CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, April 21, 2026
6:00 PM

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. **Invocation and Pledge of Allegiance led by Pastor Sean Thacker of Abundant Life Church.**

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. **Regular Meeting Minutes - April 7, 2026**
   Special Meeting Minutes (Joint Powers Budget FY2026-27) - April 9, 2026
   Special Meeting Minutes (Social Service Agencies-Non-Profit 1% Funding) - April 14, 2026

2. **Bills and Claims**

   Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. **Mayor Lundvall - $338,090.23**
   S & S Builders - Pump Station #1 Upgrades - $321,185.72
   First National Bank - Pump Station #1 Upgrades (Retainage) - $16,904.51

   Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. **A Proclamation Designating April 26 - May 2, 2026 as *National Apprenticeship Week.* ~ Campbell County Chamber of Commerce**

   Staff Reference: Michael H. Cole, City Administrator

2. **Employee Years of Service Recognition ~ Danny Kluver, Public Works, 35 years**

   Staff Reference: Sawley Wilde, Public Works Director

3. **Employee Years of Service Recognition ~ Jeff Bowman, Utilities, 20 years**

   Staff Reference: Joff Pilon, Utilities Director

H. UNFINISHED BUSINESS

1. **ORDINANCE 3RD READING**
   Council Consideration of an Ordinance to Amend Chapter 5, Sections 5-III-1(D)(6), 6, 7, 18, 23, 27, 32, 36, 41 and 5-IV-1, 2, and 3 of the Gillette City Code in Order to Relocate Certain Fees into Resolution.

   Staff Reference: Sean Brown, City Attorney

2. **ORDINANCE 3RD READING**
   Council Consideration of an Ordinance to Amend Chapter 7, Section 7-25 of the Gillette City Code in Order to Relocate Certain Fees Into Resolution.

   Staff Reference: Sean Brown, City Attorney

3. **ORDINANCE 3RD READING**
   Council Consideration of an Ordinance to Amend Section 7 of the Condominium Platting Regulations of the City of Gillette, Wyoming in Order to Relocate Fees into Resolution.

   Staff Reference: Sean Brown, City Attorney

4. **ORDINANCE 3RD READING**
   Council Consideration of an Ordinance to Amend Chapter 18, Sections 18-6 and 18-8 of the Gillette City Code In Order to Relocate Certain Fees into Resolution.

   Staff Reference: Sean Brown, City Attorney

5. **ORDINANCE 3RD READING**
   Council Consideration of an Ordinance to Amend Article I Section 12 and Article V Section 7 of the Subdivision Regulations of the City of Gillette in Order to Relocate Fees Into Resolution.

   Staff Reference: Sean Brown, City Attorney

6. **ORDINANCE 3RD READING**
   Council Consideration of an Ordinance to Amend the City of Gillette Zoning Code, Sections 1.D.8, 8.B.2.I, and 9.c.1 in Order to Relocate Fees Into Resolution.

Staff Reference: Sean Brown, City Attorney

I. NEW BUSINESS

1. **Council Consideration of a Resolution Approving and Authorizing Updated G.C.C. Chapter 7 and 18 Fees for the City of Gillette Engineering Department (2026).**

   Staff Reference: Sean Brown, City Attorney

2. **Council Consideration of a Resolution Approving and Authorizing Updated Building and Contractor License Fees for the City of Gillette Building Department (2026).**

   Staff Reference: Sean Brown, City Attorney

3. **Council Consideration of a Resolution Approving and Authorizing Updated Planning Department Fees for the City of Gillette (2026).**

   Staff Reference: Sean Brown, City Attorney

4. **Council Consideration of a Special Event Permit, including a Street Closure at the intersection of Hwy 14-16 and Echeta Road, on May 9, 2026, from 8:30 a.m. to 9:30 a.m. for the 5th Annual Sheepherder's Festival requested by the Campbell County Rockpile Museum.**

   Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

5. **Council Consideration of a Special Event Permit, including a Street Closure on E. Warlow Dr. on June 25, 2026, from 5:45 p.m. to 6:45 p.m. for the Children's Memorial Remembrance Ceremony, Requested by the Mayor's Office.**

   Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

6. **Council Consideration of a Special Event Permit, including a Street Closure on the 3rd St. Plaza from Gillette Ave. to Kendrick Ave. on June 23, 2026, from 12:00 PM to 8:00 PM, for a Meet the Candidates Ice Cream Social, requested by the Campbell County Chamber of Commerce.**

   Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

7. **Council Consideration of a Bid Award for the Cottonwood Park Drainage Improvements Project to DRM, Inc., in the Amount of $239,260.70 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

8. **Council Consideration of a Bid Award for the 2026 Crack Seal Project to Z&Z Seal Coating, Inc., in the Amount of $104,861.68 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

9. **Council Consideration of a Bid Award for the Heritage Village Playground Renovations Project to Falcon Construction LLC, in the Amount of $790,353.85 (Land and Water**

Conservation Fund and 1% Project).

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

10. **Council Consideration of a Bid Award to Dave Loden Construction in the amount of $330,885.00 for the City of Gillette City West Roof Replacement Project.**

    Staff Reference: Sawley Wilde, Public Works Director

11. **Council Consideration to Authorize the Council President to Sign a Workplace Safety Contract Application between the City of Gillette and the State of Wyoming, Department of Workforce Services, Workers' Compensation, and Risk Management.**

    Staff Reference: Deca Wasson, Human Resources Director

12. **Council Consideration for the Acceptance of a Proposal to perform Police Chief Recruitment Services from GMP Consultants in an amount not to exceed $25,000.**

    Staff Reference: Deca Wasson, Human Resources Director

J. PUBLIC HEARINGS AND CONSIDERATIONS

1. **A Public Hearing for an Ordinance to Amend Chapter 13, Sections 13-2(f), (i), (p), 13-3(b), (b)(7), (9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.**

2. **<u>ORDINANCE 2ND READING</u>**
   An Ordinance to Amend Chapter 13, Sections 13-2(f), (i), (p), 13-3(b), (b)(7), (9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.

   Staff Reference: Sean Brown, City Attorney

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. **Council Meeting Safety & Public Meeting Rules.**

   Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Invocation and Pledge of Allegiance led by Pastor Sean Thacker of Abundant Life Church.

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Regular Meeting Minutes - April 7, 2026
Special Meeting Minutes (Joint Powers Budget FY2026-27) - April 9, 2026
Special Meeting Minutes (Social Service Agencies-Non-Profit 1% Funding) - April 14, 2026

ATTACHMENTS:
260407 Regular Meeting
260409 Special Meeting (Fire Board and Land Board Budget)
260414 Special Meeting (Agency Funding)

A Regular Meeting of the City Council was held on Tuesday the 7th day of April 2026, in the City Hall Council Chambers.

Present were Councilmembers Smith, Gross, Carsrud, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Interim Chief of Police Wasson, Directors Toscana, and Wilde; City Engineer Schoen; Solid Waste Manager Riehemann; Water Manager Jones; Senior Code Compliance Inspector Smith; and City Clerk Allen.

Invocation and Pledge of Allegiance
The Invocation and Pledge of Allegiance was led by Pastor Marty Crump of Family Life Church.

Approval of General Agenda
Councilmember West made a motion to approve the General Agenda; seconded by councilmember Clary. All voted aye. The motion carried.

Approval of Consent Agenda
Minutes
Special Meeting – March 24, 2026
Special Meeting (PD Recognition Night) – March 26, 2026

Ordinance 3rd Reading

ORDINANCE NO. 4078
OF AN ORDINANCE APPROVING AND AUTHORIZING THE PARTIAL VACATION OF A 10-FOOT-WIDE GENERAL UTILITY EASEMENT, AS RECORDED IN BOOK 9 OF PLATS, PAGE 169-170, BY THE CAMPBELL COUNTY CLERK; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS. (PLANNING COMMISSION VOTE: 5/0)

Bills and Claims
Absolute Auto, LLC, 14.50; Alicia Long, 3,000.00; Allen, Kathleen, 175.24; Almen, Laryssa, 92.34; Alsco, 1,770.14; Andy Lucus, 200.00; Anixter Power Solutions, 1,562.80; Apex Mechanical, LLC, 1,247.93; Apex Mechanical, LLC, 689.10; Arrow Printing and Graphics Inc, 69.00; B & H Photo Video Pro-Audio, 20,450.00; Baker Hughes, A Ge Company, LLC, 2,163.00; Balco Uniform Co., Inc, 287.70; Barco Municipal Products, Inc, 340.00; Bear Communications Inc, 823.00; Benson, Charles Scott, 168.39; BFT LP, 720.00; Big Horn Tire Inc, 1,051.85; Bighorn Hydraulics Inc, 311.26; Bighorn Mountain Electric LLC, 1,085.47; Bighorn Peak Properties, LLC, 222.52; BJ Nelson Inc/Nelson Auto Glass, 85.00; Black Hills Energy, 18,554.45; Black Hills Power & Light, 20,871.99; Black Hills Power & Light, 669,180.65; Black Hills Power & Light, 207,266.10; Black Hills Wyoming LLC, 179,394.49; Black Hills Wyoming LLC, 346,138.34; Blue Cross Blue Shield of Wyoming, 119,066.15; Blue Cross Blue Shield of Wyoming, 5,985.07; Border States Electric, 135.00; Border States Electric, 4,934.58; Campbell County Chamber of Commerce, 60.00; Campbell County Hospital District, 9,725.00; Campbell County Hospital District, 40.00; Campbell County Sheriff, 12,600.00; Campbell County Treasurer, 135,638.34; CenturyLink, 111.29; Charter Media, 1,299.00; City Of Gillette, 49.07; Clark, Mychailia, 50.78; Clement Communications Inc, 426.20; Collection Professionals Gillette, 1,274.94; Compass Indian Hills LLC, 343.35; Core & Main, 16,686.25; Courtney Lorraine Fulginiti, 150.00; Craig Furman, 525.00; Crum Electric Supply Company, 109,913.98; Cues Inc, 2,729.83; Cummins Rocky Mountain Inc, 4,652.62; CuraLinc, LLC, 1,128.90; Cybergenetics Corp, 7,200.00; Davis & Cannon LLP, 3,564.19; Db Equipment LLC, 2,069.00; Dell Computer Corp, 63,749.91; Delta Dental of Wyoming, 29,023.75; Department Of Energy, 60,212.15; Derek Weinhardt, 200.00; Ditch Witch of South Dakota, 655.73; DRM Inc, 35,477.77; Eaton Sales & Service LLC, 616.00; Ecoverse Industries, Ltd, 2,531.92; Edi Mendoza, 30,053.00; Elmore, Sydney, 134.23; Energy Laboratories Inc, 4,386.40; Fastenal Company, 262.08; FireMaster Dept 1019, 143.00; First National Bank of Gillette, 7,183.67; Flagshooter LLC, 1,575.24; Frandson Safety Inc, 2,044.50; Frear, Jordan, 112.02; Gallagher Benefit Services, Inc, 166.25; Galls, An Aramark Company, 1,416.93; Ganten, Willow, 75.51; Geffre, Alexa, 47.10; Geis, Beverly, 171.21; Gillette Contractors Supply Inc, 7,774.40; GovConnection, 494.65; Graber, Levi, 121.67; Grainger Industrial, 81.56; Grainger Industrial, 72.40; Gray Matter Systems, LLC, 8,700.00; Greiner Motor Company, 80.50; Hayden, Marcela, 214.47; HealthEquity, Inc., 4.29; HealthEquity, Inc., 5,704.33; HealthEquity, Inc., 966.84; HealthEquity, Inc., 582.18; HealthEquity, Inc., 5,057.30; Highview MHC LLC, 17.57; Hladky Construction, 136,489.68; Home Fire Foods, 171.00; Howland, Micayla, 63.63; Jack's Truck Center Inc, 1,214.11; Jade Dey, 3,000.00; Jane Stearns M.S. LPC, 700.00; Jenner Equipment Co, 5.77; Jericho Baptist Church, 17.27; Joe Johnson Equipment, LLC, 1,195.58; Jose Guerrero, 13,172.00; Karen's Delivery Service, 50.00; Liberty Village Apartments and Townhomes, 34.59; Lowe Roofing Inc, 95.00; Lyles, Rachel, 118.49; Matcor, Inc, 4,515.00; Maul,

Carrol-Liyne, 171.24; MCM General Contractors, 4,119.00; Meadowlark Counseling, LLC, 313.91; Meserve, Ronnie, 187.43; Midwest Connect LLC, 614.80; Motorola Government Markets Sales, 72,503.45; Mountain Peaks Diagnostics, LLC, 377.10; Mt View Apts, 2-0091, 3.24; Nearmap Us, Inc, 12,118.62; Newman Signs Inc, 546.50; Norco Inc, 5,438.01; One Call of Wyoming Corp, 1,054.20; Optum Health Financial Services, 366.30; O'Reilly Auto Parts, 13.87; Paintbrush Sewer & Drain, 660.45; Park Plaza MHC LLC, 129.42; Partsone Wyosd LLC, 2,988.13; Pete Lien & Sons Inc, 1,200.00; Petersen, Locklyn, 152.14; Peterson, Megan, 26.88; Powder River Construction, 157.60; Powder River Energy Corporation, 5,250.00; Powder River Heating & Conditioning Corporation, 4,706.00; Pro Force Law Enforcement, 5,640.00; Pro Windmill Inc, 540.00; ProElectric Inc, 1,095.41; Prospect Construction, 138.49; Purvis Industries, LLC, 427.68; Rapid Fire Protection Inc, 1,980.00; Ray, Derek, 31.22; Razor City Locksmith LLC, 620.50; Reyes, Saul, 36.42; Rms Instrument & Electrical, LLC, 937.48; Rothleuthner, Evelyn, 0.48; RVE, Inc, 35,296.25; Ryan Schrock, 1,978.00; S & S Builders, 2,376.00; Safety-Kleen Systems Inc, 3,362.35; Scott, James, 21.64; Seth Marbry, 200.00; Simon Contractors, 4,822.62; Southern Computer Warehouse, 3,456.75; Southern Computer Warehouse, 4,035.43; State of Wyoming Office of The Attorney General, 4,113.35; Stuart C. Irby Co, 67,911.28; Tami Waldner, 135.00; TargetSolutions Learning, LLC, 3,780.00; Terry Sjolin, 650.00; That Embroidery Place, 160.00; Thunder Basin Ford LLC, 559.32; Tikka, Madelynn, 144.59; Tn Management LLC, 33.31; Torgerson's, LLC, 2,090.02; Traffic & Parking Control Company, 1,721.25; Traffic Parts Inc, 328.00; Transource Truck & Equipment, 2,147.17; Turner, Jon, 103.28; Tw Enterprises Inc, 3,190.62; Twin Peaks Pump & Supply, Inc, 340.88; Tyler Technologies Inc, 225.00; UMB Bank, 102,613.29; United Central Industrial Supply Co, 632.47; Verizon Wireless, 9,224.65; Vista View LLC, 638.51; Wastequip LLC, 26,428.63; Weber, Keanyn, 8.85; Wesco Receivables Corp, 24,554.56; Western Stationers, 373.88; Westview MHC LLC, 445.62; White's Frontier Motors, 835.30; Wilson, Eric, 92.71; Wilson, Tim, 0.04; Wooldridge, Angelyna, 202.22; WWC Engineering, 3,464.50; Wyoming Dept of Transportation, 2.00; Wyoming Government Investment Fund, 2,000,000.00; Wyoming Water Development Comm, 4,328,358.00; Zoho Corporation, 795.00

Councilmember Clary made a motion to approve the Consent Agenda; seconded by council member West. All voted aye. The motion carried.

Approval of Conflict Claims

Councilmember West made a motion to approve Conflict Claims for Mayor Lundvall in the amount of $2,376.00; seconded by councilmember Carsrud. Council members Smith, McLeland, Carsrud, Gross, Clary, and West voted aye. Mayor Lundvall abstained. The motion carried.

Comments

Council

Council President Gross congratulated the Public Works Department for their work on the new Enzi baseball fields. Council President Gross noted that she and Mayor Lundvall served on a panel for 4-H students, where they engaged with the students who asked insightful questions.

Proclamations / Presentations

President Janell Oberlander who was joined by Vice-Chair Larry Smith and Trustees Josh McGrath and Nello Williams, shared key highlights of Gillette Community College's recent successes. Councilmember West recognized the impressive number of high school students set to earn college degrees ahead of their high school graduation. Mayor Lundvall then proclaimed April 2026 as National Community College Month.

Tatyana Walker, Executive Director, Gillette Abuse Refuge Foundation, provided an update on local abuse statistics and announced that the annual Take Back the Night event is scheduled to begin at 5:30 p.m. on April 23, 2026. Mayor Lundvall then proclaimed April 2026 as Sexual Assault Awareness Month.

Jennifer McGee, Campbell County Health, presented an overview regarding the fundamental responsibilities of pathologist assistants. Mayor Lundvall then proclaimed April 14, 2026, as National Pathologists' Assistant Day.

Director Toscana presented a "Things to Know" video for April 2026.

Director Wilde and Manager Riehemann presented information regarding recycling and the city Yard Waste Program.

New Business

Minute Action

Councilmember West made a motion to approve a Special Event Permit on June 18, 2026, from 2:30 p.m. to 5:00 p.m. for a Skate Jam Expo, requested by the Campbell County Public Library; seconded by councilmember Gross. All voted aye. The motion carried.

Councilmember West made a motion to allow Lakeside Partners LLC d.b.a. Lakeside Liquor and Lounge to utilize their Retail Liquor License to apply for a Catering Permit in Hulett, WY for an Annual Old West Invitational Turkey Shoot Event on April 30, 2026; seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember Carsrud made a motion to allow Gillette Entertainment LLC d.b.a. Sundance Lounge to utilize their Retail Liquor License to apply for a 24-Hour Alcoholic Beverages Sales Permit in Arvada, WY (Campbell County) for a 4-G Historical Society Fundraising Event on April 25, 2026; seconded by councilmember West. Attorney Brown explained that the previous and current action items are similar, explaining that State Statute Title 12 requires that the licensing authority must grant permission to the Retail Liquor License holder to serve in a different jurisdiction. All voted aye. The motion carried.

Councilmember McLeland made a motion to appoint Mayor Lundvall as the Official Voting Delegate and Council President Heidi Gross as the Alternate Voting Delegate for the 2026 WAM Summer Convention; seconded by councilmember Carsrud. All voted aye. The motion carried.

Councilmember Gross made a motion to approve the Acceptance of Public Improvements for the Gillette Regional Water Supply Project Phase VI, Installed by Hot Iron, Inc. in the Amount of $1,343,267.99; seconded by councilmember West. Administrator Cole explained that this project extended water to three areas outside of city limits. All voted aye. The motion carried.

Councilmember Carsrud made a motion to approve the Acceptance of Public Improvements for the Boxelder Lift Station Improvements Project, Installed by Hot Iron, Inc., in the Amount of $115,076.04; seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember Gross made a motion to approve the Acceptance of Development Improvements for the 4800 Tanner Drive Phase 1, Installed by DRM, Inc., on Behalf of the Developer, Stencil Group; seconded by councilmember West. Administrator Cole explained that the apartment complex requires an extension of public infrastructure to become fully operational. He noted that a temporary Certificate of Occupancy is currently in place, with a permanent certificate pending the completion of all remaining requirements. All voted aye. The motion carried.

Councilmember Carsrud made a motion to approve a Bid Award for the Antelope Valley Playground Renovations Project to Falcon Construction, LLC, in the Amount of $774,996.62 (1% Project); seconded by councilmember Gross. Councilmember Clary raised concerns regarding the cost of the park updates, characterizing the project as a "want" rather than a "need." Administrator Cole clarified that the project is funded through a 50/50 split between a Land and Water Conservation grant and Optional 1% sales tax funds. Manager Schoen addressed questions and explained that part of the project is to add ADA compliant resurfacing. Council members Smith, McLeland, Gross, Carsrud, West, and Mayor Lundvall voted aye. Councilmember Clary voted nay. The motion carried.

Councilmember Carsrud made a motion to approve a Bid Award for the Spruce and Kluver Surfacing Project to Croell, Inc., in the Amount of $370,819.50 (1% Project); seconded by councilmember McLeland. Administrator Cole noted that the road experiences high traffic volumes and has been prioritized for resurfacing based on its current condition. All voted aye. The motion carried.

Councilmember Gross made a motion to approve Amendment #1 for Construction Management Services for the Overdale Drive and Oregon Avenue Mill and Overlay Project to WWC Engineering, in the Amount of $59,500.00 (1% Project); seconded by councilmember West. Administrator Cole clarified that the contract had been previously awarded so the current item before council pertains specifically to the construction services. All voted aye. The motion carried.

Ordinance 1st Reading

ORDINANCE NO. 26-20

AN ORDINANCE TO AMEND CHAPTER 13, SECTIONS 13-2(F), (I), (P), 13-3(B), (B)(7), (9), 13-4(B)(1), (4), (5), (C), AND 13-5(A) OF THE GILLETTE CITY CODE

Councilmember Gross made a motion to approve the foregoing Ordinance on 1st Reading; seconded by councilmember Carsrud. Attorney Brown explained the proposed Ordinance procedural and enforcement changes. Council members asked questions pertaining to damaged vehicles, tall flowers,

and yard ornaments. Code Compliant Officer Smith explained some usual complaints received by their office pertaining to nuisance calls. Administrator Cole reiterated that Chapter 13 focuses exclusively on nine separate private property nuisances, addressing essential health and safety issues that fall outside the scope of the city zoning and building codes. Council members McLeland, Gross, Carsrud, Clary, West, and Mayor Lundvall voted aye. Council member Smith voted nay. The motion carried.

Ordinance 2nd Reading

Attorney Brown presented items I.12. through I.17., explaining that the proposed Ordinances involve a restructuring of associated fees. Specifically, the fees will be removed from the individual Ordinances and consolidated into a Resolution. If these Ordinances successfully pass three readings, the corresponding Resolution will be presented for Council consideration, with a target effective date of July 1, 2026. Brown asked council for guidance.

ORDINANCE NO. 26-14
AN ORDINANCE TO AMEND CHAPTER 5, SECTIONS 5-III-1(D)(6), 6, 7, 18, 23, 27, 32, 36, 41 AND 5-IV-1, 2, AND 3 OF THE GILLETTE CITY CODE IN ORDER TO RELOCATE CERTAIN FEES INTO RESOLUTION

Councilmember McLeland made a motion to approve the foregoing Ordinance on 2nd Reading; seconded by councilmember Carsrud. Councilmember West expressed his concerns and questions pertaining to the fees while councilmembers Gross and Clary also asked clarifying questions. Attorney Brown asked council for direction prior to 3rd reading. Council members Smith, McLeland, Gross, Carsrud, and Mayor Lundvall voted aye. Council members Clary and West voted nay. The motion carried.

ORDINANCE NO. 26-15
AN ORDINANCE TO AMEND CHAPTER 7, SECTION 7-25 OF THE GILLETTE CITY CODE IN ORDER TO RELOCATE CERTAIN FEES INTO RESOLUTION.

Councilmember Gross made a motion to approve the foregoing Ordinance on 2nd Reading; seconded by councilmember West. Council members Smith, McLeland, Gross, Carsrud, and Mayor Lundvall voted aye. Council members Clary and West voted nay. The motion carried.

ORDINANCE NO. 26-16
AN ORDINANCE TO AMEND SECTION 7 OF THE CONDOMINIUM PLATTING REGULATIONS OF THE CITY OF GILLETTE, WYOMING IN ORDER TO RELOCATE FEES INTO RESOLUTION

Councilmember Carsrud made a motion to approve the foregoing Ordinance on 2nd Reading; seconded by councilmember Gross. Council members Smith, McLeland, Gross, Carsrud, and Mayor Lundvall voted aye. Council members Clary and West voted nay. The motion carried.

ORDINANCE NO. 26-17
AN ORDINANCE TO AMEND CHAPTER 18, SECTIONS 18-6 AND 18-8 OF THE GILLETTE CITY CODE IN ORDER TO RELOCATE CERTAIN FEES INTO RESOLUTION

Councilmember West made a motion to approve the foregoing Ordinance on 2nd Reading; seconded by councilmember Carsrud. Council members Smith, McLeland, Gross, Carsrud, and Mayor Lundvall voted aye. Council members Clary and West voted nay. The motion carried.

ORDINANCE NO. 26-18
AN ORDINANCE TO AMEND ARTICLE I SECTION 12 AND ARTICLE V SECTION 7 OF THE SUBDIVISION REGULATIONS OF THE CITY OF GILLETTE IN ORDER TO RELOCATE FEES INTO RESOLUTION

Councilmember Gross made a motion to approve the foregoing Ordinance on 2nd Reading; seconded by councilmember West. Council members Smith, McLeland, Gross, Carsrud, and Mayor Lundvall voted aye. Council members Clary and West voted nay. The motion carried.

ORDINANCE NO. 26-19
AN ORDINANCE TO AMEND THE CITY OF GILLETTE ZONING CODE, SECTIONS 1.D.8, 8.B.2.I, AND 9.C.1 IN ORDER TO RELOCATE FEES INTO RESOLUTION

Councilmember Carsrud made a motion to approve the foregoing Ordinance on 2nd Reading; seconded by councilmember Clary. Council members Smith, McLeland, Gross, Carsrud, and Mayor Lundvall voted aye. Council members Clary and West voted nay. The motion carried.

Public Hearings and Considerations

Mayor Lundvall opened a Public Hearing for the Transfer of Ownership of Retail Liquor License No. RTL-24, from AB Gillette WY LLC d.b.a. Applebee's Neighborhood Grill & Bar to Powder River Hospitality LLC d.b.a. Cowboy State Liquor and Saddle Up Bar & Grill, and Transfer of Location of said License from 1927 Cliff Davis Dr. to 920 E Boxelder Rd. Kent Jeffries, partial owner of Powder

River Hospitality LLC, explained that they want to move the liquor license formerly held by Applebee's across the street in front of the Red Lion hotel, and plan to build a 7,000 sq. ft. retail liquor store, along with a 4,800 sq. ft. bar and grill that will include elevated bar food. He further explained that they have another building going out front which will include 2 food establishments that he cannot divulge yet. Hearing no further comment, Mayor Lundvall closed the Public Hearing.

Councilmember West made a motion to approve the Transfer of Ownership of Retail Liquor License No. RTL-24, from AB Gillette WY LLC d.b.a. Applebee's Neighborhood Grill & Bar to Powder River Hospitality LLC d.b.a. Cowboy State Liquor and Saddle Up Bar & Grill, and Transfer of Location of said License from 1927 Cliff Davis Dr. to 920 E Boxelder Rd.; seconded by councilmember Gross. All voted aye. The motion carried.

Public Comment

Steve King urged the council to conduct a comprehensive national search to recruit a highly qualified, professional Chief of Police. He also advocated for community representation, suggesting that a local resident be included in the selection and hiring process.

Rolf Arands expressed concerns regarding moving fees from an Ordinance to a Resolution, stating that it could set a precedence for moving other fees to a Resolution. Arands also shared concerns about the 1% funds not being utilized for the Gurley bridge, but instead for parks and beautification. He referenced Resolution No. 2830, which identifies public safety and upgrading and maintaining city streets as top priorities, with parks and beautification at the bottom of the list of priorities set by city council in 2023.

Pat Collins, Ward 3, shared concerns with fees being moved from an Ordinance to a Resolution which she believes would result in removal of public input.

Commissioner Jerry Means raised a question regarding the City's interpretation of "low-income housing" and shared problems the commissioners and state representatives face regarding low-income housing. Additionally, Means requested that council members use their microphones during all discussions, including side remarks, during Council Meetings.

Administrator's Report

Administrator Cole updated the council and the public on the search for a new Police Chief, stating that the city has sent a Request for Proposal to approximately 6-8 recruitment firms. Cole further explained that he aims to provide a recommendation during the next regular council meeting for council to select a headhunter for the recruitment process.

Adjournment:

There being no further business to come before the Council, the meeting was adjourned at 8:00 p.m. The meeting can be viewed on the City's website, www.gillettewy.gov/gpa. The next regularly scheduled meeting will be held on Tuesday, April 21, 2026, in the City Hall Council Chambers.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk
Publication Date: April 14, 2026

A Special Meeting of the City Council was held on Thursday the 9th day of April 2026, at the George Amos Memorial Building, Cottonwood Room located at 412 S. Gillette, Ave., Gillette, WY 82716, for the purpose of discussing the Campbell County Public Land Board and Joint Powers Fire Board fiscal year 2026-2027 budgets.

Present were Councilmembers Smith, McLeland, Gross, Carsrud, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Managers Richert and Porter; and City Clerk Allen.

Also present: Campbell County Commissioners McCreery, Jordan, Clem, Means, and Ford; Campbell County Clerks and other County staff members; Wright Mayor Kingan, the Town of Wright Clerk; Cam-Plex Executive Director Lyles, Joint Powers Land Board Members, and Cam-Plex staff; Fire Chief Bender, Fire Board Members, and Fire staff.

Joint Powers Land Board Budget

Commissioner Jordan opened the meeting. Following introductions, Cam-Plex Executive Director Aaron Lyles summarized the Land Board's FY 2026-27 budget. Increases include a 5% Cost of Living Adjustment (COLA), elimination of Range Class 102 and related compression adjustments, and an increase in Wyoming Retirement contributions. Lyles noted the proposed budget is $11,190.45 below the County's "hold-the-line" directive.

Director Lyles reported increased rental revenue but expressed concern about exceeding healthy facility utilization levels for both the events center and its staff.

A brief discussion took place regarding the Fleet purchasing process for Cam-Plex, with interest in shifting bidding and purchasing authority to the Land Board. It was noted that a policy would need to be drafted and that annual requests would require County and City approval. Further discussion is needed, and no decisions were made.

Director Lyles answered clarifying questions. The County Commissioners then approved the proposed budget as presented by unanimous vote.

Mayor Lundvall and Council President Gross commended the Land Board and expressed no concerns with the proposed budget. No action was taken by the City Council.

Joint Powers Fire Board Budget

Following introductions, Fire Chief Bender presented the Fire Board Joint Powers FY 2026-27 budget. He provided an overview of CCFD priorities, ISO comparisons, community risk profile, NFPA response patterns, performance benchmark goals, call processing times, fire station optimization (with Station 7 as the priority), response area standards, and the daily Fire Department operation structure.

Bender noted a 48 to 52-month delivery timeline for fire apparatus and emphasized the need to secure a Type-1 Fire Engine before the end of April 2026 to avoid an anticipated price increase.

Chief Bender outlined budget increases, including a 5% Cost of Living Adjustment (COLA), overtime account adjustments, staffing requests for 3 additional firefighters for Station 7, apparatus and vehicle replacements, contributions to the Vehicle Depreciation and Equipment Replacement accounts, and costs associated with transitioning to the City of Gillette Dispatch Center which include building out Fire-Rescue dispatch modules, 24/7 technical support, and IT services.

Council President Gross left the meeting at 6:39 p.m.

Bender also provided an update on Phase 1 of the Fire Training Center replacement project, estimated at $9,616,410. He clarified that no funds are being requested for the project at this time, and they are pursuing other avenues of funding.

Chief Bender answered clarifying questions. The Campbell County Commissioners unanimously approved a motion to authorize $1.4 million in encumbered fleet reserve funds. A subsequent motion to approve the FY26-27 budget failed, with Commissioners Means, McCreery, and Jordan voting nay, and Commissioners Clem and Ford voting aye. It was stated that further discussion and consideration are needed.

