillettewy.gov



## SEXUALLY ORIENTED BUSINESSES

ANNUAL FEE: \$250 PER CALENDAR YEAR OR ANY PART THEREOF

Applicant's Name: Amy Kniff Applicant's Phone #: 307-689-0684  
Applicant's Address: 8 Shooting Park Rd Gillette WY 82718  
Applicant's D.O.B. 5/21/1970 Applicant's Email Address: makemeblushboutique@yahoo.com  
Business Name: Make Me Blush Boutique Business Phone #: 307-689-0684  
(Please indicate if the business is an LLC, Corp, Partnership, etc.) 307-299-5908  
Business Address: 801 E 4th St STE 2 Gillette WY 82716

Explanation of the general nature of the business and a specific description of the location of the business: Apparel  
Accessories, Jewelry, Linenry + Bedroom Hardware  
2nd Floor of Boardwalk Plaza

Hours of operation:

Monday	11:00	8:00
Tuesday	11:00	8:00
Wednesday	11:00	8:00
Thursday	11:00	8:00
Friday	11:00	8:00
Saturday	11:00	8:00
Sunday	Closed	Closed

Attached sketch or diagram showing the configuration of the business premises, including a statement of total floor space occupied by the business.

I, Amy Kniff, have read Chapter 10-4 of the Gillette City Code pertaining to Sexually Oriented Businesses and certify that the information and attachments provided by me are true and correct.

Amy Kniff

Signature of Applicant

12-29-24

Date

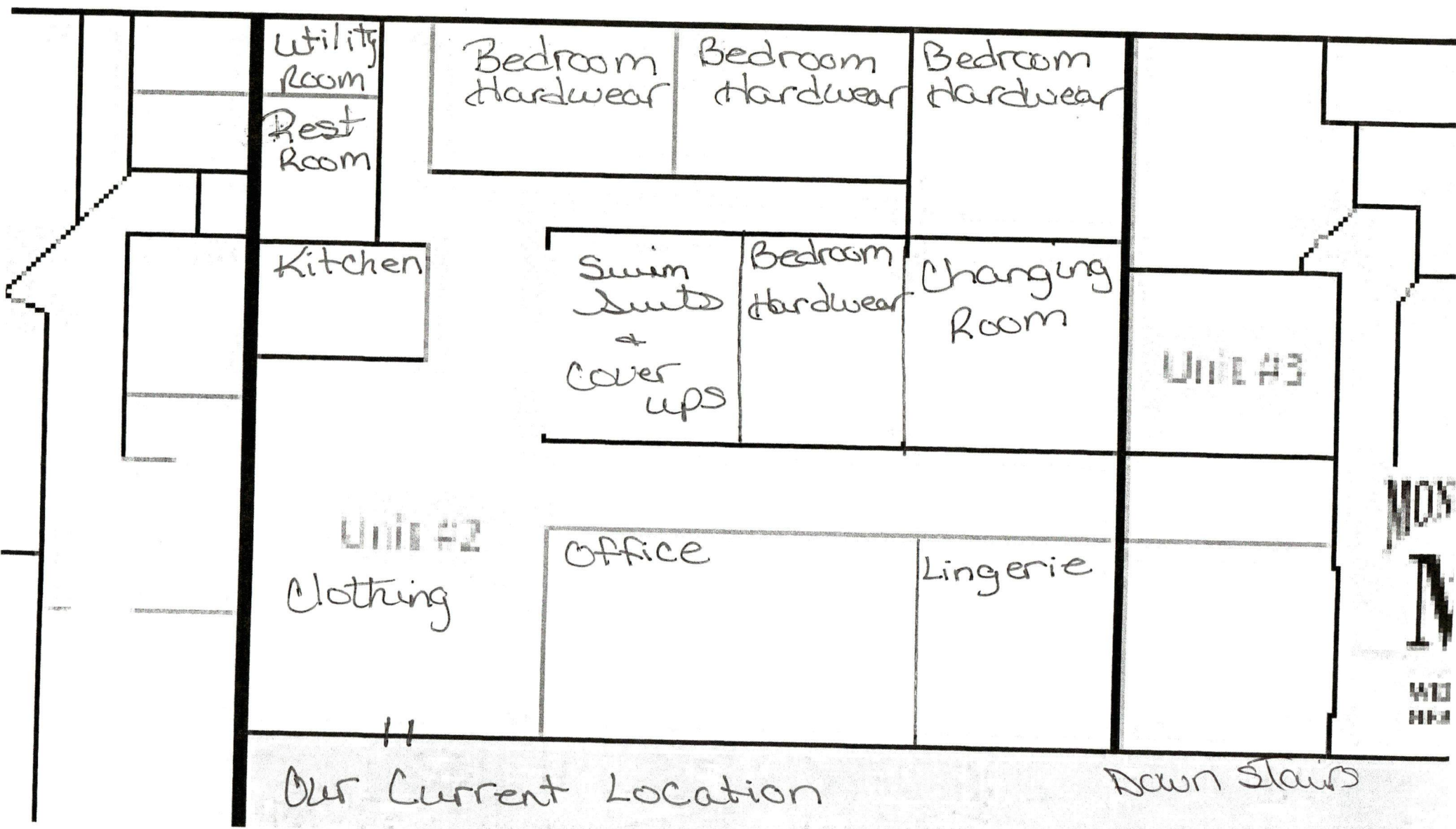
**If applicable,** additional signatures of each applicant that the license would include, with any individual that has a financial interest in the business or plans for the business must sign the application below:

