CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E 5TH ST.
CITY OF GILLETTE
Tuesday, May 7, 2024
6:00 PM

A. Call to Order.

B. Invocation and Pledge of Allegiance.

1. **Invocation and Pledge of Allegiance led by Pastor Dan Holden of First Assembly of God Church.**

C. Approval of General Agenda.

D. Approval of Consent Agenda.

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Minutes

a. **Regular Meeting Minutes - April 16, 2024**
Special Meeting Minutes - April 30, 2024
Special Meeting Minutes - May 1, 2024

2. Other - Consent

a. **Council Consideration of a Memorandum of Understanding from the Hunt Institute Regarding Early Learning.**

Staff Reference: Sean Brown, City Attorney

3. Ordinance 3rd Reading - Consent

4. Ordinance 2nd Reading - Consent

5. Bills and Claims

a. **Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

E. Approval of Conflict Claims.

F. Comments.

1. **Council**
2. **Liaison Reports**
3. **Written**
4. **Other - Comments**

a. **A Proclamation Designating Friday, May 10, 2024, as the City of Gillette's official *Arbor Day* – Wendy Clements**

Staff Reference: Sawley Wilde, Public Works Director

b. **A Proclamation Designating Friday, May 10, 2024, as the City of Gillette's observance of *Gillette Pollinator Day* and Gillette as an affiliate of Bee City USA.**

Staff Reference: Sawley Wilde, Public Works Director

c. **A Proclamation Designating May 2024 as *Mental Health Month.* ~ Councilwoman Tricia Simonson**

Staff Reference: Michael H. Cole, City Administrator

d. **A Proclamation Designating May 2024 as *Better Hearing Month.* ~ Kimberly Schaeffer, Audiologist**

Staff Reference: Michael H. Cole, City Administrator

e. **Things to Know video for May 2024**

Staff Reference: **VIDEO** - Jennifer Toscana, Public Affairs Director

G. Unfinished Business.

1. Ordinance 2nd Reading.

a. **An Ordinance Approving and Authorizing the Extension of the Boundaries of the City of Gillette, Wyoming, and Annexation of a Tract of Land Known as the Capps Annexation Second Addition, Entirely Adjacent and Contiguous to the Present Boundaries of the City of Gillette, Wyoming, Pursuant to W.S. 15-1-403, and Establishing a C-1, General Commercial Zoning District, Subject to All Planning Requirements.(Planning Commission Vote: 7/0)**

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

2. Ordinance 3rd Reading.

3. Other.

a. **TABLED ITEM: Council Consideration of a Bid Award for the Hidden Valley Playground Renovations Project to Powder River Construction, Inc., in the Amount of $651,666.55 (1% Project).**

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

H. New Business.

1. Presentations

a. **Visionary Communications Franchise Update - Brian Worthen**

Staff Reference:

2. Minute Action

a. **Council Consideration of a Street Closure on May 11, 2024 from 8:30 a.m. to 9:00 a.m. and from 4:00 p.m. to 4:30 p.m. for the 3rd Annual Sheepherder's Festival requested by Mike Miller and the Campbell County Rockpile Museum.**

Staff Reference: **MAP** - Jennifer Toscana, Public Affairs Director

b. **Council Consideration of a Modified Liquor Store Layout and Operation Plan for Big D Oil Company d.b.a. Big D #36, located at 800 E 2nd Street.**

Staff Reference: Jennifer Toscana, Public Affairs Director

c. **Council Consideration to Grant City Staff Permission to Negotiate a Pre-Annexation Agreement with Miles Fortner, Owner of Property Located on South Douglas Hwy.**

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

d. **Council Consideration of a Bid Award for the West Shoshone Resurfacing Project to Simon Contractors, Inc., in the Amount of $608,521.00 (1% Project).**

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

e. **Council Consideration of a Bid Award for the Gillette Regional Water Supply Project - Phase III to DRM, Inc., in the Amount of $3,302,593.37.**

Staff Reference: Ry Muzzarelli, P.E. Development Services Director

f. **Council Consideration of a Professional Services Agreement for Design Services Associated with the Enzi Fields Improvements Project with PCA Engineering, Inc., in the amount of $100,460.00.**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

g. **Council Consideration of a Professional Services Agreement for Engineering Services Associated with the 2024 Pavement Management (PAVER) Update, with TR Consulting, LLC, in the Amount of $75,500.00 (1% Project).**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

h. **Council Consideration of a Written Determination of Public Necessity to Exempt Temporary Cell Tower(s) from the provisions of the City's Zoning Ordinance for installation at Cam-Plex during the 2024 Camporee.**

Staff Reference: Michael H. Cole, City Administrator

3. Ordinance 1st Reading.

4. Appointments

a. **Appointment of Official Voting Delegate and Alternate Voting Delegate for the 2024 Wyoming Association of Municipalities Summer Convention**

Staff Reference: Michael H Cole, City Administrator

I. Public Hearings and Considerations

J. Public Comment

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

K. Administrator's Report

L. Executive Session

M. Adjournment

City Council Meeting Comment Form

MAYOR

Shay Lundvall

COUNCIL MEMBERS BY WARDS

WARD 1	WARD 2	WARD 3
Tricia Simonson	Billy Montgomery	Heidi Gross
Jim West	Timothy Carsrud	Nathan McLeland

www.gillettewy.gov

Service With P.R.I.D.E.

Productivity Responsibility Integrity Dedication Enthusiasm

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Invocation and Pledge of Allegiance led by Pastor Dan Holden of First Assembly of God Church.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download
No Attachments Available

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Regular Meeting Minutes - April 16, 2024

Special Meeting Minutes - April 30, 2024

Special Meeting Minutes - May 1, 2024

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download
Regular Meeting Minutes 04.16.2024
Special Meeting Minutes 04.30.2024
Special Meeting Minutes 05.01.2024

A regular meeting of the City Council was held on Tuesday the 16th day of April 2024, in the City Hall Council Chambers.

Present were Councilmembers Simonson, Carsrud, McLeland, Gross, Montgomery, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Directors, Deaton, Henderson, Muzzarelli, Pilon, Toscana, Wasson, and Wilde; City Engineer Schoen; Finance Manager Palmer; Grants Management Specialist Muhlbauer; City Clerk Allen and Deputy City Clerk Clymer.

Invocation and Pledge of Allegiance

The Invocation and Pledge of Allegiance was led by Pastor Marty Crump of Family Life Church.

Approval of General Agenda

Council President Carsrud made a motion to approve the General Agenda; seconded by councilmember West. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Special Meeting Minutes - April 1, 2024
Regular Meeting Minutes - April 2, 2024
Special Meeting Minutes - April 9, 2024
Special Meeting Minutes - April 10, 2024

Bills and Claims

120 Water Audit Inc, 26,432.00; Advanced Network Management Inc, 45,400.00; Advanced Traffic Products Inc, 6,454.50; Agosto Holdings, LLC, 2,840.82; Alex Rozier, 300.00; Alley, Austin, 34.93; Alsco, 663.83; American Welding & Gas Inc, 39.52; Andy Lucus, 250.00; Anixter Power Solutions, 6,701.08; Anixter Power Solutions, 9,410.02; Antelope Valley Improvement & Service District, 7.50; April Shippy, 20.00; Atlas Office Products, 2,844.80; Balco Uniform Co., Inc, 1,786.26; Bear's Naturally Clean, 11.00; Ben Hoang, 250.00; Bhi, 99.44; Big Horn Tire Inc, 1,384.72; Black Cat Construction LLC, 42,709.76; Black Hills Energy, 31.98; Black Hills Wyoming LLC, 4,391.28; Bliss, Ashley, 157.89; Blue Cross Blue Shield of Wyoming, 95,811.16; Blue Cross Blue Shield of Wyoming, 46,139.86; Bok Financial, 3,534.09; Bond, Rhonda, 10.37; Border States Electric, 2,380.91; Brady Nasset, 250.00; Brian Roesner, 300.00; Brooke Cox, 250.00; B's Creation Solutions LLC, 388.31; Campbell County Chamber of Commerce, 100.00; Campbell County Joint Powers Fire Board, 1,272,681.56; Campbell County Public Land Board Camplex, 280,723.25; Campbell County Senior Citizen Center, 835.00; CBH Co-Op, 2,273.44; Central Truck & Diesel Inc, 18,559.32; CenturyLink, 2,446.14; Certified Laboratories, 413.46; Charter Media, 1,099.00; Children's Home Society, 150.00; Christine Winterholler, 250.00; Chuck Deaton, 500.00; CJR Ranch LLC, 493.72; Coca-Cola Bottling Company High Country, 32.50; Collins Communications Inc, 58.20; Communication Technologies Inc, 427.06; Consolidated Engineers Inc, 5,939.50; Corey Russell, 17.53; Craig Furman, 225.00; Crestview Improvement & Service District, 7.50; Crum Electric Supply Company, 16.86; Cummins Rocky Mountain Inc, 914.47; Dana Kepner Company Inc, 9,898.75; Dell Computer Corp, 268.00; Derek Weinhardt, 250.00; Dowl LLC, 15,156.25; Drake O'Brian, 100.00; DRM Inc, 186,094.54; Employment Testing Center of Wyoming, 260.00; Employment Testing Services Inc, 226.00; Energy Laboratories Inc, 120.80; Eric Vos, 250.00; Ferguson Enterprises, Inc #1116, 2,404.98; First Class Auto, 17,127.44; First National Bank of Gillette, 35,501.57; First Northern Bank of Wyoming, 9,794.44; Forrest Rothleutner, 500.00; Frandson Safety Inc, 300.00; Frontier Precision Inc, 374.00; Galls, An Aramark Company, 1,127.16; Gary Darlow, 2,175.00; Gillette Construction, 81.30; Gillette Contractors Supply Inc, 2,945.25; Gillette Steel Center, 22.00; Gjovig, Jeannie, 1.24; Hamm, Jay, 94.53; Harber, Zachary, 53.56; HD Supply Inc, 3,570.20; HDR Engineering Inc, 108,590.86; Heritage Bank, 44,781.11; Heritage Village Water & Sewer District, 13,384.95; Herrera, Marisol, 56.88; Hladky Construction, 177,991.05; Homax Oil, 71,052.91; Hot Iron, 16,750.00; Industrial Products MFG Inc, 1,629.88; Industrial Supply Co, 575.26; Interstate Engineering, Inc, 6,985.22; It Outlet Inc, 1,120.21; Jack's Truck Center Inc, 2,762.60; Jamisen Norlander, 500.00; Jay Johnson, 261.75; Jeremiah Wagner, 250.00; Joe Johnson Equipment, LLC, 475.51; Ken Garff Cheyenne, 148,275.00; Key Storey, 250.00; KLJ Engineering LLC, 33,215.96; Kyle Sprague, 250.00; Lawson Products, Inc., 157.82; Lebar, Tiana, 34.23; Liberty Village Apartments and Townhomes, 38.79; Lil Guys and Gals Daycare, 46.76; Louis Bustos, 250.00; McCrometer Inc, 2,456.27; MCM General Contractors, 79,783.12; Michael Cole, 93.06; Micheal Duncan, 65.00; Mii Life Insurance, Incorporated, 4,053.28; Mii Life Insurance, Incorporated, 4,798.63; Mike Palo, 250.00; Morrison Maierle Inc, 44,441.50; Mountain Peaks Diagnostics, LLC, 83.80; Mountain States Pipe & Supply, 298.50; Nathan G Steiner, 991.90; Nearmap Us, Inc, 10,200.00; Nepstad, Elizabeth, 95.39; Newman Signs Inc, 2,073.73; Newman Signs Inc, 702.31; Norco Inc, 1,152.48; Norco Inc, 1,378.13; Online Information Services Inc, 293.44; Paintbrush Sewer & Drain,

754.00; Paluch, Ryan, 183.12; Patrick Totzke, 250.00; PCA Engineering Inc, 10,398.80; Pete Lien & Sons Inc, 1,469.00; Postal Pros Southwest Inc, 4,206.17; Powder River Construction, 270,681.79; Powder River Heating & Conditioning Corporation, 15,776.07; Prospect Construction Inc., 850,841.00; PVS Dx Inc, 6,523.84; Q-Free America Inc, 22,400.00; RDO Equipment Co, 343.00; Record Supply Inc Napa, 790.81; Rms Instrument & Electrical, LLC, 29,581.63; Rozman, Julie, 143.00; RSA Security LLC, 12,960.00; Russell & Mills Studios, 6,565.75; Ryan Mahylis, 250.00; S & S Builders, 225,857.07; Service Lighting and Electrical Supplies, 2,387.52; Seth Marby, 250.00; Simon Contractors, 1,514.52; Sioux Falls Children's Home Society, 450.00; Source Office Products, 6,516.84; Southern Computer Warehouse, 37.76; Spencer Fluid Power, 5,682.89; Spillum, Darren & Brittany, 71.33; State Of Wyoming Office of The Attorney General, 100.00; Steven Dillard, 250.00; Structural Dynamics LLC, 4,041.45; Stuart C. Irby Co, 4,220.00; Tantalus Systems Inc, 71,447.80; Terry Sjolin, 900.00; Thunder Basin Ford LLC, 143.88; Traffic Signal Controls Inc, 730.00; Trevor Johnson, 250.00; Tri State Truck & Equipment, Inc, 2,168.32; Tyler Dillman, 250.00; Uline Inc, 6,606.78; Vavi Domingo, 250.00; Velocity Constructors Incorporated, 67,147.76; Verdunity, 10,258.60; Verizon Wireless, 11,152.62; Visionary Communications, 1,092.96; Waterworks Industries, 233.92; Wayne E. Eckas, P.E., 19,688.58; Western Stationers, 488.23; Western Stationers, 3,380.39; Western Waste Solutions Inc, 4,213.00; Whitworth, Evertt, 126.55; WWC Engineering, 185.00; WyCam Construction, LLC, 75.90; Wyodak Resources Development Corp, 44,247.06; Wyoming Conference Building Official, 175.00; Wyoming State Revenue and Tax, 115,686.46; Wyoming Supreme Court, 11,736.20; Xpressmyself.Com LLC, 3,449.25; Xylem Water Solutions USA Inc, 282.53; Zach Parker, 250.00

Councilmember Gross made a motion to approve the Consent Agenda; seconded by councilmember Simonson. All voted aye. The motion carried.

Comments

Liaison Reports

Councilmember Simonson stated that the mayor and council had a Comprehensive Plan meeting where they met with the Planning Commission and with the consultant. In that meeting, they discussed progress updates and land consumption growing faster than the population. Simonson added that official adoption of the plan would be in April 2025.

Councilmember Gross added that there were a lot of good ideas presented in the Comprehensive Plan meeting and there will be a lot of discussion moving forward.

Written Comments

City Clerk Allen informed the council that the Campbell County Conservation District submitted a written comment outlining their successes thanks to the City Council's financial support.

Other-Comments

Pastor Marty Crump discussed that there will be a prayer event held at Legacy Park at 12:00 p.m. on May 2, 2024. Crump also thanked the council for their support. Mayor Lundvall then proclaimed May 2, 2024, as a National Day of Prayer.

New Business

Presentations

Agency Funding Request Presentations

The following agencies gave brief presentations to Council to justify new funding requests or increased funding requests:

- Second Chance Ministries – Jeannie Miller, Executive Director; Vickie Haynes, Bookkeeper
- Personal Frontiers – No representative present
- Happy Girls Don't Do That – MaLinda Perry, Executive Director; Jim Hastings, President
- Campbell County Eat, Read, Grow – Lori Jones, Chair; Lynn Wright, Secretary
- Boys & Girls Club of Campbell County – Brittney Locken, Executive Director
- Blessings in a Backpack – Darsi Wilson, Program Coordinator
- American Legion Post 42 Baseball – Bill Languemi, Adjutant
- Gillette Main Street – Jessica Seders, Executive Director; Derek Smith, Board President
- Energy Capital Economic Development – Tyler Miller, Director, President
- Gabriel Project of Wyoming – Shannon Moodry, Executive Director; Gail Lasham, Vice President; Gregg Gebhart, Treasurer

City Councilmembers asked clarifying questions and requested additional information from the presenters to assist with budgeting decisions.

Remington Estates Drainage Study & Storm Water Funding Options

Joe Schoen, City Engineer, and Tony MacDonald, KLJ Engineering, presented their findings of the Remington Estates Drainage Study, including potential solutions, probable costs, funding options, and potential phasing options. Council members asked clarifying questions and City Engineer Schoen and Administrator Cole explained and provided additional information.

Minute Action

Councilmember Montgomery made a motion to approve a Street Closure on the 3rd Street Plaza on June 22, 2024, from 7:00 a.m. to 4:00 p.m. for a Car Show, requested by Ida Snead State Farm; seconded by council president Carsrud. All voted aye. The motion carried.

Councilmember Gross made a motion to approve a Street Closure on Monday, July 15, 2024, from 5:30 p.m. to 6:30 p.m. for the Children's Memorial Walkway Remembrance Ceremony, requested by the Mayor's Office; seconded by councilmember West. All voted aye. The motion carried.

Councilmember Montgomery made a motion to approve a Bid Award for the Demo City Lots Project to L.J.S. Concrete & Excavating, LLC., in the Amount of $91,500.00; seconded by councilmember Gross. Council President Carsrud questioned what the Engineers estimate was. Administrator Cole stated there was an extreme range of bids that were submitted. Director Muzzarelli explained how the engineers estimate was formed and why the engineer's estimate was higher compared to most of the bids. All voted aye. The motion carried.

Councilmember Gross made a motion to approve a Bid Award for the Hidden Valley Playground Renovations Project to Powder River Construction, Inc., in the Amount of $651,666.55 (1% Project); seconded by councilmember Simonson. Administrator Cole stated that the city did not receive a lot of bids for this project. Cole recommended the council award the project even though the bid came in higher than the engineers estimate. Councilmember West expressed his concern for the high bid. Council President Carsrud then made a motion to table this item to be discussed at the next regular council meeting on May 7, 2024; seconded by councilmember West. All voted aye. The motion carried.

Councilmember Montgomery made a motion to approve Amendment No. 10 for the Project Agreement for the Gillette Madison Pipeline Project to Extend the Project Completion Date to July 1, 2026, with the State of Wyoming Water Development Commission (WWDC); seconded by council president Carsrud. Administrator Cole stated that the current completion date is July 1, 2024, and that this item is a time extension for the use of the grant funds. All voted aye. The motion carried.

RESOLUTION 2869
A JOINT RESOLUTION APPROVING PROPOSITIONS IMPOSING A 1% SPECIFIC PURPOSE EXCISE TAX IN CAMPBELL COUNTY, WYOMING FOR THE PURPOSE OF FUNDING CAPITAL FACILITIES AND IMPROVEMENT PROJECTS, TO BE VOTED ON AT THE GENERAL ELECTION ON NOVEMBER 5, 2024.

Councilmember Gross made a motion to approve the foregoing resolution; seconded by councilmember McLeland. Councilmember Simonson expressed concerns stating that the Cam-Plex's ask is above and beyond what the community can support and that she is fearful of lack of support for the Penny Power and Lodging Taxes. Councilmember Gross stated that she supports all the projects being on the ballot. Attorney Brown gave kudos to the individuals for their work that went into this Resolution. All voted aye. The motion carried.

Public Hearings and Considerations

Mayor Lundvall opened a Public Hearing to Approve and Authorize the Extension of the Boundaries of the City of Gillette, Wyoming, and Annexation of a Tract of Land Known as the Capps Annexation Second Addition, Entirely Adjacent and Contiguous to the Present Boundaries of the City of Gillette, Wyoming, Pursuant to W.S. 15-1-403, and Establishing a C-1, General Commercial Zoning District, Subject to All Planning Requirements. Hearing no public comments, Mayor Lundvall closed the Public Hearing.

ORDINANCE 24-03
AN ORDINANCE APPROVING AND AUTHORIZING THE EXTENSION OF THE BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, AND ANNEXATION OF A TRACT OF LAND KNOWN AS THE CAPPS ANNEXATION SECOND ADDITION, ENTIRELY ADJACENT AND CONTIGUOUS TO THE PRESENT BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, PURSUANT TO W.S. 15-1-403, AND ESTABLISHING A C-1, GENERAL COMMERCIAL ZONING DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS. (PLANNING COMMISSION VOTE: 7/0)

Councilmember Montgomery made a motion to approve the foregoing Ordinance; seconded by council president Carsrud. All voted aye. The motion carried.

RESOLUTION 2870
A RESOLUTION CERTIFYING COMPLIANCE WITH W.S. 15-1-402 FOR THE EXTENSION OF THE BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, AND ANNEXATION OF A TRACT OF LAND KNOWN AS THE CAPPS ANNEXATION SECOND ADDITION, ADJACENT AND CONTIGUOUS TO THE PRESENT BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, PURSUANT TO W.S. 15-1-403.

Councilmember Gross made a motion to approve the foregoing resolution; seconded by councilmember McLeland. All voted aye. The motion carried.

Administrators Report

Administrator Cole thanked Attorney Brown for all that he does.

Adjournment:

There being no further business to come before the Council, the meeting was adjourned at 8:56 p.m. The meeting can be viewed on the City's website, www.gillettewy.gov/gpa. The next regularly scheduled meeting will be held on April 16, 2024, in the City Hall Council Chambers.

_____
Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____
Alicia Allen, City Clerk
Publication Date: April 27, 2024

A Special Meeting of the City Council was held on Tuesday the 30th day of April 2024, at City Hall in the 2nd Floor Community Room, for the purpose of receiving information from outside social service agencies, receiving information regarding certain playground equipment bids, reviewing the City's Capital Improvement Plan, and reviewing and responding to the County's proposal for funding Joint Powers Agreement budgets.

Present were Councilmembers Simonson, Carsrud, McLeland, Gross, Montgomery, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Directors Deaton, Henderson, Muzzarelli, Pilon, Toscana, Wasson, and Wilde; Managers Hogan, Jones, Palmer, Porter, Price, and Williamson; Electrical Services Superintendent Wolf; Deputy City Clerk Clymer.

Members of the Governing Body and City Staff enjoyed a buffet-style dinner at 5:30 p.m. The meeting was called to order by the Mayor at 6:00 p.m.

Personal Frontiers 1% Presentation

Kay Guire, Executive Director at Personal Frontiers, indicated that Personal Frontiers' clientele has increased by 30% which is a reason why they are requesting a $14,080.00 in FY 24-25 from the Service Agency allocation of the City's 1% Fund. Councilmember West questioned if it is a good time to add a Gambling Addiction Program while also having a clientele increase. Councilmember Simonson asked why the wages have increased while Mayor Lundvall asked how many individuals are on staff. Lastly, councilmember Gross asked for clarity regarding the grants from other nonprofits; if it was an increase from the County Commission, or an increase from treatment income? Executive Director Guire addressed the Council's questions. Administrator Cole informed City Council members of a change to the City Staff recommendation for the request for 1% Social Service Agency funding form the American Legion.

Hidden Valley Park Improvements Project

Administrator Cole reminded the City Council that this item was tabled during the April 16 meeting, introduced Staff and opened discussion for the Hidden Valley Park Improvements Project. Craig Russell from Russell + Mills Studios, Inc. is the City's professional services consultant for this project. Mr. Russell joined this discussion through a conference phone call. Councilmember West asked if there is a water fountain already placed at the park. Tobias Fiske, Project Manager Technician, stated no. West and Mayor Lundvall questioned why the estimate and the bid quote had been drastically different. Mr. Russell stated the reasonings for the bid amount and the differences. Russell admitted that his firm did not adjust cost estimates high enough when compared to prior year supply increases. Mr. Russell admitted that their engineer's estimate may be on the low side and inaccurate. Administrator Cole informed the council that action will be taken at the next council meeting.

FY'25 Capital Improvement Plan

Administrator Cole invited staff to review their department's budget requested within the Proposed Capital Improvement Plan and 1% Plan 2025-2029.

Administrator Cole explained details to capital requests within the Special Projects division of the General Fund. Tobias Fiske, Project Manager Technician, informed the council what is included in the cost for improvements to the Enzi practice fields improvements project. Director Wilde added the maintenance standpoint for why a fence is included in the costs for this project. West stated that these fields will help provide an area for the younger teams to play when other fields are not available. Mayor Lundvall and councilmembers Gross and McLeland expressed support for funding additional improvements for this project in the future.

Finance, Police, Public Works, and Utilities made presentations regarding their respective Capital Requests for FY 2024-25. Council members asked questions and made comments during the presentations.

Mayor Lundvall declared a break at 7:30 p.m. and resumed the council meeting at 7:40 p.m.

Joe Schoen, City Engineer, reviewed upcoming 1% Capital Improvement Projects. Councilmember Simonson asked if there is a plan to put sidewalks along Echeta Road. Schoen stated that, currently, there is nothing budgeted, but can be included in the future.

Chief Deaton reviewed the two items the Police Department is requesting funding for which were Night Vision & IR Lasers for SRT as well as a Gas Delivery System for the Bearcat.

Director Henderson reviewed changes and recommendations to the Agency Requests funded through the 1% Fund. Mayor Lundvall opened a discussion amongst council members pertaining to the Gillette Main Street request as well as their thoughts on The Energy Capital Economic Development Start Up Challenge. Councilmembers Gross, West, and McLeland stated they would like to see the City fully fund the Gillette Main Street Special Project request. Councilmember McLeland stated he would support the Start Up Challenge. Councilmembers West and Carsrud stated they would like to see some level of funding for the "Happy Girls Don't Do That" social service agency.

Fire Board and Land Board JPA Funding

Administrator Cole summarized the 2024-2025 Proposed Budgets for the Campbell County Fire Department and Campbell County Public Land Board. Administrator Cole reviewed the history of City and County discussions related to fiscal year 2024-2025 JPA budgets. Administrator Cole acknowledged and discussed the County's amendments to its April 16, 2024, letter regarding these budgets. City staff recommendations included delaying consideration of certain portions of this letter, including the County's idea of creating and funding a maintenance investment fund for existing facilities at Cam-Plex until after the upcoming general election. Councilmembers began deliberation on the Campbell County Commissioners amended proposal regarding the Campbell County Fire Department and Campbell County Public Land Board's budget requests for fiscal year 2025. Attorney Brown summarized the City's interpretation of the County's amended proposal for funding the Fire Board and Land Board as follows. The County will agree to fund the Land Board budget in the amount of 5,072,642.00. The County will agree to fund the Fire Board budget in the amount of $4,911,608.00. This funding included three (3) line items on the Fire Board Budget for three Fire Department Captain positions. In addition to this funding level, the County will agree to make a $250,000.00 contribution to the Fire Department's "Fleet" depreciation account. In exchange, the City will continue to fund the five (5) Land Board positions that were approved as part of the FY 2023/24 budget at the same 60/40 split instead of is the 80/20 operation funding split as stated in the Land Board Joint Powers Agreement. Councilmembers were inclined to agree to this amended proposal, but shared concerns about not following the Land Board Joint Powers Agreement. Additionally, Councilmembers wanted it made explicit that this funding arrangement would be limited to the upcoming fiscal year only. Attorney Brown then stated the basis of a motion for the City to approve the County's amended proposal. The basis of the motion included Attorney Brown's summary above with the express inclusion of the fiscal year 2024-2025 limitation period. Council President Carsrud moved to approve a motion on this basis; seconded by councilmember Gross. All voted aye. The motion carried.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 8:33 p.m.

(S E A L)
ATTEST:

_____ _____

Seanna Clymer, Deputy City Clerk Shay Lundvall, Mayor

Publication Date: May 7, 2024

A Special Meeting of the City Council was held on Wednesday the 1st day of May 2024, at the George Amos Memorial Building, Cottonwood Room, for the purpose of continued discussion regarding the Fire Board and Land Board fiscal year 2024-2025 budgets.

Present were Councilmembers Simonson, Carsrud, McLeland, Montgomery, West, and Mayor Lundvall; City Administrator Cole and City Attorney Brown; Director Henderson; and City Clerk Allen.

Also present: County Commissioners Shelstad and Jordan; County Clerk Lovelace and other County staff members; Wright Mayor Kingan; Joint Powers Land Board Members; Cam-Plex Executive Director Lyles and Cam-Plex Staff; Fire Board Members, Chief Bender, and Staff.

Joint Powers Fire Board Budget

Chairman Shelstad opened the meeting at 5:15 P.M. and summarized the prior Joint Powers Board Budget meeting and discussion that took place on April 10, 2024, regarding the proposed fiscal year 2024-2025 JPA budgets, and talked about the county budget proposal to the city. Shelstad clarified the County position regarding the Fire Department's fleet depreciation account, stating that the County never intended to not fund that account for FY'25.

Councilwoman Simonson arrived at 5:27 pm

Mayor Lundvall summarized the City Council Special meeting on April 30, 2024, regarding the City's response to the proposal from the County for FY'25 Fire Board and Land Board Funding: The County's original proposal was for the County to fund the Land Board budget at an amount not to exceed $5,072,642.00 and the Fire Board operation budget at an amount not to exceed $4,911,608.00, with the understanding the City would fund five (5) Land Board positions created in FY 2023-24 at a 60% County and 40% City funding Level. As part of this proposal, the County made the commitment to fund three (3) Fire Department Captain positions. Following the written proposal, the County agreed to fund a $250,000.00 contribution to the Fire Department's Fleet depreciation account for FY'25. The funding arrangement for the 60/40 split for the five (5) Land Board positions would apply only to the upcoming fiscal year. Mayor Lundvall indicated that the City took action to approve the County's amended proposal for the Fire Board and Land Board funding during the City's Special Meeting on April 30th, emphasizing the fiscal year 2024-25 limitation period for continuing the 60/40 operations split for the five (5) Land Board positions. Chief Bender stated that the need for "floater" positions within the Fire Department is an ongoing dialogue and said that the Wright Fire Station should be able to handle calls without using employees from the fire stations located in the city. Councilmember West requested an evaluation of expenditures on overtime versus the number of potential full-time floater positions in the next fiscal year. Wright Mayor Kingan expressed satisfaction at the successful agreement reached between the City of Gillette and Campbell County.

Fire Department board members thanked the city and county for their ongoing efforts.

Joint Powers Land Board Budget

Chairman Shelstad again summarized the prior JPA meeting and the Land Boards funding request, reiterating that the County is still asking for a 3% cut. He stated that the county and city are in agreement with a couple of exceptions. Mayor Lundvall re-summarized action taken by the City Council during their April 30th Special Meeting, reiterating that the city will fund five (5) positions approved per the FY 2023-24 budget at a 60/40 operational split for FY'25. Mayor Lundvall identified the need to revisit the JPA going forward. Chairman Shelstad agreed and echoed the need to revisit the Joint Powers Agreement following the 2024 General Election. City Administrator Cole stated that from the city's standpoint, the Land Board budget request that was submitted and reviewed during the April 10th meeting is acceptable.

Land Board members thanked the city and county.

No action was taken by the City Council.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 5:40 p.m.

(S E A L)
ATTEST:

_____	_____
Alicia Allen, City Clerk	Shay Lundvall, Mayor

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Memorandum of Understanding from the Hunt Institute Regarding Early Learning.

BACKGROUND:

This MOU provides an opportunity for the City to engage in learning and contributing to early education policy.

Under this MOU, Mayor Lundvall will attend various sessions regarding early education policy. Costs for these sessions are covered by the Hunt Institute; the City will not be responsible for any out of pocket costs, unless a session is missed.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:

Click to download
MOU

MEMORANDUM OF UNDERSTANDING
2024 COHORT 1

I. INTRODUCTION

The ***Early Learning Nation Fellows (ELNF) program*** offers an invitation-only learning and networking opportunity, designed to support bipartisan local elected leaders with the drive and potential to establish their communities as national leaders for children.

II. PURPOSE

This Memorandum of Understanding (MOU) identifies expectations for Fellows and the relationship between the partnering entities.

III. ROLES AND RESPONSIBILITIES

Fellows will:

1. Attend one, in-person sessions (see Onsite Programming below);
2. Complete an online learning module
3. Complete recommended virtual Early Learning Nation Orientation in June and a webinar in August to prepare for our in person convening in September and follow-up evaluations;
4. Contribute to a trusted environment for all Fellows to fully explore education policy issues; and;
5. Adhere to the *Chatham House Rule* – Fellows are free to use the information received, but neither the identity nor the affiliation of the speaker(s), or participant(s) in the discussion, shall be revealed.

The Hunt Institute will:

1. Provide a tuition-free, policy immersion experience that provides Fellows with access to well-respected experts in education policy across the continuum and practical briefing materials on complex issues;
2. Afford Fellows an opportunity to discuss and explore issues and policy alternatives grounded in research; and
3. Cover round-trip travel expenses and accommodations to in-person session.

IV. ONSITE PROGRAMMING

The Early Learning Nation Fellows are *required* to attend a one in-person convening which will be held, **September 4, 2024**, at the Bellagio Resort Hotel in Las Vegas, NV

The Early Learning Nation Fellows are *strongly encouraged* to attend the Early Childhood Leadership Summit beginning the **evening of September 4th and runs to lunch on September 6th.**

NOTE: All expenses related to the ELNF program (i.e., mileage reimbursement and other travel expenses as needed, hotel accommodations, and meals) will be covered by The Hunt Institute. **However, financial penalties for absences from ELNF program events will be assessed according to the following guidelines:** Should a Fellow miss a session, they will be responsible for covering and/or reimbursing to The Institute any program attendance costs that cannot be recovered.

V. MARKETING AND COMMUNICATIONS

Fellows are free to announce their participation in the ELNF program as they choose. The Hunt Institute requests that Fellows share any promotional materials they or their representative(s) produce with The Institute staff prior to release. If a media inquiry is made, The Institute staff will verify participation of respective Fellow and alert him/her, or representatives, accordingly. The Institute staff and their agents will be free to share the names of Fellows via one-on-one conversations and e-mail for the purposes of Cohort recruitment and session development. The Institute will also prepare and distribute a targeted press release in advance of the first session identifying Fellows; copies will be sent to all Fellows.

VI. POLITICIAL POSITIONS AND ENDORSEMENTS

ELNF program participation does not require Fellows to adopt any particular policy position or ideological framework. Participation in the ELNF program does not constitute an endorsement of any kind by Governor Jim Hunt, The Hunt Institute, The Institute staff, or The Institute's Board of Directors for a future candidacy or any particular policy position adopted by a Fellow.

VII. DURATION OF THE AGREEMENT

These guidelines will be in effect from the beginning of Fellow recruitment until the conclusion of the respective cohort.

Signature page follows

VIII. SIGNATURES

If the terms of this MOU are acceptable, Fellow should sign and date.

_____	Javaid Siddiqi, Ph.D.
Name (Please Print)	Name (Please Print)
_____	President & CEO
Title Early Learning Nation Fellow	Title The Hunt Institute
_____	_____
Signature	Signature
_____	_____
Date	Date

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Bills and Claims

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

Click to download
Bills and Claims
Bills and Claims - Prepaids
Wire Transfers
UMB-Bank

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
4555-ATLAS OFFICE PRODUCTS		
172697	OFFICE SUPPLY	937.17
172699	OFFICE SUPPLIES INVENTORY	1,162.67
172700	OFFICE SUPPLIES INVENTORY	51.50
	VENDOR TOTAL:	**2,151.34**
4441-KREATIVE ENTERPRISES LLC		
172809	OFFICE SUPPLY INVENTORY	850.31
	VENDOR TOTAL:	**850.31**
77777-MISC ONE TIME VENDOR		
172259	RETURN BID BOND DEPOSIT	5,000.00
	VENDOR TOTAL:	**5,000.00**
1511-NORCO INC		
172760	CUSTODIAL INVENTORY	695.95
172762	CUSTODIAL INVENTORY	849.52
172765	CUSTODIAL INVENTORY	244.90
	VENDOR TOTAL:	**1,790.37**
4275-STATE OF WYOMING, DEPARTMENT OF CORRECTIONS		
172782	CUSTODIAL INVENTORY	343.00
	VENDOR TOTAL:	**343.00**
2300-WESTERN STATIONERS		
172791	BLN77-C: BLUE, MEDIUM, PENTEL ENERGEL DELUXE RTX L	412.50
172792	OFFICE SUPPLY INVENTORY	458.23
172793	OFFICE SUPPLY INVENTORY	327.60
172794	OFFICE SUPPLY INVENTORY	87.00
172795	OFFICE SUPPLY INVENTORY	627.90
172796	OFFICE SUPPLY INVENTORY	75.36
172797	OFFICE SUPPLY INVENTORY	419.16
172798	OFFICE SUPPLY INVENTORY	82.60
172799	OFFICE SUPPLY INVENTORY	253.80
172800	OFFICE SUPPLY INVENTORY	108.00

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
2300-WESTERN STATIONERS		
172801	OFFICE SUPPLY INVENTORY	350.00
172802	OFFICE SUPPLY INVENTORY	449.40
172803	OFFICE SUPPLY INVENTORY	99.24
172804	OFFICE SUPPLY INVENTORY	83.30
	VENDOR TOTAL:	**3,834.09**
	DIVISION TOTAL:	**13,969.11**
	DEPARTMENT TOTAL:	**13,969.11**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
1351-CAMPBELL COUNTY CHAMBER OF COMMERCE		
171962	EXCLUSIVE LEVEL MEMBERSHIP DUES	5,250.00
172166	MARCH SPEAKER SERIES	90.00
	VENDOR TOTAL:	**5,340.00**
1748-THAT EMBROIDERY PLACE		
172248	BABY ANIMALS	135.00
	VENDOR TOTAL:	**135.00**
	DIVISION TOTAL:	**5,475.00**
04-SPECIAL PROJECTS		
1572-ARETE DESIGN GROUP		
172095	SPACE STUDY PROJECT AT CITY HALL	3,022.56
	VENDOR TOTAL:	**3,022.56**
4989-BOOFIGHTER LLC		
172705	WELLNESS COMMITTEE ** FITNESS ROOM	5,676.00
	VENDOR TOTAL:	**5,676.00**
1864-FIRST NATIONAL BANK OF GILLETTE		
172676	ECSC SHELTER PROJECT RETAINAGE	1,807.81
	VENDOR TOTAL:	**1,807.81**
1493-S & S BUILDERS		
172675	ECSC SHELTER PROJECT	34,348.34
	VENDOR TOTAL:	**34,348.34**
	DIVISION TOTAL:	**44,854.71**
	DEPARTMENT TOTAL:	**50,329.71**

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
15-ATTORNEY		
15-ATTORNEY		
2312-THOMSON WEST		
172008	SUBSCRIPTION	401.82
	VENDOR TOTAL:	**401.82**
	DIVISION TOTAL:	**401.82**
	DEPARTMENT TOTAL:	**401.82**

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
20-HUMAN RESOURCES		
20-HUMAN RESOURCES		
1315-EMPLOYERS COUNCIL INC		
172188	HR TRAINING	6,500.00
	VENDOR TOTAL:	**6,500.00**
1753-EMPLOYMENT TESTING SERVICES INC		
172019	PRE-EMPLOYMENT TESTING	60.00
172020	SEASONAL TESTING	172.00
172097	PRE-EMPLOYMENT TESTING	136.00
172120	PRE-EMPLOYMENT TESTING	38.00
	VENDOR TOTAL:	**406.00**
4305-STERLING INFOSYSTEMS, INC		
172090	BACKGROUND CHECKS	671.21
172091	BACKGROUND CHECKS	1,221.20
	VENDOR TOTAL:	**1,892.41**
	DIVISION TOTAL:	**8,798.41**
21-SAFETY		
1381-CITY OF GILLETTE		
172203	PETTY CASH REIMBURSEMENT 4/25/24	55.00
	VENDOR TOTAL:	**55.00**
	DIVISION TOTAL:	**55.00**
	DEPARTMENT TOTAL:	**8,853.41**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
25-FINANCE		
55555-MISC EMPLOYEE VENDOR		
172256	TRAVEL REIMBURSEMENT	339.02
	VENDOR TOTAL:	**339.02**
	DIVISION TOTAL:	**339.02**
26-CUSTOMER SERVICE		
1395-COLLECTION PROFESSIONALS GILLETTE		
172174	MARCH 2024 COLLECTIONS	1,190.65
	VENDOR TOTAL:	**1,190.65**
3369-POSTAL PROS SOUTHWEST INC		
172028	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	2,152.56
172107	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	1,409.11
172189	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	2,322.03
	VENDOR TOTAL:	**5,883.70**
	DIVISION TOTAL:	**7,074.35**
27-PURCHASING		
2300-WESTERN STATIONERS		
171966	NOTARY STAMP - N OAKLEY	43.00
	VENDOR TOTAL:	**43.00**
	DIVISION TOTAL:	**43.00**
34-INFORMATION TECHNOLOGY		
4556-CARAHSOFT TECHNOLOGY CORP.		
172201	WATER & SEWER GEMS SOFTWARE	12,093.00
	VENDOR TOTAL:	**12,093.00**
1358-CENTURYLINK		
172112	LONG DISTANCE SERVICE	152.37
	VENDOR TOTAL:	**152.37**
2625-CHARTER MEDIA		
172197	INTERNET SERVICE	1,099.00
	VENDOR TOTAL:	**1,099.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
34-INFORMATION TECHNOLOGY		
1535-D & B POWER ASSOCIATES INC		
172199	UPS MAINTENANCE	2,337.00
	VENDOR TOTAL:	**2,337.00**
1606-DELL MARKETING LP		
172736	BATTERIES FOR DELL TABLETS	930.86
	VENDOR TOTAL:	**930.86**
1901-FRONTIER PRECISION INC		
172113	TRIMBLE BUSINESS CENTER LICENSE	4,324.50
172743	REPLACEMENT RECEIVER FOR COLLECTOR	26,120.00
172744	ROVER BATTERIES	460.00
	VENDOR TOTAL:	**30,904.50**
3976-GRANICUS LLC		
172202	PEAK AGENDA	3,305.15
	VENDOR TOTAL:	**3,305.15**
3916-SHI INTERNATIONAL CORP		
172774	TOWER SWITCHES	12.03
	VENDOR TOTAL:	**12.03**
2222-VERIZON WIRELESS		
172111	AVL DATA	1,791.62
172198	CELLULAR SERVICE	11,078.90
	VENDOR TOTAL:	**12,870.52**
	DIVISION TOTAL:	**63,704.43**
	DEPARTMENT TOTAL:	**71,160.80**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
5006-360TRAINING.COM, INC.		
172066	TIPS BOOKS	4,920.00
	VENDOR TOTAL:	**4,920.00**
1082-ARROW PRINTING AND GRAPHICS INC		
172072	BUSINESS CARDS - DAVID AND CODY	180.00
	VENDOR TOTAL:	**180.00**
4481-BALCO UNIFORM CO., INC		
172071	VESTS AND UNIFORMS	1,774.70
	VENDOR TOTAL:	**1,774.70**
1368-CHILDREN'S HOME SOCIETY		
172065	MILEAGE	88.27
	VENDOR TOTAL:	**88.27**
2597-CRAIG FURMAN		
172070	DUI BLOOD DRAW	75.00
	VENDOR TOTAL:	**75.00**
5005-DRONESENSE INC.		
172738	DRONE SOFTWARE	12,800.00
	VENDOR TOTAL:	**12,800.00**
1753-EMPLOYMENT TESTING SERVICES INC		
172061	NOTARY - D BOND	60.00
	VENDOR TOTAL:	**60.00**
1798-ENTENMANN ROVIN COMPANY		
172067	K9 BADGE	150.35
	VENDOR TOTAL:	**150.35**
1916-GALLS INC		
172069	EQUIPMENT - HOCKMAN	153.50
	VENDOR TOTAL:	**153.50**
2646-INDUSTRIAL PRODUCTS MFG INC		
172773	PD AMMO	9,614.00
	VENDOR TOTAL:	**9,614.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
2159-JANE STEARNS M.S. LPC		
172068	PD COUNSELING	1,000.00
	VENDOR TOTAL:	**1,000.00**
55555-MISC EMPLOYEE VENDOR		
172253	FY 23/24 SAFETY BOOT REIMBURSEMENT	168.00
172254	FY23/24 SAFETY BOOT REIMBURSEMENT	145.00
	VENDOR TOTAL:	**313.00**
77777-MISC ONE TIME VENDOR		
172258	TOBACCO REIMBURSEMENT	380.00
	VENDOR TOTAL:	**380.00**
2053-PRO FORCE LAW ENFORCEMENT		
172766	SCS-M-GR-LEM GRN DOT 2/32MOA	308.00
	VENDOR TOTAL:	**308.00**
2296-WESTERN SERVICES LLC		
172178	PD IMPOUND YARD/DOG RUN	19,065.89
	VENDOR TOTAL:	**19,065.89**
4865-WYOMING CENTER FOR CLINICAL EXCELLENCE		
172073	PD COUNSELING	200.00
172074	PD COUNSELING	250.00
172075	PD COUNSELING	200.00
172076	PD COUNSELING	200.00
172077	PD COUNSELING	200.00
	VENDOR TOTAL:	**1,050.00**
	DIVISION TOTAL:	**51,932.71**
41-DISPATCH		
55555-MISC EMPLOYEE VENDOR		
172257	TRAVEL REIMBURSEMENT	765.33
	VENDOR TOTAL:	**765.33**
	DIVISION TOTAL:	**765.33**

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
45-ANIMAL SHELTER		
4999-DJ WOEHL		
172062	RABIES VACCINATION	144.00
172063	RABIES VACCINATIONS	63.00
172064	RABIES VACCINATION	63.00
	VENDOR TOTAL:	**270.00**
	DIVISION TOTAL:	**270.00**
	DEPARTMENT TOTAL:	**52,968.04**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
1040-ALSCO		
171930	RUG CLEANING	15.80
171932	RUG CLEANING	15.80
171934	RUG CLEANING	46.10
171942	RUG CLEANING	46.10
171950	RUG CLEANING	46.10
171952	RUG CLEANING	57.75
	VENDOR TOTAL:	**227.65**
1077-ARCHITECTURAL SPECIALTIES LLC		
172116	NEW KEYS FOR PD	357.72
	VENDOR TOTAL:	**357.72**
1844-FARMER BROTHERS COMPANY		
172117	COFFEE AT CITY HALL	452.95
172118	COFFEE AT CITY HALL	60.70
	VENDOR TOTAL:	**513.65**
1590-KONE INC		
172672	ELEVATOR QUARTERLY MAINTENANCE	1,994.31
	VENDOR TOTAL:	**1,994.31**
1910-OVERHEAD DOOR CO OF GILLETTE		
172176	PD RECORDS OVERHEAD DOOR REPAIRS	649.60
	VENDOR TOTAL:	**649.60**
1786-SHERWIN WILLIAMS		
172167	PAINT FOR CUSTOMER SERVICE OFFICE REPAIRS	290.89
	VENDOR TOTAL:	**290.89**
1802-SIMON CONTRACTORS		
172168	PD IMPOUND YARD DIRTWORK	1,336.90
	VENDOR TOTAL:	**1,336.90**
	DIVISION TOTAL:	**5,370.72**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
50-PUBLIC WORKS ADMIN		
4148-TERRY SJOLIN		
172196	CONTRACTED SPORTS FIELD SCHEDULER	1,200.00
	VENDOR TOTAL:	**1,200.00**
	DIVISION TOTAL:	**1,200.00**
51-PARKS		
1040-ALSCO		
171938	UNIFORM CLEANING	63.60
171946	UNIFORM CLEANING	63.16
171955	UNIFORM CLEANING	63.16
172244	UNIFORM CLEANING	65.64
	VENDOR TOTAL:	**255.56**
55555-MISC EMPLOYEE VENDOR		
172251	SAFETY BOOT REIMBURSEMENT	100.00
172252	SAFETY BOOT REIMBURSEMENT	100.00
	VENDOR TOTAL:	**200.00**
1919-PAINTBRUSH SEWER & DRAIN		
172246	PORTA TOILETS AT CITY PARKS	694.00
	VENDOR TOTAL:	**694.00**
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION		
172170	BATHROOM REPIARS AT ECSC	542.44
	VENDOR TOTAL:	**542.44**
1786-SHERWIN WILLIAMS		
172195	PAINT FOR DALBEY PARK RR & SHELTERS	61.89
	VENDOR TOTAL:	**61.89**
2261-WARNE CHEMICAL & EQUIPMENT CO		
172194	SEED FOR PARK REPAIRS	543.50
	VENDOR TOTAL:	**543.50**
2741-WYOMING DEPARTMENT OF AGRICULTURE		
172186	SPLASH PAD LICENSE	50.00
	VENDOR TOTAL:	**50.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
2400-WYOMING WATER SOLUTIONS		
172078	WATER FOR DALBEY PARK	28.00
	VENDOR TOTAL:	**28.00**
	DIVISION TOTAL:	**2,375.39**
54-STREETS		
1040-ALSCO		
171936	UNIFORM CLEANING	53.45
171944	UNIFORM CLEANING	53.45
171953	UNIFORM CLEANING	53.45
172242	UNIFORM CLEANING	53.45
	VENDOR TOTAL:	**213.80**
1897-ONE CALL OF WYOMING COPR		
172673	ONE-CALL OF WYOMING	64.00
	VENDOR TOTAL:	**64.00**
2035-POWDER RIVER ENERGY CORPORATION		
171453	ELECTRIC - SIGN LIGHTING HWY 50	43.53
171913	ELECTRIC - SIGN LIGHTING HWY 14/16	44.71
171914	ELECTRIC - WELCOME TO GILLETTE SIGN SHWY 59	44.71
	VENDOR TOTAL:	**132.95**
4135-TEAM LABORATORY CHEMICAL, LLC		
172245	TAR BUSTER	188.25
	VENDOR TOTAL:	**188.25**
	DIVISION TOTAL:	**599.00**
	DEPARTMENT TOTAL:	**9,545.11**

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
61-BUILDING INSPECTION		
1381-CITY OF GILLETTE		
172203	PETTY CASH REIMBURSEMENT 4/25/24	3.99
	VENDOR TOTAL:	**3.99**
	DIVISION TOTAL:	**3.99**
62-TRAFFIC SAFETY		
4958-TRAFFICALM SYSTEMS, LLC		
172786	TRAFFIC * TRAFFICALM	1,773.64
	VENDOR TOTAL:	**1,773.64**
	DIVISION TOTAL:	**1,773.64**
63-PLANNING		
4933-VERDUNITY		
172683	COMPREHENSIVE PLAN	20,469.10
	VENDOR TOTAL:	**20,469.10**
	DIVISION TOTAL:	**20,469.10**
	DEPARTMENT TOTAL:	**22,246.73**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
31-CITY CLERK/PRINT SHOP		
1482-NEWS RECORD		
172014	MARCH 2024 LEGAL ADVERTISING	6,140.75
	VENDOR TOTAL:	**6,140.75**
4409-STATE OF WYOMING - ETS		
172012	WYOMING STATE ARCHIVE STORAGE	10.19
	VENDOR TOTAL:	**10.19**
	DIVISION TOTAL:	**6,150.94**
32-JUDICIAL		
4966-APRIL SHIPPY		
172015	INTERPRET HEARING	20.00
172109	INTERPRET HEAING	40.00
	VENDOR TOTAL:	**60.00**
3981-CHARLES W ANDERSON		
172106	CITY COURT JUDGE SERVICES	1,500.00
	VENDOR TOTAL:	**1,500.00**
2747-J. CRAIG ABRAHAM		
172110	DEFENSE ATTORNEY	1,000.00
	VENDOR TOTAL:	**1,000.00**
4969-WEISHEIMER LAW, LLC		
172190	DEFENSE ATTORNEY	500.00
172191	DEFENSE ATTORNEY	500.00
172192	DEFENSE ATTORNEY	500.00
172193	DEFENSE ATTORNEY	500.00
	VENDOR TOTAL:	**2,000.00**
	DIVISION TOTAL:	**4,560.00**
65-PUBLIC AFFAIRS ADMINISTRATION		
1482-NEWS RECORD		
172013	MARCH 2024 ADVERTISING	1,720.04
	VENDOR TOTAL:	**1,720.04**
	DIVISION TOTAL:	**1,720.04**
	DEPARTMENT TOTAL:	**12,430.98**

	FUND TOTAL:	**241,905.71**

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
1376-CHURCHICH RECREATION LLC		
172721	TRASH LID	5,000.00
	VENDOR TOTAL:	**5,000.00**
4970-DOLLAMUR LP		
172737	PD - MATTS	13,441.78
	VENDOR TOTAL:	**13,441.78**
4267-HECTOR FUENTES		
172119	CONCRET PATCH	10,992.85
	VENDOR TOTAL:	**10,992.85**
1589-HOT IRON		
172677	7TH STREET WATER MAIN REPLACEM	1,648.82
	VENDOR TOTAL:	**1,648.82**
1663-LAND SURVEYING INCORPORATED		
172098	ESCS SHELTER PROJECT	323.70
	VENDOR TOTAL:	**323.70**
2363-WWC ENGINEERING		
172678	SUTHERLAND SUBDIVISION VALVE P	3,990.00
172679	SUTHERLAND SUBDIVISION VALVE P	19,778.00
172680	SUTHERLAND SUBDIVISION VALVE P	3,268.43
172682	4-J/6TH STREET AND SHOSONE	3,452.00
172684	2024 TWIN SPRUCE SEWER REPAIR	790.00
	VENDOR TOTAL:	**31,278.43**
	DIVISION TOTAL:	**62,685.58**
	DEPARTMENT TOTAL:	**62,685.58**
	FUND TOTAL:	**62,685.58**

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND		
70-UTILITIES		
70-UTILITIES ADMINISTRATION		
2406-XEROX CORPORATION		
172018	COPIER MAINTENANCE	117.59
	VENDOR TOTAL:	**117.59**
	DIVISION TOTAL:	**117.59**
	DEPARTMENT TOTAL:	**117.59**
	FUND TOTAL:	**117.59**

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND		
50-PUBLIC WORKS		
55-SOLID WASTE		
1040-ALSCO		
171937	UNIFORM CLEANING	22.14
171945	UNIFORM CLEANING	22.14
171954	UNIFORM CLEANING	22.14
172243	UNIFORM CLEANING	22.14
	VENDOR TOTAL:	**88.56**
3894-CAMPBELL COUNTY LANDFILL		
172123	MARCH 2024 LANDFILL CHARGES	69,141.75
	VENDOR TOTAL:	**69,141.75**
	DIVISION TOTAL:	**69,230.31**
	DEPARTMENT TOTAL:	**69,230.31**
	FUND TOTAL:	**69,230.31**

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
503-WATER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
171430	UE 554 506 PUMPHOUSE	147.75
172082	UE 544 900 WARLOW	144.75
	VENDOR TOTAL:	**292.50**
	DIVISION TOTAL:	**292.50**
	DEPARTMENT TOTAL:	**292.50**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
3840-ADVANCED COMMUNICATIONS TECHNOLOGY		
172017	FIBER MAINTENANCE FEE	9,149.18
	VENDOR TOTAL:	**9,149.18**
1182-BLACK CAT CONSTRUCTION LLC		
172010	REPAIRS AT CIMMARON & STETSON	10,575.50
	VENDOR TOTAL:	**10,575.50**
1349-CAMPBELL COUNTY HOSPITAL DISTRICT		
172100	CPR/AED/1ST AID - K CRISP	720.00
	VENDOR TOTAL:	**720.00**
1684-DRM INC		
172121	LOCATE WATERMAIN/ADD CONCRETE PANEL	3,573.40
	VENDOR TOTAL:	**3,573.40**
1792-ENERGY LABORATORIES INC		
172022	TESTING	505.80
172023	TESTING	1,200.00
172024	TESTING	1,200.00
	VENDOR TOTAL:	**2,905.80**
1852-FEDERAL EXPRESS CORPORATION		
172180	MISC SHIPPING	15.01
	VENDOR TOTAL:	**15.01**
1892-FRANDSON SAFETY INC		
172187	MULTI-GAS MONITOR CALIBRATION	180.00
	VENDOR TOTAL:	**180.00**
4895-HD SUPPLY INC		
172179	CHEMICALS	882.00
172205	CHEMICALS	58.30
172206	CHEMCIALS	394.14
	VENDOR TOTAL:	**1,334.44**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
1589-HOT IRON		
172204	HWY 51 WATERMAIN REPAIRS	130,025.00
	VENDOR TOTAL:	**130,025.00**
1767-JOE'S PLUMBING & HEATING INC		
172103	INSTALLREZNOR UNIT HEATING	5,985.00
	VENDOR TOTAL:	**5,985.00**
1897-ONE CALL OF WYOMING COPR		
172673	ONE-CALL OF WYOMING	64.00
	VENDOR TOTAL:	**64.00**
1919-PAINTBRUSH SEWER & DRAIN		
172102	SEPTIC PUMPING	1,089.00
	VENDOR TOTAL:	**1,089.00**
1958-PCA ENGINEERING INC		
171963	MISC TESTING - STETSON/CIMARRON WATER	275.00
	VENDOR TOTAL:	**275.00**
2035-POWDER RIVER ENERGY CORPORATION		
171915	ELECTRIC - FORCE RD STORAGE BLDG	136.68
171916	ELECTRIC - CPS #2	50.05
171917	ELECTRIC - CPS #3	45.43
171918	ELECTRIC - MADISON REHAB CPS #4	44.98
171919	ELECTRIC - MADISON REHAB CPS #7	54.84
171920	ELECTRIC - BENNOR ESTATES	133.22
171921	ELECTRIC - OVERBROOK	141.27
171922	ELECTRIC - RAFTER D	106.43
171923	ELECTRIC - SOUTHFORK	147.07
171924	ELECTRIC - COOK RD	112.94
171925	ELECTRIC - FORCE RD JOINT POWERS BOARD	86.07
171926	ELECTRIC - SERVICE CONTROL BUILDING	109.60
171927	ELECTRIC - 8 MILE WATER SYSTEM	147.25

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
2035-POWDER RIVER ENERGY CORPORATION		
171928	ELECTRIC - ROZET RANCHETTES WATER SYSTEM	122.72
	VENDOR TOTAL:	**1,438.55**
4997-PVS DX INC		
172101	SODIUM HYPOCHLORITE	9,800.61
	VENDOR TOTAL:	**9,800.61**
2125-RED TIGER WELL SERVICE		
171964	AIR LINE	840.00
	VENDOR TOTAL:	**840.00**
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
172122	DONKEY CREEK YARD GATE	7,356.00
	VENDOR TOTAL:	**7,356.00**
1786-SHERWIN WILLIAMS		
172207	PAINT	78.48
	VENDOR TOTAL:	**78.48**
1802-SIMON CONTRACTORS		
172016	3/8" CHIPS	45.60
	VENDOR TOTAL:	**45.60**
2618-WYOMING DEPARTMENT OF HEALTH		
172009	TESTING	936.00
	VENDOR TOTAL:	**936.00**
	DIVISION TOTAL:	**186,386.57**
77-SWIMMING POOL		
1279-CAMPBELL COUNTY PARKS AND RECREATION DEPT		
172249	WAGES, TAXES, UNIFORMS FOR POOL FY23/24	40,000.00
	VENDOR TOTAL:	**40,000.00**
	DIVISION TOTAL:	**40,000.00**
	DEPARTMENT TOTAL:	**226,386.57**
	FUND TOTAL:	**226,679.07**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
171423	UE 43426 2610 DOUGLAS	2.00
171424	UE 39954 1928 HARVEST MOON	163.13
171425	UE 27688 1101 DESERT HILLS	172.52
171426	UE 24104 311 GARNER LAKE	349.38
171427	UE 19232 801 4TH	142.90
171428	UE 3230 1803 GILLETTE	171.18
171429	UE 11510 2401 NOGALES	518.28
171431	UE 9294 402 ROSS	3.44
171432	UE 2640 600 DOUGLAS	171.50
171433	UE 18250 1024 CHURCH	24.45
171434	UE 29648 1637 PATHFINDER	15.23
171435	UE 17848 1307 12TH	30.08
171436	UE 32334 4512 RUNNING W	144.18
171437	UE 19937 2711 RAPID	399.17
171438	UE 28616 1400 WISTERIA	120.37
171439	UE 18000 1004 STANLEY	137.66
171440	UE 32738 4530 RUNNING W	139.36
171441	UE 32346 4512 RUNNING W	116.84
171442	UE 40364 2507 LEDOUX	35.44
171443	UE 18094 1001 STANLEY	117.43
171445	UE 11424 2301 NOGALES	34.81
171446	UE 42836 3214 QUACKER	152.38
172079	UE 11430 2301 NOGALES	33.21
172080	UE 16826 284 SIERRA	0.86
172081	UE 3198 305 COTTONWOOD	128.69
172083	UE 2402 500 CAREY	134.38
172084	UE 11460 2301 NOGALES	163.62
172085	UE 14264 602 LARAMIE	137.55
172086	UE 26466 401 MEADOW ROSE	43.55