No Action was taken by the Gillette City Council or the Town of Wright.

Adjournment
There being no further business to come before the Council, the meeting was adjourned at 7:41 p.m.

(S E A L)
ATTEST:

_____	_____
Alicia Allen, City Clerk	Shay Lundvall, Mayor
Publication Date: April 21, 2026	

Council Proceedings April 14, 2026 5:30 p.m. Dinner
6:00 p.m. Meeting

A Special Meeting of the City Council was held on Tuesday the 14th day of April 2026, at City Hall in the Council Chambers.

Present were Councilmembers Smith, McLeland, Gross, Carsrud, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Interim Police Chief Wasson, Directors Henderson, Muzzarelli, Pilon, Toscana, and Wilde; Grants Management Specialist Neville; and City Clerk Allen.

The Mayor and Council partook in a pre-meeting meal at 5:30 p.m., during which no City business was conducted. Mayor Lundvall called the meeting to order at 6:00 p.m.

Warm Up Items

Administrator Cole explained that this meeting marks the first Budget Workshop for FY 2026-27, for the purpose of reviewing Social Service and Non-Profit Agency funding requests. He provided a brief overview, which includes General Fund and 1% funding.

Cole explained that the FY2026 approved funding from the 1% Fund was $1,174,352, representing approximately 5.5% of 1% sales tax receipts collected from April 2024 through March 2025. He noted that the Fiscal Year 2026 approved funding did not initially include an additional $60,000 allocation for the Senior Center, which was later approved through a budget amendment.

He further stated that the total proposed FY2027 1% funding request has increased to $1,264,352, reflecting an additional $90,000 in requests from multiple agencies. With anticipated available funding estimated at $1,124,896, equivalent to 5% of 1% sales tax receipts from April 2025 through March 2026, this results in a projected funding shortfall of $139,456.

Administrator Cole also noted that General Fund allocations are primarily designated for governmental agencies. In the current fiscal year, $239,000 in General Fund support was approved; the same amount has been requested for the upcoming fiscal year, including $10,000 for the ECED Start-Up Challenge.

Administrator Cole referenced Resolution No. 2356, explaining that agencies requesting new or increased funding are required to attend a City Council meeting to present and justify their request.

Agency Funding Request Presentations

The following agencies gave brief presentations to Council in justification for increased or new funding requests for fiscal year 2026-2027:

- Ride and Shine Equine Assisted Therapy, Jamie Hendryx - 1% Fund, $6,500 Request
- From Me to You Clothes Swap, Kim Messenheimer & Claudia Urlaub - 1% Fund, $3,000 Request
- VOA Northern Rockies, Samantha Satchell-Smith - 1% Fund, $25,000 Request
- Campbell County Eat Read Grow, Lori Jones - 1% Fund, $1,500 Request
- Campbell County Senior Center, Ann Rossi & Zach Lane - 1% Fund, $378,000 Request
- Gillette Abuse Refuge Foundation (GARF) Tatyana Walker - 1% Fund, $105,000 Request
- Personal Frontiers, Inc., Kay Guire - 1% Fund, $69,000 Request
- The Salvation Army, Jennifer Hartung - 1% Fund, $30,000 Request
- Edible Prairie Project, Erin Galloway - 1% Fund, $5,000 Request
- Gabriel Project of Wyoming, Inc., Shannon Moodry & Allison Brandt - 1% Fund, $23,000 Request
- Gillette Reproductive Health, Taylor Ortega, Darla Cotton, Joli Carr, Jannie Hawkey, Jen Stevenson - 1% Fund, $30,000 Request
- Second Chance Ministries, Jeannie Miller & Vickie Haynes - 1% Fund, $30,000 Request
- Energy Capital Economic Development (Start Up Challenge), Rusty Bell, Tyler Miller, Danna Burchess, Matt Walker, Laurel Vicklund & Gail Lofing - General Fund, $10,000 Request
- Energy Capital Economic Development Rusty Bell, Tyler Miller, Danna Burchess, Matt Walker, Laurel Vicklund & Gail Lofing - General Fund, $130,000 Request

City Councilmembers asked clarifying questions and requested additional information from the presenters to assist with budgeting decisions. The mayor thanked the presenters and praised the Gillette Community.

Administrator's Report

Administrator Cole announced the next two Council meetings: a Regular Meeting on April 21st, and Budget Workshop #2 on April 28th to review Capital Improvement Projects.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 7:47 p.m.

(S E A L)
ATTEST:

Alicia Allen, City Clerk	Shay Lundvall, Mayor
Publication Date: April 21, 2026	

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Bills and Claims

SUGGESTED ACTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Bills and Claims
Bills and Claims Prepaids
Wire Transfers

Expenditure Approval Report
Check Approval Date of 04/21/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
4555-ATLAS OFFICE PRODUCTS		
205681	OS INVENTORY	97.64
205682	OS INVENTORY	183.84
205683	OS INVENTORY	710.24
205684	OS INVENTORY	931.98
	VENDOR TOTAL:	**1,923.70**
1969-GOVCONNECTION		
205771	OS INVENTORY	49.11
	VENDOR TOTAL:	**49.11**
1511-NORCO INC		
205777	CUSTODIAL INVENTORY	102.86
205778	CUSTODIAL INVENTORY	205.72
205779	CUSTODIAL INVENTORY	1,094.39
205782	CUSTODIAL INVENTORY	60.60
205785	CUSTODIAL INVENTORY	117.00
205786	CUSTODIAL INVENTORY	1,540.19
205787	CUSTODIAL INVENTORY	526.50
	VENDOR TOTAL:	**3,647.26**
2300-WESTERN STATIONERS		
205816	OS INVENTORY	58.47
205817	OS INVENTORY	34.17
205818	OS INVENTORY	75.72
205819	OS INVENTORY	106.81
205820	OS INVENTORY	272.18
205821	OS INVENTORY	848.82
	VENDOR TOTAL:	**1,396.17**
	DIVISION TOTAL:	**7,016.24**
	DEPARTMENT TOTAL:	**7,016.24**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
1351-CAMPBELL COUNTY CHAMBER OF COMMERCE		
205563	ANNUAL DUES	5,250.00
	VENDOR TOTAL:	**5,250.00**
1764-JLC SIGN SYSTEMS INC		
205416	NAME PLATE - C DEATON FOR PHOTO IN LOBBY	48.00
	VENDOR TOTAL:	**48.00**
	DIVISION TOTAL:	**5,298.00**
04-SPECIAL PROJECTS		
1447-ANIXTER POWER SOLUTIONS		
205677	BUILDING MAINTENANCE	13,365.88
	VENDOR TOTAL:	**13,365.88**
1285-CAMPBELL COUNTY PUBLIC LAND BOARD CAMPLEX		
205422	FY25/26 4TH QTR OPERATIONAL	263,255.80
	VENDOR TOTAL:	**263,255.80**
5228-DAIGLE LAW GROUP		
205564	SEARCH AND SEZUIRE TRAINING	7,677.61
	VENDOR TOTAL:	**7,677.61**
1864-FIRST NATIONAL BANK OF GILLETTE		
205622	COUNCIL OF COMMUNITY SERVICE R	16,495.60
	VENDOR TOTAL:	**16,495.60**
1560-HLADKY CONSTRUCTION		
205621	COUNCIL OF COMMUNITY SERVICE R	313,416.50
	VENDOR TOTAL:	**313,416.50**
4422-INTERSTATE ENGINEERING, INC		
205673	CITY POOL RECONSTRUCTION	4,945.85
	VENDOR TOTAL:	**4,945.85**
1958-PCA ENGINEERING INC		
205662	ENZI PRACTICE FIELD IMPROVEMEN	1,785.00
	VENDOR TOTAL:	**1,785.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
04-SPECIAL PROJECTS		
3892-SQUARE GROVE LLC		
205794	CITY CLERK * ACCESSORIES * MATT	544.00
	VENDOR TOTAL:	**544.00**
	DIVISION TOTAL:	**621,486.24**
	DEPARTMENT TOTAL:	**626,784.24**

Expenditure Approval Report
Check Approval Date of 04/21/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
15-ATTORNEY		
15-ATTORNEY		
2583-BEST BEST & KRIEGER LLP		
205476	CHARTER RENEWAL	107.00
	VENDOR TOTAL:	**107.00**
	DIVISION TOTAL:	**107.00**
	DEPARTMENT TOTAL:	**107.00**

Expenditure Approval Report
Check Approval Date of 04/21/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
20-HUMAN RESOURCES		
20-HUMAN RESOURCES		
4458-EMPLOYMENT TESTING CENTER OF WYOMING		
205439	ETPOPH, ETPOCC10, ETSHYBL, ETRTW - PALKKI, SPRAGUE	685.00
	VENDOR TOTAL:	**685.00**
	DIVISION TOTAL:	**685.00**
	DEPARTMENT TOTAL:	**685.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
26-CUSTOMER SERVICE		
1898-ONLINE UTILITY EXCHANGE		
205456	UTILITY EXCHANGE REPORT	385.20
	VENDOR TOTAL:	**385.20**
	DIVISION TOTAL:	**385.20**
34-INFORMATION TECHNOLOGY		
5224-ABSOLUTE SOFTWARE, INC.		
205674	IT * ADDITIONAL NETMOTION LICENSES FOR FIRE DEPT	5,258.40
	VENDOR TOTAL:	**5,258.40**
4893-ADVANCED NETWORK MANAGEMENT INC		
205675	IT * ENDPOINT SECURITY * MIKE P	46,253.02
	VENDOR TOTAL:	**46,253.02**
4025-AGOSTO HOLDINGS, LLC		
205431	GOOGLE VOICE	3,930.86
	VENDOR TOTAL:	**3,930.86**
1279-CAMPBELL COUNTY PARKS AND RECREATION DEPT		
205466	COURT NOTIFY CALLS	2.20
	VENDOR TOTAL:	**2.20**
1358-CENTURYLINK		
205468	TELEPHONE SERVICE	2,887.37
	VENDOR TOTAL:	**2,887.37**
1901-FRONTIER PRECISION INC		
205429	REPLACEMENT BATTERIES	800.84
	VENDOR TOTAL:	**800.84**
3976-GRANICUS LLC		
205463	PD INTRANET AND SSO	14,025.03
	VENDOR TOTAL:	**14,025.03**
4990-REDSTONE BUYER, LLC		
205427	RSA MFA FOR GENERAL CITY USERS	8,100.00
205428	RSA MFA FOR PD	4,860.00
205793	IT * RSA LICENSES FOR FIRE DEPT * MIKE P	4,290.00
	VENDOR TOTAL:	**17,250.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
34-INFORMATION TECHNOLOGY		
4993-SMARSH INC.		
205467	SMARSH SMS ARCHIVING	13,994.68
	VENDOR TOTAL:	**13,994.68**
2222-VERIZON WIRELESS		
205469	AVL DATA	1,875.59
	VENDOR TOTAL:	**1,875.59**
2247-VISIONARY COMMUNICATIONS		
205425	INTERNET SERVICE	1,092.96
	VENDOR TOTAL:	**1,092.96**
	DIVISION TOTAL:	**107,370.95**
	DEPARTMENT TOTAL:	**107,756.15**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
5201-BRANDI TONKEL		
205533	FORENSIC INTERVIEW	850.00
205534	FORENSIC INTERVIEW	250.00
	VENDOR TOTAL:	**1,100.00**
2477-CAMPBELL COUNTY JUVENILE PROBATION		
205532	FY25/26 3RD QTR UA TESTING	1,885.12
	VENDOR TOTAL:	**1,885.12**
5134-COURTNEY LORRAINE FULGINITI		
205549	DUI BLOOD DRAW	75.00
	VENDOR TOTAL:	**75.00**
2597-CRAIG FURMAN		
205550	DUI BLOOD DRAW	75.00
205551	DUI BLOOD DRAW	75.00
205552	DUI BLOOD DRAW	75.00
205555	DUI BLOOD DRAW	75.00
205556	DUI BLOOD DRAW	75.00
	VENDOR TOTAL:	**375.00**
3034-DERRIC CULEY		
205548	DUI BLOOD DRAW	75.00
	VENDOR TOTAL:	**75.00**
1916-GALLS INC		
205546	UNIFORMS	202.99
205547	UNIFORMS	205.50
	VENDOR TOTAL:	**408.49**
4865-WYOMING CENTER FOR CLINICAL EXCELLENCE		
205535	PD COUNCELING	300.00
205536	PD COUNSELING	200.00
205537	PD COUNSELING	200.00
205538	PD COUNSELING	200.00
205539	PD COUNSELING	200.00

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
4865-WYOMING CENTER FOR CLINICAL EXCELLENCE		
205540	PD COUNSELING	200.00
205541	PD COUNSELING	200.00
205542	PD C0UNSELING	200.00
205543	PD COUNSELING	200.00
205544	PD COUNSELING	200.00
205545	PD COUNSELING	200.00
	VENDOR TOTAL:	**2,300.00**
2435-WYOMING STATE		
205565	NOTARY NAME CHANGE - K SCOTT	10.00
	VENDOR TOTAL:	**10.00**
	DIVISION TOTAL:	**6,228.61**
	DEPARTMENT TOTAL:	**6,228.61**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
1040-ALSCO		
205365	RUG CLEANING	22.92
205367	RUG CLEANING	53.29
205375	RUG CLEANING	22.92
205378	RUG CLEANING	53.29
205384	RUG CLEANING	22.92
	VENDOR TOTAL:	**175.34**
5204-CORBY SHIELDS		
205432	WAREHOUSE HVAC PM'S	1,372.13
	VENDOR TOTAL:	**1,372.13**
1844-FARMER BROTHERS COMPANY		
205525	RETURN HOT COCOA	-61.84
	VENDOR TOTAL:	**-61.84**
1511-NORCO INC		
205435	CUSTODIAL SUPPLIES AT CITY HALL	101.18
205436	CUSTODIAL SUPPLIES AT CITY HALL	938.02
	VENDOR TOTAL:	**1,039.20**
1802-SIMON CONTRACTORS		
205434	ROAD BASE FOR ACO DOG RUN	1,381.66
205492	RELOCATE ACO STORAGE SHED	1,770.17
	VENDOR TOTAL:	**3,151.83**
	DIVISION TOTAL:	**5,676.66**
50-PUBLIC WORKS ADMIN		
4148-TERRY SJOLIN		
205620	SCHEDULING FOR THE FIELDS	750.00
	VENDOR TOTAL:	**750.00**
	DIVISION TOTAL:	**750.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
1040-ALSCO		
205372	UNIFORM CLEANING	65.43
205382	UNIFORM CLEANING	65.43
	VENDOR TOTAL:	**130.86**
3926-ANTELOPE VALLEY IMPROVEMENT & SERVICE DISTRICT		
205474	ANTELOPE VALLEY PARK WATER	7.50
	VENDOR TOTAL:	**7.50**
3909-CRESTVIEW IMPROVEMENT & SERVICE DISTRICT		
205475	CRESTVIEW PARK WATER	7.50
	VENDOR TOTAL:	**7.50**
5116-DANNY WESTERVELT		
205464	SIDEWALK REPAIRS AT DALBE PARK	425.00
	VENDOR TOTAL:	**425.00**
55555-MISC EMPLOYEE VENDOR		
205616	FY25/26 SEASONAL SAFETY BOOT REIMBURSEMENT	100.00
	VENDOR TOTAL:	**100.00**
4230-UNIVERSAL ATHLETIC LLC		
205437	SAFETY T-SHIRTS	478.11
205472	SEASONAL SAFETY T-SHIERTS	51.00
	VENDOR TOTAL:	**529.11**
2261-WARNE CHEMICAL & EQUIPMENT CO		
205473	SRPAY GUN FOR SPRAY TANK AT ECSC	159.17
	VENDOR TOTAL:	**159.17**
	DIVISION TOTAL:	**1,359.14**
54-STREETS		
1040-ALSCO		
205359	UNIFORM CLEANING	67.72
205364	UNIFORM CLEANING	67.72
205370	UNIFORM CLEANING	68.67
205380	UNIFORM CLEANING	67.09

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
54-STREETS		
	VENDOR TOTAL:	**271.20**
1264-MCM GENERAL CONTRACTORS		
205618	ANNUAL TRENCHING AND BORING AG	4,145.00
	VENDOR TOTAL:	**4,145.00**
1919-PAINTBRUSH SEWER & DRAIN		
205419	PORTA TOILETS	277.00
	VENDOR TOTAL:	**277.00**
2035-POWDER RIVER ENERGY CORPORATION		
205387	ELECTRIC - SIGN LIGHTING HWY 14/16	45.42
205388	ELECTRIC - WELCOME TO GILLETTE SIGN ON SHWY 59	47.35
205389	ELECTRIC - SIGN LIGHTING HWY 50	43.87
	VENDOR TOTAL:	**136.64**
4135-TEAM LABORATORY CHEMICAL, LLC		
205470	FINE ROAD PATCH	1,090.00
	VENDOR TOTAL:	**1,090.00**
	DIVISION TOTAL:	**5,919.84**
	DEPARTMENT TOTAL:	**13,705.64**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
2179-TYLER TECHNOLOGIES INC		
205430	DIGEPLAN IMPLEMENTATION	225.00
205465	DIGEPLAN IMPLEMENTATION	225.00
	VENDOR TOTAL:	**450.00**
	DIVISION TOTAL:	**450.00**
61-BUILDING INSPECTION		
3965-WYOMING ASSOCIATION OF PERMIT TECHNCIANS		
205449	2025-2026 MEMERBSHIP - N JACOBS	25.00
205450	2025-2026 MEMBERSHIP K KING	25.00
	VENDOR TOTAL:	**50.00**
	DIVISION TOTAL:	**50.00**
62-TRAFFIC SAFETY		
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
205409	SCHOOL LIGHTS MAINTENANCE	2,343.00
205410	SIGNAL MAINTENANCE	906.00
205411	SIGN MAINTENANCE	190.00
205413	SIGN MAINTENANCE	760.00
205414	SIGNAL REPAIR	604.00
	VENDOR TOTAL:	**4,803.00**
2336-TRAFFIC & PARKING CONTROL COMPANY		
205797	LegendViz Dusk Till Dawn, Solar 13/28, TOP, SS, 30	2,409.75
	VENDOR TOTAL:	**2,409.75**
	DIVISION TOTAL:	**7,212.75**
	DEPARTMENT TOTAL:	**7,712.75**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
32-JUDICIAL		
4003-MICHAEL STULKEN		
205421	DEFENSE ATTORNEY	500.00
	VENDOR TOTAL:	**500.00**
	DIVISION TOTAL:	**500.00**
	DEPARTMENT TOTAL:	**500.00**
	FUND TOTAL:	**770,495.63**

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
5075-CALIFORNIA SENSOR CORPORATION		
205665	CENTRAL CONTROL * SERVICE AGRE	2,125.00
	VENDOR TOTAL:	**2,125.00**
1559-DOWL LLC		
205642	WESTOVER ROAD RETAINING WALL	2,470.00
	VENDOR TOTAL:	**2,470.00**
1684-DRM INC		
205625	HERITAGE LIFT STATION REPLACEM	657,525.62
205627	FOOTHILLS BOULEVARD DRAINAGE I	279,532.07
	VENDOR TOTAL:	**937,057.69**
1864-FIRST NATIONAL BANK OF GILLETTE		
205632	CENTRAL CONTROL PHASE 2 * RETA	8,000.27
	VENDOR TOTAL:	**8,000.27**
1866-FIRST NORTHERN BANK OF WYOMING		
205626	HERITAGE LIFT STATION REPLACEM	34,606.61
205628	FOOTHILLS BOULEVARD DRAINAGE I	14,712.22
	VENDOR TOTAL:	**49,318.83**
1450-HDR ENGINEERING INC		
205641	GURLEY OVERPASS EVALUATION	14,867.46
205649	HERITAGE LIFT STATION REPLACEM	46,114.30
	VENDOR TOTAL:	**60,981.76**
1560-HLADKY CONSTRUCTION		
205631	CENTRAL CONTROL PHASE 2	152,004.96
	VENDOR TOTAL:	**152,004.96**
1589-HOT IRON		
205623	ROSS RICHARDS ALLEY RECONSTRUC	121,631.36
205629	ECHETA ROAD RECONSTRUCTION	343,867.69
205633	O'HARA DRIVE WATER MAIN	195,949.27
	VENDOR TOTAL:	**661,448.32**

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
1754-KLJ ENGINEERING LLC		
205645	COTTONWOOD PARK DRAINAGE REPOR	3,372.54
205650	REMINGTON DRAINAGE IMPROVEMENT	748.04
205657	2023 MCCANN HEIGHTS PROJECT	2,903.81
205660	HIDDEN VALLEY SEWER IMPROVEMEN	4,890.15
205667	O'HARA DRIVE WATER MAIN	31,195.02
	VENDOR TOTAL:	**43,109.56**
5155-KSLA CORP		
205663	HERITAGE VILLAGE PLAYGROUND RE	7,111.00
	VENDOR TOTAL:	**7,111.00**
1312-MORRISON MAIERLE INC		
205652	FOOTHILLS DRAINAGE IMPROVEMENT	23,279.00
	VENDOR TOTAL:	**23,279.00**
4226-NATHAN G STEINER		
205669	SHOSHONE AVE BEAUTIFICATION	3,678.15
	VENDOR TOTAL:	**3,678.15**
1958-PCA ENGINEERING INC		
205646	ANTELOPE VALLEY ROAD MAINTENAN	7,820.00
205647	ECHETA ROAD RECONSTRUCTION	3,896.00
205654	2025 CHIP SEAL PROJECT	726.91
205655	OAKCREST-KNOLLWOOD INTERSECTIO	2,738.85
205656	2026 CHIP SEAL PROJECT	807.50
205668	IRRIGATION CENTRAL CONTROL PHA	1,301.45
	VENDOR TOTAL:	**17,290.71**
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
205408	SIGNAL UPGRADE	2,494.00
205412	SIGNAL UPGRADE	6,281.87
	VENDOR TOTAL:	**8,775.87**

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
4962-ROCKED CO LLC		
205441	CONCRETE - POWDER BASIN/LAKEWAY	230.00
	VENDOR TOTAL:	**230.00**
5064-RVE, INC		
205639	4J ROAD IRRIGATION PHASE 2A	8,695.00
205640	4J ROAD IRRIGATION PHASE 2A	6,268.75
	VENDOR TOTAL:	**14,963.75**
1779-SECURITY STATE BANK		
205624	ROSS RICHARDS ALLEY RECONSTRUC	6,401.65
205630	ECHETA ROAD RECONSTRUCTION - R	18,098.30
205634	O'HARA DRIVE WATER MAIN - RETA	10,313.12
	VENDOR TOTAL:	**34,813.07**
2261-WARNE CHEMICAL & EQUIPMENT CO		
205802	PARKS BULK CHEMICALS	14,159.88
	VENDOR TOTAL:	**14,159.88**
2363-WWC ENGINEERING		
205658	2025 ALLEY PROJECT	2,287.50
205661	SUTHERNLAND SUBDIVISION R & O	274.50
205670	OVERDALE/OREGON SURFACING PROJ	1,052.25
	VENDOR TOTAL:	**3,614.25**
2432-WYOMING DEPT OF TRANSPORTATION		
205560	SINCLAIR EXTENTION - WYDOT IN HOUSE DESIGN SERVICE	316.88
	VENDOR TOTAL:	**316.88**
	DIVISION TOTAL:	**2,044,748.95**
	DEPARTMENT TOTAL:	**2,044,748.95**
	FUND TOTAL:	**2,044,748.95**

Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE		
70-UTILITIES		
72-MADISON WATER LINE		
3656-BAKER HUGHES, A GE COMPANY, LLC		
205418	M-13	791.00
	VENDOR TOTAL:	**791.00**
1684-DRM INC		
205635	GRWSP PRIORITY V (AIRPORT/MEAN	501,629.44
	VENDOR TOTAL:	**501,629.44**
5205-FERGUSON US HOLDINGS, INC		
205557	PARTS	1,275.00
	VENDOR TOTAL:	**1,275.00**
1866-FIRST NORTHERN BANK OF WYOMING		
205636	GRWSP PRIORITY V (AIRPORT/MEAN	26,401.54
	VENDOR TOTAL:	**26,401.54**
1312-MORRISON MAIERLE INC		
205653	GILLETTE REGIONAL WATER SUPPLY	1,890.25
205666	GRWSP - PH 5 DISTRICT EXT	23,564.03
205671	RED HILLS TANK PROJECT	8,381.00
	VENDOR TOTAL:	**33,835.28**
2071-PROELECTRIC INC		
205562	GRWSP PH 5 - RELOCATE SECONDARY LINE	7,250.56
	VENDOR TOTAL:	**7,250.56**
	DIVISION TOTAL:	**571,182.82**
	DEPARTMENT TOTAL:	**571,182.82**
	FUND TOTAL:	**571,182.82**

Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND		
70-UTILITIES		
70-UTILITIES ADMINISTRATION		
3840-ADVANCED COMMUNICATIONS TECHNOLOGY		
205462	WYODAK & DONKEY CREEK FIBER LEASE	5,881.13
	VENDOR TOTAL:	**5,881.13**
2406-XEROX CORPORATION		
205448	COPIER MAINTANCE AT CITY WEST	48.64
	VENDOR TOTAL:	**48.64**
	DIVISION TOTAL:	**5,929.77**
	DEPARTMENT TOTAL:	**5,929.77**
	FUND TOTAL:	**5,929.77**

Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
205713	UE 36242 1411 MICHELLE	53.42
205725	UE 11186 3201 ECHETA	87.97
	VENDOR TOTAL:	**141.39**
	DIVISION TOTAL:	**141.39**
	DEPARTMENT TOTAL:	**141.39**

Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND		
50-PUBLIC WORKS		
55-SOLID WASTE		
1040-ALSCO		
205360	UNIFORM CLEANING	17.87
205371	UNIFORM CLEANING	16.29
205381	UNIFORM CLEANING	16.29
	VENDOR TOTAL:	**50.45**
2434-AMERICAN WELDING & GAS INC		
205478	CYLINDER RENT	39.41
	VENDOR TOTAL:	**39.41**
3894-CAMPBELL COUNTY LANDFILL		
205471	MARCH 2026 LANDFILL CHARGES	75,742.50
	VENDOR TOTAL:	**75,742.50**
2303-WESTERN WASTE SOLUTIONS INC		
205479	3 YARD DUMPSTER	97.00
205491	RECYCLING	5,950.00
	VENDOR TOTAL:	**6,047.00**
	DIVISION TOTAL:	**81,879.36**
	DEPARTMENT TOTAL:	**81,879.36**
	FUND TOTAL:	**82,020.75**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
205728	UE 554 506 PUMPHOUSE	69.71
205729	UE 554 506 PUMPHOUSE	114.70
	VENDOR TOTAL:	**184.41**
	DIVISION TOTAL:	**184.41**
	DEPARTMENT TOTAL:	**184.41**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
3894-CAMPBELL COUNTY LANDFILL		
205528	MARCH 2026 WATER LAND FILL CHARGES	891.00
	VENDOR TOTAL:	**891.00**
1381-CITY OF GILLETTE		
205561	PS #1 UPGRADES - BULK WATER CONSTRUCTION	708.93
	VENDOR TOTAL:	**708.93**
1519-CRUM ELECTRIC SUPPLY COMPANY		
205761	WATER * TRANSFER SWITCH * COOPER	4,835.28
	VENDOR TOTAL:	**4,835.28**
1705-DYKMAN ELECTRICAL INC		
205764	WATER * VFD * DAVID	52,662.28
	VENDOR TOTAL:	**52,662.28**
4864-EDI MENDOZA		
205443	CONCRETE - 500 OVERDALE	12,725.00
	VENDOR TOTAL:	**12,725.00**
1792-ENERGY LABORATORIES INC		
205442	TESTING	84.50
	VENDOR TOTAL:	**84.50**
5205-FERGUSON US HOLDINGS, INC		
205765	WATER * 44" LID * COOPER	2,700.00
	VENDOR TOTAL:	**2,700.00**
1947-GILLETTE WINNELSON COMPANY		
205451	FINANCE CHARGES	1.91
	VENDOR TOTAL:	**1.91**
4895-HD SUPPLY INC		
205417	TEST SUPPLIES	665.41
	VENDOR TOTAL:	**665.41**
1450-HDR ENGINEERING INC		
205648	30" MADISON WATERLINE REPAIR	6,257.50
205659	PUMP STATION #1 UPGRADES - DES	19,268.60
	VENDOR TOTAL:	**25,526.10**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
5213-PARTSONE WYOSD LLC		
205444	PARTS - D ROAD REGIONAL	57.27
	VENDOR TOTAL:	**57.27**
2035-POWDER RIVER ENERGY CORPORATION		
205390	ELECTRIC - FORCE ROAD STORAGE BUILDING	144.42
205391	ELECTRIC - CPS #2	57.80
205392	ELECTRIC - CPS #3	51.22
205393	ELECTRIC - MADISON REHAB CPS #4	45.32
205394	ELECTRIC - MADISON REHAB CPS #7	55.28
205395	ELECTRIC - BENNOR ESTATES	104.41
205396	ELECTRIC - OVERBROOK	94.93
205397	ELECTRIC - RAFTER D	149.76
205398	ELECTRIC - SOUTHFORK	134.00
205399	ELECTRIC - COOK RD	146.96
205400	ELECTRIC - FORCE RD JOINT POWERS BOARD	44.64
205401	ELECTRIC - SERVICE CONTROL BUILDING	103.64
205402	ELECTRIC - 8 MILE WATER SYSTEM	195.41
205403	ELECTRIC - ROZET RANCHETTES WATER SYSTEM	203.34
205404	ELECTRIC - WATER CONTROLBLDG MEADOW SPRINGS	281.11
205405	ELECTRIC - WATER CONTROLBLDG AMERICAN RD	241.84
205406	ELECTRIC - WATER CONTROLBLDG FREEDOM HILLS	214.18
205407	ELECTRIC - WATER CONTROLBLDG RED TAIL/FOX TAIL	244.64
	VENDOR TOTAL:	**2,512.90**
4997-PVS DX INC		
205447	CHEMICALS	8,700.27
	VENDOR TOTAL:	**8,700.27**
2554-QUALITY AGG AND CONSTRUCTION INC		
205530	M-15 STARTUP ERISION	622.06
	VENDOR TOTAL:	**622.06**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
4962-ROCKED CO LLC		
205440	CONCRETE - BOXELDER/BUTLER SPAETH	230.00
	VENDOR TOTAL:	**230.00**
1802-SIMON CONTRACTORS		
205445	ROAD BASE	825.32
205446	ROAD BASE	1,391.97
205558	ROAD BASE	425.85
	VENDOR TOTAL:	**2,643.14**
	DIVISION TOTAL:	**115,566.05**
	DEPARTMENT TOTAL:	**115,566.05**
	FUND TOTAL:	**115,750.46**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
205704	UE 3776 201 BOXELDER	135.82
205705	UE 18962 1017 SANTEE	42.56
205706	UE 18808 1029 GURLEY	38.24
205707	UE 14776 1208 LIBERTY	7.73
205708	UE 36206 1400 HEATHER	60.11
205709	UE 11218 3201 ECHETA	27.24
205710	UE 11194 3201 ECHETA	28.70
205711	UE 21068 4309 BERTHA	8.97
205713	UE 36242 1411 MICHELLE	262.76
205716	UE 32916 4536 RUNNING W	84.39
205717	UE 4376 2209 EMERSON	245.72
205718	UE 38062 804 MOUNTAIN VIEW	79.62
205719	UE 11432 2301 NOGALES	291.74
205720	UE 32404 4516 RUNNING W	39.10
205721	UE 2978 10 HIGHLAND	141.71
205722	UE 3734 201 BOXELDER	200.00
205723	UE 11428 2301 NOGALES	118.33
205724	UE 11382 811 MOUNTAIN VIEW	287.43
205726	UE 32900 4536 RUNNING W	146.13
205727	UE 18110 905 STANLEY	99.83
205730	UE 27588 1101 DESERT HILLS	191.70
205731	UE 32274 4510 RUNNING W	207.50
205732	UE 42476 209 TALISKER	55.41
205733	UE 33106 1324 WARLOW	52.23
205734	UE 3006 426 PRAIRIEVIEW	210.58
205735	UE 11506 2401 NOGALES	97.07
205736	UE 21984 3506 HIDDEN VALLEY	30.55
205737	UE 27300 1001 DESERT HILLS	46.67
205738	UE 2610 600 MILLER	73.14