Printed Name: Amy Kniff

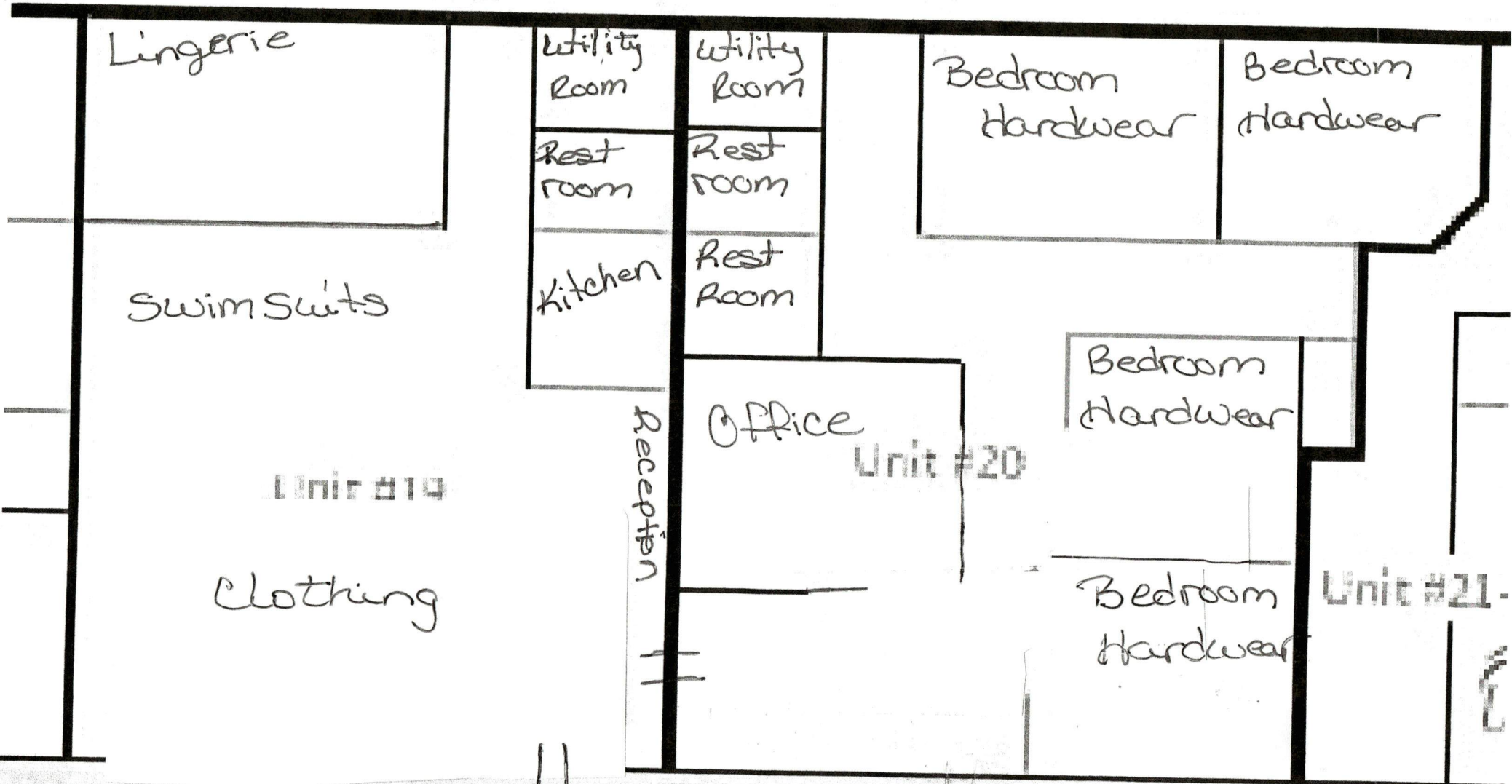
Signature: Amy Kniff

Printed Name: Cyndie Manselle

Signature: Cyndie Manselle



Total = 2,000 sq. ft.



Total  
2800 sq ft

Location we have been looking at.  
up stairs



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

**CASE NUMBER AND TITLE:**

PL2024-0105

Council Consideration of a Resolution Approving and Authorizing the Resubdivision Lot 3, Tract M2 of the Resubdivision of Tract M2, Moon Meadows Estates No. 3 to be known as Lot 3A & Lot 3B, Tract M2 of the Resubdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 7/0)

**AGENT:**

Cevin Imus, Land Surveying Incorporated, Agent

**CASE SUMMARY:**

The applicant seeks to create two parcels from one existing parcel for ownership purposes.

**CASE BACKGROUND:**

The applicant seeks to create two parcels from one existing parcel for ownership purposes. The existing parcel, 3401 S Butler Spaeth Rd or Lot 3, is 9.34 acres and has no development. Lot 3A will be the northernmost lot and is proposed to be 1.34 acres. Lot 3B is proposed to be 7.94 acres.

The existing parcel is zoned C-1, General Commercial District. There is no minimum lot size in a C-1 District and the minimum width is 50 feet at the front setback. Both proposed lots will meet the minimum width requirement. Commercial and Industrial lots are not required to install improvements such as water and sewer until the time of development. Any future improvements will have to be addressed through the Development Review process.