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
172087	UE 31868 4705 RUSSEL	740.25
172088	UE 34588 3906 FEDERAL	62.93
172089	UE 3290 204 JUNIPER	138.19
	VENDOR TOTAL:	**4,744.96**
	DIVISION TOTAL:	**4,744.96**
	DEPARTMENT TOTAL:	**4,744.96**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
1447-ANIXTER POWER SOLUTIONS		
172182	PULLING SOCK AND SWIVEL	938.53
	VENDOR TOTAL:	**938.53**
3004-DEPARTMENT OF ENERGY		
172060	MARCH 2024 ENERGY	54,592.57
	VENDOR TOTAL:	**54,592.57**
1684-DRM INC		
172666	ANNUAL TRENCHING AND BORING AG	23,081.70
172667	ANNUAL TRENCHING AND BORING AG	8,575.65
172668	ANNUAL TRENCHING AND BORING AG	10,595.50
172669	ANNUAL TRENCHING AND BORING AG	3,584.90
172670	ANNUAL TRENCHING AND BORING AG	2,217.50
172671	ANNUAL TRENCHING AND BORING AG	1,750.00
	VENDOR TOTAL:	**49,805.25**
1897-ONE CALL OF WYOMING COPR		
172673	ONE-CALL OF WYOMING	64.50
	VENDOR TOTAL:	**64.50**
2035-POWDER RIVER ENERGY CORPORATION		
171929	MARCH 2024 69KV WHEELING	5,250.00
	VENDOR TOTAL:	**5,250.00**
2071-PROELECTRIC INC		
172674	ANNUAL MISCELLANOUS ELECTRICAL	931.13
	VENDOR TOTAL:	**931.13**
2114-RAILROAD MANAGEMENT CO LLC		
171960	ANNUAL RAILROAD LEASE	5,338.27
171961	ANNUAL RAILROAD LEASE	4,673.36
	VENDOR TOTAL:	**10,011.63**

Expenditure Approval Report
Check Approval Date of 05/07/2024

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2289-WESCO DISTRIBUTION INC		
172181	OIL VALUE FOR MADISON SUBSTATION	382.60
	VENDOR TOTAL:	**382.60**
	DIVISION TOTAL:	**121,976.21**
	DEPARTMENT TOTAL:	**121,976.21**
	FUND TOTAL:	**126,721.17**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1040-ALSCO		
171940	UNIFORM CLEANING	142.83
171951	UNIFORM CLEANING	142.83
171958	UNIFORM CLEANING	143.44
	VENDOR TOTAL:	**429.10**
1182-BLACK CAT CONSTRUCTION LLC		
172172	3RD STREET ALLEY MAIN LINE SEWER REPAIRS	9,387.55
172173	DOVE ROAD SEWER REPAIR	11,977.00
	VENDOR TOTAL:	**21,364.55**
3894-CAMPBELL COUNTY LANDFILL		
171959	MARCH 2024 WW LANDFILL CHARGES	798.75
	VENDOR TOTAL:	**798.75**
1397-COLLINS COMMUNICATIONS INC		
172094	REPAIRS	135.00
172175	PAINTED BACKER BOARD	200.00
172200	FIRE PANEL DIALER INSTALLATION	945.00
	VENDOR TOTAL:	**1,280.00**
4956-CULLUM & BROWN OF KANSAS CITY, INC		
172732	WW - BLOWER REPAIR	6,029.01
	VENDOR TOTAL:	**6,029.01**
1792-ENERGY LABORATORIES INC		
172025	TESTING	155.10
172026	TESTING	67.80
172027	TESTING	92.10
172105	TESTING	56.00
	VENDOR TOTAL:	**371.00**
1892-FRANDSON SAFETY INC		
172183	GAS MONITOR	1,073.03
172184	MULTI-GAS MONITOR CALIBRATION	60.00
	VENDOR TOTAL:	**1,133.03**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1999-HAWKINS INC		
172093	CHEMICALS	3,641.25
172104	CHEMICALS	25,789.20
	VENDOR TOTAL:	**29,430.45**
1450-HDR ENGINEERING INC		
172681	WWTP PHASE II PROJECTS	4,391.25
	VENDOR TOTAL:	**4,391.25**
1549-HILLCREST SPRING WATER INC		
172185	DISTILLED WATER	97.50
	VENDOR TOTAL:	**97.50**
1589-HOT IRON		
172092	SEWER SERVICES	31,740.00
	VENDOR TOTAL:	**31,740.00**
1750-JWC ENVIRONMENTAL		
172750	WW-REDUCER	2,818.92
	VENDOR TOTAL:	**2,818.92**
1116-LOWE ROOFING INC		
172247	ROOF REPAIR ON DIGESTER BUILDING	166.60
	VENDOR TOTAL:	**166.60**
55555-MISC EMPLOYEE VENDOR		
172255	TRAVEL REIMBURSEMENT	242.55
	VENDOR TOTAL:	**242.55**
1897-ONE CALL OF WYOMING COPR		
172673	ONE-CALL OF WYOMING	64.00
	VENDOR TOTAL:	**64.00**
2035-POWDER RIVER ENERGY CORPORATION		
171451	ELECTRIC - GIL EASTSIDE GURLEY LIFT	1,179.07
171452	ELECTRIC - GIL SEWAGE MTR STA	56.65
	VENDOR TOTAL:	**1,235.72**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION		
172099	HVAC REPAIRS	3,996.71
172171	HVAC REPAIRS	810.26
	VENDOR TOTAL:	**4,806.97**
2615-WYOMING DEPT OF EMPLOYMENT		
172276	1ST QTR 2024 UNEMPLOYMENT	2,574.00
	VENDOR TOTAL:	**2,574.00**
2410-XYLEM WATER SOLUTIONS USA INC		
172808	REPAIR/MAINT SCADA EQUIPMENT	31,863.00
	VENDOR TOTAL:	**31,863.00**
	DIVISION TOTAL:	**140,836.40**
	DEPARTMENT TOTAL:	**140,836.40**
	FUND TOTAL:	**140,836.40**

Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
1040-ALSCO		
171933	RUG CLEANING	40.83
171935	RUG CLEANING	57.75
171941	RUG CLEANING	40.83
171943	RUG CLEANING	57.75
171949	RUG CLEANING	40.83
	VENDOR TOTAL:	**237.99**
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION		
172096	WATER TREATMENT CITY HALL HVAC	772.50
172115	HEATED VEHICLE STORAGE HVAC PM'S	1,295.03
	VENDOR TOTAL:	**2,067.53**
3690-PRO WINDMILL INC		
172114	PEST SPRAYING AT CITY HALL, CITY WEST & WAREHOUSE	615.00
	VENDOR TOTAL:	**615.00**
	DIVISION TOTAL:	**2,920.52**
	DEPARTMENT TOTAL:	**2,920.52**
	FUND TOTAL:	**2,920.52**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1447-ANIXTER POWER SOLUTIONS		
172689	ELECTRICAL INVENTORY	243.72
172690	ELECTRICAL INVENTORY	429.60
172691	ELECTRICAL INVENTORY	784.83
172692	ELECTRICAL INVENTORY	122.90
172693	ELECTRICAL INVENTORY	2,202.00
172694	ELECTRICAL INVENTORY- PER DREW	667.50
172695	ELECTRICAL INVENTORY	65.00
172696	ELECTRICAL INVENTORY	339.30
	VENDOR TOTAL:	**4,854.85**
3026-BFT LP		
172701	PARKS INVENTORY	335.99
172702	PARKS INVENTORY	306.99
	VENDOR TOTAL:	**642.98**
1197-BORDER STATES ELECTRIC		
172707	EW INVENTORY	12,338.00
172708	EW INVENTORY	3,053.40
172709	ELECTRICAL INVENTORY	720.20
172710	ELECTRICAL INVENTORY	153.90
172711	ELECTRICAL INVENTORY	757.61
172712	ELECTRICAL INVENTORY	54.40
172713	ELECTRICAL INVENTORY	157.52
172714	ELECTRICAL INVENTORY	118.14
172715	ELECTRICAL INVENTORY	163.20
172716	ELECTRICAL INVETORY	585.00
172717	WATER INVENTORY	169.92
172718	ELECTRICAL INVENTORY	637.62
172719	ELECTRICAL INVENTORY * FLOOD SEALS FOR PROJECT	3,033.90
172720	ELECTRICAL INVENTORY	196.08
	VENDOR TOTAL:	**22,138.89**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1519-CRUM ELECTRIC SUPPLY COMPANY		
172731	ELECTRICAL INVENTORY	188.00
	VENDOR TOTAL:	**188.00**
1574-DANA KEPNER COMPANY INC		
172733	WATER INVENTORY	21,381.30
172734	WATER INVENTORY	2,905.00
172735	WATER INVENTORY	472.50
	VENDOR TOTAL:	**24,758.80**
1422-GILLETTE CONTRACTORS SUPPLY INC		
172723	ELECTRICAL INVENTORY	128.38
172724	WATER INVENTORY	143.00
172725	WATER INVENTORY	89.63
172726	WATER INVENTORY	80.10
172727	WATER INVENTORY	984.57
172728	WATER INVENTORY	239.08
172729	WATER INVENTORY	72.18
172730	WATER INVENTORY	195.32
	VENDOR TOTAL:	**1,932.26**
3970-HOTLINE ELECTRICAL		
172748	ELECTRICAL INVENTORY	42,726.20
	VENDOR TOTAL:	**42,726.20**
1511-NORCO INC		
172753	ELECTRICAL INVENTORY	284.76
172754	ELECTRICAL INVENTORY	266.04
172755	ELECTRICAL INVENTORY	57.48
172756	ELECTRICAL INVENTORY	38.28
172757	ELECTRICAL INVENTORY	18.85
172758	ELECTRICAL INVENTORY	75.00
172759	ELECTRICAL INVENTORY	26.04

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1511-NORCO INC		
172761	PARKS INVNETORY	65.75
172763	ELECTRICAL INVENTORY	175.89
172764	ELECTRICAL INVENTORY	6.99
	VENDOR TOTAL:	**1,015.08**
4424-TMMI, LLC		
172784	ELECTRICAL INVENTORY	641.67
	VENDOR TOTAL:	**641.67**
2336-TRAFFIC & PARKING CONTROL COMPANY		
172785	TRAFFIC SAFETY INVENTORY	1,462.50
	VENDOR TOTAL:	**1,462.50**
3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO		
172788	ELECTRICAL	36.26
	VENDOR TOTAL:	**36.26**
2731-WATERWORKS INDUSTRIES		
172789	WT METERS	16,681.65
172790	WATER INVENTORY	34,560.00
	VENDOR TOTAL:	**51,241.65**
	DIVISION TOTAL:	**151,639.14**
	DEPARTMENT TOTAL:	**151,639.14**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
25-FINANCE		
28-WAREHOUSE FUND		
1040-ALSCO		
171948	RUG CLEANING	28.69
171957	RUG CLEANING	28.69
172208	RUG CLEANING	28.69
	VENDOR TOTAL:	**86.07**
2070-SOUTHERN COMPUTER WAREHOUSE		
172775	CHANNEL LICENCES	1,227.35
	VENDOR TOTAL:	**1,227.35**
2263-WASTE CONNECTIONS OF WYOMING		
171965	WARLOW YARD TRASH	444.65
	VENDOR TOTAL:	**444.65**
	DIVISION TOTAL:	**1,758.07**
	DEPARTMENT TOTAL:	**1,758.07**
	FUND TOTAL:	**153,397.21**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
00-UNDEFINED		
00-UNDEFINED		
1167-BIG HORN TIRE INC		
172703	VM INVENTORY	632.00
	VENDOR TOTAL:	**632.00**
1171-BIGHORN HYDRAULICS INC		
172704	VM INVENTORY	151.80
	VENDOR TOTAL:	**151.80**
1397-COLLINS COMMUNICATIONS INC		
172722	VM INVENTORY	183.60
	VENDOR TOTAL:	**183.60**
1575-HOMAX OIL		
172745	VM INVENTORY	3,467.78
172746	VM INVENTORY	404.00
172747	VM DIESEL	30,798.56
	VENDOR TOTAL:	**34,670.34**
3398-JACK'S TRUCK CENTER INC		
172739	VM INVENTORY	187.04
172740	VM INVENTORY	18.62
172741	VM INVENTORY	114.17
172742	VM INVENTORY	341.72
	VENDOR TOTAL:	**661.55**
4462-JOE JOHNSON EQUIPMENT, LLC		
172749	VM INVENTORY	1,692.82
	VENDOR TOTAL:	**1,692.82**
1291-MIDLAND IMPLEMENT CO INC		
172751	VM INVENTORY	434.22
172752	VM INVENTORY	203.00
	VENDOR TOTAL:	**637.22**
2123-RECORD SUPPLY INC NAPA		
172767	VM INVENTORY	560.64
172768	VM INVENTORY	39.56

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
00-UNDEFINED		
00-UNDEFINED		
2123-RECORD SUPPLY INC NAPA		
172769	VM INVENTORY	22.92
172770	VM INVENTORY	154.50
172771	VM INVENTORY	75.56
172772	VM INVENTORY	236.95
	VENDOR TOTAL:	**1,090.13**
2190-SPENCER FLUID POWER		
172776	VM INVENTORY	498.10
172777	VM INVENTORY	112.11
172778	VM INVENTORY	263.86
172780	VM INVENTORY	32.38
172781	VM INVENTORY	198.17
	VENDOR TOTAL:	**1,104.62**
1976-STOTZ EQUIPMENT		
172783	VM INVENTORY	69.91
	VENDOR TOTAL:	**69.91**
4350-TRI STATE TRUCK & EQUIPMENT, INC		
172787	VM INVENTORY	813.92
	VENDOR TOTAL:	**813.92**
2385-WYOMING MACHINERY CO		
172805	VM INVENTORY	910.35
172806	VM INVENTORY	156.06
172807	VM INVENTORY	1,066.41
	VENDOR TOTAL:	**2,132.82**
	DIVISION TOTAL:	**43,840.73**
	DEPARTMENT TOTAL:	**43,840.73**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
3622-ABSOLUTE AUTO, LLC		
171991	PARTS	322.00
	VENDOR TOTAL:	**322.00**
1328-ADVANCE AUTO PARTS		
171981	PARTS	4.41
	VENDOR TOTAL:	**4.41**
1040-ALSCO		
171931	UNIFORM CLEANING	99.21
171939	UNIFORM CLEANING	103.05
171947	UNIFORM CLEANING	99.21
171956	UNIFORM CLEANING	127.96
172237	UNIFORM CLEANING	100.57
	VENDOR TOTAL:	**530.00**
1167-BIG HORN TIRE INC		
171983	TIRES	808.20
171984	TIRE REPAIR	65.00
171985	TIRE REPAIR	42.00
171986	TIRES	2,990.64
171995	TIRE REPAIR	1,684.60
172001	TIRES	620.00
172052	TIRES	479.34
172054	TIRE REPAIR	430.50
172162	TIRE REPAIR	5,132.92
172163	TIRE LABOR	29.00
	VENDOR TOTAL:	**12,282.20**
1171-BIGHORN HYDRAULICS INC		
171994	PARTS	181.58
172004	PARTS	188.81
172058	PARTS	62.60
172158	PARTS	4.60

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
1171-BIGHORN HYDRAULICS INC		
172223	PARTS	39.50
172225	PARTS	71.55
172232	PARTS	57.13
	VENDOR TOTAL:	**605.77**
1178-BJ NELSON/NELSON AUTO GLASS		
171999	WINDSHIELD REPAIRS	65.00
172000	WINDSHIELD REPLACEMENT	850.96
	VENDOR TOTAL:	**915.96**
2594-BOMGAARS SUPPLY		
171998	PARTS	73.98
	VENDOR TOTAL:	**73.98**
4965-BUSTER INC		
172059	PARTS	3,840.50
	VENDOR TOTAL:	**3,840.50**
2677-CENTRAL TRUCK & DIESEL INC		
172047	PARTS	39.90
172056	PARTS	1,522.41
172145	PARTS	741.45
172229	PARTS	443.91
172241	PARTS	52.32
	VENDOR TOTAL:	**2,799.99**
2560-COMPRESSION LEASING SERVICES		
172053	REPAIRS	412.00
	VENDOR TOTAL:	**412.00**
1525-CUMMINS ROCKY MOUNTAIN INC		
172226	PARTS	77.16
	VENDOR TOTAL:	**77.16**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
3182-EATON SALES & SERVICE LLC		
172045	PARTS	25.50
	VENDOR TOTAL:	**25.50**
1879-FORCE AMERICA INC		
172233	PARTS	842.85
	VENDOR TOTAL:	**842.85**
4985-GILLETTE STEEL CENTER		
172160	FLAT IRON AND ROUND BAR	2,902.00
172161	FLAT IRON	15.00
172224	SQUARE TUBING	148.44
	VENDOR TOTAL:	**3,065.44**
4531-INDUSTRIAL SUPPLY CO		
172235	PARTS	389.74
	VENDOR TOTAL:	**389.74**
3398-JACK'S TRUCK CENTER INC		
171990	PARTS	79.50
171993	PARTS	79.38
171996	PARTS	35.87
172006	REPAIRS	405.23
172057	PARTS	125.38
172146	PARTS	1,264.30
172147	PARTS	194.26
172148	PARTS	11.02
172149	PARTS	69.66
172227	PARTS	1,161.26
172236	PARTS	532.15
	VENDOR TOTAL:	**3,958.01**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
4462-JOE JOHNSON EQUIPMENT, LLC		
172150	PARTS	39.74
	VENDOR TOTAL:	**39.74**
2197-LADONNA HATCH		
172051	REPLACE TWO PANELS	220.00
	VENDOR TOTAL:	**220.00**
1291-MIDLAND IMPLEMENT CO INC		
172046	PARTS	215.65
172151	PARTS	46.42
172152	PARTS	268.22
172153	PARTS	136.98
172221	PARTS	222.87
172239	PARTS	1,133.96
172240	PARTS	307.61
	VENDOR TOTAL:	**2,331.71**
1511-NORCO INC		
171987	WELDING SUPPLIES	219.45
172154	WELDING SUPPLIES	123.37
172155	PARTS	175.23
172156	WELDING SUPPLIES	68.64
	VENDOR TOTAL:	**586.69**
2123-RECORD SUPPLY INC NAPA		
171967	PARTS	83.00
171968	RETURN PARTS	-166.00
171969	PARTS	397.21
171970	PARTS	10.19
171971	PARTS	40.32
171972	PARTS	293.92
171973	PARTS	774.10

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2123-RECORD SUPPLY INC NAPA		
171974	PARTS	109.69
171975	PARTS	83.88
171976	PARTS	552.65
171977	RETURN PARTS	-27.89
171978	PARTS	57.00
171979	PARTS	9.34
171980	PARTS	5.38
172029	PARTS	10.73
172030	TESTING	448.97
172031	PARTS	461.77
172032	RETURN PARTS	-569.97
172033	PARTS	11.24
172034	PARTS	12.33
172035	PARTS	22.26
172036	PARTS	7.80
172038	PARTS	1,170.30
172039	PARTS	81.69
172041	PARTS	2.75
172042	PARTS	22.80
172043	PARTS	11.58
172044	PARTS	11.58
172131	PARTS	30.60
172132	PARTS	34.59
172133	PARTS	23.37
172134	PARTS	142.95
172135	PARTS	21.14
172136	PARTS	428.46
172137	PARTS	22.18
172138	PARTS	27.11

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2123-RECORD SUPPLY INC NAPA		
172139	PARTS	27.99
172140	PARTS	22.57
172141	PARTS	47.56
172142	RETURN PARTS	-13.38
172143	PARTS	17.58
172144	PARTS	30.02
172209	PARTS	37.36
172210	PARTS	77.01
172211	PARTS	36.46
172212	PARTS	116.37
172213	PARTS	349.11
172214	RETURN PARTS	-36.46
172215	PARTS	785.00
172216	PARTS	63.34
172217	RETURN PARTS	-108.00
172218	PARTS	18.89
172219	PARTS	104.49
	VENDOR TOTAL:	**6,234.93**
1976-STOTZ EQUIPMENT		
172159	PARTS	101.93
172222	PARTS	30.92
	VENDOR TOTAL:	**132.85**
2315-THUNDER BASIN FORD LLC		
171989	PARTS	9.99
172002	PARTS	12.59
172007	REPAIRS	364.95
172055	REPAIRS	484.48
172164	PARTS	18.90
172165	PARTS	35.66

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
	VENDOR TOTAL:	**926.57**
4350-TRI STATE TRUCK & EQUIPMENT, INC		
171988	PARTS	4,719.95
172157	PARTS	1,698.05
	VENDOR TOTAL:	**6,418.00**
4433-VIKING-CIVES MIDWEST INC		
171997	PARTS	106.13
172231	PARTS	412.34
	VENDOR TOTAL:	**518.47**
2309-WHITE'S FRONTIER MOTORS		
171982	PARTS	93.68
172048	PARTS	332.94
172049	PARTS	426.99
172050	PARTS	9.57
172220	PARTS	28.00
	VENDOR TOTAL:	**891.18**
2385-WYOMING MACHINERY CO		
172238	PARTS	1,209.48
	VENDOR TOTAL:	**1,209.48**
	DIVISION TOTAL:	**49,655.13**
37-VEHICLE REPLACEMENT		
4292-CAR-KNACK INC		
172230	RUNNING BOARDS	2,358.00
	VENDOR TOTAL:	**2,358.00**
	DIVISION TOTAL:	**2,358.00**
	DEPARTMENT TOTAL:	**52,013.13**
	FUND TOTAL:	**95,853.86**

Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND		
25-FINANCE		
38-LIABILITY INSURANCE		
4909-COULTER WEST		
171992	POLICE DECALS	620.00
172234	POLICE CRUISER GRAPHICS	200.00
	VENDOR TOTAL:	**820.00**
1860-FIRST CLASS AUTO		
172003	VEHICLE REPAIRS	1,331.57
	VENDOR TOTAL:	**1,331.57**
3023-HUB INTERNATIONAL MOUNTAIN STATES LIMITED		
172011	BOND - JUDGE TAYLOR	100.00
172108	BOND FOR CITY ADMINISTRATOR COLE	100.00
	VENDOR TOTAL:	**200.00**
	DIVISION TOTAL:	**2,351.57**
	DEPARTMENT TOTAL:	**2,351.57**
	FUND TOTAL:	**2,351.57**
	GRAND TOTAL:	**1,122,698.99**

Expenditure Approval Report
Check Approval Date of 04/17/2024

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
1958-PCA ENGINEERING INC		
171388	WEST SHOSHONE SURFACING IMPROV	8,011.35
	VENDOR TOTAL:	**8,011.35**
	DIVISION TOTAL:	**8,011.35**
	DEPARTMENT TOTAL:	**8,011.35**
	FUND TOTAL:	**8,011.35**

Expenditure Approval Report
Check Approval Date of 04/17/2024

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
3223-WESTCOAST ROTOR INC		
171389	PUMP PARTS	19,577.96
171390	PUMP PARTS	288.96
171391	PUMP PARTS	937.46
	VENDOR TOTAL:	**20,804.38**
	DIVISION TOTAL:	**20,804.38**
	DEPARTMENT TOTAL:	**20,804.38**
	FUND TOTAL:	**20,804.38**

Expenditure Approval Report
Check Approval Date of 04/17/2024

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
37-VEHICLE REPLACEMENT		
3493-FREMONT MOTOR LANDER INC		
171392	1 TON 4WD LONG WHEELBASE CREW CAB PICKUPS	50,198.00
	VENDOR TOTAL:	**50,198.00**
	DIVISION TOTAL:	**50,198.00**
	DEPARTMENT TOTAL:	**50,198.00**
	FUND TOTAL:	**50,198.00**
	GRAND TOTAL:	**79,013.73**

Expenditure Approval Report
Check Approval Date of 04/22/2024

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
77777-MISC ONE TIME VENDOR		
171444	UNCLAIMED PROPERTY - A BESON	53.07
	VENDOR TOTAL:	**53.07**
	DIVISION TOTAL:	**53.07**
	DEPARTMENT TOTAL:	**53.07**
	FUND TOTAL:	**53.07**

Expenditure Approval Report
Check Approval Date of 04/22/2024

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
37-VEHICLE REPLACEMENT		
3493-FREMONT MOTOR LANDER INC		
171450	1 TON 4WD LONG WHEELBASE EXT CAB PICKUP	49,646.00
	VENDOR TOTAL:	**49,646.00**
	DIVISION TOTAL:	**49,646.00**
	DEPARTMENT TOTAL:	**49,646.00**
	FUND TOTAL:	**49,646.00**
	GRAND TOTAL:	**49,699.07**

Expenditure Approval Report
Check Approval Date of 04/23/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
3379-BLACK HILLS ENERGY		
171405	NATURAL GAS - 528 EXCHANGE AVE	104.19
	VENDOR TOTAL:	**104.19**
	DIVISION TOTAL:	**104.19**
45-ANIMAL SHELTER		
3379-BLACK HILLS ENERGY		
171406	NATURAL GAS - 950 WARLOW-ANIMAL SHELTER	522.27
	VENDOR TOTAL:	**522.27**
	DIVISION TOTAL:	**522.27**
	DEPARTMENT TOTAL:	**626.46**

Expenditure Approval Report
Check Approval Date of 04/23/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
3379-BLACK HILLS ENERGY		
171407	NATURAL GAS - 950 W WARLOW DR	173.69
171408	NATURAL GAS - 808 W WARLOW DR	289.99
171409	NATURAL GAS - 201 E 5TH ST AND 3803 FOOTHILLS BLVD	3,617.47
	VENDOR TOTAL:	**4,081.15**
	DIVISION TOTAL:	**4,081.15**
51-PARKS		
3379-BLACK HILLS ENERGY		
171410	NATURAL GAS - 2909 S DOUGLAS HWY	272.94
	VENDOR TOTAL:	**272.94**
	DIVISION TOTAL:	**272.94**
54-STREETS		
3379-BLACK HILLS ENERGY		
171411	NATURAL GAS - 800 N BURMA AVE BLD 414	511.26
	VENDOR TOTAL:	**511.26**
	DIVISION TOTAL:	**511.26**
	DEPARTMENT TOTAL:	**4,865.35**
	FUND TOTAL:	**5,491.81**

Expenditure Approval Report
Check Approval Date of 04/23/2024

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
3379-BLACK HILLS ENERGY		
171409	NATURAL GAS - 201 E 5TH ST AND 3803 FOOTHILLS BLVD	135.28
171412	NATURAL GAS - 200 ROCK RD GEN	46.66
171413	NATURAL GAS - 816 W WARLOW DR	698.72
171417	NATURAL GAS - 5000 DOUD DR AND 611 N EXCHANGE AVE	44.52
	VENDOR TOTAL:	**925.18**
	DIVISION TOTAL:	**925.18**
	DEPARTMENT TOTAL:	**925.18**
	FUND TOTAL:	**925.18**

Expenditure Approval Report
Check Approval Date of 04/23/2024

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
3379-BLACK HILLS ENERGY		
171414	NATURAL GAS - 940 W WARLOW DR	230.31
	VENDOR TOTAL:	**230.31**
	DIVISION TOTAL:	**230.31**
	DEPARTMENT TOTAL:	**230.31**
	FUND TOTAL:	**230.31**

Expenditure Approval Report
Check Approval Date of 04/23/2024

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
3379-BLACK HILLS ENERGY		
171415	NATURAL GAS - 4520 UNIVERSITY RD	56.63
171416	NATURAL GAS - 3101 S GARNER LAKE RD	8,868.87
171421	NATURAL GAS - 1700 PLUM CRK	44.57
	VENDOR TOTAL:	**8,970.07**
	DIVISION TOTAL:	**8,970.07**
	DEPARTMENT TOTAL:	**8,970.07**
	FUND TOTAL:	**8,970.07**

Expenditure Approval Report
Check Approval Date of 04/23/2024

Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
3379-BLACK HILLS ENERGY		
171417	NATURAL GAS - 5000 DOUD DR AND 611 N EXCHANGE AVE	228.82
171418	NATURAL GAS - 611 N EXCHANGE AVE 22	1,612.49
171419	NATURAL GAS - 561 COMMERICAL DR	101.05
171420	624 COMMERICAL DR	4,087.08
	VENDOR TOTAL:	**6,029.44**
	DIVISION TOTAL:	**6,029.44**
	DEPARTMENT TOTAL:	**6,029.44**
	FUND TOTAL:	**6,029.44**

Expenditure Approval Report
Check Approval Date of 04/23/2024

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
25-FINANCE		
28-WAREHOUSE FUND		
3379-BLACK HILLS ENERGY		
171422	NATURAL GAS - 800 BURMA AVE	584.77
	VENDOR TOTAL:	**584.77**
	DIVISION TOTAL:	**584.77**
	DEPARTMENT TOTAL:	**584.77**
	FUND TOTAL:	**584.77**
	GRAND TOTAL:	**22,231.58**

Expenditure Approval Report
Check Approval Date of 04/29/2024

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
2871-WYOMING STATE ENGINEER'S OFFICE		
172124	PERMIT #UW 206730 AND #UW206731	210.00
	VENDOR TOTAL:	**210.00**
	DIVISION TOTAL:	**210.00**
	DEPARTMENT TOTAL:	**210.00**
	FUND TOTAL:	**210.00**
	GRAND TOTAL:	**210.00**

Expenditure Approval Report
Check Approval Date of 04/30/2024

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2432-WYOMING DEPT OF TRANSPORTATION		
172665	NEW LICENSE PLATE	10.00
	VENDOR TOTAL:	**10.00**
	DIVISION TOTAL:	**10.00**
	DEPARTMENT TOTAL:	**10.00**
	FUND TOTAL:	**10.00**
	GRAND TOTAL:	**10.00**

Expenditure Approval Report
Check Approval Date of 05/01/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
88888-MISC UTILITY OVERPAYMENTS		
172685	UTILTIES REIMBURSEMENT 12/4/23-2/5/24	613.12
	VENDOR TOTAL:	**613.12**
	DIVISION TOTAL:	**613.12**
	DEPARTMENT TOTAL:	**613.12**
	FUND TOTAL:	**613.12**
	GRAND TOTAL:	**613.12**

Expenditure Approval Report
Check Approval Date of 04/22/2024

Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND		
20-HUMAN RESOURCES		
22-HEALTH INSURANCE		
2503-DELTA DENTAL OF WYOMING		
171399	MARCH 2024 ADMIN FEES AND CLAIMS	24,075.77
	VENDOR TOTAL:	**24,075.77**
1912-GALLAGHER BENEFIT SERVICES, INC		
171403	APRIL - JUNE 2024 CONSULTING SERVICES	6,083.33
171404	APRIL 2024 SHORT TERM DISABILITY	142.50
	VENDOR TOTAL:	**6,225.83**
3960-MII LIFE INSURANCE, INCORPORATED		
171402	APRIL 2024 PARTICIPANT FEE	247.00
	VENDOR TOTAL:	**247.00**
3687-OPTUM HEALTH FINANCIAL SERVICES		
171400	MARCH 2024 HSA MONTHLY ADMIN FEES	187.00
171401	MARCH 2024 COBRA PARTICIPANT FEE	145.75
	VENDOR TOTAL:	**332.75**
	DIVISION TOTAL:	**30,881.35**
	DEPARTMENT TOTAL:	**30,881.35**
	FUND TOTAL:	**30,881.35**
	GRAND TOTAL:	**30,881.35**

Expenditure Approval Report
Check Approval Date of 04/29/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
3960-MII LIFE INSURANCE, INCORPORATED		
172267	WEEKLY CLAIMS	2,796.53
172268	WEEKLY CLAIMS	4,886.77
172269	WEEKLY CLAIMS	1,545.61
	VENDOR TOTAL:	**9,228.91**
2672-UMB BANK		
172270	FEBRUARY 2024 P-CARDS	82,511.69
	VENDOR TOTAL:	**82,511.69**
	DIVISION TOTAL:	**91,740.60**
	DEPARTMENT TOTAL:	**91,740.60**

Expenditure Approval Report
Check Approval Date of 04/29/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
1862-FIRST INTERSTATE BANK OF GILLETTE		
172266	GIFT CARDS FOR PHOTO CONTEST WINNERS	497.40
	VENDOR TOTAL:	**497.40**
	DIVISION TOTAL:	**497.40**
	DEPARTMENT TOTAL:	**497.40**
	FUND TOTAL:	**92,238.00**

Expenditure Approval Report
Check Approval Date of 04/29/2024

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2493-BLACK HILLS POWER & LIGHT		
172260	MARCH 2024 WYGEN III CAPITAL AND O&M	329,889.03
172263	MARCH 2024 TRANSMISSION	193,022.19
	VENDOR TOTAL:	**522,911.22**
2697-BLACK HILLS WYOMING LLC		
172264	MARCH 2024 CTII CAPITAL AND O&M	465,177.77
172265	MARCH 2024 CTII ENERGY	309,985.24
	VENDOR TOTAL:	**775,163.01**
2365-WYODAK RESOURCES DEVELOPMENT CORP		
172271	MARCH 2024 WYGENII COAL	173,093.92
	VENDOR TOTAL:	**173,093.92**
	DIVISION TOTAL:	**1,471,168.15**
	DEPARTMENT TOTAL:	**1,471,168.15**
	FUND TOTAL:	**1,471,168.15**

Expenditure Approval Report
Check Approval Date of 04/29/2024

Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND		
00-UNDEFINED		
00-UNDEFINED		
2595-WYOSTAR		
172275	TRANSFER CASH	450,000.00
	VENDOR TOTAL:	**450,000.00**
	DIVISION TOTAL:	**450,000.00**
	DEPARTMENT TOTAL:	**450,000.00**

Expenditure Approval Report
Check Approval Date of 04/29/2024

Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND		
20-HUMAN RESOURCES		
22-HEALTH INSURANCE		
2557-BLUE CROSS BLUE SHIELD OF WYOMING		
172272	WEEKLY CLAIMS, PRESCRIPTION DRUG COSTS, ADMIN FEES	48,349.24
172273	WEEKLY CLAIMS, PRESCRIPTION DRUG COSTS, COTIVITI	149,902.21
172274	WEEKLY CLAIMS, PRESCRIPTION DRUG COSTS, COTIVITI	119,062.63
	VENDOR TOTAL:	**317,314.08**
	DIVISION TOTAL:	**317,314.08**
	DEPARTMENT TOTAL:	**317,314.08**
	FUND TOTAL:	**767,314.08**
	GRAND TOTAL:	**2,330,720.23**

Expenditure Approval Report
Check Approval Date of 04/30/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
2672-UMB BANK		
172664	MARCH 2024 P-CARDS	95,795.10
	VENDOR TOTAL:	**95,795.10**
	DIVISION TOTAL:	**95,795.10**
	DEPARTMENT TOTAL:	**95,795.10**
	FUND TOTAL:	**95,795.10**
	GRAND TOTAL:	**95,795.10**

Expenditure Approval Report
Check Approval Date of 04/03/2024

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2493-BLACK HILLS POWER & LIGHT		
172261	MARCH 2024 WYGEN III ANCILLARY SERVICES	-5,418.19
172262	MARCH 2024 CTII ENERGY	56,071.95
	VENDOR TOTAL:	**50,653.76**
	DIVISION TOTAL:	**50,653.76**
	DEPARTMENT TOTAL:	**50,653.76**
	FUND TOTAL:	**50,653.76**
	GRAND TOTAL:	**50,653.76**

Expenditure Approval Report
Check Approval Date of 02/29/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
66666-MISC P-CARD VENDOR		
171498	MEETING EXPENSE - REFRESHMENTS	9.98
171803	WAM WINTER CONFERENCE - HOTEL - NATHAN MCLELAND	258.00
	VENDOR TOTAL:	**267.98**
	DIVISION TOTAL:	**267.98**
02-ADMINISTRATION		
1334-CASPER STAR TRIBUNE		
171465	SUBSCRIPTION	21.99
171872	SUBSCRIPTION	21.99
	VENDOR TOTAL:	**43.98**
66666-MISC P-CARD VENDOR		
171609	PERKINS RESTAURANT 4327 SLT BREAKFAST MEETING	111.37
171624	MEETING EXPENSE - BEVERAGES	19.98
171668	ADJ-TICKET REFUND PROGRAM - DISPUTED CHARGE	9.15
171669	ADJ-TICKET REFUND PROGRAM - DISPUTED CHARGE	-9.15
171670	OFFICE SUPPLIES - COFFEE	78.25
171801	WAM WINTER CONFERENCE - BREAKFAST - MIKE COLE	15.60
171802	WAM WINTER CONFERENCE - HOTEL - MIKE COLE	258.00
171866	ADJ-ADJ-TICKET REFUND PRO - DISPUTED CHARGE	-9.15
	VENDOR TOTAL:	**474.05**
	DIVISION TOTAL:	**518.03**
04-SPECIAL PROJECTS		
66666-MISC P-CARD VENDOR		
171542	TST* THE PRIME RIB RESTAU GIFT CARD FOR B. COX	75.00
171776	4TE*CULLIGAN OF GILLETTE WATER FOR WELLNESS	48.00
	VENDOR TOTAL:	**123.00**
	DIVISION TOTAL:	**123.00**
	DEPARTMENT TOTAL:	**909.01**

Expenditure Approval Report
Check Approval Date of 02/29/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
20-HUMAN RESOURCES		
20-HUMAN RESOURCES		
66666-MISC P-CARD VENDOR		
171573	LEVATA: ID PRODUCTS BADGE REELCLIPS	128.08
171650	PRESENT A PLAQUE EMPLOYEE RECOGNITION PLAQUES	318.90
171667	SQ *ENERGY CAPITAL ECONOM CAREER FAIR BOOTH RESERV	85.00
171800	VCN*WYDMVGILLETTCAMPBL CDL TEST	87.76
171908	QDOBA 2748 ERC meeting	197.50
	VENDOR TOTAL:	**817.24**
	DIVISION TOTAL:	**817.24**
21-SAFETY		
66666-MISC P-CARD VENDOR		
171655	WAL-MART #1485 ACCIDENTAL PURCHASE ON P-CARD-REFUN	35.68
	VENDOR TOTAL:	**35.68**
	DIVISION TOTAL:	**35.68**
	DEPARTMENT TOTAL:	**852.92**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
25-FINANCE		
66666-MISC P-CARD VENDOR		
171490	SOURCE MANAGEMENT "PAST DUE" STAMP AND INK	24.90
171657	SOURCE MANAGEMENT RETURNED STAMP	-48.22
171673	GOVERNMENT FINANCE OFFIC 2024 BLUE BOOK	199.00
171794	TST* THE PRIME RIB RESTAU FINANCE BUDGET LUNCH MEE	118.16
	VENDOR TOTAL:	**293.84**
1808-SIR SPEEDY		
171491	SIR SPEEDY NEW "RECEIVED" STAMP	68.52
	VENDOR TOTAL:	**68.52**
	DIVISION TOTAL:	**362.36**
26-CUSTOMER SERVICE		
66666-MISC P-CARD VENDOR		
171606	UNITED 0162362968168 FLIGHT FOR TYLER CONNECT	842.20
171632	TYLER USER CONFERENCE TYLER CONFERENCE REGISTRATIO	1,199.00
	VENDOR TOTAL:	**2,041.20**
	DIVISION TOTAL:	**2,041.20**
34-INFORMATION TECHNOLOGY		
66666-MISC P-CARD VENDOR		
171458	GDIT FAA 34AFPLE DRONE FAA REGISTRATION	5.00
171474	B&H PHOTO 800-606-6969 DRONE GROUND CONTROL POINT	799.99
171481	AMZN Mktp US*R05QM8U91 OUTDOOR SWITCH FOR VERSA CO	68.00
171496	THE HOME DEPOT 6005 SHIPPING SUPPLIES FOR SWITCH R	84.86
171526	THE HOME DEPOT #6005 SCRAPER	3.58
171549	Microsoft G038507073 GC OFFICE OF TRANSFORMATION M	1,108.80
171589	DMI* DELL BUS ONLINE REPLACEMENT LAPTOP BATTERY	157.49
171593	AMZN Mktp US*RB9RC01N2 CROSS CONNECT SPOOLS	20.65
171594	AMZN Mktp US*RB3NJ21W2 AMPHENOL CABLES	102.58
171615	AMZN Mktp US*RB1XN9KE0 USB SERIAL CONVERTER	22.98
171616	AMAZON RET* 113-178699 TWO 66 BLOCKS	84.32
171659	AMZN Mktp US*RB8W86YD2 PD CAMERA AUDIO PARTS	93.28

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
34-INFORMATION TECHNOLOGY		
66666-MISC P-CARD VENDOR		
171664	IN *ONLINE WEB SERVICES U ADVOCATE ADVANTAGE (FORM	3,500.00
171686	B&H PHOTO 800-606-6969 DRONE PC SD CARD READER	49.99
171715	AMZN Mktp US*RI9LJ0471 AUDIO BRIDGE FOR PD CAMERAS	266.91
171737	AMZN Mktp US*RI2JE8WD2 PD CAMERA AUDIO PARTS	37.93
171746	AMZN Mktp US*RW3DT5JZ2 SCANNER PARTS	101.50
171766	AMZN Mktp US*RI3W58601 REPLACEMENT PHONE EXPANSION	450.00
171784	AMZN Mktp US*RW35U9O81 FIBER PATCH CORDS FOR AP RE	56.21
171822	AMZN Mktp US*RW3GD9PU1 REPLACEMENT USB SERIAL ADAP	58.32
171840	DMI* DELL BUS ONLINE CREDIT FOR LAPTOP BATTERY RET	-133.86
171867	AMZN Mktp US*RW21V9002 REPLACEMENT PHONE EXPANSION	675.00
171898	GOOGLE *Domains ECSC DOMAINS	36.00
	VENDOR TOTAL:	**7,649.53**
	DIVISION TOTAL:	**7,649.53**
	DEPARTMENT TOTAL:	**10,053.09**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
1809-INTOXIMETERS INC		
171909	INTOXIMETERS INC - MOUTHPIECES FOR ECIR	305.00
	VENDOR TOTAL:	**305.00**
66666-MISC P-CARD VENDOR		
171461	SQ *NATIONAL TACTICAL OFF - WEINHARDT TRAINING	35.00
171511	BEARS NATURALLY CLEAN - JANUARY DRY CLEANING	619.03
171513	AMZN Mktp US*R23LF72I0 - INVESTIGATIVE SUPPLIES	30.98
171529	CHEWY.COM - K9 ANIMAL CARE	57.70
171541	ICM*InstantCheckmate.com - MONTHLY SUBSCRIPTION	35.12
171553	VOIANCE LLC - SPANISH INTERPRETATION	69.07
171575	JIMMY JOHNS - 1646 - WINTERHOLLER TRAINING IN BILL	12.08
171576	OLIVE GARDEN ZK 0021412 - WINTERHOLLER TRAINING I	29.08
171605	MONTANA BREWING COMPANY - WINTERHOLLER TRAINING IN	19.20
171625	DAIRY QUEEN #15187 - WINTERHOLLER TRAINING IN BILL	9.66
171626	WENDY'S 15015 - WINTERHOLLER TRAINING IN BILLINGS	10.39
171627	TST* CITY BREW COFFEE - C - WINTERHOLLER TRAINING	10.40
171634	AMERICAN HEART SHOPCPR - CPR CARD FOR INSTRUCTOR B	40.00
171635	AMERICAN HEART SHOPCPR - CPR CARD FOR INSTRUCTOR W	40.00
171636	FSP*CAMPBELL COUNTY MEMOR - BRASTRUP TRAINING	100.00
171637	FSP*CAMPBELL COUNTY MEMOR - WITHAM TRAINING	100.00
171681	CHEWY.COM - K9 ANIMAL CARE	152.11
171682	IN *WYOMING WATER SOLUTIO - WATER FOR PD & ACO	193.75
171683	SQ *FIXIN' STITCHES - HEMMING OF PANTS FOR UNIFORM	15.00
171711	WYOMING ASSOCIATION OF - WASCOP DUES	500.00
171712	WYOMING ASSOCIATION OF - BRENT LEADERSHIP CONFEREN	185.00
171726	USPS PO 5738000483 - PACKAGE TO CRIME LAB	10.10
171727	WYOMING ASSOCIATION OF - DEATON LEADERSHIP CONFERE	185.00
171728	AMZN Mktp US*RI6QY5Z11 - MOURNING BANDS	23.09
171738	QDOBA 2790 - VALDEZ SHERIDAN COVERAGE	21.78
171763	AMAZON.COM*RW45D4IQ0 - TONER FOR FINGERPRINT MACHI	164.84

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
66666-MISC P-CARD VENDOR		
171764	AMZN Mktp US*RW0ZA3T82 - IPHONE CASES FOR PD SUPER	440.82
171795	GOVX - EYE SHIELDS FOR SRT	845.70
171796	5.11 INC. - HAND WARMERS FOR SRT	588.00
171799	POINT EMBLEMS LLC - FLEX BADGES	1,150.00
171805	MARLINS FAMILY RESTAUR - T. JOHNSON TRAVEL FOR NEW	18.48
171806	MOTEL 6 OF PERCIVAL - T. JOHNSON TRAVEL FOR NEW K	83.99
171807	SAPP BROS TRAVEL CENTE - T. JOHNSON TRAVEL FOR NE	15.35
171808	CULVERS COLUMBIA BERNADE - T. JOHNSON TRAVEL FOR	11.59
171811	PUBLIX #1126 - T. JOHNSON TRAVEL FOR NEW K9	10.98
171812	SAPP BROS TRAVEL CENTE - T. JOHNSON TRAVEL FOR NE	9.38
171813	MCDONALD'S F31904 - T. JOHNSON TRAVEL FOR NEW K9	12.18
171814	SQ *RUSTY BUG RENTALS LLC - T. JOHNSON TRAVEL FOR	288.75
171815	RAFAEL'S ITALIAN RESTAURA - T. JOHNSON TRAVEL FOR	17.60
171816	El Monte Mexican Restaura - T. JOHNSON TRAVEL FOR	18.88
171819	AMZN Mktp US - RETURNED - WRONG CASES	-416.33
171820	SP SHOP.BROCO-RANKIN.C - DOOR RAM	630.93
171830	PETCO 2419 - K9 ANIMAL CARE	24.14
171838	TEXAS ROADHOUSE #2118 - WASSON & DEATON LEADERSHIP	67.03
171839	TROPICAL SMOOTHIE CAFE AL - T. JOHNSON TRAVEL FOR	12.74
171862	CHEWY.COM - K9 DOG FOOD	259.50
171880	VIKTOS LLC - SRT JACKETS	136.95
171884	Waffle House - T. JOHNSON TRAVEL FOR NEW K9	15.50
171885	FUJI JAPANESE CUISINE - T. JOHNSON TRAVEL FOR NEW	26.70
171887	UMAREX - TRAINING GEAR FOR PATROL	1,054.95
171894	SAPPORO WYOMING - PRATHER - SHERIDAN HELP	50.17
171895	SAPPORO WYOMING - VALDEZ - SHERIDAN HELP	57.53
171907	AMZN Mktp US*RI2SQ0GG2 - PHONE CASES FOR SUPERVISO	453.42
	VENDOR TOTAL:	**8,553.31**
	DIVISION TOTAL:	**8,858.31**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
41-DISPATCH		
66666-MISC P-CARD VENDOR		
171512	VIRTUAL ACADEMY - DISPATCH TRAINING	649.00
171539	Amazon.com*RB2PM6CC0 - BUSINESS CARDS FOR DISPATCH	101.78
171570	AMZN Mktp US*R252A26R1 - DISPATCH DESK	155.54
171571	AMZN Mktp US*RB92I5VJ0 - FILING CABINET	72.98
171740	AMZN Mktp US - RETURNED FILING CABINET	-47.83
171798	AMZN Mktp US - RETURNED DESK FOR DISPATCH	-155.54
	VENDOR TOTAL:	**775.93**
	DIVISION TOTAL:	**775.93**
45-ANIMAL SHELTER		
66666-MISC P-CARD VENDOR		
171476	RED HILLS VETERINARY HOSP - VACCINATIONS	73.83
171477	RED HILLS VETERINARY HOSP - EUTHANASIA	23.50
171516	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	83.00
171547	ANIMAL MEDICAL CENTER OF - RABIES	45.00
171569	RED HILLS VETERINARY HOSP - SPAY & NEUTER / DONATI	254.00
171588	RED HILLS VETERINARY HOSP - RABIES	127.50
171644	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	251.00
171645	ANIMAL MEDICAL CENTER OF - RABIES	9.00
171662	SQ *ACTION LOCK AND KEY - OFFICE SUPPLIES	12.00
171717	ANIMAL MEDICAL CENTER OF - RABIES	78.00
171734	RED HILLS VETERINARY HOSP - SPAY & NEUTER / DONATI	442.00
171749	MWI ANIMAL HEALTH - VACCINATIONS	38.60
171757	ANIMAL MEDICAL CENTER OF - RABIES	9.00
171762	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	165.00
171769	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	362.00
171770	TRACTOR SUPPLY CO #1896 - SHELTER EQUIPMENT	23.99
171771	BOMGAARS #66 GILLETTE - SHELTER EQUIPMENT	39.08
171864	CROOK COUNTY VETERINARY S - ANIMAL CARE	236.90
171868	TRACTOR SUPPLY CO #1896 - SHELTER EQUIPMENT - RETU	-23.99

Expenditure Approval Report
Check Approval Date of 02/29/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
45-ANIMAL SHELTER		
66666-MISC P-CARD VENDOR		
171876	AMZN Mktp US*RZ7L29I20 - ANIMAL CARE / DONATIONS/	45.82
171881	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	228.00
171882	ANIMAL MEDICAL CENTER OF - RABIES	54.00
171883	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	179.00
	VENDOR TOTAL:	**2,756.23**
2163-ZOETIS INC		
171854	ZOETIS INC - VACCINATIONS	214.00
	VENDOR TOTAL:	**214.00**
	DIVISION TOTAL:	**2,970.23**
	DEPARTMENT TOTAL:	**12,604.47**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
66666-MISC P-CARD VENDOR		
171470	PD BUILDING	49.78
171488	PD OFFICE LED LIGHT SWITCHES	326.59
171524	PD BUILDING	450.49
171534	PD BUILDING	254.98
171535	PD BUILDING	616.91
171554	NICK TRAINING	1,195.00
171555	MIKE TRAINING	1,195.00
171587	NEW PD BUILDING	13.96
171621	CH BASEMENT REPAIRS	36.53
171647	PD WEST	1,035.68
171777	PD BUILDING	426.97
171778	PAINTING PARTS FOR CH	87.25
171835	PD BUILDING	354.79
171836	CECE CDL PERMIT	47.25
171837	PD BUILDING	38.98
171842	PD BUILDING	686.93
171871	ACO WATER HEATER	605.73
171878	CHAIR REPAIRS CH	102.46
	VENDOR TOTAL:	**7,525.28**
	DIVISION TOTAL:	**7,525.28**
50-PUBLIC WORKS ADMIN		
66666-MISC P-CARD VENDOR		
171755	TRAVEL GUARD FOR FLIGHT FOR WASTE EXPO	42.46
171756	WASTE EXPO REGISTRATION FEE	995.00
171857	FLIGHT FOR WASTE EXPO	653.20
171858	SOLID WASTE EXPO FLIGHTS	17.00
171859	SOLID WASTE EXPO FLIGHTS	17.00
171860	SOLID WASTE EXPO FLIGHTS	57.00

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
50-PUBLIC WORKS ADMIN		
66666-MISC P-CARD VENDOR		
171861	SOLID WASTE EXPO FLIGHTS	57.00
	VENDOR TOTAL:	**1,838.66**
	DIVISION TOTAL:	**1,838.66**
51-PARKS		
66666-MISC P-CARD VENDOR		
171475	FLAG POLE LIGHT FOR ECSC	101.22
171480	PESTICIDE APPLICATION TRAINING HOTEL FOR JAY JOHNS	-42.84
171499	PAINT FOR FINISHING UNIT 165 BOX	6.98
171515	TOOL TO REPAIR WELCOME SIGN LIGHTS	3.69
171525	MENARDS GILLETTE WY	33.90
171543	DRILL BIT TO REPAIR WELCOME SIGN LIGHTS	7.77
171544	PARTS TO REPAIR LIGHT SENSOR @ HWY 59 SOUTH WELCOM	24.47
171545	PARTS & MATERIALS TO REPAIR LIGHTS @ WELCOME SIGNS	67.96
171546	MATERIALS TO REPAIR LIGHTS @ WELCOME SIGNS	2.56
171558	FLAG POLE LIGHT FOR ECSC	449.95
171572	PHOTOCELL FOR HWY 50 WELCOME SIGN	22.76
171574	ROTOTILLER FILTER	11.50
171585	CERTIFIED PLAYGROUND SAFETY INSPECTION TRAINING FO	545.00
171595	MATERIAL TO SEAL FLAGPOLE LIGHT COVERS AT ECSC	25.96
171596	LIGHT FOR FLAGPOLE @ INTERSTATE WELCOME SIGN	32.95
171597	REPLACEMENT LIGHTS FOR INTERSTATE FLAG POLES	99.57
171604	DAILY PLANNER	20.99
171633	LANDSCAPING RAKES/ TOOLS FOR PARKS	57.90
171649	TOOL BOX FOR FIRE STATION	437.82
171651	MATERIAL TO REPAIR FLAG LIGHT MOUNT AT ECSC	6.98
171675	TOOLS FOR MOWING CREW	10.47
171685	WATER PUMPS FOR IRRIGATION CREW	613.00

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
66666-MISC P-CARD VENDOR		
171687	MATERIAL TO REPAIR FLAG POLE LIGHTS AT ECSC	37.97
171768	MATERIAL TO REAPIR WALKWAY AT DALBEY PARK	38.44
171783	LITTLE LEAGUE RESTROOMS EPOXY FOR FLOOR	210.61
171788	GLUE FOR TURF IN BATTING CAGES	146.91
171828	DAY PLANNER	39.29
171829	DALBEY MAIN RR'S ROOT KILLER	46.14
171841	NATIONAL PARKS & RECREATION ASSOC. DUES	180.00
171849	PATCH HOLES IN ASPHALT PATHWAYS AROUND LAKE	23.94
171850	DALBEY SHOP TOOLS	32.98
171852	HITCH FOR UNIT 72	66.44
171853	GLUE FOR TURF IN BATTING CAGES	48.97
171863	REPLACEMENT PLAYGROUND TOOLS FOR JAY JOHNSON/ ROUT	47.92
171865	CDL WRITTEN TEST	47.25
	VENDOR TOTAL:	**3,507.42**
1511-NORCO INC		
171466	PAINTING SUPPLIES FOR UNIT 165 BED	39.41
	VENDOR TOTAL:	**39.41**
	DIVISION TOTAL:	**3,546.83**
53-FORESTRY		
66666-MISC P-CARD VENDOR		
171703	FOOD DURING WGGA	11.72
171718	FOOD DURING WGGA	13.64
171719	FOOD DURING WGGA	23.83
171720	HOTEL FOR WGGA	206.08
171732	TRAINING ONLINE TO FOCUS ON URBAN MANAGEMENT	-97.00
171733	HOTEL FOR WGGA	92.00
171790	WORK BOOTS	163.79
171910	TRAINING ONLINE TO FOCUS ON URBAN MANAGMENT	97.00

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
53-FORESTRY		
66666-MISC P-CARD VENDOR		
171911	MISTAKEN EXTRA CHARGE FOR COURSE	97.00
	VENDOR TOTAL:	**608.06**
	DIVISION TOTAL:	**608.06**
54-STREETS		
66666-MISC P-CARD VENDOR		
171607	CRESCENT AND CHANNEL LOCK WRENCHES FOR HEATED STOR	163.76
171680	GILLETTE AVENUE TREE LIGHTS	344.57
171758	PATCH FOR TRUCK 158	6.98
171759	CUTTING DISK FOR GRINDER IN TRUCK 182	5.94
171760	FOR PATCH TRUCK 158	468.00
171767	2 CHAINS FOR STREETS CHAINSAW/ 1 PRUNING SAW	83.97
	VENDOR TOTAL:	**1,073.22**
	DIVISION TOTAL:	**1,073.22**
	DEPARTMENT TOTAL:	**14,592.05**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
66666-MISC P-CARD VENDOR		
171472	MEAL-CONCRETE CONFERENCE KERWIN B.	43.52
171493	MEAL-CONCRETE CONFERENCE KERWIN B.	19.12
171494	MEAL-CONCRETE CONFERENCE KERWIN B.	40.00
171509	MEAL-CONCRETE CONFERENCE KERWIN B.	41.38
171536	MOTEL-CONCRETE CONFERENCE KERWIN B.	383.28
171612	MOTEL - RURAL WATER CONFERENCE KERWIN B.	403.15
171646	MOTEL - WES CONFERENCE JOE SCHOEN	421.49
171706	MEAL-RURAL WATER CONFERENCE KERWIN B.	21.49
	VENDOR TOTAL:	**1,373.43**
	DIVISION TOTAL:	**1,373.43**
61-BUILDING INSPECTION		
66666-MISC P-CARD VENDOR		
171591	QUARTERLY TEAM BUILDING	38.23
	VENDOR TOTAL:	**38.23**
	DIVISION TOTAL:	**38.23**
62-TRAFFIC SAFETY		
66666-MISC P-CARD VENDOR		
171484	CONCRETE REDDI MIX - SIGN SUPPLIES	20.00
171485	CONCRETE REDDI MIX - SIGN SUPPLIES	310.24
171851	IMSA Class - Signal level 1 recertification	500.00
	VENDOR TOTAL:	**830.24**
	DIVISION TOTAL:	**830.24**
63-PLANNING		
66666-MISC P-CARD VENDOR		
171591	QUARTERLY TEAM BUILDING	38.24
171602	MEAL-PLANNING MEETING	64.36
171817	OFFICE SUPPLIES-SHREDDER, SCISSORS	283.66