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
205739	UE 3342 500 OR	510.33
205740	UE 6684 3006 HARDER	96.96
205741	UE 11464 2301 NOGALES	169.59
205742	UE 18269 6605 ROBIN	23.93
205743	UE 39740 3907 ARIEL	82.55
205744	UE 32878 4536 RUNNING W	74.64
205745	UE 26308 509 DAISY	134.67
205746	UE 17682 1401 12TH	150.99
205747	UE 35464 719 EXPRESS	168.00
205748	UE 16462 500 CHURCH	40.26
205749	UE 15452 1806 IDAHO	92.11
205750	UE 20956 4321 OLIVE	9.17
205751	UE 35148 705 EXPRESS	47.09
205752	UE 42430 3710 TANNER	69.21
205753	UE 11202 3201 ECHETA	18.04
205754	UE 20134 900 CAMEL	101.72
205755	UE 20569 7125 ROBIN	147.93
205756	UE 31612 1900 HARVEST MOON	7.56
205757	UE 25900 612 ASTORIA	96.15
205758	UE 30780 806 GURLEY	45.07
205759	UE 11418 2301 NOGALES	140.99
205760	UE 27328 1001 DESERT HILLS	119.99
205815	UE 11822 97 FOOTHILLS	836.25
	VENDOR TOTAL:	**6,494.18**
	DIVISION TOTAL:	**6,494.18**
	DEPARTMENT TOTAL:	**6,494.18**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
1447-ANIXTER POWER SOLUTIONS		
205679	ELECTRICAL * K-LINE INSULATOR * DAVID	2,592.52
	VENDOR TOTAL:	**2,592.52**
1464-CRESCENT ELECTRIC SUPPLY		
205703	ELECATRICAL * ION UPGRADE * TRON/DREW	9,809.31
	VENDOR TOTAL:	**9,809.31**
1264-MCM GENERAL CONTRACTORS		
205619	ANNUAL TRENCHING AND BORING AG	678.00
	VENDOR TOTAL:	**678.00**
2033-POWDER RIVER CONSTRUCTION		
205454	LARCH YARD	1,485.00
	VENDOR TOTAL:	**1,485.00**
2114-RAILROAD MANAGEMENT CO LLC		
205452	ANNUAL ECROACHMENT LEASE	429.56
205453	ANNUAL RAILROAD LEASE	4,957.97
	VENDOR TOTAL:	**5,387.53**
2198-STUART C. IRBY CO		
205795	ELECTRICAL - GLOVES * DREW	822.00
	VENDOR TOTAL:	**822.00**
5189-TRANSAMERICAN POWER PRODUCTS, INC.		
205798	69KV WESTERN TRANSMISSION TIE - DAVID	63,576.00
	VENDOR TOTAL:	**63,576.00**
	DIVISION TOTAL:	**84,350.36**
	DEPARTMENT TOTAL:	**84,350.36**
	FUND TOTAL:	**90,844.54**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
205712	UE 21022 4401 POLLY	0.21
205714	UE 11220 3201 ECHETA	82.54
205715	UE 21110 4304 BERTHA	0.93
	VENDOR TOTAL:	**83.68**
	DIVISION TOTAL:	**83.68**
	DEPARTMENT TOTAL:	**83.68**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
5161-ADVANCED PUMP & EQUIPMENT, INC		
205676	WASTEWATER * LID DETECTION * BRETT/AARON	60,373.31
	VENDOR TOTAL:	**60,373.31**
4276-ALLMAX SOFTWARE INC		
205559	CONSULTING SERVICES	1,750.00
	VENDOR TOTAL:	**1,750.00**
1040-ALSCO		
205368	UNIFORM CLEANING	198.04
205376	UNIFORM CLEANING	198.04
	VENDOR TOTAL:	**396.08**
1077-ARCHITECTURAL SPECIALTIES LLC		
205458	HOLLOW METAL DOOR REPLACEMENTS	8,816.93
205459	REPLACE WINDOW IN DOOR	159.00
	VENDOR TOTAL:	**8,975.93**
1182-BLACK CAT CONSTRUCTION LLC		
205460	SEWER REPAIR AT 7400 RIMROCK	4,775.00
	VENDOR TOTAL:	**4,775.00**
3894-CAMPBELL COUNTY LANDFILL		
205527	MARCH 2026 WASTEWATER LANDFILL CHARGES	822.75
	VENDOR TOTAL:	**822.75**
1522-CUES INC		
205763	WASTEWATER/IT * CUES REPLACEMENT PC * MIKE P	7,099.62
	VENDOR TOTAL:	**7,099.62**
1792-ENERGY LABORATORIES INC		
205423	TESTING	162.30
	VENDOR TOTAL:	**162.30**
1892-FRANDSON SAFETY INC		
205461	MULTI-GAS CALIBRATION	340.00
	VENDOR TOTAL:	**340.00**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1424-MUNICIPAL TREATMENT EQUIPMENT		
205776	WASTEWATER - CHECK VALVE * BRETT	462.21
	VENDOR TOTAL:	**462.21**
2035-POWDER RIVER ENERGY CORPORATION		
205385	ELECTRIC - GIL EASTSIDE GURLEY LIFT	1,220.22
205386	ELECTRIC - GIL SEWAGE MTR STA	82.27
	VENDOR TOTAL:	**1,302.49**
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION		
205424	REPAIR 2" LEAK IN ENERGY BLDG	648.00
	VENDOR TOTAL:	**648.00**
5133-SLETTEN CONSTRUCTION OF WYOMING, INC		
205643	WWTP PH II CMAR	2,307.50
205644	WWTP PH II CMAR	11,907.50
	VENDOR TOTAL:	**14,215.00**
2263-WASTE CONNECTIONS OF WYOMING		
205457	MARCH 2025 DUMP ROLLOFF	678.40
	VENDOR TOTAL:	**678.40**
2406-XEROX CORPORATION		
205477	COPIER MAINTENANCE AT WASTEWATER	52.38
	VENDOR TOTAL:	**52.38**
	DIVISION TOTAL:	**102,053.47**
	DEPARTMENT TOTAL:	**102,053.47**
	FUND TOTAL:	**102,137.15**

Invoice Number	Invoice Description	Amount
506-FIBER FUND		
70-UTILITIES		
78-FIBER		
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
205415	E-FIBER OPTIC CABLE FIRE STATION	5,394.00
	VENDOR TOTAL:	**5,394.00**
	DIVISION TOTAL:	**5,394.00**
	DEPARTMENT TOTAL:	**5,394.00**
	FUND TOTAL:	**5,394.00**

Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
1019-ADECCO EMPLOYMENT SERVICES		
205494	TEMP HELP FOR CITY WEST	611.67
205495	TEMP HELP FOR CITY WEST	693.42
	VENDOR TOTAL:	**1,305.09**
1040-ALSCO		
205361	RUG CLEANING	52.06
205362	RUG CLEANING	53.29
205363	RUG CLEANING	68.64
205366	RUG CLEANING	52.06
205369	RUG CLEANING	68.64
205377	RUG CLEANING	52.06
205379	RUG CLEANING	68.64
	VENDOR TOTAL:	**415.39**
1077-ARCHITECTURAL SPECIALTIES LLC		
205420	NEW HANDSET FOR ENZI SHOP	164.50
	VENDOR TOTAL:	**164.50**
4550-BIGHORN MOUNTAIN ELECTRIC LLC		
205433	REPAIR LIGHTING ON OLD WASH BAY	2,466.85
	VENDOR TOTAL:	**2,466.85**
1844-FARMER BROTHERS COMPANY		
205526	COFFEE AT CITY WEST	541.75
	VENDOR TOTAL:	**541.75**
1748-THAT EMBROIDERY PLACE		
205493	NEW EMPLOYEE WORK SHIRTS	108.50
	VENDOR TOTAL:	**108.50**
	DIVISION TOTAL:	**5,002.08**
	DEPARTMENT TOTAL:	**5,002.08**
	FUND TOTAL:	**5,002.08**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1447-ANIXTER POWER SOLUTIONS		
205678	ELECTRICAL INVENTORY	7,328.64
205680	ELECTRICAL INVENTORY	67.20
	VENDOR TOTAL:	**7,395.84**
1197-BORDER STATES ELECTRIC		
205685	ELECTRICAL WAREHOUSE INVENTORY	1,060.36
205686	ELECTRICAL WAREHOUSE INVENTORY	555.44
205688	ELECTRICAL WAREHOUSE INVENTORY	1,375.00
	VENDOR TOTAL:	**2,990.80**
2852-CORE & MAIN		
205701	WATER INVENTORY	757.60
205702	WATER INVENTORY	39,059.28
	VENDOR TOTAL:	**39,816.88**
1519-CRUM ELECTRIC SUPPLY COMPANY		
205762	ELECTRICAL WAREHOUSE INVENTORY	813.08
	VENDOR TOTAL:	**813.08**
5205-FERGUSON US HOLDINGS, INC		
205766	WASTEWATER WAREHOUSE INVENTORY	8,325.60
	VENDOR TOTAL:	**8,325.60**
1870-FLAGSHOOTER LLC		
205767	ELECTRICAL WAREHOUSE INVENTORY	842.58
205768	ELECTRICAL WAREHOUSE INVENTORY	337.66
	VENDOR TOTAL:	**1,180.24**
1911-GADES SALES COMPANY INC		
205770	TRAFFIC INVENTORY	189.36
	VENDOR TOTAL:	**189.36**
1422-GILLETTE CONTRACTORS SUPPLY INC		
205691	WASTE WATER INVENTORY	688.95
205692	WATER WAREHOUSE INVENTORY	187.68
205693	WATER WAREHOUSE INVENTORY	156.88

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1422-GILLETTE CONTRACTORS SUPPLY INC		
205694	WATER WAREHOUSE INVENTORY	1,795.16
205695	WATER INVENTORY	140.76
205696	WATER INVENTORY	47.10
205697	WATER INVENTORY	818.08
205698	PARKS INVENTORY	12.20
205699	WATER INVENTORY	32.28
205700	WATER INVENTORY	1,645.33
	VENDOR TOTAL:	**5,524.42**
4895-HD SUPPLY INC		
205772	WATER INVENTORY	338.43
	VENDOR TOTAL:	**338.43**
1511-NORCO INC		
205781	ELECTRICAL INVENTORY	48.64
205783	PARKS INVENTORY	133.82
205784	ELECTRICAL WAREHOUSE INVENTORY	34.32
	VENDOR TOTAL:	**216.78**
5213-PARTSONE WYOSD LLC		
205792	VEHICLE MAINTANCE WAREHOUSE	57.84
	VENDOR TOTAL:	**57.84**
4424-TMMI, LLC		
205796	ELECTRICAL INVENTORY	1,357.92
	VENDOR TOTAL:	**1,357.92**
3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO		
205800	ELECTRICAL WAREHOUSE INVENTORY	237.12
205801	ELECTRICAL INVENTORY	27.96
	VENDOR TOTAL:	**265.08**
2289-WESCO DISTRIBUTION INC		
205803	ELECTRICAL WAREHOUSE INVENTORY	878.00
205804	ELECTRICAL WAREHOUSE INVENTORY	153.20

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
2289-WESCO DISTRIBUTION INC		
205805	ELECTRICAL WAREHOUSE INVENTORY	115.74
205806	ELECTRICAL WAREHOUSE INVENTORY	11,361.00
205807	ELECTRICAL INVENTORY	779.57
205808	ELECTRICAL WAREHOUSE INVENTORY	146.92
205809	ELECTRICAL WAREHOUSE INVENTORY	1,044.00
205810	ELECTRICAL WAREHOUSE INVENTORY	73.46
205811	ELECTRICAL WAREHOUSE INVENTORY	449.00
205813	ELECTRICAL INVENTORY	2,466.48
205814	ELECTRICAL INVENTORY	126.60
	VENDOR TOTAL:	**17,593.97**
	DIVISION TOTAL:	**86,066.24**
	DEPARTMENT TOTAL:	**86,066.24**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
25-FINANCE		
28-WAREHOUSE FUND		
1040-ALSCO		
205374	RUG CLEANING	33.18
205383	RUG CLEANING	33.18
	VENDOR TOTAL:	**66.36**
	DIVISION TOTAL:	**66.36**
	DEPARTMENT TOTAL:	**66.36**
	FUND TOTAL:	**86,132.60**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
00-UNDEFINED		
00-UNDEFINED		
3904-CBH CO-OP		
205689	VM * DIESEL * JEREMY	39,773.30
205690	VM * GASOLINE * JEREMY	32,569.76
	VENDOR TOTAL:	**72,343.06**
3398-JACK'S TRUCK CENTER INC		
205769	VM INVENTORY	65.74
	VENDOR TOTAL:	**65.74**
4462-JOE JOHNSON EQUIPMENT, LLC		
205773	VM INVENTORY	972.87
205774	VM INVENTORY	391.61
	VENDOR TOTAL:	**1,364.48**
5213-PARTSONE WYOSD LLC		
205788	VM	28.59
205789	VM	9.53
205790	VM	28.59
205791	VM INVENTORY	117.45
	VENDOR TOTAL:	**184.16**
5019-TRANSOURCE TRUCK & EQUIPMENT		
205799	VM INVENTORY	5,648.49
	VENDOR TOTAL:	**5,648.49**
	DIVISION TOTAL:	**79,605.93**
	DEPARTMENT TOTAL:	**79,605.93**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
3622-ABSOLUTE AUTO, LLC		
205512	PARTS	29.95
205581	PARTS	55.95
205582	PARTS	30.00
205583	PARTS	30.00
	VENDOR TOTAL:	**145.90**
1328-ADVANCE AUTO PARTS		
205503	RETURN PARTS	-12.29
205504	BTTERY	116.17
	VENDOR TOTAL:	**103.88**
1040-ALSCO		
205373	UNIFORM CLEANING	144.02
205566	UNIFORM CLEANING	143.51
	VENDOR TOTAL:	**287.53**
1041-ALTEC INDUSTRIES INC		
205594	PARTS	670.15
	VENDOR TOTAL:	**670.15**
4213-BEAR COMMUNICATIONS INC		
205589	PARTS	396.00
205590	PARTS	883.00
	VENDOR TOTAL:	**1,279.00**
1167-BIG HORN TIRE INC		
205513	TIRES	704.48
205567	TIRES	712.12
205568	TIRE REPAIR	57.75
205569	TIRE REPAIR	57.75
	VENDOR TOTAL:	**1,532.10**
1171-BIGHORN HYDRAULICS INC		
205514	PARTS	42.55
205515	PARTS	6.90

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
1171-BIGHORN HYDRAULICS INC		
205570	PARTS	25.45
205571	PARTS	28.83
205572	PARTS	14.75
	VENDOR TOTAL:	**118.48**
1178-BJ NELSON/NELSON AUTO GLASS		
205516	WINDSHIELD REPAIRS	65.00
	VENDOR TOTAL:	**65.00**
1197-BORDER STATES ELECTRIC		
205687	VEHICLE MAINTENANCE * CABINET * JEREMY	2,400.00
	VENDOR TOTAL:	**2,400.00**
4292-CAR-KNACK INC		
205580	SEAT PROCTORS	219.00
	VENDOR TOTAL:	**219.00**
1525-CUMMINS ROCKY MOUNTAIN INC		
205573	REPAIRS	1,774.20
	VENDOR TOTAL:	**1,774.20**
4959-ENERGY AQUISTION		
205511	PARTS	527.47
	VENDOR TOTAL:	**527.47**
4985-GILLETTE STEEL CENTER		
205517	FLAT IRON	94.35
	VENDOR TOTAL:	**94.35**
2645-GREINER MOTOR COMPANY		
205505	PARTS	369.46
205506	PARTS	173.71
205595	PARTS	922.83
	VENDOR TOTAL:	**1,466.00**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
4128-GROSSENBURG IMPLEMENT INCORPORATED		
205577	PARTS	308.36
	VENDOR TOTAL:	**308.36**
1575-HOMAX OIL		
205519	DRUM DEPOSIT	25.00
205520	RECONDITIONED DRUM	74.95
	VENDOR TOTAL:	**99.95**
3398-JACK'S TRUCK CENTER INC		
205509	PARTS	3,255.64
205593	PARTS	12.05
	VENDOR TOTAL:	**3,267.69**
1758-KAREN'S DELIVERY SERVICE		
205524	DELIVER PARTS FROM TRANSOURCE	30.00
205584	DELIVER PARTS FROM TRANSOURCE	25.00
	VENDOR TOTAL:	**55.00**
1511-NORCO INC		
205521	FIRST AID KIT	39.78
	VENDOR TOTAL:	**39.78**
5213-PARTSONE WYOSD LLC		
205496	PARTS	302.90
205497	PARTS	2.26
205498	PARTS	8.15
205499	PARTS	32.10
205500	PARTS	101.96
205501	PARTS	10.95
205502	PARTS	15.28
205596	PARTS	112.20
205597	PARTS	2.90
205598	PARTS	134.04

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
5213-PARTSONE WYOSD LLC		
205599	PARTS	18.60
205600	PARTS	25.44
205601	PARTS	11.86
205602	PARTS	88.10
205603	PARTS	20.26
205604	PARTS	14.42
	VENDOR TOTAL:	**901.42**
2315-THUNDER BASIN FORD LLC		
205507	PARTS	5.43
205508	PARTS	54.27
205585	PARTS	54.27
205586	PARTS	181.96
205587	PARTS	81.66
205588	PARTS	51.33
	VENDOR TOTAL:	**428.92**
4454-TORGERSON'S, LLC		
205591	PARTS	126.00
205592	PARTS	371.07
	VENDOR TOTAL:	**497.07**
5019-TRANSOURCE TRUCK & EQUIPMENT		
205518	PARTS	992.28
205574	PARTS	200.14
205575	REPAIRS	1,259.56
205576	REPAIRS	1,956.40
	VENDOR TOTAL:	**4,408.38**
2309-WHITE'S FRONTIER MOTORS		
205579	PARTS	324.34
	VENDOR TOTAL:	**324.34**
	DIVISION TOTAL:	**21,013.97**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
37-VEHICLE REPLACEMENT		
1511-NORCO INC		
205522	MARCH 2026 PROPANE CYLINDER RENT	43.71
205523	PADLOCK	104.32
	VENDOR TOTAL:	**148.03**
	DIVISION TOTAL:	**148.03**
	DEPARTMENT TOTAL:	**21,162.00**
	FUND TOTAL:	**100,767.93**

Expenditure Approval Report
Check Approval Date of 04/21/2026

Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND		
25-FINANCE		
38-LIABILITY INSURANCE		
1918-GAMETIME		
205438	ECSC VANDALISTM FROM SEPTEMBER 25	1,631.25
	VENDOR TOTAL:	**1,631.25**
1114-LONG'S PLUMBING & HEATING INC		
205529	METER REPAIRS	1,328.18
	VENDOR TOTAL:	**1,328.18**
1264-MCM GENERAL CONTRACTORS		
205672	ANNUAL TRENCHING AND BORING AG	800.00
	VENDOR TOTAL:	**800.00**
1882-THOMAS A FORD		
205455	REPAIRS TO EAGLE SCULPTURE "GOD BLESS AMERICA"	5,250.00
	VENDOR TOTAL:	**5,250.00**
	DIVISION TOTAL:	**9,009.43**
	DEPARTMENT TOTAL:	**9,009.43**
	FUND TOTAL:	**9,009.43**
	GRAND TOTAL:	**3,989,416.11**

Expenditure Approval Report
Check Approval Date of 04/09/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
34-INFORMATION TECHNOLOGY		
4398-DICTATIONSTORE.COM		
205358	SPEECH LIVE FOR PD ADMIN	2,825.00
	VENDOR TOTAL:	**2,825.00**
	DIVISION TOTAL:	**2,825.00**
	DEPARTMENT TOTAL:	**2,825.00**
	FUND TOTAL:	**2,825.00**
	GRAND TOTAL:	**2,825.00**

Expenditure Approval Report
Check Approval Date of 03/31/2026

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2493-BLACK HILLS POWER & LIGHT		
205230	FEBRUARY 2026 WYGEN III CAPITAL AND O&M	318,154.68
	VENDOR TOTAL:	**318,154.68**
	DIVISION TOTAL:	**318,154.68**
	DEPARTMENT TOTAL:	**318,154.68**
	FUND TOTAL:	**318,154.68**
	GRAND TOTAL:	**318,154.68**

Expenditure Approval Report
Check Approval Date of 04/22/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
5051-HEALTHEQUITY, INC.		
205607	WEEKLY CLAIMS	3,757.53
205608	WEEKLY CLAIMS	4,721.30
205609	HRS/FSA DEDUCTION INVOICE	966.84
	VENDOR TOTAL:	**9,445.67**
2435-WYOMING STATE		
205611	MARCH 2026 SALES AND USE TAX	1.25
	VENDOR TOTAL:	**1.25**
	DIVISION TOTAL:	**9,446.92**
	DEPARTMENT TOTAL:	**9,446.92**
	FUND TOTAL:	**9,446.92**

Expenditure Approval Report
Check Approval Date of 04/22/2026

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
2435-WYOMING STATE		
205611	MARCH 2026 SALES AND USE TAX	121,376.21
	VENDOR TOTAL:	**121,376.21**
	DIVISION TOTAL:	**121,376.21**
	DEPARTMENT TOTAL:	**121,376.21**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2697-BLACK HILLS WYOMING LLC		
205606	APRIL 2026 CTII GROUND LEASE	4,635.75
	VENDOR TOTAL:	**4,635.75**
2365-WYODAK RESOURCES DEVELOPMENT CORP		
205610	APRIL 2026 WYGEN III GROUND LEASE	46,710.43
	VENDOR TOTAL:	**46,710.43**
	DIVISION TOTAL:	**51,346.18**
	DEPARTMENT TOTAL:	**51,346.18**
	FUND TOTAL:	**172,722.39**

Expenditure Approval Report
Check Approval Date of 04/22/2026

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
00-UNDEFINED		
00-UNDEFINED		
2435-WYOMING STATE		
205611	MARCH 2026 SALES AND USE TAX	365.70
	VENDOR TOTAL:	**365.70**
	DIVISION TOTAL:	**365.70**
	DEPARTMENT TOTAL:	**365.70**
	FUND TOTAL:	**365.70**
	GRAND TOTAL:	**182,535.01**

Expenditure Approval Report
Check Approval Date of 04/13/2026

Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND		
20-HUMAN RESOURCES		
22-HEALTH INSURANCE		
2557-BLUE CROSS BLUE SHIELD OF WYOMING		
205612	MARCH 2026 ADMIN FEES AND STOP/LOSS	108,062.44
205613	DRUG COSTS, CLAIMS, COTIVITI, CASH FLOW REGULATOR	112,171.02
205614	DRUG COSTS, WEEKLY CLAIMS, COTIVITI, CASH FLOW REG	164,411.57
	VENDOR TOTAL:	**384,645.03**
5051-HEALTHEQUITY, INC.		
205615	APRIL 2026 ADMIN FEES	230.75
	VENDOR TOTAL:	**230.75**
	DIVISION TOTAL:	**384,875.78**
	DEPARTMENT TOTAL:	**384,875.78**
	FUND TOTAL:	**384,875.78**
	GRAND TOTAL:	**384,875.78**

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Mayor Lundvall - $338,090.23
S & S Builders - Pump Station #1 Upgrades - $321,185.72
First National Bank - Pump Station #1 Upgrades (Retainage) - $16,904.51

SUGGESTED ACTION:

I move for the approval of the conflict claims for Mayor Lundvall.

CASE BACKGROUND:

Mayor Lundvall - $338,090.23
S & S Builders - Pump Station #1 Upgrades - $321,185.72
First National Bank - Pump Station #1 Upgrades (Retainage) - $16,904.51

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Conflict Claims

Expenditure Approval Report
Check Approval Date of 04/21/2026

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
1864-FIRST NATIONAL BANK OF GILLETTE		
205638	PUMP STATION #1 UPGRADES (RETA	16,904.51
	VENDOR TOTAL:	**16,904.51**
1493-S & S BUILDERS		
205637	PUMP STATION #1 UPGRADES	321,185.72
	VENDOR TOTAL:	**321,185.72**
	DIVISION TOTAL:	**338,090.23**
	DEPARTMENT TOTAL:	**338,090.23**
	FUND TOTAL:	**338,090.23**
	GRAND TOTAL:	**338,090.23**

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

A Proclamation Designating April 26 - May 2, 2026 as *National Apprenticeship Week.*
~ Campbell County Chamber of Commerce

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:
National Apprenticeship Week 2026

Proclamation

WHEREAS, National Apprenticeship Week is celebrating its 12th anniversary of raising awareness of the vital role Registered Apprenticeships provide in creating opportunities by allowing apprentices to earn while they learn and preparing a pathway to good, quality jobs and well-paying careers in Gillette and across the nation; and

WHEREAS, registered Apprenticeship programs enable employers to develop and train their future workforce while offering career seekers affordable paths to secure high-paying jobs; and

WHEREAS, Gillette recognizes the role of Registered Apprenticeship in expanding opportunities in our workforce that are inclusive of individuals who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequality, thus providing a path for all qualified individuals, including women, youth, people of color, rural communities, justice-involved individuals and individuals with disabilities, to become apprentices and contribute to America's industries; and

WHEREAS, Gillette recognizes that Registered Apprenticeship, a proven and industry-driven training model, is a key strategy to improving job quality, and creating access to good-paying, family-sustaining jobs for all, starting with youth and young adults, while addressing some of our nation's pressing workforce challenges such as rebuilding our country's infrastructure, addressing critical supply chain demands, supporting a clean energy workforce, modernizing our cybersecurity response, and responding to care economy issues.

NOW, THEREFORE, I, Shay Lundvall, Mayor of Gillette, Wyoming do hereby declare April 26 – May 2, 2026 as

National Apprenticeship Week

Dated this 21st day of April, 2026

_____
Shay Lundvall, Mayor

_____
Alicia Allen, City Clerk
(Attest)

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Employee Years of Service Recognition ~ Danny Kluver, Public Works, 35 years

STAFF REFERENCE:

Sawley Wilde, Public Works Director

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Employee Years of Service Recognition ~ Jeff Bowman, Utilities, 20 years

STAFF REFERENCE:

Joff Pilon, Utilities Director

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

ORDINANCE 3RD READING
Council Consideration of an Ordinance to Amend Chapter 5, Sections 5-III-1(D)(6), 6, 7, 18, 23, 27, 32, 36, 41 and 5-IV-1, 2, and 3 of the Gillette City Code in Order to Relocate Certain Fees into Resolution.

SUGGESTED ACTION:

I move for approval of the Ordinance to Amend Chapter 5, Sections 5-III-1(D)(6), 6, 7, 18, 23, 27, 32, 36, 41 and 5-IV-1, 2, and 3 of the Gillette City Code in Order to Relocate Certain Fees into Resolution.

CASE BACKGROUND:

ORDINANCE 1ST READING VOTE: 6/1
ORDINANCE 2ND READING VOTE: 5/2

This ordinance removes the fees listed in Chapter 5 of the Gillette City Code and places them into a separate resolution.

A draft resolution is included for reference; however, such resolution will not be voted on unless and until this ordinance passes a third reading.

If passed, this ordinance will not take effect until July 1, 2026.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
Ordinance Amending Chp. 5 Removing Fees (SAB Final)
Chapter 5 fees resolution (SAB edit)
Current Building Valuation Data

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 5, SECTIONS 5-III-1(D)(6), 6, 7, 18, 23, 27, 32, 36, 41 AND 5-IV-1, 2, AND 3 OF THE GILLETTE CITY CODE IN ORDER TO RELOCATE CERTAIN FEES INTO RESOLUTION

RECITAL: The City wishes to more efficiently amend its fees and costs associated with Chapter 5 of the Gillette City Code. To do so, it is necessary to remove such fee schedules from Chapter 5 of the Gillette City Code and move such fees to separate Resolutions.

THEREFORE, be it ordained by the governing body of the City of Gillette:

SECTION ONE. Chapter 5, Sections 5-III-1(d)(6), 6, 7, 18, 23, 27, 32, 36, and 41, of the Gillette City Code are amended to remove the following struck-through language and add the language in red:

§ 5-III-1. License required; contractor defined; exceptions.
(d) Reciprocity regarding licenses from other Wyoming local governments.

(6) Fees. Any fee associated with this Section is set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~(6) Fees. The Board will not charge a fee for a grant of Reciprocity. If an individual or entity seeks to perform work that is either (i) not covered under the license issued by the Issuing Jurisdiction or (ii) perform work that is not at an equivalent level of competency required by the Bord, then the Board may charge a fee under the relevant "New" category stated in Section 5-III-7.~~

§ 5-III-6. License Fees.

The annual fee associated with this Section is set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~(a) Annual fees required: The annual license fees applicable to those herein enumerated shall be as determined by the Director and the Board with final approval by the City Council.~~
~~(b) Prorating of fees. License fees shall not be prorated for any portion of the year. (c) License fee refund. License fees are not refundable. (Ord. 911, §2, 12-19-77; Ord. 2050, 6-3-96; Ord. 3312, 4-19-2004; Ord. 3415, 4-17-2006)~~

§ 5-III-7. Licenses, Fee Schedule.

The annual fee, due and payable upon the issuance or renewal of the relevant license, associated with this Section is set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~The following annual fees are payable upon issuance of the type of license indicated:~~

Type of license	New	Renewal
Class A: General Contractor	$500.00	$500.00
Class B: Building Contractor	$300.00	$300.00
Class R: Residential Contractor	$150.00	$150.00
Class C: Specialty Contractor	$75.00	$75.00

Type of license	New	Renewal
Class D Electrical	$ 150.00	$ 50.00
Class D Plumbing	$ 150.00	$ 50.00
Class D HVAC, Mechanical	$ 150.00	$ 50.00
Class D Gas Pipefitters	$ 150.00	$ 50.00
Class F: Fire Suppression Contractor	$75.00	$75.00

~~(Ord. 2050, 6-3-96; Ord. 3312, 4-19-2004; Ord. 3415, 4-17-2006; Ord. 3568, 7-21- 2008; Ord. 3621, 5-4-2009; Ord. 3875, 11-2-2015)~~

§ 5-III-18. Licenses, Fee Schedule.

The annual fee, due and payable upon the issuance or renewal of the relevant license, associated with this Section is set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~The following fees are payable upon issuance of the type of license indicated:~~

Type of License	New	Renewal
Electrical Contractor	$150.00	$50.00
Master Electrician	$50.00	$ 5.00
Journeyman Electrician	$25.00	$ 5.00

~~(Ord. 2050, 6-3-96; Ord. 3312, 4-19-2004; Ord. 3415, 4-17-2006; Ord. 3621, 5-4-2009)~~

§ 5-III-23. Licenses, Fee Schedule.