This case was approved by the Planning Commission during their January 14, 2025, meeting with a vote of 7/0.

**CASE REQUIREMENTS:**

All comments from the staff review process shall be addressed.

**APPLICANT/OWNER:**

8th Ave Apartments LLC, Owner

**STAFF RECOMMENDATION:**

Staff recommends approval, subject to all Planning Requirements.

**STAFF REFERENCE**

**MAP** - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**

[3401 S Butler Spaeth Rd Resolution](#)

[3401 S Butler Spaeth Rd Planning Requirements](#)

[3401 S Butler Spaeth Vicinity Map](#)

[Draft Plat](#)

[01/14/2025 Planning Commission Minutes](#)

**RESOLUTION NO.**

**A RESOLUTION APPROVING AND AUTHORIZING THE  
MINOR SUBDIVISION OF LOT 3, TRACT M2 OF THE  
RESUBDIVISION OF TRACT M2, MOON MEADOW ESTATES  
NO. 3; TO THE CITY OF GILLETTE, WYOMING, SUBJECT  
TO ALL PLANNING REQUIREMENTS.**

WHEREAS the Final Plat of the Resubdivision of Lot 3, Tract M2 of the Resubdivision of Tract M2, Moon Meadows Estates No. 3 to be known as Lot 3A & Lot 3B, Tract M2 of the Resubdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming has been approved by the City of Gillette Planning Commission by a majority of its members on January 14<sup>th</sup>, 2025, with Planning Requirements.

WHEREAS the recording of the Resubdivision of Lot 3, Tract M2 of the Resubdivision of Tract M2, Moon Meadows Estates No. 3 to be known as Lot 3A & Lot 3B, Tract M2 of the Resubdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming; with the Campbell County Clerk and Ex-Officio Recorder of Deeds, is subject to meeting all Planning Requirements approved by the Planning Commission on January 14<sup>th</sup>, 2025.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, THAT:

the Final Plat of Resubdivision of Lot 3, Tract M2 of the Resubdivision of Tract M2, Moon Meadows Estates No. 3 to be known as Lot 3A & Lot 3B, Tract M2 of the Resubdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming, has been approved by the City of Gillette, Wyoming as prepared by Land Surveying Incorporated, signed by Cevin C. Imus, Professional Land Surveyor, Wyoming Registration Number 9328, is hereby approved for filing with the Campbell County Clerk and Ex-Officio Recorder of Deeds.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Shay Lundvall, Mayor

(S E A L)

ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk

PL2024-0105 | Minor Subdivision | 3401 S Butler Spaeth Rd

Planning Requirements

1. All comments from the staff review process shall be addressed.

# Vicinity Map



**CITY OF GILLETTE**

Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 167 feet  
1 inch equals 0.03 miles