Expenditure Approval Report
Check Approval Date of 02/29/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
63-PLANNING		
66666-MISC P-CARD VENDOR		
171818	BOOK	26.21
	VENDOR TOTAL:	**412.47**
	DIVISION TOTAL:	**412.47**
	DEPARTMENT TOTAL:	**2,654.37**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
03-PUBLIC ACCESS		
66666-MISC P-CARD VENDOR		
171510	FOR ADDITIONAL PROGRAMMING	50.00
171739	HOMETOWN MEDIA AWARDS SUBMISSION	154.99
	VENDOR TOTAL:	**204.99**
	DIVISION TOTAL:	**204.99**
31-CITY CLERK/PRINT SHOP		
66666-MISC P-CARD VENDOR		
171506	POSTAGE	500.00
171721	POSTAGE	500.00
171793	WAMCAT VIRTUAL SESSIONS (3 TRAININGS)	207.00
171896	STAMPS.COM STATEMENT	48.74
	VENDOR TOTAL:	**1,255.74**
	DIVISION TOTAL:	**1,255.74**
32-JUDICIAL		
66666-MISC P-CARD VENDOR		
171599	OFFICE SUPPLIES	118.92
171891	OFFICE SUPPLIES	37.57
	VENDOR TOTAL:	**156.49**
	DIVISION TOTAL:	**156.49**
65-PUBLIC AFFAIRS ADMINISTRATION		
66666-MISC P-CARD VENDOR		
171848	ADVERTISING	132.00
	VENDOR TOTAL:	**132.00**
	DIVISION TOTAL:	**132.00**
	DEPARTMENT TOTAL:	**1,749.22**
	FUND TOTAL:	**43,415.13**

Expenditure Approval Report
Check Approval Date of 02/29/2024

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
66666-MISC P-CARD VENDOR		
171492	THE HOME DEPOT #6005 - AIR COMPRESSOR	199.00
171628	AMZN MKTP US*RB5M49HN2 PD WEST FIBER MANAGEMENT PA	269.19
171629	THE HOME DEPOT 6005 FISH TAPE AND LUBE FOR PD WEST	99.94
171630	THE HOME DEPOT 6005 MISC CABLE COMPONENTS FOR PD W	93.26
171631	THE HOME DEPOT #6005 CABLE PLUGS FOR PD WEST	31.97
171701	THE HOME DEPOT #6005 MISC PARTS FOR PD WEST PROJEC	10.93
171797	CONDUIT REPAIR - DALBEY FOOTBALL FIELD	60.78
171823	WW - CAMPLEX LS	931.91
	VENDOR TOTAL:	**1,696.98**
	DIVISION TOTAL:	**1,696.98**
	DEPARTMENT TOTAL:	**1,696.98**
	FUND TOTAL:	**1,696.98**

Expenditure Approval Report
Check Approval Date of 02/29/2024

Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE		
70-UTILITIES		
72-MADISON WATER LINE		
66666-MISC P-CARD VENDOR		
171886	WATER - MADISON WELL # 13 CONDUIT GUTTERS	1,201.00
	VENDOR TOTAL:	**1,201.00**
	DIVISION TOTAL:	**1,201.00**
	DEPARTMENT TOTAL:	**1,201.00**
	FUND TOTAL:	**1,201.00**

Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND		
70-UTILITIES		
70-UTILITIES ADMINISTRATION		
66666-MISC P-CARD VENDOR		
171460	OFFICE SUPPLIES	40.68
171508	PLASTIC FILE FOLDERS	37.96
171705	BUDGET BOOK TABBED DIVIDERS	28.43
171723	8-TAB INDEX DIVIDERS - OFFICE SUPPLIES	33.52
171724	5-TAB INDEX DIVIDERS - OFFICE SUPPLIES	16.66
171905	SERVICE CHARGE (JAN 15 - FEB 15, 2024)	37.49
	VENDOR TOTAL:	**194.74**
	DIVISION TOTAL:	**194.74**
71-ELECTRICAL ENGINEERING		
66666-MISC P-CARD VENDOR		
171497	JIMMY JOHNS - APPA LUNCH	73.21
171654	PROJECT MANAGEMENT INSTITUTE - ANNUAL MEMBERSHIP	139.00
	VENDOR TOTAL:	**212.21**
	DIVISION TOTAL:	**212.21**
76-SCADA		
66666-MISC P-CARD VENDOR		
171467	THE HOME DEPOT #6005 - SCREWS/FASTERNERS SUPPLY FO	34.96
171518	NEC CODE CHANGES TRAINING	400.00
171519	STORAGE BINS FOR UNIT 240003	280.82
171550	WIRE SPOOL CADDY FOR UNIT 240003	167.19
171564	CENEX CBH COOP09901695 - FIBER TRAILER PROPANE TAN	21.77
171689	KNAACK BOX FOR UNIT 240003	568.38
	VENDOR TOTAL:	**1,473.12**
1511-NORCO INC		
171581	NORCO INC - JEFF HARNESS	774.00
	VENDOR TOTAL:	**774.00**
	DIVISION TOTAL:	**2,247.12**
	DEPARTMENT TOTAL:	**2,654.07**
	FUND TOTAL:	**2,654.07**

Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND		
50-PUBLIC WORKS		
55-SOLID WASTE		
66666-MISC P-CARD VENDOR		
171577	HARDWARE FOR 3 YARD HOOK ATTACHMENT	134.99
171742	TRAVEL INSURANCE FOR FLIGHT WASTE EXPO	42.46
171743	WASTE EXPO	995.00
171843	FLIGHT FOR WASTE EXPO	653.20
171844	FLIGHT FOR WASTE EXPO	17.00
171845	FLIGHT FOR WASTE EXPO	57.00
171846	FLIGHT FOR WASTE EXPO	57.00
171847	FLIGHT FOR WASTE EXPO	17.00
	VENDOR TOTAL:	**1,973.65**
	DIVISION TOTAL:	**1,973.65**
	DEPARTMENT TOTAL:	**1,973.65**
	FUND TOTAL:	**1,973.65**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
66666-MISC P-CARD VENDOR		
171486	HARBOR FREIGHT - UNIT 232 FITUP	20.97
171500	THE HOME DEPOT - PARTS FOR PRV REPAIR	29.43
171501	THE HOME DEPOT - TONG PRV PARTS	77.45
171502	COFFEE CUP - OIL FOR SAW @ MADISON	6.58
171503	MENARDS - UNIT 232 FITUP	108.84
171504	HARBOR FREIGHT - UNIT 232 FITUP	27.96
171505	HARBOR FREIGHT - SET UP UNIT 31	228.59
171517	HOMAX SALES INC - REFUND SALES TAX	-7.50
171523	COFFEE CUP - FLASHLIGHTS FOR MADISON STATION LEAK	42.77
171527	RECORD DISTRIBUTING - RECEIVER HITCH INSERT FOR UN	75.52
171528	THE HOME DEPOT - UNIT 23 FITUP	209.81
171530	MENARDS - SET UP UNIT 31	476.14
171531	RECORD DISTRIBUTING - SET UP UNIT 31 LED LIGHTS FO	494.44
171532	THE HOME DEPOT - SET UP UNIT 31	326.41
171548	MENARDS - SUPPLIES FOR TRUCK 173 FOR METERS	71.89
171563	MC MILLER COMPANY INC - CP PARTS	293.44
171567	THE HOME DEPOT - FABRICATE NEW WRENCHES OR TRUCKS	87.68
171568	THE HOME DEPOT - PAINT NEWLY WELDED WRENCHES	27.92
171580	PROJECT WORKS LLC - REPAIR CLAMPS FOR MADISON	48.98
171592	THE HOME DEPOT - SCREW EXTRACTOR SET TO REMOVE BOL	11.57
171598	THE HOME DEPOT - TOOLS & SUPPLIES FOR TRUCK 173	113.70
171617	PSI SERVICES LLC - WATER TREATMENT LEVEL 2 TEST	100.00
171618	USB SERIAL ADAPTER	23.49
171640	THE HOME DEPOT MAGNETS/BLADES FOR 129 FOR GETTING	78.40
171652	FLOAT SWITCH FOR PRDF CL2 VAULT	159.81
171653	HEAVY DUTY USB TO SERIAL ADAPTER	64.68
171665	AMZN - SUPPLIES TO SPLICE PIT WIRES FOR METERS	183.00
171671	THE HOME DEPOT - REPLACE TEETH ON EXCAVATOR BROKEN	86.91
171709	WAL-MART - ACID @ SODIUM BISOLFITE FOR ANALYZER CL	40.36

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
66666-MISC P-CARD VENDOR		
171714	FEDEX - IONX HALF CELL CALIBRATION CP SHIPPING	18.04
171735	WAT - REGIONAL MAINT	318.27
171736	TRU-TECH PRODUCTS - CAMLOCK FOR DITCH PUMP TO NEW	15.86
171741	HARBOR FREIGHT - CHAINS TO CHAIN DOWN EQUIPMENT	99.98
171744	Jakes Downtown - PER DIEM 2/20/24 BIG SKY NACE/AMP	57.50
171745	BIG DIPPER BILLINGS - PER DIEM 2/21/24 BIG SKY NAC	9.25
171747	THE HOME DEPOT - TOOLS FOR CONCRETE	31.92
171748	THE HOME DEPOT - BUCKETS FOR ALL TRUCKS FOR CONCRE	31.36
171765	THE HOME DEPOT - STAKES FOR FORMING CONCRETE	17.96
171773	MENARDS - WOD STAKES FOR MADISON NEW WELL FIELD LO	119.12
171785	DOUBLETREE HOTELS - LODGING FOR BIG SKY NACE/AMPP	225.00
171786	DOUBLETREE HOTELS - LODGING FOR BIG SKY NACE/AMPP	282.64
171787	Jakes Downtown - PER DIEM 2/22/24 BIG SKY NACE/AMP	54.00
171791	RECORD DISTRIBUTING - SET UP UNIT 31	218.14
171792	SHERWIN WILLIAMS - KLUVER PRV STEP PAINT	90.86
171809	AMZN - UNIT 232 SUPPLIES	226.82
171810	GILLETTE CONTRACTOR'S SUPPLY - SET UP UNIT 31	415.40
171821	THAT EMBROIDERY PLACE - CITY HAT FOR D. JOHNSON	19.95
171824	MENARDS - CLEANING SUPPLIES FOR RETURN OF VEHICLE	21.93
171825	WM SUPERCENTER - DISTILLED WATER AND SQUIRT BOTTLE	10.76
171832	AIRBNB - LODGING FOR ASSE CROSS CONNECTION TESTER	1,115.80
171834	MENARDS - SET UP UNIT 31	59.92
171870	AMPP - MEMBERSHIP RENEWAL	290.00
171874	CASPER COLLEGE - ASSE CROSS CONNECTION TESTER COUR	999.00
171875	CASPER COLLEGE ASSE CROSS CONNECTION TESTER COURSE	999.00
171889	CASPER COLLEGE- ASSE CROSS CONNECTION TESTER COURS	1,199.00
171890	CASPER COLLEGE - ASSE CROSS CONNECTION TESTER COUR	999.00
171903	MRS C'S CATERING LLC - LUNCHEON CATERING FOR RWP B	203.55
171912	BIGHORN HYDRAULICS - CHICAGO STYLE FITTING/LUG WAS	36.78

Expenditure Approval Report
Check Approval Date of 02/29/2024

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
	VENDOR TOTAL:	**11,696.05**
1511-NORCO INC		
171533	NORCO INC - SET UP UNIT 31	172.86
	VENDOR TOTAL:	**172.86**
	DIVISION TOTAL:	**11,868.91**
	DEPARTMENT TOTAL:	**11,868.91**
	FUND TOTAL:	**11,868.91**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
3483-ABSOLUTE AUTO LLC		
171677	BIN DOOR SHOCK	19.95
	VENDOR TOTAL:	**19.95**
66666-MISC P-CARD VENDOR		
171462	BOLTS	22.32
171464	TOOLS	115.35
171468	BORDER STATES INDUSTRIES - AXELS SUBSTATION DC PAN	78.90
171469	BORDER STATES INDUSTRIES - AXELS SUBSTATION DC PAN	64.78
171479	SAFETY GAS CAN	172.99
171495	BOLTS	7.26
171514	DISTILLED WATER	3.66
171552	MESA HOTLINE SCHOOL TUITION	175.00
171556	MESA HOTLINE SCHOOL TUITION	175.00
171557	MESA HOTLINE SCHOOL TUITION	175.00
171559	MESA HOTLINE SCHOOL TUITION	175.00
171560	TOOLS & STORAGE BAGS (RETURN)	-359.34
171561	TOOLS & STORAGE BAGS	675.64
171562	MENARDS GILLETTE WY - REMOTE RECLOSE MISC PARTS	19.81
171565	BORDER STATES INDUSTRIES - AXELS SUBSTATION DC PAN	-66.58
171619	BATTERY POWERED SPOT LIGHT	719.92
171620	ELECTRICAL CORD ENDS	62.16
171710	THREAD LOCK	14.29
171731	STEEL TOE BOOTS	200.00
171774	REPAIR PARTS "HOT CUTTER"	159.67
171775	TOOLS	517.15
171826	CORDLESS CHAINSAW	399.99
171827	METER BASE PARTS	165.45
171897	STEEL TOE BOOTS	199.97
171899	DRILL BITS	688.26

Expenditure Approval Report
Check Approval Date of 02/29/2024

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
66666-MISC P-CARD VENDOR		
171906	NUTS & BOLTS	55.14
	VENDOR TOTAL:	**4,616.79**
	DIVISION TOTAL:	**4,636.74**
	DEPARTMENT TOTAL:	**4,636.74**
	FUND TOTAL:	**4,636.74**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1991-HACH COMPANY		
171684	HACH COMPANY - WIPERS & PARTS FOR SECONDARY CLARIF	671.99
	VENDOR TOTAL:	**671.99**
66666-MISC P-CARD VENDOR		
171454	CRIMP CONNECTORS FOR UV SYSTEM	353.65
171455	UV SYSTEM CONNECTOR BODIES	155.08
171456	CRIMP ON SILVER PLATED PINS FOR UV SYSTEM	77.70
171457	CRIMP ON SILVER PLATED PINS FOR UV SYSTEM	77.70
171463	H2S SENSOR	1,139.98
171473	SHERWIN WILLIAMS - PAINT FOR NEW WORK BENCH IN SHO	161.94
171478	2IN. FLEX CONDUIT	356.96
171482	GILLETTE CONTRACTOR'S SUPPLY - PARTS FOR BP1201 PR	692.75
171483	THE HOME DEPOT - REPLACEMENT PART FOR POWER WASHER	91.02
171487	PROJECT WORKS LLC - PARTS	315.28
171520	FLEX CONDUIT FITTINGS	77.76
171521	SCREWDRIVER	10.90
171522	USABlueBook - LAB CHEMICAL	30.05
171537	WWTF - HEADWORKS TERMINALS FOR TRANSFER SWITCH	1,325.28
171538	WWTF - JUNCTION BOX FOR FIBER	738.67
171551	BORDER STATES INDUSTRIES - GROUND BARS FOR WAS VFD	27.85
171566	MENARDS - NEW POLES FOR TV VAN AND VACTOR	79.98
171578	TITAN FITTINGS - FITTING FOR GC1102	137.92
171579	AMERICAN BACKFLOW - REPAIR PARTS FOR BP1201	123.21
171582	FIREMASTER - FIRE EXT. REPLACEMENT	193.40
171583	ACTION LOCK AND KEY - KEYS FOR YARDWASTE GATE LOCK	31.50
171584	ACTION LOCK AND KEY - REFUND TAX CHARGED	-1.50
171590	CUES - CAMERA PARTS	411.06
171600	CONNECTOR BODIES FOR UV SYSTEM	283.40
171601	PIN EXTRACTOR TOOL SET FOR UV CONNECTORS	62.73
171608	GILLETTE CONTRACTOR'S SUPPLY - PARTS FOR INVENTORY	170.57

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
66666-MISC P-CARD VENDOR		
171610	OFFICE DEPOT - NOTEPAD & CASE FOR COLLECTION CONFE	53.89
171611	THE HOME DEPOT - BUNGEES FOR TRAILER	69.86
171613	PIZZA HUT - W. RYTHER RETIREMENT PARTY	125.90
171614	AVIS.COM - COLLECTION CONFERENCE RENTAL CAR	519.29
171622	RECORD DISTRIBUTING - OIL FOR COLLINS HEIGHTS GEN	20.91
171638	GILLETTE CONTRACTOR'S SUPPLY - SEWER CLEAN OUT COV	108.30
171641	UNITED - COLLECTION CONFERENCE AIR FARE	1,160.46
171648	UNITED - COLLECTION CONFERENCE AIR FARE	1,160.46
171656	THE HOME DEPOT - 3/4" SHARK BITE 90 DEGREE ELBOWS	44.14
171658	ONEHYDRAULICS - IN LINE AIR FILTER W/EXTRA FILTERS	107.95
171661	PETCO - FISH FOOD FOR WW TANK	22.99
171663	SUPPLYHOUSE.COM - BALANCE VALVES FOR HOT WATER LIN	284.76
171666	ERA - A Waters Company - LAB TESTS	610.76
171674	GILLETTE WINNELSON CO - PICKED UP PARTIAL SUPPLY O	958.70
171676	MENARDS - CLEANER FOR BLDG1000 PRIMER STAIN	31.99
171688	DWYER INSTRUMENTS INC - AIR FILTER W/EXTRA FILTERS	256.55
171702	EYECARE ASSOCIATES OF WYO - SAFETY GLASSES FOR R.	294.00
171707	RETURN FOR CREADIT FLEX CONDUIT	-342.67
171708	RETURN FOR CREDIT - FLEX CONDUIT CONNECTORS	-75.82
171713	FASTENAL COMPANY - BOLTS FOR INPLAN RED VALVE INST	268.26
171716	OFFICE DEPOT - TAGS FOR LABELING PARTS & SUPPLIES	30.38
171729	FONDRIEST ENVIRONMENTAL - OPTICAL DO PROBE FOR 451	1,136.56
171730	GRAINGER - COUPLING & INSERT FOR P1201 & P1202	72.18
171752	SPORTSMANS WAREHOUSE - FLASHLIGHTS	159.90
171754	AMZN - SAFETY SUPPLIES (SDS BINDERS)	132.97
171772	MENARDS - 2 HAND PUMPS FOR WWTP	83.98
171789	WYDMVGILLETT - CDL WRITTEN TEST	47.25
171804	PSI SERVICES LLC - TEST FOR B. TUNNELL	100.00
171831	GILLETTE WINNELSON CO - 8" SERER MAIN LINE REPAIR	940.95

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
66666-MISC P-CARD VENDOR		
171833	WYOMING WORK WAREHOUSE - SAFETY BOOTS	112.49
171855	MENARDS - PARTS/LOCK PINS	21.94
171856	THE HOME DEPOT - PARTS/LOCK PINS	19.75
171869	PROJECT WORKS LLC - FITTINGS TO REPAIR WATER LEAK	182.06
171873	STEEL SUPPLY - PIPE FITTING FOR INPLANT JOB AT COG	240.00
171877	PROJECT WORKS LLC - 8" BLIND FLANGE	52.91
171888	RECORD DISTRIBUTING - ALUMINUM WASH FOR VACTOR	36.62
171902	THE HOME DEPOT - CLEANING SUPPLIES FOR UV BULBS FO	39.84
	VENDOR TOTAL:	**16,215.30**
1511-NORCO INC		
171753	NORCO INC - HEARING PROTECTION	6.80
	VENDOR TOTAL:	**6.80**
	DIVISION TOTAL:	**16,894.09**
	DEPARTMENT TOTAL:	**16,894.09**
	FUND TOTAL:	**16,894.09**

Expenditure Approval Report
Check Approval Date of 02/29/2024

Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
66666-MISC P-CARD VENDOR		
171471	CO2 SYSTEM HVS	251.16
171489	CO2 SYSTEM HVS	91.47
171540	CUSTODIAL SUPPLIES	101.07
171586	FLEET SHOP REPAIRS	69.25
171603	FLEET SHOP REPAIRS	536.52
171725	FLEET SHOP REPAIRS	156.09
	VENDOR TOTAL:	**1,205.56**
	DIVISION TOTAL:	**1,205.56**
	DEPARTMENT TOTAL:	**1,205.56**
	FUND TOTAL:	**1,205.56**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
66666-MISC P-CARD VENDOR		
171459	SPRINGS FOR 11 GARBAGE TRUCK JOY STICK	3.56
171507	MATS FOR SHOP TRUCK TOOL BOX'S	169.98
171623	FUEL FOR 200068 ON TRIP TO LARAMIE- ENGINEERING	30.66
171639	HOLIDAY STATIONS 0087 - FUEL PD 59	42.62
171642	PARTS TO FINISH PARK'S AUX TANKS ON 135	39.72
171660	FLOOR REPAIR ON 184	700.00
171672	EXXON GOOD TO GO STORES # - FUEL PD (UNKNOWN)	30.00
171690	MAVERIK #344 - FUEL PD 48	35.67
171691	MAVERIK #344 - RESCUE TRUCK	85.09
171692	MAVERIK #344 - PD 51	38.06
171693	MAVERIK #344 - FUEL PD 57	46.34
171694	MAVERIK #344 - PD 19	46.50
171695	MAVERIK #344 - PD 19	10.70
171696	MAVERIK #344 - FUEL PD 43	44.09
171697	MAVERIK #344 - PD 32	39.39
171698	MAVERIK #344 - PD 57	8.78
171699	MAVERIK #344 - FUEL - UNKNOWN PD	45.57
171700	CENEX ZIP TRIP09910803 = FUEL - POSSIBLY BEARCAT	120.50
171704	SMALL ENGINE OIL & PARTS	1,243.57
171722	PARTS FOR TOOL ROOM BENCH	83.96
171750	RUG FOR TOOL ROOM	197.67
171751	JOHN DEERE BUCKET REBUILD	207.24
171761	TRIMMER	489.99
171779	FUEL FOR 230224 POOL VEHICLE	45.00
171780	FUEL FOR 200068- WATER TO BILLINGS	61.35
171781	SEAT COVERS	366.95
171782	MAT FOR TOOL ROOM	179.49
171892	EXXON GOOD TO GO STORES # - FUEL PD 54	32.48
171893	EXXON GOOD TO GO STORES # - FUEL PD 22	30.11

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
66666-MISC P-CARD VENDOR		
171900	HOLIDAY STATIONS 0290 - FUEL PD 15	34.48
171904	BELT BUTTON BUCKLE	26.98
	VENDOR TOTAL:	**4,536.50**
	DIVISION TOTAL:	**4,536.50**
37-VEHICLE REPLACEMENT		
66666-MISC P-CARD VENDOR		
171643	LIGHTS FOR 240176	500.45
171678	WINDOW TINT FOR DET CARS TO HIDE LIGHTS	181.91
171679	WINDOW TINT FOR DET CARS TO HIDE LIGHTS	181.91
171879	PARTS FOR 240051	272.48
171901	FRONT SEAT COVERS	89.99
	VENDOR TOTAL:	**1,226.74**
	DIVISION TOTAL:	**1,226.74**
	DEPARTMENT TOTAL:	**5,763.24**
	FUND TOTAL:	**5,763.24**
	GRAND TOTAL:	**91,309.37**

Expenditure Approval Report
Check Approval Date of 03/31/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
66666-MISC P-CARD VENDOR		
172339	TIM CARSRUD OFFICIAL PHOTO PRINTS	22.03
	VENDOR TOTAL:	**22.03**
	DIVISION TOTAL:	**22.03**
02-ADMINISTRATION		
1334-CASPER STAR TRIBUNE		
172645	SUBSCRIPTION	30.99
	VENDOR TOTAL:	**30.99**
66666-MISC P-CARD VENDOR		
172294	REFUND OF UNKNOWN CHARGE TO MIKE COLE	-9.15
172340	MEETING EXPENSE	41.87
172449	BOARD TRAINING - REFRESHMENTS	17.96
172492	BOARD TRAINING - DINNER	129.50
	VENDOR TOTAL:	**180.18**
	DIVISION TOTAL:	**211.17**
04-SPECIAL PROJECTS		
66666-MISC P-CARD VENDOR		
172559	SQ *THE LOCAL door prizes for wellness	20.00
172560	ALBERTSONS #0067 snacks for "sleep" wellness pres	34.54
	VENDOR TOTAL:	**54.54**
	DIVISION TOTAL:	**54.54**
	DEPARTMENT TOTAL:	**287.74**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
20-HUMAN RESOURCES		
20-HUMAN RESOURCES		
66666-MISC P-CARD VENDOR		
172291	WM SUPERCENTER #1485 NATIONAL EE RECOGNITION DAY	143.94
172292	THE MAIN BAGEL NATIONAL EE RECOGNITION DAY	1,897.50
172297	IN *INNOVATIVE CREDIT REPORT FOR PD	25.00
172382	VCN*WYDMVGILLETTCAMPBL cdl test re-schedule due to	87.76
172448	4IMPRINT INC CAREER FAIR SUPPLIES	1,152.93
172474	4IMPRINT INC career fair	662.16
172475	MOUNTAIN STATE EMPLOYE CONFLICT STRATEGIES CLASS	275.00
172516	AMZN Mktp US*RH3NT0S80 career fair	32.26
172530	SKILLPATH / NATIONAL I9 VIRTUAL SEMINAR	199.00
172536	WM SUPERCENTER #1485 career fair supplies	34.26
172556	4IMPRINT INC career fair	311.52
172557	IN *SMITH PSYCHOLOGICAL S PD evaluation	400.00
172558	VISTAPRINTbanners for career fair	550.00
	VENDOR TOTAL:	**5,771.33**
	DIVISION TOTAL:	**5,771.33**
21-SAFETY		
66666-MISC P-CARD VENDOR		
172298	WAL-MART #1485 SE2 REFUND OF ACCIDENTAL PURCHA	-35.68
172394	UNITED 0162370751424 FLIGHTS FOR CONFERENCE	906.95
172491	AMERICAN SOCIETY OF SAFETY 2024 CONFERENCE AND EXP	784.00
	VENDOR TOTAL:	**1,655.27**
	DIVISION TOTAL:	**1,655.27**
	DEPARTMENT TOTAL:	**7,426.60**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
25-FINANCE		
66666-MISC P-CARD VENDOR		
172584	FORMS FULFILLMENT CENTER CHECK STOCK	750.00
172594	WPY*PIZZA CARRELLO LLC LUNCH -CUSTOMER SERVICES ST	74.58
172604	SOURCE MANAGEMENT 2 CHAIR MATS FOR PATIENCE & CHRI	197.20
	VENDOR TOTAL:	**1,021.78**
	DIVISION TOTAL:	**1,021.78**
27-PURCHASING		
66666-MISC P-CARD VENDOR		
172312	AMZN Mktp US*RW0349Y81 - MOUSE PADS AND NEW PORTFO	54.97
	VENDOR TOTAL:	**54.97**
	DIVISION TOTAL:	**54.97**
34-INFORMATION TECHNOLOGY		
66666-MISC P-CARD VENDOR		
172329	Amazon.com*RZ1K260Y1 SCANNER PARTS	96.97
172351	B&H PHOTO 800-606-6969 REPLACEMENT KEYBOARD	84.99
172360	GDIT FAA 34AMFNP DRONE FAA REGISTRATION	5.00
172380	TYLER USER CONFERENCE TYLER CONNECT	1,199.00
172383	TYLER USER CONFERENCE TYLER CONNECT	1,199.00
172398	AMAZON RET* 113-520638 DRONE USB ETHERNET ADAPTER	67.86
172408	AMZN Mktp US*RN3VC9OX1 REPLACEMENT LAPTOP DOCK FOR	276.94
172409	UNITED 0164282455784 TYLER CONNECT CHECKED LU	30.00
172410	UNITED 0164282455783 TYLER CONNECT CHECKED LU	30.00
172411	UNITED 0162370835169 TYLER CONNECT AIRFARE	986.30
172414	UNITED 0162370745587 TYLER CONNECT AIRFARE	817.74
172430	BORDER STATES INDUSTRIES PIPE CLAMPS FOR SECURITY	61.20
172438	ESRI ONLINE CLASS	1,824.00
172450	THE HOME DEPOT 6005 BITS AND CLAMPS	92.32
172608	AMZN Mktp US*RH7773SH2 PARTS FOR STREETS PRINTER	29.95

Expenditure Approval Report
Check Approval Date of 03/31/2024

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
34-INFORMATION TECHNOLOGY		
66666-MISC P-CARD VENDOR		
172632	THE HOME DEPOT #6005 CABLE TIES AND FLASHLIGHT	46.95
	VENDOR TOTAL:	**6,848.22**
	DIVISION TOTAL:	**6,848.22**
	DEPARTMENT TOTAL:	**7,924.97**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
66666-MISC P-CARD VENDOR		
172280	CHEYENNE STAYBRIDGE SUIT - WASSON / DEATON CONFERE	318.00
172281	IHOP 1829 - WASSON / DEATON CONFERENCE	31.40
172282	OLIVE GARDEN 0021716 - WASSON / DEATON CONFERENCE	66.54
172283	THE UPS STORE 7144 - SHIPPING CHARGES FOR GAS MASK	27.14
172285	TGI FRIDAYS 2201 - T JOHNSON TRAVEL FOR K9	31.58
172286	MOTEL 6 OF PERCIVAL - T JOHNSON TRAVEL K9	83.99
172288	CHEYENNE STAYBRIDGE SUIT - DEATON TRAVEL CONFERENC	318.00
172289	WAL-MART #1485 - GOODIE BAGS FOR ELEMENTARY TOURS	41.30
172314	IHOP 1829 - WASSON / DEATON CONFERENCE	33.10
172318	AMZN Mktp US - REFUND FOR WRONG SIZE PHONE CASE FO	-24.49
172319	REVGEAR SPORTS CO - PD TRAINING ITEMS	1,412.98
172320	WYOMING ASSOCIATION OF - ALGER CONFERENCE	185.00
172321	WYOMING ASSOCIATION OF - MARCUS CONFERENCE	185.00
172322	BEARS NATURALLY CLEAN - FEBRUARY DRY CLEANING	619.70
172333	IN *RING'S MANUFACTURING - PD TRAINING ITEMS	534.10
172335	VOIANCE LLC - INTERPRETATION SERVICES	25.38
172336	ICM*InstantCheckmate.com - DETECTIVES MONTHLY FEE	35.12
172343	OFFICE DEPOT #2635 - KEYBOARD & HEADPHONES FOR OFF	104.99
172350	SQ *NATIONAL TACTICAL OFF - TRAINING WITHAM & SPRA	1,932.00
172397	OFFICE DEPOT #1080 - KEYBOARD FOR RECORDS	62.99
172404	VIKTOS LLC - SRT JACKETS	1,563.25
172405	PELICAN ROPE WORKS - SRT SUPPLIES	586.41
172425	WALMART.COM - BOTTLED WATER FOR PD	53.60
172432	TEXAS ROADHOUSE #2497 - DOMINGO TRAVEL	37.47
172436	POINT EMBLEMS LLC - FLEX BADGES FOR PATROL	1,150.00
172439	CIVIL AIR PATROL MAGAZIN - DONATION DUE	155.00
172440	IN *WYOMING WATER SOLUTIO - WATER FOR PD & ACO	161.50
172456	SILVER CREEK STEAKHOUSE L - LAW ENFORCEMENT BREAKF	148.04
172463	IACP - IACP MEMBERSHIP FOR CHIEF	190.00

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
66666-MISC P-CARD VENDOR		
172464	CURTIS - SRT ITEMS	66.74
172494	OFFICE DEPOT #2635 CHAIR MAT FOR RECORDS OFFICE	142.78
172502	NATIONAL ASSOCIATION OF S - COX SRO BASIC	500.00
172503	NATIONAL ASSOCIATION OF S - COX SRO BASIC	50.00
172504	NATIONAL ASSOCIATION OF S - MARBRY SRO BASIC	500.00
172505	NATIONAL ASSOCIATION OF S - MARBRY SRO BASIC	50.00
172521	PETCO 2419 - K9 KING	41.98
172522	TRACTOR SUPPLY CO #1896 - K9 KING	50.96
172526	IN *ONG MANAGEMENT LLC - DRONE SERVICES	3,500.00
172527	CHEWY.COM - K9 DOG FOOD	348.93
172571	AMZN Mktp US*R630057I1 - DETECTIVE HAHN CHAIR	199.39
172596	TRACTOR SUPPLY CO #1896 - K9 KING	42.47
172597	TRACTOR SUPPLY CO #1896 - K9 MACHO	43.98
172609	INST. OF POLICE TECH & - SMALL TRAINING	1,095.00
172638	OFFICE DEPOT #2635 - COMPUTER MOUSE / OFFICE SUPPL	105.51
	VENDOR TOTAL:	**16,806.83**
	DIVISION TOTAL:	**16,806.83**
41-DISPATCH		
66666-MISC P-CARD VENDOR		
172376	PD DISPATCH DESKS	1,139.97
172453	NENA - HAUBER DISPATCH TRAINING	595.00
172485	AMZN Mktp US*R69SJ98U2 - DISPATCH SUPPLIES	23.36
172509	AMZN Mktp US*RH0365P00 - DISPATCH SUPPLIES	14.98
172528	IDAHO CHAP* APCO WRC24 - SMELSER CONFERENCE	384.51
172529	IDAHO CHAP* APCO WRC24 - GRANTHAM CONFERENCE	384.51
172621	AMZN Mktp US*RH9662BN1 - CHAIRS FOR DISPATCH SUPER	382.96
172625	AMZN Mktp US*RA9UA7N02 - DISPATCH SUPPLIES	88.27
	VENDOR TOTAL:	**3,013.56**
	DIVISION TOTAL:	**3,013.56**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
42-VOCA/VAWA		
66666-MISC P-CARD VENDOR		
172437	MCDONALD'S F33714 - EMERGENCY FINANCIAL FOR VICTIM	19.59
172465	WAL-MART #1485 - EMERGENCY FINANCIAL FOR VICTIM	236.08
172545	SUPER 8 - EMERGENCY FINANCIAL FOR VICTIMS	66.08
172567	HAMPTON INN-GILLETTE - EMERGENCY FINANCIAL FOR VIC	396.00
172605	WRIGHT HOTEL (ST2788) - EMERGENCY FINANCIAL FOR VI	319.80
	VENDOR TOTAL:	**1,037.55**
	DIVISION TOTAL:	**1,037.55**
45-ANIMAL SHELTER		
66666-MISC P-CARD VENDOR		
172284	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	113.00
172363	BUFFALO VETERINARY CLINIC - SPAY & NEUTER / RABIES	249.10
172373	OFFICEMAX/OFFICEDEPT#6876 - ANIMAL CARE	61.94
172374	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	161.00
172378	RED HILLS VETERINARY HOSP - RABIES	25.50
172379	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	414.60
172500	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	374.00
172531	AMZN Mktp US*RH18V28V0 - PET CARRIERS / DONATIONS	300.00
172612	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	446.00
172613	ANIMAL MEDICAL CENTER OF - RABIES	117.00
172614	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	162.00
172637	ANIMAL MEDICAL CENTER OF - NEUTER	96.00
	VENDOR TOTAL:	**2,520.14**
2163-ZOETIS INC		
172433	ZOETIS INC - ANIMAL VACCINATIONS	100.75
	VENDOR TOTAL:	**100.75**
	DIVISION TOTAL:	**2,620.89**
	DEPARTMENT TOTAL:	**23,478.83**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
66666-MISC P-CARD VENDOR		
172279	MENARDS GILLETTE WY	84.27
172290	INSTALL NEW DISHWASHER/ 2 COMPARTMENT SINK ACO	888.49
172313	WAREHOUSE NEW IT DATA ROOMS	44.98
172349	WORK OUT GYM POSTER FRAME	29.92
172357	REPAIR SHOWERS PD LOCKER ROOMS	214.56
172364	NEW KEYS FOR PAPER TOWEL HOLDERS	17.94
172366	EXTRA KEY FOR CH PAPER TOWEL HOLDERS	3.99
172412	LUNCH FOR STAFF MEETING	116.15
172435	WAREHOUSE FURNITURE INSTALL	22.33
172462	PD WEST	69.22
172483	ACO DISHWASHER	14.61
172484	PD ADMIN LED REPLACEMENTS	270.56
172497	ACO DISHWASHER	60.64
172498	ACO DISHWASHER	28.83
172499	NEW PICTURE FRAMES ATTORNEY OFFICE	49.47
172537	ACO DISHWASHER	68.97
172572	REPAIR EXHAUST FAN CH CHAMBER	231.73
172583	TOOLS FOR TRUCK	41.45
172603	PD FURNITURE	299.97
172624	CUSTOMER SERVICE BLINDS	577.12
172627	EXHAUST FAN BEHIND CHAMBERS	4.46
172636	PD FURNITURE	185.91
172639	JOSH CDL PERMIT	47.25
	VENDOR TOTAL:	**3,372.82**
	DIVISION TOTAL:	**3,372.82**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
50-PUBLIC WORKS ADMIN		
66666-MISC P-CARD VENDOR		
172401	OFFICE SUPPLIES	49.20
	VENDOR TOTAL:	**49.20**
	DIVISION TOTAL:	**49.20**
51-PARKS		
66666-MISC P-CARD VENDOR		
172277	REPAIR HARDWARE FOR LATCH- VENTRAC	3.94
172293	SUPPLIES FOR KEY BOX FOR MOWING CREW	35.96
172295	MATERIAL TO REPLACE GRILL @ DALBEY/ L.L.R.R. PAVIL	20.48
172296	MATERIAL TO REPAIR SPREADER ON A-11 SANDER	3.64
172300	LL BATHROOM FLOOR	10.78
172324	POLYURETHANE FOR MOW CREW KEY BOX	23.98
172325	HINGES AND SUPPORTS FOR KEY BOX FOR MOW CREW	20.49
172326	MATERIAL TO REPAIR GRILL @ DALBEY L.L.RRS	8.28
172345	RATCHET STRAPS/ BATTERY CHARGER FOR UNIT #240072	59.95
172352	MATERIAL TO REPAIR DAMAGE @ LL DUGOUT	18.98
172358	REPAIR PARTS DALBEY RR	27.81
172359	DALBEY SHOP SUPPLIES	160.15
172384	MATERIAL TO REPAIR DUGOUT AT LL FIELD #6	10.48
172385	MATERIAL TO REPAIR DUGOUT @ LL FIELD #6	31.50
172395	DALBEY SHOP GREASE GUN REPAIR PARTS	15.20
172396	LL BATHROOM - WOMENS SIDE	134.47
172415	MATERIALS TO RESTOCK UNIT #70 USED TO MAKE CABLES	13.48
172423	GRASS SEED FOR WINLAND PARK	52.91
172457	DROP LATCH FOR WEST GATE ON SOFTBALL FIELD	24.48
172458	TOOLS FOR MOWING CREW	27.98
172469	TREE FARM REPAIR	79.10
172471	MATERIAL TO REPAIR/ REPLACE B.BALL NET @ NORTHWEST	17.88
172486	TREE FARM REPAIR	71.60
172487	TREE FARM REPAIR	7.86

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
66666-MISC P-CARD VENDOR		
172508	SAFETY FACE SHIELDS FOR VACING HOLES	89.89
172517	REPAIRS TO SINK LL RR'S	229.89
172533	MEAL WHILE @ CPSI TRAINING	30.91
172541	FILTER FOR SOFTBALL CONCESSIONS ECSC	14.92
172543	LODGING FOR PLAYGROUND CERTIFICATION FOR JAY JOHNS	359.70
172549	TOOLS ORDERED BY ACCIDENT BEING REFUNDED	29.47
172550	ESCS WATERING CAN FOR PATCH JOBS & PLANTERS	6.99
172552	MEAL WHILE @ CPSI TRAINING	19.35
172553	MEAL WHILE @ CPSI TRAINING	24.33
172573	REFUND FOR ACCIDENTAL ORDER	-29.47
172574	MEAL WHILE @ CPSI TRAINING	22.59
172577	SOIL AMENDMENTS FOR NEW PLANTERS DALBEY PARK	98.26
172593	TOOLS DALBEY SHOP	5.99
172611	BASES FOR ECSC	287.90
172628	DALBEY PARK PLANTER REBUILD	145.20
172662	REPAIR MATERIAL TO KEEP ON UNIT #70	18.99
	VENDOR TOTAL:	**2,236.29**
	DIVISION TOTAL:	**2,236.29**
53-FORESTRY		
66666-MISC P-CARD VENDOR		
172661	FENCING IN VALVE BOXES IN TREE FARM	135.00
	VENDOR TOTAL:	**135.00**
	DIVISION TOTAL:	**135.00**
54-STREETS		
66666-MISC P-CARD VENDOR		
172362	TOOLS FOR SIGNS FOR CAMPOREE	49.45
172372	PAINT FOR CAMPOREE SIGNS	12.96
172402	SOCKET FOR PATCH TRUCK	18.98
172418	RETURN WRONG DRIVE	-11.00

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
54-STREETS		
66666-MISC P-CARD VENDOR		
172428	1-1/2" COUPLING	3.93
172455	BATTERY MAINTAINER FOR PRESSURE WASHER	31.99
172470	SPOOL- NO DESCRIPTION GIVEN	52.90
172479	DRIVEWAY MARKER- NO DESCRIPTION	19.30
172542	WEED EATER PARTS	135.88
172544	FOR UNIT 158	3.97
172565	RAMPS FOR MT-100	56.99
172601	PARTS FOR DEWATERING WELLS	114.00
172602	NO DESCRIPTION PROVIDED	19.97
172652	LUNCH LIVINGSTON TRIP	16.20
172653	DINNER LIVINGSTON TRIP	26.90
	VENDOR TOTAL:	**552.42**
	DIVISION TOTAL:	**552.42**
	DEPARTMENT TOTAL:	**6,345.73**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
66666-MISC P-CARD VENDOR		
172606	QUARTERLY TEAM BUILDING	83.78
	VENDOR TOTAL:	**83.78**
	DIVISION TOTAL:	**83.78**
61-BUILDING INSPECTION		
66666-MISC P-CARD VENDOR		
172317	INT'L CODE COUNCIL INC - ZONING CODE BOOK 2021	45.25
172337	TST* THE BOOT GRILL - DINNER WHILE AT ICC CODE CLA	39.90
172355	WENDY'S #12938 - LUNCH WHILE AT ICC CODE CLASSES	12.15
172356	TST* THE BOOT GRILL - DINNER WHILE AT ICC CODE CLA	16.44
172369	TST* THE BOOT GRILL - DINNER WHILE AT ICC CODE CLA	23.64
172370	WENDY'S #12938 - LUNCH WHILE AT ICC CODE CLASSES	13.02
172387	LOVELAND EMBASSY SUITE - HOTEL STAY WHILE AT ICC C	981.80
172388	TST* THE BOOT GRILL - DINNER WHILE AT ICC CODE CLA	31.13
172406	CAMERA	547.99
172417	FUZZY TACO WINDSOR - LUNCH WHILE AT ICC CODE CLASS	16.08
172501	INT'L CODE COUNCIL INC - CERTIFICATION RENEWALS	145.00
172547	Amazon.com*RH45Z0E62 - OFFICE SUPPLIES FOR BOE MEE	92.19
172606	QUARTERLY TEAM BUILDING	83.78
	VENDOR TOTAL:	**2,048.37**
	DIVISION TOTAL:	**2,048.37**
62-TRAFFIC SAFETY		
66666-MISC P-CARD VENDOR		
172302	STEP BIT - CONNECT DRAWERS	138.93
172315	ANTI-SEIZE LUBRICANT	13.76
172446	SAFETY GLASSES	13.49
172481	PARTS FOR ENZI AT SOUTHERN LIGHT FOR CONCRETE PAD	7.87
172482	PARTS FOR ENZI SOUTHERN LIGHT. CONCRETE PAD JOB FO	5.98
172535	SCHOOL FLASHING LIGHT BOX - LAKEWAY RD	449.96
172618	MEAL - DENVER IMSA CLASS	22.10

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
62-TRAFFIC SAFETY		
66666-MISC P-CARD VENDOR		
172620	MEAL - DENVER IMSA CLASS	28.58
172631	MEAL - DENVER IMSA CLASS	43.07
172650	MEAL - DENVER IMSA CLASS	50.00
	VENDOR TOTAL:	**773.74**
	DIVISION TOTAL:	**773.74**
63-PLANNING		
66666-MISC P-CARD VENDOR		
172429	WYOPASS DUES	110.00
172659	QUARTERLY TEAM BUILDING	115.67
	VENDOR TOTAL:	**225.67**
	DIVISION TOTAL:	**225.67**
	DEPARTMENT TOTAL:	**3,131.56**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
03-PUBLIC ACCESS		
66666-MISC P-CARD VENDOR		
172287	TRAVEL INSURANCE	75.72
172316	TRAVEL-FLIGHTS	1,164.87
172570	REPLACE CONVERTOR IN COUNCIL CHAMBERS	69.95
172657	NEW MOUSE FOR JASON	31.99
	VENDOR TOTAL:	**1,342.53**
	DIVISION TOTAL:	**1,342.53**
31-CITY CLERK/PRINT SHOP		
66666-MISC P-CARD VENDOR		
172311	POSTAGE	500.00
172434	STAMP SHEETS	974.81
172513	STAMPS.COM MONTHLY STATEMENT	48.74
172525	POSTAGE	500.00
172564	LICENSE MAILING ENVELOPES	38.84
	VENDOR TOTAL:	**2,062.39**
	DIVISION TOTAL:	**2,062.39**
32-JUDICIAL		
66666-MISC P-CARD VENDOR		
172419	OFFICE SUPPLIES	38.71
	VENDOR TOTAL:	**38.71**
	DIVISION TOTAL:	**38.71**
65-PUBLIC AFFAIRS ADMINISTRATION		
66666-MISC P-CARD VENDOR		
172576	PUBLIC RECORDS REQUEST BUSINESSCARDS	64.03
172592	ADVERTISING	132.00
	VENDOR TOTAL:	**196.03**
	DIVISION TOTAL:	**196.03**
	DEPARTMENT TOTAL:	**3,639.66**
	FUND TOTAL:	**52,235.09**

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
66666-MISC P-CARD VENDOR		
172386	WW - CAMPLEX LS	154.00
172585	WWTF - CAMPLEX LS MOTOR STARTER	120.64
	VENDOR TOTAL:	**274.64**
	DIVISION TOTAL:	**274.64**
	DEPARTMENT TOTAL:	**274.64**
	FUND TOTAL:	**274.64**

Expenditure Approval Report
Check Approval Date of 03/31/2024

Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE		
70-UTILITIES		
72-MADISON WATER LINE		
66666-MISC P-CARD VENDOR		
172607	WATER - MADISON WELL M-14 GUTTERS	1,201.00
	VENDOR TOTAL:	**1,201.00**
	DIVISION TOTAL:	**1,201.00**
	DEPARTMENT TOTAL:	**1,201.00**
	FUND TOTAL:	**1,201.00**

Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND		
70-UTILITIES		
70-UTILITIES ADMINISTRATION		
66666-MISC P-CARD VENDOR		
172365	OFFICE SUPPLIES (PLASTIC MONTHLY 3-RING BINDER DIV	15.53
172496	SERVICE CHARGE (02.25.25 TO 03.15.24)	37.49
	VENDOR TOTAL:	**53.02**
	DIVISION TOTAL:	**53.02**
71-ELECTRICAL ENGINEERING		
66666-MISC P-CARD VENDOR		
172338	REGISTRATION FEES/2024 MILSOFT USERS CONFERENCE	1,658.00
172348	REGISTRATION FEES/2024 MILSOFT USERS CONFERENCE	1,658.00
172389	AIRFARE/2024 MILSOFT USERS CONFERENCE	887.77
172400	AIRFARE/2024 MILSOFT USERS CONFERENCE	887.77
172420	SHUTTLE/2024 MILSOFT USERS CONFERENCE	193.00
	VENDOR TOTAL:	**5,284.54**
	DIVISION TOTAL:	**5,284.54**
76-SCADA		
66666-MISC P-CARD VENDOR		
172330	2023 CODE BOOK AND TABS	233.64
172354	LODGING DURING TRAINING	195.28
172539	AMAZON.COM*R606W2QJ1 - PRINTS/SCHEMATICS TEMPLATES	50.39
172569	SCADA - SAFETY BOOTS	160.19
	VENDOR TOTAL:	**639.50**
	DIVISION TOTAL:	**639.50**
	DEPARTMENT TOTAL:	**5,977.06**
	FUND TOTAL:	**5,977.06**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
3483-ABSOLUTE AUTO LLC		
172480	ABSOLUTE AUTO LLC - HITCHES FOR UNITS 31 & 32	481.00
	VENDOR TOTAL:	**481.00**
66666-MISC P-CARD VENDOR		
172303	WYOMING WORK WAREHOUSE - FR COLD WEATHER & SAFETY	152.96
172304	AWWA - TRAINING ON EPA TO WATER QUALITY RELATIONSH	225.00
172305	SUNCOASTLEARNING - RULES TRAINING ON MANDATORY EPA	616.00
172306	THE HOME DEPOT - VOLT METERS FOR DISTRIBUTION FOR	104.91
172307	GILLETTE CONTRACTOR'S SUPPLY - TYPE H VALVE BOX AD	56.08
172308	THE HOME DEPOT - HYDRANT REPLACEMENT	15.12
172309	THE HOME DEPOT - 4-J SPRINKLER REPAIR FOR HYDRANT	2.78
172327	GILLETTE CONTRACTOR'S SUPPLY - SPECIAL PART FOR 3"	145.10
172328	AMZN - CRIMPING TOOL FOR SPLICING METER WIRES	36.98
172334	WATER - PRDF CL2 VAULT UPGRADE	258.44
172342	AMZN - SECURE CITY SWIPE CARD BADGE SLEEVES	29.95
172347	THE HOME DEPOT - CASA QUINTA PRV BLDG SUPPLIES	14.97
172390	WYOMING WORK WAREHOUSE - RETURN WORK BOOTS	-146.69
172391	THE HOME DEPOT - RUBBER HOSE & CONNECTORS FOR PUMP	137.82
172393	WYOMING WORK WAREHOUSE - WORK BOOTS	146.69
172399	CVENT INC - METER TECH SENSUS USE CONFERENCE (HOT	449.00
172422	GILLETTE CONTRACTOR'S SUPPLY - CURB STOP SUPPLIES	1,011.11
172424	GILLETTE CONTRACTOR'S SUPPLY - 700 3RD ST	260.47
172431	DOUBLETREE HOTELS - VENDOR REFUNDED OVERCHARGE	-83.68
172443	THE HOME DEPOT - LIGHTS FOR WELL BLDGS @ MADISON	11.48
172444	UNITED - SENSUS USE CONFERENCE AIRFARE	448.72
172445	WYOMING WORK WAREHOUSE - WORK PANTS	40.00
172452	WYOMING WORK WAREHOUSE - WORK PANTS	49.49
172454	TACO JOHNS - GOOD SAFETY PERFORMANCE BREAKFAST	192.60
172478	GILLETTE CONTRACTOR'S SUPPLY - BX12 GEO GRID - MON	473.22
172489	THE HOME DEPOT - HOME DEFENSE BUG SPRAY & LIGHT BU	85.30

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
66666-MISC P-CARD VENDOR		
172495	WYOMING WORK WAREHOUSE - SAFETY GEAR	375.27
172510	THE HOME DEPOT - TOOLS FOR TRUCK #33	81.13
172512	TEXAS ROADHOUSE - ASSE CROSS CONNECTION TESTER TRA	111.12
172520	GILLETTE CONTRACTOR'S SUPPLY - POLYETHYLENE LINER	21.00
172523	AMZN - CUTTING TOOLS FOR VAC TRUCK REPAIR PARTS FO	342.00
172524	AMZN - REPLACE CUTTING TIP FOR VAC TRUCK	355.00
172532	PAPA MURPHY'S - ASSE CROSS CONNECTION TESTER TRAIN	60.50
172534	MENARDS - BUG SPRAY/MOUSE BAIT FOR FACILITIES	40.37
172540	STAPLES - PRINT BOOK FOR ASSE CROSS CONNECTION TES	181.92
172551	STAPLES - BINDERS FOR ASSE CROSS CONNECTION TESTER	38.96
172554	AMZN - PS-1 SUPPLIES	74.48
172555	GILLETTE CONTRACTOR'S SUPPLY - BACKFLOW REBUILD KI	208.17
172562	STATE FARM INSURANCE - CARD WAS COMPROMISED	106.25
172563	HIBACHI SUPREME BUFFET - ASSE CROSS CONNECTION TES	67.98
172568	WATER - DCPS 1 SHUNT TRIP SWITCHES	291.70
172575	WYOMING WORK WAREHOUSE - WORK BOOTS	184.49
172579	STATE FARM INSURANCE - CARD WAS COMPROMISED	106.25
172580	MCDONALD'S - ASSE CROSS CONNECTION TESTER TRAINING	9.19
172587	MCDONALD'S - ASSE CROSS CONNECTION TESTER TRAINING	22.87
172588	MILE HIGH TIGHT ENDS - ASSE CROSS CONNECTION TESTE	128.16
172589	MCDONALD'S - ASSE CROSS CONNECTION TESTER TRAINING	8.89
172590	MCDONALD'S - ASSE CROSS CONNECTION TESTER TRAINING	9.33
172591	FIREROCK STEAKHOUSE - ASSE CROSS CONECTION TESTER	187.25
172598	GILLETTE CONTRACTOR'S SUPPLY - TRUCK TOOLS	108.01
172599	RECORD DISTRIBUTING - HYDRANT MAINTENANCE	93.27
172600	MENARDS - HYDRANT MAINTENANCE	29.88
172615	WAT - DC1 E-STOP	409.87
172616	MCDONALD'S - ASSE CROSS CONNECTION TESTER TRAINING	-9.33
172617	ARBY'S - ASSE CROSS CONNECTION TESTER TRAINING (LU	59.29

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
66666-MISC P-CARD VENDOR		
172626	ETHERNET INTERFACE MODULE FOR WELL S-22	368.23
172634	THE HOME DEPOT - PARTS FOR TRAILER	86.83
172651	WYDMV - CLASS A TEST	47.25
172660	THE HOME DEPOT - BOARDS FOR FRAMING CONCRETE	122.90
172663	GILLETTE ELEVATOR - WEIGH FEES FOR UNITS 188 & 33	20.60
	VENDOR TOTAL:	**9,082.90**
1511-NORCO INC		
172392	NORCO INC - SAFETY GLASSES FOR PUMP STATIONS	141.12
	VENDOR TOTAL:	**141.12**
	DIVISION TOTAL:	**9,705.02**
	DEPARTMENT TOTAL:	**9,705.02**
	FUND TOTAL:	**9,705.02**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
66666-MISC P-CARD VENDOR		
172323	THREAD TAPE/SUBS NITROGEN LEAK	3.56
172367	BATTERIES FOR HANDHELD BATTERIES	549.75
172368	F.R. PANTS	209.97
172375	CHRISTMAS DECORATION TIMER	794.26
172407	BIN ORGANIZERS	42.79
172413	NITROGEN TANK FOR SUBS	198.94
172426	PULLING MULE TAPE	516.33
172427	KLEIN ZIPPER BAGS	39.97
172442	BIN ORGANIZERS	15.96
172447	VOLT METER	556.79
172461	3RD GRADE ELEC SAFETY DRAWING CONTEST PRIZES	148.88
172466	SUBSTATION GATE LATCHES	145.55
172468	F.R. JEANS	280.76
172490	TOOLS	257.13
172507	HITCH PIN	7.79
172514	3RD GRADE ELEC SAFETY DRAWING CONTEST PRIZES	169.88
172515	ORANGE FLAGS	24.57
172546	STEEL TOE BOOTS	200.00
172582	3RD GRADE ELEC SAFETY DRAWING CONTEST PRIZES (RETU	-25.90
172586	TOOLS	11.91
172610	TRANSFORMER WARNING STICKERS	882.73
172640	BRAKE CLEANER	52.68
172655	STEEL TOE BOOTS	200.00
172656	3RD GRADE ELEC SAFETY DRAWING CONTEST PRIZES	40.55
	VENDOR TOTAL:	**5,324.85**

Expenditure Approval Report
Check Approval Date of 03/31/2024

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2038-POWDER RIVER POWER		
172641	TOOLS	192.83
	VENDOR TOTAL:	**192.83**
	DIVISION TOTAL:	**5,517.68**
	DEPARTMENT TOTAL:	**5,517.68**
	FUND TOTAL:	**5,517.68**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
66666-MISC P-CARD VENDOR		
172278	GILLETTE CONTRACTOR'S SUPPLY - PIPE STAND FOR BLDG	75.00
172301	GILLETTE CONTRACTOR'S SUPPLY - PIPE FOR REPAIRS ON	94.74
172310	THE HOME DEPOT - NUT DRIVER/MULTIPLE SIZES	19.97
172331	ERA - A Waters Company - CHEMICAL TEST	514.95
172332	ERA - A Waters Company - CHEMICAL TEST	528.40
172341	TEST GAUGE INC CO - FLANGE SPACER FOR VALVE JOB IN	595.06
172344	CUES - CAMERA TOW CABLES	233.28
172346	PSI SERVICES LLC - TEST	100.00
172361	FILTERBUY - AIR FILTERS FOR UR BLDG AT WWTF	273.42
172381	CUES - PIGTAIL FOR CAMERA	295.89
172451	HARBOR FREIGHT TOOLS - HYDRAULIC SHORT PISTON FOR	64.99
172467	WWTF - HEADWORKS GENERATOR TEST POINT	534.45
172476	RECORD DISTRIBUTING - HYDRAULIC PRESS TOOL	355.00
172477	M.G. OIL-WY - GREASE FOR PUMPS MACHINES	465.60
172488	USABlueBook - CHEMICAL TEST	716.62
172493	WYOMING WORK WAREHOUSE- SAFETY BOOTS FOR B. TUNNEL	194.39
172518	AMZN - FILTER FOR ICE MACHINE/GLOVES	449.95
172561	PROJECT WORKS LLC - REPLACEMENT VALVES FOR WWTF	335.10
172578	AMZN - TABLE FOR LABEL MAKER	129.95
172619	CHIPOTLE - BF PREVENTION CERT CLASS (LUNCH 3/25/24	18.30
172622	TRUGRIT TRACTION INC. - CUES CAMERA WHEELS	1,346.00
172633	FENIX STORE - FLASHLIGHTS	199.90
172646	CHICK-FIL-A - BF PREVENTION CER CLASS (LUNCH 3/26/	11.59
172647	CHIPOTLE - BF PREVENTION CERT CLASS (LUNCH 3/27/24	18.30
172648	OUTBACK - BF PREVENTION CERT CLASS (DINNER 3/26/24	35.96
172649	THE HOME DEPOT - 2 SUMP PUMPS FOR VAULT AT DIGESTE	195.00
	VENDOR TOTAL:	**7,801.81**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1511-NORCO INC		
172595	NORCO INC - GLOVES	28.79
	VENDOR TOTAL:	**28.79**
2038-POWDER RIVER POWER		
172629	POWDER RIVER POWER - INVERTER REPLACEMENTS FOR OUR	281.24
172630	POWDER RIVER POWER - STAINLESS FITTINGS FOR DRAIN	113.46
172654	POWDER RIVER POWER - 3/8" 90° FASTENER FOR GC110	21.11
	VENDOR TOTAL:	**415.81**
	DIVISION TOTAL:	**8,246.41**
	DEPARTMENT TOTAL:	**8,246.41**
	FUND TOTAL:	**8,246.41**

Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
66666-MISC P-CARD VENDOR		
172403	HVS CO2 REPAIRS	66.54
172441	WATER HEATER ELEMENTS ECSC	110.80
172459	FLEET SWAMP COOLER REPAIR PARTS	92.00
172506	STEEL TOE FOR JEFF	143.99
172511	PUSH BUTTON COVER FOR SALT BRINE SYSTEM	16.01
172548	WASH BAY SYSTEM CLEANER	148.98
172658	CW FLOOR DRAIN TRAP SEALS	193.20
	VENDOR TOTAL:	**771.52**
	DIVISION TOTAL:	**771.52**
	DEPARTMENT TOTAL:	**771.52**
	FUND TOTAL:	**771.52**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
25-FINANCE		
28-WAREHOUSE FUND		
66666-MISC P-CARD VENDOR		
172371	THE HOME DEPOT #6005 WAREHOUSE DESK RELOCATION PAR	51.09
172623	WM SUPERCENTER #1485 - WHSE SUPPLIES - FOLDING HAN	68.48
	VENDOR TOTAL:	**119.57**
	DIVISION TOTAL:	**119.57**
	DEPARTMENT TOTAL:	**119.57**
	FUND TOTAL:	**119.57**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
66666-MISC P-CARD VENDOR		
172299	BIG D #3 - FUEL PD 1	45.00
172353	PARTS FOR HOSE BENCH	29.52
172416	HOLE SAW FOR 171 BED REBUILD	28.98
172421	LOAF N JUG #0127 - FUEL PD 59	24.14
172460	O-RING FOR BEAR CAT SPARE TIRE	62.60
172472	ALIGNMENT FOR PD 429	100.00
172473	PARTS FOR 171	36.00
172519	WHEELS FOR WRESTLING MAT CARTS	359.87
172538	FUEL FOR 200215 TRIP TO CASPER	53.24
172566	ALIGNMENT FOR 156	100.00
172581	TIRE SLIME	177.00
172635	REPLACE CATS ON 179	1,700.00
172642	FUEL FOR 200068 DENVER TRIP	46.96
172643	FUEL FOR 200215 LIVINGSTON TRIP	72.84
172644	STINKER #217 - GHOSTOWN - FUEL PD 14	40.30
	VENDOR TOTAL:	**2,876.45**
	DIVISION TOTAL:	**2,876.45**
37-VEHICLE REPLACEMENT		
66666-MISC P-CARD VENDOR		
172377	TRAILER HITCH BALL MOUNT FOR UNIT 3	72.98
	VENDOR TOTAL:	**72.98**
	DIVISION TOTAL:	**72.98**
	DEPARTMENT TOTAL:	**2,949.43**
	FUND TOTAL:	**2,949.43**
	GRAND TOTAL:	**86,997.42**

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

A Proclamation Designating Friday, May 10, 2024, as the City of Gillette's official *Arbor Day* – Wendy Clements

BACKGROUND:

The City of Gillette will observe Arbor Day on May 10, 2024. This year marks the 32nd year that the City of Gillette has achieved Tree City USA designation from the Arbor Day Foundation. For many years, the City's Forestry division has partnered with the CCSD to celebrate Arbor Day and educate community youth on the value of trees and benefits they provide. This year we will join fourth grade students from Paintbrush Elementary School, City Forestry and Parks divisions, CCSD grounds staff and WY State Forestry to plant trees on the school grounds. The students will also learn the importance of trees, the history of Arbor Day and participate in an activity to commemorate the event and inspire them to be lifelong stewards of trees.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

Now therefore, I, Shay Lundvall , Mayor of the City of Gillette, do hereby proclaim Friday, May 10th as Arbor Day in the City of Gillette, and call upon all citizens to support efforts to protect our trees and support our City's Urban Forestry program; and further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

STAFF REFERENCE:

Sawley Wilde, Public Works Director

ATTACHMENTS:

Click to download
Memo
Proclamation

CITY OF GILLETTE
Public Works
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5320
www.gillettewy.gov

Novus Agenda Items for Arbor Day 2024

Date:
May 7, 2024, at 6:00 PM

Subject:
A Proclamation designating Friday, May 10, 2024, as the City of Gillette's official *Arbor Day* – Wendy Clements.