The annual fee, due and payable upon the issuance or renewal of the relevant license, associated with this Section is set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~The following fees are payable upon issuance of the type of license indicated.~~

Type of License	New	Renewal
Plumbing Contractor	$150	$50
Master Plumber	$50	$50
Journeyman Plumber	$25	$25
Apprentice Plumber	$5	$5

~~(Ord. 2050, 6-3-96; Ord. 3312, 4-19-2004; Ord. 3415, 4-17-2006; Ord. 3621, 5-4-2009)~~

§ 5-III-27. Licenses, Fee Schedule.

The annual fee, due and payable upon the issuance or renewal of the relevant license, associated with this Section is set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~The following annual fees are payable upon issuance of the type of license indicated:~~

~~Type of License~~	New	~~Renewal~~
Residential Fire Suppression System	$50	$50

~~(Ord. 3875, 11-2-2015)~~

§ 5-III-32. Licenses, Fee Schedule.

The annual fee, due and payable upon the issuance or renewal of the relevant license, associated with this Section is set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~The following annual fees are payable upon issuance of the type of license indicated:~~

Type of License	New	Renewal
HVAC Mechanical Contractor	$ 150	$ 50
Master HVAC License	$ 50	$ 50
Journeyman HVAC License	$ 25	$ 25
Apprentice HVAC License.	$ 5	$ 5

~~(Ord. 2050, 6-3-96; Ord. 3312, 4-19-2004; Ord. 3415, 4-17-2006; Ord. 3621, 5-4-2009; Ord. 3784, 3-4-2013; Ord. 3875, 11-2-2015)~~

§ 5-III-36. Licenses, Fee Schedule.

The annual fee, due and payable upon the issuance or renewal of the relevant license, associated with this Section is set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development

Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~The following annual fees are payable upon issuance of the type of license indicated:~~

Type of License	New	Renewal
Master Refrigeration Technicians	$50	$50
Journeyman Refrigeration Technicians	$25	$25
Apprentice Refrigeration Technicians	$5	$5

~~(Ord. 3621, 5-4-2009)~~

§ 5-III-41. Licenses, Fee Schedule.

The annual fee, due and payable upon the issuance or renewal of the relevant license, associated with this Section is set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~The following annual fees are payable upon issuance of the type of license indicated:~~

Type of License	New	Renewal
Gas Pipefitter Contractor	$150.00	$50.00
Master Gas Pipefitter	$50	$50
Journeyman Gas Pipefitter	$25	$25
Apprentice Gas Pipefitter	$5	$5

~~(Ord. 2050, 6-3-96; Ord. 3312, 4-19-2004; Ord. 3415, 4-17-2006; Ord. 3621, 5-4-2009; Ord. 3875, 11-2-2015)~~

SECTION TWO. Chapter 5, Sections 5-IV-1, 2, and 3 of the Gillette City Code are amended to remove the following struck-through language and add the language in red:

§ 5-IV-1. Plan Review Fees, Permit Fees and Reinspection Fees.

All fees associated with this Section are set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of

Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~(a) Plan Review Fees:~~

1.	Plans are required for one and two-family dwellings	No charge for plan reviews
2.	First Commercial Plan Review including Commercial Master Plans and additional plan review required by changes, additions, or revisions to approved plans	1st review $100 2nd review $200 3rd review $1,125 4th and any additional reviews are $1,500 each. (Ord. 3720, 5-2-2011)

~~(Ord. 3874, 11-2-2015)~~

~~(b) The fee for each building permit including additions shall be as set forth in the following schedule:~~

Building Square Feet	Fee
0-500	$30
500-1,000	$60
1,000 - 2,000	$100
2,000-5,000	$150
Over 5,000	$150+ $.04 per square foot

Type	Permit Fee
Signs (includes LED, not video)	$30
Miscellaneous Residential includes remodels, damage, repair or residing.	$20

Miscellaneous Commercial includes remodels up to 500sq. ft., for larger projects permits are based on the above chart	$30

*Storage Building/Garage	Fee is calculated according to the Building Square Feet table, above.
*Deck	$20
Fences over 6'	$10.00
*Retaining Walls (over 4 ft. high, require engineered drawings)	$20.00
Fire Sprinkler Systems Campbell County Fire Department performs the plan check and inspections.	$30
GRADING PLAN REVIEW FEE, and GRADING PERMIT FEE	$60
Building Demolition permits	$60
Cell and other Towers	$100
Antenna Co-Locates	$100
Temporary Job Trailers	$30

Re-Roof Shingles and Shakes (Over 100 sq. ft. requires permit)

Type	square foot fee	Permit Fee
Residential		$10.00
Commercial	$.0050 per sq. ft	

(b) FOUNDATION PERMIT FEE

Foundation only	$40
Foundation only – Plumbing	$40
Foundation Only Electrical	$40
Foundation Only – Mechanical	$40

A Building Permit must be obtained to finish a basement; however, a building permit fee will be waived. Because the building square footage is charged in original plans and plumbing, and FIVE-63 (Revised 12-2024) mechanical work is usually roughed-in in unfinished basements, permits are required to finish the plumbing and mechanical but there is no charge for those permits, unless there are special circumstances. For example, if the basement floor must be opened to install new plumbing drain lines or if a new hot water heater or a furnace is installed then a permit and fee will be required. A standard electrical permit is required with the standard fee for the addition of new electrical circuits as well as for electrical wiring and new outlets to finish a basement. Standard inspections from the Building Division will still be conducted and work must be in compliance

with the code enforced by the City of Gillette. (Ord. 1741 12-4-89;Ord. 1956 9-19-94;Ord. 2050, 6-3-96;Ord. 3415, 4-17-2006) (Ord. 3052, 8-17-98; Ord. 3415, 4-17-2006; Ord. 3690, 9-7-2010)

(c.) Reinspection Fees.

(Ord. 3618, 3-30-2009 effective 7-1-2009)

1.	Reinspection fees assessed under provisions of Section 108.8	$60.00

(d) Disaster Permits

Permits for repairs to a building or structure as the result of a natural disaster or accident as determined and approved by the Building Official shall be free of charge. (Ord. 3690, 9-7-2010).

§ 5-IV-2. Electrical Permit Fees.

All fees associated with this Section are set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

(1) The fee for an electrical permit shall be computed in accordance with the following schedule. Fees are payable at the time of issuance of the electrical permit. The Minimum fee for the issuance of an electrical permit is $10.00.

(2) Electrical repair, Temporary Construction Electrical Service, MH and RV Hook-up, (not on a privately-owned lot). Services, change services, basement finish, additions, alterations, or repairs circuits or sub-feeder (including circuit feed for sub- feeders) on either primary or secondary services are computed separately

(a) 0 to 60-amp capacity - $10
(b) 61 - 100-amp capacity - $12
(c) 101-200-amp capacity - $13
(d) Each additional 100-amp capacity or fraction thereof - $4.00 (e) For each sub-panel - $5.00.

(3) Residential and Commercial Electrical Fees

(a) The maximum fee for single family residences on a privately-owned lot, as outlined by the International Residential Code, including, EMHs townhouses and patio houses is:
(1) 0 to 100-amp capacity - $40.00
(2) 101 to 200-amp capacity - $50.00

(b) The maximum fee for commercial building is:
(1) For commercial building including apartment buildings single phase service:
a. 0 to 100-amp capacity - $40.00
b. 101 to 200-amp capacity - $50.00

~~c. For each additional 100 amp or fraction thereof - $10.00.~~
~~d. $5 for each sub-panel.~~

~~(c) The maximum fee for a new mobile home park is $10 for each space for the first 40 spaces and $5 per each additional space.~~

~~(4) In addition to the foregoing a charge is made for special installations as follows in addition to a base charge of $10:~~

~~(a) Each street lighting standard - $1~~
~~(b) Each traffic signal standard - $2~~
~~(c) Each lighted sign - $10.~~

~~(Ord. 1741, 12-4-89; Ord. 2050, 6-3-96; Ord. 3415, 4-17-2006)~~

~~(4) Demolition of Building – Disconnect power service line $10.~~
~~(Ord. 618, 3-30-2009 effective 7-1-2009)~~

§ 5-IV-3. Plumbing, Mechanical and Gas Pipefitting Permit Fees.

All fees associated with this Section are set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~(a) Plumbing Permit Fees~~

Minimum permit fee	$10.00
For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and backflow protection therefore)	$2.00
For each water heater	$10.00
For each industrial waste pre-treatment grease or sand-oil interceptor, including its trap and vent, excepting kitchen type grease, interceptors functioning as fixture traps	$10.00
For installation, alteration or repair of water line	$10.00
For each lawn sprinkler system and associated backflow protection devices	$5.00
For water softeners or treatment systems	$10.00
Plumbing repair (any type)	$10.00
Sewer Line Installation and/or repair	$10.00
Residential Plumbing (New single-family construction) - Interior	$30.00
Demolition of Building – Cap off plumbing at Street	$10.00

~~(Ord. 3874, 11-2-2015)~~

~~(b) Mechanical Permit Fees~~

~~Unit Fee Schedule~~

1.	Residential-New HVAC (Includes up to 2 heating units, A/C unit, vents, ducts, bath fans, dryer vents, & fire places) $15 per unit for each additional unit (Ord. 3690, 9-7-2010)	$30.00
2.	Residential-Replacement	Per unit
	A. Installation of a furnace, woodstove or heating unit	$15.00
	B. Installation of an Air Conditioning or cooling unit	$15.00
	C. Installation of a Boiler unit	$15.00
	D. Miscellaneous	$15.00
3.	Commercial New or Replacement	Per unit

	A. Installation of a furnace, wood stove or heating unit	$20.00
	B. Installation of an Air Conditioning window unit or cooling unit	$20.00
	C. Installation of a Boiler unit	$20.00
	D. Installation of a Grease hood or Exhaust Hood	$20.00
	E. New Construction or alteration of a Commercial Building HVAC (Heating unit, venting, ducts, air conditioning unit, grease hood, bathroom fan, dryer vent) $20 per unit for each additional unit.	$75.00 Flat fee
	F. Miscellaneous	$20.00

~~(b) Gas Pipefitting Permit Fees~~

	For each gas piping system of one (1) to four (4) outlets	$10.00
	For each gas piping system of five (5) or more per outlet	$15.00

~~(Ord. 1741, 12-4-89; Ord. 2050, 6-3-96; Ord. 3052, 8-17-98; Ord. 3415, 4-17-2006; Ord. 3618, 3-30-2009; Ord. 4004, eff. 1-3-2022)~~

SECTION THREE. The effective date of this Ordinance is July 1, 2026.

First Reading: March __, 2026.

Second Reading: April __, 2026.

PASSED AND APPROVED on Third and Final Reading this ____ day of April 2026.

_____
Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____
Alicia Allen, City Clerk

Published: Gillette News Record

Date: _____

Signed: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING UPDATED G.C.C. CHAPTER 5 BUILDING AND CONTRACTOR LICENSE FEES FOR THE CITY OF GILLETTE BUILDING DEPARTMENT (2026)

Recitals

WHEREAS, Chapter 5 of the Gillette City Code identifies certain Building permits and contractor license fees that shall be established per Resolution;

WHEREAS, the City of Gillette previously handled fees associated with Chapter 5 of the Gillette City Code, also known as the Building Code, through ordinance but removed them from the Code through Ordinance No. _____, which established Building Code and Contractor License Fees would be adopted via resolution; and,

WHEREAS, the City of Gillette wishes to authorize and approve Fees associated with the Building Code under Chapter 5 of the Gillette City Code.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

The following Building Code and Contractor License Fees described within Chapter 5 of the Gillette City Code are hereby adopted with an effective date of July 1, 2026.

1. Contractor License Fees

Contractor License Fees	
Class A: General Contractor	$500/year
Class B: Building Contractor	$300/year
Class R: Residential Contractor	$150/year
Class C: Specialty Contractor	$75/year
Class D Electrical	$150 - New / $50 Annual Renewal
Master Electrician	$50 - New/ $5 Annual Renewal
Journeyman Electrician	$25 - New/ $5 Annual Renewal
Apprentice Electrician	$5/year
Class D Plumbing	$150 - New / $50 Annual Renewal
Master Plumber	$50/year
Journeyman Plumber	$25/year
Apprentice Plumber	$5/year
Residential Fire Suppression System Installer - Master Plumber	$50/year
Residential Fire Suppression System Installer - Journeyman Plumber	$25/year

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Class D HVAC, Mechanical	$150 - New / $50 Annual Renewal
Master HVAC License	$50/year
Journeyman HVAC License	$25/year
Apprentice HVAC License	$5/year
Master Refrigeration Technician	$50/year
Journeyman Refrigeration Technician	$25/year
Apprentice Refrigeration Technician	$5/year
Class D Gas Pipefitters	$150 - New / $50 Annual Renewal
Master Gas Pipefitter	$50/year
Journeyman Gas Pipefitter	$25/year
Apprentice Gas Pipefitter	$5/year
Class F Fire Suppression Contractor	$75/year

2. Building Permit Fees

BUILDING PERMIT FEES	**July 1, 2026**	**July 1, 2027**	**July 1, 2028**
Residential-New, Additions and Alterations	Building square footage	Building square footage	Building square footage
	x City Building Valuation Data*	x City Building Valuation Data*	x City Building Valuation Data*
	x City Multiplier (.00201399)	x City Multiplier (.0026195)	x City Multiplier (.003025)
	= Permit Fee	= Permit Fee	= Permit Fee
Commercial-New, Additions and Alterations	Building square footage	Building square footage	Building square footage
	x City Building Valuation Data*	x City Building Valuation Data*	x City Building Valuation Data*
	x City Multiplier (.0000721)	x City Multiplier (.0009366)	x City Multiplier (.001081)
	= Permit Fee	= Permit Fee	= Permit Fee
Individual Trade Permits(Electrical, Mechanical, Plumbing, Structural)			$50-Residential, $100-Commercial
to include Demo, Manufactor Homes and foundation only permits			

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Multiple Trade Permits (Electrical, Mechanical, Plumbing, Structural)	
charged per trade	$50-Residential, $100-Commercial
to include Demo, Manufactor Homes and foundation only permits	
Plan Review Fees	
Commercial	35% of Permit fee
Residential	35% of Permit fee
Plan Revision fee after permit issued	25% of Permit fee
Re-Inspection Fees	$50-Residential, $100 Commercial

Additional Fees	
Commercial Storm Water Permits	$100
Residential Storm Water Permits	$50 per lot
Permit fees will be doubled if any of the following occur;	
Caught working without a permit	Double original permit fee
Caught working without Contractor's License	Double original permit fee
Caught working out of Contractor's License classification	Double original permit fee

**With respect to building valuation data, it is established by the International Code Council and periodically updated based on up-to-date costs of supplies. The current data is provided by the City of Gillette Building Department.*

PASSED, APPROVED, AND ADOPTED this _____ day of April, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk

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*Current Building Valuation Data

City Building Valuation Data									
Group (2024 International Buiilding Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	340.83	328.70	319.00	306.43	286.33	278.03	295.95	266.82	256.61
A-1 Assembly, theaters, without stage	312.91	300.78	291.08	278.51	258.66	250.36	268.03	239.14	228.94
A-2 Assembly, nightclubs	272.09	264.11	255.82	246.06	230.47	224.21	237.62	209.58	201.63
A-2 Assembly, restaurants, bars, banquet halls	271.09	263.11	253.82	245.06	228.47	223.21	236.62	207.58	200.63
A-3 Assembly, churches	317.60	305.47	295.77	283.20	263.47	255.18	272.73	243.96	233.75
A-3 Assembly, general, community halls, libraries, museums	266.72	254.59	243.89	232.31	211.46	204.17	221.84	191.95	182.74
A-4 Assembly, arenas	311.91	299.78	289.08	277.51	256.66	249.36	267.03	237.14	227.94
B Business	301.40	290.70	280.27	268.41	245.13	236.39	258.10	219.07	209.02
E Educational	290.11	279.78	270.34	258.97	240.45	228.20	250.06	210.46	203.65
F-1 Factory and industrial, moderate hazard	165.82	157.82	147.89	142.31	126.72	120.56	135.68	105.08	97.84
F-2 Factory and industrial, low hazard	164.82	156.82	147.89	141.31	126.72	119.56	134.68	105.08	96.84
H-1 High Hazard, explosives	154.69	146.69	137.76	131.18	116.91	109.75	124.55	95.27	0.00
H234 High Hazard	154.69	146.69	137.76	131.18	116.91	109.75	124.55	95.27	87.03
H-5 HPM	301.40	290.70	280.27	268.41	245.13	236.39	258.10	219.07	209.02
I-1 Institutional, supervised environment	277.74	267.79	258.23	248.47	227.43	221.32	247.95	204.83	197.52
I-2 Institutional, hospitals	473.85	463.15	452.71	440.86	415.54	0.00	430.54	389.49	0.00
I-2 Institutional, nursing homes	326.90	316.19	305.76	293.90	272.12	0.00	283.59	246.07	0.00
I-3 Institutional, restrained	318.07	307.36	296.93	285.07	264.31	254.57	274.76	258.10	226.20
I-4 Institutional, day care facilities	277.74	267.79	258.23	248.47	227.43	221.32	247.95	204.83	197.52
M Mercantile	203.08	195.10	185.80	177.05	161.11	155.85	168.60	140.22	133.27
R-1 Residential, hotels	280.94	270.99	261.43	251.67	230.13	224.02	251.15	207.53	200.22
R-2 Residential, multiple family	234.59	224.64	215.08	205.32	185.03	178.92	204.80	162.43	155.12
R-3 Residential, one- and two-family	218.08	212.28	207.18	202.76	195.98	189.00	206.85	182.23	170.80
R-4 Residential, care/assisted living facilities	277.74	267.79	258.23	248.47	227.43	221.32	247.95	204.83	197.52
S-1 Storage, moderate hazard	153.69	145.69	135.76	130.18	114.91	108.75	123.55	93.27	86.03
S-2 Storage, low hazard	152.69	144.69	135.76	129.18	114.91	107.75	122.55	93.27	85.03
U Utility, miscellaneous	122.65	115.66	107.12	102.79	91.57	85.78	97.87	72.88	69.64

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

ORDINANCE 3RD READING
Council Consideration of an Ordinance to Amend Chapter 7, Section 7-25 of the Gillette City Code in Order to Relocate Certain Fees Into Resolution.

SUGGESTED ACTION:

I move for approval of the Ordinance to Amend Chapter 7, Section 7-25 of the Gillette City Code in Order to Relocate Certain Fees Into Resolution.

CASE BACKGROUND:

ORDINANCE 1ST READING VOTE: 6/1
ORDINANCE 2ND READING VOTE: 5/2

This ordinance removes the fees listed in Chapter 7 of the Gillette City Code and places them into a separate resolution.

A draft resolution is included for reference; however, such resolution will not be voted on unless and until this ordinance passes a third reading.

If passed, this ordinance will not take effect until July 1, 2026.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
Ordinance Amending Ch. 7 to remove fees (SAB Final)
Chapter 7 fee resolution (SAD edit)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 7, SECTION 7-25 OF THE GILLETTE CITY CODE IN ORDER TO RELOCATE CERTAIN FEES INTO RESOLUTION

RECITAL: The City wishes to more efficiently amend its fees and costs associated with Chapter 7 of the Gillette City Code. To do so, it is necessary to remove such fee schedules from Chapter 7 of the Gillette City Code and move such fees to separate Resolutions.

THEREFORE, be it ordained by the governing body of the City of Gillette:

SECTION ONE. Chapter 7, Section 7-25 of the Gillette City Code is amended to remove the following struck-through language and add the language in red:

§ 7-25. Stormwater Permit Fees

~~The fees shall be set forth as follows:~~

Stormwater Permit Fee Schedule			
Subdivisions			
	Area of Disturbance		**Permit Fee**
	<5 acres		$100
	5 acres or more		$0*
Commercial and Industrial Developments			
	<5 acres		$100
	5 acres or more		$0*
Permit Extension Fee for all above Permits			$250
**$200-$500 WYDEQ Large Construction General Permit fees apply*			
Single Family Dwelling Permits (as defined by IRC)			
Dwelling Units			$30/unit
Permit Extension Fee			$100

~~(Ord. 3891, 4-19-2016).~~

All fees associated with Storm Water Permit are set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

SECTION TWO. The effective date of this Ordinance is July 1, 2026.

First Reading: March __, 2026.

Second Reading: April __, 2026.

PASSED AND APPROVED on Third and Final Reading this ____ day of April 2026.

_____
Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____
Alicia Allen, City Clerk

Published: Gillette News Record

Date: _____

Signed: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING UPDATED G.C.C. CHAPTER 7 ENGINEERING CODE FEES FOR THE CITY OF GILLETTE ENGINEERING DEPARTMENT (2026)

Recitals

WHEREAS, Chapter 7 of the Gillette City Code identifies certain Engineering permits and fees that shall be established per Resolution;

WHEREAS, the City of Gillette previously handled fees associated with Chapter 7 of the Gillette City Code, also known as the Engineering Code, through ordinance but removed it from the Code through Ordinance No. _____, which established Engineering Code Fees would be adopted via resolution; and,

WHEREAS, the City of Gillette wishes to authorize and approve Fees associated with the Engineering Code under Chapter 7 of the Gillette City Code.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

The following Engineering Code Fees described within Chapter 7 of the Gillette City Code are hereby adopted with an effective date of July 1, 2026.

1. Stormwater permit fee (also known as permit to grade) for subdivisions is one hundred dollars ($100).
    a. A request to extend the permit will require an additional two hundred and fifty dollars ($250.00).
2. Commercial and Industrial Development permit fee is one hundred dollars ($100.00).
    a. A request to extend the permit will require an additional two hundred and fifty dollars ($250.00).
3. Single Family Dwelling permit fee is thirty dollars ($30).
    a. A request to extend the permit will require an additional one hundred dollars ($100.00).
4. Floodplain Development Permits must be filed with the City Engineering Department, but costs zero dollars ($0).

PASSED, APPROVED, AND ADOPTED this _____ day of April, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk

DRAFT

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

ORDINANCE 3RD READING
Council Consideration of an Ordinance to Amend Section 7 of the Condominium Platting Regulations of the City of Gillette, Wyoming in Order to Relocate Fees into Resolution.

SUGGESTED ACTION:

I move for approval of the Ordinance to Amend Section 7 of the Condominium Platting Regulations of the City of Gillette, Wyoming in Order to Relocate Fees into Resolution.

CASE BACKGROUND:

ORDINANCE 1ST READING VOTE: 6/1
ORDINANCE 2ND READING VOTE: 5/2

This ordinance modifies the Condominium Platting Regulations of the City of Gillette by removing the fees listed and placing them in a separate resolution.

Information regarding fees will be addressed in a presentation.

If the ordinance is approved, it will not become effective until July 1, 2026.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
Condominium Ordinance fee mod (SAB Final)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND SECTION 7 OF THE CONDOMINIUM PLATTING REGULATIONS OF THE CITY OF GILLETTE, WYOMING IN ORDER TO RELOCATE FEES INTO RESOLUTION

RECITAL: The City wishes to more efficiently amend its fees and costs associated with the Condominium Platting Regulations of the City of Gillette Wyoming. To do so, the City desires to remove such fee schedules from City Ordinance and move such fees to separate Resolution.

THEREFORE, be it ordained by the governing body of the City of Gillette:

SECTION ONE. Section 7 of the Condominium Platting Regulations of the City of Gillette, Wyoming, Section 7 is amended to add the language in red and remove the struck-through language:

Section 7. Fees

All fees associated with the Condominium Platting Regulations of the City of Gillette, Wyoming are set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~a. Condominium Plat Review. Condominium Plat submittals shall be accompanied by a minimum fee of one hundred dollars ($100.00), plus ten dollars ($10.00) per unit for each unit in excess of ten (10) units up to a maximum fee of one thousand dollars ($1,000.00). No additional fees will be charged for Minor Plats or Development Plans when filed concurrently with the Condominium Plat submittals. Fees are payable to the City of Gillette and are for the purpose of partially off-setting costs incurred by the City for necessary plat review.~~

~~b. Recording fee. As determined by the County Clerk. To be submitted to the Department after approval of the Condominium Plat and made payable to the Campbell County Clerk.~~

~~c. Appeals. There shall be no fees for an appeal from the Planning Commission or from the administrative staff of the City with respect to these regulations.~~

~~d. Variances. Each request for a variance shall be accompanied by a fee of twenty five dollars ($25.00), payable to the City of Gillette.~~

~~e. Correction Plat. Each correction plat submitted shall be accompanied by a fee of fifty dollars ($50.00), payable to the City of Gillette.~~

~~f. Utility Plant Investment Fees. As calculated by the City Engineer.~~

SECTION TWO. The effective date of this Ordinance is July 1, 2026.

First Reading: March __, 2026.

Second Reading: April __, 2026.

PASSED AND APPROVED on Third and Final Reading this ____ day of April 2026.

_____
Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____
Alicia Allen, City Clerk

Published: Gillette News Record

Date: _____

Signed: _____

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

ORDINANCE 3RD READING
Council Consideration of an Ordinance to Amend Chapter 18, Sections 18-6 and 18-8 of the Gillette City Code In Order to Relocate Certain Fees into Resolution.

SUGGESTED ACTION:

I move to approve the Ordinance to Amend Chapter 18, Sections 18-6 and 18-8 of the Gillette City Code In Order to Relocate Certain Fees into Resolution.

CASE BACKGROUND:

ORDINANCE 1ST READING VOTE: 6/1
ORDINANCE 2ND READING VOTE: 5/2

This ordinance modifies G.C.C. Chapter 18 but removing the fees listed and placing them in a separate resolution.

A draft resolution is also included for reference; however, this resolution will not be up for a vote unless and until the ordinance passes third reading.

If the ordinance is approved, it will not become effective until July 1, 2026.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
Ordinance amending Ch. 18 remove fees (SAB Final)
Chapter 18 Street and Sidewalks fee resolution (SAB Edit)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 18, SECTIONS 18-6 AND 18-8 OF THE GILLETTE CITY CODE IN ORDER TO RELOCATE CERTAIN FEES INTO RESOLUTION

RECITAL: The City wishes to more efficiently amend its fees and costs associated with Chapter 18 of the Gillette City Code. To do so, it is necessary to remove such fee schedules from Chapter 18 of the Gillette City Code and move such fees to separate Resolutions.

THEREFORE, be it ordained by the governing body of the City of Gillette:

SECTION ONE. Chapter 18, Section 18-6 is amended to add the language in red and remove the following struck-through language:

§18-6. Permit Fee.

All fees associated with this Chapter are set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~The permit fee is twenty-five dollars ($25.00). This fee will cover the cost of inspections and administration by the City. (Ord. 3945, 4/03/18)~~

SECTION TWO. Chapter 18, Section 18-8 of the Gillette City Code is hereby deleted in its entirety.

SECTION THREE. The effective date of this Ordinance is July 1, 2026.

First Reading: March __, 2026.

Second Reading: April __, 2026.

PASSED AND APPROVED on Third and Final Reading this ____ day of April 2026.

_____
Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____
Alicia Allen, City Clerk

Published: Gillette News Record

Date: _____

Signed: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING UPDATED G.C.C. CHAPTER 18 STREETS AND SIDEEWALK PERMIT FEES AND CORRECTIVE ACTION FEES FOR THE CITY OF GILLETTE ENGINEERING DEPARTMENT (2026)

Recitals

WHEREAS, Chapter 18 of the Gillette City Code identifies Streets and Sidewalk Permit Fees and Corrective Action Fees that shall be established per Resolution;

WHEREAS, the City of Gillette previously handled Streets and Sidewalk Permit Fees and Corrective Action Fees for the City of Gillette in Chapter 18, through ordinance but removed it from the Code through Ordinance No. _____, which established Street and Sidewalk Permit Fees and Corrective Action Fees would be adopted via resolution; and,

WHEREAS, the City of Gillette wishes to authorize and approve updated Street and Sidewalk Permit Fees and Corrective Action Fees.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

The following Streets and Sidewalk Permit Fees and Corrective Action Fees described within Chapter 18 of the Gillette City Code are hereby adopted with an effective date of July 1, 2026.

1. Right-of-way (ROW) permit fee shall be seventy-five dollars ($75.00).
2. Corrective Actions:
    a. If a permittee fails to complete the required work within the allowed time, or if the work is not done in accordance with City specifications or the City Code, the City will cause the work to be done satisfactorily. The City shall then present a bill to the permittee for the amount expended, plus a service charge of an additional fifteen percent (15%).
    b. Upon receipt of a bill from the City for services performed, the permittee shall make full payment to the City within thirty (30) working days.
    c. The city shall not issue any further permits to the permittee until all bills for work performed are paid in full.
3. Permit to Construct must be filed with the City, but costs zero dollars ($0).

PASSED, APPROVED, AND ADOPTED this _____ day of April, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

DRAFT

_____
Alicia Allen, City Clerk

DRAFT

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

ORDINANCE 3RD READING
Council Consideration of an Ordinance to Amend Article I Section 12 and Article V Section 7 of the Subdivision Regulations of the City of Gillette in Order to Relocate Fees Into Resolution.

SUGGESTED ACTION:

I move for approval of the Ordinance to Amend Article I Section 12 and Article V Section 7 of the Subdivision Regulations of the City of Gillette in Order to Relocate Fees Into Resolution.

CASE BACKGROUND:

ORDINANCE 1ST READING VOTE: 6/1
ORDINANCE 2ND READING VOTE: 5/2

This ordinance modifies the Subdivision Regulations of the City of Gillette by removing the fees listed and placing them in a separate resolution.

A draft resolution is also included for reference; however, this resolution will not be up for a vote unless and until the ordinance passes third reading.

If the ordinance is approved, it will not become effective until July 1, 2026.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
Subdivision Reg ordinance to remove fees (SAB Final)
Subdivision Reg Fee Resolution (SAB Edit)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ARTICLE I SECTION 12 AND ARTICLE V SECTION 7 OF THE SUBDIVISION REGULATIONS OF THE CITY OF GILLETTE IN ORDER TO RELOCATE FEES INTO RESOLUTION

RECITAL: The City wishes to more efficiently amend its fees and costs associated with the Subdivision Regulations of the City of Gillette. To do so, the City desires to remove such fee schedules from City Ordinance and move such fees to separate Resolution.

THEREFORE, be it ordained by the governing body of the City of Gillette:

SECTION ONE. Article I Section 12 of the Subdivision Regulations of the City of Gillette is amended to add the language in red and remove the struck-through language:

Article I: General Conditions

Section 12. FEES

All fees associated with the Subdivision Regulations of the City of Gillette are set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~Fees for review of subdivision plats and other services under the Subdivision Regulations of the City of Gillette, Wyoming are listed in section 5.k of the Zoning Ordinance of Gillette, Wyoming.~~

SECTION TWO. Article V Section 7 City of Gillette Subdivision Regulations is amended to add the language in red and remove the struck-through language:

Article V: Subdivision Improvements

Section 7: Park and Pathway Fees and Dedications

c. Park Development Fee and Applicability

(4) Fee

All fees associated with the Subdivision Regulations of the City of Gillette are set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk

during normal business hours. This resolution may also be viewed on the City of Gillette's Website.
~~The park development fee is $350.00 per dwelling unit. The fee is subject to change over time. Credit shall not be provided to any residential development for on-site private recreation or park facilities.~~

(5) ~~Fee Calculation and~~ Timing of Payment

~~The fee is calculated by multiplying the current fee rate by the proposed number of dwelling units being provided. The fee payment shall be made prior to recording the final plat.~~

In the case of land to be platted and developed as a mobile home or manufactured home park, the park development fee is due prior to the final plat or development plan being recorded. In all instances, the fee shall be paid prior to a zoning or building permit being issued.