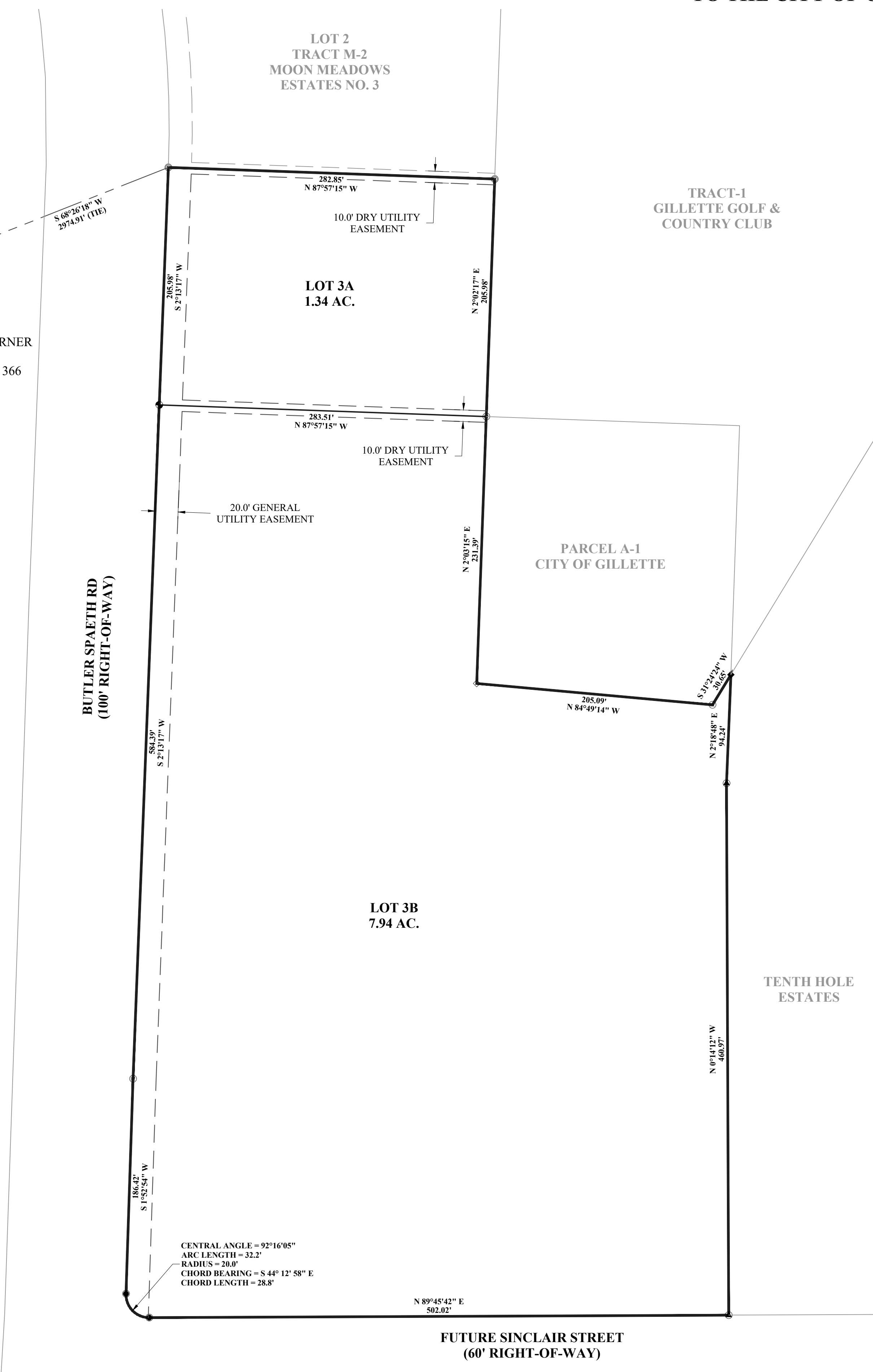
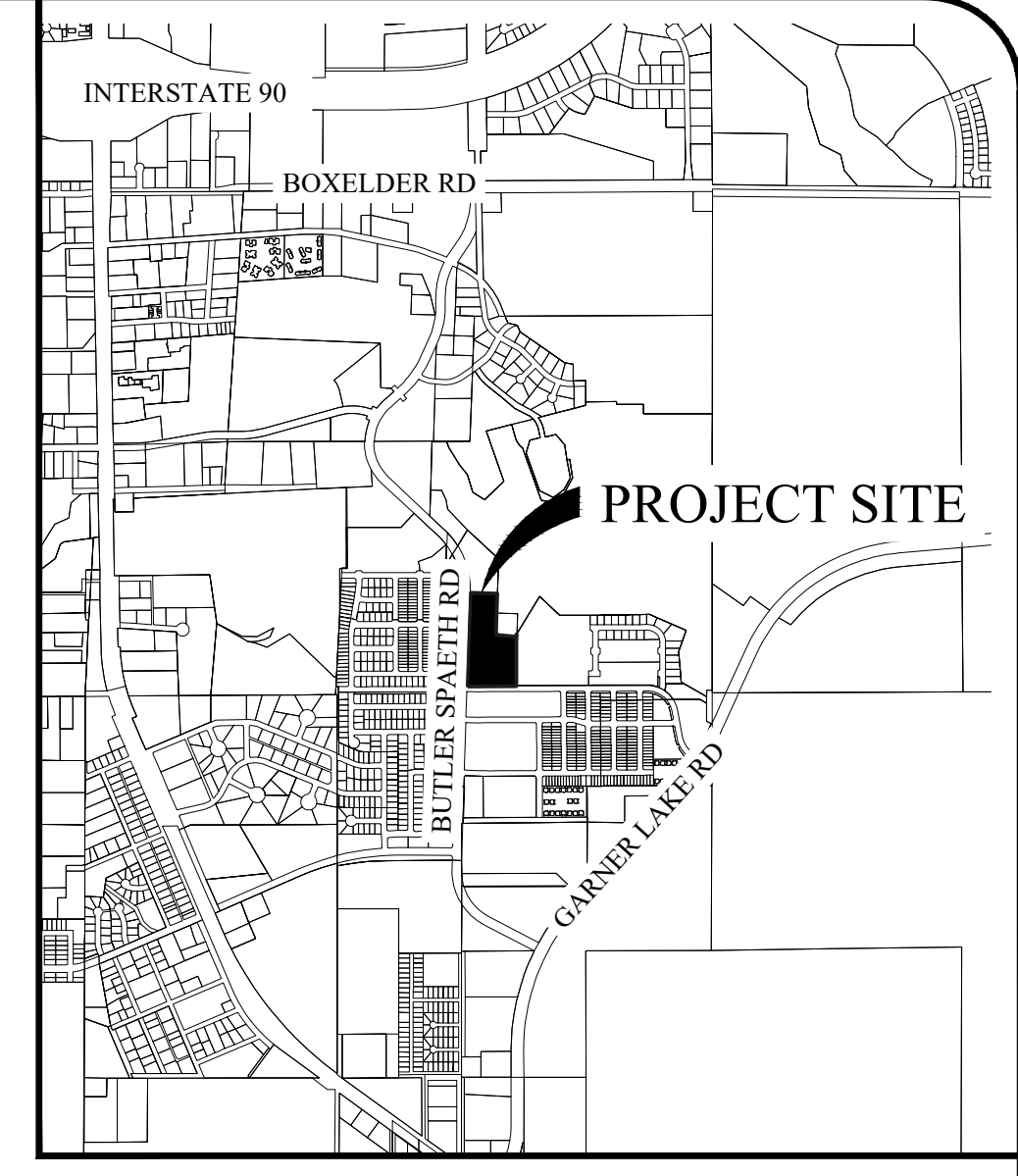
November 15, 2024

Service With P.R.I.D.E.