Background:
The City of Gillette will observe Arbor Day on May 10, 2024. This year marks the 32nd year that the City of Gillette has achieved Tree City USA designation from the Arbor Day Foundation. For many years, the City's Forestry division has partnered with the CCSD to celebrate Arbor Day and educate community youth on the value of trees and benefits they provide. This year we will join fourth grade students from Paintbrush Elementary School, City Forestry and Parks divisions, CCSD grounds staff and WY State Forestry to plant trees on the school grounds. The students will also learn the importance of trees, the history of Arbor Day and participate in an activity to commemorate the event and inspire them to be lifelong stewards of trees.

Actual Cost Vs. Budget:

Suggested Motion:
Now therefore, I, Shay Lundvall , Mayor of the City of Gillette, do hereby proclaim Friday, May 10th as Arbor Day in the City of Gillette, and call upon all citizens to support efforts to protect our trees and support our City's Urban Forestry program; and further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Staff Reference:
Sawley Wilde, Public Works Director

WC

PROCLAMATION

Whereas, Arbor Day is now observed throughout the world, nation, and state of Wyoming, and

Whereas, the City of Gillette recognizes the value of trees in producing life giving oxygen, providing wildlife habitat, beautifying the community, increasing property values, enhancing the economic vitality of business areas and improving physical and mental health in our community.

Whereas, trees are unequivocally, the most magnificent renewable resources on earth. Their sole function is to efficiently capture, store, and recycle carbon. They effortlessly utilize every portion of themselves to take in and renovate carbon before generously delivering it back to us and the environment. From their branches and leaves to their trunk, bark and roots, trees give us life.

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Shay Lundvall, Mayor of the City of Gillette, do hereby proclaim Friday, May 10th as

Arbor Day

in the City of Gillette, and call upon all citizens to support efforts to protect our trees and support our City's Urban Forestry program and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 7th day of May, 2024.

_____

Shay Lundvall, Mayor

_____

Alicia Allen, City Clerk

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

A Proclamation Designating Friday, May 10, 2024, as the City of Gillette's observance of *Gillette Pollinator Day* and Gillette as an affiliate of Bee City USA.

BACKGROUND:

WHEREAS, pollinator species such as thousands of species of bees are essential partners in producing much of our food supply; and WHEREAS, pollinator species provide significant environmental benefits that are necessary for maintaining healthy, biodiverse urban and suburban ecosystems; and WHEREAS, pollination plays a vital role for the trees and plants of our community, enhancing our quality of life, and creating recreational and economic development opportunities; and WHEREAS, for decades the City of Gillette has managed urban landscapes and public lands that include many municipal parks and greenways, as well as wildlife habitats; and WHEREAS, the City of Gillette provides recommendations to developers and residents regarding landscaping to promote wise conservation stewardship, including the protection of pollinators and maintenance of their habitats in urban and suburban environments; and NOW, THEREFORE, I, Shay Lundvall, Mayor of the City of Gillette, do hereby proclaim the day of May 10, 2024, as our municipality's observance of Gillette Pollinator Day And Gillette as an affiliate of Bee City USA® and urge all citizens to recognize this observance.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

NOW, THEREFORE, I, Shay Lundvall, Mayor of the City of Gillette, do hereby proclaim the day of May 10, 2024, as our municipality's observance of Gillette Pollinator Day And Gillette as an affiliate of Bee City USA® and urge all citizens to recognize this observance. In witness whereof, I have hereunto set my hand and caused the seal of Gillette, Wyoming, to be affixed this 7th day of May 2024.

STAFF REFERENCE:

Sawley Wilde, Public Works Director

ATTACHMENTS:

Click to download
Proclamation

City of Gillette

PROCLAMATION

WHEREAS, pollinator species such as thousands of species of bees are essential partners in producing much of our food supply; and

WHEREAS, pollinator species provide significant environmental benefits that are necessary for maintaining healthy, biodiverse urban and suburban ecosystems; and

WHEREAS, pollination plays a vital role for the trees and plants of our community, enhancing our quality of life, and creating recreational and economic development opportunities; and

WHEREAS, for decades the City of Gillette has managed urban landscapes and public lands that include many municipal parks and greenways, as well as wildlife habitats; and

WHEREAS, the City of Gillette provides recommendations to developers and residents regarding landscaping to promote wise conservation stewardship, including the protection of pollinators and maintenance of their habitats in urban and suburban environments; and

NOW, THEREFORE, I, Shay Lundvall, Mayor of the City of Gillette, do hereby proclaim the day of May 10, 2024, as our municipality's observance of

Gillette Pollinator Day

And Gillette as an affiliate of

Bee City USA®

and urge all citizens to recognize this observance.

In witness whereof, I have hereunto set my hand and caused the seal of Gillette, Wyoming, to be affixed this 7th day of May 2024.

_____

Shay Lundvall, Mayor

_____

Alicia Allen, City Clerk
(Attest)

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

A Proclamation Designating May 2024 as *Mental Health Month.*

~ Councilwoman Tricia Simonson

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

Click to download
Proclamation

Proclamation

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans face challenges in life that can impact their mental health, especially during a pandemic; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there are practical tools that all people can use to improve their mental health and increase resilience; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, health care provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention and treatment efforts.

THEREFORE, **I**, Shay Lundvall, Mayor of the City of Gillette, Wyoming, do hereby proclaim May 2024 as

Mental Health Month

In the City of Gillette, Wyoming. I also call upon the citizens, government agencies, public and private institutions, businesses, and schools in Gillette to commit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Dated this 7th Day of May 2024

_____ _____

Shay Lundvall, Mayor Alicia Allen, City Clerk (Attest)

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

A Proclamation Designating May 2024 as *Better Hearing Month.*

~ Kimberly Schaeffer, Audiologist

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

Click to download
Proclamation

PROCLAMATION

WHEREAS, audiologists in Gillette, Wyoming, observe and celebrate Better Hearing Month each year during the month of May; and

WHEREAS, Gillette City Council recognizes and values the efforts of all who work to eliminate or minimize the isolating effects of communication disorders in the one in five families affected by them; and

WHEREAS, our citizens who have overcome communication disabilities through the services of audiologists are now able to lead independent, productive, and fulfilling lives; and

WHEREAS, our veterans are returning from service with the main medical complaint of tinnitus and hearing loss as the second most common complaint, and audiologists are diagnosing and helping our veterans; and

WHEREAS, Gillette is proud and honored to have audiologists offering quality education and health care services to its citizens.

NOW, THEREFORE, I, Shay Lundvall, Mayor of the City of Gillette, do hereby proclaim May 2024, as:

"Better Hearing Month"

and encourage all citizens to recognize the achievements of audiologists in improving the quality of life for people with communication disorders.

Dated this 7th day of May, 2024

Shay Lundvall, Mayor

Alicia Allen, City Clerk (Attest)

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Things to Know video for May 2024

BACKGROUND:

Informational video produced by Gillette Public Access

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

VIDEO - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

Click to download
No Attachments Available

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

An Ordinance Approving and Authorizing the Extension of the Boundaries of the City of Gillette, Wyoming, and Annexation of a Tract of Land Known as the Capps Annexation Second Addition, Entirely Adjacent and Contiguous to the Present Boundaries of the City of Gillette, Wyoming, Pursuant to W.S. 15-1-403, and Establishing a C-1, General Commercial Zoning District, Subject to All Planning Requirements.(Planning Commission Vote: 7/0)

BACKGROUND:

Planning Commission Vote: 7/0

Ordinance First Reading: 7/0

During their regular scheduled meeting on March 5, 2024, the Governing Body of the city of Gillette approved Resolution No. 2866, initiating the annexation of 54.2 acres adjacent and contiguous to the City of Gillette, Wyoming, pursuant to Wyoming Statute 15-1-403, known as the Capps Annexation Second Addition.

The County has sent a letter supporting this annexation. Their letter stated the following: “In accordance with 2013 Campbell County Comprehensive Plan (Comp Plan) Chapters 3 and 6, ‘Land Use’ and ‘Goals and Implementation’ respectively, the County supports this annexation request. The Campbell County Planning Commission supported the creation and zoning of the property for economic development on October 19, 2023, with the board of County Commissioners approval on November 21, 2023. Additionally, the 2023 Gillette Vision 2040 ‘Industrial Diversification Action Plan’ Theme 1, Item 2, encourages streamlining City/County processes. Annexing the Capp property complies with this action item.”

This area is a logical extension of the City limits and will be serviceable. The land is generally located east of Garner Lake Road, between Vaquero Dr and I-90, and is bordered by corporate limits on the west side of the property. The owners desire to have the Tract annexed and zoned for C-1, General Commercial District uses with access to City services. There are no statutes or ordinances that regulate the shape or size of an area to be annexed.

The proposed zoning of the area is C-1, General Commercial District. The Comprehensive Plan that was adopted in 2013 envisioned the future land use to be a Mixed-Use Industrial Area. Across

the Interstate, just south of the Tract, the Comprehensive Plan envisioned future land use to be Mixed Use Commercial/Industrial. Although C-1, General Commercial District, is not in perfect alignment with the proposed future use of Mixed-Use Industrial, it is a natural step back from what was proposed. C-1 will be in better keeping with the existing commercial lots on the west side of Garner Lake. Additionally, the transition from the nearby residential areas to a C-1 Zoning District will also be more in keeping with standard planning practices. The City Council will make the final zoning determination at the time of annexation.

The site currently has some mobile homes and small storage structures. The mobile homes are supplied by a private well that is situated on an adjacent property and private septic systems. If this Tract is zoned C-1, then the existing mobile homes would be considered a nonconforming use and have an exempt or "grandfathered in" status upon annexation. If a mobile home were to be removed from its existing location for more than twelve consecutive months, then the "grandfathered" status would be removed, and no other mobile home could be placed in its stead. If the mobile home were to be replaced within a period of less than twelve months, the new mobile home could be no larger than the original and would have to be placed in the same location. When the water well and septic systems fail, it will be required that those water and septic systems are replaced with City of Gillette Wastewater and Water services. The owners will be required to pay for these improvements. Any new development will not be allowed to hook up to these private services.

There is no significant City investment required in support of this annexation for water, sewer, streets, drainage or parks. This area is a logical extension of the City of Gillette corporate limits and will be serviceable. Water and Sewer services are available for the annexation area with services within an acceptable distance to the proposed annexation area. There is public access from Garner Lake Road. Gas and electrical are available for extension as well. Required upgrades to utilities are the responsibility of the property owners within the annexation area. Road and utility extensions and connections will be determined at the time of development of the property.

Any future development or construction will be reviewed by the City and shall meet City standards.

The additional tax upon landowners resulting from annexation is an additional 8 mills ($8.00 per $1,000 of assessed value) collected by the City for General Operation of the City. The County Tax Assessor's Office is responsible for establishing the classification of property, assessed value, and the assessment rate.

As per the State of Wyoming Statute 15-1-402, each landowner within 300 feet of the proposed annexation will be provided a letter by certified mail including the Public Hearing Notice outlining specific items such as water and sewer services, electrical services as well as a more comprehensive outline of the items previously mentioned.

This case was approved by the Planning Commission during their March 12, 2024, meeting with a vote of 7/0.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for Approval of an Ordinance Approving and Authorizing the Extension of the Boundaries of the City of Gillette, Wyoming, and Annexation of a Tract of Land Known as the Capps Annexation Second Addition, Entirely Adjacent and Contiguous to the Present Boundaries of the City of Gillette, Wyoming, Pursuant to W.S. 15-4-403, and Establishing a C-1, General Commercial Zoning District, Subject to All Planning Requirements.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
Capps Annexation Ordinance
1/2 Mile Radius Vicinity Map
COG and County Zoning Map
COG Zoning Map
Capps Annexation Plat
Public Hearing Notice
Vicinity Map
Annexation Report
Meeting Minutes 03/12/23/2024

ORDINANCE NO.

AN ORDINANCE APPROVING AND AUTHORIZING THE EXTENSION OF THE BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, AND ANNEXATION OF A TRACT OF LAND KNOWN AS THE CAPPS ANNEXATION SECOND ADDITION, ENTIRELY ADJACENT AND CONTIGUOUS TO THE PRESENT BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, PURSUANT TO W.S. 15-1-403, AND ESTABLISHING A C-1, GENERAL COMMERCIAL ZONING DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS

ANNEXATION PLAT PARCEL LOCATED IN A PORTION OF SECTION 19, TOWNSHIP 50 NORTH, RANGE 71 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CAMPBELL COUNTY, WYOMING

WHEREAS, The Landowner has initiated the annexation of a tract of land entirely adjacent and contiguous to the City of Gillette, Wyoming pursuant to Wyoming Statute 15-1-403, known as the Capps Annexation Second Addition;

WHEREAS, The Governing Body of the City of Gillette passed and approved Resolution No. 2866 at its regular meeting on March 5th, 2024; directing the preparation and distribution of an Annexation Report in accordance with Wyoming Statutes; directing the publication of a public hearing notice, establishing a date for a public hearing at the hour of 6:00 o'clock p.m., on April 16th, 2024 in the City Council Chambers, City Hall, Gillette, Wyoming and ordering that Notice be sent to the owners of the tracts described therein;

WHEREAS, a Notice of Hearing in compliance with Wyoming Statutes 15-1-405, was published in the Gillette News Record on March 16th, 2024 and April 6th, 2024; and the public hearing notice were mailed to the owners of the tracts of land as required by law, by certified mail at least 15 business days prior to the public hearing along with a copy of the Annexation Report pursuant to Wyoming Statutes 15-1-402; the public hearing was held as advertised, on April 16th, 2024, in the City Council Chambers, City Hall, Gillette, Wyoming, at which time the City Council did unanimously find that the requirements of Wyoming Statutes 15-1-402, were satisfied and that the area to be annexed is adjacent and contiguous to the corporate limits of the City of Gillette and that said areas should be annexed to the City;

WHEREAS, the City Council did find by Resolution dated March 5th, 2024 the necessary tests enunciated by Wyoming Statutes 15-1-402 were satisfied; and that the said Governing Body has determined that the area should be included within the corporate limits of said City of Gillette, Wyoming;

WHEREAS, a Public Hearing for the March 12th, 2024 City of Gillette Planning Commission Meeting was duly advertised; and

WHEREAS, the City of Gillette Planning Commission by a majority vote of its members on March 12th, 2024 reviewed the request and recommended that the request for Annexation be approved by the Gillette Governing Body and further recommended that the tract to be annexed be zoned C-1, General Commercial Zoning District.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

Section 1. That pursuant to the petition filed with the City Council of the City of Gillette, Wyoming, there is hereby annexed to and included in the boundaries of the City of Gillette, Wyoming, the tract of land more fully described within the Annexation Plat attached hereto and incorporated herein by this reference.

Section 2. That all previous Ordinances defining the boundaries of the said City of Gillette, Wyoming, shall be and the same are hereby amended to include the area as herein described; and all Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed to the extent of any inconsistency.

Section 3. That an area of land known as the Capps Annexation Second Addition, as shown on the Annexation Plat, Campbell County, Wyoming is composed of two Tracts of

land. The parcels of land for the Annexation are to be zoned C-1, General Commercial Zoning District. The property to be zoned is legally described as follows:

The following property is to be zoned C-1, General Commercial Zoning District:

Legal Description

CAPPS ANNEXATION SECOND ADDITION
SECTION 19, TOWNSHIP 50 NORTH, RANGE 71 WEST

Tract A

Following is a parcel of land situated in a portion of the SW1/4NW1/4 and NW1/4SW1/4 of Section 19, T50N, R71W, of the Sixth Principal Meridian, Campbell County, Wyoming, more particularly described as follows:

Commencing at the northwest corner of said section 19, from which the west one-quarter of said Section 19 bears S00°53'22"E, a distance of 2634.65', basis of bearing for this description; thence S44°56'46"E, a distance of 1870.23' to the ne corner of tract b; thence S0°59'16"E, a distance of 1301.92' to the true point of beginning and the ne corner of subject tract; thence S0°59'16"E, a distance of 1019.83' to a point on the north right-of-way line of interstate 90; thence along said right-of-way through a curve to the right having a radius of 16986.25', a central angle of 0°25'00", an arc length of 123.51', a chord bearing of N 88°02'36" W, and a chord length of 123.51'; thence N63°25'45"W, a distance of 871.36'; thence N87°06'06"W, a distance of 328.34'; thence departing from said I-90 right-of-way, along the east right-of-way line of north garner lake road, N0°46'56"W; 491.25'; thence N89°13'07"E, a distance of 40.01'; thence N0°51'38"W, a distance of 155.08'; thence departing from said right-of-way and closing S88°10'21"E, a distance of 1182.74'; to the point of beginning. Containing 22.47 acres, more or less.

Tract B

Following is a parcel of land situated in a portion of the SW1/4NW1/4 and NW1/4SW1/4 of section 19, T50N, R71W, of the Sixth Principal Meridian Campbell County, Wyoming, more particularly described as follows:

Commencing at the northwest corner of said Section 19, from which the west one-quarter of said section 19 bears S00°53'22"E, a distance of 2634.65', basis of bearing for this description; thence S44°56'46"E, a distance of 1870.23' to the NE corner of subject tract and the true point of beginning; thence N89°42'20"W, a distance of 1266.05', to the east right-of-way line of north garner lake road; thence along said right-of-way S0°57'30"E, a distance of 426.88'; thence N89°18'07"E, a distance of 20.89'; thence S0°51'10"E, a distance of 307.20'; thence departing from said right-of-way, S88°39'39"E, a distance of 455.03'; thence S0°56'17"E, a distance of 495.27'; thence N88°34'24"W, a distance of 390.00', to the east right-of-way line of North Garner Lake Road; thence along said right-of-way S0°51'38"E, a distance of 40.67'; thence S88°10'21"E, a distance of 1182.74 to the point of beginning. Containing 31.73 acres, more or less.

Subject to all covenants, reservations, easements, conditions and rights appearing of record.

The Capps Annexation Second Addition is shown on the following Map, marked Vicinity Map.

Section 4. That the Annexation Plat of the Capps Annexation Second Addition, Campbell County, Wyoming as prepared by DOWL, Signed by Tad Rosenlund, Registered Land Surveyor, Wyoming Registration No. 15057, is made a part hereof and incorporated herein by this reference and is hereby approved for filing with the Campbell County Clerk and Ex-officio Recorder of Deeds.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2024.

CITY OF GILLETTE, WYOMING

_____
Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____
City Clerk

Publication Date:

State of Wyoming)
) ss.
County of Campbell)

On this ___ day of _____, 2024, before me personally appeared Shay Lundvall, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Shay Lundvall acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

_____
Notary Public

My Commission Expires:

_____

1/2 Mile Radius of Capps Second Addition

CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

City of Gillette, GIS Division, Campbell County, State of Wyo

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

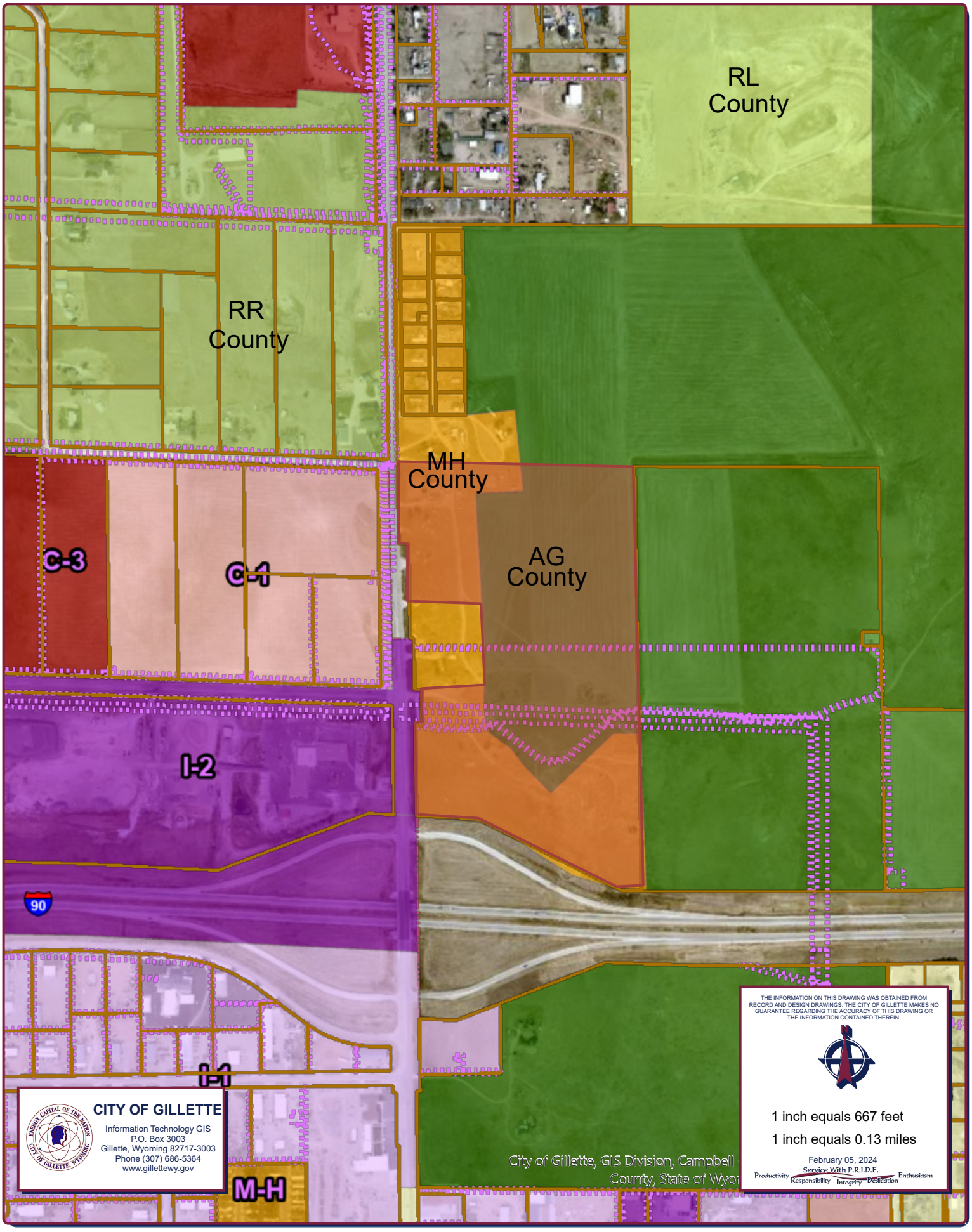
1 inch equals 1,333 feet

1 inch equals 0.25 miles

February 05, 2024

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

Current City and County Zoning



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

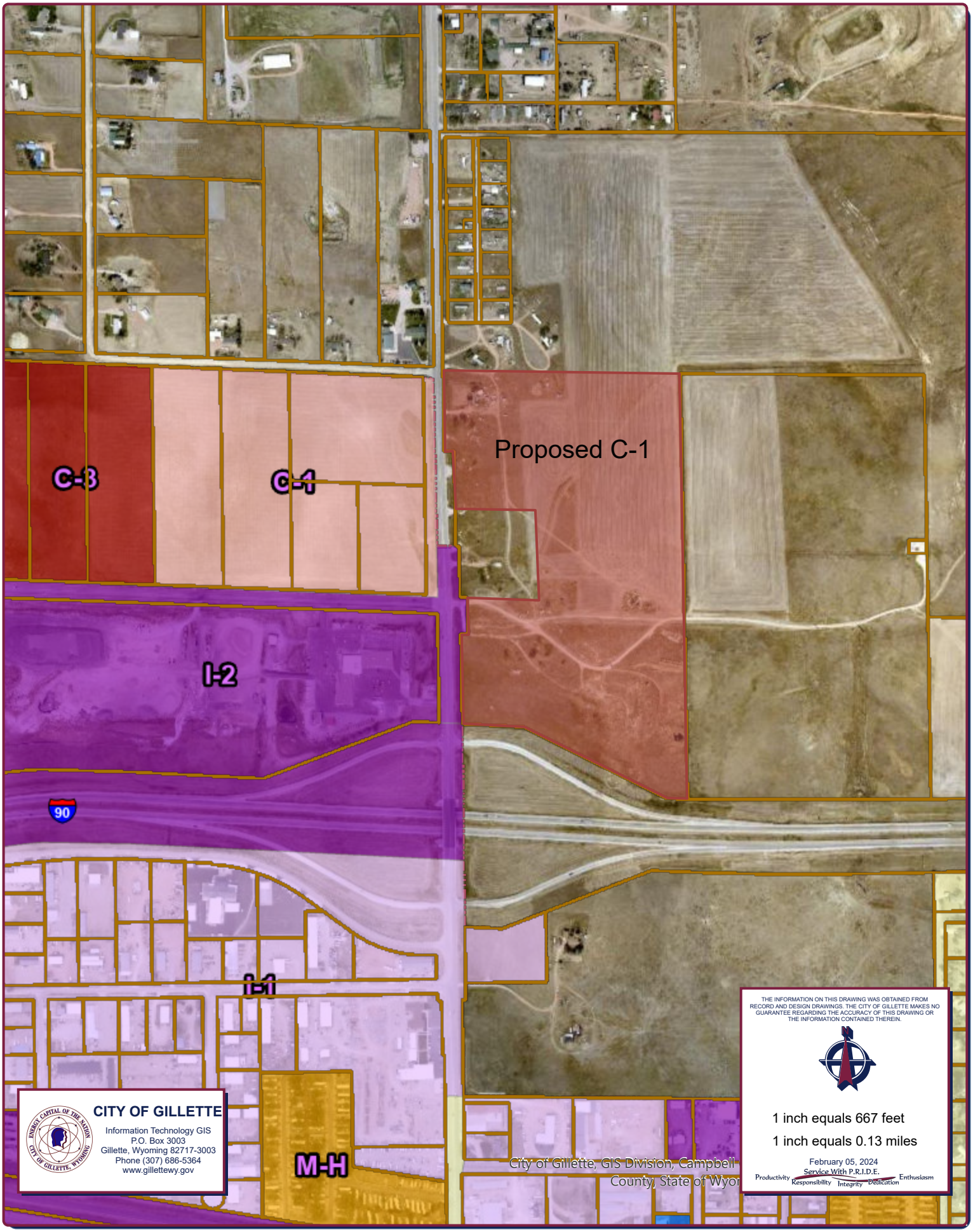
1 inch equals 667 feet

1 inch equals 0.13 miles

February 05, 2024

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

Current City of Gillette Zoning Exhibit



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 667 feet

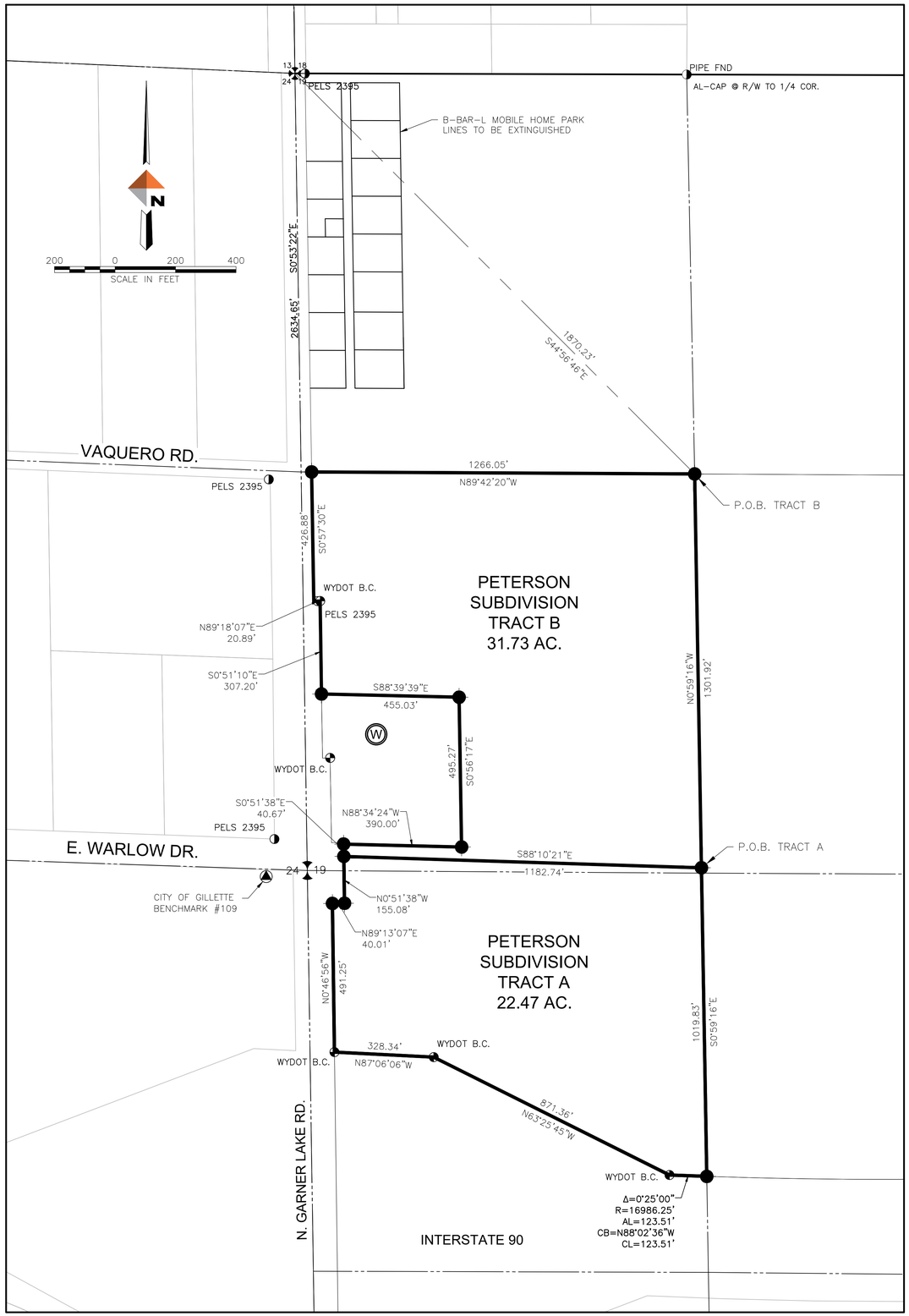
1 inch equals 0.13 miles

February 05, 2024

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

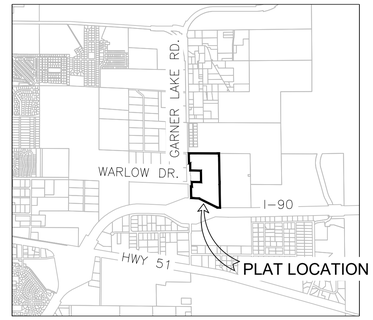
CAPPS ANNEXATION SECOND ADDITION PLAT

PORTION OF THE SW1/4NW1/4 AND NW1/4SW1/4 OF SECTION 19, T50N, R71W, OF THE 6TH P.M.



LEGEND

- SECTION CORNER
- QUARTER SECTION CORNER
- FOUND ROW MONUMENT
- FOUND CORNER, DESCRIBED
- SET CORNER, 2" AC PELS 15057
- BENCHMARK
- EXISTING WELL
- TO BE ANNEXED
- EASEMENT
- SECTION LINE
- INTERIOR SECTION LINE



VICINITY MAP

OWNER
LINDA R. CAPPS REVOCABLE TRUST
PO BOX 664
GILLETTE, WY 82717

DEVELOPER
D A PETERSON COMPANY, LLC
406 10TH ST. WEST
LEMMON, SD, 57637
(605)374-7091

AGENT
TARVER CONSULTING
PO BOX 2080
GILLETTE, WY 82717
(307)680-9715

LEGAL DESCRIPTION FOR TRACT A AND TRACT B

TRACT A
PORTION OF THE SW1/4NW1/4 AND NW1/4SW1/4 OF SECTION 19, T50N, R71W, OF THE 6TH P.M. CAMPBELL COUNTY, WYOMING, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 19, FROM WHICH THE WEST ONE-QUARTER OF SAID SECTION 19 BEARS S00°53'22"E, A DISTANCE OF 2634.65', BASIS OF BEARING FOR THIS DESCRIPTION;
THENCE S44°56'46"E, A DISTANCE OF 1870.23' TO THE NE CORNER OF TRACT B;
THENCE S0°59'16"E, A DISTANCE OF 1301.92' TO THE TRUE POINT OF BEGINNING AND THE NE CORNER OF SUBJECT TRACT;
THENCE S0°59'16"E, A DISTANCE OF 1019.83' TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF INTERSTATE 90;
THENCE ALONG SAID RIGHT-OF-WAY THROUGH A CURVE TO THE RIGHT HAVING A RADIUS OF 16986.25', A CENTRAL ANGLE OF 0°25'00", AN ARC LENGTH OF 123.51', A CHORD BEARING OF N 88°02'36" W, AND A CHORD LENGTH OF 123.51';
THENCE N63°25'45"W, A DISTANCE OF 871.36';
THENCE N87°06'06"W, A DISTANCE OF 328.34';
THENCE DEPARTING FROM SAID I-90 RIGHT-OF-WAY, ALONG THE EAST RIGHT-OF-WAY LINE OF NORTH GARNER LAKE ROAD, N0°46'56"W; 491.25';
THENCE N89°13'07"E, A DISTANCE OF 40.01';
THENCE N0°51'38"W, A DISTANCE OF 155.08';
THENCE DEPARTING FROM SAID RIGHT-OF-WAY AND CLOSING S88°10'21"E, A DISTANCE OF 1182.74'; TO THE POINT OF BEGINNING.
CONTAINING 22.47 ACRES, MORE OR LESS.

TRACT B
PORTION OF THE SW1/4NW1/4 AND NW1/4SW1/4 OF SECTION 19,T50N, R71W, OF THE 6TH P.M. CAMPBELL COUNTY, WYOMING, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 19, FROM WHICH THE WEST ONE-QUARTER OF SAID SECTION 19 BEARS S00°53'22"E, A DISTANCE OF 2634.65', BASIS OF BEARING FOR THIS DESCRIPTION;
THENCE S44°56'46"E, A DISTANCE OF 1870.23' TO THE NE CORNER OF SUBJECT TRACT AND THE TRUE POINT OF BEGINNING;
THENCE N89°42'20"W, A DISTANCE OF 1266.05', TO THE EAST RIGHT-OF-WAY LINE OF NORTH GARNER LAKE ROAD;
THENCE ALONG SAID RIGHT-OF-WAY S0°57'30"E, A DISTANCE OF 426.88';
THENCE N89°18'07"E, A DISTANCE OF 20.89';
THENCE S0°51'10"E, A DISTANCE OF 307.20';
THENCE DEPARTING FROM SAID RIGHT-OF-WAY, S88°39'39"E, A DISTANCE OF 455.03';
THENCE S0°56'17"E, A DISTANCE OF 495.27';
THENCE N88°34'24"W, A DISTANCE OF 390.00', TO THE EAST RIGHT-OF-WAY LINE OF NORTH GARNER LAKE ROAD;
THENCE ALONG SAID RIGHT-OF-WAY S0°51'38"E, A DISTANCE OF 40.67';
THENCE S88°10'21"E, A DISTANCE OF 1182.74 TO THE POINT OF BEGINNING.
CONTAINING 31.73 ACRES, MORE OR LESS.

SURVEY NOTES:

BENCHMARK: CITY OF GILLETTE BM #109, SE OF INTERSECTION OF E. WARLOW DR. AND N. GARNER LAKE RD., 3 1/4" ALUMINUM CAP, N: 1384251.24', E:581892.70', ELEV.= 4514.84'

BASIS OF BEARING
STATE PLANE COORDINATE SYSTEM, WYOMING EAST ZONE AND THE WEST LINE OF SECTION 19, N00°53'22"W, 2634.65' AS MEASURED BETWEEN THE FOUND NWc AND THE W1/4 MONUMENTS.

VERTICAL DATUM
NAVD '88

HORIZONTAL DISTANCES
ALL DISTANCES SHOWN HERON ARE IN US SURVEY FEET AT GROUND. PAF=1.0002756590

SURVEY CERTIFICATE
I, TAD R. ROSENLUND, OF SHERIDAN, WY, HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY PERFORMED DURING THE MONTH OF SEPTEMBER, 2023, BY ME. FOR WHOSE WORK I STAND PERSONALLY RESPONSIBLE AND THAT THE SURVEY IS ACCURATELY REPRESENTED ON THIS PLAT AND IS SET OUT ON THE GROUND AS SHOWN HEREON.

TAD R. ROSENLUND DATE
Wyoming L.S. No. 15057

Professional Engineer & Land Surveyor
TAD R. ROSENLUND
15057
Date
WYOMING

ANNEXATION CERTIFICATE

THIS ANNEXATION PLAT AS IT IS DESCRIBED AND AS IT APPEARS ON THIS PLAT IS A TRUE AND CORRECT MAP OF THE AREA TO BE ANNEXED AND IS MADE BY PETITION OF THE MAJORITY OF THE LANDOWNERS OWNING A MAJORITY OF THE LAND.

EXECUTED THIS _____ DAY OF_____, A. D., 20_____, BY:

_____
CITY OF GILLETTE MAYOR

STATE OF WYOMING)
) SS.
CAMPBELL COUNTY)

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS:

_____DAY OF_____, A. D. 20_____, DAY_____, BY THE CITY OF GILLETTE, MAYOR, AND BY A FREE A VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL.

_____
NOTARY PUBLIC

MY COMMISSION EXPIRES:_____

CERTIFICATE OF APPROVAL BY CITY OF GILLETTE PLANNING COMMISSION

APPROVED BY THE CITY OF GILLETTE PLANNING COMMISSION, THIS_____DAY OF_____, A. D., 20_____.

_____
CHAIRMAN

_____
SECRETARY

CERTIFICATE OF APPROVAL BY CITY COUNCIL CITY OF GILLETTE, WYOMING

APPROVED BY THE COUNCIL OF THE CITY OF GILLETTE, WYOMING, THIS_____DAY OF_____, A. D., 20_____.

_____
MAYOR

_____
SECRETARY

CERTIFICATE OF REVIEW OF THE CITY ENGINEER

APPROVED BY THE CITY OF GILLETTE, WYOMING, THIS_____DAY OF_____, A. D., 20_____.

_____
CITY ENGINEER

THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER AT_____O'CLOCK_____M., AND IS DULY

RECORDED IN BOOK NUMBER_____, PAGE NUMBER_____.

_____
COUNTY CLERK

REV	DATE	DESCRIPTION	BY

REVISIONS

DOWL
WWW.DOWL.COM
1833 S. Sheridan Ave
Sheridan, Wyoming 82801
307-672-9006

CAPPS ANNEXATION
SECOND ADDITION PLAT

PORTION OF THE SW1/4NW1/4 AND NW1/4SW1/4 OF SECTION 19, T50N, R71W, OF THE 6TH P.M. CAMPBELL COUNTY, WYOMING

PROJECT	63.28034.01
DATE	01/30/2024

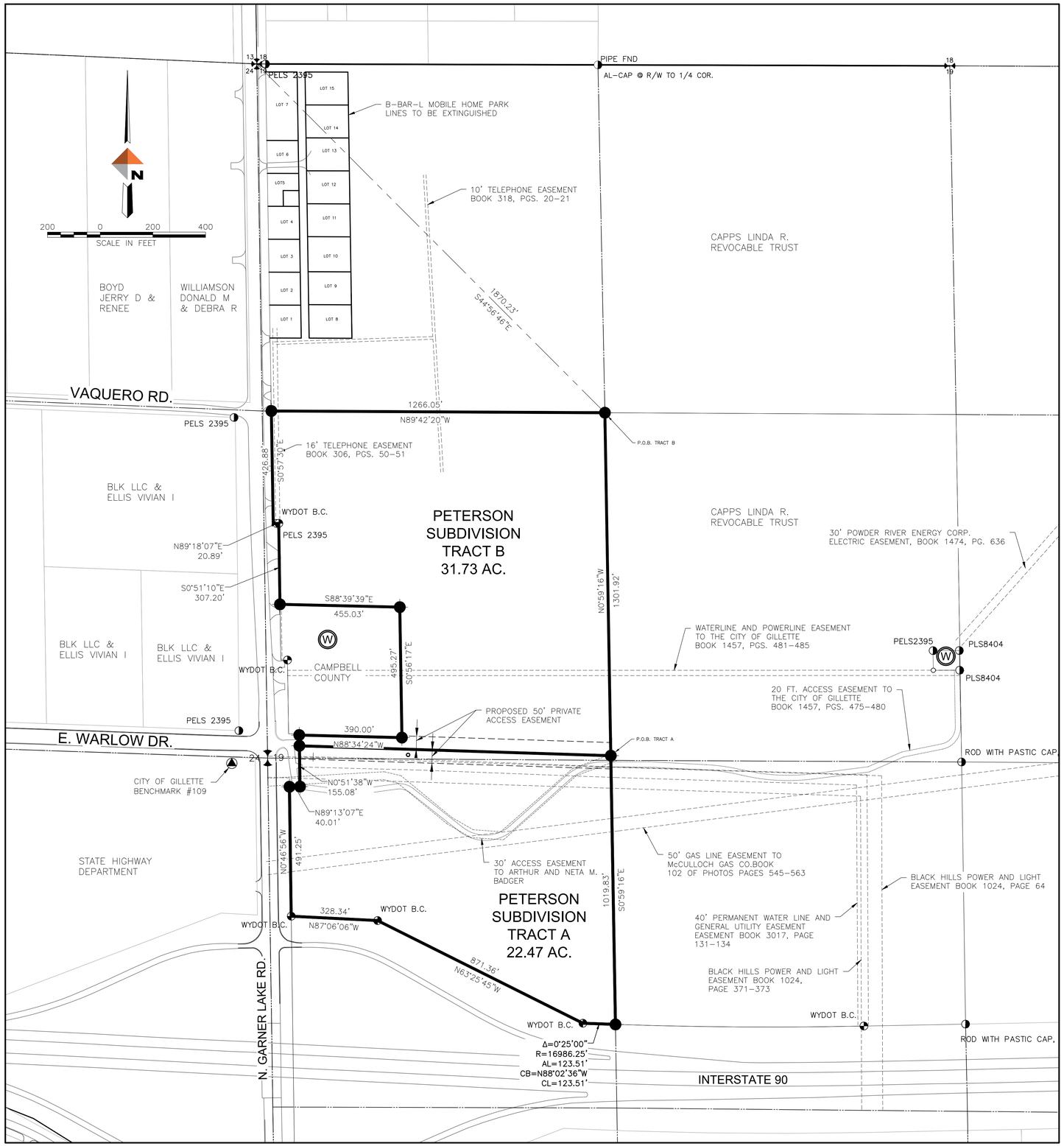
© DOWL 2023

SHEET
1
OF 1

C:\dowl_pw\d0410099\MC-PA-ANNEX-28034.dwg PLOT DATE 2024-1-31 13:38 SAVED DATE 2024-01-31 10:55 USER: jbridgewater

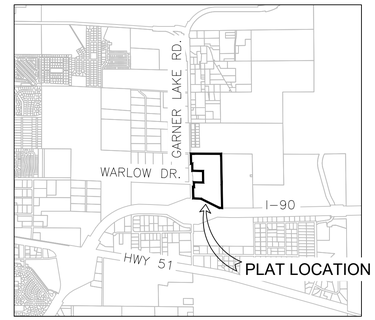
CAPPS SECOND ADDITION
EXISTING CONDITIONS

PORTION OF THE SW1/4NW1/4 AND NW1/4SW1/4 OF
SECTION 19, T50N, R71W, OF THE 6TH P.M.



LEGEND

- SECTION CORNER
- QUARTER SECTION CORNER
- FOUND ROW MONUMENT
- FOUND CORNER, DESCRIBED
- SET CORNER, 2" AC PELS 15057
- BENCHMARK
- EXISTING WELL
- TO BE ANNEXED
- EASEMENT
- SECTION LINE
- INTERIOR SECTION LINE



VICINITY MAP

REV	DATE	DESCRIPTION	BY

DOWL
WWW.DOWL.COM
1833 S. Sheridan Ave
Sheridan, Wyoming 82801
307-672-9006

CAPPS SECOND ADDITION
EXISTING CONDITIONS

PORTION OF THE SW1/4NW1/4 AND NW1/4SW1/4
OF SECTION 19, T50N, R71W, OF THE 6TH P.M.
CAMPBELL COUNTY, WYOMING

PROJECT	63.28034.01
DATE	01/30/2024

© DOWL 2023

SHEET
1
OF 1

C:\dowl_pw\d0410099\MC-PA-ANNEX2-28034.dwg PLOT DATE 2024-1-31 14:09 SAVED DATE 2024-01-31 11:00 USER: jbridgewater

NOTICE OF ANNEXATION HEARING

Notice is hereby given that the City Council of the City of Gillette, County of Campbell, State of Wyoming, will hold a public hearing according to Wyoming Statute 15-1-405 to determine whether the area generally known as the Capps Annexation Second Addition complies with the terms of W. S. 15-1-403. The hearing is scheduled for April 16th, 2024, at 6:00 o'clock p.m., or as soon thereafter as the council agenda allows, in the Council Chambers, City Hall, Gillette, Wyoming, at which time all comments will be heard on the annexation of said property. City Hall is located at 201 East 5th Street, Gillette, Wyoming.

The Capps Annexation Second Addition is more particularly described as follows:

Legal Description

CAPPS ANNEXATION SECOND ADDITION
SECTION 19, TOWNSHIP 50 NORTH, RANGE 71 WEST

Tract A

Following is a parcel of land situated in a portion of the SW1/4NW1/4 and NW1/4SW1/4 of Section 19, T50N, R71W, of the Sixth Principal Meridian, Campbell County, Wyoming, more particularly described as follows:

Commencing at the northwest corner of said section 19, from which the west one-quarter of said Section 19 bears S00°53'22"E, a distance of 2634.65', basis of bearing for this description; thence S44°56'46"E, a distance of 1870.23' to the ne corner of tract b; thence S0°59'16"E, a distance of 1301.92' to the true point of beginning and the ne corner of subject tract; thence S0°59'16"E, a distance of 1019.83' to a point on the north right-of-way line of interstate 90; thence along said right-of-way through a curve to the right having a radius of 16986.25', a central angle of 0°25'00", an arc length of 123.51', a chord bearing of N 88°02'36" W, and a chord length of 123.51'; thence N63°25'45"W, a distance of 871.36'; thence N87°06'06"W, a distance of 328.34'; thence departing from said I-90 right-of-way, along the east right-of-way line of north garner lake road, N0°46'56"W; 491.25'; thence N89°13'07"E, a distance of 40.01'; thence N0°51'38"W, a distance of 155.08'; thence departing from said right-of-way and closing S88°10'21"E, a distance of 1182.74'; to the point of beginning. Containing 22.47 acres, more or less.

Tract B

Following is a parcel of land situated in a portion of the SW1/4NW1/4 and NW1/4SW1/4 of section 19, T50N, R71W, of the Sixth Principal Meridian Campbell County, Wyoming, more particularly described as follows:

Commencing at the northwest corner of said Section 19, from which the west one-quarter of said section 19 bears S00°53'22"E, a distance of 2634.65', basis of bearing for this description; thence S44°56'46"E, a distance of 1870.23' to the NE corner of subject tract and the true point of beginning; thence N89°42'20"W, a distance of 1266.05', to the east right-of-way line of north garner lake road; thence along said right-of-way S0°57'30"E, a distance of 426.88'; thence N89°18'07"E, a distance of 20.89'; thence S0°51'10"E, a distance of 307.20'; thence departing from said right-of-way, S88°39'39"E, a distance of 455.03'; thence S0°56'17"E, a distance of 495.27'; thence N88°34'24"W, a distance of 390.00', to the east right-of-way line of North Garner Lake Road; thence along said right-of-way S0°51'38"E, a distance of 40.67'; thence S88°10'21"E, a distance of 1182.74 to the point of beginning. Containing 31.73 acres, more or less.

Subject to all covenants, reservations, easements, conditions and rights appearing of record.

The Capps Annexation Second Addition is shown on the following Map, marked Vicinity Map.

Summary of Annexation Report

A majority of the landowners owning a majority of the area sought to be annexed have petitioned the City of Gillette to annex 54.2 acres into the City limits. The land is generally located east of Garner Lake Road, between Vaquero Dr and I-90, and is bordered by corporate limits on the west side of the property. The owners desire to have the Tract annexed and zoned for C-1, General Commercial District uses with access to City services. There are no statutes or ordinances that regulate the shape or size of an area to be annexed.

There is no significant City investment required in support of this annexation for water, sewer, streets, drainage, or parks. The area is a logical extension of the city limits and will be serviceable.

The proposed zoning of the area is C-1, General Commercial District. The Comprehensive Plan that was adopted in 2013 envisioned the future land use to be a Mixed-Use Industrial Area. Across the Interstate, just south of the Tract, the Comprehensive Plan envisioned future land use to be Mixed Use Commercial/Industrial. Although C-1, General Commercial District, is not in perfect alignment with the proposed future use of Mixed-Use Industrial, it is a natural step back from what was proposed. C-1 will be in better keeping with the existing commercial lots on the west side of Garner Lake. The transition from the nearby residential areas to a C-1 Zoning District will also be more in keeping with standard planning practices that encourage a gradient of densities. The City Council will make the final zoning determination at the time of annexation.

The site currently has some mobile homes and small storage structures. The mobile homes are supplied by a private well that is situated on an adjacent property and private septic systems. If this Tract is zoned C-1, then the existing mobile homes would be considered a nonconforming use and have an exempt or “grandfathered in” status upon annexation. If a mobile home were to be removed from its existing location for more than twelve consecutive months, then the “grandfathered” status would be removed, and no other mobile home could be placed in its stead. If the mobile home were to be replaced within a period of less than twelve months, the new mobile home could be no larger than the original and would have to be placed in the same location. When the water well and septic systems fail, it will be required that those water and septic systems are replaced with City of Gillette Wastewater and Water services. The owners will be required to pay for these improvements. Any new development will not be allowed to hook up to these private services.

This area is a logical extension of the City of Gillette corporate limits and will be serviceable. Water and Sewer services are available for the annexation area with services within an acceptable distance to the proposed annexation area. There is public access from Garner Lake Road. Gas and electrical are available for extension as well. Required upgrades to utilities are the responsibility of the property owners within the annexation area. Road and utility extensions and connections will be determined at the time of development of the property.

All City infrastructure will be available for the private landowner’s use as the terms of the annexation report state. The benefits to the landowner include having access to City services which provide long-term security. Any future development or construction will be reviewed by the City and shall meet City standards.

The additional tax upon landowners resulting from annexation is an additional 8 mills ($8.00 per $1,000 of assessed value) collected by the City for General Operation of the City. This additional tax will only be in effect for those within the land being annexed. Adjacent landowners not within the annexation area will not have an additional 8 mills of taxation. The County Tax Assessor’s Office is responsible for establishing the classification of property, assessed value, and the assessment rate.

The third reading of the annexation ordinance is planned to be read on May 24th, 2024, with the annexation becoming effective after publication of the passed ordinance in the local newspaper.

For further detailed information citizens can call the City of Gillette Planning Office at 307-686-5281.

_____

Alicia Allen, City Clerk

Publish two times: March 16, 2024
April 6, 2024

Attachment: Vicinity Map
½ Mile Map
Summary of Annexation Report

Exhibit A - Annexation Vicinity Map

CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 333 feet

1 inch equals 0.06 miles

February 22, 2024

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

CITY OF GILLETTE
Development Services
Planning Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5281
www.gillettewy.gov

ANNEXATION REPORT

STREET OWNERSHIP AND MAINTENANCE

Currently there are no public streets within the proposed annexation area. Any proposed public streets must be constructed with a public dedicated right-of-way and be constructed to the City of Gillette Design Standards. Any work or access within a Public Right-of-Way will require a permit from the City Engineer's Office.

WATER SERVICE

Water is available for this property. Extension of water mains or services are the sole responsibility of the property owners within the annexation area. A permit from City Engineering is necessary to obtain for water main or service extensions. New water service connections are subject to a City Water Plant Investment Fee.

SANITARY SEWER SERVICE

Sewer is available for this property. Extension of sewer utilities is the sole responsibility of the property owners within the annexation area. A permit from City Engineering is necessary to obtain for sewer main or service extensions. New sewer service connections are subject to a City Sewer Plant Investment Fee.

ELECTRICAL SERVICE

City electrical service is available to the property. The installation of any electrical infrastructure required in support of new development will be the responsibility of the landowner or developer. The installation is to be completed in accordance with the electrical extension and development policies of the City of Gillette. Electrical Capital Contribution Fees are required at the time of development of each lot.

SOLID WASTE COLLECTION

Upon annexation, City of Gillette ordinances require that all residential customers use City solid waste collection services, while commercial and industrial customers have the choice to use either City services or that of a private provider. The City Public Works Department will provide collection service for residential solid waste on a weekly basis and will be charged the current rollout rate. Residents will also have the opportunity to participate in other City recycling and yard waste collection programs.

SERVICE COSTS AND BILLING

Upon annexation, customers within the annexation area will be billed for City services at the same rate and classification as other comparable in-city customers. Rates are set by the City Council and are subject to change. Any future increases to current costs will be the same for the annexation area as they will be for any other comparable City customers.

POLICE PROTECTION

All standard City of Gilette Police services will be provided. These include regular patrol, traffic enforcement, accident assistance and investigation, and animal control activities. These services will begin on the effective date of the annexation. The City Police Department will provide a similar level of service to the annexation area that is provided to all existing neighborhoods in Gillette.

CITY OF GILLETTE
Development Services
Planning Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5281
www.gillettewy.gov

CODE ENFORCEMENT

Upon annexation, the annexation area will be covered by the various City of Gillette Codes and requirements adopted by the City. All construction activities will be subject to the Building Codes and Ordinances in effect at the time of application for a building permit. Other Ordinances concerning junk, weeds, and general nuisances will be enforced where and if necessary.

ZONING CLASSIFICATION

The land area of the annexation is proposed to be zoned C-1, General Commercial District. The Gillette City Council will make the final determination of the zoning districts at the time of annexation.

SUBDIVISION REGULATIONS

Any future platting of this land shall be in compliance with the current adopted Subdivision Regulations of the City of Gillette. Any new development will also need to comply with all City standards.

PROPERTY TAXES

The additional taxes resulting from the annexation are an additional 8 mils ($8.00 per $1,000 of assessed value) collected by the City for General Operation of the City. The Campbell County Tax Assessor's Office is responsible for establishing the classification of property, assessed value, and the assessment rate. For more information or a tax estimate, please contact the Campbell County Assessor's Office.

CITY REPRESENTATION AND VOTING

Upon annexation, Ward 1 City Council members will represent the land area. Currently, Councilman Jim West and Councilwoman Tricia Simonson represent Ward 1.

PARK LAND

All parkland dedication is governed by the City of Gillette Subdivision Regulations. The parkland fee and dedication are exempt in industrial zoning districts. There currently is no parkland fee or dedication associated with the subject property.

CITY INVESTMENT IN SUPPORT OF ANNEXATION

There is no significant City of Gillette investment for this annexation.

IMPROVEMENT AND SERVICE DISTRICT DEBT/FINANCIAL OBLIGATIONS

All current debt/assessments for existing Service and Improvement Districts will continue to be serviced by each district for its respective project until the debt is retired. The Landowner will continue to be responsible for any assessment until it is paid in full. The City of Gillette has no obligation or liability with respect to improvement and service district debt.

CITY OF GILLETTE
Development Services
Planning Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5281
www.gillettewy.gov

SUMMARY OF ANNEXATION

A majority of the landowners owning a majority of the area sought to be annexed have petitioned the City of Gillette to annex 54.2 acres into the City limits. The land is generally located east of Garner Lake Road, between Vaquero Dr and I-90, and is bordered by corporate limits on the west side of the property. The owners desire to have the Tract annexed and zoned for C-1, General Commercial District uses with access to City services. There are no statutes or ordinances that regulate the shape or size of an area to be annexed.

There is no significant City investment required in support of this annexation for water, sewer, streets, drainage, or parks. The area is a logical extension of the city limits and will be serviceable.