SECTION THREE. The effective date of this Ordinance is July 1, 2026.

First Reading: March __, 2026.

Second Reading: April __, 2026.

PASSED AND APPROVED on Third and Final Reading this ____ day of April 2026.

_____
Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____
Alicia Allen, City Clerk

Published: Gillette News Record

Date: _____

Signed: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING UPDATED SUBDIVISION REGULATION CODE FEES FOR THE CITY OF GILLETTE (2026)

Recitals

WHEREAS, The Subdivision Regulations of the City of Gillette identifies certain permits and fees that shall be established per Resolution;

WHEREAS, the City of Gillette previously handled fees associated with the Subdivision Regulations of the City of Gillette through Ordinance No. 3620, but has since removed any fees directly in the Code Ordinance No. _____, which established Subdivision Regulation Code fees would be adopted via resolution; and,

WHEREAS, the City of Gillette wishes to authorize and approve fees associated with the Subdivision Regulations Code of the Gillette City.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

The following Subdivision Regulations Code permit fees described in the Gillette City Code are hereby adopted with an effective date of July 1, 2026.

Project Type	**Current Fee**	**July 1, 2026**	**July 1, 2027**	**July 1, 2028**
Annexation	$475.00	$1,659.52	$2,157.38	$2,489.28
Pre-Annexation Agreement	$0.00	$518.60	$674.18	$777.90
Minor Subdivision	$340.00	$674.18	$876.43	$1,011.27
Major Subdivision	$475.00	$1,127.96	$1,353.55	$1,503.94
Condominium	$475.00	$1,296.50	$1,685.45	$2,593.00
Easement or Right of Way Vacate	$340.00	$388.95	$505.64	$583.43
Administrative Plat	$340.00	$492.67	$640.47	$739.01
Park Development	$350.00 per dwelling unit	$350.00 per dwelling unit	$350.00 per dwelling unit	$350.00 per dwelling unit

DRAFT

PASSED, APPROVED, AND ADOPTED this _____ day of April, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk

DRAFT

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

ORDINANCE 3RD READING
Council Consideration of an Ordinance to Amend the City of Gillette Zoning Code, Sections 1.D.8, 8.B.2.I, and 9.c.1 in Order to Relocate Fees Into Resolution.

SUGGESTED ACTION:

I move for approval of the Ordinance to Amend the City of Gillette Zoning Code, Sections 1.D.8, 8.B.2.I, and 9.c.1 in Order to Relocate Fees Into Resolution.

CASE BACKGROUND:

ORDINANCE 1ST READING VOTE: 6/1
ORDINANCE 1ST READING VOTE: 5/2

This ordinance modifies the Zoning Code of the City of Gillette by removing the fees listed and placing them in a separate resolution.

A draft resolution is also included for reference; however, this resolution will not be up for a vote unless and until the ordinance passes third reading.

If the ordinance is approved, it will not become effective until July 1, 2026.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
Zoning Ordinance amendment removing fees (SAB Final)
Zoning Code Fee Resolution (SAB Edit)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CITY OF GILLETTE ZONING CODE, SECTIONS 1.D.8, 8.B.2.I, AND 9.C.1 IN ORDER TO RELOCATE FEES INTO RESOLUTION

RECITAL: The City wishes to more efficiently amend its fees and costs associated with the City of Gillette Zoning Code. To do so, the City desires to remove such fee schedules from City Ordinance and move such fees to separate Resolution.

THEREFORE, be it ordained by the governing body of the City of Gillette:

SECTION ONE. Section 1.d.8 of the City of Gillette Zoning Code is amended to add the language in red and remove the struck-through language:

1.d.8. Zoning Fees

All fees associated with the City of Gillette Zoning Code are set forth in a separate City of Gillette Resolution. A copy of this Resolution, as amended from time to time, is available for inspection at the Department of Development Services and Office of the City Clerk during normal business hours. This resolution may also be viewed on the City of Gillette's Website.

~~The following fees shall be collected by the City of Gillette, Development Services Department, prior to review of the following applications:~~

Figure d. A
Permit Fees for Services Described in the Zoning Code

Permit Type	Fee
Commercial Site Plan	$340
Planned Unit Development	$680
Zoning Map Amendment	$340
Zoning Text Amendment	$1,000
Board of Adjustments: Variance and/or Appeal	$595
Development Plan	$595
Electronic Graphic Display Billboard	$2,500 Application Fee and $250 License Annual Fee
Tower Application	See SECTION 9., Wireless Communication Facilities

SECTION TWO. Section 8.b.2.i of the City of Gillette Zoning Code is replaced in its entirety with the following:

8.b.2.i Fees
All fees related to electronic billboards are located in the resolution referenced in Section 1.d.8. Nonpayment will result in the sign at issue being disconnected from the city's electrical supply.

SECTION THREE. Section 9.c.1 of the City of Gillette Zoning is amended to add the language in red and remove the struck-through language:

9.c.1. Fees

All fees associated with this Section are located in the resolution referenced in Section 1.d.8

~~a. The following fees must be paid at the time of application or renewal:~~

Table c. A Type of Fee and Associated Cost					
Application Type	**Planning Application Fee**	**Initial Registration Fee**	**Building Permit Fee**	**Annual Registration Fee if not in the Right-of-Way**	**Annual Right-of-Way Lease Fee**
New Macrocell Tower, Collocation - Substantial Change	As per Section 5 of the Zoning Ordinance	$500	As per current Building Permit Fee Schedule	$250	As per Right-of-Way Lease Agreement
Collocation - Eligible Facilities Request, Distributed Antenna System (DAS), Small Cell, Antenna Array	$0	$100	As per current Building Permit Fee Schedule	$50	As per Right-of-Way Lease Agreement

SECTION FOUR. The effective date of this Ordinance is July 1, 2026.

First Reading: March __, 2026.

Second Reading: April __, 2026.

PASSED AND APPROVED on Third and Final Reading this ____ day of April 2026.

_____
Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____
Alicia Allen, City Clerk

Published: Gillette News Record

Date: _____

Signed: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING UPDATED ZONING CODE FEES FOR THE CITY OF GILLETTE (2026)

Recitals

WHEREAS, The Zoning Code of the Gillette City Code identifies certain permits and fees that shall be established per Resolution;

WHEREAS, the City of Gillette previously handled fees associated with the Zoning Code of the City of Gillette, but removed it from the Code through Ordinance No. _____ _____, which established Zoning Code fees would be adopted via resolution; and,

WHEREAS, the City of Gillette wishes to authorize and approve fees associated with the Zoning Code of the Gillette City.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

The following Zoning Code permit fees described in the Zoning Code are hereby adopted with an effective date of July 1, 2026.

1.

Project Type	**Current Fee**	**July 1, 2026**	**July 1, 2027**	**July 1, 2028**
Commercial Site Plan	$340.00	$492.61	$640.47	$739.01
Planned Unit Development (PUD)	$680.00	$1,166.85	$1,516.91	$1,750.28
Map Amendment	$340.00	$518.60	$674.18	$777.90
Text Amendment	$1,000.00	$1,374.29	$1,786.58	$2,061.44
Board of Adjustment (BOA) Variance	$595.00	$828.93	$995.71	$1,244.64
BOA Appeal	$595.00	$1,270.57	$1,651.74	$1,905.86
Tower Application (Private)	$340.00	$648.25	$842.73	$972.38
Tower Application (Public)	$340.00	$648.25	$842.73	$972.38

DRAFT

2. Electronic graphic display signs require an application fee of two thousand, five hundred dollars ($2,500.00) and an annual license fee of two hundred fifty dollars ($250.00), which will expire on December 31st of each year.

PASSED, APPROVED, AND ADOPTED this _____ day of April, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk

DRAFT

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration of a Resolution Approving and Authorizing Updated G.C.C. Chapter 7 and 18 Fees for the City of Gillette Engineering Department (2026).

SUGGESTED ACTION:

I move for approval of the Resolution Approving and Authorizing Updated G.C.C. Chapter 7 and 18 Fees for the City of Gillette Engineering Department (2026).

CASE BACKGROUND:

This resolution follows the associated ordinance that removed fees from Chapters 7 and 18 of the Gillette City Code and placed them into resolution. This resolution combines the fees previously found in Chapters 7 and 18, which are administered by the City of Gillette Engineering Department.

The effective date for this resolution is July 1, 2026.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
Engineering Dept fee resolution

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING UPDATED G.C.C. CHAPTER 7 AND 18 FEES FOR THE CITY OF GILLETTE ENGINEERING DEPARTMENT (2026)

Recitals

A. Chapter 7 of the Gillette City Code identifies certain Engineering permits and fees that shall be established per Resolution;

B. Chapter 18 of the Gillette City Code identifies Streets and Sidewalk Permit Fees and Corrective Action Fees that shall be established per Resolution; and,

C. Through this Resolution, the City of Gillette wishes to authorize and approve fees associated with the Engineering Code under Chapter 7, and Street and Sidewalk Permit Fees and Corrective Action Fees under Chapter 18 of the Gillette City Code.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

The following Engineering Code Fees described within Chapter 7 of the Gillette City Code are hereby adopted with an effective date of July 1, 2026.

1. Stormwater permit fee (also known as permit to grade) for subdivisions is one hundred dollars ($100).
    a. A request to extend the permit will require an additional two hundred and fifty dollars ($250.00).
2. Commercial and Industrial Development permit fee is one hundred dollars ($100.00).
    a. A request to extend the permit will require an additional two hundred and fifty dollars ($250.00).
3. Single Family Dwelling permit fee is thirty dollars ($30).
    a. A request to extend the permit will require an additional one hundred dollars ($100.00).
4. Floodplain Development Permits must be filed with the City Engineering Department, but the cost is zero dollars ($0).

The following Streets and Sidewalk Permit Fees and Corrective Action Fees described within Chapter 18 of the Gillette City Code are hereby adopted with an effective date of July 1, 2026.

1. Right-of-way (ROW) permit fee shall be seventy-five dollars ($75.00).
2. Corrective Actions:

a. If a permittee fails to complete the required work within the allowed time, or if the work is not done in accordance with City specifications or the City Code, the City will cause the work to be done satisfactorily. The City shall then present a bill to the permittee for the amount expended, plus a service charge of an additional fifteen percent (15%).

b. Upon receipt of a bill from the City for services performed, the permittee shall make full payment to the City within thirty (30) working days.

c. The city shall not issue any further permits to the permittee until all bills for work performed are paid in full.

3. Permit to Construct must be filed with the City, but costs zero dollars ($0).

PASSED, APPROVED, AND ADOPTED this _____ day of April, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration of a Resolution Approving and Authorizing Updated Building and Contractor License Fees for the City of Gillette Building Department (2026).

SUGGESTED ACTION:

I move for approval of the Resolution Approving and Authorizing Updated Building and Contractor License Fees for the City of Gillette Building Department (2026).

CASE BACKGROUND:

This resolution follows the associated ordinance that removed fees from Chapter 5 of the Gillette City Code. Each of the fees listed in this resolution has an effective date of July 1, 2026.

Section 2, Building Permit Fees, contains a graduated, three year fee increase schedule.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
Building fees resolution

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING UPDATED BUILDING AND CONTRACTOR LICENSE FEES FOR THE CITY OF GILLETTE BUILDING DEPARTMENT (2026)

Recitals

A. Chapter 5 of the Gillette City Code identifies certain Building permits and contractor license fees that shall be established per Resolution; and,

B. Through this Resolution, the City of Gillette wishes to authorize and approve fees associated with the Building Code under Chapter 5 of the Gillette City Code.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

The following Building Code and Contractor License Fees described within Chapter 5 of the Gillette City Code are hereby adopted with an effective date of July 1, 2026.

1. Contractor License Fees

Contractor License Fees	
Class A: General Contractor	$500/year
Class B: Building Contractor	$300/year
Class R: Residential Contractor	$150/year
Class C: Specialty Contractor	$75/year
Class D Electrical	$150 - New / $50 Annual Renewal
Master Electrician	$50 - New/ $5 Annual Renewal
Journeyman Electrician	$25 - New/ $5 Annual Renewal
Apprentice Electrician	$5/year
Class D Plumbing	$150 - New / $50 Annual Renewal
Master Plumber	$50/year
Journeyman Plumber	$25/year
Apprentice Plumber	$5/year
Residential Fire Suppression System Installer - Master Plumber	$50/year
Residential Fire Suppression System Installer - Journeyman Plumber	$25/year
Class D HVAC, Mechanical	$150 - New / $50 Annual Renewal
Master HVAC License	$50/year
Journeyman HVAC License	$25/year
Apprentice HVAC License	$5/year

Master Refrigeration Technician	$50/year
Journeyman Refrigeration Technician	$25/year
Apprentice Refrigeration Technician	$5/year
Class D Gas Pipefitters	$150 - New / $50 Annual Renewal
Master Gas Pipefitter	$50/year
Journeyman Gas Pipefitter	$25/year
Apprentice Gas Pipefitter	$5/year
Class F Fire Suppression Contractor	$75/year

2. Building Permit Fees

BUILDING PERMIT FEES	**July 1, 2026**	**July 1, 2027**	**July 1, 2028**
Residential-New, Additions and Alterations	Building square footage	Building square footage	Building square footage
	x City Building Valuation Data*	x City Building Valuation Data*	x City Building Valuation Data*
	x City Multiplier (.00201399)	x City Multiplier (.0026195)	x City Multiplier (.003025)
	= Permit Fee	= Permit Fee	= Permit Fee
Commercial-New, Additions and Alterations	Building square footage	Building square footage	Building square footage
	x City Building Valuation Data*	x City Building Valuation Data*	x City Building Valuation Data*
	x City Multiplier (.000721)	x City Multiplier (.0009366)	x City Multiplier (.001081)
	= Permit Fee	= Permit Fee	= Permit Fee

Individual Trade Permits(Electrical, Mechanical, Plumbing, Structural)	$50-Residential, $100-Commercial
to include Demo, Manufactor Homes and foundation only permits	
Multiple Trade Permits (Electrical, Mechanical, Plumbing, Structural)	
charged per trade	$50-Residential, $100-Commercial
to include Demo, Manufactor Homes and foundation only permits	

Plan Review Fees	
Commercial	35% of Permit fee
Residential	35% of Permit fee
Plan Revision fee after permit issued	25% of Permit fee
Re-Inspection Fees	$50-Residential, $100 Commercial

Additional Fees	
Commercial Storm Water Permits	$100
Residential Storm Water Permits	$50 per lot
Permit fees will be doubled if any of the following occur;	
Caught working without a permit	Double original permit fee
Caught working without Contractor's License	Double original permit fee
Caught working out of Contractor's License classification	Double original permit fee

**With respect to building valuation data, it is established by the International Code Council and periodically updated based on up-to-date costs of supplies. The current data is provided by the City of Gillette Building Department.*

PASSED, APPROVED, AND ADOPTED this _____ day of April, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration of a Resolution Approving and Authorizing Updated Planning Department Fees for the City of Gillette (2026).

SUGGESTED ACTION:

I move for approval of the Resolution Approving and Authorizing Updated Planning Department Fees for the City of Gillette (2026).

CASE BACKGROUND:

This resolution follows the associated ordinance changes that remove fees from the Zoning Code, Subdivision Regulations, and Condominium Platting Regulations and placed them into resolution. The resolution combines the fee changes in each of those regulations into one document, which is administered by the City of Gillette's Planning Department.

The effective date for this resolution is July 1, 2026. The resolution contains a graduated, three-year fee increase schedule.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
Planning Department Fee Resolution

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING UPDATED PLANNING DEPARTMENT FEES FOR THE CITY OF GILLETTE (2026)

Recitals

A. The Zoning Code of the Gillette City Code identifies certain permits and fees that shall be established per Resolution;

B. The Subdivision Regulations of the City of Gillette identifies certain permits and fees that shall be established per Resolution;

C. The Condominium Platting Regulations of the City of Gillette identifies certain permits and fees that shall be established per Resolution; and,

D. Through this Resolution, the City of Gillette wishes to authorize and approve fees associated with the Zoning Code, Subdivision Regulation Code, and the Condominium Platting Regulations of the Gillette City.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

A. The following Zoning Code permit fees described in the Zoning Code are hereby adopted with an effective date of July 1, 2026.

1.

Project Type	**July 1, 2026**	**July 1, 2027**	**July 1, 2028**
Commercial Site Plan	$492.61	$640.47	$739.01
Planned Unit Development (PUD)	$1,166.85	$1,516.91	$1,750.28
Map Amendment	$518.60	$674.18	$777.90
Text Amendment	$1,374.29	$1,786.58	$2,061.44
Board of Adjustment (BOA) Variance	$828.93	$995.71	$1,244.64
BOA Appeal	$1,270.57	$1,651.74	$1,905.86
Tower Application (Private)	$842.73	$1,102.03	$1,231.68

Tower Application (Public)	$842.73	$1,102.03	$1,231.68

2. Electronic graphic display signs require an application fee of two thousand, five hundred dollars ($2,500.00) and an annual license fee of two hundred fifty dollars ($250.00), which will expire on December 31st of each year.

B. The following Subdivision Regulations Code permit fees described in the Gillette City Code are hereby adopted with an effective date of July 1, 2026.

Project Type	**July 1, 2026**	**July 1, 2027**	**July 1, 2028**
Annexation	$1,659.52	$2,157.38	$2,489.28
Pre-Annexation Agreement	$518.60	$674.18	$777.90
Minor Subdivision	$674.18	$876.43	$1,011.27
Major Subdivision	$1,127.96	$1,353.55	$1,503.94
Condominium	$1,296.50	$1,685.45	$2,593.00
Easement or Right of Way Vacate	$388.95	$505.64	$583.43
Administrative Plat	$492.67	$640.47	$739.01
Park Development	$350.00 per dwelling unit	$350.00 per dwelling unit	$350.00 per dwelling unit

C. The following Condominium Platting Regulations permit fees described in the Gillette City Code are hereby adopted with an effective date of July 1, 2026.

Project Type	**July 1, 2026**	**July 1, 2027**	**July 1, 2028**
Condominium	$1,296.50	$1,685.45	$2,593.00

PASSED, APPROVED, AND ADOPTED this _____ day of April, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration of a Special Event Permit, including a Street Closure at the intersection of Hwy 14-16 and Echeta Road, on May 9, 2026, from 8:30 a.m. to 9:30 a.m. for the 5th Annual Sheepherder's Festival requested by the Campbell County Rockpile Museum.

SUGGESTED ACTION:

I move to approve a Special Event Permit, including a Street Closure at the intersection of Hwy 14-16 and Echeta Road, on May 9, 2026, from 8:30 a.m. to 9:30 a.m. for the 5th Annual Sheepherder's Festival requested by the Campbell County Rockpile Museum.

CASE BACKGROUND:

The Rockpile Museum has applied for a Special Event Permit for May 9th for the trailing of sheep down Echeta Road next to the railroad tracks, across Hwy. 14-16 (Street Closure) , across Burma Avenue, down West 1st Street and across into the empty field behind the Rockpile Museum and Fire Station #1. This will require a street closure in the morning. The sheep will be trailered at the end of the event. For the safety of the animals, they have requested barricades and a Police escort. The street closure is for 30 minutes at the intersection of Echeta & 14-16.

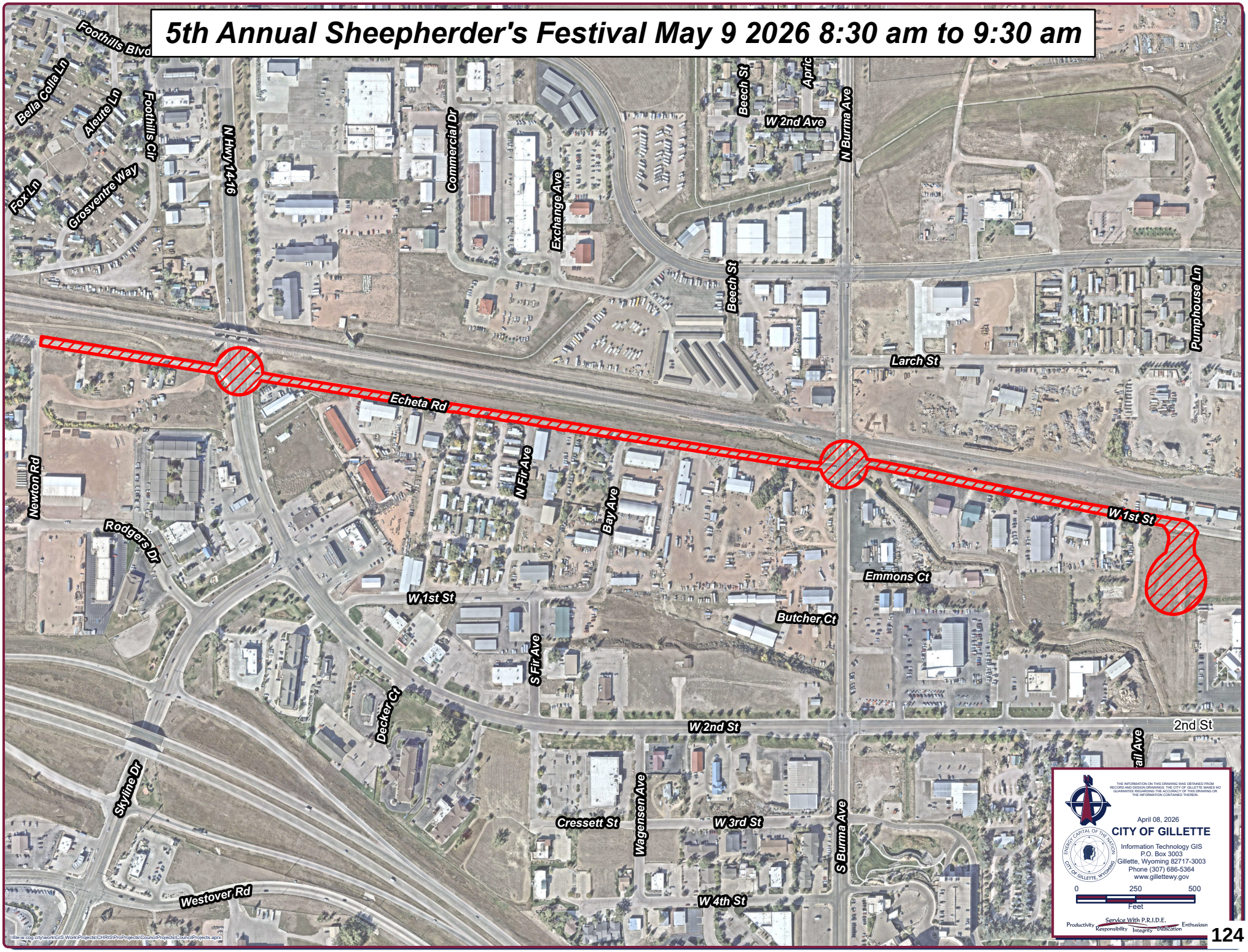
The route is as follows:
- Starting point Echeta Road
- Crossing intersection of Echeta Road and Hwy 14-16
- West down First Street
- Intersection of First Street and S Burma
- To 106 Rohan (Field adjacent to CC Fire Station #1)

STAFF REFERENCE:

MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:
MAP
COI

5th Annual Sheepherder's Festival May 9 2026 8:30 am to 9:30 am



CAMPCOU-17 JMCKILLOP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/2/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 6024 HUB International Mountain States Limited PO Box 819 Gillette, WY 82717	CONTACT NAME: Jennifer McKillop PHONE (A/C, No, Ext): (307) 686-0313 FAX (A/C, No): (307) 687-1473 E-MAIL ADDRESS: jennifer.mckillop@hubinternational.com
INSURED Campbell County 500 S. Gillette Ave., Ste 1200 Gillette, WY 82716-4239	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Charter Oak Fire Insurance Company 25615 INSURER B : The Travelers Indemnity Company 25658 INSURER C : Lexington Insurance Company 19437 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	X	X	ZLP21P55015	7/1/2025	7/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG WY Stop Gap	$ 1,000,000 $ 1,000,000 $ $ 1,000,000 $ 1,000,000 $ 1,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			8103S182556	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
C	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 1,000,000			038247050-00	7/1/2025	7/1/2026	EACH OCCURRENCE AGGREGATE	$ 4,000,000 $ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Travelers Umbrella excludes coverage for Law Enforcement Liability.

Excess Law Enforcement Liability is covered under policy 038247050-00 effective 07/01/2025 to 07/01/2026 written through Lexington Insurance Company with a $4,000,000 Each Occurrence Limit & a $4,000,000 Annual Aggregate Limit.

CERTIFICATE HOLDER

City of Gillette
201 E 5th Street
Gillette, WY 82716

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration of a Special Event Permit, including a Street Closure on E. Warlow Dr. on June 25, 2026, from 5:45 p.m. to 6:45 p.m. for the Children's Memorial Remembrance Ceremony, Requested by the Mayor's Office.

SUGGESTED ACTION:

I move to approve a Special Event Permit, including a Street Closure on E. Warlow Dr. on June 25, 2026, from 5:45 p.m. to 6:45 p.m. for the Children's Memorial Remembrance Ceremony, Requested by the Mayor's Office.

CASE BACKGROUND:

Annual Street Closure Requested by the City of Gillette Mayor's Office.

Closure will be West of the Aquatic Center entrance, West to North Osborne Avenue, and between Lakeside Drive and Warlow Drive on North Brooks Avenue.

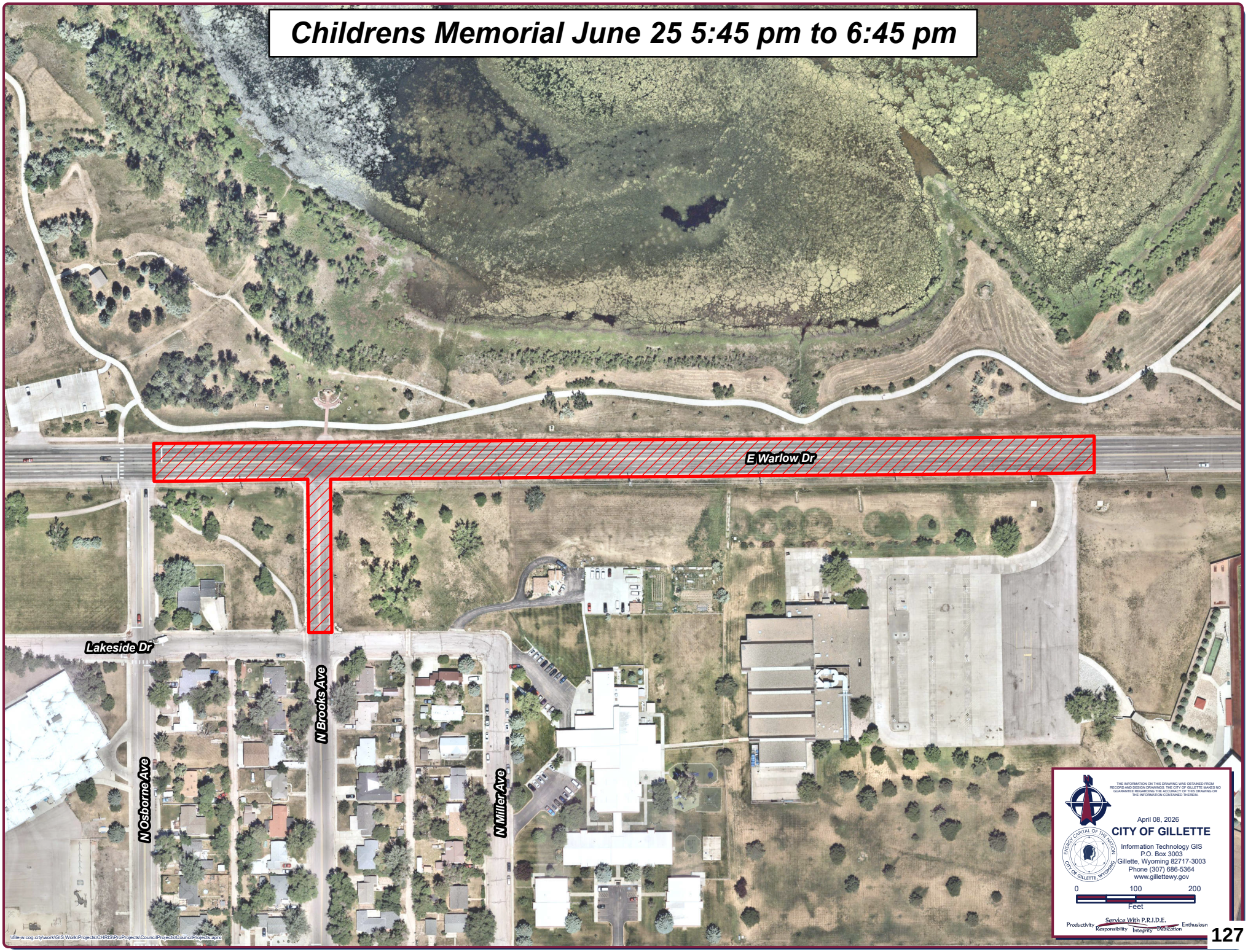
Applicant is requesting barricades and a Police escort.

STAFF REFERENCE:

MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:
MAP

Childrens Memorial June 25 5:45 pm to 6:45 pm



CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration of a Special Event Permit, including a Street Closure on the 3rd St. Plaza from Gillette Ave. to Kendrick Ave. on June 23, 2026, from 12:00 PM to 8:00 PM, for a Meet the Candidates Ice Cream Social, requested by the Campbell County Chamber of Commerce.

SUGGESTED ACTION:

I move to approve a Special Event Permit, including a Street Closure on the 3rd St. Plaza from Gillette Ave. to Kendrick Ave. on June 23, 2026, from 12:00 PM to 8:00 PM, for a Meet the Candidates Ice Cream Social, requested by the Campbell County Chamber of Commerce.

CASE BACKGROUND:

The Campbell County Chamber of Commerce has requested a Special Event/Street Closure Permit for a "Meet the Candidates Ice Cream Social" on June 23, 2026. This is a free event for the public to attend to meet the candidates from various races. The event is from 4:00 PM to 7:00 PM, but to allow candidates to set up and take down their booths, they are requesting closure from 12:00 PM to 8:00 PM. They anticipate 250-500 persons to attend the event. The event has been scheduled with the Main Street Committee, and a certificate of insurance has been provided.