Productivity Responsibility Integrity Dedication Enthusiasm

City of Gillette, GIS Division, Campbell County, City of Gillette, Camp

**RESUBDIVISION PLAT OF  
 LOT 3, TRACT M2 OF THE RESUBDIVISION OF TRACT M2, MOON MEADOW ESTATES NO. 3,  
 TO BE KNOWN AS  
 LOT 3A & LOT 3B, TRACT M2 OF THE RESUBDIVISION OF TRACT  
 M2 MOON MEADOW ESTATES NO. 3,  
 TO THE CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING**



**CERTIFICATE OF DEDICATION**

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED 8TH AVENUE APARTMENTS, LLC, BEING THE OWNER, PROPRIETOR OR PARTY OF INTEREST IN THE LAND SHOWN ON THIS PLAT, DO HEREBY CERTIFY:

THAT THE FOREGOING PLAT DESIGNATED AS LOT 3, TRACT M2, MOON MEADOWS ESTATES NO. 3, BEING SITUATED IN A PORTION OF THE SW 1/4 SE 1/4, SECTION 35, TOWNSHIP 50 NORTH, RANGE 72 WEST, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

LOT 3A & LOT 3B, TRACT M2 OF MOON MEADOW ESTATES NO. 3, TO THE CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING AND CONTAINS AN AREA OF 9.28 ACRES, MORE OR LESS, AND THAT THIS SUBDIVISION, AS IT IS DESCRIBED AND AS IT APPEARS ON THIS PLAT, IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER AND PROPRIETOR, AND THAT THIS IS A CORRECT PLAT OF THE AREA AS IT IS DIVIDED INTO LOTS, BLOCKS, STREETS AND EASEMENTS.

THAT THE UNDERSIGNED OWNER OF THE LAND SHOWN AND DESCRIBED ON THIS PLAT DOES HEREBY DEDICATE TO THE CITY OF GILLETTE AND ITS LICENSEES FOR PERPETUAL PUBLIC USE, ALL STREETS, ALLEYS, EASEMENTS AND OTHER PUBLIC LANDS WITHIN THE BOUNDARY LINES OF THE PLAT, AS INDICATED, AND NOT ALREADY OTHERWISE DEDICATED FOR PUBLIC USE.

UTILITY EASEMENTS, AS DESIGNATED ON THIS PLAT, AREA HEREBY DEDICATED TO THE CITY OF GILLETTE AND ITS LICENSEES FOR PERPETUAL PUBLIC USE, FOR THE PURPOSE OF INSTALLING, REPAIRING, REINSTALLING, REPLACING AND MAINTAINING SANITARY SEWER LINES, WATER LINES, GAS LINES, ELECTRIC LINES, TELEPHONE LINES, CABLE TV LINES AND OTHER FORMS AND TYPES OF PUBLIC UTILITIES NOW OR HEREAFTER GENERALLY UTILIZED BY THE PUBLIC.

EXECUTED THIS \_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_, A.D. BY:

GREGORY GROSS, AUTHORIZED MEMBER OF 8TH AVENUE APARTMENTS, LLC, A COLORADO LIMITED LIABILITY COMPANY

STATE OF \_\_\_\_\_ )  
 COUNTY OF \_\_\_\_\_ )

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS \_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_, A.D., BY GREGORY GROSS, AUTHORIZED MEMBER OF 8TH AVENUE APARTMENTS, LLC, A COLORADO LIMITED LIABILITY COMPANY

WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

**DECLARATION VACATING PREVIOUS PLATTING:**

THIS PLAT IS THE RE-SUBDIVISION OF LOT 3, TRACT M2 OF THE RESUBDIVISION OF TRACT M2, MOON MEADOWS ESTATES NO. 3, AS RECORDED IN BOOK 11 OF PLATS, PAGE 309, OF THE OFFICIAL RECORDS OF THE CAMPBELL COUNTY CLERK. ALL EARLIER PLATS OR PORTIONS HEREOF, ENCOMPASSED BY THE BOUNDARIES OF THIS PLAT ARE HEREBY VACATED.

**BASIS OF BEARING**

CITY OF GILLETTE CONTROL

**SUMMARY**

TOTAL LOTS: 2  
 TOTAL AREA: 9.28 ACRES



**SURVEYOR'S CERTIFICATE**

I, CEVIN C. IMUS, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, LICENSED UNDER THE LAWS OF THE STATE OF WYOMING, THAT THIS PLAT IS A TRUE, CORRECT, AND COMPLETE PLAT OF THE RESUBDIVISION PLAT OF LOT 3, TRACT M2 OF THE RESUBDIVISION OF TRACT M2, MOON MEADOWS ESTATES NO. 3, TO BE KNOWN AS LOT 3A & 3B, TRACT M2 OF THE RESUBDIVISION OF TRACT M2, MOON MEADOWS ESTATES NO. 3, AS LAID OUT, PLATTED, AND SHOWN HEREON, THAT SUCH PLAT WAS MADE FROM AN ACCURATE SURVEY OF SAID PROPERTY AND IMPROVEMENTS BY ME AND UNDER MY DIRECT SUPERVISION.