The proposed zoning of the area is C-1, General Commercial District. The Comprehensive Plan that was adopted in 2013 envisioned the future land use to be a Mixed-Use Industrial Area. Across the Interstate, just south of the Tract, the Comprehensive Plan envisioned future land use to be Mixed Use Commercial/Industrial. Although C-1, General Commercial District, is not in perfect alignment with the proposed future use of Mixed-Use Industrial, it is a natural step back from what was proposed. C-1 will be in better keeping with the existing commercial lots on the west side of Garner Lake. The transition from the nearby residential areas to a C-1 Zoning District will also be more in keeping with standard planning practices that encourage a gradient of densities. The City Council will make the final zoning determination at the time of annexation.

The site currently has some mobile homes and small storage structures. The mobile homes are supplied by a private well that is situated on an adjacent property and private septic systems. If this Tract is zoned C-1, then the existing mobile homes would be considered a nonconforming use and have an exempt or "grandfathered in" status upon annexation. If a mobile home were to be removed from its existing location for more than twelve consecutive months, then the "grandfathered" status would be removed, and no other mobile home could be placed in its stead. If the mobile home were to be replaced within a period of less than twelve months, the new mobile home could be no larger than the original and would have to be placed in the same location. When the water well and septic systems fail, it will be required that those water and septic systems are replaced with City of Gillette Wastewater and Water services. The owners will be required to pay for these improvements. Any new development will not be allowed to hook up to these private services.

This area is a logical extension of the City of Gillette corporate limits and will be serviceable. Water and Sewer services are available for the annexation area with services within an acceptable distance to the proposed annexation area. There is public access from Garner Lake Road. Gas and electrical are available for extension as well. Required upgrades to utilities are the responsibility of the property owners within the annexation area. Road and utility extensions and connections will be determined at the time of development of the property.

All City infrastructure will be available for the private landowner's use as the terms of the annexation report state. The benefits to the landowner include having access to City services which provide long-term security. Any future development or construction will be reviewed by the City and shall meet City standards.

The additional tax upon landowners resulting from annexation is an additional 8 mills ($8.00 per $1,000 of assessed value) collected by the City for General Operation of the City. This additional tax will only be in effect

CITY OF GILLETTE
Development Services
Planning Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5281
www.gillettewy.gov

for those within the land being annexed. Adjacent landowners not within the annexation area will not have an additional 8 mills of taxation. The County Tax Assessor's Office is responsible for establishing the classification of property, assessed value, and the assessment rate.

The third reading of the annexation ordinance is planned to be read on May 24th, 2024, with the annexation becoming effective after publication of the passed ordinance in the local newspaper.

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Community Room ~ City Hall ~ March 12, 2024 ~5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Ryan Conklin, Richard Cone, Matthew Nelson, Cristal Pratt, Jack Colson, and Ian Scott.

Commission Members Absent: None

Staff Present: Meredith Duvall, Planning Manager; Shannon Stefanick, Planner; Jill McCarty, Administrative Coordinator

CALL TO ORDER

Chair Shaun Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF THE MINUTES

A motion was made by Ian Scott to approve the meeting minutes of January 23, 2024. Vice-Chair Conklin seconded the motion. Motion carried 7/0.

Case No. PL2024-0001 ANNEXATION PLAT-Capps Annexation Second Addition

The owner, Linda Capps, has initiated the annexation of a tract of land adjacent and contiguous to the City of Gillette, Wyoming, pursuant to Wyoming Statute 15-1-403, known as the Capps Annexation Second Addition.

The County has sent a letter supporting this annexation. This area is a logical extension of the City limits and will be serviceable. The land is generally located east of Garner Lake Road, between Vaquero Dr and I-90, and is bordered by corporate limits on the west side of the property.

The owners desire to have the Tract annexed and zoned for C-1, General Commercial District uses with access to City services. There are no statutes or ordinances that regulate the shape or size of an area to be annexed.

The site currently has some mobile homes and small storage structures. The mobile homes are supplied by a private well that is situated on an adjacent property and private septic systems. If this Tract is zoned C-1, then the existing mobile homes would be considered a nonconforming use and have an exempt or “grandfathered in” status upon annexation. If a mobile home were to be removed from its existing location for more than twelve consecutive months, then the “grandfathered” status would be removed, and no other mobile home could be placed in its stead. If the mobile home were to be replaced within a period of less than twelve months, the new mobile home could be no larger than the original and would have to be placed in the same location.

When the water well and septic systems fail, it will be required that those water and septic systems are replaced with City of Gillette Wastewater and Water services. The owners will be required to pay for these improvements. Any new development will not be allowed to hook up to these private services.

Any future development or construction will be reviewed by the City and shall meet City standards.

Shannon Stefanick said the city Planning Division received one phone call from the public regarding the case and was a general inquiry only.

DRAFT

Chair Hottell asked if there were any comments from the public or Commission on the case.

There being no further comments or questions Matthew Nelson made a motion to approve the case, and Jack Colson seconded. The Motion carried 7/0.

OLD BUSINESS None.

NEW BUSINESS Meredith Duvall said the next meeting will be April 9, 2024.

ADJOURNMENT The meeting was adjourned at 5:23 p.m.

Minutes taken and prepared by Jill McCarty, Sr. Admin Assistant.

DRAFT

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

TABLED ITEM: Council Consideration of a Bid Award for the Hidden Valley Playground Renovations Project to Powder River Construction, Inc., in the Amount of $651,666.55 (1% Project).

BACKGROUND:

This item was tabled at the April 16, 2024 meeting, and discussed at the April 30, 2024 Special Meeting.

The Hidden Valley Playground Renovations Project represents the third phase of the Park Playgrounds Master Plan developed with Russell + Mills Studios and pertains to a complete removal and replacement of the existing playground and surrounding landscape at Hidden Valley Park located at 4303 Hidden Valley Road.

WHEN CONSTRUCTED: The playground and surrounding park have not been significantly updated since at least 1993. The existing playground and play equipment may be as much as fifty (50) years old and is not compliant with current safety and playground industry standards.

WHY NEEDED: This park was selected as a priority for replacement due to the age of the play equipment and the general condition of the surrounding park landscape. The play equipment is maintenance intensive, lacking in diverse play opportunities. Further, the existing playground features/access are non-ADA compliant, and non-compliant with current playground safety standards. The project is consistent with objectives outlined in the Parks and Pathways Master Plan, Playgrounds Master Plan as well as recent other playground renovations in the City.

SCHEDULE: Construction is anticipated to begin this summer and continue into the fall. The contract documents require the project to be completed on or before the end of November 2024.

ACTUAL COST VS. BUDGET:

Monies for this project have been budgeted in the 1% Optional Sales Tax Fund ($401,666.55) and a Land and Water Conservation Fund Grant. The grant amount is $250,000 (50/50 match) and has been secured for this project. The project is fully funded.

BIDS: The project was advertised beginning on February 6th and was available to bidders for six (6) consecutive weeks. The Base Bid provides for demolition and replacement of the playground

areas, landscape, drainage, and irrigation improvements.

Additive/Alternative #1 provides for a Port-A-Let Enclosure similar to those installed at Northland Village and Overlook Park.

Additive Alternative #2 provides for pedestrian lighting to be installed in the park.

Bids were received at 2:00PM on Tuesday, March 12th, for this project. One regular and responsive bid was received from Powder River Construction, Inc.

Bidder	Base Bid	Add/Alt #1 Port-A-Let Enclosure	Add/Alt #2 Pedestrian Lighting	Total Bid
Powder River Construction, Inc.	$612,166.55	$39,500.00	$22,400.00	$674,066.55
Architect's Estimate (Russell + Mills Studios)	$495,705.53	$21,000.00	$9,000.00	$525,705.00

One other bid was received but was rejected as being irregular due to not having their bid form fully filled out.

The unique nature of the project and a mid-spring bidding timeframe, combined with high inflation are indicated as the primary factors driving the cost of the project and low number of bids received.

Staff recommends award of the Base Bid and Additive/Alternative #1 (Port-A-Let Enclosure) for a contract price of $651,666.55.

SUGGESTED MOTION:

I move for Approval of a Bid Award for the Hidden Valley Playground Renovations Project to Powder River Construction, Inc., in the Amount of $651,666.55 (1% Project).

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
24EN13-Architect's Recommendation
24EN13-Reference Map
24EN13-Bid Tabulation

russell + mills

Memorandum

To: Toby Fiske, Engineering Project Manager
From: Craig Russell, Principal - Russell + Mills
Date: 4.2.2024
RE: 24EN13 Hidden Valley Park Playground Renovations
Bid Summary and Award Recommendation

Project Summary
The Hidden Valley Park Playground Renovations project (No. 24EN13) provides a new playground within this neighborhood park, where play equipment is maintenance intensive, lacking in diverse play equipment and playground features/access are non-ADA compliant, and non-compliant with current playground safety standards. The project is consistent with objectives outlined in the Parks and Pathways Master Plan, Playgrounds Master Plan as well as recent other playground renovations in the City.

The project achieves ADA compliance and playground safety standards compliance.

The project is funded in part with a federal Land and Water Conservation Fund, requiring submission of Buy America documentation by all bidders.

Bidding Schedule and Process

The project was published for bids on Tuesday, Feb. 6th, Feb. 13th, Feb. 20th, Feb. 27th, and March 5th, 2024, with a pre-bid meeting on Feb. 15, 2024 and bid opening on March 12, 2024.

Bids Received
Two bids were received for the project at 2pm on March 12, 2024. Of these two bids, one is recommended for acceptance as a regular and responsive bid:

1. Powder River Construction, Inc.
2. Silver Nail Construction, LLC

The following table summarizes bids received:

	Bidder	Base Bid	Alternate 1	Alternate 2	Bid Total (Base + Alternates Total)
1	Powder River Construction, Inc.	$612,166.55	$39,500.00	$22,400.00	$674,066.55
2	Silver Nail Construction, LLC	$627,865.23	$30,905.00	$25,000.00	$683,770.23
3	**Engineer's Estimate, Russell + Mills**	**$495,706.00**	**$21,000.00**	**$9,000.00**	**$525,706.00**

Bid Requirements
All bids received appeared to meet all requirements. All forms were signed, sealed, used correct City of Gillette forms, and had bid bonds for correct amounts.

Certificates of Wyoming Residency were not required for the project, due to federal funding from the Land and Water Conservation Fund.

The low bid received from Powder River Construction, Inc. was $116,460.55 higher than the Engineer's Estimate (23%).

Powder River Construction, Inc. lists four subcontractors: G & G Landscaping, Tucker Electric, Long's Plumbing and Heating and LSI Surveyors.

The contract specifies a final completion date of November 22nd, 2024.

Bid Recommendation
Russell + Mills recommends the acceptance of the lowest Base Bid and Alternate 1 from Powder River Construction, Inc. as the lowest regular, responsive bid.

Powder River Construction, Inc. has served as General Contractor on two additional Playground Enhancements projects in the City of Gillette - Northland Village Park Playground and Overlook Park Playground. On both projects, they have proven to be highly competent in executing all aspects of the required work. The experience gained on these two projects as well as a general professionalism and collaborative attitude will serve the City of Gillette well for the construction of the playground enhancements at Hidden Valley Park.

Thanks,

Craig Russell, RLA ASLA
Principal, Russell + Mills

24EN13-Hidden Valley Playground Renovations

CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 80 feet

1 inch equals 0.02 miles

April 02, 2024

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

Hidden Valley Park Playground Renovations
PROJECT 24EN13
BID TABULATION

Hidden Valley Park Plagyround Renovations (24EN13) BID TABULATION				Architect's Estimate Russell + Mills Studios Fort Collins, CO		Powder River Construction, Inc. 4001 E. Collins Rd. Gillette, WY 82718		Silver Nail Contruction, LLC 1490 W 4J Road Gillette, WY 82718	
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1020	**Contract Pay Items**								
1020.01	Force Account	LS	1	$ 20,000.00	$20,000.00	$ 20,000.00	$20,000.00	$ 20,000.00	$20,000.00
1020.02	Contract Bond	LS	1	$ 4,000.00	$4,000.00	$ 5,400.00	$5,400.00	$ 23,000.00	$23,000.00
1020.03	Mobilization	LS	1	$ 29,000.00	$29,000.00	$ 7,500.00	$7,500.00	$ 15,000.00	$15,000.00
1510.03	Install Project Identification Sign	EA	1	$ 1,350.00	$1,350.00	$ 1,000.00	$1,000.00	$ 2,500.00	$2,500.00
1050	**Field Engineering**								
1050.01SP15	Contractor Provided Survey	LS	1	$ 5,000.00	$5,000.00	$ 8,400.00	$8,400.00	$ 9,900.00	$9,900.00
1050.02SP14	Contractor Provided Testing	LS	1	$ 3,500.00	$3,500.00	$ 2,400.00	$2,400.00	$ 4,400.00	$4,400.00
2075	**Site Demolition**								
2110.01SP3	Clear & Grub	SF	12873	$ 0.40	$5,149.20	$ 0.75	$9,654.75	$ 1.10	$14,160.30
015693.SP2	Install Tree Protection Fencing	EA	8	$ 225.00	$1,800.00	$ 60.00	$480.00	$ 55.00	$440.00
2075.07	Remove Existing Concrete Edger	LF	265	$ 7.00	$1,855.00	$ 7.10	$1,881.50	$ 16.50	$4,372.50
2075	Remove Existing Play Sand	SF	4964	$ 1.50	$7,446.00	$ 1.75	$8,687.00	$ 1.37	$6,800.68
2075	Remove Existing Playground Equipment	L.S.	1	$ 5,000.00	$5,000.00	$ 22,100.00	$22,100.00	$ 3,600.00	$3,600.00
2530	**Site Work**								
02530.01(6)SP5	Concrete Pavement - Std Gray - 6" thick	SF	903	$ 9.00	$8,127.00	$ 11.70	$10,565.10	$ 23.15	$20,904.45
02530.01(4)SP5	Concrete Pavement - Std Gray - 4" thick	SF	1157	$ 7.50	$8,677.50	$ 10.10	$11,685.70	$ 24.20	$27,999.40
02530.01(4)SP5	Concrete Pavement - Colored - 4" thick	SF	610	$ 10.00	$6,100.00	$ 16.20	$9,882.00	$ 18.15	$11,071.50
02530.01(6)SP5	Concrete Thickened Edge	LF	44	$ 36.00	$1,584.00	$ 76.50	$3,366.00	$ 93.50	$4,114.00
02530.14SP5	Concrete Playground Edger	LF	477	$ 34.00	$16,218.00	$ 80.00	$38,160.00	$ 66.00	$31,482.00
02530.15SP5	Concrete Sand Play Curb	LF	30	$ 100.00	$3,000.00	$ 77.50	$2,325.00	$ 209.00	$6,270.00
02530.12(6)SP5	Concrete Accessible Ramp	EACH	3	$ 1,500.00	$4,500.00	$ 2,000.00	$6,000.00	$ 1,540.00	$4,620.00
2190	3/4 Washed Aggregate for Drainage	CY	57	$ 200.00	$11,400.00	$ 130.00	$7,410.00	$ 27.50	$1,567.50
02790.02SP7	Play Sand	CY	8	$ 97.00	$776.00	$ 56.25	$450.00	$ 352.00	$2,816.00
02790.01SP7	Engineered Wood Fiber - EWF	CY	190	$ 60.00	$11,400.00	$ 96.00	$18,240.00	$ 88.00	$16,720.00
02790.03SP7	Install Rubber Mats	EA.	6	$ 100.00	$600.00	$ 580.00	$3,480.00	$ 300.00	$1,800.00
02900.14SP10	Boulders - Small	EACH	8	$ 340.00	$2,720.00	$ 530.00	$4,240.00	$ 484.00	$3,872.00
02900.14SP10	Boulders - Medium	EACH	9	$ 440.00	$3,960.00	$ 600.00	$5,400.00	$ 550.00	$4,950.00
02900.14SP10	Boulders - Large	EACH	5	$ 475.00	$2,375.00	$ 870.00	$4,350.00	$ 798.00	$3,990.00
02530.12(6)SP5	Accessible Ramp from Parking Lot	EACH	1	$ 1,500.00	$1,500.00	$ 250.00	$250.00	$ 2,750.00	$2,750.00
01510.SP13	ADA Striping on Existing Parking Lot	LS	1	$ 900.00	$900.00	$ 1,250.00	$1,250.00	$ 350.00	$350.00
01510.SP13	ADA Parking Signage	EACH	1	$ 250.00	$250.00	$ 690.00	$690.00	$ 260.00	$260.00
01510.SP13	Park Entry Signage	L.S.	1	$ 5,000.00	$5,000.00	$ 5,500.00	$5,500.00	$ 3,500.00	$3,500.00
2210	**Grading**								
2210	Earthwork - Cut	CY	423	$ 20.00	$8,460.00	$ 30.25	$12,795.75	$ 75.30	$31,851.90
2210	Earthwork - Fill	CY	422	$ 30.00	$12,660.00	$ 30.50	$12,871.00	$ 58.38	$24,636.36
2210.1	Fine Grading	SF	3205	$ 1.00	$3,205.00	$ 3.25	$10,416.25	$ 6.66	$21,345.30
2725	**Utilities**								
02725.44SP6	Drain Inlet Basin	EA.	5	$ 1,400.00	$7,000.00	$ 2,000.00	$10,000.00	$ 1,100.00	$5,500.00
02725.46SP6	Drain Outfall Emitter	EA.	1	$ 500.00	$500.00	$ 680.00	$680.00	$ 2,750.00	$2,750.00
SP16	Cobble Drainage Swale	S.F.	55	$ 7.50	$412.50	$ 29.50	$1,622.50	$ 30.80	$1,694.00
02725.05(4)	Playground Underdrains	LF	236	$ 25.00	$5,900.00	$ 36.75	$8,673.00	$ 20.90	$4,932.40
2895	**Geosynthetics**								
2895.01	Install Fabric (Separation)	S.Y.	1500	$ 5.00	$7,500.00	$ 10.00	$15,000.00	$ 13.00	$19,500.00

Hidden Valley Park Playground Renovations
PROJECT 24EN13
BID TABULATION

Hidden Valley Park Plagyround Renovations (24EN13) BID TABULATION				Architect's Estimate Russell + Mills Studios Fort Collins, CO		Powder River Construction, Inc. 4001 E. Collins Rd. Gillette, WY 82718		Silver Nail Contruction, LLC 1490 W 4J Road Gillette, WY 82718	
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
02870.SP8	**Playground Equipment**								
02870.SP8	Shipping and Installation	LS	1	$ 34,000.00	$34,000.00	$ 42,900.00	$42,900.00	$ 41,270.00	$41,270.00
02871.01 (5.1)	Synergy SY-2907	LS	1	$ 33,000.00	$33,000.00	$ 41,500.00	$41,500.00	$ 36,149.00	$36,149.00
02871.01 (5.2)	Nucleus Core NU-3043	LS	1	$ 18,000.00	$18,000.00	$ 20,800.00	$20,800.00	$ 17,178.00	$17,178.00
02871.01 (5.3)	Single Post Swings w/ 2 belt seats	LS	1	$ 2,000.00	$2,000.00	$ 2,200.00	$2,200.00	$ 60.50	$60.50
02871.01 (5.4)	Comet II	LS	1	$ 2,000.00	$2,000.00	$ 2,800.00	$2,800.00	$ 642.00	$642.00
02871.01 (5.5)	Double Sand and Water Spot	LS	1	$ 3,000.00	$3,000.00	$ 3,900.00	$3,900.00	$ 1,656.00	$1,656.00
02871.01 (5.6)	Intensity IN-2450	LS	1	$ 16,000.00	$16,000.00	$ 19,500.00	$19,500.00	$ 15,981.00	$15,981.00
02871.01 (5.7)	Single Post Swings w/ tot seat + Freedom ADA seat	LS	1	$ 3,000.00	$3,000.00	$ 5,800.00	$5,800.00	$ 3,374.00	$3,374.00
02871.01 (5.8)	2 Seat Rocker	LS	1	$ 2,000.00	$2,000.00	$ 2,900.00	$2,900.00	$ 702.00	$702.00
02871.01 (5.9)	Super Scoop Accessible	LS	1	$ 1,185.00	$1,185.00	$ 4,100.00	$4,100.00	$ 2,900.00	$2,900.00
02871.01 (5.10)	Eko Ultimate Climber	LS	1	$ 9,200.00	$9,200.00	$ 8,500.00	$8,500.00	$ 5,863.00	$5,863.00
02870.SP8	**Site Furnishings**								
02871.01 (5.11)	Benches	EA	2	$ 2,050.00	$4,100.00	$ 5,000.00	$10,000.00	$ 3,557.50	$7,115.00
02871.01 (5.12)	Picnic Tables	EA	3	$ 2,500.00	$7,500.00	$ 4,300.00	$12,900.00	$ 3,322.00	$9,966.00
02871.01 (5.14)	Water Fountain	EA	1	$ 5,000.00	$5,000.00	$ 23,500.00	$23,500.00	$ 8,935.00	$8,935.00
2900	**Landscape**								
2900.01	Deciduous Tree	EACH	17	$ 690.00	$11,730.00	$ 540.00	$9,180.00	$ 495.00	$8,415.00
2900.06	Mulch (Gorilla Hair Type) - Tree Pits	CY	12	$ 150.00	$1,800.00	$ 140.00	$1,680.00	$ 135.00	$1,620.00
2900.03	Plug Planting - Thyme + Turkish Veronica	SF	104	$ 7.00	$728.00	$ 36.00	$3,744.00	$ 35.00	$3,640.00
2900.08SP10	Turf - Seeding, Clover Mix on Mounds	SF	1658	$ 1.00	$1,658.00	$ 1.50	$2,487.00	$ 1.40	$2,321.20
2895.01	Install Landscape Fabric (Weed Barrier, Cobble + Mulch)	SY	165	$ 3.00	$495.00	$ 54.00	$8,910.00	$ 50.00	$8,250.00
2900.07	Turf - Sodding	SF	7020	$ 2.00	$14,040.00	$ 2.40	$16,848.00	$ 2.20	$15,444.00
02900.05SP10	Imported Compost/Soil Amendments	C.Y.	60	$ 58.00	$3,480.00	$ 24.00	$1,440.00	$ 22.00	$1,320.00
02920.SP11	**Irrigation**								
02920.SP11	Demolition of Existing System	LS	1	$ 5,000.00	$5,000.00	$ 3,600.00	$3,600.00	$ 3,300.00	$3,300.00
2920.02	Install Mainline Pipe (3-inch)(CL200 PVC)	LF	320	$ 16.00	$5,120.00	$ 18.90	$6,048.00	$ 17.35	$5,552.00
2920.03	Install Lateral Pipe (1")(Sch.40 PVC)	LF	2400	$ 9.00	$21,600.00	$ 9.60	$23,040.00	$ 9.60	$23,040.00
2920.03	Install Lateral Pipe (1-1/2")(Sch.40 PVC)	LF	200	$ 10.00	$2,000.00	$ 13.20	$2,640.00	$ 12.10	$2,420.00
2920.03	Install Lateral Pipe (2")(Sch.40 PVC)	LF	60	$ 12.00	$720.00	$ 14.40	$864.00	$ 13.20	$792.00
2920.04	Install 3" Sleeve	LF	60	$ 20.00	$1,200.00	$ 48.00	$2,880.00	$ 44.00	$2,640.00
2920.05	Install Irrigation Control Valve Assembly (1-inch)	EA	1	$ 1,500.00	$1,500.00	$ 1,700.00	$1,700.00	$ 1,540.00	$1,540.00
2920.05	Install Irrigation Control Valve Assembly (1-1/2-inch)	EA	2	$ 1,700.00	$3,400.00	$ 1,800.00	$3,600.00	$ 1,650.00	$3,300.00
2920.05	Install Irrigation Control Valve Assembly (2-inch)	EA	5	$ 1,800.00	$9,000.00	$ 1,900.00	$9,500.00	$ 1,760.00	$8,800.00
2920.09	Install Quick Coupling Valve Assembly	EA	1	$ 900.00	$900.00	$ 1,000.00	$1,000.00	$ 935.00	$935.00
02920.SP11	Replace Sprinkler on Existing Lateral (Hunter I-25-06)	EA	5	$ 100.00	$500.00	$ 150.00	$750.00	$ 137.50	$687.50
2920.11	Install Sprinkler Head Assembly (Hunter I-25-06)	EA	3	$ 120.00	$360.00	$ 160.00	$480.00	$ 143.00	$429.00
2920.11	Install Sprinkler Head Assembly (Hunter I-20-06)	EA	19	$ 85.00	$1,615.00	$ 150.00	$2,850.00	$ 137.50	$2,612.50
2920.11	Install Sprinkler Head Assembly (Hunter PROS-6 w/ MP Rotators)	EA	54	$ 70.00	$3,780.00	$ 78.00	$4,212.00	$ 71.50	$3,861.00
2920.11	Install Sprinkler Head Assembly (Hunter PROS-12 w/ MP Rotators)	EA	23	$ 80.00	$1,840.00	$ 96.00	$2,208.00	$ 88.00	$2,024.00
02920.SP11	Install Tree Bubbler Assembly in Turf (two Rain Bird RWS-M-B-C-1401 per assembly)	EA	16	$ 250.00	$4,000.00	$ 300.00	$4,800.00	$ 275.00	$4,400.00
02920.SP11	Trench and backfill for control wiring(not installed with Mainline)	LF	200	$ 10.00	$2,000.00	$ 6.00	$1,200.00	$ 5.50	$1,100.00
02920.SP11	14 Gauge Conventional Control wiring(8x500'ea)	LF	4000	$ 1.50	$6,000.00	$ 0.60	$2,400.00	$ 0.60	$2,400.00
				7% Contingency	$32,429.33				
			Total Base Bid	**$**	**495,705.53**	**$**	**612,166.55**	**$**	**628,054.99**

Hidden Valley Park Playground Renovations
PROJECT 24EN13
BID TABULATION

Hidden Valley Park Plagyround Renovations (24EN13) BID TABULATION				Architect's Estimate Russell + Mills Studios Fort Collins, CO		Powder River Construction, Inc. 4001 E. Collins Rd. Gillette, WY 82718		Silver Nail Contruction, LLC 1490 W 4J Road Gillette, WY 82718	
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Additive Alternative #1: Port-a-Let Enclosure									
02871.01 (5.11)	Port-a-Let Enclosure	EA	1	$ 21,000.00	$21,000.00	$ 39,500.00	$39,500.00	$ 30,905.00	$30,905.00
			Total Add/Alt #1	**$**	**21,000.00**	**$**	**39,500.00**	**$**	**30,905.00**
			Add Alt #1 + Base Bid	**$**	**516,705.53**	**$**	**651,666.55**	**$**	**658,959.99**
Additive Alternative #2: Site Lighting									
16000	15' Direct Bury Pedestrian Floodlights	EA	2	$ 4,500.00	$ 9,000.00	$ 11,200.00	$ 22,400.00	$ -	Irregular
			Total Add/Alt #2	**$**	**9,000.00**	**$**	**22,400.00**		**IRREGULAR**
			Add Alt #1 + Add Alt #2 + Base Bid	**$**	**525,705.53**	**$**	**674,066.55**		**IRREGULAR**
			Grand Total:	**$**	**525,705.53**	**$**	**674,066.55**		**IRREGULAR, REJECTED**

The Tabulation of Bids herein is believed to be a true representation of the Bids received on March 12, 2024 at 2:00PM. Any discrepancies in the indicated product of any row and sum of any column of figures, as presented in the bids, and the correct product or sum thereof, have been resolved by me per Section 00200 INSTRUCTIONS TO BIDDERS and are so reflected in this tabulation.

Tobias Fiske
Project Manager Technician: City of Gillette

03/13/24
DATE

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Visionary Communications Franchise Update - Brian Worthen

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download
No Attachments Available

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Street Closure on May 11, 2024 from 8:30 a.m. to 9:00 a.m. and from 4:00 p.m. to 4:30 p.m. for the 3rd Annual Sheepherder's Festival requested by Mike Miller and the Campbell County Rockpile Museum.

BACKGROUND:

The Rockpile Museum and Mike Miller have applied for a street closure permit on May 11th for the trailing of 75-100 head of sheep down Echeta Road next to the railroad tracks, across Burma Avenue, down West 1st Street next to the railroad tracks, and across into the empty field behind the Rockpile Museum. This will require a street closure in the morning and in the afternoon, for about 30 minutes each. For the safety of the animals, they have requested barricades.

ACTUAL COST VS. BUDGET:

N/A

SUGGESTED MOTION:

I move for the approval of a Street Closure on May 11, 2024 from 8:30 a.m. to 9:00 a.m. and from 4:00 p.m. to 4:30 p.m. for the 3rd Annual Sheepherder's Festival requested by Mike Miller and the Campbell County Rockpile Museum.

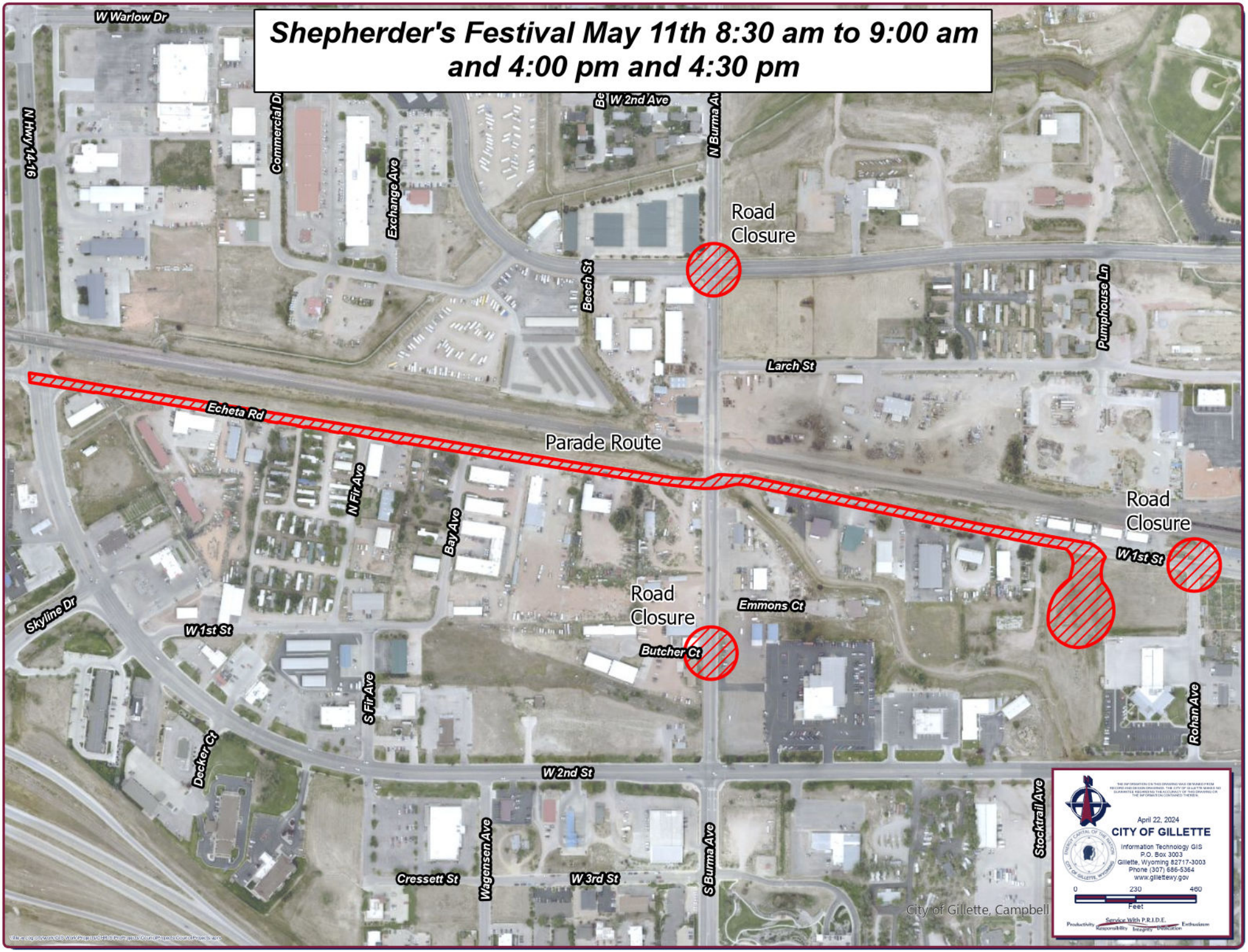
STAFF REFERENCE:

MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

Click to download
MAP

Shepherder's Festival May 11th 8:30 am to 9:00 am and 4:00 pm and 4:30 pm



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Modified Liquor Store Layout and Operation Plan for Big D Oil Company d.b.a. Big D #36, located at 800 E 2nd Street.

BACKGROUND:

Big D has altered elements of their initial plan to accommodate nuances with the building and the remodel of the store. They plan to install a plexiglass wall/door between the liquor store and the convenience store. This wall will extend across the counter so the register for the liquor store will be dedicated for the liquor store's use only. This is similar to what Maverik does on the South side of town. Big D claims that they find it easier to monitor theft and access to the liquor store if the customers of the liquor store are required to walk by the cashier to enter the liquor store, hence, a shared entrance. A drive-thru window is planned to be added pending approval from the Planning/Building Department. Big D has stated that they are on track to be operational by early July 2024.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

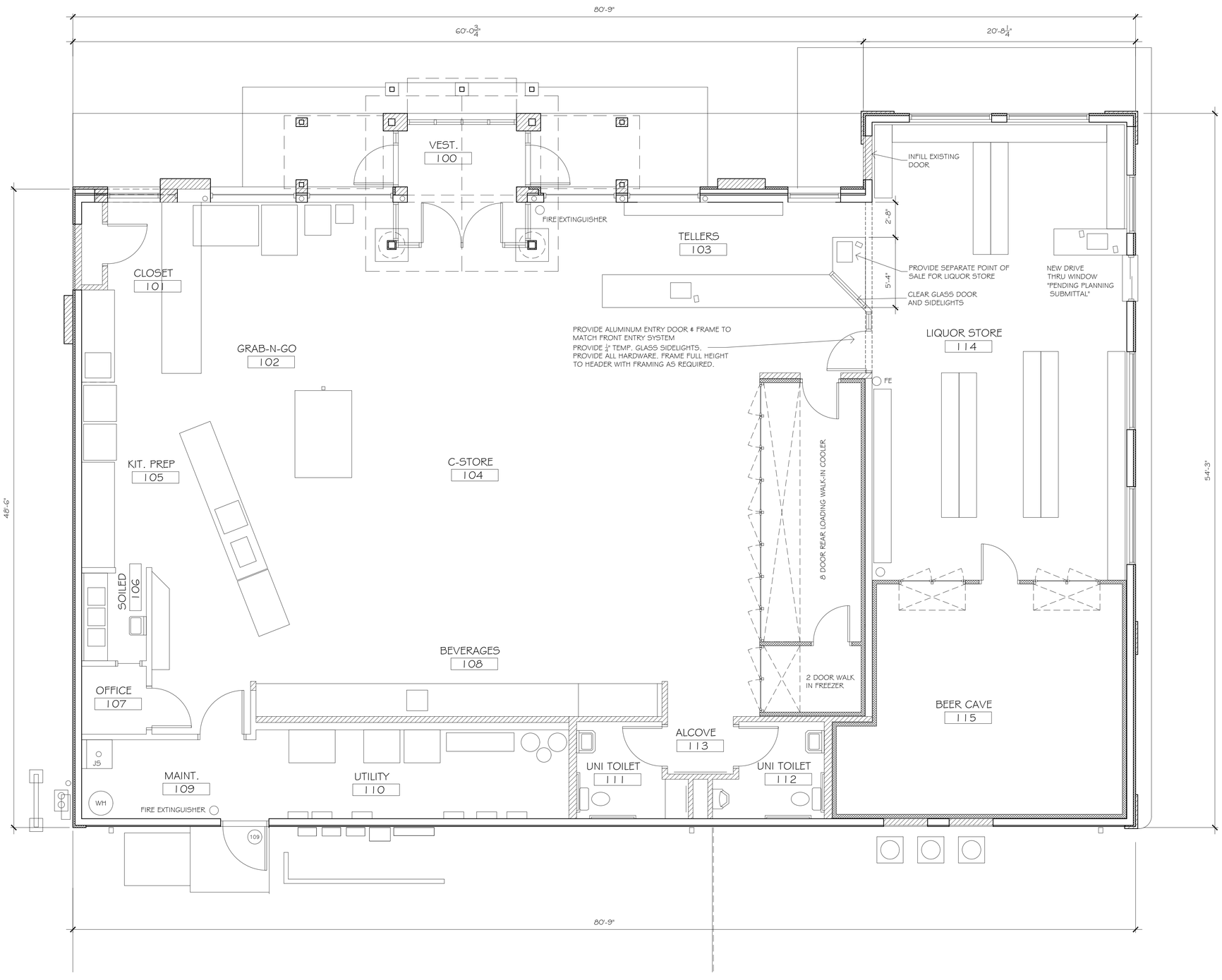
I move to approve the Modified Liquor Store Layout and Operation Plan for Big D Oil Company d.b.a. Big D #36, located at 800 E 2nd Street.

STAFF REFERENCE:

Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

Click to download
Updated Store Layout
Updated Operation Plan



MAIN FLOOR PLAN: REMODEL - REVIEW PLAN

SCALE: ¼" = 1'-0"

PLAN NORTH

"REVIEW PLAN"
APRIL 24, 2024

SCHLIMGEN DESIGN CONSULTANTS INC.
324 St Joseph St. Suite 207
Rapid City, SD 57701
605.342.3388 ph
www.schlimgendesign.com

DOCUMENTS NOTICE
This DRAWING(S) AND SPECIFICATION(S), as instruments of service, are the intellectual and exclusive property of SCHLIMGEN DESIGN CONSULTANTS, INC. whether the project for which they were prepared is executed and constructed or not. These documents are not to be reproduced in any form and they are not to be used by the project owner nor any other entity on any other projects or for any extensions or additions or alterations to the original project except by written authorization and permission from an agreement with this architect.

LICENSED ARCHITECT
ROBERT J. SCHLIMGEN
C-3801
Date MARCH 18, 2024
STATE OF WYOMING

PROJECT TITLE:
BIG 'D' STATION #36
RENOVATION

GILLETTE, WYOMING

SHEET TITLE:
MAIN FLOOR PLAN:
REMODEL

DRN BY:	JM
CK BY:	RJS
DATE:	FEBRUARY 06, 2024
REV:	FEBRUARY 12, 2024
REV:	MARCH 18, 2024
REV:	APRIL 18, 2024
SCALE:	AS INDICATED
PROJECT NO:	23-012

SHEET:
A-2.1R

Copyright © 2017 by Schlimgen Design Consultants, Inc.

Gillette Police Department

P.O. Box 518
Gillette, WY 82717
Website: www.gillettewy.gov

Administration: (307) 686-5232
Non-Emergency: (307) 682-5155
Administration Fax: (307) 686-0396

Chief of Police
Chuck Deaton

LIQUOR LICENSE OPERATION PLAN

Name as it appears on license: Big D Oil Company

Common name (doing business as): Big D #36

Street address: 800 E Second St Gillette WY 82716

Phone #: 605-342-6777

Type of license: (Retail) Limited Restaurant Bar & Grill Delivery

Hours of Operation

Our planned hours of operation are: 6 am to 10 pm Daily

Last call will be 0 minutes before closing and last service will be 0 minutes before closing.

Format

The premises will be operated as: Package liquor store operated in a Convenience Store. The new liquor store will located in its own space with a separate register from the convenience store. The two spaces will be separated by a clear wall and door. Convenience items will be available for purchase at the liquor store register, but liquor will not be available for purchase at the convenience store register. Drive thru window is planned to be added pending approval of the drive thru from planning/building departments.

Include:

Nature of business	Regular Events	Special Events
Bar	Happy hour	Competitions of strength
(Package Liquor)	Live Entertainment	Sexually oriented entertainment
Restaurant		Other special events

(All outside events require a malt beverage or catering permit.)

Security / Crowd Control / Capacity Limits

The official capacity limit for our business is: 15 in the liquor store

In order to comply with our capacity limits we shall: Take a head count of people entering and leaving

We shall maintain peace and order in and around our business by: Following all city statutes and calling the police if any issues get beyond our control.

Rules of the establishment shall be enforced by: Management and Owners

Alcohol Management

To comply with laws regarding alcoholic and malt beverages, including the use of eighteen to twenty year old servers in restaurants if applicable, our establishment will:

Cashiers for the liquor store will be 21 or older. We will ID all customers and will maintain TIPS training for all Managers and liquor store employees.

If you retain full retail license, do you plan on alcohol delivery? Yes or (No)
What is your operational plan to ensure compliance with state statute if you answered yes?

Don Policky

Signature of License Holder

4/24/2024
Date

Don Policky
Printed Name

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Council Consideration to Grant City Staff Permission to Negotiate a Pre-Annexation Agreement with Miles Fortner, Owner of Property Located on South Douglas Hwy.

BACKGROUND:

The Owner is seeking a Pre-Annexation Agreement with the City of Gillette for property located on South Douglas Hwy (Parcel No. 49720000124200), temporary address being 6775 South Douglas Hwy. The landowner is requesting that the Pre-Annexation Agreement grant them sewer services. Currently, a sanitary sewer trunkline runs along the front of the property and a 42" water transmission line for the Madison runs parallel to the property across South Douglas Hwy.

The property is currently unplatted county land. There are currently no structures on the property.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move to Grant City Staff Permission to Negotiate a Pre-Annexation Agreement with Miles Fortner, Owner of Property Located on South Douglas Hwy.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
Vicinity Map
Letter Requesting Pre-Annexation Agreement

Vicinity Sketch - Request for Pre-Annexation Agreement

CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 333 feet

1 inch equals 0.06 miles

April 29, 2024

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

Thomas E. Lubnau (1931-1990)
Thomas E. Lubnau, II
Nicholas A. Norris
Alison Ochs Gee*
Nicklaus L. Dillinger

*Licensed in Montana & Colorado

Lubnau LAW

300 S. Gillette Ave.
Suite 2000
PO Box 1028
Gillette, WY 82717
(307) 682-1313
alison@lubnaulaw.com

April 11, 2024

VIA EMAIL TRANSMISSION ONLY **meredithd@gillettewy.gov**
Ms. Meredith Duvall
Zoning Administrator
City of Gillette

RE: **Miles Fortner Request for Sewer Tap Access**
Parcel Located at T49N, R72W, Section 12 Pt SE¼SW¼

Ms. Duvall:

This law firm represents Miles Fortner with regard to requesting services from the City of Gillette pertaining to the above-described property. Specifically, this letter is to request sewer tap access for the above-described property, more specifically described as follows:

A track of land situate in a part of the SE¼SW¼ of Section 12, Township 49 North, Range 72 West of the 6th P.M., Cambell County, Wyoming. Being more particularly as follows:
Commencing at the SW corner of Section 12, T49N, R72W, being monumented with a 3 ½" Brass Capped pipe (B.C.), RLS 366;
Thence along the Boundary between Section 12 and Section 13, N89°17'21"E, 2532.56 feet to a 2" Aluminum Cap (A.C.), PLS 538, on a 5/8" x 24" rebar, being the Easterly Right-of-Way of Highway #59 and being the TRUE POINT OF BEGINNING of this description;
Thence continuing along the boundary between Section 12 and Section 13, N89°17'21"E, 136.04 feet to a 3 ½" B.C., RLS 366, marking the S¼ corner of Section 12;
Thence N00°18'39"E, 311.00 feet along the N-S ¼ line of Section 12;
Thence S89°17'21"W, 242.31 to the easterly R/W line of Highway #59
Thence along the easterly R/W line of Highway #59 S18°39'33"E, 326.86 feet to the TRUE POINT OF BEGINNING.

Said tract of land contains 1.35 acres, more or less, subject to all rights, restrictions, reservations and/or easements of sight and record.

April 10, 2024
City of Gillette – Fortner Property

I understand that this will initiate the pre-annexation process and negotiation of a pre-annexation agreement. Please send correspondence regarding this matter to me at alison@lubnaulaw.com with a copy to Miles at mofortner@gmail.com.

Please contact this office at (307) 682-1313 if you should have any questions. Thank you.

Sincerely,

LUBNAU LAW OFFICE, PC

Alison O. Gee

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Bid Award for the West Shoshone Resurfacing Project to Simon Contractors, Inc., in the Amount of $608,521.00 (1% Project).

BACKGROUND:

The West Shoshone Resurfacing Project includes milling of the existing asphalt pavement followed by overlaying new asphalt to restore smoothness and ride quality to the surface of Shoshone from Enzi Drive west to the end of Shoshone (see the attached map). The current surfacing is rutted, creating a rough ride. The base of the roadway is structurally sound, and the underground utilities are generally in good condition.

ACTUAL COST VS. BUDGET:

One bid was received, from Simon Contractors, for the project.

Bidder	Bid Amount
Simon Contractors	$608,521

Engineers Estimate: $456,490.72

The total allocated budget in FY24 for the complete project was $500,000.00. At this time staff does not recommend award of this project due to higher than expected costs. We feel the higher costs are due to a combination of later bidding timeframes (spring instead of winter), a tighter schedule of the work to be completed (before school starts) and just overall how busy contractors schedules are for the year already. Staff also recommends combining this project with a similar asphalt project in the same area in the fall will provide more competitive bids and receive additional bidders due to the work being completed in 2025. The street maintenance project in the 2025 budget is completing work along Rocking T and J Cross streets which are in the same vicinity as W Shoshone.

SUGGESTED MOTION:

I move to Not Award the West Shoshone Resurfacing Project, to Simon Contractors, Inc., in the Amount of $608,521.00 (1% Project).

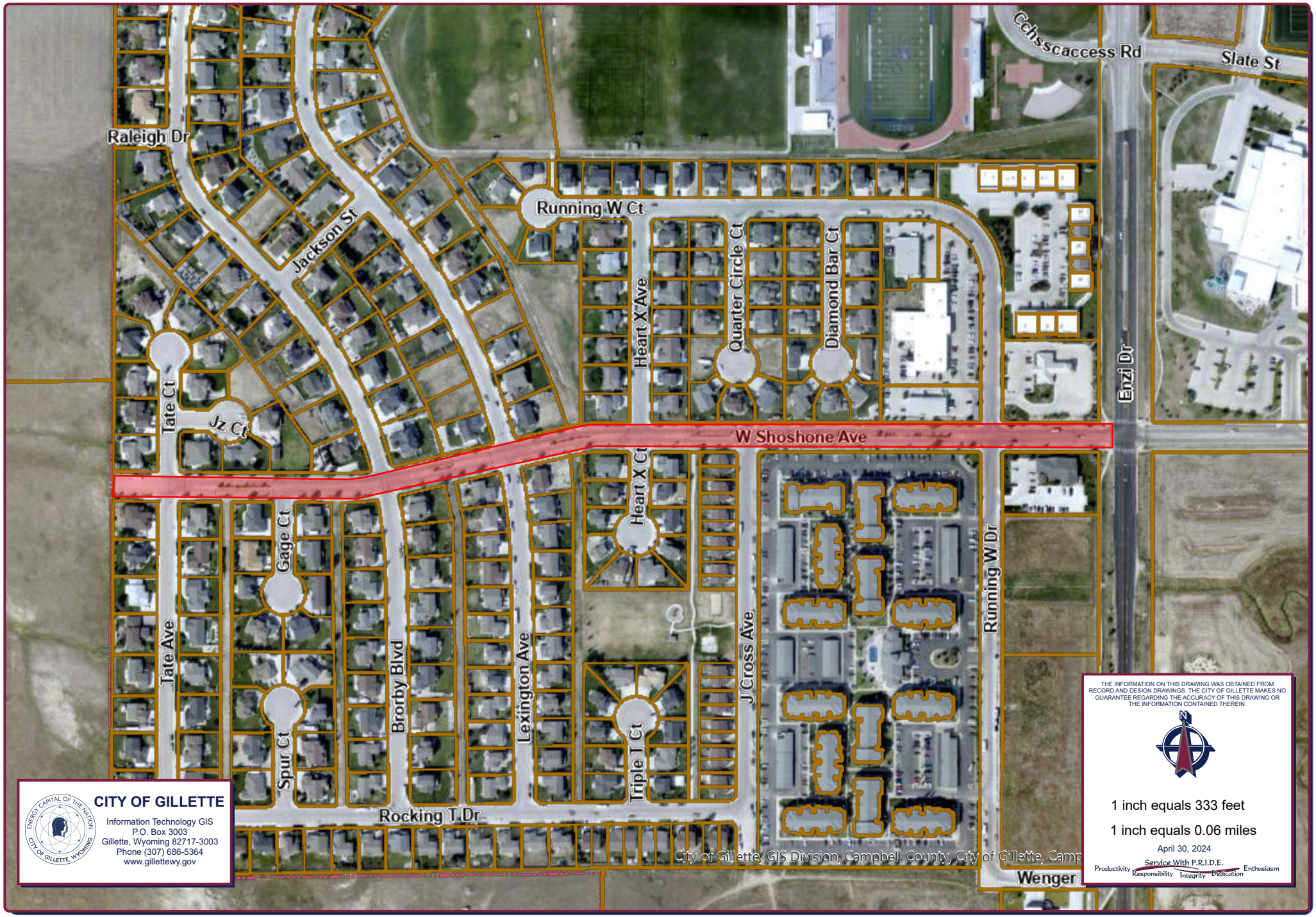
STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
Map
Bid Results

West Shoshone Resurfacing



CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 333 feet

1 inch equals 0.06 miles

April 30, 2024

Service With P.R.I.D.E.

Productivity Responsibility Integrity Dedication Enthusiasm

CITY OF GILLETTE
BID OPENING RESULTS FORM

PROJECT: **West Shoshone Surfacing Improvements**

City of Gillette Project Number: **24EN12**

Date: April 24, 2024

Owner: CITY OF GILLETTE

Time: 2:00 p.m.

	BIDDER	BID BOND	ADDUM No 1	CERTIFICATE OF RESIDENCY	BID	
1.	Simons	✓	✓	✓	TOTAL BASE BID	608,521 00
2.					TOTAL BASE BID	
3.					TOTAL BASE BID	
4.					TOTAL BASE BID	
5.					TOTAL BASE BID	
6					TOTAL BASE BID	
7					TOTAL BASE BID	
	ENGINEER'S ESTIMATE				TOTAL BASE BID	$ 456,490.72

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Bid Award for the Gillette Regional Water Supply Project - Phase III to DRM, Inc., in the Amount of $3,302,593.37.

BACKGROUND:

This project will provide regional water service to Crestview, American Road, Freedom Hills, and Meadow Springs (see the attached map).

ACTUAL COST VS. BUDGET:

The City of Gillette, Purchasing Division opened bids for this project on Thursday, April 25, 2024, at 2:00 P.M.

The attached and below bid opening results table summarizes the bids received and the Engineer's Estimate.

Bidder	Base Bid Amount	Total Bid with Bid Alternate
DRM, Inc.	**$3,268,403.50**	**$3,302,593.37**
Dan Hart Patrol Services, LLC	$3,617,961.00	$3,682,661.00
Hot Iron, Inc.	$3,943,680.08	$4,113,827.26
Western Municipal Construction	$4,994,965.50	$5,101,847.10
Engineer's Estimate	$4,402,225.00	$4,520,975.00

The low bidder was DRM, Inc. with a regular and responsive bid of $3,302,593.37.

Monies for this project have been budgeted and fully funded from the Wyoming Water Development Commission Fund (67%) and Capital Facilities Tax Fund (33%).

SUGGESTED MOTION:

I move for Approval of a Bid Award for the Gillette Regional Water Supply Project - Phase III to DRM, Inc., in the Amount of $3,302,593.37.