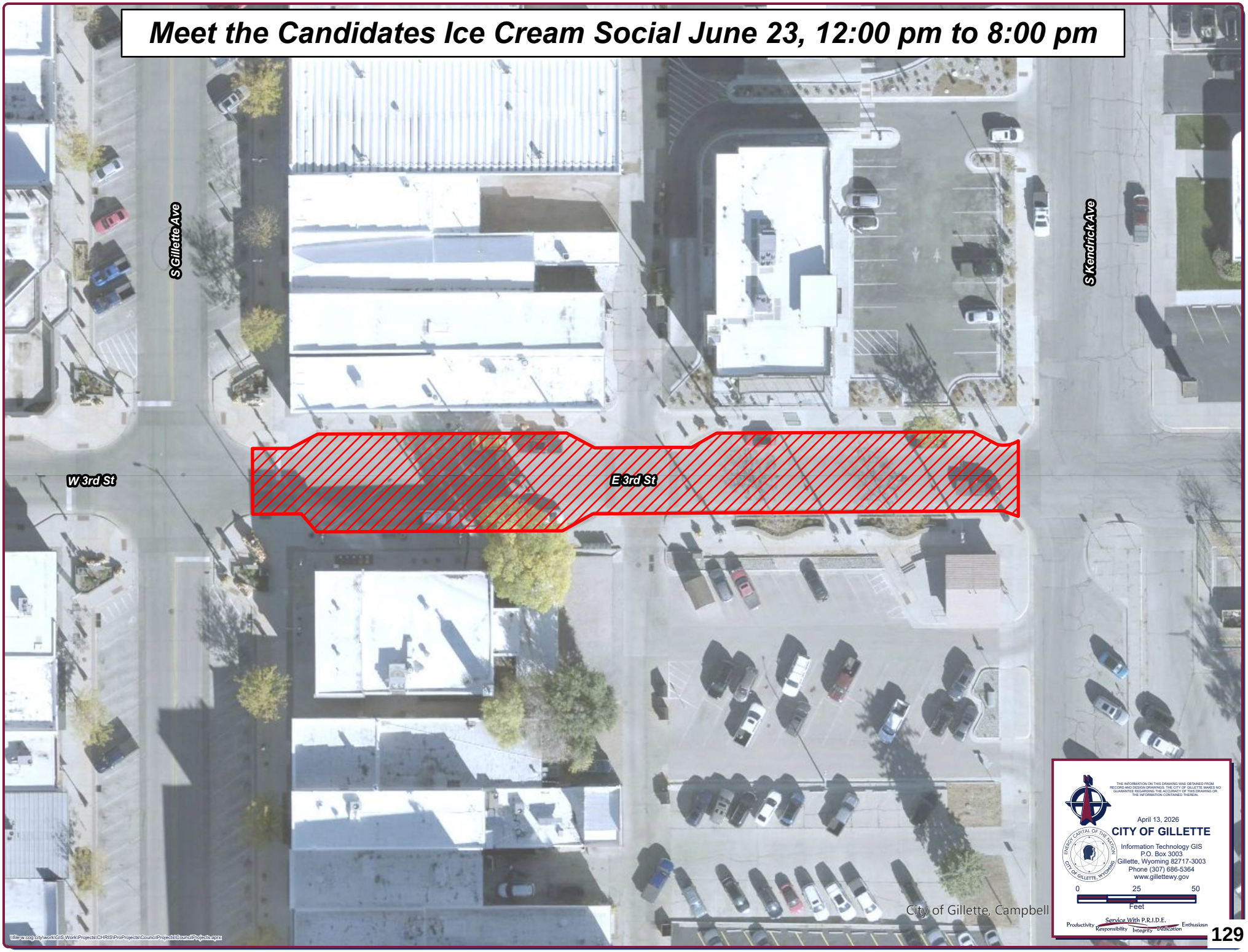
Barricades, Police escort, 10 rollouts, and 1 electrical outlet are requested.

STAFF REFERENCE:

MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:
MAP
COI

Meet the Candidates Ice Cream Social June 23, 12:00 pm to 8:00 pm



CAMPCOU-05 JNELSON6

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/17/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
HUB International Mountain States Limited
2703 Connery Way
Missoula, MT 59808

CONTACT NAME:
PHONE (A/C, No, Ext): (307) 233-8320 FAX (A/C, No):
E-MAIL ADDRESS: jessica.nelson@hubinternational.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hartford Casualty Insurance Company	29424
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Campbell County Chamber of Commerce
409 W 2nd Street
Gillette, WY 82716

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 2,000,000
	[ ] CLAIMS-MADE [ ] OCCUR		X	41SBAIH9205	1/1/2026	1/1/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	[ ] OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,000
	[ ] ANY AUTO			41SBAIH9205	1/1/2026	1/1/2027	BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
General Liability Waiver of Subrogation form SS1215 0300 (Waiver Of Subrogation).

CERTIFICATE HOLDER
City of Gillette
201 E. 5th Street
Gillette, WY 82716

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Joe Livers

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF SUBROGATION

INSURED COPY

This endorsement modifies insurance provided under the following:

BUSINESS LIABILITY COVERAGE FORM

We waive any right of recovery we may have against:

1. Any person or organization shown in the Declarations, or
2. Any person or organization with whom you have a contract that requires such waiver.

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CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration of a Bid Award for the Cottonwood Park Drainage Improvements Project to DRM, Inc., in the Amount of $239,260.70 (1% Project).

SUGGESTED ACTION:

I move for Approval of a Bid Award for the Cottonwood Park Drainage Improvements Project to DRM, Inc., in the Amount of $239,260.70 (1% Project).

PROJECT NUMBER:

25EN14

CASE BACKGROUND:

Cottonwood Park drainage pond is located at southwest corner of Boxelder Road and 4-J Road (see the attached map). This pond is a significant area which retains and allows the storm water to "detain and settle" during storm events of all sizes. The project includes repairs to existing damage concrete channel in-flow area, install a new storm inlet box, install a new berm on the south side of the drainage area, install an upgraded access from 4-J, and adjust the sidewalk alignment on the south. The City contracted with KLJ Engineering to perform a drainage study of the area to identify improvements that will improve this detention facility and help reduce the potential flooding further south on 4-J Road during major storm events (100 - 500 year events).

This project is a rebid of the Cottonwood Park Drainage Improvements Project that council rejected all bids last fall due to the bids being so much higher than the allocated budget. One major change was done between the previous design and the current design. The current project will keep the existing concrete channel between the inlet and outlet structure, whereas the previous design replaced the entire concrete channel.

WHY NEEDED: The reason this project is needed is to repair a portion of the concrete channel and to improve the detention pond with better ability to slow the water down as the water travels south into a 36" drainage pipe along 4-J. These improvements will also increase the capacity of the Cottonwood Park detention pond to function better as a true open channel detention pond.

This project was bid on April 7, 2026. The City received a total of four bids. Two bids are considered to be non-responsive bids as they failed to submit required items per the bidding documents.

Bidder	Base Bid	Alternate 1	Total Bid
DRM, Inc.	**$188,267.20**	**$50,993.50**	**$239,260.70**
Powder River Construction, Inc.	$177,489.95	$68,753.50	$246,243.45
Engineer's Estimate	$151,805.00	$53,543.00	$205,348.00

The project is fully funded by the Optional 1% Sales Tax fund from allocations in FY26 of $350,000.

ACTUAL COST VS BUDGET:

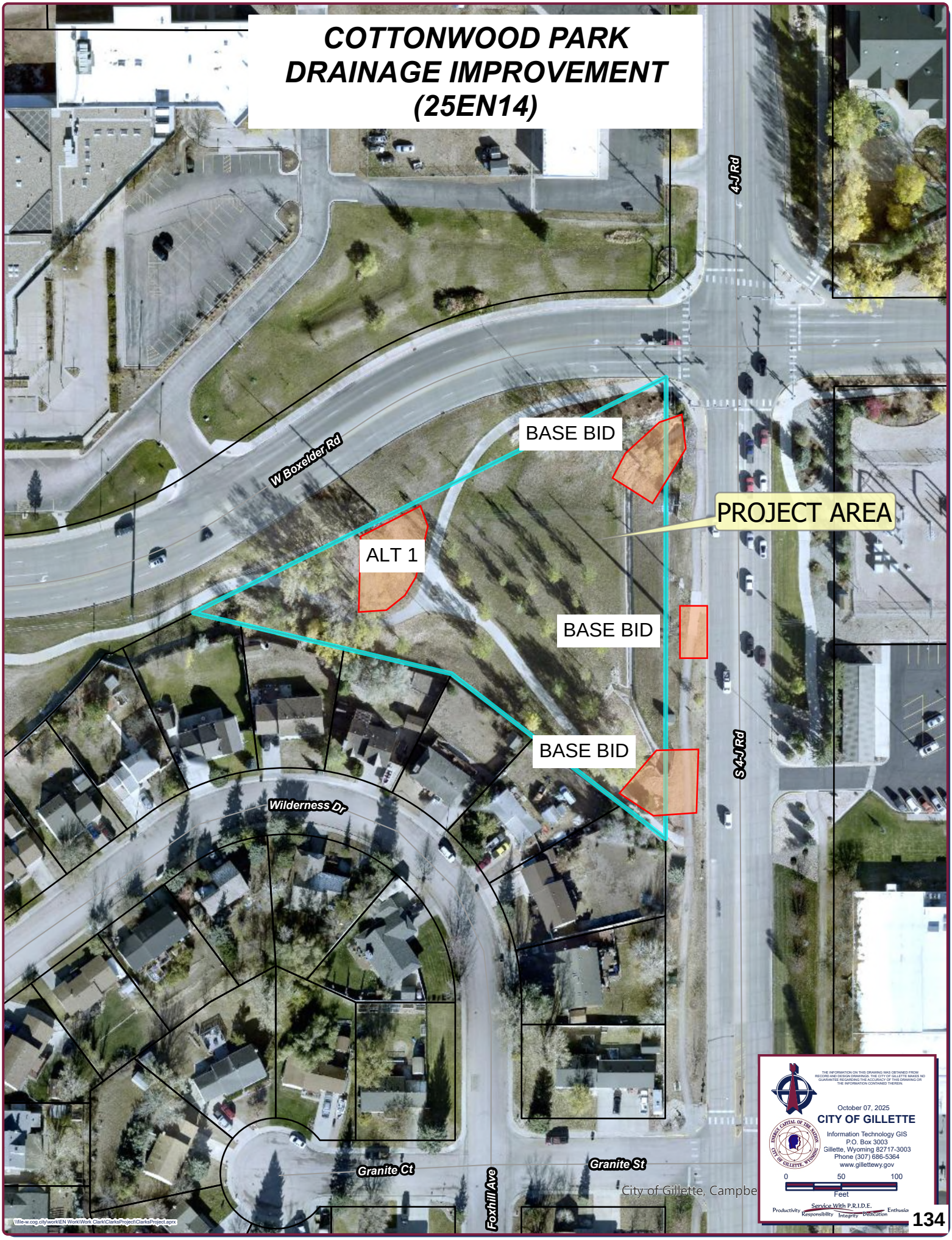
Cost: $239,260.70; Budget: $350,000

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Project Area Map

COTTONWOOD PARK DRAINAGE IMPROVEMENT (25EN14)



THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

October 07, 2025

CITY OF GILLETTE

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CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration of a Bid Award for the 2026 Crack Seal Project to Z&Z Seal Coating, Inc., in the Amount of $104,861.68 (1% Project).

SUGGESTED ACTION:

I move for Approval of a Bid Award for the 2026 Crack Seal Project to Z&Z Seal Coating, Inc., in the Amount of $104,861.68 (1% Project).

PROJECT NUMBER:

26EN20

CASE BACKGROUND:

This project includes crack-sealing streets as part of the City's street maintenance program. The crack sealing project locations are within the areas near Sage Bluffs Subdivision, Four J Subdivision, and Gurley Ave (see the attached map). The project was bid out with 3 bid schedules to allow for different alternates to be awarded based on available funding.

The PAVER software program has identified all of the areas needing surfacing maintenance. The software gives each street a Pavement Condition Index (PCI) number ranging from 0 - 100. The higher the PCI for a street, the better the condition. The crack seal maintenance technique will help protect the surfacing and extend its life by three to five years.

WHAT IS CRACK SEALING
Crack seal products are used to fill individual pavement cracks to prevent water entry or other non-compressible substances such as sand, dirt, rocks, or weeds. Crack sealant is typically used on early-stage longitudinal, transverse, reflection, and block cracks.

WHAT IS THE PROCESS:
Routing is a process performed before cracks are sealed. It is done with equipment that expands all cracks to ¼" wide, creating a reservoir for the rubberized crack sealant to sit in. Next, crews blow out the cracks with high pressure air to allow the best adhesion possible. Finally, the routing process

installs hot rubberized oil into the reservoirs. An anti-tracking chemical is then applied to speed up the curing process to allow traffic onto the completed areas.

This installation method ensures that the rubberized oil thoroughly penetrates the crack and adheres to the existing pavement. Instead of placing rubber directly into the existing, non-routed cracks, it helps create a waterproof seal to prevent water from getting into the crack.

BENEFITS OF CRACK SEALING
Crack sealing is an affordable way to fill in cracks in pavement. Benefits include decreasing further crack deterioration, protecting the pavement structure from moisture damage (water freezes and turns to ice which expands the crack in the winter), and ultimately extending the life of your pavement by 3 to 5 years. After crack sealing, it can be followed up with other maintenance procedures, such as a chip seals or roto-mill and overlays, which will further protect the surfacing and extend the life of the pavement even longer.

SCHEDULE: The anticipated schedule for the work to be completed is in the fall of 2026.

Three contractors submitted regular and responsive bids. PCA Engineering, Inc. has reviewed the bids and Z & Z Seal Coating Inc. was the lowest qualified bid.

BIDDER	SCHEDULE A	SCHEDULE B	SCHEDULE C	TOTAL BID
Z & Z SEAL COATING	$22,747.76	$12,712.51	$69,401.41	$104.861.68
HARDRIVES CONSTRUCTION	$35,500.00	$23,322.50	$86,842.50	$144,665.00
ASPHALT PRESERVATION	$35,893.00	$18,125.25	$86,388.20	$140,406.45
ENGINEER'S ESTIMATE	$42,851.00	$23,062.00	$117,335.00	$183,248.00

This project is fully funded with the Optional 1% Sales Tax Fund with an allocation of $225,000 from FY26.

ACTUAL COST VS BUDGET:

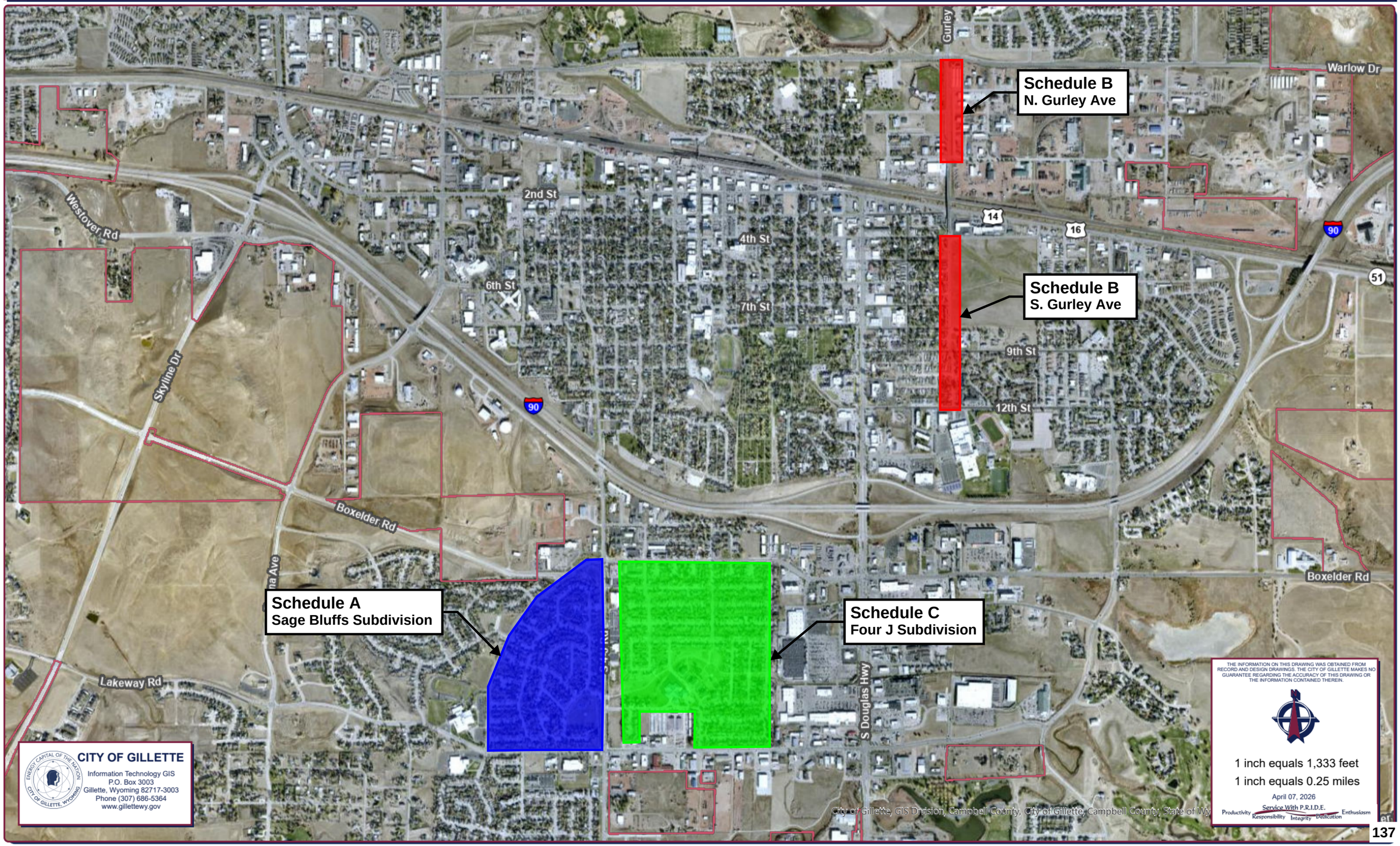
Recommended cost: $104,861.68; Allocated budget: $225,000

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Project Area Map

2026 Crack Seal Area Map



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

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1 inch equals 1,333 feet
1 inch equals 0.25 miles

April 07, 2026

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City of Gillette, GIS Division, Campbell County, City of Gillette, Campbell County, State of Wy

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration of a Bid Award for the Heritage Village Playground Renovations Project to Falcon Construction LLC, in the Amount of $790,353.85 (Land and Water Conservation Fund and 1% Project).

SUGGESTED ACTION:

I move for Approval of a Bid Award for the Heritage Village Playground Renovations Project to Falcon Construction LLC, in the Amount of $790,353.85 (Land and Water Conservation Fund and 1% Project).

PROJECT NUMBER:

25EN28

CASE BACKGROUND:

The Heritage Village Playground Renovations project represents the fifth phase of the implementation of the Park Playgrounds Master Plan developed by the City of Gillette and Russell + Mills Studios of Fort Collins, Colorado. The project scope includes a complete demolition of the existing playground structures and associated play area and installation of new playground equipment and associated structures, including earthwork, concrete surfacing, concrete curb, landscape enhancements and associated irrigation improvements.

WHEN CONSTRUCTED: The original playground area was constructed prior to 1982. Over the subsequent years the play equipment was updated around 1995 and again in 2003.

WHY NEEDED: Over the last several years, much of the play equipment in the existing playground area has been removed due to deterioration or failure. Currently only a single play structure occupies a play area of approximately 8,750 Square Feet. Further, the existing playground features and access are not ADA compliant and do not meet current Playground Safety Standards.

SCOPE AND BENEFITS: Generally, the project will bring the Heritage Village Playground up-to-date with current Playground Safety Standards and well as ADA accessibility requirements. The project will demolish the existing play area, construct new age separated play areas with new play equipment, a gathering and observation area for parents and families, provide improved sidewalk connectivity and other amenities consistent with the Playgrounds Master Plan. The existing Zip Line in Heritage Village Park, installed circa 2020, will be protected in place and the current Wood Fiber surfacing and plastic edging replaced. Three (3) Additive/Alternatives were identified during the design process. Add/Alt #1 provides for a Port-A-Let Enclosure. Add/Alt #2 provides for shade structures to be installed over the central gathering area. Add/Alt #3 provides for a bottle filling station installed near to the existing Heritage Village Park Shelter.

SCHEDULE: The project and associated contract are anticipated to be completed by late October of 2026.

BIDDING: The City of Gillette's Purchasing Division received three (3) Regular and Responsive bids for this project on March 31st at 10:00AM which are summarized below:

Bidder	**Base Bid**	**Add/Alt #1 (Port-a-Let Enclosure)**	**Add/Alt #2 (Shade Structures)**	**Add/Alt 3 (Water Bottle Fill Station)**	**Total Bid**
Falcon Construction LLC	$671,948.85	$38,500.00	$57,890.00	$22,015.00	**$790,353.85**
Powder River Construction, Inc.	$756,571.17	$44,391.22	$86,371.66	$32,373.00	$919,707.05
G & G Landscaping, Inc.	$811,639.50	$45,000.00	$57,200.00	$20,000.00	$933,839.50
Architect's Estimate (Second Nature Consulting)	$779,062.50	$40,000.00	$35,982.00	$35,000.00	$890,044.50

FUNDING: This project is fully funded with a Land and Water Conservation Fund (LWCF) Grant (50%) and Optional 1% Sales Tax Fund (50%). The City of Gillette secured a LWCF grant in the amount of $450,000.00 for this project.

ACTUAL COST VS BUDGET:

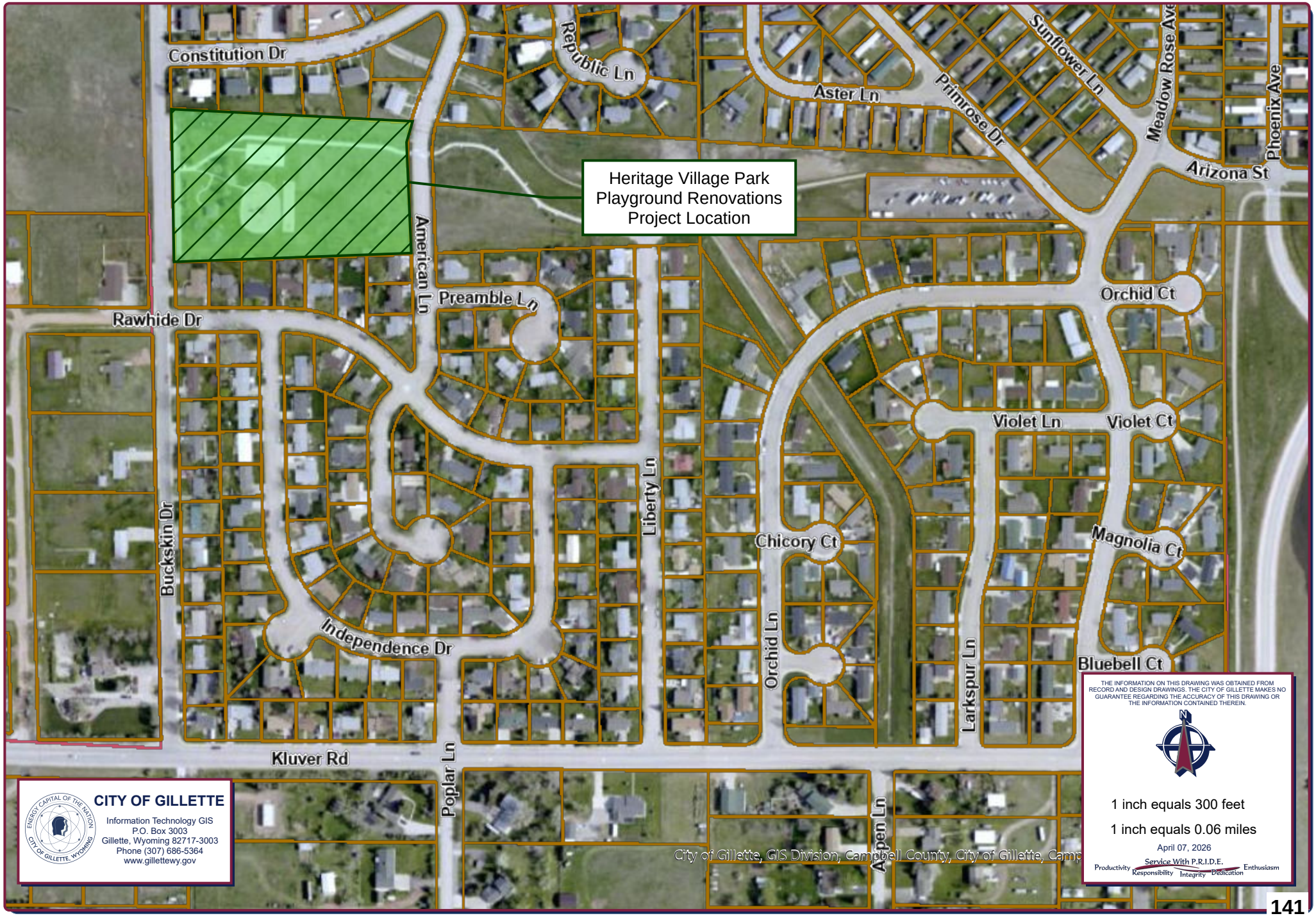
Actual: $790,353.85; Budget: $825,000.00

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Project Area Map

25EN28-Heritage Village Park Playground Renovations-Reference Map



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
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1 inch equals 0.06 miles

April 07, 2026

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CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration of a Bid Award to Dave Loden Construction in the amount of $330,885.00 for the City of Gillette City West Roof Replacement Project.

SUGGESTED ACTION:

I move to approve a Bid Award to Dave Loden Construction in the amount of $330,885.00 for the City of Gillette City West Roof Replacement Project.

PROJECT NUMBER:

26FM01

CASE BACKGROUND:

Remove and dispose of existing roof membrane, provide and install an adhered membrane assembly with a 2" hail warranty. This system comes with a 20-year warranty.
We had four contractors bid on this project.

Funds for this project were approved in the 2025/2026 budget. Because this is a hail claim, this project will be paid out of the Property Insurance Fund.

STAFF REFERENCE:

Sawley Wilde, Public Works Director

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration to Authorize the Council President to Sign a Workplace Safety Contract Application between the City of Gillette and the State of Wyoming, Department of Workforce Services, Workers' Compensation, and Risk Management.

SUGGESTED ACTION:

I move that the Council President sign a Workplace Safety Contract Application between the City of Gillette and the State of Wyoming, Department of Workforce Services, Workers' Compensation, and Risk Management.

CASE BACKGROUND:

This application requests funding from the Workplace Safety Contracts - Safety Improvement Fund to procure equipment or training designed to enhance organizational safety in the amount of $1,800.

STAFF RECOMMENDATION:

It is staffs recommendation to submit the application.

ACTUAL COST VS BUDGET:

$180

STAFF REFERENCE:

Deca Wasson, Human Resources Director

ATTACHMENTS:
SIF Application for Training City of Gillette

Mark Gordon
Governor

State of Wyoming
Department of Workforce Services
DIVISION OF WORKERS' COMPENSATION
RISK MANAGEMENT
5221 Yellowstone Road
Cheyenne, Wyoming 82002
www.dws.wyo.gov

Elizabeth Gagen, J.D.
Director

Jason Wolfe,
Deputy Director

Workplace Safety Contracts – Safety Improvement Fund

Application for Training

This program allows employers to apply for up to $10,000 per fiscal year (July 1 – June 30). The funds must go towards equipment or training to improve safety within the company.

Eligibility Requirements

- The employer must be in good standing with Workers' Compensation and the Secretary of State's office
- All disallowed equipment can be found in the WC Rules & Regulations, Chapter 11, Section 4(b)(vi).

Items Needed to Complete the Application

- All pages must be filled out
- Product information for the equipment must be provided OR detailed course information for the training
- Price quotes must be included with the application

Application Instructions

- Complete the application and submit to the Risk Management team via mail or email
    - Once Risk Management has received your application, employers should submit Vendor Management forms to ensure a smooth payment process upon approval
- Applications are reviewed on a quarterly basis; deadlines can be found on the Risk Management website

Contract Process

- Upon approval, the Risk Management team will work with the Attorney General's office to draft the Safety Improvement Fund contract
- Risk Management will keep employers informed of the contract progress, but employers should be prepared to wait 5-7 weeks post-application approval to receive the contract for signature
- Once the contract is fully executed, payment will be issued as soon as possible

Reporting Requirements

- Invoices will be due ninety (90) days post contract execution
- Reporting on injury statistics will be due at three hundred and sixty-five (365) days post contract execution

Mark Gordon
Governor

State of Wyoming
Department of Workforce Services
DIVISION OF WORKERS' COMPENSATION
RISK MANAGEMENT
5221 Yellowstone Road
Cheyenne, Wyoming 82002
www.dws.wyo.gov

Elizabeth Gagen, J.D.
Director

Jason Wolfe,
Deputy Director

Workplace Safety Contracts – Safety Improvement Fund
Application for Training

Legal Business Name: **The City of Gillette**		
9-Digit Workers' Compensation Number: **000008594**		
Street Address: **201 E. 5th Street**		
City: **Gillette**	State: **WY**	Zip Code: **82716**
Mailing Address: **201 E. 5th Street**		
City: **Gillette**	State: **WY**	Zip Code: **82176**

Primary Contact Information	Legal Signatory Contact Information
First Name: **Randy**	First Name: **Heidi**
Last Name: **Milliron**	Last Name: **Gross**
Job Title: **Safety Manager**	Job Title: **Council President**
Phone Number: **(307) 686-5331**	Phone Number: (307) 363 0097
Email: **randym@gillettewy.gov**	Email: grossh@gillettewy.gov

Industry: **City Municipality**
Current number of employees: **293**
Number of employees affected by training: **130**

Application Checklist

The following items must be included with your application. Please check off each item to ensure your application is complete.

- ☐ Price quotes or price information for the training
- ☐ Proposed curriculum and registration material for the training (must have costs broken down)

Training Information – Please complete this form for each training or class

Training Start Date (including instructor travel; employee travel is not covered): **06/25/2026**
Training Completion Date (including instructor travel; employee travel is not covered): **06/25/2026**
Training Course Title & Description: June Safety Training Day event. Each year, our Safety Committee hosts this event. This year, we are hosting an interactive, experiential training event featuring three hands-on learning stations designed to maximize employee engagement: a Safety Scavenger Hunt, a Safety Escape Room, and a Safety HD Football game.
Will this training enhance safety culture or reduce injuries? If yes, please explain: Yes. In City Government, keeping employees actively engaged in safety can be challenging. To counter this, our Safety Committee designed three gamification stations requiring hands-on teamwork and problem-solving. By making training fun and interactive, we significantly increase employee engagement and knowledge retention. This shared experience directly enhances our safety culture and reduces injuries by ensuring safety protocols are memorable, collaborative, and actively applied on the job.
What current training or process is in place? Please explain. Currently, our process includes a rigorous baseline of digital compliance training and weekly divisional toolbox talks. All employees complete quarterly online modules (Defensive Driving, Workplace Harassment, Drug-Free Workforce, Cyber Security, and Bloodborne Pathogens), and employees in the "Hazardous" class complete monthly safety microlearning training sessions. While this ensures consistent compliance, it relies heavily on independent, screen-based, or routine passive learning, which is losing its impact over time. By implementing this event, our goal is to raise the bar. We need to bridge the gap between routine compliance training and active, hands-on employee engagement across the entire organization.
In what way will the training positively affect safety within your company? Please explain. By participating in these gamified stations, employees will engage in high-level collaboration and critical thinking. To successfully complete their missions, they must communicate effectively, actively listen to their teammates' opinions, and value different problem-solving perspectives to overcome safety challenges. This hands-on environment breaks down divisional silos and builds essential communication skills alongside practical hazard identification. When employees learn to trust and genuinely listen to one another during these team-building activities, that improved collaboration translates directly back to their daily tasks. Ultimately, this training builds stronger peer-to-peer accountability and a highly cohesive workforce, resulting in a stronger safety culture and a reduction in workplace incidents.