DATE OF PLAT OR MAP: NOVEMBER, 2024 (CEVIN C. IMUS)

**ACKNOWLEDGEMENTS**

EXECUTED THIS \_\_\_ DAY OF \_\_\_\_\_, 2024, BY:

GREGORY GROSS, MEMBER, 8TH AVENUE APARTMENTS, LLC.  
 STATE OF \_\_\_\_\_ )  
 COUNTY OF \_\_\_\_\_ )

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY GREGORY GROSS, MEMBER, 8TH AVENUE APARTMENTS, LLC, A COLORADO LIMITED LIABILITY COMPANY

THIS \_\_\_ DAY OF \_\_\_\_\_, 2024.

WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

**RECORDING INFORMATION**

THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND

RECORDER AT \_\_\_ O'CLOCK \_\_\_ M. THIS \_\_\_ DAY OF \_\_\_\_\_,

20\_\_\_, A.D., AND IS DULY RECORDED IN BOOK NUMBER \_\_\_ OF PLATS, PAGE NUMBER \_\_\_\_.

COUNTY CLERK \_\_\_\_\_

**CERTIFICATE OF THE CITY ENGINEER**

DATA ON THIS PLAT REVIEWED  
 THIS \_\_\_ DAY OF \_\_\_\_\_, 2024.  
 BY THE CITY ENGINEER OF THE CITY OF GILLETTE, WYOMING

CITY ENGINEER \_\_\_\_\_

**CERTIFICATE OF APPROVAL BE CITY OF GILLETTE PLANNING COMMISSION**

THIS PLAT APPROVED BY THE CITY OF GILLETTE PLANNING COMMISSION

THIS \_\_\_ DAY OF \_\_\_\_\_, 2024.

CHAIRMAN \_\_\_\_\_

SECRETARY \_\_\_\_\_

**CERTIFICATE OF ACCEPTANCE AND APPROVAL BY CITY COUNCIL**

APPROVED BY CITY COUNCIL OF THE CITY OF GILLETTE, WYOMING

THIS \_\_\_ DAY OF \_\_\_\_\_, 2024.

MAYOR \_\_\_\_\_

CITY CLERK \_\_\_\_\_

**CERTIFICATE OF COUNTY CLERK**

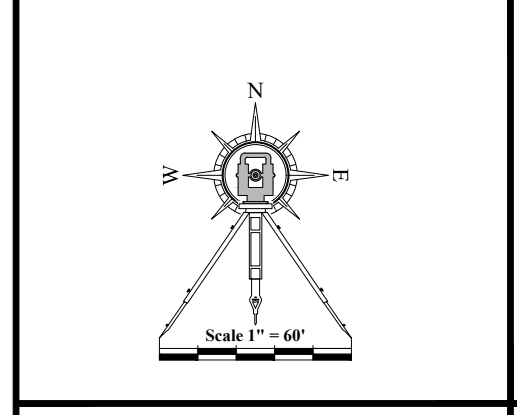
THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER

AT \_\_\_ O'CLOCK, \_\_\_ M. THIS \_\_\_ DAY OF \_\_\_\_\_, 2024.

AND IS DULY RECORDED IN BOOK \_\_\_\_\_ OF PLATS, PAGE NO. \_\_\_\_\_

CAMPBELL COUNTY CLERK \_\_\_\_\_

**RESUBDIVISION PLAT OF  
 LOT 3, TRACT M2 OF THE RESUBDIVISION OF TRACT M2, MOON  
 MEADOW ESTATES NO. 3,  
 TO BE KNOWN AS  
 LOT 3A & LOT 3B, TRACT M2 OF THE  
 RESUBDIVISION OF TRACT M2 MOON  
 MEADOW ESTATES NO. 3,  
 TO THE CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING**



- LEGEND**
- ⬤ = (SET) 2024 ALUMINUM CAP, PLS 9328
  - ⬢ = (FOUND) BRASS CAP, RLS 366
  - ⬧ = (FOUND) ALUMINUM CAP, PLS 9328
  - ⬠ = (FOUND) ALUMINUM CAP, PLS 18548
  - = (FOUND) ALUMINUM CAP, PLS 5910
  - ◇ = (FOUND) ALUMINUM CAP, PLS 2333
  - = (FOUND) ALUMINUM CAP, PLS 15542
  - ⊖ = (FOUND) BARE REBAR
- ALL COURSES ARE MEASURED, UNLESS NOTED

PREPARED FOR:  
**GILLETTE PEDIATRIC  
 DENTISTRY**  
 530 RUNNING W DRIVE, SUITE 100  
 GILLETTE, WY 82718

PREPARED BY:  
**LAND SURVEYING INCORPORATED**  
 209 N. WORKS AVENUE  
 GILLETTE, WY 82716  
 1-307-682-1661 www.lsi-inc.us

CITY OF GILLETTE PLANNING COMMISSION  
MINUTES OF THE REGULAR MEETING  
Community Room ~ City Hall ~ January 14, 2025 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Ryan Conklin, Cristal Pratt, Ian Scott, Richard Cone, Matthew Nelson and Jack Colson.

Commission Members Absent:, None

Staff Present: Meredith Duvall, Planning Manager; Shannon Stefanick, Planner; and Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Chair Shaun Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF  
THE MINUTES

A motion was made by Vice-Chair Conklin to approve the meeting minutes of December 10, 2024. Richard Cone seconded the motion. Motion carried 7/0.