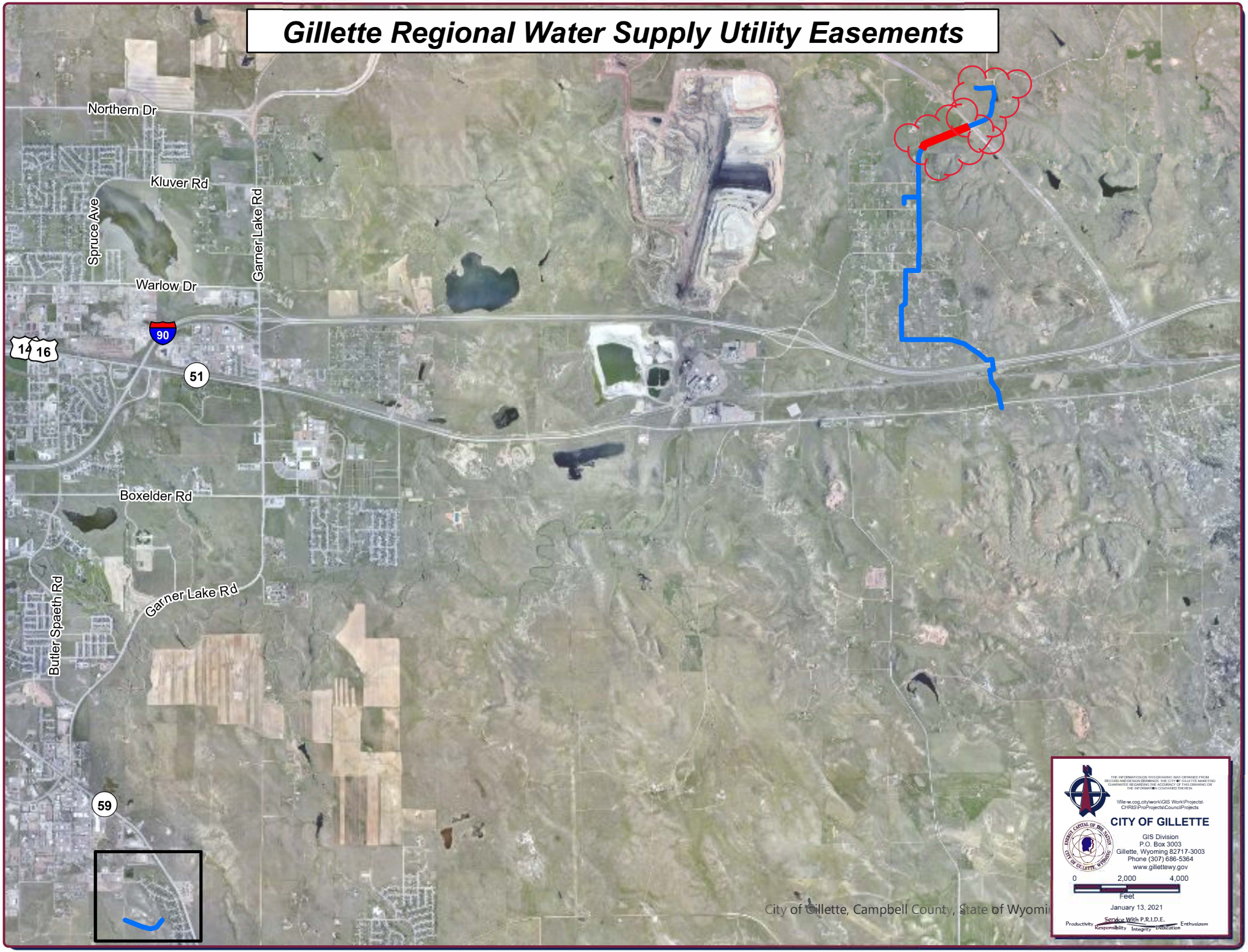
STAFF REFERENCE:

Ry Muzzarelli, P.E. Development Services Director

ATTACHMENTS:

Click to download
Site Map
Bid Tabulation
Bid Opening Results

Gillette Regional Water Supply Utility Easements



CITY OF GILLETTE - GILLETTE REGIONAL WATER SUPPLY PROJECT - PRIORITY III - CRESTVIEW, AMERICAN ROAD, FREEDOM HILLS, AND MEADOW SPRINGS
18UT01
BID TABULATION

BID ITEM NUMBER	BID ITEM DESCRIPTION	UNIT	BID QUANTITY	DRM, INC.		DAN HART PATROL SERVICE, LLC		HOT IRON, INC.		WESTERN MUNICIPAL CONSTRUCTION OF WYOMING		UNIT COMPARISONS			ENGINEERS EST.	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	LOW UNIT PRICE	HIGH UNIT PRICE	AVE. UNIT PRICE	UNIT PRICE	TOTAL PRICE
BASE BID																
SECTION 01020	**CONTRACT PAY ITEMS**															
01020.01	Mobilization	LS	1	$ 165,725.04	$ 165,725.04	$ 300,000.00	$ 300,000.00	$ 487,809.39	$ 487,809.39	$ 581,000.00	$ 581,000.00	$ 165,725.04	$ 581,000.00	$ 383,633.61	$ 420,000.00	$ 420,000.00
01020.02	Contract Bonds	LS	1	$ 24,971.14	$ 24,971.14	$ 34,000.00	$ 34,000.00	$ 33,200.00	$ 33,200.00	$ 63,300.00	$ 63,300.00	$ 24,971.14	$ 63,300.00	$ 38,867.79	$ 50,000.00	$ 50,000.00
SECTION 01500	**SEDIMENT AND EROSION CONTROL**															
01500.11	Construction Stormwater Management	LS	1	$ 685.58	$ 685.58	$ 10,000.00	$ 10,000.00	$ 10,730.00	$ 10,730.00	$ 3,200.00	$ 3,200.00	$ 685.58	$ 10,730.00	$ 6,153.90	$ 20,000.00	$ 20,000.00
01500.12	Install Silt Fence	LF	600	$ 2.17	$ 1,302.00	$ 3.50	$ 2,100.00	$ 4.73	$ 2,838.00	$ 2.70	$ 1,620.00	$ 2.17	$ 4.73	$ 3.28	$ 6.00	$ 3,600.00
01500.13	Install Erosion Bales	LF	150	$ 21.84	$ 3,276.00	$ 30.00	$ 4,500.00	$ 19.67	$ 2,950.50	$ 25.00	$ 3,750.00	$ 19.67	$ 30.00	$ 24.13	$ 12.00	$ 1,800.00
01500.15	Install Wattles	LF	2000	$ 6.09	$ 12,180.00	$ 4.50	$ 9,000.00	$ 5.58	$ 11,160.00	$ 3.00	$ 6,000.00	$ 3.00	$ 6.09	$ 4.79	$ 9.00	$ 18,000.00
SECTION 01510	**TRAFFIC CONTOL**															
01510.01	Construction Signing and Traffic Control	LS	1	$ 3,427.89	$ 3,427.89	$ 20,000.00	$ 20,000.00	$ 8,600.00	$ 8,600.00	$ 28,800.00	$ 28,800.00	$ 3,427.89	$ 28,800.00	$ 15,206.97	$ 20,000.00	$ 20,000.00
01510.02	Flagging	1/4 HR	160	$ 17.44	$ 2,790.40	$ 45.00	$ 7,200.00	$ 42.00	$ 6,720.00	$ 50.00	$ 8,000.00	$ 17.44	$ 50.00	$ 38.61	$ 15.00	$ 2,400.00
01510.03	Project Indentification Sign	EA	1	$ 1,259.71	$ 1,259.71	$ 2,200.00	$ 2,200.00	$ 1,379.40	$ 1,379.40	$ 1,700.00	$ 1,700.00	$ 1,259.71	$ 2,200.00	$ 1,634.78	$ 1,200.00	$ 1,200.00
SECTION 02050	**REMOVAL AND DISPOSAL OF STRUCTURES AND OBSTRUCTIONS**															
02050.02	Remove Existing Water Main	LF	10	$ 6.48	$ 64.80	$ 50.00	$ 500.00	$ 25.00	$ 250.00	$ 70.00	$ 700.00	$ 6.48	$ 70.00	$ 37.87	$ 8.00	$ 80.00
02050.21	Install Concrete Plug	EA	1	$ 162.42	$ 162.42	$ 500.00	$ 500.00	$ 409.29	$ 409.29	$ 530.00	$ 530.00	$ 162.42	$ 530.00	$ 400.43	$ 150.00	$ 150.00
02050.24	Removal Of Existing Fence	LF	7200	$ 1.19	$ 8,568.00	$ 1.20	$ 8,640.00	$ 0.58	$ 4,176.00	$ 1.70	$ 12,240.00	$ 0.58	$ 1.70	$ 1.17	$ 3.00	$ 21,600.00
02050.25 SP	Remove Culvert (CMP)	LF	100	$ 10.16	$ 1,016.00	$ 20.00	$ 2,000.00	$ 12.00	$ 1,200.00	$ 15.00	$ 1,500.00	$ 10.16	$ 20.00	$ 14.29	$ 15.00	$ 1,500.00
SECTION 02210	**EXCAVATION AND EMBANKMENT**															
02210.03	Rejected Material Disposal	CY	1200	$ 4.70	$ 5,640.00	$ 30.00	$ 36,000.00	$ 18.35	$ 22,020.00	$ 14.00	$ 16,800.00	$ 4.70	$ 30.00	$ 16.76	$ 24.00	$ 28,800.00
02210.04	Surplus Material Disposal	CY	800	$ 4.70	$ 3,760.00	$ 25.00	$ 20,000.00	$ 12.00	$ 9,600.00	$ 14.00	$ 11,200.00	$ 4.70	$ 25.00	$ 13.93	$ 16.00	$ 12,800.00
02210.06	Imported Borrow (Sand)	CY	1000	$ 15.58	$ 15,580.00	$ 14.00	$ 14,000.00	$ 21.75	$ 21,750.00	$ 100.00	$ 100,000.00	$ 14.00	$ 100.00	$ 37.83	$ 18.00	$ 18,000.00
SECTION 02220	**TRENCH EXCAVATION AND UTILITY LOCATES**															
02220.01	Exploratory Excavation	1/4 HR	40	$ 259.25	$ 10,370.00	$ 300.00	$ 12,000.00	$ 80.00	$ 3,200.00	$ 460.00	$ 18,400.00	$ 80.00	$ 460.00	$ 274.81	$ 120.00	$ 4,800.00
02220.02	Underground Facility Locates	EA	50	$ 259.25	$ 12,962.50	$ 250.00	$ 12,500.00	$ 400.00	$ 20,000.00	$ 20.00	$ 1,000.00	$ 20.00	$ 400.00	$ 232.31	$ 250.00	$ 12,500.00
02220.03	Underground Facility Crossing	EA	80	$ 647.90	$ 51,832.00	$ 450.00	$ 36,000.00	$ 550.00	$ 44,000.00	$ 100.00	$ 8,000.00	$ 100.00	$ 647.90	$ 436.98	$ 500.00	$ 40,000.00
02220.04	Dewatering	LS	1	$ 1,372.21	$ 1,372.21	$ 10,000.00	$ 10,000.00	$ 12,230.00	$ 12,230.00	$ 5,000.00	$ 5,000.00	$ 1,372.21	$ 12,230.00	$ 7,150.55	$ 10,000.00	$ 10,000.00
SECTION 02225	**TRENCH BACKFILL**															
02225.01	Install Type 1 Pipe Bedding	CY	800	$ 15.58	$ 12,464.00	$ 65.00	$ 52,000.00	$ 17.75	$ 14,200.00	$ 120.00	$ 96,000.00	$ 15.58	$ 120.00	$ 54.58	$ 32.00	$ 25,600.00
02225.02	Install Trench Foundation	TN	400	$ 38.49	$ 15,396.00	$ 38.00	$ 15,200.00	$ 46.30	$ 18,520.00	$ 89.00	$ 35,600.00	$ 38.00	$ 89.00	$ 52.95	$ 28.00	$ 11,200.00
02225.04	Install Cement Treated Fill Pipe Saddle	EA	2	$ 1,710.18	$ 3,420.36	$ 1,400.00	$ 2,800.00	$ 865.30	$ 1,730.60	$ 3,600.00	$ 7,200.00	$ 865.30	$ 3,600.00	$ 1,893.87	$ 1,400.00	$ 2,800.00
SECTION 02231	**AGGREGATE SUB-BASE AND BASE COURSES**															
02231.03 SP	Aggregate Base - Gravel Road Repair (Limestone)	TON	3300	$ 38.43	$ 126,819.00	$ 39.00	$ 128,700.00	$ 31.30	$ 103,290.00	$ 78.00	$ 257,400.00	$ 31.30	$ 78.00	$ 46.68	$ 60.00	$ 198,000.00
SECTION 02280	**TOPSOIL**															
02280.01	Place Topsoil	CY	2800	$ 0.79	$ 2,212.00	$ 3.15	$ 8,820.00	$ 3.50	$ 9,800.00	$ 0.50	$ 1,400.00	$ 0.50	$ 3.50	$ 1.99	$ 9.00	$ 25,200.00
02280.03	Stockpile Topsoil	CY	2800	$ 1.19	$ 3,332.00	$ 3.00	$ 8,400.00	$ 2.50	$ 7,000.00	$ 0.50	$ 1,400.00	$ 0.50	$ 3.00	$ 1.80	$ 3.00	$ 8,400.00
SECTION 02530	**CONCRETE SIDEWALKS, DRIVEWAY APPROACHES, CURB RETURN FILLETS, VALLEY GUTTERS AND MISCELLANEOUS NEW CONCRETE**															
02530.09	Install Splash Pan for Fire Hydrant	SY	120	$ 36.56	$ 4,387.20	$ 30.00	$ 3,600.00	$ 6.18	$ 741.60	$ 74.00	$ 8,880.00	$ 6.18	$ 74.00	$ 36.69	$ 20.00	$ 2,400.00
SECTION 02645	**FIRE HYDRANTS**															
02645.03 SP	Install Flushing Hydrant Assembly Complete	EA	7	$ 2,966.14	$ 20,762.98	$ 6,700.00	$ 46,900.00	$ 3,128.29	$ 21,898.03	$ 4,300.00	$ 30,100.00	$ 2,966.14	$ 6,700.00	$ 4,273.61	$ 5,000.00	$ 35,000.00
02645.02	Install Fire Hydrant Bollards	EA	14	$ 989.65	$ 13,855.10	$ 1,200.00	$ 16,800.00	$ 643.75	$ 9,012.50	$ 450.00	$ 6,300.00	$ 450.00	$ 1,200.00	$ 820.85	$ 600.00	$ 8,400.00
SECTION 02665	**WATER DISTRIBUTION AND TRANSMISSION SYSTEMS**															
02665.0104	Install 4" Water Main	LF	6900	$ 15.28	$ 105,432.00	$ 19.25	$ 132,825.00	$ 34.45	$ 237,705.00	$ 45.00	$ 310,500.00	$ 15.28	$ 45.00	$ 28.50	$ 38.00	$ 262,200.00
02665.0104 R	Install 4" Water Main (Restrained Joint)	LF	220	$ 31.46	$ 6,921.20	$ 38.00	$ 8,360.00	$ 45.14	$ 9,930.80	$ 75.00	$ 16,500.00	$ 31.46	$ 75.00	$ 47.40	$ 70.00	$ 15,400.00
02665.0106	Install 6" Water Main	LF	160	$ 43.95	$ 7,032.00	$ 40.00	$ 6,400.00	$ 45.13	$ 7,220.80	$ 60.00	$ 9,600.00	$ 40.00	$ 60.00	$ 47.27	$ 60.00	$ 9,600.00
02665.0108	Install 8" Water Main	LF	12200	$ 40.90	$ 498,980.00	$ 35.00	$ 427,000.00	$ 49.90	$ 608,780.00	$ 63.00	$ 768,600.00	$ 35.00	$ 63.00	$ 47.20	$ 48.00	$ 585,600.00
02665.0108 R	Install 8" Water Main (Restrained Joint)	LF	1000	$ 50.57	$ 50,570.00	$ 40.00	$ 40,000.00	$ 64.84	$ 64,840.00	$ 95.00	$ 95,000.00	$ 40.00	$ 95.00	$ 62.60	$ 80.00	$ 80,000.00
02665.011	Install 10" Water Main	LF	10	$ 107.70	$ 1,077.00	$ 120.00	$ 1,200.00	$ 126.36	$ 1,263.60	$ 150.00	$ 1,500.00	$ 107.70	$ 150.00	$ 126.02	$ 90.00	$ 900.00

CITY OF GILLETTE - GILLETTE REGIONAL WATER SUPPLY PROJECT - PRIORITY III - CRESTVIEW, AMERICAN ROAD, FREEDOM HILLS, AND MEADOW SPRINGS
18UT01
BID TABULATION

BID ITEM NUMBER	BID ITEM DESCRIPTION	UNIT	BID QUANTITY	DRM, INC.		DAN HART PATROL SERVICE, LLC		HOT IRON, INC.		WESTERN MUNICIPAL CONSTRUCTION OF WYOMING		UNIT COMPARISONS			ENGINEERS EST.	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	LOW UNIT PRICE	HIGH UNIT PRICE	AVE. UNIT PRICE	UNIT PRICE	TOTAL PRICE
02665.0112	Install 12" Water Main	LF	10	$ 144.67	$ 1,446.70	$ 200.00	$ 2,000.00	$ 167.36	$ 1,673.60	$ 170.00	$ 1,700.00	$ 144.67	$ 200.00	$ 170.51	$ 100.00	$ 1,000.00
02665.030404	Install 4"x4" Tee	EA	6	$ 757.39	$ 4,544.34	$ 900.00	$ 5,400.00	$ 837.21	$ 5,023.26	$ 850.00	$ 5,100.00	$ 757.39	$ 900.00	$ 836.15	$ 1,000.00	$ 6,000.00
02665.030604	Install 6"x4" Tee	EA	1	$ 947.55	$ 947.55	$ 850.00	$ 850.00	$ 1,015.73	$ 1,015.73	$ 1,300.00	$ 1,300.00	$ 850.00	$ 1,300.00	$ 1,028.32	$ 1,200.00	$ 1,200.00
02665.030804	Install 8"x4" Tee	EA	4	$ 738.51	$ 2,954.04	$ 775.00	$ 3,100.00	$ 1,153.62	$ 4,614.48	$ 1,600.00	$ 6,400.00	$ 738.51	$ 1,600.00	$ 1,066.78	$ 1,300.00	$ 5,200.00
02665.030806	Install 8"x6" Tee	EA	1	$ 1,118.50	$ 1,118.50	$ 850.00	$ 850.00	$ 1,229.18	$ 1,229.18	$ 1,600.00	$ 1,600.00	$ 850.00	$ 1,600.00	$ 1,199.42	$ 1,400.00	$ 1,400.00
02665.030808	Install 8"x8" Tee	EA	4	$ 2,084.39	$ 8,337.56	$ 950.00	$ 3,800.00	$ 1,340.97	$ 5,363.88	$ 1,700.00	$ 6,800.00	$ 950.00	$ 2,084.39	$ 1,518.84	$ 1,500.00	$ 6,000.00
02665.031008	Install 10"x8" Tee	EA	1	$ 1,946.67	$ 1,946.67	$ 1,100.00	$ 1,100.00	$ 1,656.34	$ 1,656.34	$ 2,300.00	$ 2,300.00	$ 1,100.00	$ 2,300.00	$ 1,750.75	$ 1,800.00	$ 1,800.00
02665.050604	Install 6"x4" Reducer	EA	1	$ 556.60	$ 556.60	$ 400.00	$ 400.00	$ 781.75	$ 781.75	$ 640.00	$ 640.00	$ 400.00	$ 781.75	$ 594.59	$ 800.00	$ 800.00
02665.050804	Install 8"x4" Reducer	EA	2	$ 759.93	$ 1,519.86	$ 1,200.00	$ 2,400.00	$ 863.44	$ 1,726.88	$ 720.00	$ 1,440.00	$ 720.00	$ 1,200.00	$ 885.84	$ 900.00	$ 1,800.00
02665.050806	Install 8"x6" Reducer	EA	1	$ 826.97	$ 826.97	$ 550.00	$ 550.00	$ 892.73	$ 892.73	$ 740.00	$ 740.00	$ 550.00	$ 892.73	$ 752.43	$ 850.00	$ 850.00
02665.051208	Install 12"x8" Reducer	EA	1	$ 755.70	$ 755.70	$ 700.00	$ 700.00	$ 1,209.51	$ 1,209.51	$ 970.00	$ 970.00	$ 700.00	$ 1,209.51	$ 908.80	$ 1,000.00	$ 1,000.00
02665.0604	Install 4" x 11-1/4° Elbow	EA	2	$ 373.67	$ 747.34	$ 325.00	$ 650.00	$ 698.09	$ 1,396.18	$ 640.00	$ 1,280.00	$ 325.00	$ 698.09	$ 509.19	$ 700.00	$ 1,400.00
02665.0608	Install 8" x 11-1/4° Elbow	EA	6	$ 721.61	$ 4,329.66	$ 580.00	$ 3,480.00	$ 909.69	$ 5,458.14	$ 890.00	$ 5,340.00	$ 580.00	$ 909.69	$ 775.33	$ 1,000.00	$ 6,000.00
02665.0704	Install 4" x 22-1/2° Elbow	EA	4	$ 550.51	$ 2,202.04	$ 580.00	$ 2,320.00	$ 677.67	$ 2,710.68	$ 1,000.00	$ 4,000.00	$ 550.51	$ 1,000.00	$ 702.05	$ 700.00	$ 2,800.00
02665.0706	Install 6" x 22-1/2° Elbow	EA	1	$ 633.54	$ 633.54	$ 450.00	$ 450.00	$ 803.51	$ 803.51	$ 880.00	$ 880.00	$ 450.00	$ 880.00	$ 691.76	$ 800.00	$ 800.00
02665.0708	Install 8" x 22-1/2° Elbow	EA	6	$ 744.09	$ 4,464.54	$ 990.00	$ 5,940.00	$ 928.54	$ 5,571.24	$ 920.00	$ 5,520.00	$ 744.09	$ 990.00	$ 895.66	$ 1,000.00	$ 6,000.00
02665.0808	Install 8" x 45° Elbow	EA	6	$ 655.28	$ 3,931.68	$ 1,100.00	$ 6,600.00	$ 957.37	$ 5,744.22	$ 920.00	$ 5,520.00	$ 655.28	$ 1,100.00	$ 908.16	$ 1,000.00	$ 6,000.00
02665.0904	Install 4" x 90° Elbow	EA	8	$ 550.38	$ 4,403.04	$ 600.00	$ 4,800.00	$ 702.22	$ 5,617.76	$ 670.00	$ 5,360.00	$ 550.38	$ 702.22	$ 630.65	$ 700.00	$ 5,600.00
02665.0906	Install 6" x 90° Elbow	EA	1	$ 684.95	$ 684.95	$ 600.00	$ 600.00	$ 855.89	$ 855.89	$ 930.00	$ 930.00	$ 600.00	$ 930.00	$ 767.71	$ 800.00	$ 800.00
02665.0908	Install 8" x 90° Elbow	EA	4	$ 932.93	$ 3,731.72	$ 950.00	$ 3,800.00	$ 1,063.61	$ 4,254.44	$ 1,200.00	$ 4,800.00	$ 932.93	$ 1,200.00	$ 1,036.64	$ 1,000.00	$ 4,000.00
02665.1104	Install 4" Gate Valve	EA	20	$ 1,968.17	$ 39,363.40	$ 2,050.00	$ 41,000.00	$ 1,807.99	$ 36,159.80	$ 2,200.00	$ 44,000.00	$ 1,807.99	$ 2,200.00	$ 2,006.54	$ 2,000.00	$ 40,000.00
02665.1106	Install 6" Gate Valve	EA	3	$ 2,325.74	$ 6,977.22	$ 4,100.00	$ 12,300.00	$ 2,162.93	$ 6,488.79	$ 2,800.00	$ 8,400.00	$ 2,162.93	$ 4,100.00	$ 2,847.17	$ 2,800.00	$ 8,400.00
02665.1108	Install 8" Gate Valve	EA	15	$ 2,998.17	$ 44,972.55	$ 3,150.00	$ 47,250.00	$ 2,919.98	$ 43,799.70	$ 3,600.00	$ 54,000.00	$ 2,919.98	$ 3,600.00	$ 3,167.04	$ 3,400.00	$ 51,000.00
02665.1110	Install 10" Gate Valve	EA	1	$ 4,613.08	$ 4,613.08	$ 4,000.00	$ 4,000.00	$ 4,109.59	$ 4,109.59	$ 4,900.00	$ 4,900.00	$ 4,000.00	$ 4,900.00	$ 4,405.67	$ 4,000.00	$ 4,000.00
02665.18	Connect to Existing Water Main	EA	7	$ 1,158.88	$ 8,112.16	$ 8,600.00	$ 60,200.00	$ 1,778.36	$ 12,448.52	$ 3,600.00	$ 25,200.00	$ 1,158.88	$ 8,600.00	$ 3,784.31	$ 1,400.00	$ 9,800.00
02665.19	Install Air Vacuum and Air Release Valve	EA	7	$ 22,379.42	$ 156,655.94	$ 19,000.00	$ 133,000.00	$ 22,636.20	$ 158,453.40	$ 21,800.00	$ 152,600.00	$ 19,000.00	$ 22,636.20	$ 21,453.91	$ 20,000.00	$ 140,000.00
02665.24	Install Test Station Tracer Wire	EA	30	$ 224.87	$ 6,746.10	$ 550.00	$ 16,500.00	$ 271.12	$ 8,133.60	$ 1,500.00	$ 45,000.00	$ 224.87	$ 1,500.00	$ 636.50	$ 275.00	$ 8,250.00
2665.252404	Jack and Bore 24" Casing with 4" Carrier	LF	440	$ 821.31	$ 361,376.40	$ 536.00	$ 235,840.00	$ 574.00	$ 252,560.00	$ 750.00	$ 330,000.00	$ 536.00	$ 821.31	$ 670.33	$ 840.00	$ 369,600.00
2665.252408	Jack and Bore 24" Casing with 8" Carrier	LF	620	$ 805.87	$ 499,639.40	$ 520.00	$ 322,400.00	$ 569.80	$ 353,276.00	$ 720.00	$ 446,400.00	$ 520.00	$ 805.87	$ 653.92	$ 850.00	$ 527,000.00
2665.27	Install Utility Markers	EA	50	$ 203.95	$ 10,197.50	$ 180.00	$ 9,000.00	$ 833.05	$ 41,652.50	$ 440.00	$ 22,000.00	$ 180.00	$ 833.05	$ 414.25	$ 220.00	$ 11,000.00
02665.31 SP	Install Blowoff Valve Assembly Complete	EA	7	$ 9,256.95	$ 64,798.65	$ 9,300.00	$ 65,100.00	$ 11,090.42	$ 77,632.94	$ 9,200.00	$ 64,400.00	$ 9,200.00	$ 11,090.42	$ 9,711.84	$ 5,000.00	$ 35,000.00
02665.32 SP	Additional Water Line Depth	LF	1300	$ 4.98	$ 6,474.00	$ 20.00	$ 26,000.00	$ 8.50	$ 11,050.00	$ 10.00	$ 13,000.00	$ 4.98	$ 20.00	$ 10.87	$ 15.00	$ 19,500.00
SECTION 02710	**WATER AND SEWER HORIZONTAL DIRECTIONAL DRILLING**															
2710.0208	Install 8" Horizontal Directional Drilled Water Main	LF	290	$ 73.09	$ 21,196.10	$ 131.00	$ 37,990.00	$ 116.73	$ 33,851.70	$ 230.00	$ 66,700.00	$ 73.09	$ 230.00	$ 137.71	$ 120.00	$ 34,800.00
SECTION 02725	**STORM DRAINS, TRICKLE CHANNELS, AND CULVERTS**															
02725.0718	Install 18" Culvert	LF	100	$ 80.53	$ 8,053.00	$ 40.00	$ 4,000.00	$ 67.55	$ 6,755.00	$ 96.00	$ 9,600.00	$ 40.00	$ 96.00	$ 71.02	$ 60.00	$ 6,000.00
02725.1218	Install 18" Culvert Flared End Section	EA	2	$ 379.20	$ 758.40	$ 750.00	$ 1,500.00	$ 649.15	$ 1,298.30	$ 680.00	$ 1,360.00	$ 379.20	$ 750.00	$ 614.59	$ 250.00	$ 500.00
SECTION 02805	**STREET SIGNS, UTILITY POLES, AND MAILBOXES**															
02805.01	Install Sign	EA	13	$ 84.60	$ 1,099.80	$ 300.00	$ 3,900.00	$ 406.64	$ 5,286.32	$ 1,000.00	$ 13,000.00	$ 84.60	$ 1,000.00	$ 447.81	$ 250.00	$ 3,250.00
02805.02	Removal of Sign	EA	13	$ 42.30	$ 549.90	$ 100.00	$ 1,300.00	$ 150.00	$ 1,950.00	$ 260.00	$ 3,380.00	$ 42.30	$ 260.00	$ 138.08	$ 75.00	$ 975.00
SECTION 02900	**LANDSCAPING**															
02900.08	Seeding	AC	14	$ 855.34	$ 11,974.76	$ 1,200.00	$ 16,800.00	$ 1,150.00	$ 16,100.00	$ 910.00	$ 12,740.00	$ 855.34	$ 1,200.00	$ 1,028.84	$ 6,500.00	$ 91,000.00
02900.11	Straw Mulch	TN	21	$ 633.34	$ 13,300.14	$ 685.00	$ 14,385.00	$ 764.75	$ 16,059.75	$ 676.00	$ 14,196.00	$ 633.34	$ 764.75	$ 689.77	$ 350.00	$ 7,350.00
02900.17 G	Install Fence (Type G)	LF	7500	$ 3.92	$ 29,400.00	$ 3.50	$ 26,250.00	$ 3.97	$ 29,775.00	$ 3.50	$ 26,250.00	$ 3.50	$ 3.97	$ 3.72	$ 6.00	$ 45,000.00
02900.18 SP	Install Brace Panel	EA	10	$ 476.64	$ 4,766.40	$ 400.00	$ 4,000.00	$ 212.75	$ 2,127.50	$ 420.00	$ 4,200.00	$ 212.75	$ 476.64	$ 377.35	$ 325.00	$ 3,250.00
02900.19 SP	Install End Panel	EA	45	$ 476.64	$ 21,448.80	$ 367.00	$ 16,515.00	$ 264.50	$ 11,902.50	$ 420.00	$ 18,900.00	$ 264.50	$ 476.64	$ 382.04	$ 350.00	$ 15,750.00
02900.20 SP	Rehang Rail Gate	EA	6	$ 652.93	$ 3,917.58	$ 500.00	$ 3,000.00	$ 126.50	$ 759.00	$ 580.00	$ 3,480.00	$ 126.50	$ 652.93	$ 464.86	$ 120.00	$ 720.00
02900.2110 SP	Install 10' Rail Gate	EA	2	$ 979.40	$ 1,958.80	$ 1,232.00	$ 2,464.00	$ 373.75	$ 747.50	$ 860.00	$ 1,720.00	$ 373.75	$ 1,232.00	$ 861.29	$ 1,000.00	$ 2,000.00
02900.2114 SP	Install 14' Rail Gate	EA	2	$ 1,240.57	$ 2,481.14	$ 1,075.00	$ 2,150.00	$ 402.50	$ 805.00	$ 1,100.00	$ 2,200.00	$ 402.50	$ 1,240.57	$ 954.52	$ 1,100.00	$ 2,200.00

CITY OF GILLETTE - GILLETTE REGIONAL WATER SUPPLY PROJECT - PRIORITY III - CRESTVIEW, AMERICAN ROAD, FREEDOM HILLS, AND MEADOW SPRINGS
18UT01
BID TABULATION

BID ITEM NUMBER	BID ITEM DESCRIPTION	UNIT	BID QUANTITY	DRM, INC.		DAN HART PATROL SERVICE, LLC		HOT IRON, INC.		WESTERN MUNICIPAL CONSTRUCTION OF WYOMING		UNIT COMPARISONS			ENGINEERS EST.	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	LOW UNIT PRICE	HIGH UNIT PRICE	AVE. UNIT PRICE	UNIT PRICE	TOTAL PRICE
02900.22 SP	Install Steel Cattle Panels	LF	144	$ 86.19	$ 12,411.36	$ 48.00	$ 6,912.00	$ 49.12	$ 7,073.28	$ 76.00	$ 10,944.00	$ 48.00	$ 86.19	$ 64.83	$ 50.00	$ 7,200.00
02900.23 SP	Install Control Building Chainlink Fence	EA	3	$ 9,793.97	$ 29,381.91	$ 12,000.00	$ 36,000.00	$ 5,750.00	$ 17,250.00	$ 8,600.00	$ 25,800.00	$ 5,750.00	$ 12,000.00	$ 9,035.99	$ 7,000.00	$ 21,000.00
02900.24 SP	Remove and Replace Chainlink Fence	LF	50	$ 91.41	$ 4,570.50	$ 90.00	$ 4,500.00	$ 60.38	$ 3,019.00	$ 58.00	$ 2,900.00	$ 58.00	$ 91.41	$ 74.95	$ 60.00	$ 3,000.00
02900.25 SP	Temporary Fence	LF	9000	$ 6.20	$ 55,800.00	$ 3.45	$ 31,050.00	$ 3.74	$ 33,660.00	$ 5.50	$ 49,500.00	$ 3.45	$ 6.20	$ 4.72	$ 5.00	$ 45,000.00
SECTION 15060	**PIPE AND FITTINGS**															
15060.01 SP	Control Building	LS	3	$ 175,220.39	$ 525,661.17	$ 271,200.00	$ 813,600.00	$ 274,625.49	$ 823,876.47	$ 224,000.00	$ 672,000.00	$ 175,220.39	$ 274,625.49	$ 236,261.47	$ 265,000.00	$ 795,000.00
15060.02 SP	Control Piping in Existing Building	LS	1	$ 60,057.81	$ 60,057.81	$ 129,120.00	$ 129,120.00	$ 47,864.01	$ 47,864.01	$ 27,000.00	$ 27,000.00	$ 27,000.00	$ 129,120.00	$ 66,010.46	$ 75,000.00	$ 75,000.00
	BASE BID TOTAL				**$ 3,268,403.50**		**$ 3,617,961.00**		**$ 3,943,680.08**		**$ 4,757,110.00**					**$ 4,400,925.00**
	ADDITION OF 5% FOR NON-RESIDENT BIDS (FOR COMPARISON ONLY)										**$ 4,994,965.50**					
Note: The total bid price for "Install 8" Water Main" was corrected based on the unit price provided (in blue).																
	BID ALTERNATE A - FIBER SYSTEM CONSTRUCTION															
SECTION 16010	**FIBER SYSTEM CONSTRUCTION**															
16010.0148 SP	48" Deep Trenching	LF	10100	$ 2.60	$ 26,260.00	$ 4.00	$ 40,400.00	$ 9.04	$ 91,304.00	$ 5.80	$ 58,580.00	$ 2.60	$ 9.04	$ 5.36	$ 5.00	$ 50,500.00
16010.02 SP	Install 2-Way MicroDuct (Owner Furnished)	LF	10400	$ 0.60	$ 6,240.00	$ 2.00	$ 20,800.00	$ 7.06	$ 73,424.00	$ 3.53	$ 36,712.00	$ 0.60	$ 7.06	$ 3.30	$ 6.00	$ 62,400.00
16010.03 SP	Install Junction Box (Owner Furnished)	EA	13	$ 129.99	$ 1,689.87	$ 500.00	$ 6,500.00	$ 416.86	$ 5,419.18	$ 500.00	$ 6,500.00	$ 129.99	$ 500.00	$ 386.71	$ 450.00	$ 5,850.00
	SUBTOTAL (BID ALTERNATE A)				**$ 34,189.87**		**$ 67,700.00**		**$ 170,147.18**		**$ 101,792.00**					**$ 118,750.00**
	ADDITION OF 5% FOR NON-RESIDENT BIDS (FOR COMPARISON ONLY)										**$ 106,881.60**					
	TOTAL BID WITH BID ALTERNATE A (BASE BID + BID ALTERNATE A)				**$ 3,302,593.37**		**$ 3,685,661.00**		**$ 4,113,827.26**		**$ 4,858,902.00**					**$ 4,519,675.00**
	ADDITION OF 5% FOR NON-RESIDENT BIDS (FOR COMPARISON ONLY)										**$ 5,101,847.10**					

CITY OF GILLETTE
BID OPENING RESULTS FORM

Project: Gillette Regional Water Supply Project – Priority III
Crestview, American Road, Freedom Hills, and Meadow Springs

City of Gillette Project Number: 18UT01

Date: 4/25/2024

OWNER: CITY OF GILLETTE

TIME: 2:00 pm

	BIDDER	BID BOND	ADDENDUM		CERTIFICATE OF RESIDENCY	BASE BID	TOTAL BID (Base + Alt. A)
			NO. 1	NO. 2			
1.	DRM, INC.	✓	✓	✓	✓	$3,268,403.50	$3,302,593.37
2.	Dan Hart Patrol	✓	✓	✓	✓	$3,617,961.00	$3,685,661.02
3.	Hot Iron, INC.	✓	✓	✓	✓	$3,943,680.08	$4,113,827.26
4.	Western Municipal Const. Wyo.	✓	✓	✓	NONE	$4,750,810.60	$4,852,602.00
5.							
6.							
7.							
8.							
					ENGINEER'S ESTIMATE	$4,402,225.00	$4,520,975.00

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Professional Services Agreement for Design Services Associated with the Enzi Fields Improvements Project with PCA Engineering, Inc., in the amount of $100,460.00.

BACKGROUND:

This project relates to improvements to the Enzi Practice Fields to the southeast of the Enzi Drive and Shoshone Avenue intersection. Design development will include providing construction documents, specifications, and probable costs for these improvements: including new sports field aggregate infields, irrigated grass outfields, parking lot improvements, fencing, field lighting and other related site fixtures.

HISTORY: The Enzi Practice Fields in their current state do not provide a safe or playable area for the various youth sport entities in the community. They also pose an ongoing maintenance challenge for the Parks and Streets Divisions due to their generally underdeveloped condition. WHY NEEDED: The Enzi Practice Fields are frequently used by various youth sport entities in the community and the need to improve the playability of these fields was indicated by City Council and City Administration.

ANTICIPATED SCHEDULE: Design development is anticipated to begin immediately after award and continue through the summer months. Completed design and bidding documents are anticipated by the end of July or early August. Bidding is anticipated for the fall of 2024. Construction could begin this fall, depending on weather conditions, but is likely to begin in spring of 2025. Project completion is anticipated for July/August of 2025 with the fields being in a “playable” condition not later than September of 2025.

ACTUAL COST VS. BUDGET:

The Contract Price of the services related to this agreement is $100,460.00 which is in line with the budget for this project. This project is fully funded with a General Fund allocation in the latest budget amendment.

SUGGESTED MOTION:

I make a motion to approve of a Professional Services Agreement for Design Services Associated with the Enzi Fields Improvements Project with PCA Engineering, Inc., in the amount of $100,460.00.

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
24EN27-Agreement

24EN27-Consept Design
24EN27-Design Budget Breakdown
24EN27-Memorandum

AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

This is an Agreement between **City of Gillette** (Owner) and **PCA Engineering Inc.** (Engineer). Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as **Enzi Practice Field Improvements (24EN27)** (Project). Other terms used in this Agreement are defined

in Article 7. Engineer's services under this Agreement are generally identified as **Engineer's services under this Agreement are generally identified as follows:**

Professional engineering and surveying including conceptual design and report, preliminary design plans, final contract documents, and bidding services for the improvements to the four existing softball/baseball fields along Enzi Drive, including grading, new infield material, topsoil, irrigation, fencing, and field lighting.

Owner and Engineer further agree as follows:

ARTICLE 1—SERVICES OF ENGINEER

1.01 Scope

A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

B. All phases of service will include Management of Engineering Services as shown in Exhibit A.

ARTICLE 2—OWNER'S RESPONSIBILITIES

2.01 Project Information

A. To the extent Owner has not already provided the following, or has new, additional, or revised information from that previously provided, Owner shall provide Engineer with information and data needed by Engineer in the performance of Basic and Additional Services, including Owner's:

1. design objectives and constraints;
2. space, capacity, and performance requirements;
3. flexibility and expandability needs;
4. design and construction standards;
5. budgetary limitations; and
6. any other available information pertinent to the Project including reports and data relative to previous designs, construction, or investigation at or adjacent to the Site.

B. Following Engineer's assessment of initially-available Project information and data and upon Engineer's request, Owner shall obtain, furnish, or otherwise make available (if necessary through retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Basic and Additional Services; or, with consent of Engineer, Owner may authorize the Engineer to obtain or provide all or part of such additional information as Additional Services. Such additional information or data may include the following:

1. Property descriptions.
2. Zoning, deed, and other land use restrictions.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

3. Surveys, topographic mapping, and utility documentation.

4. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.

5. Explorations and tests of subsurface conditions at or adjacent to the Site; geotechnical reports and investigations; drawings of physical conditions relating to existing surface or subsurface structures at the Site; hydrographic surveys, laboratory tests and inspections of samples, materials, and equipment; appropriate professional interpretation of such information or data.

6. Environmental assessments, audits, investigations, and impact statements, and other relevant environmental, historical, or cultural studies relevant to the Project, the Site, and adjacent areas.

7. Data or consultations as required for the Project but not otherwise identified in this Agreement.

C. Owner shall examine all alternative solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by Engineer (including obtaining advice of an attorney, risk manager, insurance counselor, financial/municipal advisor, and other advisors or consultants as Owner deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.

D. Owner shall furnish to Engineer data as to Owner's anticipated costs for services to be provided to Owner by others (including, but not limited to, accounting, bond and financial, independent cost estimating, insurance counseling, and legal advice) so that Engineer may assist Owner in collating the various cost categories that comprise Total Project Costs.

E. Owner shall advise Engineer if any invention, design, process, product, or device that Owner has requested, required, or recommended for inclusion in the Drawings or Specifications will be subject to payment (whether by Owner or Contractor) of any license fee or royalty to others, as required by patent rights or copyrights.

F. Owner shall inform Engineer as to whether Engineer's assistance is requested with respect to Owner's evaluation of the possible use of Project Strategies, Technologies, and Techniques, as defined in Exhibit A.

G. Owner shall inform Engineer as to whether Engineer's assistance is requested in identifying opportunities for enhancing the sustainability of the Project.

2.02 Owner's Instructions Regarding Bidding/Proposal and Front-End Construction Contract Documents

A. Owner shall give instructions to Engineer regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable) and Owner's construction contract practices and requirements, and furnish to Engineer (or give specific directions requesting Engineer to use copies already in Engineer's possession) the following:

1. Owner's standard contract forms, general conditions (if other than the current edition of EJCDC® C-700, Standard General Conditions of the Construction Contract), supplementary conditions, text, and related documents and content for Engineer to

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

include in the draft Bidding/Proposal Documents, and in draft Front-End Construction Contract Documents;

2. insurance and bonding requirements;

3. protocols for electronic transmittals during bidding and construction;

4. Owner's safety and security programs applicable to Contractor and other Constructors;

5. diversity and other social responsibility requirements;

6. bidding and contract requirements of funding, financing, or regulatory entities;

7. other specific conditions applicable to the procurement of construction or contract documents;

8. any other information necessary for Engineer to assist Owner in preparing its Bidding/Proposal Documents and Front-End Construction Contract Documents.

B. Owner shall have responsibility for the final content of (1) such Bidding/Proposal Documents, and (2) such Front-End Construction Contract Documents, other than content furnished by Engineer concerning the design (as set forth in the Drawings, Specifications, or otherwise) or other engineering or technical matters.

1. Owner shall seek the advice of Owner's legal counsel, risk managers, and insurance advisors with respect to the drafting and content of such documents.

C. If there will be an advertisement soliciting bids for construction, Owner shall place and pay for such advertisement.

2.03 Owner-Furnished Services

A. Recognizing and acknowledging that Engineer's services and expertise do not include the following services, Owner shall obtain, as required for the Project:

1. Accounting, bond and financial advisory services (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.

2. Legal services, including attorney review of proposed Construction Contract Documents, legal services required by Owner, legal services needed as a result of issues raised by Contractor, and Project-related legal services reasonably requested by Engineer.

3. Auditing services, including those needed by Owner to ascertain how or for what purpose Contractor has used money paid to it.

B. Owner shall provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of samples, materials, and equipment required by the Construction Contract Documents (other than those required to be furnished or arranged by Contractor), or to evaluate the performance of materials, equipment, and facilities of Owner, prior to their incorporation into the Work with appropriate professional interpretation thereof. Owner shall provide Engineer with the findings and reports generated by testing laboratories, including findings and reports obtained from or through Contractor.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

C. Owner shall acquire or arrange for acquisition of the Site(s) and any temporary or permanent rights of access, easements, or property rights needed for the Project.

D. With respect to the portions or phases of the Project designed or specified by Engineer, Owner shall provide, obtain, or arrange for:

1. all required reviews, approvals, consents, and permits from governmental authorities having jurisdiction, and

2. such reviews, approvals, and consents from others as may be necessary for completion of each portion or phase of the Project.

E. Owner may delegate to Contractor or others the responsibilities set forth in Paragraphs 2.03.C and D.

2.04 Owner's General Responsibilities

A. Owner shall inform Engineer of the policies, procedures, and requirements of Owner that are applicable to Engineer's performance of services under this Agreement.

B. Owner shall provide Engineer with Owner's budget for the Project, including type and source of funding to be used, and will promptly inform Engineer if the budget or funding sources change.

C. Owner shall inform Engineer in writing of any safety or security programs that are applicable to the personnel of Engineer, its Subconsultants, and Engineer's Subcontractors, as they visit the Site or otherwise perform services under this Agreement.

D. Owner shall arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under this Agreement.

E. Owner shall provide necessary direction and make decisions, including prompt review of Engineer's submittals, and carry out its other responsibilities in a timely manner so as not to delay Engineer's performance of its services.

F. Owner shall be responsible for all requirements and instructions that it furnishes to Engineer pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other information furnished by Owner to Engineer pursuant to this Agreement. Engineer may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items.

G. Owner shall give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of:

1. any development that affects the scope or time of performance of Engineer's services;

2. the presence at the Site of any Constituent of Concern; or

3. any relevant, material defect or nonconformance in: (a) Engineer's services, (b) the Work, (c) the performance of any Constructor, or (d) Owner's performance of its responsibilities under this Agreement.

H. Owner shall advise Engineer of the identity and scope of services of any independent consultants employed by Owner to perform or furnish services in regard to the Project,

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.

I. If Owner designates a construction manager, site representative, or any individual or entity other than, or in addition to, Engineer to represent Owner at the Site, Owner shall define and set forth as an exhibit to this Agreement the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Engineer.

J. Owner shall:

1. Attend and participate in the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job-related meetings, and Site visits to determine Substantial Completion and readiness of the completed Work for final payment.

2. Primarily communicate with Engineer's Subcontractors and Subconsultants through the Engineer.

a. Promptly inform Engineer of the substance of any communications between Owner and Engineer's Subcontractors or Subconsultants.

b. Refrain from directing the services of Engineer's Subcontractors or Subconsultants.

3. Authorize Engineer to provide Additional Services as set forth in Article 2 of Exhibit A of the Agreement, as required.

4. Perform or provide the following:

a. **[None]**.

2.05 Payment

A. Owner shall pay Engineer as set forth in Article 4 and Exhibit J.

B. Engineer's compensation is summarized as follows; if there is a conflict between the following summary and the contents of Exhibit J, then Exhibit J will prevail.

Description of Service		**Amount**	**Basis of Compensation**
1.	Basic Services (Article 1 of Exhibit A)	$100,460	Hourly Rates
2.	~~Resident Project Representative Services~~	$	
4.	Additional Services (Article 2 of Exhibit A)		

Based on a ~~**[Number]** month continuous construction period~~.

1. Compensation items and totals based in whole or in part on Hourly Rates, Direct Labor, or Percentage of Construction Cost are estimates only.

2. Lump sum amounts incorporate Engineer's labor, overhead, profit, and Engineer's Subcontractor and Subconsultants' charges.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

ARTICLE 3—SCHEDULE FOR RENDERING SERVICES

3.01 Commencement

A. Engineer is authorized to begin rendering services as of the Effective Date.

3.02 Time for Completion

A. Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering services, or specific dates by which services are to be completed, are provided in Exhibit B, and are hereby agreed to be reasonable.

B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, will be adjusted equitably.

C. If Owner authorizes changes in the scope, extent, or character of the Project or Engineer's services, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, will be adjusted equitably.

D. If Engineer fails, for reasons within control of Engineer, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then Owner shall be entitled, as its sole remedy, to the recovery of direct damages to the extent, if any, resulting from such failure by Engineer.

ARTICLE 4—INVOICES AND PAYMENTS

4.01 Invoices

A. Preparation and Submittal of Invoices: Engineer shall prepare invoices in accordance with its standard invoicing practices, the progress reporting and special invoicing requirements (if any) in Exhibit A Paragraph 1.01.A, and the terms of Exhibit J. Engineer shall submit its invoices to Owner on a monthly basis. Invoices are due and payable within ~~30~~ 45 days of receipt.

4.02 Payments

A. Application to Interest and Principal: Payment will be credited first to any interest owed to Engineer and then to principal.

B. Disputed Invoices: If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so; may withhold only that portion so disputed; and must pay the undisputed portion, subject to the terms of Paragraph 4.01. After a disputed item has been resolved, Engineer shall include the agreed-upon amount on a new invoice.

C. Failure to Pay: If Owner fails to make any undisputed payment due Engineer within ~~30~~ 45 days after receipt of Engineer's invoice, then:

1. amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

2. Engineer may, after giving 7 days' written notice to Owner, suspend services under this Agreement until Owner has paid in full amounts due. Owner waives any and all claims against Engineer for any such suspension.

D. Sales or Use Taxes: If after the Effective Date any governmental entity takes an action that imposes additional sales or use taxes on Engineer's services or compensation under this Agreement, then Engineer may invoice such additional sales or use taxes for reimbursement by Owner. Owner shall reimburse Engineer for the cost of such invoiced additional sales or use taxes; such reimbursement will be in addition to the compensation to which Engineer is entitled under the terms of Exhibit J.

E. *Availability of Funds: Each payment obligation of the Owner is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by Engineer and/or the Contractor, the Agreement may be terminated by the Owner at the end of the period for which the funds are available. The Owner shall notify Engineer and/or the Contractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Owner in the event this provision is exercised, and the Owner shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit the Owner to terminate this Contract to acquire similar services from another party.*

ARTICLE 5—OPINIONS OF COST

5.01 Opinions of Probable Construction Cost

A. Engineer's opinions of probable Construction Cost (if any) are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. If Owner requires greater assurance as to probable Construction Cost, then Owner agrees to obtain an independent cost estimate.

5.02 Opinions of Total Project Costs

A. The services, if any, of Engineer with respect to Total Project Costs will be limited to assisting the Owner in tabulating the various categories that comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

ARTICLE 6—GENERAL CONSIDERATIONS

6.01 Standards of Performance

A. Standard of Care: The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

B. Technical Accuracy: Owner shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Owner-furnished information.

C. Engineer's Subcontractors and Subconsultants: Engineer may retain such Engineer's Subcontractors and Subconsultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Owner.

D. Reliance on Others: Subject to the standard of care set forth in Paragraph 6.01.A, Engineer may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

E. Compliance with Laws and Regulations, and Policies and Procedures

1. Engineer and Owner shall comply with applicable Laws and Regulations.

2. Engineer shall comply with the policies, procedures, and instructions of Owner that are applicable to Engineer's performance of services under this Agreement and that Owner provides to Engineer in writing, subject to the standard of care set forth in Paragraph 6.01.A, and to the extent compliance is not inconsistent with professional practice requirements.

3. This Agreement is based on Laws and Regulations and Owner-provided written policies and procedures as of the Effective Date. The following may be the basis for modifications to Owner's responsibilities or to Engineer's scope of services, times of performance, or compensation:

a. changes after the Effective Date to Laws and Regulations,

b. the receipt by Engineer after the Effective Date of Owner-provided written policies and procedures, and

c. changes after the Effective Date to Owner-provided written policies or procedures.

F. General Conditions of Construction Contract: The general conditions for any Construction Contract Documents prepared hereunder are to be the current edition of EJCDC® C-700, Standard General Conditions of the Construction Contract, prepared by the Engineers Joint Contract Documents Committee, unless expressly indicated otherwise.

G. Copies of Drawings and Specifications: If Engineer is required to prepare or furnish Drawings or Specifications under this Agreement, Engineer shall deliver to Owner at least one complete electronic copy of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations, and one complete printed copy, duly signed and sealed.

H. Engineer shall not be required to sign any document, no matter by whom requested, that would result in Engineer having to certify, guarantee, or warrant conditions whose existence Engineer cannot ascertain within the authorized scope of Engineer's services. Owner agrees not to make resolution of any dispute with Engineer or payment of any amount due to Engineer in any way contingent upon Engineer signing any such document.

I. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor will Engineer have authority over or be responsible for the means,

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Constructor to comply with Laws and Regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.

J. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work in accordance with the Construction Contract Documents.

K. Engineer shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer.

L. Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements.

M. Engineer's services do not include providing legal advice or representation.

N. Engineer's services do not include (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission, or (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances.

O. While at the Site, Engineer, its Subconsultants, and Engineer's Subcontractors, and their employees and representatives will comply with the applicable requirements of Contractor's and Owner's safety programs of which Engineer has been informed in writing.

6.02 Ownership and Use of Documents

A. All Documents are instruments of service, and Engineer owns the Documents, including all associated copyrights and the right of reuse at the discretion of the Engineer. Engineer shall continue to own the Documents and all associated rights whether or not the Project is completed.

1. Owner may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Project.

2. Engineer grants Owner a limited license to use the Documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations:

a. Owner acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;

b. any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and Subconsultants;

c. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Subconsultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by Engineer; and

d. such limited license to Owner shall not create any rights in third parties.

B. If Engineer at Owner's request verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Owner shall compensate Engineer at rates or in an amount to be agreed upon by Owner and Engineer.

C. Engineer shall inform Owner if Engineer is aware of any invention, design, process, product, or device specified in the Drawings, Specifications, or other Documents that is subject to payment (whether by Owner or Contractor) of any license fee or royalty to others, as required by patent rights or copyrights. If Engineer's good-faith inclusion in the Drawings, Specifications, or other Documents of new, innovative, or non-standard technologies, for the benefit of Owner and the Project, results in third-party claims of infringement or violation of intellectual property rights, then Owner and Engineer shall share equally the costs of defending against, settling, or paying such claims.

D. Engineer will obtain Owner's consent, which will not be unreasonably withheld, prior to releasing any publicity, including news and press releases, promotional publications, award and prize competition submittals, and other advertising regarding the subject matter of this Agreement. Nothing herein will limit the Engineer's right to include information in statements of qualifications and proposals to others accurately describing its participation and participation of employees in the Project.

6.03 Electronic Transmittals

A. To the fullest extent practical, Owner and Engineer agree to transmit, and accept, Project-related correspondence, Documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with Exhibit F, Electronic Documents Protocol (EDP).

1. Compliance with the EDP by Engineer shall be considered a Basic Service and no direct or separate compensation will be paid to Engineer for such compliance, unless provisions for separate compensation are expressly set forth in the EDP.

2. Engineer's costs directly attributable to changes in Engineer's Electronic Documents obligations, after the effective date of this Agreement, necessitated by revisions to Exhibit F, delayed adoption of Exhibit F, or implementation of other Electronic Documents protocols, will be compensated as Additional Services.

B. If this Agreement does not include Exhibit F or otherwise does not establish or include protocols for transmittal of Electronic Documents by Electronic Means, then Owner and Engineer may operate without specific protocols or may jointly develop such protocols at a later date.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

C. Except as stated otherwise in Exhibit F (if included in this Agreement), when transmitting Electronic Documents by Electronic Means, the transmitting party makes no representations as to long term compatibility, usability, or readability of the Electronic Documents resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the Electronic Documents, or from those established in applicable protocols.

D. This Agreement (including the EDP) is not intended to create obligations for Owner or Engineer with respect to transmittals to or from third parties, except as expressly stated in the EDP.

6.04 Insurance

A. Engineer shall procure and maintain insurance as set forth in Exhibit G.

B. Additional Insureds: The Engineer's commercial general liability, automobile liability, and umbrella or excess liability policies, must:

1. include and list as additional insureds Owner, and any individuals or entities identified as additional insureds in Exhibit G;

2. include coverage for the respective officers, directors, members, partners, and employees of all such additional insureds;

3. afford primary coverage to these additional insureds for all claims covered thereby (including as applicable those arising from both ongoing and completed operations); and

4. not seek contribution from insurance maintained by the additional insured.

C. Owner shall procure and maintain insurance as set forth in Exhibit G.

D. Owner shall require Contractor to purchase and maintain policies of insurance covering workers' compensation, general liability, motor vehicle damage and injuries, and other insurance necessary to protect Owner's and Engineer's interests in the Project. Owner shall require Contractor to cause Engineer, its Subconsultants, and Engineer's Subcontractors to be listed as additional insureds with respect to such liability insurance purchased and maintained by Contractor for the Project. Owner shall give Engineer access to any certificates of insurance and copies of endorsements and policies obtained by Owner from Contractor.

E. ~~Owner and~~ Engineer shall ~~each~~ deliver ~~to the other~~ certificates of insurance evidencing the coverages indicated in Exhibit G. Such certificates must be furnished prior to commencement of Engineer's services and at renewals thereafter during the life of the Agreement.

1. Upon request by Owner or any other insured, Engineer shall also furnish other evidence of such required insurance, including but not limited to copies of policies and endorsements, documentation of applicable self-insured retentions (if allowed) and deductibles, full disclosure of all relevant exclusions, and evidence of insurance required to be purchased and maintained by Subconsultants and Engineer's Subcontractors. In any documentation furnished under this provision, Engineer may redact (a) any confidential premium or pricing information and (b) any wording specific to projects or jurisdictions other than those applicable to this Agreement.

F. All construction contracts entered into by Owner with respect to the Project must require builder's risk or similar property insurance.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

G. All policies of property insurance relating to the Project, including but not limited to any builder's risk or similar policy, must allow for waiver of subrogation rights and contain provisions to the effect that in the event of payment of any loss or damage the insurers will have no rights of recovery against any insured thereunder or against Engineer, its Subconsultants, or Engineer's Subcontractors. Owner and Engineer waive all rights against each other, Contractor, Engineer's Subcontractors and Subconsultants, and the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, for all losses and damages caused by, arising out of, or resulting from any of the perils or causes of loss covered by any such builder's risk or similar policy and any other property insurance relating to the Project. Owner and Engineer shall take appropriate measures in other Project-related contracts to secure waivers of rights consistent with those set forth in this paragraph.

H. All policies of insurance must contain a provision or endorsement that the coverage afforded will not be canceled, and that renewal will not be refused, until at least 10 days' prior written notice has been given to the primary insured. Upon receipt of such notice, the primary insured must promptly forward a copy of the notice to the other party to this Agreement and replace the coverage being cancelled or reduced to conform to the requirements of this Agreement.

I. At any time, Owner may request that Engineer, or Engineer's Subcontractors or Subconsultants, at Owner's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified in Exhibit G. If so requested by Owner, and if commercially available, Engineer shall obtain and shall require Engineer's Subcontractors or Subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by Owner, and Exhibit G will be supplemented to incorporate these requirements.

6.05 Suspension and Termination

A. Suspension

1. By Owner: Owner may suspend Engineer's services for up to 90 days upon 7 days' written notice to Engineer.

2. By Engineer: Engineer may, after giving 7 days' written notice to Owner, suspend services under this Agreement:

a. if Owner has failed to pay Engineer for invoiced services and expenses, as set forth in Paragraphs 4.02.B and 4.02.C;

b. in response to the presence of Constituents of Concern at the Site, as set forth in Paragraph 6.09.D; or

c. if persistent circumstances beyond the control of Engineer have prevented it from performing its obligations under this Agreement.

B. Termination for Cause

1. Either party may terminate the Agreement for cause upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of the Agreement, through no fault of the terminating party.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

a. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 6.05.B.1 if the party receiving such notice begins, within 7 days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30-day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. In addition to its termination rights in Paragraph 6.05.B.1, Engineer may terminate this Agreement for cause upon 7 days' written notice:

a. if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional;

b. if Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control; or

c. as the result of the presence at or adjacent to the Site of undisclosed Constituents of Concern, as set forth in Paragraph 6.09.E.

3. Engineer will have no liability to Owner on account of any termination by Engineer for cause.

C. Termination for Convenience: Owner may terminate this Agreement for convenience, effective upon Engineer's receipt of notice from Owner.

D. Extension of Effective Date of Termination: If Owner terminates the Agreement for cause or convenience, Owner may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files. Engineer shall be entitled to compensation for such tasks.

E. Payments Upon Termination: In the event of any termination under Paragraph 6.05, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination. Upon making such payment, Owner will have the limited right to the use of Documents, at Owner's sole risk, subject to the provisions of Paragraph 6.02.A.

1. If Owner has terminated the Agreement for cause and disputes Engineer's entitlement to compensation for services and reimbursement of expenses, then Engineer's entitlement to payment and Owner's rights to the use of the Documents will be resolved in accordance with the dispute resolution provisions of this Agreement or as otherwise agreed in writing.

2. If Owner has terminated the Agreement for convenience, or if Engineer has terminated the Agreement for cause, then Engineer will be entitled, in addition to the payments identified above, to invoice Owner and receive payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

contracts with Engineer's Subcontractors or Subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Exhibit J.

6.06 Successors, Assigns, and Beneficiaries

A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 6.06.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

C. Unless expressly provided otherwise in this Agreement:

1. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

2. Nothing in this Agreement will be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them.

3. Owner agrees that the substance of the provisions of this Paragraph 6.06.C will appear in the Construction Contract Documents.

6.07 Dispute Resolution

A. Unless otherwise required by Exhibit H, Owner and Engineer shall resolve all disputes in the following manner:

1. Owner and Engineer agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice, prior to invoking mediation.

2. Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation. Owner and Engineer agree to participate in the mediation process in good faith. The process will be conducted on a confidential basis, and must be completed within 120 days.

3. If the parties fail to resolve a Dispute through negotiations under Paragraph 6.07.A.1 or mediation under Paragraph 6.07.A.2, then:

a. either or both may invoke the applicable dispute resolution procedures of Exhibit H for final resolution of Disputes.

b. If Exhibit H is not included, or if no final dispute resolution method is specified in Exhibit H, then the parties may exercise their rights at law.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

6.08 Controlling Law; Venue

A. ~~This Agreement is to be governed by the Laws and Regulations of the state in which the Project is located~~. *The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties, and the venue shall be the Sixth Judicial District, Campbell County, Wyoming. The parties intend and agree that the Owner does not waive governmental immunity by entering into this Agreement and specifically retains governmental immunity and all defenses available to it pursuant to WYO. STAT. §§ 1-39-101-120 and all other applicable law.*

B. Venue for any exercise of rights at law will be the state court having jurisdiction at the location of the Project; or at the choice of either party, and if federal jurisdictional requirements can be met, in federal court in the district in which the Project is located.

6.09 Environmental Condition of Site

A. Owner represents to Engineer that, as of the Effective Date, to the best of Owner's knowledge, no Constituents of Concern, other than those disclosed in writing to Engineer, exist at or adjacent to the Site.

B. Undisclosed Constituents of Concern: For purposes of this Paragraph 6.09, the presence at or adjacent to the Site of Constituents of Concern that were not disclosed to Engineer pursuant to Paragraph 6.09.A, in such quantities or circumstances that such Constituents of Concern may present a danger to persons or property exposed to them, will be referred to as "undisclosed" Constituents of Concern.

1. The presence at the Site of materials that are necessary for the execution of the Work, or that are to be incorporated in the Work, and that are controlled and contained pursuant to industry practices, Laws and Regulations, and the requirements of this Agreement or the Construction Contract, are not undisclosed Constituents of Concern.

2. Constituents of Concern that are to be located, identified, studied, removed, or remediated as part of the services under this Agreement are not undisclosed Constituents of Concern.

3. Constituents of Concern that are to be located, identified, studied, removed, or remediated as part of the services under another professional services contract for Owner, or as part of the work under a construction or remediation contract, are not undisclosed Constituents of Concern if Engineer has been informed of the general scope of such contract.

C. If Engineer encounters or learns of an undisclosed Constituent of Concern at the Site, then Engineer shall notify (1) Owner and (2) appropriate authorities having jurisdiction if Engineer reasonably concludes that doing so is required by applicable Laws or Regulations.

D. It is acknowledged by both parties that Engineer's scope of services does not include any services related to undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an undisclosed Constituent of Concern, or if encountered, uncovered, or revealed Constituents of Concern are present in substantially greater quantities or substantially different locations than disclosed or anticipated, or if investigative or remedial action, or other professional services, are necessary or required by applicable Laws and Regulations with respect to such Constituents of Concern, then Engineer may, at

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

its option and without liability for direct, consequential, or any other damages, suspend performance of services on the portion of the Project adversely affected thereby until such portion of the Project is no longer so affected; and Owner shall promptly determine whether to retain a qualified expert to evaluate such condition or take any necessary corrective action.

E. If the presence at the Site of undisclosed Constituents of Concern, or of Constituents of Concern in substantially greater quantities or in substantially different locations than disclosed or anticipated, adversely affects the performance of Engineer's services under this Agreement, then:

1. if the adverse effects do not preclude Engineer from completing its Project services in general accordance with this Agreement on unaffected or marginally affected portions of the Project, Engineer may accept an equitable adjustment in its compensation or in the time of completion, or both; and the Agreement will be amended to reflect changes necessitated by the presence of such Constituents of Concern; or

2. if the adverse effects are of such materiality to the overall performance of Engineer that it cannot complete its services without significant changes to the scope of services, time of completion, and compensation, then Engineer may terminate this Agreement for cause on 7 days' written notice.

F. Owner acknowledges that Engineer is performing professional services for Owner and that Engineer is not and will not be required to become an "owner," "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, which are or may be encountered at or near the Site in connection with Engineer's activities under this Agreement.

6.10 Indemnification and Mutual Waiver

A. Indemnification by Engineer: ~~To the fullest extent permitted by Laws and Regulations, Engineer shall indemnify and hold harmless Owner, and Owner's officers, directors, members, partners, agents, and employees, from losses, damages, and judgments (including reasonable consultants' and attorneys' fees and expenses) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Engineer or Engineer's officers, directors, members, partners, agents, employees, Subconsultants, or Engineer's Subcontractors. This indemnification provision is subject to and limited by the provisions, if any, agreed to by Owner and Engineer in Exhibit I, "Limitations of Liability."~~ *The Engineer shall indemnify, defend, and hold harmless the Owner, and its officers, agents, employees, successors, and assignees from any and all claims, lawsuits, losses, and liability to the extent caused by or arising out of Engineer's negligent acts, errors or omissions in the performance or failure to perform any of Engineer's duties and obligations hereunder.*

B. ~~Environmental Indemnification: To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Engineer, its Subconsultants, Engineer's Subcontractors, and their officers, directors, members, partners, agents, employees, and~~

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

~~subconsultants from all claims, costs, losses, damages, actions, and judgments (including reasonable consultants' and attorney's fees and expenses) caused by, arising out of, relating to, or resulting from a Constituent of Concern at, on, or under the Site, provided that:~~

1. ~~any such claim, cost, loss, damages, action, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, and~~

2. ~~nothing in this paragraph obligates Owner to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.~~

C. No Defense Obligation: The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.

D. ~~Percentage Share of Negligence: To the fullest extent permitted by Laws and Regulations, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, will not exceed the percentage share that the party's negligence bears to the total negligence of Owner, Engineer, and all other negligent entities and individuals.~~

E. Mutual Waiver: To the fullest extent permitted by Laws and Regulations, Owner and Engineer waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital.