Training Budget

Allowable Expenses	**Estimated Amount** (attach price quote)
Registration, Tuition, or Class Fees	**$600 (GC) + $1,200 (Escape Room)**
Class Materials & Supplies	
Other Instructor Fees (hired instructors only)	
Air Fare (hired instructors only)	
Hotel (hired instructors only)	
Mileage (hired instructors only)	
Total Estimated Expenses	**$1,800**
10% Employer Match	**$180**
Potential Contract Amount	**$1,620**

Application Signature

I hereby certify that the information provided in this application is true and accurate to the best of my knowledge. I am aware that any false information or intended omissions may subject me or my company to civil or criminal penalties for filing false public records and my result in forfeiture or repayment of any award approved through this program.

Authorized Signature (legal signatory): _____

Printed Name: _____

Job Title: _____

Date: _____

Please mail, email or deliver the application to:

Department of Workforce Services
Workers' Compensation – Risk Management
PO BOX 20161
Cheyenne, WY 82003

BusinessRisk@wyo.gov

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Consideration for the Acceptance of a Proposal to perform Police Chief Recruitment Services from GMP Consultants in an amount not to exceed $25,000.

SUGGESTED ACTION:

I move for the acceptance of a proposal to perform Police Chief Recruitment Services from GMP Consultants in an amount not to exceed $25,000.

CASE BACKGROUND:

Following a Request for Proposals (RFP) issued on March 13, 2026, for police chief recruitment services, the City received submissions from four firms. These proposals were evaluated based on experience, methodology, cost, references, and outreach strategies. GMP Consultants emerged as the top-ranked firm, and staff recommends their selection for this recruitment process.

STAFF RECOMMENDATION:

Staff recommends selection of GMP Consultants, with a proposal estimating professional fees at $18,500 and reimbursable expenses at $6,500.

STAFF REFERENCE:

Deca Wasson, Human Resources Director

ATTACHMENTS:
GMP Consultants Proposal



MARCH 2026

Police Chief Recruitment Proposal

FOR CITY OF GILLETTE, WY

PRESENTED BY

Greg M. Prothman
President, GMP Consultants

GMP CONSULTANTS
Greg@gmphr.com
(206) 714-9499
www.gmphr.com

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- Sample Position Profile
- Sample Invitation to Apply

March 20, 2026

Ms. Déca Wasson
Human Resources Director
City of Gillette
201 E 5th Street
Gillette WY 82716

Dear Ms. Wasson,

Thank you for the opportunity to submit our proposal to assist the City of Gillette with the recruitment of its next Chief of Police. GMP Consultants is pleased to respond to your Request for Proposals seeking an experienced executive search partner to conduct a comprehensive, national recruitment aligned with the City's public safety goals and community values.

GMP Consultants specializes in executive law enforcement recruitment and has successfully led hundreds of public-sector searches nationwide, including Police Chief and equivalent leadership roles. Our approach directly addresses the scope of work outlined in the RFP—from stakeholder engagement and position profile development to proactive national outreach, rigorous candidate screening, and final interview and selection support.

We understand the importance of identifying a Police Chief who demonstrates integrity, ethical leadership, fiscal and operational strength, and the ability to build trust with both internal staff and the community. Our structured process is designed to identify candidates with proven experience in modern, evidence-based policing, organizational culture development, and collaborative leadership.

GMP is currently completing Police Chief recruitments for the City of Madras, Oregon; the City of Golden Valley, Minnesota; and the City of Golden, Colorado, providing real-time insight into today's competitive law enforcement executive market and direct access to a strong national candidate network. These active searches, combined with our extensive history of completed Police Chief recruitments, enable us to attract and engage highly qualified candidates—many of whom are not actively seeking new roles but respond to professional, discreet outreach.

Our team-based model pairs senior-level leadership experience with dedicated project management to ensure a disciplined, responsive, and well-managed recruitment process. We work closely with the City Administrator, City Council, Human Resources staff, and stakeholders throughout each phase to maintain clear communication and timely progress.

If you have any questions or would like to discuss your specific needs, please do not hesitate to contact me at (206)714-9499 or greg@gmphr.com. I look forward to the opportunity to work with City of Gillette on this important recruitment.

Sincerely,

Greg M. Prothman
President

About Us

Our Foundation

GMP Consultants is a public sector executive search firm with a collective 360 years of local government leadership experience. We pride ourselves in strong regional and national relationships.

GMP Consultants value the importance of local government in our communities. We offer our clients experienced subject matter experts with a solid understanding of municipal government coupled with decades of experience.

We have served in a wide range of executive positions, from city and county management to public works, planning, human resources, management information systems, police, fire and finance.

Our Qualifications

Founded and led by Greg M. Prothman, GMP consultants have worked on over 800 executives searches and over 100 public sector consulting projects.

Our senior search consultants are seasoned municipal leaders who are active in both national and state associations in their respective professional disciplines.

Our Philosophy

Our business philosophy centers on the understanding that this is a people related industry.

We have worked and lived in communities across the country, so we know first-hand that public service is both similar and unique in implementation one community to the next.

Our team takes the time to learn your values and vision so we can tailor our systematic process to your needs.

GMP Consultant's Mission

To provide exceptional executive search, interim placements, and organizational consulting partnering with our clients to provide the highest quality services to their residents.

Why Choose GMP

What You Can Expect From a GMP Recruitment

SERVICE & RELATIONSHIP	Our consultants provide outstanding service and build lasting relationships with both clients and candidates
CUSTOMIZED SOLUTIONS	We take time to learn your needs, values, and vision, creating solutions tailored to your agency
PEOPLE FIRST	We prioritize quality communication, working closely with you and your candidates through every stage of the process
RECRUITMENT EXPERIENCE	GMP Consultants are accomplished municipal leaders who as a team have completed over 800 executive recruitments bring access to quality applicant pools
18 MONTH GUARANTEE	We offer an 18-month guarantee on your selection. We don't just find qualified candidates, we focus on finding right fit for your agency and community, ensuring a smooth leadership transition

Understanding the City of Gillette and Its Police Department

The City of Gillette seeks a Police Chief capable of leading a full-service law enforcement organization while maintaining effective partnerships with City leadership and the community. With approximately 30,000 calls for service annually and a department comprising sworn officers and civilian staff across patrol, dispatch, victim services, and animal services, the Chief must balance operational oversight with organizational leadership, fiscal stewardship, and public accountability. The department's emphasis on professionalism, community-oriented policing, and its pursuit of CALEA accreditation reflect the City's commitment to contemporary, evidence-based policing practices.

The Police Chief must serve as both an internal organizational leader and a trusted public representative, reinforcing ethical standards, accountability, and a positive internal culture while sustaining public confidence and transparent communication. GMP Consultants approaches this engagement as a strategic leadership transition with long-term organizational implications. Our recruitment process is structured to identify candidates with demonstrated executive-level law enforcement experience, sound ethical judgment, and the leadership, strategic, and fiscal management capabilities necessary to succeed in a community-focused policing environment.

Meet Your Recruitment Team

Tim Troxel – Senior Consultant Law Enforcement



Tim is a tenured law enforcement professional who brings 33 years of law enforcement experience including 12 years in senior law enforcement leadership. Tim most recently retired as deputy police chief with the City of Renton (population 100,000). During his time with the Renton Police Department, he was responsible for CALEA reaccreditation as well as leading the department's professional standards divisions. Tim is a graduate of the FBI National Academy (session 243) in Quantico VA. He also holds a Bachelor of Arts Degree from Washington State University in Criminal Justice. Tim enjoys hiking, golf, travel, and visits with his grandchildren!

Brenda Gabbitas – Project Manager



Brenda has over a decade of experience working with many communities around the globe in both public and private sectors, including the education field. She leans on her experiences to build lasting relationships with everyone she works with while delivering unparalleled levels of service. Brenda holds a Bachelor's of Education in Early Childhood Development from Utah Valley University.

Kate Hansen – Operations Manager



Kate brings 20 years of project management and administration experience spanning private business, nonprofit, and government. She is a certified Project Management Professional (PMP) and holds a B.A. in Theatre from Chapman University, with an emphasis in stage management. Kate brings a distinguishing blend of attention to detail, creativity, and critical thinking. Having served as a fire district administrator, political campaign manager and elected official, Kate possesses multi-faceted experience in local government.

Work Plan & Approach

We understand that this is not just filling a position but is a leadership transition within your organization. Our goal is to not only find a highly qualified candidate but a candidate who is the perfect fit for your organization and the community.

We suggest a four-phase process:

PHASE 1: Project Planning & Profile Development

- Create Search Schedule & Plan
- Engage Stakeholders
- Identify Ideal Candidate Traits
- Design Recruitment Profile



PHASE 2: Candidate Sourcing & Outreach



- Place Targeted Advertisements
- Mail Invitation to Apply Flyers
- Send Emails to Potential Candidates
- Make Phone Calls to Potential Candidates

PHASE 3: Candidate Screening & Assessment

- Identify & Research Leading Candidates
- Conduct Preliminary Interviews
- Hold Work Session for Client to Select Finalists



PHASE 4: Interview Process & Final Selection Support



- Design Final Interviews
- Conduct Reference & Background Checks
- Finalist Interviews
- Select Chosen New Hire & Negotiate

1. Project Planning & Profile Development

Information Gathering & Profile Development

Planning Meeting

We meet with you to:

- Review the Scope of Work
- Establish a project schedule
- Identify the geographic scope of the search
- Review the compensation package
- Identify Key Stakeholders

Stakeholder Engagement

Your Lead Consultant will meet with Key Stakeholders individually or collectively as appropriate to identify your agency's needs and the skills, talents & abilities necessary to help your agency thrive

Position Profile Development

Our design team will develop a custom Position Profile highlighting:

- Why Apply?
- Quality of Life
- Your Agency
- The Position
- Ideal Candidate Traits
- Challenges & Opportunities
- Compensation & Benefits
- Your social media

2. Candidate Sourcing & Outreach

Strategic Outreach & Marketing

Advertising

Develop custom ads and post the position to extensive job boards and websites in regional and national professional associations along with postings on GMP's Job Board and LinkedIn page

Invitation to Apply

Our team creates a custom *Invitation to Apply flyer* mailed to our extensive database of Police Chief professionals in your state the surrounding areas

E-mail Outreach

We will send email announcements to our large curated collection of Police Chief professionals **nationally**

Personal Calls

Our consultant team will leverage their extensive knowledge of potential candidates to make personalized requests to potential candidates and their network

3. Candidate Screening & Assessment

Candidate Review & Screening

Receipt of Applications	Your lead consultant will review all application materials and send you regular updates on the candidate pool
Preliminary Interviews	Once the most promising candidates have been identified, GMP will complete a robust screening process of all semifinalists that includes: • In-depth internet query • An extensive preliminary interview with your lead consultant • Candidate summary with consultant recommendations
Work Session	Your search team will meet with you to review candidate assessments. You will select candidates to move forward to final interviews. GMP will guide you through design of a customized final interview process

4. Interview Process & Final Selection Support

Final Interviews

Preparation	• Conduct reference checks • Administer appropriate assessment tools based on the City's request • Facilitate candidate communications & travel • Develop final interview materials including master interview schedule, draft interview questions, and candidate packets
Interviews & Selection	Your lead consultant will be on-site to facilitate • Final interviews • Panel debrief • Evaluation of the candidates and potential consensus
Employment Offer	Once a preferred candidate is identified your GMP will • Conduct criminal history background check • Assist in identifying potential contract elements • Assist in the job offer and contract negotiations (if asked) • Notify all unsuccessful finalists

Professional References

City of Eagan, MN
Jesse Swenson – Human Resources Director
jesse.swenson@eaganmn.gov
651 675 5002
Police Chief

City of Tacoma, WA
Hyun Kim– City Manager
citymanager@tacoma.gov
253 591 5134
Finance Director
Human Resource Director
Public Works

City of Golden, CO
Kristen Meier – Human Resources Director
kmeier@cityofgolden.net
303 597 5209
Finance Director (2)
Police Chief

City of Sandy, OR
Angie Welty – Human Resource Director
awelty@ci.sandy.or.us
503 489 0940
Finance Director
Police Chief (2)

Recruitment Schedule

Recruitments take approximately 90 to 100 days to complete

Kickoff Meeting		You & GMP: Meet to discuss timeline & search process
Profile Development	Week 1-2	GMP: Meet with key stakeholders & create position profile
Advertising	Week 3-7	GMP: Post ads; conduct candidate outreach
First Review	Week 8 -9	GMP: Conduct candidate screening & preliminary interviews
Work Session	Week 10	You & GMP: Review semifinalists and choose finalist candidates
Final Interview Prep.	Week 11-12	GMP: Conduct reference checks, create interview schedule, coordinate travel with candidates
Final Interviews	Week 12	GMP: Facilitate finalist interview process
Hiring Selection		You: Host interviews & make hiring selection

Professional Fee & Expenses

The fee for conducting a **Police Chief** search is **$18,500**. Professional fees cover all consultant and staff time required to conduct the recruitment. Expenses are additional. Professional fees are billed in three equal installments: at the beginning, halfway, and upon completion of the final interviews. If needed, re-advertising the position can be completed for an administrative fee of **$850** plus expenses. Your Agency will be responsible for reimbursing expenses incurred on the Agency's behalf. All expenses are submitted at actual cost with no markup.

Expenses Include:

Job boards	$1,800 - $2,200
Direct Mail Announcements	$1,700 - $2,000
Consultant Travel	IRS mileage rate + $87.50/hr.
Background Checks	$225 per candidate
Assessment Tool	$700- $1,200 per candidate (will be adjusted based on fee from City preferred vendor)

Guarantee & Warranty

Guarantee

Should the selected candidate leave the employment of your Agency within the **first 18 months** of appointment, we will conduct an additional recruitment for the cost of expenses only, if requested to do so within six months of the employee's departure.

Warranty

If the major elements of the process are followed and a candidate is not chosen, we will repeat the recruitment for a $750 administrative fee plus expenses.

Additional Services

First Year Goals & Six-Month Evaluation – $3,750

We will assist in the selected candidate's success by working with the undefined administration to establish goals and expectations for the first year of service. We will also conduct a six-month performance evaluation designed to provide constructive and helpful feedback on work efforts and accomplishments to date, to provide any potential mid-course corrections and ensure success.

Police Chief Searches By GMP Consultants

Relevant Searches Completed Or In Process in the Last 36 Months

City of Eagan, MN
Police Chief
Pop: 66,500

City of Prineville, OR
Police Chief
Pop: 11,900

City of Battle Ground, WA
Police Chief (2)
Pop: 23,000

City of Golden, CO
Police Chief
Pop: 20,000

City of Moorhead, MN
Police Chief
Pop: 46,300

City of Sandy, OR
Police Chief (2)
Pop: 13,150

City of Burlington, WA
Police Chief (2)
Pop: 10,950

City of Madras, OR
Police Chief
Pop: 7,500

City of Gearhart, OR
Police Chief
Pop: 1,900

City of Umatilla, OR
Police Chief
Pop: 7,900

City of Golden Valley, MN
Police Chief
Pop: 20,000

Additional Related Searches

City of Red Lodge, MT
Police Chief

City of Bend, OR
Police Chief

City of Grants Pass, OR
Public Safety Director

Clatsop County Sheriff', OR
Jail Commander

City of Bothell, WA
Police Chief

City of Chehalis, WA
Police Chief

City of Enumclaw, WA
Police Chief

City of Fife, WA
Corrections Admin

City of Kirkland, WA
Police Chief

City of Marysville, WA
Police Chief

City of Othello, WA
Police Chief

City of Poulsbo, WA
Police Chief

Toppenish, WA
Police Chief

City of Albany, OR
Police Chief

City of Boardman, OR
Police Chief

Clackamas Comm. College, OR
Director of Campus Safety

City of Arlington, WA
Police Chief

City of Bremerton, WA
Police Chief

City of College Place, WA
Police Chief

City of Ephrata, WA
Police Chief

City of Issaquah, WA
Police Chief

City of La Center, WA
Police Chief

City of Monroe, WA
Police Chief

City of Pasco, WA
Police Chief

City of Richland, WA
Police Chief

City of Ashland, OR
Deputy Police Chief

City of Canby, OR
Police Chief

Clatsop County, OR
Community Corrections Director

City of Blaine, WA
Police Chief

City of Brier, WA
Police Chief

City of East Wenatchee, WA
Police Chief

City of Ferndale, WA
Police Chief

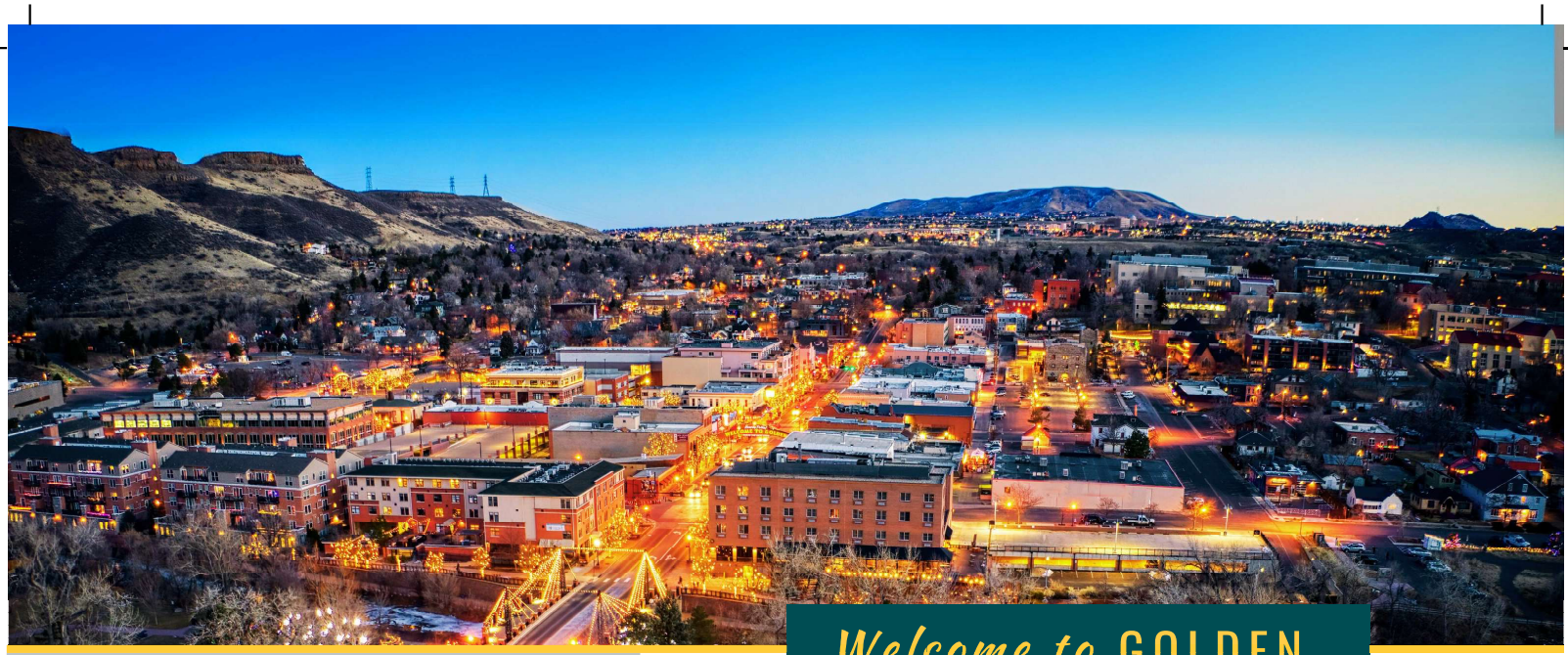
City of Kalama, WA
Police Chief

City of Lake Stevens, WA
Police Chief

City of Mountlake Terrace, WA
Police Chief

City of Port Angeles, WA
Police Chief

The Tulalip Tribes, WA
Police Chief



Welcome to GOLDEN

WHY APPLY?

This is a fantastic opportunity to lead a community-centered police agency just west of Denver at the foothills of the Rocky Mountains. The police department is a well-managed organization with a mix of young and tenured staff, including commissioned officers and non-commissioned support staff.

Department members have a phenomenal can-do culture with a family atmosphere and a strong emphasis on community and equity-based policing, backed by a "One-City" philosophy throughout all city departments. The city council and citizens are highly engaged and want what is best for Golden. They are very supportive of the police department and all city services.

If you are looking for a friendly, supportive community with a small-town feel and a workplace with dedicated professionals who strive to provide excellent in-person police services, this may be the right opportunity.

Dear Colleague,

GMP Consultants is assisting the **City of Golden**, CO in finding a **Police Chief**. Perhaps this is the right time in your career to consider this exciting opportunity. If not, would you please pass this on to others who may be interested?

Thank you for your consideration and assistance.

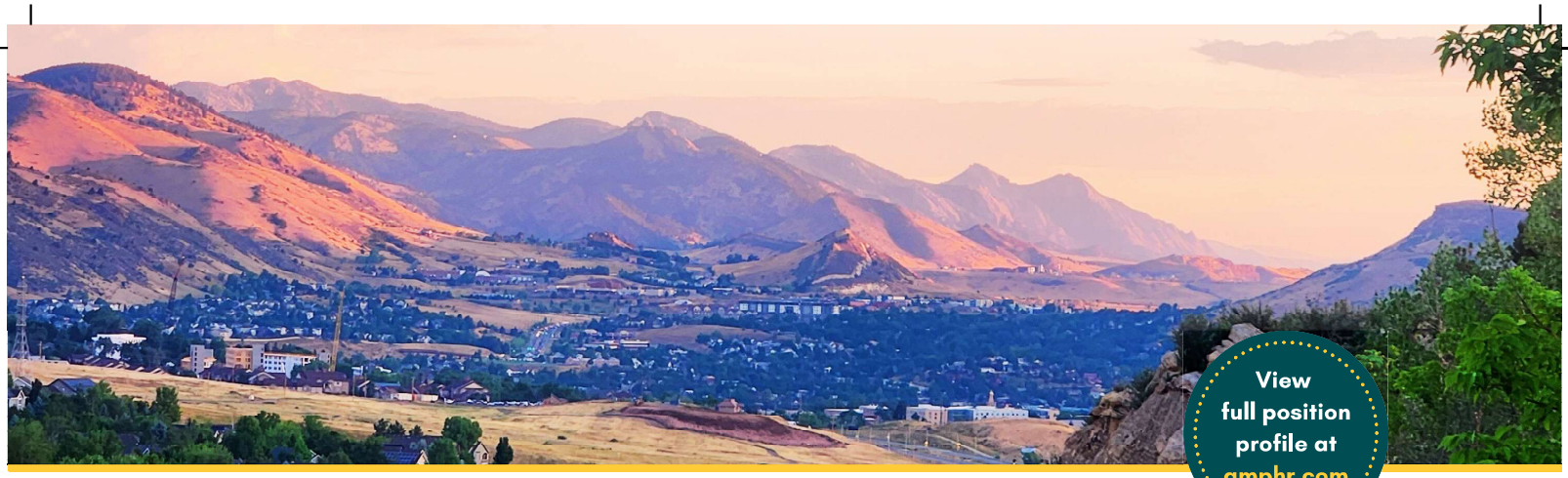
Tim Troxel, GMP Consultants
tim@gmphr.com / (206) 696-4542

GMP CONSULTANTS
Greg M. Prothman, President

City of Golden



gmphr.com



View full position profile at gmphr.com

THE CITY OF GOLDEN

Incorporated in 1871, Golden is a full-service city serving over 20,000 residents in the foothills of the Colorado Rocky Mountains just 15 miles west of downtown Denver. The City is supported by a team of 301 FTEs, a 2026 operating budget of $112 million, and an all-funds budget of $150 million. Golden operates under the Council-Manager form of government with a seven-member City Council. In May 2024, the City expanded a compressed workweek pilot program to all City departments and continues refining the program to maximize employee wellbeing and balance. Golden is home to Coors Brewery and the Colorado School of Mines, and the famed Red Rocks Park & Amphitheatre is just up the road. This mix of a college population and tourism creates a lively community all year long while still maintaining a small-town feel.

THE POLICE CHIEF

Reporting to the City Manager, the Police Chief is responsible for coordinating and directing all activities of the Police Department, including developing and managing the biennial budget, and upholding the highest standards in policing. The Golden Police Department is a full-service law enforcement agency handling over 28,000 calls for service in 2025. With a 2026 budget of $14.1 million, the department is fully supported by the community to maintain the highest standards in training, equipment, and support. The department employs 53 sworn members and 19 non-sworn civilian staff, totaling 72 FTEs in 3 divisions: Administration, Support Services, and Patrol.

EDUCATION & EXPERIENCE

Bachelor's degree in police science, public or business administration, or related field (master's degree preferred); minimum 10 years of broad and extensive experience in police work, including 3 years in a senior command officer capacity; must possess or be able to obtain POST certification (or equivalent); or equivalent education and experience that demonstrate the necessary knowledge, skills, and abilities.

DESIRED: Completion of a major command school such as the F.B.I. National Academy, Northwestern University School of Police Staff and Command, or Senior Management Institute for Police Executives (SMIP), or comparable school. Strong preference for Colorado policing experience and/or familiarity with recent Colorado specific law enforcement regulations.

LEARN MORE

GMP CONSULTANTS

Visit: gmphr.com

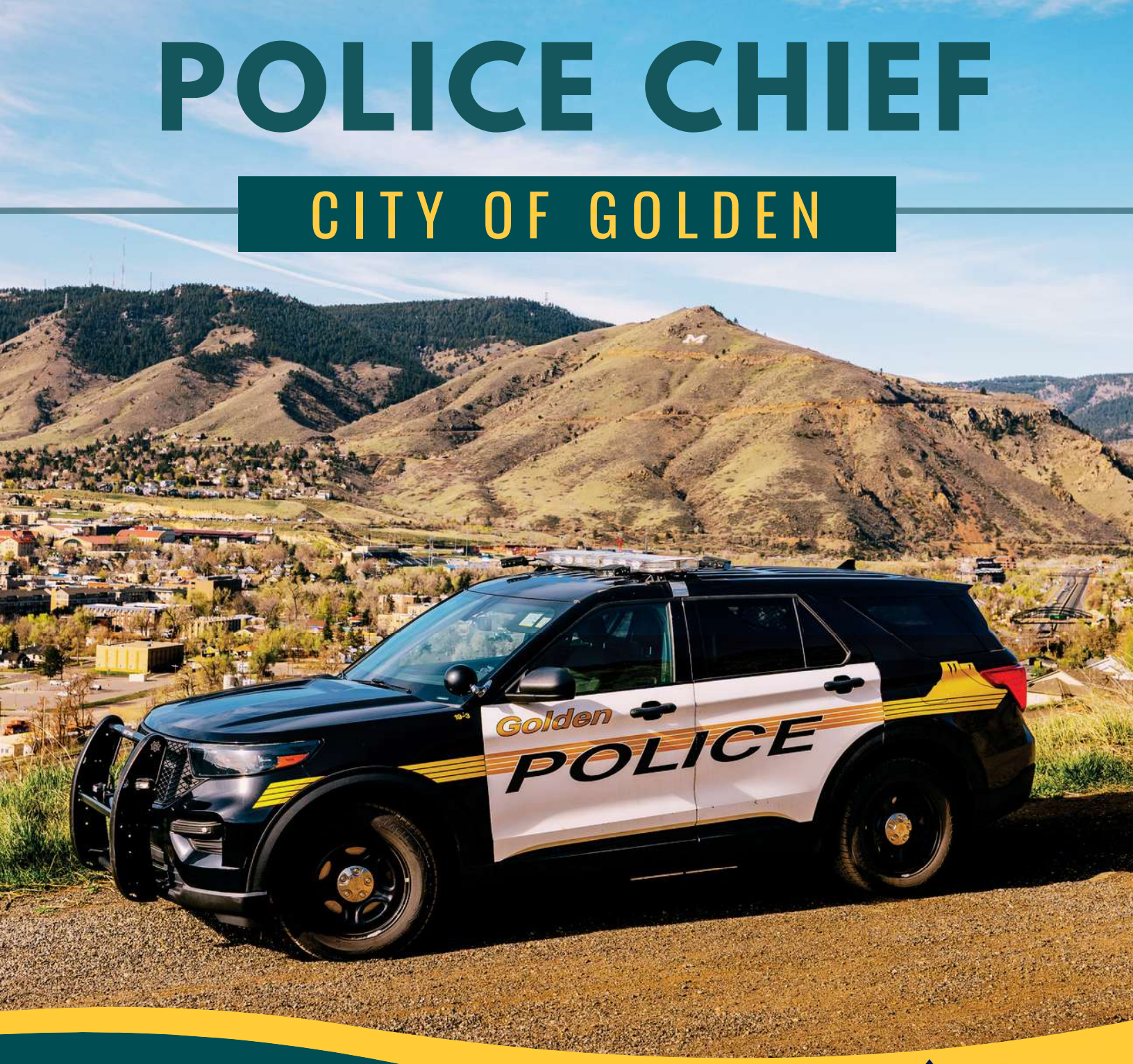
Salary Range: Hiring range of $159,956 to $195,947 annually DOQ
Full range of $159,956 to $231,937

First Review: April 12, 2026

More Info: Tim Troxel, GMP Consultants
tim@gmphr.com / (206) 696-4542

POLICE CHIEF

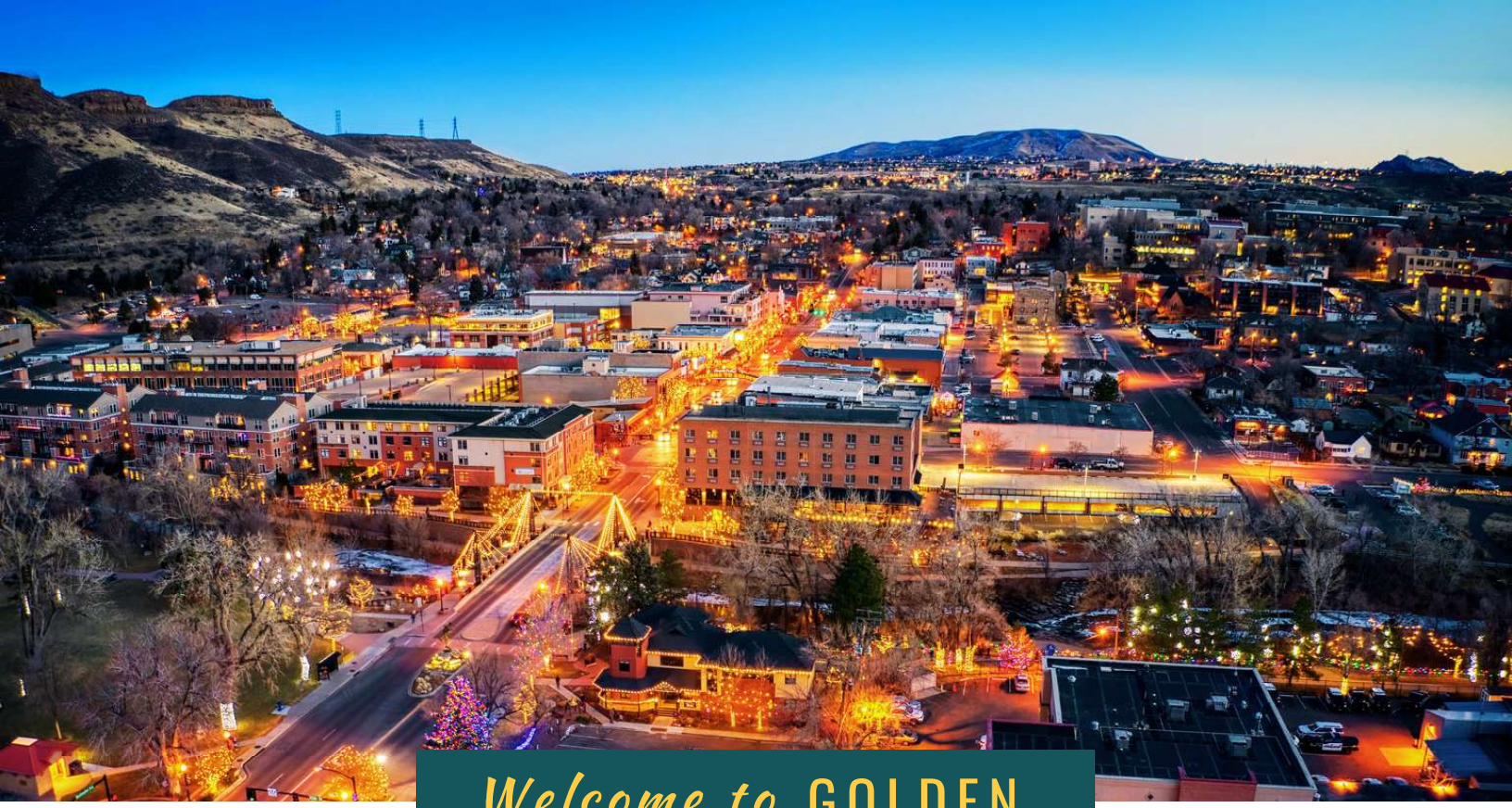
CITY OF GOLDEN



WHY APPLY?