Case No.  
PL2024-0105  
MINOR  
SUBDIVISION  
3401 Butler Spaeth  
Road

The applicant, 8th Avenue Apartments, Owner, seeks to create two parcels from one existing parcel for ownership purposes. The existing parcel, 3401 S Butler Spaeth Rd or Lot 3 is 9.34 acres and has no development. Lot 3A will be the northernmost lot and is proposed to be 1.34 acres. Lot 3B is proposed to be 7.94 acres.

The existing parcel is zoned C-1, General Commercial District. There is no minimum lot size in a C-1 District and the minimum width is 50 feet at the front setback. Both proposed lots will meet the minimum width requirement. Commercial and Industrial lots are not required to install improvements such as water and sewer until the time of development. Any future improvements will have to be addressed through the Development Review process.

Shannon Stefanick said prior to the meeting the owners of the property have let the Planning Division know the property line on lot 3A may be shifted down a little to not have unusable property in the drainage area. Ms. Stefanick stated the city received no calls from the public on the case.

Chair Hottell asked if there were any comments from the public or Commission on the case.

There being no further comments or questions Cristal Pratt made a motion to approve the case, and Jack Colson seconded. The Motion carried 7/0.

OLD BUSINESS

None.

NEW BUSINESS

Meredith Duvall said the January 28, 2025, meeting is canceled, and the next meeting would be February 11, 2025.

ADJOURNMENT

The meeting was adjourned at 5:19 p.m.

Minutes taken and prepared by Jill McCarty, Administrative Coordinator.



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:**           **January 21, 2025**

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**TITLE:**

Council Consideration for the Appointment of a Council Member to the Community Juvenile Services Board for one (1) partial term expiring on June 30, 2026.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Billy Montgomery

In Wyoming, the CJSB reviews community juvenile services, screens youth and families, and refers them to services from law enforcement, school districts, and other agencies.

The Board meets once per quarter on the second Friday of the month at the George Amos Library at 8:30 a.m.

Jim Lyon, Director

**SUGGESTED ACTION**

I move to appoint \_\_\_\_\_ to serve as the City Council's Board Member to the Community Juvenile Services Board for one (1) partial term expiring on June 30, 2026.



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Boys and Girls Club for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Billy Montgomery, Jim West (Alternate)

The Boys and Girls Club of Campbell County's mission is to enable all youth, especially those who need us the most, to reach their full potential as productive, caring, and responsible citizens.  
Board meets the third Monday of the month at 5:00 p.m. at the Boys & Girls Club.

Brittney Locken, Executive Director 685-1050

**SUGGESTED ACTION**

I move to assign \_\_\_\_\_ to serve as the City Council's Primary Liaison, and \_\_\_\_\_ to serve as the City Council's Alternate Liaison to the Boys and Girls Club for Calendar Year 2025.



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Senior Center for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Jim West, Billy Montgomery (Alternate)

The Campbell County Senior Center's mission is to provide a broad range of services which support an individual's ability to live independently, to participate in his or her community, and to lead a dignified, meaningful life as a senior citizen. The Board meets the last Wednesday of the month at 9:00 a.m. at the Senior Center.

Ann Rossi, Executive Director 686-0804

**SUGGESTED ACTION**

I move to assign \_\_\_\_\_ to serve as the City Council's Primary Liaison, and \_\_\_\_\_ to serve as the City Council's Alternate Liaison to the Campbell County Senior Center for Calendar Year 2025.



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:** January 21, 2025

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Joint Powers Public Land Board for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Heidi Gross, Tim Carsrud (Alternate)

The members of the Land Board are responsible for overseeing the orderly development and improvement, maintenance, and operation of the Cam-Plex property and facilities. This board is comprised of two City appointees and five County appointees, all of whom serve three-year terms. The Board meets the second Thursday of the month at 5:30 p.m. at Cam-Plex.

Laura Chapman, Board Chair; Aaron Lyles, Cam-Plex Executive Director 682-0552

**SUGGESTED ACTION**

I move to assign \_\_\_\_\_ to serve as the City Council's Primary Liaison, and \_\_\_\_\_ to serve as the City Council's Alternate Liaison to the Campbell County Joint Powers Public Land Board for Calendar Year 2025.



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Prevention Council for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Billy Montgomery

The mission of the Campbell County Prevention Council is to commit to the enhancement of community health and safety with a primary focus on substance abuse and suicide prevention for Campbell County youth, families, and adults.

There are 3 separate monthly meetings at Campbell County Public Health:

Alcohol Prevention – 1st Monday at noon

Drug & Tobacco Prevention – 1st Thursday at noon

Suicide Prevention – 3rd Tuesday at noon

Ashley McRae, Prevention Specialist 257-1346

**SUGGESTED ACTION**

I move to assign \_\_\_\_\_ to serve as the City Council’s Primary Liaison, and \_\_\_\_\_ to serve as the City Council’s Alternate Liaison to the Campbell County Prevention Council for Calendar Year 2025.



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Community Mental Health Steering Committee for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Tricia Simonson, Mayor Lundvall (Alternate), Billy Montgomery (Alternate)

The Behavioral Health Committee is facilitated by Campbell County Health as a team of individuals committed to sustaining and growing mental health services in Campbell County. The Board meets on the second Thursday of the month at 5:30 at Campbell County Health IT Training Center.