6.11 Records Retention

A. Engineer shall maintain on file in legible form, for a period of five years following completion or termination of its services, or such other period as required by Laws and Regulations, all Documents, records (including cost records), and design calculations related to Engineer's services or pertinent to Engineer's performance under this Agreement. Upon Owner's request, Engineer shall provide a copy of any such item to Owner at cost.

6.12 Miscellaneous Provisions

A. Notices: Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

B. Survival: Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

C. Severability: Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and Engineer.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

D. No Waiver: A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement. *One or more waivers by either party of any provision, term, condition, or covenant shall not be constructed as a waiver of a subsequent breach of the same by the other party.*

E. Accrual of Claims: To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if Engineer's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to Engineer.

F. *Governmental Immunity: The Owner does not waive governmental immunity by entering into this Agreement and specifically retains all immunities and defenses available to it pursuant to Wyo. Stat. §§ 1 39 101-120 and all other applicable law. Designations of venue, choice of law, enforcement actions, dispute resolution and similar provisions should not be construed as a waiver of governmental immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to governmental immunity shall be construed in favor of governmental immunity.*

G. *Force Majeure: Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party. The parties intend and agree that the Owner does not waive governmental immunity by entering into this Agreement and specifically retains all immunities and defenses available to it pursuant to Wyo. Stat. §§ 1 39 101-120 and all other applicable law.*

ARTICLE 7—DEFINITIONS

7.01 Defined Terms

A. Wherever used in this Agreement (including the exhibits hereto) terms (including the singular and plural forms) printed with initial capital letters have the meanings indicated in the text above, in the exhibits, or in the following definitions:

1. Addenda—Written or graphic instruments issued prior to the opening of bids which clarify, correct, or change the bidding requirements or the proposed Construction Contract Documents.

2. Additional Services—The services to be performed for or furnished to Owner by Engineer in accordance with Article 2 of Exhibit A of this Agreement.

3. Agreement—This written contract for professional services between Owner and Engineer, including all exhibits identified in Paragraph 8.01 and any duly executed amendments.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

4. Application for Payment—The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and which is to be accompanied by such supporting documentation as is required by the Construction Contract.

5. Basic Services—The services to be performed for or furnished to Owner by Engineer in accordance with Article 1 of Exhibit A of this Agreement.

6. Bidding/Proposal Documents—Documents related to the selection of the Contractor, including advertisements or invitations to bid; requests for proposals; instructions to bidders or proposers, including any attachments such as lists of available Site-related documents; bid forms; bids; proposal forms; proposals; bidding requirements; and qualifications documents.

7. Change Order—A document which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Construction Contract Price or the Construction Contract Times, or other revision to the Construction Contract, issued on or after the effective date of the Construction Contract.

8. Change Proposal—A written request by Contractor, duly submitted in compliance with the procedural requirements set forth in the Construction Contract, seeking an adjustment in Construction Contract Price or Construction Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Construction Contract Documents or the acceptability of Work under the Construction Contract Documents; challenging a set-off against payments due; or seeking other relief with respect to the terms of the Construction Contract.

9. Constituents of Concern—Asbestos, petroleum, radioactive materials, polychlorinated biphenyls (PCBs), lead-based paint (as defined by the HUD/EPA standard), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to Laws and Regulations regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

10. Construction Contract—The entire and integrated written contract between Owner and Contractor concerning the Work.

11. Construction Contract Documents—Those items designated as "Contract Documents" in the Construction Contract, and which together comprise the Construction Contract. See also definition of "Front-End Construction Contract Documents" below.

12. Construction Contract Price—The money that Owner has agreed to pay Contractor for completion of the Work in accordance with the Construction Contract Documents.

13. Construction Contract Times—The number of days or the dates by which Contractor must: (a) achieve milestones, if any, in the Construction Contract; (b) achieve Substantial Completion; and (c) complete the Work.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

14. Construction Cost—The cost to Owner of the construction of those portions of the entire Project designed or specified by or for Engineer under this Agreement, including construction labor, services, materials, equipment, insurance, and bonding costs, and allowances for contingencies. Construction Cost does not include costs of services of Engineer or other design professionals and consultants; cost of land or rights-of-way, or compensation for damages to property; Owner's costs for legal, accounting, insurance counseling, or auditing services; interest or financing charges incurred in connection with the Project; or the cost of other services to be provided by others to Owner. Construction Cost is one of the items comprising Total Project Costs.

15. Constructor—Any person or entity (not including the Engineer, its employees, agents, representatives, or Subconsultants, or Engineer's Subcontractors), performing or supporting construction activities relating to the Project, including but not limited to Contractors, Subcontractors, Suppliers, Owner's work forces, utility companies, other contractors, construction managers, design-builders, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

16. Contractor—The entity or individual with which Owner enters into a Construction Contract.

17. Documents—All documents expressly identified as deliverables in this Agreement, whether in printed or Electronic Document form, required by this Agreement to be provided or furnished by Engineer to Owner. Such specifically required deliverables may include, by way of example, Drawings, Specifications, data, reports, building information models, and civil integrated management models.

18. Drawings—That part of the Construction Contract Documents that graphically shows the scope, extent, and character of the Work to be performed by Contractor.

19. Effective Date—The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, the date on which this Agreement is signed and delivered by the last of the parties to sign and deliver.

20. Electronic Document—Any Project-related correspondence, attachments to correspondence, data, documents, drawings, information, or graphics, including but not limited to Shop Drawings and other Submittals, that are in an electronic or digital format.

21. Electronic Means—Electronic mail (e-mail), upload/download from a secure Project website, or other communications methods that allow: (a) the transmission or communication of Electronic Documents; (b) the documentation of transmissions, including sending and receipt; (c) printing of the transmitted Electronic Document by the recipient; (d) the storage and archiving of the Electronic Document by sender and recipient; and (e) the use by recipient of the Electronic Document for purposes permitted by this Agreement. Electronic Means does not include the use of text messaging, or of Facebook, Twitter, Instagram, or similar social media services for transmission of Electronic Documents.

22. Engineer—The individual or entity named as such in this Agreement.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

23. Engineer's Subcontractor—An individual, firm, vendor, or other entity having a contract with Engineer to furnish general services, equipment, or materials with respect to the Project as an independent contractor.

24. Field Order—A written order issued by Engineer which requires minor changes in the Work but does not change the Construction Contract Price or the Construction Contract Times.

25. Front-End Construction Contract Documents—Those Construction Contract Documents whose primary purpose is to establish legal and contractual terms and conditions, typically including the Owner-Contractor agreement, bonds, general conditions, and supplementary conditions. The term excludes the Drawings and Specifications, and any Construction Contract Documents delivered or issued after the effective date of the Construction Contract.

26. Laws and Regulations; Laws or Regulations—Any and all applicable laws, statutes, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.

27. Owner—The individual or entity named as such in this Agreement and for which Engineer's services are to be performed. Unless indicated otherwise, this is the same individual or entity that will enter into any Construction Contracts concerning the Project.

28. Project—The total undertaking to be accomplished for Owner by engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the services to be performed or furnished by Engineer under this Agreement are a part.

29. Record Drawings—Drawings depicting the completed Project, or a specific portion of the completed Project, prepared by Engineer and based on Contractor's record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications, as delivered to Engineer and annotated by Contractor to show changes made during construction.

30. Resident Project Representative—The authorized representative of Engineer assigned to assist Engineer at the Site during the Construction Phase. As used herein, the term Resident Project Representative (RPR) includes any assistants or field staff of the RPR.

31. Samples—Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and that establish the standards by which such portion of the Work will be judged.

32. Shop Drawings—All drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Construction Contract Documents.

33. Site—Lands or areas to be indicated in the Construction Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Owner which are designated for the use of Contractor.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

34. Specifications—The part of the Construction Contract Documents that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.

35. Subconsultant—An individual, design firm, consultant, or other entity having a contract with Engineer to furnish professional services with respect to the Project as an independent contractor.

36. Subcontractor—An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work.

37. Submittal—A written or graphic document, prepared by or for Contractor, which the Construction Contract Documents require Contractor to submit to Engineer, or that is indicated as a Submittal in the Schedule of Submittals accepted by Engineer. Submittals may include Shop Drawings and Samples; schedules; product data; Owner-delegated designs; sustainable design information; information on special procedures; testing plans; results of tests and evaluations, source quality-control testing and inspections, and field or Site quality-control testing and inspections; warranties and certifications; Suppliers' instructions and reports; records of delivery of spare parts and tools; operations and maintenance data; Project photographic documentation; record documents; and other such documents required by the Construction Contract Documents. Submittals, whether or not approved or accepted by Engineer, are not Construction Contract Documents. Change Proposals, Change Orders, Claims, notices, Applications for Payment, and requests for interpretation or clarification are not Submittals.

38. Substantial Completion—The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Construction Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to all or part of the Work refer to Substantial Completion thereof.

39. Supplier—A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.

40. Total Project Costs—The total cost of planning, studying, designing, constructing, testing, commissioning, and start-up of the Project, including Construction Cost and all other Project labor, services, materials, equipment, insurance, and bonding costs, allowances for contingencies, and the total costs of services of Engineer or other design professionals and consultants, together with such other Project-related costs that Owner furnishes for inclusion, including but not limited to cost of land, rights-of-way, compensation for damages to properties and private utilities (including relocation if not part of Construction Cost), Owner's costs for legal, accounting, insurance counseling, and auditing services, interest and financing charges incurred in connection with the Project, and the cost of other services to be provided by others to Owner.

41. Underground Facilities—All active or not-in-service underground lines, pipelines, conduits, ducts, encasements, cables, wires, manholes, vaults, tanks, tunnels, or other

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

such facilities or systems at the Site, including but not limited to those facilities or systems that produce, transmit, distribute, or convey telephone or other communications, cable television, fiber optic transmissions, power, electricity, light, heat, gases, oil, crude oil products, liquid petroleum products, water, steam, waste, wastewater, storm water, other liquids or chemicals, or traffic or other control systems. An abandoned facility or system is not an Underground Facility.

42. Work—The entire construction or the various separately identifiable parts thereof required to be provided under the Construction Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction; furnishing, installing, and incorporating all materials and equipment into such construction; and may include related services such as testing, start-up, and commissioning, all as required by the Construction Contract Documents.

43. Work Change Directive—A written directive to Contractor issued on or after the effective date of the Construction Contract, signed by Owner and recommended by Engineer, ordering an addition, deletion, or revision in the Work.

B. Terminology

1. The word "day" means a calendar day of 24 hours measured from midnight to the next midnight.

ARTICLE 8—EXHIBITS AND SPECIAL PROVISIONS

8.01 Exhibits to Agreement

The following exhibits are incorporated by reference and included as part of this Agreement:

A. Exhibit A, Engineer's Services.

B. Exhibit B, Deliverables Schedule.

C. Exhibit C, Amendment to Owner-Engineer Agreement (form).

D. Exhibit D, Duties, Responsibilities and Limitations of Authority of Resident Project Representative. – *Not used*.

E. Exhibit E, EJCDC® C-626, Notice of Acceptability of Work (form). - *Not used*

F. Exhibit F, Electronic Documents Protocol (EDP).

G. Exhibit G, Insurance.

H. Exhibit H, Dispute Resolution. – *Not Used*

I. Exhibit I, Limitations of Liability.

J. Exhibit J, Payments to Engineer for Services and Reimbursable Expenses.

8.02 Total Agreement

A. This Agreement (which includes the exhibits listed above) constitutes the entire contractual agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

canceled by a written instrument duly executed by both parties. Amendments should be based whenever possible on the format of Exhibit C to this Agreement.

8.03 Designated Representatives

A. With the execution of this Agreement, Engineer and Owner shall each designate a specific individual to act as representative under this Agreement. Such an individual must have authority to transmit instructions, receive information, and render decisions with respect to this Agreement on behalf of the party that the individual represents.

8.04 Engineer's Certifications

A. Engineer certifies that it has not engaged in corrupt, fraudulent, or coercive practices in competing for or in executing the Agreement. For the purposes of this Paragraph 8.04:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the selection process or in the Agreement execution;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the selection process or the execution of the Agreement to the detriment of Owner, or (b) to deprive Owner of the benefits of free and open competition;

3. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or affect the execution of the Agreement.

8.05 Conflict of Interest

A. Nothing in this Agreement will be construed to create or impose any duty on the part of Engineer that would be in conflict with Engineer's paramount obligations to the public health, safety, and welfare under the professional practice requirements governing Engineer, its Subconsultants, and all licensed professionals employed by Engineer or its Subconsultants.

B. If during the term of this Agreement a potential or actual conflict of interest arises or is identified:

1. Engineer and Owner together will make reasonable, good faith efforts to avoid or eliminate the conflict of interest; to mitigate any adverse consequences of the conflict of interest; and, if necessary and feasible, to modify this Agreement to address the conflict of interest and its consequences, such that progress under the Agreement may continue.

2. Such efforts will be governed by applicable Laws and Regulations and by any pertinent Owner's policies, procedures, and requirements (including any conflict of interest resolution methodologies) provided to Engineer under Paragraph 2.04.A of this Agreement.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

This Agreement's Effective Date is _____.

Owner:	Engineer:
City of Gillette	PCA Engineering Inc.
(name of organization)	(name of organization)
By: _____	By: [signature]
(individual's signature)	(individual's signature)
Date: _____	Date: 4/23/2024
(date signed)	(date signed)
Name: Shay Lundvall	Name: Thomas A. Sylte
(typed or printed)	(typed or printed)
Title: Mayor	Title: President
(typed or printed)	(typed or printed)
Attach evidence of authority to sign.	Attach evidence of authority to sign.
Attest: _____	Attest: [signature]
(individual's signature)	(individual's signature)
Title: _____	Title: Bookkeeper
(typed or printed)	(typed or printed)
Address for giving notices:	Address for giving notices:
201 E. 5th Street	P.O. Box 2185
Gillette, WY 82716	Gillette, WY 82717
Designated Representative:	Designated Representative:
Name: Tobias Fiske	Name: Thomas A. Sylte
(typed or printed)	(typed or printed)
Title: Project Manager Technician	Title: President
(typed or printed)	(typed or printed)
Address:	Address:
201 E. 5th Street	P.O. Box 2185
Gillette, WY 82716	Gillette, WY 82717
Phone: 307.686.5265	Phone: 307.687.0600
Email: tobyf@gillettewy.gov	Email: syltet@pcaengsur.com

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

EXHIBIT A—ENGINEER'S SERVICES

Article 1 of the Agreement, Services of Engineer, is supplemented to include the following provisions:

Baseline Information: Owner has furnished the following Project information to Engineer as of the Effective Date. Engineer's scope of services has been developed based on this information. As the Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

Engineer shall provide Basic and Additional Services as set forth below.

ARTICLE 1—BASIC SERVICES

1.01 Management of Engineering Services

A. All phases of Engineer's services will include management of Engineer's Project-specific responsibilities, including but not limited to the following management tasks, whether separately tracked and itemized or included as being incidental to other phase and scope task items.

1. Develop and submit an Engineering Services Schedule. The Engineering Services Schedule will:

a. be consistent with and serve as a supplement to the Schedule of Deliverables set forth in Exhibit B.

b. be updated on a regular basis, and as required to reflect any programmatic decisions by Owner.

c. include, but not be limited to, an anticipated sequence of tasks; estimates of task duration; interrelationships among tasks; milestone meetings and submittals; anticipated schedule of construction; and other pertinent Project events.

2. Develop and submit detailed work plans from Exhibit A tasks.

3. Coordinate services within Engineer's internal team, and with Subconsultants and Engineer's Subcontractors.

4. Prepare for and participate in meetings with consultants and contractors working on other parts of the Project that may affect, or be affected by, Engineer's services or resulting construction.

5. Prepare and submit monthly engineering services progress reports to the Owner. Include summary of services performed in period, expected progress in next period, percent completion of current tasks, and a description of major issues or concerns.

6. Special Invoicing: In addition to, or as a substitute for, Engineer's standard invoicing, provide the specified additional information or documentation, following the invoicing procedures indicated: **N/A**.

7. Conduct ongoing management tasks, including:

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

a. Maintaining communications records and files pertaining to or arising from Engineer's services;

b. With respect to Engineer's services and other directly relevant parts of the Project, prepare for and participate in periodic progress meetings with Owner to discuss progress, schedule, budget, issues, potential problems and their resolution; and

c. Preparing agendas prior to and minutes following all Engineer-led meetings.

B. In all phases of Engineer's services, Engineer shall prepare draft and final Drawings in accordance with **City of Gillette Drafting Standards**.

C. The source documents for the draft and final Specifications in all phases of Engineer's services will be **City of Gillette Design and Construction Standards**, unless otherwise mutually agreed upon by the parties.

1.02 Preliminary Design Phase

A. After acceptance by Owner of the Report and any other Study and Report Phase deliverables (if Engineer's services under this Agreement included Study and Report Phase services); selection by Owner of a recommended solution; issuance by Owner of any instructions for use of Project Strategies, Technologies, and Techniques, or for inclusion of sustainable features in the design, or enhanced resiliency of the design; indication by Owner of any specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by Owner; and any necessary changes, refinements, and supplementation of the Baseline Information set forth at the beginning of this Exhibit A, Engineer and Owner shall discuss, resolve, and document in writing any necessary revisions to Engineer's scope of services, compensation (through application of the provisions regarding Additional Services, or otherwise), and the time for completion of Engineer's services, resulting from the selected solution, related Project Strategies, Technologies, or Techniques, sustainable design and resiliency instructions, specific modifications to the Project, or changes, refinements, or supplementation of the Baseline Information.

B. Upon written authorization from Owner, Engineer shall:

1. Review and assess all available Project information and data, including any pertinent reports or studies (whether prepared by Engineer or others) and any related instructions from Owner.

2. Based on the threshold review and assessment of available information and data, advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer any additional information and data, for Engineer's use in the preparation of a Preliminary Design Phase Report.

3. Prepare a Preliminary Design Phase Report in the following format: Narrative report.

4. The Preliminary Design Phase Report will consist of final design criteria, preliminary drawings, a preliminary list of expected specifications, and written descriptions of the Project. The Preliminary Design Phase Report will consider the following matters to the extent applicable to the Project and as necessary to establish the basis of design for proceeding to final design and construction:

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

a. The Project concept, intent, performance criteria, desired outcomes, Owner's standards and Owner directed improvements and facility elements as established in the Study and Report Phase and as expressly set forth in the Baseline Information section of this Exhibit A (collectively the "Project Goals").

b. Recommended appropriate design criteria for each primary portion and significant discipline of the design necessary to address the Project Goals.

c. Site conditions and characterization as known at the time of, or to be determined during, the Preliminary Design Phase, including topography; subsurface information; Constituents of Concern; cultural, historical, and archaeological resources at the Site; wetlands information; and evaluations of flora and fauna that may be affected by the Project.

d. The time schedule for completion of the Project in accordance with Project Goals, including any recommended changes to the time required to complete the Final Design Phase (as set forth in Exhibit B, Deliverables Schedule) and estimated schedule(s) for construction.

e. Identification of major items of materials and equipment, rationale for selection with consideration of quality, suitability, pricing, sourcing, regulatory, and bidding issues affecting recommended selection.

f. Revised opinions of probable Construction Cost.

g. The impact of Project Strategies, Technologies, and Techniques, sustainable features, and enhanced resiliency selected by Owner for inclusion in the Project on the Project Goals, schedule and probable Construction Cost, including impact of multiple prime construction contracts, separate procurement of materials or equipment, and other alternate project delivery methods when the Project Goals necessitate and Owner authorizes;

h. Construction Phase quality assurance and quality control needs affecting development of Drawings and Specifications and other Final Design and Bidding Phase documents.

i. The effect of permits and authorizations by other entities and utility coordination needs on the Project.

j. Other matters and information pertinent to addressing the Project Goals.

5. In preparing the Preliminary Design Phase Report, use any specific applicable Project Strategies, Technologies, and Techniques authorized by Owner during or following the Study and Report Phase, and include sustainable features and enhanced resiliency, as appropriate, pursuant to Owner's instructions.

6. Visit the Site as needed to prepare the Preliminary Design Phase Report.

7. If at any point in the Preliminary Design Phase it becomes apparent to Engineer that additional reports, data, information, or services of the types described in Article 2 are necessary, then so advise Owner, and assist Owner in obtaining such reports, data, information, or services.

8. Above-Ground Utilities

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

a. Review above-ground utilities information obtained from Owner and from observations at the Site.

b. Make recommendations regarding any further identification, investigation, and mapping of above-ground utilities at or adjacent to the Site, for Engineer's design purposes or otherwise.

c. Account for above-ground utilities, based on available information, when advancing design during the Preliminary Design Phase.

9. Underground Facilities

a. Review Underground Facilities data furnished by Owner. Assist Owner in reducing and managing risks associated with Underground Facilities by working together with Owner to jointly establish a procedure ("Underground Facilities Procedure") for the further identification, investigation, and mapping of Underground Facilities at or adjacent to the Site, using ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data," as a basis for establishing such Underground Facilities Procedure.

b. Such Underground Facilities Procedure must take into account the Site and the nature of the Project.

c. Use the Underground Facilities Procedure to aid in the performance of design services:

1) Account for Underground Facilities, based on available information, when advancing the design during the Preliminary Design Phase.

2) The Underground Facilities Procedure will include a plan to keep Underground Facilities information current as Engineer proceeds with the provision of design services, and to add new or relocated Underground Facilities information to the base utility or Site drawings.

3) To manage the potential impact of design changes on Underground Facilities, Engineer shall work together with Owner to modify or reapply the Underground Facilities Procedure as the design progresses and changes.

10. Mitigation of Utilities Conflicts

a. Identify potential conflicts between the Project (including existing and new facilities and structures) and above-ground utilities and Underground Facilities as reviewed in Exhibit A Paragraphs 1.03.B.8 and 9 above, and advise Owner regarding the need for resolution of such conflicts with utility and Underground Facilities owners and permit agencies. Identify the potential need for the relocation of existing above-ground utilities and Underground Facilities.

b. Update the Underground Facilities Procedure as necessary for any Underground Utilities conflicts and relocations.

c. Working together with Owner, jointly identify which specific parties or other entities will be responsible for implementation of the various specific parts of the Underground Facilities Procedure (including those parts that address resolution of Underground Facilities conflicts), and for resolution of above-ground utilities

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

conflicts. Such identification will take into account Owner's authority and standing, as owner of the Site, with respect to Underground Facilities and above-ground utilities.

1) To the extent that Owner and Engineer agree that in addition to performing the design-related obligations set forth in Exhibit A Paragraphs 1.03.B.8 and 9, Engineer will also implement any non-design part of the Underground Facilities Procedure (including resolution of Underground Facilities conflicts), or undertake resolution of above-ground utilities conflicts, such additional duties will be Additional Services under Article 2 of this Exhibit A.

11. Surveys, Topographic Mapping, and Utility Documentation

    a. Coordinate with Owner's utility engineer, utility consultant, or land surveyor for the necessary field surveys, topographic mapping, and utility documentation required for Engineer's design purposes, or by the Underground Facilities Procedure.

    b. If no scope of work and procedure for utility documentation has been established, selected, or authorized, then at a minimum Engineer will contact utility owners and obtain available information. Except as otherwise provided in this Agreement, Owner acknowledges that the information gathered from utility owners may be incorrect, incomplete, outdated, or otherwise flawed, and as to Engineer, bidders, and Contractor, the Owner accepts all associated risks. Owner reserves all associated rights as to recourse against the sources of such flawed information and against third parties.

12. Prepare initial draft of a comprehensive permit document that identifies Owner's permit duties, Engineer's permit duties, and Contractor's permit duties, and the schedule for permitting activities.

13. Continue to assist Owner with Project Strategies, Technologies, and Techniques that Owner has chosen to implement in Exhibit A Paragraph 1.03.A.

14. Obtain Owner's instructions regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's Bidding/Proposal Documents and Front-End Construction Contract Documents.

    a. Also obtain copies of Owner's standard Bidding/Proposal Documents and Front-End Construction Contract Documents (if other than the EJCDC 2018 Construction Series documents), and any other related documents or content for Engineer to include in drafts of the Project-specific Bidding/Proposal Documents and Front-End Construction Contract Documents, when applicable.

    b. Review Owner's instructions regarding procurement, bidding and contracting of construction services with respect to effects on the Project design, schedule and construction and address as needed in the Preliminary Design Phase deliverables.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

15. Prepare the Preliminary Design Phase Report. This Report will consist of, as appropriate, separate or combined submittals in whole or summary, the Preliminary Design Phase documents listed in Exhibit A Paragraph 1.03.B.4, and Engineer's findings and recommendations for advancing the Project to the Final Design Phase (including Engineer's findings and recommendations, if any, regarding permitting, utilities, and Underground Facilities). The submittal will be in the format of a report, or otherwise organized and assembled for ease and practicality of use.

    a. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost, and on the basis of information furnished by Owner, assist Owner in tabulating the various cost categories which comprise Total Project Costs.

    b. Engineer will meet with Owner to discuss the draft Preliminary Design Phase submittal and receive Owner's comments.

16. Perform or provide the following other Preliminary Design Phase tasks or deliverables:

    a. Preliminary Plans and Project Manual.

17. Furnish the Preliminary Design Phase Report, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables to Owner pursuant to the requirements of the Deliverables Schedule in Exhibit B, and review the deliverables with Owner.

18. Revise the Report and any other deliverables in response to Owner's comments, as appropriate, and submit revised deliverables pursuant to the Deliverables Schedule.

C. Engineer's services under the Preliminary Design Phase will be considered complete on the date when Engineer has delivered to Owner the final Preliminary Design Phase Report (as revised) and associated documents, revised opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables.

1.03 Final Design Phase

A. After acceptance by Owner of the Preliminary Design Phase Report and any other Preliminary Design Phase deliverables; issuance by Owner of any instructions for specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by Owner; and any necessary changes, refinements, and supplementation of the Baseline Information set forth at the beginning of this Exhibit A, Engineer and Owner shall discuss, resolve, and document any necessary revisions to Engineer's scope of services, compensation (through application of the provisions regarding Additional Services, or otherwise), and the time for completion of Engineer's services, resulting from specific modifications to the Project, or changes, refinements, or supplementation of the Baseline Information.

1. The number of prime contracts for Work designed or specified by Engineer upon which the Engineer's compensation has been established under this Agreement is **one**. If more prime contracts are awarded, Engineer shall be entitled to an equitable increase in its compensation under this Agreement.

2. If more than one prime construction contract is to be awarded for the Work designed or specified by Engineer, then Owner shall define and set forth (in an exhibit to this

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

Agreement, or in a subsequent document) the duties, responsibilities, and limitations of authority of a person or entity that will have authority and responsibility for coordinating the activities among the various prime Contractors, and any resulting changes in the duties, responsibilities, and authority of Engineer.

3. In the event that the Work designed or specified by Engineer is to be performed or furnished under more than one prime construction contract, or if Engineer's services are to be separately sequenced with the work of one or more separate design professional consultants or prime Contractors (such as in the case of fast-tracking), Owner and Engineer shall, prior to commencement of the Final Design Phase, develop a schedule for performance of Engineer's services during the Final Design, Bidding/Proposal, Construction, and Post-Construction Phases in order to sequence and coordinate properly such services as are applicable under such separate prime construction contracts. This schedule is to be prepared and included in or become an amendment to Exhibit A whether or not the work under such construction contracts is to proceed concurrently.

B. Upon written authorization from Owner, Engineer shall prepare final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by Contractor, in accordance with the Preliminary Design Phase Report (as revised) and other Preliminary Design Phase deliverables. As part of the preparation of the Drawings and Specifications, Engineer shall prepare interim drafts and final Drawings and Specifications as follows, pursuant to the Deliverables Schedule in Exhibit B:

1. First Final Design Phase draft of all Drawings and Specifications.

2. Second Final Design Phase draft of all Drawings and Specifications, addressing Owner comments and including appropriate design advancement.

3. Final Drawings and Specifications that address Owner comments; complete the design; are suitable for estimating and pricing by prospective Contractors; and are complete and ready for construction.

C. In preparing the Specifications (and any bidding, contract, or other documents that are part of Engineer's scope of services), Engineer shall obtain from Owner or Owner's legal counsel any relevant constraints such as requirements for use of domestic steel and iron, other domestic purchasing requirements, statutory restrictions on utilizing proprietary specifying methods, and the like, and comply with or account for such constraints in drafting Specifications, Bidding/Proposal Documents, and other Project documents.

D. Engineer shall prepare or assemble draft Bidding/Proposal Documents and Front-End Construction Contract Documents as follows:

1. Such documents will be based on the 2018 EJCDC Construction Documents, and on the specific bidding or Contractor selection-related instructions and forms, contract forms, text, or other content received from Owner.

2. When Engineer is required to use other than the 2018 EJCDC Construction Documents, then as required in the Preliminary Design Phase Owner will furnish to Engineer a copy of the required documents to be used for the Project's Bidding/Proposal Documents and Front-End Construction Contract Documents. Prior to the first Final Design Phase submittal, Engineer will review the bidding and contracting documents furnished by

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

Owner and provide comments to Owner. Engineer will meet with Owner to discuss Engineer's comments. Owner will consider Engineer's recommendations to revise Owner's documents for the Project.

3. Engineer will furnish to Owner, for review by Owner's legal counsel, the draft Bidding/Proposal Documents and Front-End Construction Contract Documents. Owner and Owner's legal counsel must transmit to Engineer, in a timely manner, one coordinated set of comments and revisions to the draft documents.

E. During the Final Design Phase the Engineer shall continue to account for above-ground utilities and Underground Facilities as the design advances and is finalized. This may include:

1. performing the services assigned to Engineer under the Underground Facilities Procedure described in Exhibit A Paragraph 1.03 above, including but not limited to the design-related tasks in Exhibit A Paragraph 1.03.B.9.

2. addressing required and proposed activities or mitigations identified in the analysis of utilities and by the Underground Facilities Procedure as having an impact on the final design, and considering such in preparing the Drawings and Specifications.

F. Engineer shall perform or furnish the following other Final Design Phase services:

1. Visit the Site as needed to assist in preparing the final Drawings and Specifications.

2. Assist with or prepare applications for permits and approvals, as follows:

a. Update comprehensive permit document created in Preliminary Design Phase for Final Design detail.

b. Prepare the following applications for Owner's submittal to authorities having jurisdiction over the construction or operation of the Project:

1) None.

c. Confer with Owner regarding revisions, if any, to the application(s), and make appropriate revisions to the application(s) for Owner's resubmittal to the authority having jurisdiction.

d. Provide technical criteria, written descriptions, and design data for Owner's use in filing applications for permits from or approvals of the authorities having jurisdiction listed above, including applications for review or approval of the final design.

e. Identify and indicate in the Construction Contract Documents the permits and approvals for which Contractor will be responsible, including work permits, building permits, and other permits and approvals that will be Contractor's responsibility; and, in addition, indicate those permits initially obtained by Owner for which Contractor will be a co-permittee, together with associated requirements.

f. Unless expressly indicated otherwise, Engineer's scope and budget includes attending one meeting or conference call with each permit and approval-issuing agency to discuss the Project and receive the agency's comments on the application.

g. Engineer does not guarantee issuance of any required permit or approval.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

h. Fees charged by authorities having jurisdiction for such permits or approvals are the responsibility of Owner.

3. Advise Owner of any recommended adjustments to the opinion of probable Construction Cost. Furnish to Owner an updated opinion of probable Construction Cost with the interim and final deliverables of the Drawings and Specifications.

4. After consultation with Owner, include in the Front-End Construction Contract Documents any Electronic Document Protocol addressing specific protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website.

5. Assist Owner in assembling known reports and drawings of Site conditions, and in identifying the technical data contained in such reports and drawings upon which bidders or other prospective contractors may rely.

6. Review the preliminary schedule for the Construction Phase and advise Owner when initial understanding of the Construction Contract Times must or should be revised, and furnish Owner with recommendations on revisions to the proposed Construction Contract Times.

7. Engineer's project manager and other appropriate staff will participate in the following meetings and conference calls:

   a. First draft design review meeting at Owner's office.

   b. Second draft design review meeting at Owner's office.

   c. Interim meetings if needed**.**

   d. Engineer will prepare and distribute minutes of each such meeting and conference call, indicating attendees, topics discussed, decisions made, and action items for follow-up.

8. Perform or provide the following other Final Design Phase activities or deliverables:

   a. Final Drawings, project manual, engineer's estimate.

G. Engineer shall complete the Final Design Phase as follows:

1. Pursuant to the requirements of the Deliverables Schedule in Exhibit B, furnish for review by Owner, its legal counsel, and other advisors, the final Drawings and Specifications (as set forth in Exhibit A Paragraph 1.04.B.3 above); assembled drafts of other Construction Contract Documents including the draft Front-End Construction Contract Documents; the draft Bidding/Proposal Documents; the most recent opinion of probable Construction Cost; and any other Final Design Phase deliverables, and review the deliverables with Owner.

2. Revise the final Design Phase deliverables in response to Owner's comments, as appropriate, and submit revised deliverables pursuant to the Deliverables Schedule.

3. Engineer's services under the Final Design Phase will be considered complete on the date when Engineer has delivered to Owner the final Drawings and Specifications;

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

assembled drafts of the Front-End Construction Contract Documents; the draft Bidding/Proposal Documents; and any other Final Design Phase deliverables, as revised.

1.04 Bidding/Proposal Phase

A. After acceptance by Owner of the final Drawings and Specifications; assembled drafts of other Construction Contract Documents, including the draft Front-End Construction Contract Documents; the draft Bidding/Proposal Documents; the most recent opinion of probable Construction Cost as determined in the Final Design Phase, and any other Final Design Phase deliverables, and upon written authorization by Owner to proceed, Engineer shall:

1. Assist Owner in advertising for and obtaining bids or proposals for the Work; assist Owner in issuing assembled Bidding/Proposal Documents and proposed Construction Contract Documents to prospective contractors; if applicable, maintain a record of prospective contractors to which documents have been issued; attend pre-bid conferences, if any; and receive and process contractor deposits or charges, if any, for the issued documents.

    a. Owner's procurement website

2. Prepare and issue addenda as appropriate to clarify, correct, or change the issued documents.

3. If the issued documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are allowed by the bidding-related documents (or requests for proposals or other construction procurement documents) prior to award of contracts for the Work. Services under this paragraph are subject to the provisions of Exhibit A Paragraph 2.01.A.2.

4. Attend the bid opening; prepare bid tabulation sheets; and assist Owner in evaluating bids or proposals, assembling final Construction Contracts for the Work for execution by Owner and Contractor, and in preparing notices of award to be issued by Owner for such contracts.

5. Provide information or assistance needed by Owner in the course of any review of bids, proposals, or negotiations with prospective contractors.

6. Consult with Owner as to the qualifications of prospective contractors.

7. Consult with Owner as to the qualifications of subcontractors, suppliers, and other individuals and entities proposed by prospective contractors, for those portions of the Work as to which review of qualifications is required by the issued documents.

8. If Owner engages in negotiations with bidders or proposers, assist Owner with respect to technical and engineering issues that arise during the negotiations.

9. Perform or provide the following other Bidding/Proposal Phase tasks or deliverables:

    a. None.

10. The Bidding/Proposal Phase will be considered complete upon award of Construction Contracts for the Work and commencement of the Construction Phase, or upon cessation of negotiations with prospective contractors.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

ARTICLE 2—ADDITIONAL SERVICES

2.01 Additional Services Not Requiring Owner's Written Authorization

A. Engineer shall advise Owner that Engineer is commencing to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice to cease from Owner. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Exhibit J.

1. Substantive design and other technical services in connection with Work Change Directives, Change Proposals, and Change Orders to reflect changes requested by Owner.

2. Services essential to the orderly progress of the Bidding/Proposal and Construction Phases and not wholly quantifiable prior to those Phases or otherwise dependent on the actions of prospective individual bidders or contractors and including:

   a. making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or equal" items;

   b. services after the award of the Construction Contract in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project;

   c. evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract; and

   d. providing to the Contractor or Owner additional or new information not previously prepared or developed by the Engineer for their use in applying for or obtaining required permits and licenses, in responding to agency comments on such applications, or in the administration of any such permits or licenses.

3. ~~Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.~~

4. ~~Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.~~

5. Implement coordination of Engineer's services with other parts of the Project that are not planned or designed by Engineer or its Subconsultants, unless Owner furnished to Engineer substantive information about such other parts of the Project prior to the parties' entry into this Agreement, in the Baseline Information section of this Exhibit A, or otherwise in Exhibit A; if such substantive information has been so provided, coordination of Engineer's services will be part of Basic Services.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

6. Implement the specific parts of an Underground Facilities Procedure that are assigned to Engineer, or above-ground utilities tasks that are assigned to Engineer as the Project progresses (but not including the design-related services already assigned to Engineer as a Basic Service).

7. ~~Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of the Work by Owner prior to Substantial Completion.~~

8. ~~Evaluating unreasonable or frivolous requests for interpretation or information (RFIs), Change Proposals, or other demands from Contractor or others in connection with the Work, or an excessive number of RFIs, Change Proposals, or demands.~~

9. ~~Reviewing a Shop Drawing or other Contractor submittal more than three times, as a result of repeated inadequate submissions by Contractor.~~

10. ~~While at the Site, compliance by Engineer and its staff with those terms of Owner's or Contractor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, State, or local safety authorities for similar construction sites.~~

11. To the extent the Project is subject to Laws and Regulations governing public or government records disclosure or non-disclosure, Engineer will comply with provisions applicable to Engineer, and Owner will compensate Engineer as Additional Services for Engineer's costs to comply with any disclosure or non-disclosure obligations beyond those identified in the Basic Services.

12. Services directly attributable to changes in Engineer's Electronic Documents obligations after the effective date of the Agreement.

2.02 Additional Services Requiring Owner's Written Authorization

A. If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Exhibit J.

1. Obtain or provide specified additional Project-related information and data to enable Engineer to complete its Basic and Additional Services.

2. Preparation of special and customized reporting, invoicing, and related support documentation in addition to that identified to be provided under Basic Services.

3. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

4. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

5. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.

6. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to in Exhibit A Paragraph 1.02.A.1.

7. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer.

8. Providing renderings or models for Owner's use, including development, management, and other services in support of building information modeling or civil integrated management.

9. Undertaking investigations and studies including, but not limited to:

    a. All-hazards risk assessments and other studies to evaluate the feasibility of enhancing the resiliency of the design;

    b. detailed consideration of operations, maintenance, and overhead expenses;

    c. the preparation of feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, provided that such services are based on the engineering and technical aspects of the Project, and do not include rendering advice regarding municipal financial products or the issuance of municipal securities;

    d. preparation of appraisals;

    e. with respect to proprietary systems or processes requiring licensing, providing services necessary to assist Owner in obtaining such licensing.

    f. detailed quantity surveys of materials, equipment, and labor; and

    g. audits or inventories required in connection with construction performed or furnished by Owner.

10. Furnishing services of Subconsultants or Engineer's Subcontractors for other than Basic Services.

11. Providing data or services of the types described in Article 2, when Owner retains Engineer to provide such data or services instead of Owner furnishing the same.

12. Providing the following services:

    a. Services attributable to more prime construction contracts than specified in Exhibit A Paragraph 1.04.A.1.

    b. Services to arrange for performance of construction services for Owner by contractors other than the principal prime Contractor, and administering Owner's contract for such services.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

13. Services during out-of-town travel required of Engineer, other than for visits to the Site or Owner's office as required in Basic Services (Article 1 of Exhibit A).

14. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructability review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other documents as a result of such review processes.

15. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents); preparing pre-qualification procedures and documents, and participating in pre-qualifying prospective Bidders; and preparing Construction Contract Documents for alternate bids.

16. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services.

17. Preparing conformed Construction Contract Documents that incorporate and integrate the content of all addenda and any amendments negotiated by Owner and Contractor.

18. Services to assist Owner in developing or modifying protocols for transmittal of Electronic Documents by Electronic Means after the effective date of this Agreement, either by revising or adapting Exhibit F to the Project or implementing other Electronic Documents protocols among Project participants.

19. Any services by Engineer in connection with Owner or Engineer providing a Document to a Requesting Party under Exhibit F Paragraph 1.01.D (see Exhibit F, Electronic Documents Protocol), or any other distribution of a Document to a third party. Such services may include but are not limited to preparing the data contained in the requested Document in a manner deemed appropriate by Engineer; creating or otherwise preparing and distributing the Document in a format necessary to respond to Owner's direction or decision to provide the Document to a requesting party, including Contractor, in a format other than that required for deliverables from Engineer to Owner; and services in connection with obtaining required releases from the third parties to which the Documents will be distributed. Compensation for these Additional Services is not contingent upon Owner's reimbursement from the requesting party.

20. ~~Providing Construction Phase services beyond the original date for completion and readiness for final payment of Contractor, but only if such services increase the total quantity of services to be performed in the Construction Phase, rather than merely shifting performance of such services to a later date.~~

21. ~~Preparing Record Drawings, and furnishing such Record Drawings to Owner.~~

22. ~~Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.~~

23. ~~Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.~~

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

24. ~~Preparation of operation, maintenance, and staffing manuals.~~

25. ~~Protracted or extensive assistance in refining and adjusting of Project equipment and systems (such as initial startup, testing, and balancing).~~

26. ~~Assistance to Owner in training Owner's staff to operate and maintain Project equipment and systems.~~

27. ~~Assistance to Owner in developing systems and procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related recordkeeping.~~

28. ~~Preparing to serve or serving as a consultant or witness for, or producing documents for or on behalf of, Owner in any litigation, arbitration, mediation, lien or bond claim, or other legal or administrative proceeding involving the Project (but not including disputes between Owner and Engineer).~~

29. ~~Overtime work requiring higher than regular rates.~~

30. ~~Providing construction surveys and staking to enable Contractor to perform its work other than as required under Exhibit A Paragraph 1.06.B.9; any type of property surveys or related engineering services needed for the transfer of interests in real property; providing construction and property surveys to replace reference points or property monuments lost or destroyed during construction; and providing other special field surveys.~~

31. ~~Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.~~

32. ~~Extensive services required during any correction period, or with respect to monitoring Contractor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).~~

33. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

EXHIBIT B—DELIVERABLES SCHEDULE

Paragraphs 2.04.E, 3.02.A, and Exhibit A of the Agreement are supplemented by the following paragraph and table.

Engineer shall furnish Documents to Owner as required in Column 2 of the following table (and as further described in Exhibit A), according to the schedule in Column 4. Owner shall comment or take other identified actions with respect to the Documents as indicated in Column 2 (and as further described in Exhibit A), according to the schedule in Column 4.

Party	Action	Exhibit A Reference	Schedule
Engineer	~~Submit **[number]** review copies of the Report and other Study and Report Phase deliverables to Owner.~~	1.02.A.17	~~Within **[number]** days of the Effective Date.~~
Owner	~~Submit comments regarding the Report and other Study and Report Phase deliverables to Engineer.~~	1.02.A.18	~~Within **[number]** days of the receipt from Engineer of the Report and other Study and Report Phase deliverables.~~
Engineer	~~Submit **[number]** copies of the revised Report and other Study and Report Phase deliverables to Owner.~~	1.02.A.18	~~Within **[number]** days of the receipt of Owner's comments regarding the Report and other Study and Report Phase deliverables.~~
Engineer	Submit **1** review copies of the Preliminary Design Report, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables to Owner.	1.03.B.17	Within **45** days of Owner's authorization to proceed with Preliminary Design Phase services.
Owner	Submit comments regarding Preliminary Design Report, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables to Engineer.	1.03.B.18	Within **10** days of the receipt from Engineer of Preliminary Design Report, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables.
Engineer	~~Submit **[number]** copies of the revised Preliminary Design Report, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables to Owner.~~	~~1.03.B.18~~	~~Within **[number]** days of the receipt of Owner's comments regarding the Preliminary Design Report, opinion of probable Construction Cost, and other Preliminary Design Phase deliverables.~~
Engineer	Submit **1** copies of the first Final Design Phase draft of Drawings and Specifications to Owner.	1.04.B.1	Within **14** days of Owner's authorization to proceed with Final Design Phase services.
Owner	Submit comments and instructions regarding the first Final Design Phase draft of Drawings and Specifications to Engineer.	1.04.B.1	Within **5** days of the receipt of the first final Design Phase drafts of Drawings and Specifications from Engineer.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

Party	Action	Exhibit A Reference	Schedule
Engineer	~~Submit **[number]** copies of the second Final Design Phase drafts of Drawings and Specifications to Owner.~~	~~1.04.B.2~~	~~Within **[number]** days of the receipt of Owner's comments and instructions regarding the first Final Design Phase drafts of Drawings and Specifications.~~
Engineer	~~Submit **[number]** of copies of draft Bidding/Proposal and Front-End Construction Contract Documents, as required, and any other Final Design Phase deliverables (other than Drawings and Specifications) to Owner.~~	~~1.04.D.3; 1.04.F.8~~	~~Concurrent with submittal to Owner of the second Final Design Phase drafts of Drawings and Specifications.~~
Owner	~~Submit comments and instructions regarding the second Final Design Phase drafts of Drawings and Specifications to Engineer.~~	~~1.04.B.2~~	~~Within **[number]** days of the receipt from Engineer of the second Final Design Phase drafts of Drawings and Specifications.~~
Engineer	~~Submit **1** copies of the final, completed, pricing-ready and construction-ready Drawings and Specifications to Owner.~~	~~1.04.B.3 and 1.04.G.1~~	~~Within **5** days of the receipt of Owner's comments and instructions regarding the second Final Design Phase drafts of Drawings and Specifications.~~
Owner	~~Submit comments and instructions regarding the final, completed, pricing-ready and construction-ready Drawings and Specifications to Engineer.~~	~~1.04.G.2~~	~~Within **[number]** days of the receipt from Engineer of the final, completed, pricing-ready and construction-ready Drawings and Specifications.~~
Owner	~~Submit comments and instructions regarding drafts of Bidding/Proposal and Front-End Construction Contract Documents, and any other Final Design Phase deliverables (other than Drawings and Specifications) to Engineer.~~	~~1.04.D.3; 1.04.F.8~~	~~Concurrent with Owner's submittal of comments and instructions regarding the final, completed, pricing-ready and construction-ready Drawings and Specifications.~~

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

Party	Action	Exhibit A Reference	Schedule
Engineer	~~Submit to Owner:~~ ~~**[number]** copies of the revised final, completed, pricing-ready and construction-ready Drawings and Specifications; and~~ ~~**[number]** of copies of assembled Bidding/Proposal and Front-End Construction Contract Documents, and any other Final Design Phase deliverables.~~	~~1.04.G.2~~ ~~1.04.G.3~~	~~Within **[number]** days of receipt of Owner's final comments and instructions regarding the regarding the final, completed, pricing-ready and construction-ready Drawings and Specifications, the Bidding/Proposal and Front-End Construction Contract Documents, and any other Final Design Phase deliverables.~~
Engineer	Submit **1** copies of Bidding/Proposal Phase deliverables (if any) identified in Exhibit A Paragraph 1.05.A.9.a to Owner.	1.05.A.9.a	Within **5** days of written authorization by Owner to proceed with Bidding/Proposal Phase services.
Engineer	~~Submit **[number]** copies of Construction Phase deliverables (if any) identified in Exhibit A Paragraph 1.06.B.26.a to Owner.~~	~~1.06.B.26.a~~	~~Within **[number]** days of **[applicable benchmark event such as commencement of the Construction Contract Times]**~~
Engineer	~~Submit **[number]** copies of Post-Construction Phase deliverables (if any) identified in Exhibit A Paragraph 1.07.A.3.a to Owner.~~	~~1.07.A.3.a~~	~~Within **[number]** days of Substantial Completion.~~

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

AMENDMENT TO OWNER-ENGINEER AGREEMENT

Amendment No. **[Enter Amendment Number]**

Owner: **City of Gillette**
Engineer: **PCA Engineering, Inc.**
Project: **Enzi Practice Field Improvements**
Effective Date of Owner-Engineer Agreement:
Nature of Amendment: (Check those that apply)

- ☐ Additional Services to be performed by Engineer
- ☐ Modifications to services of Engineer
- ☐ Modifications to responsibilities of Owner
- ☐ Modifications of payment to Engineer
- ☐ Modifications to time(s) for rendering services
- ☐ Modifications to other terms and conditions of the Agreement

Description of Modifications:

[Here describe the modifications, in as much specificity and detail as needed. Use an attachment if necessary. Include cost breakdown and documentation, if applicable.]

Agreement Summary:
Original agreement amount: $
Net change for prior amendments: $
This amendment amount: $
Adjusted Agreement amount: $
Change in time for services (days or date, as applicable):

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. The Effective Date of the Amendment is _____

Owner	Engineer
_____ (typed or printed name of organization)	_____ (typed or printed name of organization)
By: _____ (individual's signature)	By: _____ (individual's signature)
(Attach evidence of authority to sign.)	(Attach evidence of authority to sign.)
Date: _____ (date signed)	Date: _____ (date signed)
Name: _____ (typed or printed)	Name: _____ (typed or printed)
Title: _____ (typed or printed)	Title: _____ (typed or printed)

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

EXHIBIT F—ELECTRONIC DOCUMENTS PROTOCOL (EDP)

ARTICLE 1—ELECTRONIC DOCUMENTS PROTOCOL (EDP)

Paragraph 6.03 of the Agreement is supplemented by the following Exhibit F Paragraph 1.01 and Exhibit F—Attachment 1: Software Requirements for Electronic Document Exchange:

1.01 Electronic Documents Protocol

A. Electronic Transmittals: The parties shall conform to the following provisions together referred to as the Electronic Documents Protocol ("EDP" or "Protocol") for exchange of electronic transmittals.

1. Basic Requirements

a. To the fullest extent practical, the parties agree to and will transmit and accept Electronic Documents by Electronic Means using the procedures described in this Protocol. Use of the Electronic Documents and any information contained therein is subject to the requirements of this Protocol and other provisions of the Agreement.

b. The contents of the information in any Electronic Document will be the responsibility of the transmitting party.

c. Electronic Documents as exchanged by this Protocol may be used in the same manner as the printed versions of the same documents that are exchanged using non-electronic format and methods, subject to the same governing requirements, limitations, and restrictions, set forth in the Agreement.

d. Except as otherwise explicitly stated herein, the terms of this Protocol will be incorporated into any other agreement or subcontract between the Owner and Engineer and any third party for any portion of the Project, or any Project-related services, where that third party is, either directly or indirectly, required to exchange Electronic Documents with Owner, Engineer, or any Contractor or other entity directly contracted with the Owner to furnish Program-related services. Nothing herein will modify the requirements of the Agreement and applicable Construction Contract Documents regarding communications between and among the individual third parties and their respective subcontractors and consultants, except to the extent that any respective subcontractor or consultant exchanges Electronic Documents with the Owner or Engineer.

e. When transmitting Electronic Documents, the transmitting Party makes no representations as to long term compatibility, usability, or readability of the items resulting from the receiving Party's use of software application packages, operating systems, or computer hardware differing from those established in this Protocol.

f. Nothing herein negates any obligation (1) in the Agreement to create, provide, or maintain an original printed record version of Drawings and Specifications, signed and sealed according to applicable Laws and Regulations; (2) to comply with any applicable Law or Regulation governing the signing and sealing of design documents or the signing and electronic transmission of any other documents; or

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

(3) to comply with any notice requirements limiting or otherwise modifying the acceptance of Electronic Documents for such notice.

2. System Infrastructure for Electronic Document Exchange

   a. Each party will provide hardware, operating system(s) software, internet, e-mail, and large file transfer functions ("System Infrastructure") at its own cost and sufficient for complying with the EDP requirements. With the exception of minimum standards set forth in this EDP and any explicit system requirements specified by attachment to this EDP, it will be the obligation of each party to determine, for itself, its own System Infrastructure.

      1) The maximum size of an e-mail attachment for exchange of Electronic Documents under this EDP is **[File Size]** MB. Attachments larger than that may be exchanged using large file transfer functions or physical media.

      2) Each Party assumes full and complete responsibility for any and all of its own costs, delays, deficiencies, and errors associated with converting, translating, updating, verifying, licensing, or otherwise enabling its System Infrastructure, including operating systems and software, for use with respect to this EDP.

   b. Each party is responsible for its own system operations, security, back-up, archiving, audits, printing resources, and other Information Technology ("IT") for maintaining operations of its System Infrastructure during the Project, including coordination with the party's individual(s) or entity responsible for managing its System Infrastructure and capable of addressing routine communications and other IT issues affecting the exchange of Electronic Documents.

   c. Each party will operate and maintain industry-standard, industry-accepted, ISO-standard, commercial-grade security software and systems that are intended to protect the other party from: software viruses and other malicious software like worms, trojans, adware; data breaches; loss of confidentiality; and other threats in the transmission to or storage of information from the other parties, including transmission of Electronic Documents by physical media such as CD/DVD/flash drive/hard drive. To the extent that a party maintains and operates such security software and systems, it will not be liable to the other party for any breach of system security.

   d. In the case of disputes, conflicts, or modifications to the EDP required to address issues affecting System Infrastructure, the parties will cooperatively resolve the issues; but, failing resolution, the Owner is authorized to make and require reasonable and necessary changes to the EDP to effectuate its original intent. If the changes cause additional cost or time to Engineer, not reasonably anticipated under the original EDP, Engineer shall be entitled to compensation as Additional Services for its costs associated with the revisions to the EDP, delayed adoption of Exhibit L or implementation of other Electronic Documents protocols.

   e. Each party is responsible for its own back-up and archive of documents sent and received during the term of any Project contract/agreement under this EDP, unless this EDP establishes a Project document archive, either as part of a mandatory Project website or other communications protocol, upon which the Parties may

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

rely for document archiving during the specified term of operation of such project document archive. Further, each party remains solely responsible for its own post-Project back-up and archive of project documents, as each party deems necessary for its own purposes, after the term of contract, or termination of the project document archive, if one is established.

f. If a receiving party receives an obviously corrupted, damaged, or unreadable Electronic Document, the receiving party will advise the sending party of the incomplete transmission.

g. The parties will bring any non-conforming Electronic Documents into compliance with the EDP. The parties will attempt to complete a successful transmission of the Electronic Document or use an alternative delivery method to complete the communication.

h. The **Owner** will operate a Project information management system (also referred to in this EDP as "Project Website") for use of Owner, Engineer, Contractors, during the Project for exchange and storage of Project-related communications and information. Except as otherwise provided in this EDP or the General Conditions, use of the Project Website by the Parties as described in this paragraph will be mandatory for exchange of Project documents, communications, submittals, and other Project-related information. The following conditions and standards will govern use of the Project Website:

1) Bid postings will be via QUESTCDN, provided by the City of Gillette, at the following WWW.GILLETTEWY.GOV, UNDER WHAT'S HAPPENING, ADVERTISEMENTS & INVITATIONS TO BID.

B. Software Requirements for Electronic Document Exchange; Limitations

1. Each party will acquire the software and software licenses necessary to create and transmit Electronic Documents and to read and to use any Electronic Documents received from the other party (and if relevant from third parties), using the software formats required in this section of the EDP.

a. Prior to using any updated version of the software required in this section for sending Electronic Documents to the other party, the originating party will first notify and receive concurrence from the other party for use of the updated version or adjust its transmission to comply with this EDP.

2. The parties agree not to intentionally edit, reverse engineer, decrypt, remove security or encryption features, or convert to another format for modification purposes any Electronic Document or information contained therein that was transmitted in a software data format, including Portable Document Format (PDF), intended by sender not to be modified, unless the receiving party obtains the permission of the sending party or is citing or quoting excerpts of the Electronic Document for Project purposes.

3. Software and data formats for exchange of Electronic Documents will conform to the requirements set forth in the following Attachment 1 to this EDP, including software version, if listed.

C. Format and Distribution of Deliverables

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

1. By definition, "Documents" as used in this Agreement are documents expressly identified as deliverables from Engineer to Owner. Exhibit A of the Agreement identifies various Documents that Engineer is required to deliver to Owner as part of Engineer's services; Exhibit B is a schedule of such Documents. Engineer will transmit such Documents to Owner in the formats identified in Attachment 1 to this Protocol. If no specific format is identified for a deliverable Document, the format will be Portable Document Format (PDF).

2. If a Document will be distributed to third parties, such as prospective bidders and contractors, reviewing agencies, or lenders, the transmittal format for distribution will be as identified in Attachment 1 to this Protocol; provided, however, that if a format for distribution of a specific Document is expressly stated in Exhibit A, then the Exhibit A format will take precedence. If no specific format is identified for distribution of a deliverable Document to third parties, the format will be Portable Document Format (PDF).

    a. If a format for Document distribution other than Portable Document Format (PDF) is specified, Owner shall first obtain a written, signed release from each third party to which the deliverable Document is distributed, establishing agreement to the following conditions:

        1) The content included in the Electronic Documents prepared by or for Engineer and covered by the request was prepared as an internal working document for Engineer's purposes solely, and is being provided to the third party on an "AS IS" basis without any warranties of any kind, including, but not limited to any implied warranties of fitness for any purpose. As such, the third party is advised and acknowledges that the content may not be suitable for the third party's application, or may require substantial modification and independent verification by the third party. The content may include limited resolution of models; not-to-scale schematic representations and symbols; use of notes to convey design concepts in lieu of accurate graphics; approximations; graphical simplifications; undocumented intermediate revisions; and other devices that may affect subsequent reuse.

        2) Electronic Documents containing text, graphics, metadata, or other types of data that are provided to the Requesting Party are only for the convenience of the third party. Any conclusion or information obtained or derived from such data will be at the third party's sole risk and the third party waives any and all claims against Engineer or Owner arising from the use of the Electronic Documents covered by the request, or of any data contained in such Electronic Documents.

        3) The third party shall indemnify and hold harmless Owner, Engineer, and Engineer's Subcontractors and Subconsultants, from all claims, damages, losses, and expenses, including attorneys' fees and defense costs arising out of or resulting from the third party's use, adaptation, or distribution of any Electronic Documents provided under the request.

        4) The third party agrees not to sell, copy, transfer, forward, give away or otherwise distribute this information (in source or modified file format) to any

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

third party without the direct written authorization of Engineer, unless such distribution is specifically identified in the request and is limited to the third party's subcontractors and consultants. The third party warrants that subsequent use by the third party's subcontractors and subconsultants will comply with all terms of the Construction Contract Documents and any specific instructions or conditions established by Owner.

b. If Engineer is required to assist or participate in obtaining such releases from third parties, such services will be categorized as Additional Services.

D. Requests by Project-Related Parties for Electronic Documents in Other Formats

1. Owner may release (or direct Engineer to release) an Electronic Document version of a Document prepared by or for Engineer, including but not limited to a deliverable Document as set forth in Exhibit F Paragraph 1.01.C, in a format other than those identified in Exhibit F Paragraph 1.01.B or 1.01.C of the Electronic Documents Protocol, or elsewhere in the Agreement, only if (a) a Contractor or other Project-related party (Requesting Party) makes a good faith request for such release, (b) Owner determines in its sole discretion that such release is prudent and will be beneficial to the Project, and (c) Owner obtains Requesting Party's written consent to the four conditions set forth in Exhibit F Paragraph 1.01.C.2.a.1-4 above.

2. Any services by Engineer in connection with Owner or Engineer providing a Document to a Requesting Party under this Exhibit F Paragraph 1.01.D are Additional Services. Such services may include but are not limited to preparing the data in a manner deemed appropriate by Engineer. Owner may require reimbursement from the Requesting Party for the cost of such Additional Services, but compensation by Owner to Engineer for the Additional Services is not contingent upon Owner obtaining reimbursement from the Requesting Party.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

EXHIBIT F—ATTACHMENT 1: SOFTWARE REQUIREMENTS FOR ELECTRONIC DOCUMENT EXCHANGE

Item	Electronic Documents	Transmittal Means	Data Format	Note (1)
a.1	General communications, transmittal covers, meeting notices, and responses to general information requests for which there is no specific prescribed form.	Email	Email	
a.2	Meeting agendas; meeting minutes; RFI's and Responses to RFI's; and Construction Contract administrative forms.	Email w/Attach	PDF	(2)
a.3	~~Contractor's Submittals (Shop Drawings, "Or Equal" requests, Substitute requests, documentation accompanying Sample submittals and other Submittals) to Owner and Engineer; and, Owner's and Engineer's Responses to Contractor's Submittals, Shop Drawings, Correspondence, and Applications for Payment~~	Email w/Attach	PDF	
a.4	Correspondence; Interim and Final Versions of reports, layouts, Specifications, Drawings, maps, calculations and spreadsheets, Construction Contract, Bidding/Proposal Documents, and Front-End Construction Contract Documents.	Email w/ Attach or LFE	PDF	(3)
a.5	Layouts, plans, maps, and Drawings to be submitted to Owner by Engineer for future use and modification	Email w/ Attach or LFE	DWG	
a.6	Correspondence, reports, and specifications to be submitted by Engineer to Owner for future word processing use and modification	Email w/ Attach or LFE	DOC	
a.7	Spreadsheets and data to be submitted to Owner by Engineer for future data processing use and modification	Email w/ Attach or LFE	EXC	
a.8	Database files and data to be submitted to Owner for future data processing use and modification	Email w/ Attach or LFE	DB	

Notes	
(1)	All exchanges and uses of transmitted data are subject to the appropriate provisions of the Agreement and Construction Contract.
(2)	Transmittal of written notices is governed by requirements of the Agreement and Construction Contract.
(3)	Transmittal of Bidding/Proposal Documents and Front-End Construction Contract Documents will be in manner selected by Owner in Exhibit A, Paragraph 1.05.A.1.a. Unless otherwise expressly stated, these documents and the Construction Contract will be transmitted in PDF format, including transmittals to bidders and Contractor.
Key	
EMAIL	Standard Email formats (.htm, .rtf, or .txt). Do not use stationery formatting or other features that impair legibility of content on screen or in printed copies.
LFE	Agreed upon Large File Exchange method (FTP, CD, DVD, hard drive.)
PDF	Portable Document Format readable by Adobe® Acrobat Reader Version **[number]** or later.
DWG	Autodesk® AutoCAD. dwg format Version **[number]**.
DOC	Microsoft® Word. docx format Version **[number]**.
EXC	Microsoft® Excel .xlsx or .xml
DB	Microsoft® Access .mdb

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

EXHIBIT G—INSURANCE

ARTICLE 1—INSURANCE

Paragraph 6.04 of the Agreement, Insurance, is supplemented to include the following Exhibit G Paragraphs 1.01 and 1.02:

1.01 Insurance Policies and Limits

A. In accordance with Paragraph 6.04.A of the Agreement, the insurance that Engineer must procure and maintain, and the policy limits of such insurance, are as follows:

Coverage	Policy limits of not less than:
Workers' Compensation	
State	Statutory
~~**Employer's Liability**~~	
~~Each accident~~	$
~~Each employee~~	$
~~Policy limit~~	$
Commercial General Liability	
General Aggregate	$4,000,000
Personal and Advertising Injury	$
Bodily Injury and Property Damage—Each Occurrence	$2,000,000
Automobile Liability	
Bodily Injury	
Each Person	$
Each Accident	$1,000,000
Property Damage	
Each Accident	$
Or	
Combined Single Limit	
Combined Single Limit (Bodily Injury and Property Damage)	$
Excess or Umbrella Liability	
Each Occurrence	$1,000,000
General Aggregate	$1,000,000
Professional Liability	
Each Claim	$1,000,000
Annual Aggregate	$1,000,000
Unmanned Aerial Vehicle Liability Insurance	
Each Claim	$
General Aggregate	$
Other Insurance [Specify]	
Each Claim	$
General Aggregate	$

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

B. In accordance with Paragraph 6.04.C of the Agreement, the insurance that Owner must procure and maintain, and the policy limits of such insurance, are as follows:

Coverage	Policy limits of not less than:
Workers' Compensation	
State	Statutory
~~**Employer's Liability**~~	
~~Each accident~~	~~$~~
~~Each employee$~~	~~$~~
~~Policy limit~~	~~$~~
Commercial General Liability	
General Aggregate	$4,000,000
Personal and Advertising Injury	$
Bodily Injury and Property Damage—Each Occurrence	$2,000,000
Automobile Liability	
Bodily Injury	
Each Person	$
Each Accident	$
Property Damage	
Each Accident	$
Or	
Combined Single Limit	
Combined Single Limit (Bodily Injury and Property Damage)	$1,000,000
Excess or Umbrella Liability	
Each Occurrence	$2,000,000
General Aggregate	$4,000,000
Unmanned Aerial Vehicle Liability Insurance	
Each Claim	$
General Aggregate	$
Other Insurance [Specify]	
Each Claim	$
General Aggregate	$

1.02 ~~Additional Insureds~~

A. ~~Owner shall cause Engineer, its Subconsultants, and its Engineer's Subcontractors to be listed as additional insureds on any of Owner's general liability policies that are applicable to the Project. The following individuals or entities are to be listed on Owner's general liability policies of insurance (and on Contractor's policies required under Paragraph 6.04.D of the Agreement) as additional insureds.~~

B. ~~During the term of this Agreement the Engineer shall notify Owner of any other Subconsultant or Engineer's Subcontractor to be listed as an additional insured on Owner's and applicable Contractor's general liability policies of insurance.~~

C. The Owner must be listed on Engineer's general liability policy as provided in Paragraph 6.04.B.

D. For applicable Contractor's general liability policies of insurance, the additional insured endorsements will include both ongoing operations and products and completed operations coverage through ISO Endorsements CG 20 10 10 01 and CG 20 37 10 01 (together). If

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

Contractor demonstrates to Owner that the specified ISO endorsements are not commercially available, then Contractor may satisfy this requirement by providing equivalent endorsements.

E. For applicable Contractor's general liability policies of insurance, Contractor shall provide ISO Endorsement CG 20 32 07 04, "Additional Insured—Engineers, Architects or Surveyors Not Engaged by the Named Insured" or its equivalent for Engineer, Subconsultants, and other design professional additional insureds.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

EXHIBIT H—DISPUTE RESOLUTION

ARTICLE 1—DISPUTE RESOLUTION METHOD

Paragraph 6.07 of the Agreement, Dispute Resolution, is supplemented to include the following Exhibit H Paragraph 1.01:

1.01 ~~Arbitration~~

A. ~~Method for Resolution of Disputes: All Disputes between Owner and Engineer that have not been resolved by negotiations or mediation will be settled by arbitration administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules (subject to the conditions and limitations of this Exhibit H Paragraph 1.01). This agreement to arbitrate will be specifically enforceable under the prevailing law of any court having jurisdiction.~~

B. ~~Arbitration Provisions~~

1. ~~Notice of the demand for arbitration must be filed in writing with the other party to the Agreement and with the selected arbitration administrator. The demand must be made within a reasonable time after the Dispute has arisen. In no event may the demand for arbitration be made after the date when institution of legal or equitable proceedings based on such Dispute would be barred by the applicable statute of limitations.~~

2. ~~The arbitrator(s) must be licensed engineers, architects, contractors, attorneys, or construction managers. Hearings will take place pursuant to the standard procedures of the Construction Arbitration Rules that contemplate in-person hearings. The arbitrators will have no authority to award punitive or other damages not measured by the prevailing party's actual damages, except as may be required by statute or the Agreement. Any award in an arbitration initiated under this clause will be limited to monetary damages and include no injunction or direction to any party other than the direction to pay a monetary amount.~~

3. ~~If the applicable arbitration rules require a preliminary mediation, but the parties have already participated in mediation with respect to the Dispute, then the second mediation is not required.~~

4. ~~The rules of any arbitration must be supplemented to include the following: The award rendered by the arbitrators must be in writing, and include (a) a precise breakdown of the award, and (b) a written explanation of the award specifically citing the Agreement provisions deemed applicable and relied on in making the award.~~

5. ~~The award rendered by the arbitrators will be consistent with this Agreement and final, and judgment may be entered upon it in any court having jurisdiction thereof, and will not be subject to appeal or modification.~~

6. ~~The arbitrators will have the authority to allocate the costs of the arbitration process among the parties, but will only have the authority to allocate attorneys' fees if a specific Law or Regulation or this Agreement expressly permits them to do so.~~

7. ~~The parties agree that failure or refusal of a party to pay its required share of the deposits for arbitrator compensation or administrative charges will constitute a waiver~~

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

by that party of the right to present evidence or cross-examine witness. In such event, the other party will be required to present evidence and legal argument as the arbitrator(s) may require for the making of an award. Such waiver will not allow for a default judgment against the non-paying party in the absence of evidence presented as provided for above.

8. Except as may be required by Laws or Regulations, neither party nor an arbitrator may disclose the existence, content, or results of any arbitration hereunder without the prior written consent of both parties, with the exception of any disclosure required by Laws and Regulations or the Agreement. To the extent any disclosure is allowed pursuant to the exception, the disclosure must be strictly and narrowly limited to maintain confidentiality to the extent possible.

9. If a Dispute in question between Owner and Engineer involves the work of a Contractor, Subcontractor, or consultants to the Owner, Subconsultants to the Engineer, or Engineer's Subcontractors (each a "Joinable Party"), and such Joinable Party has agreed contractually or otherwise to participate in a consolidated arbitration concerning this Project, then either Owner or Engineer may join such Joinable Party as a party to the arbitration between Owner and Engineer hereunder. Nothing in this Exhibit H Paragraph 1.01 nor in the provision of such contract consenting to joinder will create any claim, right, or cause of action in favor of the Joinable Party and against Owner or Engineer that does not otherwise exist.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

EXHIBIT J—PAYMENTS TO ENGINEER FOR SERVICES AND REIMBURSABLE EXPENSES: INTRODUCTIONEXHIBIT J—PAYMENTS TO ENGINEER FOR SERVICES AND REIMBURSABLE EXPENSES

COMPENSATION PACKET BC-2: BASIC SERVICES—STANDARD HOURLY RATES

ARTICLE 1—COMPENSATION PACKET BC-2: BASIC SERVICES—STANDARD HOURLY RATES

Article 2 of the Agreement is supplemented to include the following Exhibit J Paragraphs 1.01, 1.02, and 1.03:

1.01 Compensation for Basic Services (other than Resident Project Representative)—Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Basic Services set forth in Exhibit A (except for Resident Project Representative services, if any) as follows:

1. An amount equal to the cumulative hours charged to the Project by Engineer's personnel times Standard Hourly Rates for the applicable billing class, plus Reimbursable Expenses, plus Engineer's Subcontractors' and Subconsultants' charges, if any.

2. The Standard Hourly Rates charged by Engineer constitute full and complete compensation for Engineer's services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include Reimbursable Expenses or Engineer's Subcontractor's and Subconsultants' charges.

3. Engineer's Reimbursable Expenses Schedule and Standard Hourly Rates are attached to this Exhibit J as Appendices 1 and 2.

4. The total compensation for such services is estimated to be $100,460 based on the following estimated distribution of compensation:

a.	~~Study and Report Phase~~	$
b.	Preliminary Design Phase	$ 67,737
c.	Final Design Phase	$ 22,736
d.	Bidding/Proposal Phase	$ 9,987
e.	~~Construction Phase~~	$
f.	~~Post-Construction Phase~~	$

5. Engineer may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but compensation will not exceed the total estimated compensation amount unless approved in writing by Owner. See also Exhibit J Paragraph 1.03.C.2 below.

6. The total estimated compensation for Engineer's services included in the breakdown by phases incorporates all labor, overhead, profit, Reimbursable Expenses, and Engineer's Subcontractor's and Subconsultants' charges.

7. The amounts billed for Engineer's services under Exhibit J Paragraph 1.01 will be based on the cumulative hours charged to the Project during the billing period by Engineer's

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

employees times Standard Hourly Rates for the applicable billing class, plus Reimbursable Expenses and Engineer's Subcontractor's and Subconsultants' charges.

1.02 Compensation for Reimbursable Expenses

A. Owner shall reimburse Engineer for Reimbursable Expenses directly related to the provision of Basic Services, using the rates set forth in Appendix 1 to this Exhibit J when applicable.

B. Reimbursable Expenses include the expenses identified in Appendix 1 and the following: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.

C. The amounts payable to Engineer for Reimbursable Expenses will be the Project-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to the Project, the latter multiplied by a factor of 1.10.

1.03 Other Provisions Concerning Payment

A. Whenever Engineer is entitled to compensation for the charges of Engineer's Subcontractors and Subconsultants, such compensation will be the amounts billed to Engineer by Engineer's Subconsultants times a factor of 1.10**.**

B. Factors: The external Reimbursable Expenses and Engineer's Subcontractors' and Subconsultants' factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.

C. Estimated Compensation Amounts

1. Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.

2. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Engineer that the total compensation amount thus estimated will be exceeded, Engineer shall give Owner written notice thereof, allowing Owner to consider its options, including suspension or termination of Engineer's services for Owner's convenience. Upon notice, Owner and Engineer will promptly review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend the Engineer's services during the negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer will be paid for all services rendered hereunder.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

D. ~~The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually (as of **[Enter date]**) to reflect equitable changes in the compensation payable to Engineer.~~

E. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

EXHIBIT J—PAYMENTS TO ENGINEER FOR SERVICES AND REIMBURSABLE EXPENSES

COMPENSATION PACKET AS-1: ADDITIONAL SERVICES—STANDARD HOURLY RATES

ARTICLE 2—COMPENSATION PACKET AS-1: ADDITIONAL SERVICES—STANDARD HOURLY RATES

Article 2 of the Agreement is supplemented to include the following Exhibit J Paragraph 3.01:

2.01 Compensation for Additional Services—Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Additional Services, if any, as follows:

1. For services of Engineer's personnel engaged directly on the Project pursuant to Exhibit A Paragraph 2.01 or 2.02, except for services as a consultant or witness under Exhibit A Paragraph 2.02.A.28 (which if needed will be separately negotiated based on the nature of the required consultation or testimony), an amount equal to the cumulative hours charged by each class of Engineer's personnel providing such Additional Services times Standard Hourly Rates for each applicable billing class, plus Additional Services-related Reimbursable Expenses and Additional Services-related Engineer's Subcontractors' and Subconsultants' charges, if any.

B. Compensation for Reimbursable Expenses

1. For those Reimbursable Expenses that are directly related to the provision of Additional Services, and are not already accounted for in the compensation for Basic Services or RPR-related services, Owner shall reimburse Engineer, using the rates set forth in Appendix 1 to this Exhibit J when applicable.

2. Such Reimbursable Expenses include, to the extent Additional Services-related, the expenses identified in Appendix 1 and the following categories: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar items. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.

3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be the Additional Services-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such Additional Services, the latter multiplied by a factor of 1.10.

C. Other Provisions Concerning Payment for Additional Services

1. Whenever Engineer is entitled to compensation for the charges of Engineer's Subcontractors and Subconsultants, such compensation will be the amounts billed by Engineer's Subcontractors and Subconsultants to Engineer times a factor of 1.10.

2. Factors: The external Reimbursable Expenses and Engineer's Subcontractors' and Subconsultants' factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

3. ~~The Standard Hourly Rates and the Reimbursable Expenses Schedule will be adjusted annually (as of **[Enter date]**) to reflect equitable changes in the compensation payable to Engineer for Additional Services-related services and expenses.~~

4. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

EXHIBIT J—PAYMENTS TO ENGINEER FOR SERVICES AND REIMBURSABLE EXPENSES

APPENDIX 1: REIMBURSABLE EXPENSES SCHEDULE

Reimbursable Expenses are subject to review and adjustment per Exhibit J. Rates and charges for Reimbursable Expenses as of the date of the Agreement are:

LABORATORY TESTING FEES

Moisture Content of Soil / Aggregate	$ 40.00
Sieve Analysis: Standard Sizes thru #200	$ 90.00
Moisture/Density Relations (Proctor):	
Standard ASTM D-698, 4”	$150.00
Standard ASTM D-698, 6”	$175.00
Modified, ASTM D-1557, 4”	$175.00
Modified, ASTM D-1557, 6”	$200.00
Check Point	$ 75.00
Compressive Strength of Concrete Cylinder	$ 25.00
Bitumen Content of Asphalt	$ 90.00
Flow and Stability (Marshall Method)	$ 75.00
Unit Weight (Marshall Method)	$100.00
Rice Test	$ 90.00
CBR	$300.00
Atterberg Limit	$ 85.00
Insitu Density and Moisture Content	$ 30.00

Other Laboratory Tests are available and will be quoted upon request.

CHARGEABLE EXPENSES

Survey Equipment	$ 55.00 per hour
Digital Camera	$ 10.00 per week
Vehicle Mileage	$ 0.85 per mile
ATV / Snowmobile	$ 100.00 per day
Copies	$ 0.20 per copy
Color Copies	$ 0.57 per copy
Mylar Prints	$ 4.00 per lineal ft.
Wide Format Copies	$ 3.00 per copy/$0.50 sft
Foam Presentation Boards	$ 6.00 per board
Rebar with Cap Monuments	$ 10.00 each
Brass Cap Monuments	$ 100.00 each
Aluminum Cap Monument	$ 60.00 each
Metal Fence Posts	$ 10.00 each
Nuclear Densometer	$ 50.00 per day
Reimbursables at invoice plus 10%	

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

EXHIBIT J—PAYMENTS TO ENGINEER FOR SERVICES AND REIMBURSABLE EXPENSES

APPENDIX 2: STANDARD HOURLY RATES SCHEDULE

A. Standard Hourly Rates

1. Standard Hourly Rates are set forth in this Appendix 2 to this Exhibit J and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

2. The Standard Hourly Rates apply only as specified in Exhibit J.

B. Schedule: Hourly rates for services performed on or after the date of the Agreement are:

HOURLY RATES:

Project Manager-Professional Engineer 1	$170.00
Project Manager-Professional Engineer 2	$165.00
Professional Land Surveyor	$130.00
Project Engineer	$110.00
Engineering Intern	$100.00
Geotechnical Manager	$130.00
Engineering Tech	$ 95.00
Engineering Tech (Summer Intern)	$ 70.00
Bookeeper-Admin Asst.	$ 65.00
Receptionist Office Asst.	$ 60.00

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

24EN27-Enzi Practice Fields-Overview Field Layout Concept

Field Lines	
	Description
	60-Ft Base Lines
	70-Ft Base Lines
	90-Ft Base Lines
	Foul Lines

Field Areas and Fencing			
	Description	Quantity	Unit
	Existing Backstop and Fence	826.27	ft
	Infield Aggregate Material	9,261.81	sq yd
	Irrigated Outfield Area	3.16	ac
	New Outfield Fence	3,108.14	ft
	Potential Gravel Yard	1,520.38	sq yd
	Potential Parking Lot Expantion	2,479.88	sq yd
	Proposed Pathway	1,705.97	sq yd
	Redress/Regrade Existing Gravel Lot	2,324.24	sq yd

Site Features and Fixtures			
	Description	Quantity	Unit
	20 x 30 Cold Storage Footprint Option	602.39	sf
	Drainage Crossing	636.89	sf
GFI	Duplex Outlet Pedestal, GFI	4	Count
	Electrical Cabinets and Light Controls	1	Count
	Field Light	14	Count
	Port-A-Let Pad (Sized for Enclosure)	2	Count
	Red-Head Style, Frost Free Hydrant	3	Count

CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

City of Gillette, GIS Division, Campbell County, City of Gillett

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 120 feet

1 inch equals 0.02 miles

March 26, 2024

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

PROFESSIONAL SERVICES
DESIGN BUDGET

Prepared By: TAS Project: **Enzi Practice Field Improvements 24EN27**

Date: Apr-17-24 Proj. No.: 244023.00

ACTIVITY	PROJECT MANGR. P.E.	PROJECT ENGR.	ENGR. INTERN	GEOTECH MANGR.	ENGR. TECH	RECEPTION OFFICE ASST.	SURVEY INTERN (Office)	SURVEY INTERN (Field)	PROFESSIONAL LAND SURVEYOR (Office)	PROFESSIONAL LAND SURVEYOR (Field)	SURVEY TECH (Office)	SURVEY TECH (Field)	TOTAL OFFICE	TOTAL FIELD	SUB TOTAL
PRELIM. DESIGN PHASE													$ -	$ -	
													$ -	$ -	
Project Start-up													$ -	$ -	
Data Acquisition	2												$ 340.00	$ -	
BDA consultations	1												$ 170.00	$ -	
grading considerations	6												$ 1,020.00	$ -	
field material/topsoil	2												$ 340.00	$ -	
													$ -	$ -	
													$ -	$ -	
Design Surveys													$ -	$ -	
Office Calcs									1				$ 130.00	$ -	
Control									2	1			$ 260.00	$ 130.00	
Topo Survey										6			$ -	$ 780.00	
Utilities/Dip MH's/Cores-Bores										1			$ -	$ 130.00	
Intersections													$ -	$ -	
Base Maps	4								4				$ 1,200.00	$ -	***$ 4,500.00***
Design													$ -	$ -	
Review meetings	3												$ 510.00	$ -	
Layout fields/fencing/improve	8												$ 1,360.00	$ -	
Prelim Grading Plan	24												$ 4,080.00	$ -	
Utilities	2												$ 340.00	$ -	
Plan Sheet layout	2		4										$ 740.00	$ -	
Pathway & Ped Bridge	6	8											$ 2,340.00	$ -	
Plansheet quantities/callouts	6		8										$ 1,820.00	$ -	
Plan Notes/Details	6		2										$ 1,220.00	$ -	
Coordinate elect and irrigation	6												$ 1,020.00	$ -	
Outline Specs.	4												$ 680.00	$ -	
Erosion Control		1											$ 165.00	$ -	
Maint. Building Arch Drawings	1	16											$ 2,810.00	$ -	
Cost Estimates	3												$ 510.00	$ -	
Preliminary Drawings/ Reviews	6		4										$ 1,420.00	$ -	
Commercial Site Plan	16								4				$ 3,240.00	$ -	***$ 22,255.00***
FINAL DESIGN PHASE													$ -	$ -	
													$ -	$ -	
Final Drawings	16		8										$ 3,520.00	$ -	
Final Contract Doc.	16		2										$ 2,920.00	$ -	
Cost Estimate	4		1										$ 780.00	$ -	
Final Review	4		2										$ 880.00	$ -	
															$ 8,100.00
Bidding															
Reproduction	4		16										$ 2,280.00	$ -	
Bidder Inq./Addenda	16		4										$ 3,120.00	$ -	
Pre-Bid Conference	2		2										$ 540.00	$ -	
Bid Opening, Evaluation and Award	6		1										$ 1,120.00	$ -	
															$ 7,060.00
TOTAL HOURS	176	25	54	0	0	0	0	0	11	8	0	0			
HOURLY RATE	$170.00	$165.00	$100.00	$125.00	$60.00	$60.00			$130.00	$130.00					
													$ 40,875.00	$ 1,040.00	***$ 41,915.00***
AMOUNT PER CATEGORY	29,920.00	4,125.00	5,400.00	-	-	-			1,430.00	1,040.00					***$ 41,915.00***

LABOR COST ***$ 41,915.00***

REIMBURSABLE EXPENSES:

Copies				$ 200
Printing				$ 100
Survey Supplies				$ 100
Open Hole Inspection for Storage Building				$ 500
Foundation Location Cert for Storage Building				$ 900
GPS Units	8 hrs	@	$ 55.00	$ 440
Travel	100 miles	@	$ 0.85	$ 85
Site Plan and Building Review Fees				$ 440
Geotechnical Investigation				$ 9,515
Wayne Eckas Irrigation Subconsultant				$ 15,400
Electrical Engineer Sub-Consultant				$ 25,865
BDA subconsultant				$ 5,000
			Total Expenses	$ 58,545

TOTAL DESIGN AND BIDDING FEE **$ 100,460**

CITY OF GILLETTE
www.gillettewy.gov

Development Services Department: Engineering Division

TO: **Michael H. Cole, City Administrator**

CC: **Michelle Henderson, Finance Director**
Ry Muzzarelli, Development Services Director
Sawley Wilde, Public Works Director
Joe Schoen, City Engineer

FROM: **Tobias Fiske, Project Manager Technician**

RE: **Enzi Practice Fields Improvements—Project Scope and Associated Budgetary Costs**

The scope of this project has been developed in an effort to deliver serviceable and maintainable facilities at the Enzi Practice Fields. To this end, the Base Project components identified below are intended to provide a facility that will meet the expectations of the community and provide a safe and effective practice and training environment. A conceptual layout of the improvements described here is attached for reference.

The Base Project components are also intended to deliver an efficient facility that can be effectively maintained going forward. These components are recommended as the minimum necessary components of the project scope:

1. Base Project Components Total Cost $1,600,000.00

a. Professional Services $200,000.00
- i. Includes all services necessary to develop complete construction documents to address all items listed herein; including Geotechnical, Electrical Engineering, Site Survey and Civil Engineering, Irrigation Design and other related disciplines.
- ii. Includes bidding, construction management and contract administration.

b. Field Improvements $900,000.00
- i. Removal and replacement of existing infield material due to extremely high weed seed load and unsatisfactory compaction of existing material.
- ii. Outfield subgrade and finish grade preparation to provide a safe game surface due to extremely uneven existing grades that present difficulty to walk across.
- iii. Irrigated grass outfield and associated hydroseeding with an appropriate sports grade grass seed mix.

c. *Regrade/Redress Existing Gravel Parking Lot $30,000.00*

d. *Irrigation Water Service and Controls $100,000.00*
- i. Upsize existing irrigation water service to accommodate field irrigation.
- ii. Provide new meter vault and water meter.

iii. Install new Calsense Irrigation Controller and POC Assembly per Central Control Project specifications and requirements.

e. *Field Fencing* *$96,000.00*
   i. Provide fencing around all play fields to separate play fields from the existing drainage for safety concerns.
   ii. Minimizes the impact of animal activity to the fields themselves.

f. *Maintenance Facilities and Equipment Storage* *$169,000.00*
   i. Provide 20' X 30' cold storage structure to house field maintenance equipment on site. This eliminates the need to trailer equipment to the site and allows for dedicated field maintenance.
   ii. Provide a gravel maintenance yard to accommodate equipment maintenance and separate fields from high voltage electrical facilities associated with field lighting.

g. *Maintenance Equipment* *$105,000.00*
   i. Provide one new Toro Sand Pro field maintenance machine: $50,000
   ii. Provide one new finish mower: $55,000
   iii. House equipment on site to eliminate trailering and provide for more efficient maintenance.

It is recommended that the Additive Alternatives identified below be incorporated into the design and construction specifications and awarded pending available funding and council direction. These facilities present a significant cost addition to the Base Project scope and will require additional ongoing maintenance and operation cost considerations.

2. Additive Alternatives pending available funding and Council Direction $600,000.00

a. *Field Lighting and Associated Power Facilities* *$480,000.00*
   i. Investigate and provide the most cost effective options for field lighting available. To date, discussions have focused on facilities similar in nature to the Dalbey Park Little League Fields, relocating the field lights and scoreboards from the Dalbey Football Fields as well as possible in-house performance of certain portions of this work.

b. *Gravel Parking Lot Expansion* *$40,000.00*
   i. Provide for an additional 2500 square yards of parking area by expanding the existing gravel lot to the north and south.

c. *Pathways and Connectivity* *$60,000.00*
   i. Provide gravel pathway from improved facilities to the Shoshone Avenue and Enzi Drive Intersection allowing for improved pedestrian connectivity.

ii. Pathway width of 10 feet is recommended to allow for 8-Foot Concrete Pathway installation at a future date. Gravel pathway installation would include necessary subgrade prep and compaction for this purpose.

d. *Site Fixtures and Accommodations* *$20,000.00*
   i. Provide two (2) concrete pads at each field pair to site Port-A-Lets and size for future Port-A-Let Enclosures (12ftx12ft)
   ii. Provide two (2) Red-Head Style, frost free hydrants, to provide source of potable water at each field pair.

3. **Total Base Project plus Additive Alternatives** **$2,200,000.00**
These budgetary costs are intended to reflect anticipated increases in material and labor costs as seen on other projects.

4. **Annual Maintenance and Operation Cost Considerations**
The development of these fields will impact the operation and maintenance load of the Public Works Department. The following maintenance cost estimates are developed based on the Parks Division's experience at the Dalbey Little League Fields and include labor, equipment operation, and material costs:

		Annual Per Field	Annual Total Enzi Fields
a.	Mowing	$7,573.50	$30,294.00
b.	Weed Control	$3,451.00	$13,804.00
c.	Fertilization	$1,813.00	$7,252.00
d.	Aeration	$224.50	$978.00
e.	Field Edge Maintenance	$3,880.00	$15,520.00
f.	**Total Estimated Maintenace:**	**$16,962.00**	**$67,848.00**
g.	Water Requirement (Gallons)	474,000.00	1,896,000.00
h.	**Water Cost at $4.07/1000 Gallons**	**$1,929.18**	**$7,716.12**

Please contact me if you require further information.

TF/tf

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Professional Services Agreement for Engineering Services Associated with the 2024 Pavement Management (PAVER) Update, with TR Consulting, LLC, in the Amount of $75,500.00 (1% Project).

BACKGROUND:

In 2016, the City of Gillette implemented the use of the PAVER Pavement Management Software. The city retained a consultant to perform a pavement survey of the City's pavement network and to perform the initial setup of the software. A baseline Pavement Condition Index was calculated, and the City has been divided into three zones. Each year we resurvey 1/3 of the network, update the work histories, and recalculate the Pavement Condition Index. The annual surveys are used to calibrate the predicted pavement condition with the actual decline. This will improve the future prediction of pavement deterioration and provide information when selecting upcoming projects in the Capital Improvement Plan.

The summer of 2024 survey will be to resurvey Zone 2 which is the streets east of 4J/Enzi and south of I-90 (See attached map).

SCHEDULE: Phase 1 (inspection) of the work will be completed before October 31, 2024. Phase 2 (report) will be complete before December 31, 2024.

ACTUAL COST VS. BUDGET:

The funding for this Professional Services Agreement has been allocated from the 1% fund FY2024 in the amount of $82,500.

SUGGESTED MOTION:

I move for Approval of a Professional Services Agreement for Engineering Services Associated with the 2024 Pavement Management (PAVER) Update, with TR Consulting, LLC, in the Amount of $75,500.00 (1% Project).

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
Agreement
Zone 2 Map

Contract Number.: 24EN26

MASTER TASK ORDER AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT between ***City of Gillette, 201 East 5th Street, Gillette, WY 82716*** **(Client)** and ***TR Consulting Services LLC, 521 North Link Lane, Fort Collins, CO 80524*** **(TRCS)** shall be effective as of the date of the last signature below. Client and TRCS agree that TRCS will provide various professional and technical services as requested by Client through issuance of individual, consecutively numbered Task Orders on an as needed and requested basis.

Representatives: **CLIENT:** Joe Schoen, PE

TRCS: Tyler Rossow, PE

SCOPE OF SERVICES and SCHEDULE: The specific services and corresponding schedule shall be mutually agreed upon by Client and TRCS and included in each individual Task Order executed under the authority of this Agreement. Task Orders shall be in a format similar to Task Order 1 (attached) and made part of this Agreement.

COMPENSATION by CLIENT to TRCS: The method of compensation to TRCS shall be agreed upon and included in each Task Order. Compensation will normally be on a Time and Materials (Unit Rates) or Fixed Price (Lump Sum) basis. Time and Material task orders shall include the hourly rate compensation schedule.

The following are hereby made a part of this AGREEMENT by attachment:

Terms and Conditions (4 pages)
Task Orders

Services covered by this Agreement will be performed in accordance with the attached Terms and Conditions and any Exhibits, Attachments, and/or Special Conditions included in individual Task Orders. This Agreement supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

IN WITNESS WHEREOF: Persons authorized to commit the resources of the Parties have executed this Agreement: and this Agreement may be signed in any number of counterparts, each of which is an original, and all of which taken together constitute one single document:

Accepted for **Client:**	Accepted for **TRCS:**
By: _____	By: [signature] Tyler Rossow
Title: _____	Title: Principal
Date: _____	Date: March 3rd, 2024
	Tax ID: 83-2393554 (3 TR)

TRCS STANDARD CONTRACT TERMS AND CONDITIONS

SECTION 1 - SERVICES OF TRCS

A. Basic Services

TRCS's services will be detailed in a duly executed Task Order for each Specific Project (as defined in the Task Order). The general format of a Task Order is shown in Attachment 1 to this Agreement. Each Task Order will indicate the specific services to be performed and deliverables to be provided. TRCS shall not be obligated to perform any prospective Task Order unless and until Client and TRCS agree as to the particulars of the Specific Project, including the scope of TRCS's services, time for performance, TRCS's compensation, and all other appropriate matters.

B. Task Order Procedure

Client and TRCS shall agree on the scope, time for performance, and basis of compensation for each Task Order. With respect to the scope of TRCS's services, and compensation each specific Task Order shall either (1) be accompanied by and incorporate a customized Exhibit A, "Scope of Services," and Exhibit B, Compensation prepared for the Specific Project, or (2) state the scope of services and Compensation in the Task Order document itself. Each duly executed Task Order shall be subject to the terms and conditions of this Agreement.

C. Schedule

TRCS's services and compensation under this each Task Order have been agreed to in anticipation of the orderly and continuous progress of the scope of work through completion. Unless specific periods of time are specified in the individual Task Orders, TRCS's obligation to render services hereunder will be for a period that may reasonably be required for the completion of said services.

D. Authorization to Proceed

Execution of individual Task Orders by Client will be authorization for TRCS to proceed with the Work as scheduled, unless otherwise provided for in the Task Order.

E. Delay

If in the individual Task Orders specific periods of time for rendering services are set forth, or specific dates by which services are to be completed, are provided, and if such periods of time or dates are changed through no fault of TRCS, the rates and amounts of compensation and time for completion provided herein may be adjusted upon mutual agreement of the parties.

F. Changes/Additional Services

The Scope of Services set forth in the individual Task Orders is based on facts known at the time of execution of the Task Order, including, if applicable, information supplied by the Client. For some projects the scope may not be fully definable during the initial stages and/or the Client may at any time during the term of this Agreement make changes within the general scope of the Task Orders. If such facts discovered as the Specific Project progresses, or changes that are requested by the Client, change the cost of, or time for performing the services hereunder, TRCS will promptly provide Client with an amendment to recognize such changes.

SECTION 2 - TERMS OF PAYMENT

G. Invoicing

TRCS will submit invoices to Client for services rendered and reimbursable expenses incurred each month. Invoices will be prepared in accordance with TRCS's standard invoicing practices. Such invoices will represent the value of the completed Work and will be in accordance with the terms for payment in this Agreement.

H. Progress Payments

Invoices are due and payable within 45 calendar days of the date of the invoice. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid. Each payment obligation of Client is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by TRCS, the Agreement may be terminated by Client at the end of the period for which the funds are available. Client shall notify Contractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to Client in the event this provision is exercised, and Client shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit Client to terminate this Agreement to acquire similar services from another party.

SECTION 3 - OBLIGATIONS OF CLIENT

I. Furnish Data

Client shall provide all criteria and full information as to Client's requirements for the Specific Project and furnish all available information pertinent to the Specific Project, including reports and data relative to previous designs or investigations at or adjacent to the site.

J. Representative

Client will designate a person to act with authority on Client's behalf in respect of all aspects of the Specific Project.

K. Timely Review

Client will examine TRCS's studies, reports, drawings, and other project-related work products and render decisions required in a timely manner.

L. Reasonable Notice

Client will give reasonable written notice to TRCS whenever Client observes or otherwise becomes aware of hazardous environmental conditions or of any development that affects the scope or timing of TRCS's Scope of Services or any defect in the Services of TRCS or the work of any Contractor.

M. Site Access

Client will arrange for access to and make provisions for TRCS and TRCS's subconsultants to enter upon public or private property as required for TRCS to perform the Services under any Task Order.

SECTION 4 - OBLIGATIONS OF TRCS

N. Independent Contractor

TRCS shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the Client for any purpose. TRCS shall assume sole responsibility for any debts or liabilities that may be incurred by TRCS in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing TRCS or its agents and/or employees to act as an agent or representative for or on behalf of the Client or to incur any obligation of any kind on the behalf of the Client. TRCS agrees that no health/hospitalization benefits, workers' compensation, and/or similar benefits available to Client employees will inure to the benefit of TRCS or the TRCS's agents and/or employees as a result of this Agreement.

O. Performance

TRCS will perform its Services using that degree of care and skill ordinarily exercised under the same conditions by similarly situated professionals practicing in the same field at the same time in the same or similar locality.

P. Insurance

TRCS will maintain the liability insurance coverages listed below for Professional, Commercial General, Automobile, as well as, Worker's Compensation and Employer's Liability.

1. Workers' Compensation Insurance for all employees of TRCS engaged in work under this Agreement as required by the laws of the state where the work is to be performed. This coverage will include statutory coverage and employer's liability protection of $1,000,000 per person, $1,000,000 per occurrence.

2. Commercial General Liability Insurance with limits of $1,000,000 per occurrence and $2,000,000 aggregate. This policy shall include the Client as an additional insured, with respect to the work done by or on behalf of TRCS and arising out of the Scope of Services under this agreement.

3. Automobile Liability Insurance with limits of $1,000,000 per occurrence and combined single limit. This policy shall include the Client as and additional insured, with respect to the work done by or on behalf of TRCS and arising out of the Scope of Services under this agreement.

4. Professional Liability Insurance with limits of $1,000,000 per claim and $1,000,000 aggregate, written on claims made basis. Such coverage shall remain in effect for three (3) years after the expiration of this agreementwith evidence thereof to be forwarded.

Certificates evidencing such coverage will be provided, upon request, to Client upon request once the contract is fully executed.

Q. Compliance with Laws

TRCS will use reasonable care to comply with applicable laws in effect at the time any services are performed hereunder, which to the best of its knowledge information and belief, apply to its obligations under this Agreement.

SECTION 5 - GENERAL CONSIDERATIONS

R. Indemnification

TRCS shall indemnify, and hold harmless, and defend Client, its members of the governing body, directors, officers, agents, representatives, and employees from and against any and all claims, demands, penalties, liens, losses, fines, liabilities, damages, interest, costs, or expenses (including without limitation reasonable attorneys' fees and court costs), whether or not involving a third party claim to the extent caused by: (a) the acts, errors, omissions, conduct, or operations of TRCS or any of its officers, sub-contractors, agents, or employees; or (b) any breach of any of the representations, warranties, covenants, obligations or duties contained in this Agreement or any Task Order; or (c) any violation of any federal, state, or local laws, rules, or regulations. The indemnification obligations herein shall not be limited by reason of the enumeration of any insurance coverage and shall survive the termination of this Agreement and any Task Order. TRCS's defense obligations for Professional Liability Insurance under this indemnity paragraph mean only the reimbursement of reasonable defense costs to the proportionate extent of TRCS's actual liability obligation hereunder.

S. Termination / Suspension

1. Client may terminate this Agreement for convenience. In such event, TRCS will be entitled to compensation for Services performed up to the date of termination, including any expenses of termination.

2. The obligation to provide further Services under this Agreement may be suspended by either party upon 7 days written notice or terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof (including Client's obligation to make payments required hereunder) through no fault of the suspending or terminating party, and defaulting party does not commence correction of such nonperformance within five (5) days of written notice and diligently completes the correction thereafter.

T. Limits of Agreement

This instrument and the associated Task Orders contain the entire Agreement between the parties, and no statement, promise or inducement made by either party that are not contained in this written Agreement and associated Task Orders shall be valid or binding. This Agreement and the associated Task Orders upon execution by both parties hereto, can only be amended by written instrument signed by both parties.

U. Accrual of Claims:

To the fullest extent permitted by Laws and Regulations, all causes of action arising under a Specific Project shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of Substantial Completion of such Specific Project.

V. Applicability to Task Orders:
The terms and conditions set forth in this Agreement apply to each Task Order as if set forth in the Task Order, unless specifically modified. In the event of conflicts between this Agreement and a Task Order, the conflicting provisions of the Task Order shall take precedence for that Task Order. The provisions of this Agreement shall be modified only by a written instrument. Such amendments shall be applicable to all Task Orders issued after the effective date of the amendment if not otherwise set forth in the amendment.

W. Severability and Survival
The various terms, provisions and covenants herein contained and in any Task Order shall be deemed to be separate and severable, and the invalidity of unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

X. Waiver
No waiver by either party of any default by the other party in the performance of any particular section of this Agreement or any Task Order shall invalidate any other section of this Agreement or any Task Order or operate as a waiver of any future default, whether like or different in character.

Y. Applicable Law/Venue
The construction, interpretation, and enforcement of this Agreement and any Task Order shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and any Task Order and the parties, and the venue shall be the Sixth Judicial District, Campbell County, Wyoming.

Z. Dispute Resolution
The parties agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law. If the dispute involves the Client, the dispute resolution procedures of the Prime Agreement will prevail.

AA. Force Majeure
Neither party shall be liable for failure to perform under this Agreement or any Task Order if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

BB. No Third-Party Beneficiaries
Nothing contained in this Agreement nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Client's contractors, in any.

CC. Successor, Assigns, and Beneficiaries
Neither Client nor TRCS may assign, sublet, or transfer any rights under or interest (including but without limitation, moneys that are due or may become due during or post-contract performance) in this Agreement without the written consent of the other, except as mandated or restricted by law. No assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

DD. Authority
The person signing this Agreement warrants that they have the authority to sign as, or on behalf of, the party for whom they are signing.

EE. Governmental Immunity
Client does not waive governmental immunity by entering into this Agreement or any Task Order and specifically retains all immunities and defenses available to it pursuant to W.S. 1-39-101 through 120 and all other applicable law. Designations of venue, choice of law, enforcement actions, dispute resolution force majeure, and similar provisions should not be construed as a waiver of governmental immunity. The parties agree that any ambiguity in this Agreement or any Task Order shall not be strictly construed, either against or for either party, except that any ambiguity as to governmental immunity shall be construed in favor of governmental immunity.

(The remainder of this page is blank)

Contract Number.: 24EN26

TASK ORDER

Task Order No.: 1

Task Order Title: **City of Gillette PAVER Software Implementation 1/3rd Inventory**

Effective Date: _____

This Task Order is issued under the provisions of the above Professional Services Master Task Order Agreement dated _____, 2024 between **City of Gillette (CLIENT)** and **TR Consulting Services LLC (TRCS).**

The following representatives have been designated for the work performed under this Task Order:
CLIENT: Joe Schoen, PE TRCS: Tyler Rossow, PE

SCOPE OF WORK:

See attached Exhibit A

COMPENSATION:

See attached Exhibit B

TRCS shall be reimbursed on a firm fixed fee basis for the overall cost of $75,500.00 as shown in Exhibit B. TRCS shall invoice no more often than monthly for services provided in the prior month.

The provisions of the Professional Services Master Task Order Agreement and any Special Terms and Conditions and/or Exhibits or Attachments to this Task Order shall govern the Work.

IN WITNESS WHEREOF: Persons authorized to commit the resources of the Parties have executed this Task Order and this Task Order may be signed in any number of counterparts, each of which is an original, and all of which taken together constitute one single document:

City of Gillette

By: _____

Title: _____

Date: _____

TR Consulting Services LLC

By: Tyler Rossow

Title: Principal

Date: March 3rd, 2024

Fed. ID. No. 83-2393554

Exhibit A – Scope of Work

Task Order No.: 1

Task Order Title: City of Gillette PAVER Software Implementation 1/3rd Inventory

Issued under the authority of Professional Services Master Task Order Contract Number: 24EN26

Scope of Services

General

The scope of services is for Pavement Management (PAVER) Updates on 1/3rd of the inventory at Gillette, WY (Note: In 2019 the city spilt the managed roads into thirds, so that a third can be inspected annually). The services include updating the existing PAVER database, updating the sample unit polygon shapefile for the inspected third, inputting work history into the PAVER Database for the entire network, inspecting a third of the inventoried roads (Zone 1 of 3, which is shown in attached map), rerunning prediction models and summarizing results in brief report.

Task 1. PAVER Update

1.1. The City will provide the consultant with a copy of the current PAVER database.

1.2. TR Consulting will make all PAVER Updates to the existing section and sample unit shapefiles in accordance with any work that has been completed. This will be done before inspecting in the field. All field inspection edits will be made after the inspection is complete.

Task 2. Work History Input

2.1. The City will provide a list detailing 2023-2024 construction projects (the more detailed the list, the more detailed the input into PAVER). Consultant will organize the list and add necessary fields in order to properly input into PAVER. Each project will be mapped, so that parameters can be verified in the field.

Task 3. Field Inspections

3.1. TR Consulting will inspect all managed roadways within Zone 2. There are roughly 1110-1150 samples to inspect per zone. The number of inspected sample units per section will follow the ASTM 6433 standard. Additional sample units will be added when necessary to reflect the condition of the section. Tablets will be used in the field to enter inspection data and to pinpoint locations of inspected sample units. Two pictures of each sample units will be taken, along with a georeferenced point shapefile showing exactly where the picture was taken.

3.2. While inspecting Zone 2, the consultant will notate whether each section has crack sealing (if crack sealed, will specify condition of crack seal). This will help the Gillette with localized maintenance efforts.

3.3. As mentioned in 2.1, the consultant will verify each of the completed construction projects in the field. This will allow the consultant to ensure that the lengths/widths, To's/From's and all physical properties are accurate and that no significant deficiencies are found within the newly constructed areas.

Task 4. Field Adjustments Within PAVER

4.1. TR Consulting will make all necessary field edits in GIS and the PAVER database accordingly. The field edits will be tracked within PAVER and comments will be made to explain how/why the section was adjusted.

Task 5. Update Prediction Models

5.1. TR Consulting will use historical inspection data and all the collected inspection data from Zone 1 to update the already established Prediction Models. Also, the consultant will verify that all data is properly linked within the PAVER database.

Task 6. Condition Reports

6.1. Establish a brief report summarizing the work completed, showing the inspection results, maps of work history and screen shots of prediction models.

6.2. Generate a PCI Condition Report that compares the 2021 inspection data to the 2024 inspection data. This table will also show the individual deterioration rate of each inventoried section.

6.3. Submit an electronic copy of all PDF Files, PAVER Database, Shapefiles and pictures in a Final Deliverables Folder which will be delivered via GoogleDrive.

Phase 2

Task 7: Update Unit Costs within PAVER

7.1. Gather current M&R Work Types and Unit Costs from Gillette personnel and update within PAVER Database.

7.1.1 Put the Unit Costs into proper Cost by Condition Models within PAVER

7.2 Link all sections within network to correct M&R Families and adjust application intervals and distress maintenance policies as needed within PAVER.

Task 8: Generate 5 Year M&R Plans

8.1 Run the following M&R Plans within PAVER

- Eliminate Backlog
- Maintain PCI
- Maintain Budget
- Minimum Repairs (Stopgap only)

Additional M&R plans such as maintaining a desired PCI or budget, including planned projects, and/or adjusting the amount spent on each M&R category can be produced on a time and material cost bases at the billing rates within the additional services if desired. Plans above can also be substituted out if Gillette would rather have modified plans.

8.2 Enter Project into PAVER, so that M&R Plans include the current projects formulated for upcoming years.

Task 9: Summarize M&R Findings

9.1 Compile M&R Findings into an organized report format that compares each of the plans side by side. Use additional Tables and Figures to illustrate the overall expenditures per M&R Category and the resulting PCI by year. Provide the recommended PAVER M&R work plans and detail which M&R Categories are recommended on the section level. Provide Consequence of Localized Distress Maintenance Plans to capture the amount of repair for each localized maintenance procedure.

9.2. Summarize all zones M&R needs and combine the M&R results with the survey results to give Gillette all the information in a formal report.

Period of Services

Phase 1work will be completed before October 31st, 2024 (weather and contracting dependent).

Phase 2 work will be completed before December 31st, 2024 (weather and contracting dependent).

Exhibit B – Compensation

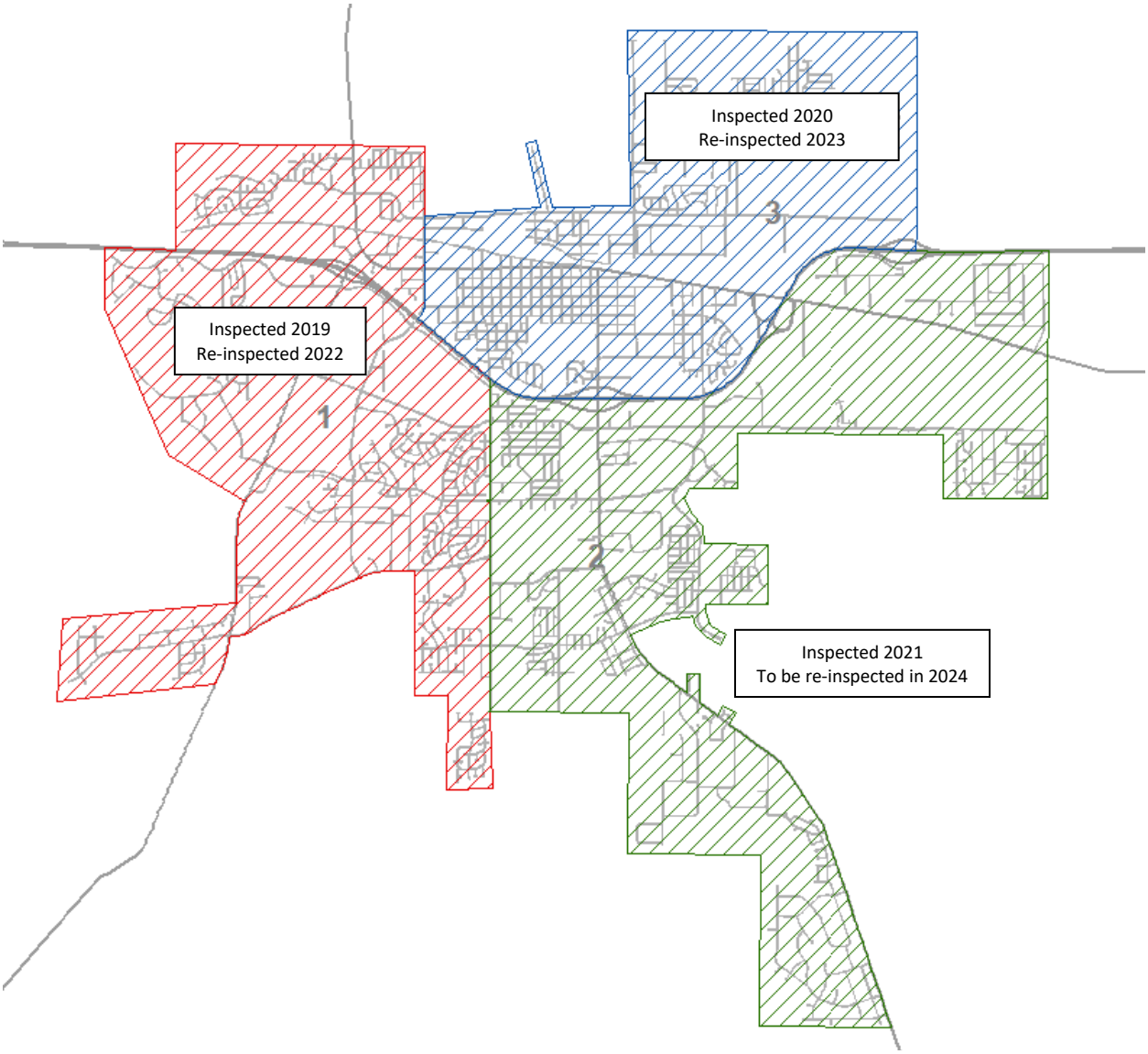
Task	Amount
Phase 1	
Task 1: PAVER Update	$ 3,000
Task 2: Work History Input	$ 3,000
Task 3: Field Inspections	$ 45,000
Task 4: Field Adjustment Within PAVER	$ 4,000
Task 5: Update Prediction Models	$ 2,000
Task 6: Condition Report	$ 5,000
Phase 1 Total	**$ 62,000**
Phase 2	
Task 7: Update Unit Costs within PAVER	$ 1,500
Task 8: Generate 5 Year M&R Plans	$ 6,000
Task 9: Summarize M&R Report Findings	$ 6,000
Phase 2 Total	**$ 13,500**
Grand Total	**$ 75,500**

Hourly Rate Structure for Optional Tasks. Tasks will be completed on an hourly basis with a do not exceed amount established before each task begins.

Title	Hourly Rate
PAVER Training	$ 200.00
Project Manager/ Pavement Engineer	$ 110.00
Junior Pavement Engineer/ GIS Specialist	$ 90.00
Engineering Tech/GIS Tech	$ 80.00

January 2024

GILLETTE NETWORK SEPARATED INTO 3 ZONES WITH CORRESPONDING INSPECTION AND RE-INSPECTION YEARS



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Written Determination of Public Necessity to Exempt Temporary Cell Tower(s) from the provisions of the City's Zoning Ordinance for installation at Cam-Plex during the 2024 Camporee.

BACKGROUND:

Attached is a letter from the Cam-Plex requesting the installation of a temporary cell tower, a.k.a. COW (Cell on Wheels) to provide additional mobile communications during the 2024 Camporee.
Section 13(c)(3)(c) of the City's Zoning Ordinance specifically states:

> *A Cell On Wheels (COW) deployed upon the declaration of a state of emergency by the federal, state or local government, or a written determination of public necessity by the city; except that such facility must comply with all federal and state requirements. The COW shall be exempt from the provisions of this section for up to one (1) month after the duration of the state of emergency . . .*

Based on my review of the request from Cam-Plex, and based on the City Attorney's review of the City's Zoning Ordinance, I recommend approval of this request since installation of temporary cell tower(s) is of public necessity by the City to maintain communications for emergency responders during this event.

ACTUAL COST VS. BUDGET:

-NA-

SUGGESTED MOTION:

I Move to Approve a Written Determination of Public Necessity to Exempt Temporary Cell Tower(s) from the provisions of the City's Zoning Ordinance for installation at Cam-Plex during the 2024 Camporee.

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

Click to download
Camplex Temporary Cell Tower Request for 2024 Camporee

CAM-PLEX

February 21, 2024

Mike Cole
City Administrator
City of Gillette
201 E. 5th St.
Gillette, WY 82716

Dear Mr. Cole,

As you are aware, cell phone service during the upcoming Camporee event is a significant concern for both our residents and for Camporee organizers. I have been working with Verizon to find a solution to the network overload issue. Verizon has offered to temporarily install a COW (Cell on Wheels) tower for the International Pathfinders Camporee.

The COW tower that Verizon is proposing for Camporee is contained to a trailer which will be moved in mid-July and removed after the event. A Verizon RF contractor evaluated the entire CAM-PLEX campus and identified two preferred locations. Those two locations were the amphitheater area close to the power disconnect, and the infield at Morningside Park. The RF engineer prefers the Morningside Park location and Cam-Plex is able to accommodate the fiber and power requirements in that area.

I have reviewed Section 13 of the City of Gillette zoning ordinance regarding Wireless Communications Facilities and my understanding of this ordinance is that this circumstance falls under the "Exempt Facilities" subsection of Section C: Applicability. Please advise if this circumstance meets the criteria set forth by the city to be considered exempt.

I greatly appreciate your time and input on this very important matter.

Sincerely,

2-21-2024

Aaron Lyles
Executive Director
CAM-PLEX Multi-event Facilities

CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/7/2024 6:00:00 PM

SUBJECT:

Appointment of Official Voting Delegate and Alternate Voting Delegate for the 2024 Wyoming Association of Municipalities Summer Convention

BACKGROUND:

Mayor Lundvall and Councilmembers Gross and McLeland will be attending the 2024 WAM Summer Convention on June 6, 2024 in Pinedale, WY. Each municipality's governing body must appoint its Official Voting Delegate and an alternate. Items that the Voting Delegate will be voting on may include By-law changes, Resolutions, Membership Dues. Any individual member of the association is entitled to speak during the June business meeting. However, when a vote is taken on any action the official voting delegate, or the alternate, is the only one allowed to vote for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move to appoint Mayor Lundvall as the Official Voting Delegate, and Councilmember _____ as the Alternative Voting Delegate for the 2024 Wyoming Association of Municipalities Summer Convention.

STAFF REFERENCE:

Michael H Cole, City Administrator

ATTACHMENTS:

Click to download
Memo and Voting Delegate Form

Wyoming Association of Municipalities
Building Strong Communities

TO: **All Mayors**

FROM: Earla Checchi, Finance Manager

SUBJECT: **Voting Delegates for the 2024 WAM Summer Convention**

DATE: February 26, 2024

We are requesting that your municipality's governing body appoint its **Official Voting Delegate** and **alternate** to WAM's Summer Convention Business Meeting, held Thursday, June 6, 2024, in Pinedale. Items that your Voting Delegate will be voting on may include By-law changes, Resolutions, Membership Dues. ***Any*** individual member of the association is entitled to speak during the June business meeting. However, when a vote is taken on any action the official voting delegate, or the alternate, is the ***only one allowed to vote*** for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

Please complete the attached form and email, mail, or fax it to WAM by Friday, May 24, 2024. We appreciate your cooperation and prompt action on this matter to ensure that each municipality is represented by a person who has been duly authorized by your governing body to take an active role in the business meeting.

If you find your official delegate is not able to attend the conference at the last moment, you may re-appoint someone else. For this change to be accepted we do need the change **in writing**. You may send/fax it to the WAM office by **Friday, May 24** or your voting delegate may bring the written change/authorization to the convention and submit it to the WAM registration desk **by Wednesday, June 5 before 12:00pm**. After that time, changes will not be accepted.

Please contact us with any questions.

Ensure YOUR community has a VOICE and a VOTE at the June business meeting!

WYOMING ASSOCIATION OF MUNICIPALITIES
2024 WAM SUMMER CONVENTION
OFFICIAL VOTING DELEGATE FORM

The following person has been selected as the ***Official Voting Delegate*** for the 2024 WAM Summer Convention Business Meeting in Pinedale, Thursday, June 6, 2024.

City/Town:_____

Name:_____

Title:_____

Alternate Delegate will be: _____

Title: _____

Date Approved by the City/Town Council: _____

Attest:_____(City/Town Clerk)

PLEASE EMAIL, MAIL OR FAX TO WAM NO LATER THAN May 24, 2024.

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 275-8376, Fax (307) 632-1942 or

Email to Earla Checchi at: checchi@wyomuni.org