**SUGGESTED ACTION**

I move to assign \_\_\_\_\_ to serve as the City Council's Primary Liaison, and \_\_\_\_\_ to serve as the City Council's Alternate Liaison to the Community Mental Health Steering Committee for Calendar Year 2025.



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Council of Community Services for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Tricia Simonson, Billy Montgomery (Alternate)

The mission of the Council of Community Services is to coordinate and provide human services which benefit the disadvantaged, those in need, and poverty-stricken; to provide help to those in need who do not receive adequate assistance from government agencies. to provide, administer, and coordinate a broad range of local, state, and federal human service programs designed to help eliminate poverty where possible, assist the chronic working poor, and provide self-sufficiency to the disadvantaged and to develop, promote, build, and operate affordable housing. The Board meets the fourth Thursday of the month at 3:00 p.m.

Mikel Scott, Executive Director 686-2730

**SUGGESTED ACTION**

I move to assign \_\_\_\_\_ to serve as the City Council’s Primary Liaison, and \_\_\_\_\_ to serve as the City Council’s Alternate Liaison to the Council of Community Services for Calendar Year 2025.



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:**            **January 21, 2025**

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**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to Gillette Main Street for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Heidi Gross, Jim West (Alternate)

Gillette Main Street is a Non-Profit dedicated to supporting local businesses, preserving our economy and maintaining our sense of identity as Wyomingites. The Board meets 4th Thursday of the month at 12:00 at various downtown locations.

Jessica Seders, Executive Director 689-8369

**SUGGESTED ACTION**

I move to assign \_\_\_\_\_ to serve as the City Council's Primary Liaison, and \_\_\_\_\_ to serve as the City Council's Alternate Liaison to Gillette Main Street for Calendar Year 2025.



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:**            **January 21, 2025**

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**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Joint Powers Lodging Tax Board for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Jim West, Nathan McLeland (Alternate)

At the primary election in November of 2012, the voters of Campbell County approved a proposition to establish a lodging tax county-wide. Wyoming Statutes require that a joint Powers Board be established to oversee spending the tax revenues. A Joint Powers Agreement to establish the Lodging Tax Joint Powers Board was prepared and approved by Campbell County, Gillette, and Wright and then formally approved by the Wyoming Attorney General on December 5 of 2008. The Board has seven members, a majority of whom are from the travel and tourism industry. The Board meets the 3rd Thursday of the month at the Campbell County Convention & Visitors Bureau Office.

Jessica Seders, Executive Director 689-8369

**SUGGESTED ACTION**

I move to assign \_\_\_\_\_ to serve as the City Council's Primary Liaison, and \_\_\_\_\_ to serve as the City Council's Alternate Liaison to the Campbell County Joint Powers Lodging Tax Board for Calendar Year 2025.



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:**           **January 21, 2025**

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**TITLE:**

Council Consideration for the Assignment of up to three (3) council members to the City's Finance / Audit Committee for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Rotates among council members, as needed

The Finance/Audit committee consists of the Finance Director, the City Administrator, and three members of City Council. This committee reviews financial performance reports and other financial information periodically throughout the year. Additionally, the committee reviews the preliminary annual financial statements with the City's independent auditors prior to Council acceptance of the financial report. The Committee meets on an as needed basis.

Michelle Henderson, Finance Director 686-5287

**SUGGESTED ACTION**

I move to assign \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ to serve as the City Council's Liaisons to the City Finance / Audit Committee for Calendar Year 2025.



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:** January 21, 2025

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**TITLE:**

Council Meeting Safety & Public Meeting Rules.

**CASE BACKGROUND:**

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

**ATTACHMENTS:**

[Meeting Safety & Public Meeting Rules](#)



## CITY CLERK'S OFFICE

### **CITY COUNCIL MEETING SAFETY & PUBLIC MEETING RULES**

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

#### **Speakers**

- Persons seeking to be recognized for public comment must, without exception:
  - State their name
  - State their physical address
  - If speaking on behalf of an organization, identify their position or affiliation
- The public comment period will be limited to ten (10) minutes total.
- Speakers must remain behind the podium/lectern.
- Speakers shall refrain from making comments of a personal nature that reflect upon the character of a Councilperson, the Mayor, City staff, or another speaker. Personal criticism, ridicule, intimidating behavior, and name calling is forbidden.
- Speakers shall refrain from the use of indecent or obscene language, "fighting words" or other language which is disruptive to the orderly discussion at the meeting.

#### **Audience Members**

- Audience members will refrain from distracting side conversations or speaking out when another person is talking.
- Audience members will refrain from shouting, booing, or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.

#### **Enforcement of Meeting Rules**

- The Governing Body will request that a person violating any Meeting Rules cease the violation.
- Failure to comply with the Governing Body's warning may result in removal from the Council Chambers, criminal prosecution pursuant to Gillette City Code Section 14-5, recess of the meeting, or any remedy available under Wyoming law.



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:**           **January 21, 2025**

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**TITLE:**

Executive Session for Legal Advice and Potential Litigation Pursuant to W.S. 16-4-405(a)(iii) and Real Estate Pursuant to W.S. 16-4-405(a)(vii).