GMP CONSULTANTS

This is a fantastic opportunity to lead a community-centered police agency just west of Denver at the foothills of the Rocky Mountains. The police department is a well-managed organization with a mix of young and tenured staff, including commissioned officers and non-commissioned support staff. Department members have a phenomenal can-do culture with a family atmosphere and a strong emphasis on community and equity-based policing, backed by a "One-City" philosophy throughout all city departments. The city council and citizens are highly engaged and want what is best for Golden. They are very supportive of the police department and all city services. If you are looking for a friendly, supportive community with a small-town feel and a workplace with dedicated professionals who strive to provide excellent in-person police services, this may be the right opportunity.



Welcome to GOLDEN

Conveniently situated 15 miles west of downtown Denver, Golden is a vibrant community of over 20,000 nestled in the foothills of the majestic Colorado Rocky Mountains. Golden is known for offering a high quality of life and an active outdoor lifestyle amid the stunning natural beauty of Jefferson County.

In Golden, residents and visitors enjoy spectacular mountain views and unparalleled access to four-season outdoor recreation. The scenic Clear Creek winds through the heart of town offering opportunities for fishing, kayaking, river rafting, and sunbathing as well as walking, running, biking on the adjacent Clear Creek Trail. Nearby North Table Mountain Park and South Table Mountain Park offer hiking, mountain biking, rock climbing, and panoramic vistas of the Colorado plains.

The city also boasts 254 acres of parkland, 25.5 miles of trails, 402 acres of open space, along with an indoor aquatics facility, 8-acre Splash outdoor waterpark, 2 skate parks, a world-class kayaking course, and a dedicated pickleball amenity. The city-owned Fossil Trace Golf Club is situated on 200 acres of land created and changed by nature and culture over millions of years since dinosaurs roamed the property.

Incorporated in 1871, the City celebrates a rich history. The Golden area has over a dozen museums and cultural attractions including the American Mountaineering Center, Foothills Art Center, The Rocky Mountain Quilt Museum, Buffalo Bill Grave and Museum, and the Colorado Railroad Museum offering vintage train rides. Golden also has a thriving arts community, evident in its numerous galleries, theaters, and cultural events held throughout the year. The famed Red Rocks Park & Amphitheatre is just up the road, making the city a hub for concertgoers.

As the longtime home of Coors Brewery—the world's largest single-site brewery—Golden is known for brewing more beer than anywhere else in the world. Golden is also home to the esteemed Colorado School of Mines, renowned for its engineering and applied science programs. The mix of Golden's college population and tourism creates a vibrant community all year long. The city is accessible by light rail from Denver and the Denver International Airport (DEN) serves the region 30 miles away.



FULL-TIME EMPLOYEES 301

2026 BUDGET $150 million

AREA 9 square miles

POPULATION 20,000

THE CITY OF GOLDEN

Golden is a full-service city serving a population of over 20,000 across 9 square miles with a team of 301 FTEs and a 2026 operating budget of $112 million and an all-funds budget of $150 million. Incorporated in 1871, the City of Golden operates under the Council-Manager form of government with a seven-member City Council. The Council is elected on a non-partisan basis for four-year staggered terms, with elections every two years. Four Council members are elected by wards, two by districts (each encompassing two wards), and the Mayor is elected at-large. The City Manager is the Chief Executive Officer of the day-to-day operations of the City and appoints the Deputy City Manager and department heads.

In July 2023, the City launched a compressed workweek pilot program within the Police Department in which all Department employees moved from a 40-hour workweek to a 32-hour workweek without a change in pay. In May 2024, the City expanded the program to all City departments and continues refining the program to maximize employee wellbeing and balance.

View job description at gmphr.com

THE POLICE CHIEF

Reporting to the City Manager, the Police Chief is responsible for leading a dynamic team while performing a variety of complex administrative, supervisory, and professional duties. The Chief coordinates and directs all departmental activities, develops and manages the biennial budget, and upholds the highest standards in policing. The position serves as the department's liaison to the City Manager and City Council, maintains a high level of public outreach and accessibility, and fosters strong collaboration and cooperation with other law enforcement agencies.







THE POLICE DEPARTMENT

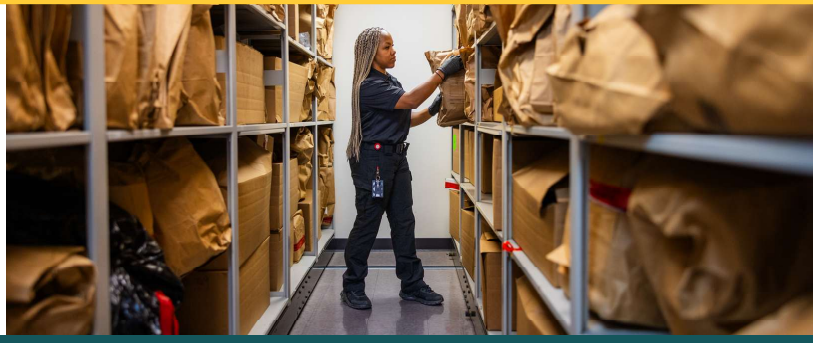
The Golden Police Department is a full-service law enforcement agency serving a resident population of over 20,000 people across roughly 9-square miles, handling over 28,000 calls for service in 2025. Golden is also a destination city that attracts high levels of visitors during peak months and special annual events.

With a 2026 budget of $14.1 million, the department is fully supported by the community to maintain the highest standards in training, equipment, and support. The department employs 53 sworn members and 19 non-sworn civilian staff, totaling 72 FTEs in 3 divisions: Administration, Support Services, and Patrol. The command structure includes the Chief of Police, Deputy Chief, and two Division Commanders, supported by 9 sworn Sergeants and 8 sworn Corporals.

The Investigations Division is staffed with a Sergeant, 4 Case Detectives, and 2 Detectives assigned to regional task forces—one to the Colorado Auto Theft Task Force and one to the West Metro Drug Task Force. The CSI/Property Evidence Unit includes a non-sworn supervisor and 2 non-sworn CSI/Property Evidence staff. The Special Operations Unit comprises a Sergeant and 5 officers, including 2 motor officers and 3 general SOU officers. The Records Division is staffed by a non-sworn manager and 3 records personnel. The Community Services Unit, which handles code enforcement, animal control, and creek/parks patrol, consists of a non-sworn supervisor and 7 non-sworn Community Services Officers, with an additional 4 seasonal Community Service Officers during the summer. The department does not utilize volunteer staff.

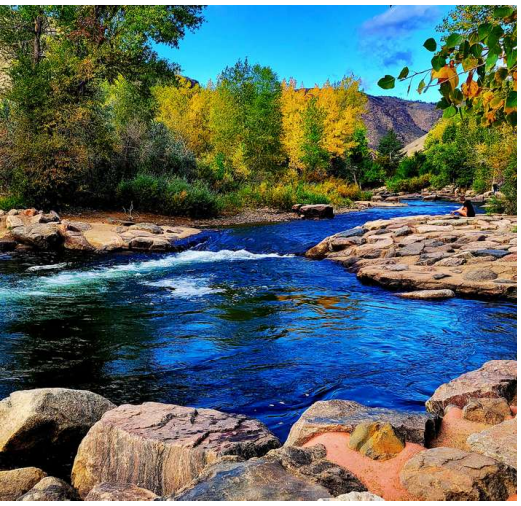
Golden enjoys a small-town feel and the police department benefits from strong community support. With a mission to "keep our community safe through strong partnerships and excellence in service," the department embraces a philosophy of equity-based policing, striving to treat all individuals with dignity and respect. Members uphold the highest standards of ethical policing and accountability to both the community and one another. The department's vision, "to elevate public trust through accountability and equitable policing," is a cornerstone of its philosophy, reflected daily in its core values: One Team, Compassion, Integrity, Equity, and Courage. The City and department place a high priority on employee wellness and strive to be a premier employer in the region.

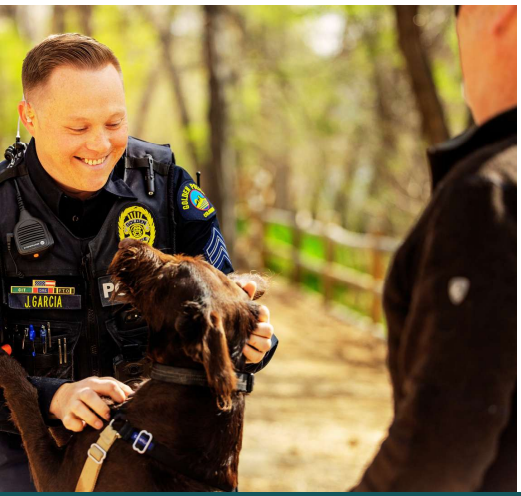












THE IDEAL CANDIDATE

- Innovative with a demonstrated ability to see the big picture.
- Embraces technology, demonstrates enthusiasm and creativity, and brings forward fresh ideas.
- Will build on the agency positive work culture and relationships, leading by example.
- Treats all people with dignity and compassion and respects diverse perspectives.
- Holds self and agency employees accountable for performance and profession best practices.
- Interactive, authentic, and demonstrates humility through a people-centered management approach.
- Has strong interpersonal skills, emotional intelligence, and ability to communicate openly, professionally, and effectively—both in-person and in writing throughout the entire city.
- A tactful team player who collaborates under the 'One-City' approach with peer department heads, agency staff, elected officials, and Sheriff's Office personnel, fostering mutual respect.
- Mentors future leaders and encourages continuing education and training for all staff.

EDUCATION & EXPERIENCE

- Bachelor's degree in police science, public or business administration, or related field. (Master's degree preferred.)
- Minimum 10 years of broad and extensive experience in police work, including 3 years in a senior command officer capacity.
- Must possess or be able to obtain POST certification (or equivalent).
- Or equivalent education and experience that demonstrate the necessary knowledge, skills, and abilities.

DESIRED: Completion of a major command school such as the F.B.I. National Academy, Northwestern University School of Police Staff and Command, or Senior Management Institute for Police Executives (SMIP), or comparable school. Strong preference for Colorado policing experience and/or familiarity with recent Colorado specific law enforcement regulations.



OPPORTUNITIES & CHALLENGES

- Continue the recovery process associated with the November 2024 line of duty death.
- Support and firmly embed equity-based policing approach throughout the organization.
- Develop a long-term succession plan for supervisory and command staff roles.
- Solidify policies and procedures for the Compressed Work Week program.
- Ensure GPD is a law enforcement agency of choice.

COMPENSATION & BENEFITS

The City of Golden anticipates a hiring range of $159,956 to $195,947 within the full salary range of $159,956 – $231,937. Actual salary upon placement will be dependent on the qualifications and experience of the successful candidate. In addition to offering competitive pay, a supportive work environment, and a great location, the City of Golden provides an exceptional benefits package, including a 401(a) and 457 plan with City match, as well as a take-home vehicle for the Police Chief.

RESOURCES

City Budget & Financial Reports

City Strategic Action Plan

Golden Compressed Workweek

YouTube: PD 4-Day Workweek Pilot Program

CNN: 4-Day Pilot Program

Golden Chamber of Commerce

Visit Golden

City of Golden

TO APPLY

Apply Online: gmphr.com

First Review: April 12, 2026

More Info: Tim Troxel, GMP Consultants
tim@gmphr.com / (206) 696-4542

GMP CONSULTANTS

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

A Public Hearing for an Ordinance to Amend Chapter 13, Sections 13-2(f), (i), (p), 13-3(b), (b)(7), (9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.

ATTACHMENTS:
Public Hearing Notice

PUBLIC HEARING

Notice is hereby given that a public hearing will occur during the Gillette City Council's regularly scheduled meeting on **April 21, 2026**. The meeting will begin at **6:00 p.m.** and will take place in the City Council Chambers located at **201 East Fifth Street, Gillette, Wyoming, 82716**. The hearing will occur as indicated on the forthcoming agenda. The purpose of the hearing is to receive public comment on an **ORDINANCE TO AMEND CHAPTER 13, SECTIONS 13-2 (F), (I), (P), 13-3(B), (B)(7), (9), 13-4(B)(1), (4), (5), (C), AND 13-5(A) OF THE GILLETTE CITY CODE**.

DATED April 13, 2026

Alicia Allen, City Clerk

Publish: April 18, 2026

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

ORDINANCE 2ND READING
An Ordinance to Amend Chapter 13, Sections 13-2(f), (i), (p), 13-3(b), (b)(7), (9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.

SUGGESTED ACTION:

I move for approval of the Ordinance to Amend Chapter 13, Sections 13-2(f), (p), 13-3(b), (b)(7), (b)(9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.

CASE BACKGROUND:

ORDINANCE 1ST READING VOTE: 6/1

This proposed amendment follows a September 2025 presentation on the City of Gillette's nuisance code (Chapter 13). Included in this packet is both the proposed amendment as well as a redline version of the entire Chapter 13 portion of the Gillette City Code.

Here is a summary of the proposed changes:

- Amending the definition of "inoperable vehicle" to account for flat tires.
- Reducing the allowable height of tall grass and weeds from 12 inches to 10 inches.
- Revising 13-3(b)(7) to reduce the time an inoperable/unlicensed vehicle may remain on private property.
- Including vehicles that have broken windshields or windows within 13-3(b)(7).
- Instituting a tiered calendar-year compliance timeline for repeated violations of particular sections: 1st violation is 14 days, 2nd violation is 7 days, 3rd and subsequent violations results in immediate citation in municipal court.
- Instituting a tiered calendar-year fine schedule: 1st conviction is a fine of up to $250.00, 2nd conviction results in a fine between $250.00 and $500.00, 3rd and subsequent convictions results in a fine of $750.00.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
Ordinance Amending Ch. 13 2026
GCC Chp 13 2026 Redline

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 13, SECTIONS 13-2 (F), (I), (P), 13-3(B), (B)(7), (9), 13-4(B)(1), (4), (5), (C), AND 13-5(A) OF THE GILLETTE CITY CODE

RECITAL: The City wishes to amend certain provisions of Chapter 13 of the Gillette City Code in order to address certain specific nuisances as well as adjust nuisance compliance schedules and enforcement penalties.

THEREFORE, be it ordained by the governing body of the City of Gillette:

SECTION ONE. Chapter 13, Section 13-2(f) of the Gillette City Code is amended to add the language in red:

§ 13-2(f) Inoperable Vehicle: A vehicle that is partially suspended above the ground by jacks, blocks or any other devices. A vehicle which has any of the four tires or wheels removed or any discarded, ruined, wrecked or dismantled vehicle including any part(s). A vehicle that has more than one (1) flat or less than fully inflated tire. Any motor vehicle incapable of immediate operation under its own power safely and in concurrence with governing and applicable traffic ordinances and statutes, or any motor vehicle not having current license plates lawfully affixed thereto. Inoperable vehicles are a nuisance.

SECTION TWO. Chapter 13, Section 13-2(i) of the Gillette City Code is amended to delete the following struck through language:

§ 13-2(i) Nuisance: The creation and/or maintenance by any person of any condition or use of real or personal property in such a manner as to offend the senses, or to unreasonably interfere with the use or enjoyment of the property of another, or which is detrimental to the property of another, or which causes the substantial diminution in or degrades the value of another's property by permitting any condition to exist which results in substantial annoyance, inconvenience or injury to the public~~, in whole or part~~ as more fully described in Section 13-3 Specific Nuisances.

SECTION THREE. Chapter 13, Section 13-2(p) of the Gillette City Code is amended to reflect the following change:

§ 13-2(p) Weeds and Tall Grasses: All weeds, including but not limited to Foxtail weeds, tall grasses and rank, troublesome and harmful vegetation growing on any premises outside of the traveled portion of any street or alley within the City that exceeds a height of ~~twelve~~ ten (10~~2~~) inches are considered a nuisance. Weeds shall include, but not be limited to, such plants as may be so designated by the Campbell County Weed & Pest Board. All landscaping on any lot or premises must be maintained in a neat and orderly condition consistent with community standards. Weeds and tall grass are a nuisance.

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SECTION FOUR. Chapter 13, Section 13-3(b)(7) and (9) of the Gillette City Code is amended as follows:

13-3 Specific Nuisances

b. ~~Nuisances include, but are not limited to, the following specific examples~~ The following are nuisances:

7. It is unlawful for any Responsible Party to allow any partially dismantled, unlicensed/inoperable, wrecked, junked or discarded motor vehicle(s), or other similar material or objects to remain on the property longer than ~~fourteen~~ seven (7~~14~~) days except in an enclosed building or an appropriately zoned storage lot. It is unlawful for any Responsible Party to allow a motor vehicle with a broken windshield or windows to remain on the property longer than seven (7) days.

9. Grass and weeds over ~~twelve~~ ten (10~~2~~) inches in height are a nuisance under this section and must be removed.

SECTION FIVE. Chapter 13, Section 13-4(b)(1), (4), (5) and (c) of the Gillette City Code is amended as follows:

13-3 Enforcement

b. Violations:

1. In ~~addition to other penalties or remedies~~ accordance with this provision, the Code Enforcer is authorized to serve notice of violation upon the Responsible Party to remove all items deemed a nuisance from the property or otherwise abate such nuisance. The compliance schedule stated in this provision resets at the beginning of each calendar year. With respect to the first violation of a particular subsection of this Chapter, ~~T~~ the Responsible Party shall have fourteen (14) days after notice to abate the nuisance., With respect to the second violation of a particular subsection of this Chapter, regardless of whether previous violations resulted in a conviction in Municipal Court or any abatement action, the Responsible Party shall have seven (7) days after notice to abate the nuisance. With respect to the third or subsequent violation of a particular subsection of this Chapter, regardless of whether previous violations resulted in a conviction in Municipal Court or any abatement action, the Responsible Party shall immediately abate the nuisance and be cited into Municipal Court. ~~or three (3) days~~ Notwithstanding the foregoing, if, in the discretion of the Code Enforcer, the nuisance constitutes a danger to public health, safety and welfare, then the Responsible Party shall immediately abate the nuisance.

4. In the event a Responsible Party fails to abate a nuisance as required by this section, ~~T~~ the Code Enforcer shall have the authority to post a notice and abate the nuisance ~~fourteen (14) days after the Responsible Party is served with notice of a violation~~. Any authorized employee of the City or contractor hired by the City shall be authorized to enter the property to abate the nuisance. The City shall charge the actual cost of abatement to the Responsible Party. Any costs incurred in the abatement that remains unpaid forty-five (45) days from the date of the billing shall include

attorney's fees and costs incurred in collection. Only the Code Enforcer may remove the posted notice from the property.

5. ~~In addition to the above remedies,~~ If a Responsible Party ~~in violation~~ fails to comply with the requirements of this section, such Responsible Party may be cited into the Municipal Court.

c. Penalties

1. Any Responsible Party convicted of violating ~~this~~ the requirements of this ~~ordinance~~ Chapter is guilty of a misdemeanor punishable by a fine. The fine schedule stated in this provision resets at the beginning of each calendar year. With respect to a first conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine of up to two hundred fifty dollars ($250.00. With respect to a second conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine in an amount between two hundred and fifty dollars ($250.00) and five hundred dollars ($500.00). With respect to a third conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine of seven hundred and fifty dollars ($750.00) ~~of no more than seven hundred fifty dollars ($750.00), plus court costs. See Section 16-1 of the Gillette City Code.~~ Each day of non-compliance with the provisions of this ordinance shall constitute a separate offense.

SECTION SEVEN. Chapter 13, Section 13-5(a) amended as follows:

13-5 Procedure for Weed Abatement

a. Weeds and tall grass pose an immediate danger to public health, safety, and welfare. Immediate abatement is necessary to prevent uncontrolled spread of weeds and tall grass because it has the ability to seed quickly and provide a harborage for rodents and insects and are a fire risk. ~~Fourteen (14) days after notice of a violation~~ Upon a Responsible Party's failure to comply with section 13-4 above, the Code Enforcer shall have the authority to post a notice on the property and abate the nuisance. Any authorized employee of the City or contractor hired by the City is authorized to enter the property to abate the nuisance. Only the Code Enforcer may remove the posted notice from the property.

First Reading: April __, 2026.

Second Reading: May __, 2026.

PASSED AND APPROVED on Third and Final Reading this ____ day of May 2026.

_____
Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____

Alicia Allen, City Clerk

Published: Gillette News Record

Date: _____

Signed: _____

CHAPTER THIRTEEN

NUISANCES GENERALLY

Revised ~~December 2018~~May 2026

13-1 Nuisance Compliance Program

13-2 Definitions

13-3 Specific Nuisances

13-4 Enforcement

13-5 Procedure for Weed Abatement

13-6 Interference with the Code Enforcer

13-1 Nuisance Compliance Program

a. Objective - The Nuisance Compliance Program is intended to promote, protect and improve the health, safety and welfare of all citizens. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

b. Scope - Every Owner, Occupant, Person, Responsible Person, or Contractor, ("Responsible Party") is responsible for maintaining all premises under their control or responsibility, including any adjacent publicly owned right-of-way, in a clean, sanitary and orderly condition at all times. No nuisance, as defined below, shall be permitted at any time. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

13-2 Definitions

a. Abate: Repair, replace, remove, destroy or otherwise remedy a condition to an extent determined necessary, by the City, to protect, restore or maintain public health, safety and welfare. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

b. Antique Vehicle: Any motor vehicle at least twenty-five (25) years old and owned solely as a collector's item and licensed pursuant to Wyoming Statutes, Section 31-3-102. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

c. Code Enforcer: Anyone with authority to enforce this chapter, including but not limited to: The Code Compliance Inspector, city police officer(s), and the City Administrator or his/her authorized designee.

d. Debris: Debris includes, but is not limited to: motor vehicle parts, tires of any kind or size, silt from automobile wash racks, dead animals, batteries, abandoned machinery, discharged machinery parts, any sort of household appliance, bath tubs, furniture, wood pilings, pallets, dirt pilings, paper pilings, rubber and plastic products, metal products, broken glass, barrels, any article resulting from the wrecking, construction or remodeling of any building, fence, sidewalk or structure of any kind or character. Debris is a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
Exception: Appropriately stacked or stored firewood, at the sole discretion of the Code Enforcer. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

e. Garbage: Waste resulting from the handling, preparation, cooking or consumption of foods; offal or animal matter, wastes from the handling, storage and sale of produce; or anything that may decompose, become foul, offensive, unsanitary or dangerous to health. Garbage is a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

f. Inoperable Vehicle: A vehicle that is partially suspended above the ground by jacks, blocks or any other devices. A vehicle which has any of the four tires or wheels removed or any discarded, ruined, wrecked or dismantled vehicle including any part(s). A vehicle that has more than one (1) flat or less than fully inflated tire. Any motor vehicle incapable of immediate operation under its own power safely and in concurrence with governing and applicable traffic ordinances and statutes, or any motor vehicle not having current license plates lawfully affixed thereto. Inoperable vehicles are a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

g. Litter: To throw, deposit or allow garbage, rubbish and debris as defined herein, and all other waste material to remain on land that offends the senses, or creates a danger to public health, safety and welfare. Litter is deemed a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

h. Motor Vehicle: Any vehicle that is self-propelled by any sort of motor except vehicles moved solely by human power. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

i. Nuisance: The creation and/or maintenance by any person of any condition or use of real or personal property in such a manner as to offend the senses, or to unreasonably interfere with the use or enjoyment of the property of another, or which is detrimental to the property of another, or which causes the substantial diminution in or degrades the value of another's property by permitting any condition to exist which results in substantial annoyance, inconvenience or injury to the public~~, in whole or part~~_ as more fully described in Section 13-3 Specific Nuisances. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

j. Open Pit(s): Any open or uncovered cellar, cellar door, pit, hole, pool or container, etc. where water is allowed to accumulate and become a breeding ground or harborage for mosquitoes or other insects is declared to be a nuisance. It shall be unlawful for the owner or occupant of said property to permit the nuisance to continue for longer than

seventy-two (72) hours. An open pit is a danger to public health, safety and welfare and is a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

k. Person: Any individual(s), firm, association, partnership, corporation or any entity, public or private. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

l. Premises: Any lot, building, parcel of land or portion of land, public or private. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

m. Property: Any real property within the City limits that is not a street or highway. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

n. Responsible Party : Any person occupying or in charge or control of any property or premises, including but not limited to: owner, occupant, agent, lessee, or contractor. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

o. Rubbish: All discarded materials including, but in no way confined or limited to paper, wood, glass, metal and cloth products, weeds, yard trimmings, tree branches, bedding, crockery, building materials, leaves, ashes and solid wastes resulting from industrial and manufacturing process. Rubbish is a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

p. Weeds and Tall Grasses: All weeds, including but not limited to Foxtail weeds, tall grasses and rank, troublesome and harmful vegetation growing on any premises outside of the traveled portion of any street or alley within the City that exceeds a height of ~~twelve~~ ten (10~~2~~) inches are considered a nuisance. Weeds shall include, but not be limited to, such plants as may be so designated by the Campbell County Weed & Pest Board. All landscaping on any lot or premises must be maintained in a neat and orderly condition consistent with community standards. Weeds and tall grass are a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

13-3 Specific Nuisances

a. No nuisance may be maintained as a non-conforming use or allowed to continue as a "grandfathered" activity. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018).

b. ~~Nuisances include, but are not limited to, the following specific examples~~The following are nuisances:

1. It is unlawful for any Responsible Party to place, store, discard, throw or deposit any open pit, item or article on any property or premises within the City that will catch and maintain water from any source which creates a breeding ground or harborage for mosquitoes and/or other insects. Items such as tires, buckets, bottles, or pans may not be stored outside of an enclosed building or approved structure for longer than seventy-two (72) hours and must be stored in a manner to prevent the collection and stagnation of water. The above actions are a danger to public health, safety and welfare. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

2. It is unlawful for any Responsible Party to store, place, discard or deposit any appliances, including but not limited to: stoves, dishwashers, refrigerators, clothes dryers, washing machines, or any airtight container(s) outside for longer than twenty-four (24) hours. Improperly stored appliances are a danger to public health, safety and welfare. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

3. It is unlawful for any Responsible Party to cause or permit the pooling, ponding or depositing of sewage or human excrement anywhere in the City, except through a City approved waste system. Depositing of sewage or human excrement is a danger to public health, safety and welfare. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

4. It is unlawful for any Responsible Party to permit the accumulation of any debris on any construction or demolition site at any time before, during or after the construction or demolition of a project. The Responsible Party shall maintain on the site a proper container to control construction debris generated on the site. Construction/demolition material must be stored in a manner to prevent it from becoming wind-blown. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

5. It is unlawful for any Responsible Party to allow or maintain piles of dirt, debris, wood, firewood, construction or demolition materials on the property in a condition that attracts rodents, skunks or other vermin. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

6. It is unlawful for any Responsible Party to allow on the property any condition that interferes with, obstructs, or renders dangerous for passage any public street, sidewalk, ditch or drainage, without a lawful permit. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

7. It is unlawful for any Responsible Party to allow any partially dismantled, unlicensed/inoperable, wrecked, junked or discarded motor vehicle(s), or other similar material or objects to remain on the property longer than ~~fourteen~~ seven (7~~14~~) days except in an enclosed building or an appropriately zoned storage lot. It is unlawful for any Responsible Party to allow a motor vehicle with a broken windshield or windows to remain on the property longer than seven (7) days. (Ord. 409, 7-5-55; Ord. 592, 9-23-69) (Ord. 1724, 6/19/89; Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

   A. A person may store or maintain one partially dismantled or unlicensed/inoperable vehicle with a commercially manufactured fitted car cover in good condition. Tarps do not constitute commercially manufactured fitted car covers.

   B. If the fitted cover begins to deteriorate or is removed, the cover must be replaced within five (5) days or the vehicle must be licensed/removed.

8. It is unlawful for any Responsible Party to cause, allow or permit the accumulation of debris, garbage, litter or rubbish on their property.

9. Grass and weeds over ~~twelve~~ ten (10~~2~~) inches in height are a nuisance under this section and must be removed. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

13-4 Enforcement

a. The Code Enforcer shall have the authority to enforce this chapter. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

b. Violations:

1. In ~~addition to other penalties or remedies~~accordance with this provision, the Code Enforcer is authorized to serve notice of violation upon the Responsible Party to remove all items deemed a nuisance from the property or otherwise abate such nuisance. The compliance schedule stated in this provision resets at the beginning of each calendar year. With respect to the first violation of a particular subsection of this Chapter, ~~T~~the Responsible Party shall have fourteen (14) days after notice to abate the nuisance.~~,~~ With respect to the second violation of a particular subsection of this Chapter, regardless of whether previous violations resulted in a conviction in Municipal Court or any abatement action, the Responsible Party shall have seven (7) days after notice to abate the nuisance. With respect to the third or subsequent violation of a particular subsection of this Chapter, regardless of whether previous violations resulted in a conviction in Municipal Court or any abatement action, the Responsible Party shall immediately abate the nuisance and be cited into Municipal Court. ~~or three (3) days~~Notwithstanding the foregoing, if, in the discretion of the Code Enforcer, the nuisance constitutes a danger to public health, safety and welfare, then the Responsible Party shall immediately abate the nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

2. The Responsible Party shall remove the nuisance in compliance with the provisions of this Chapter within the allotted time given in the notice. It is unlawful for the Responsible Party, after receiving notice of violation, to remove a nuisance to another private or public property where storage is not permitted. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

3. The deadline to remove the nuisance may be extended by the Code Enforcer if the Code Enforcer, in his or her sole discretion, deems the extension necessary to remove the nuisance. An extension under this section does not relieve the Responsible Party's obligation to remove the nuisance. Failure to remove the nuisance after an extension under this section will subject the person to abatement procedures and/or citation. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

4. In the event a Responsible Party fails to abate a nuisance as required by this section, ~~T~~the Code Enforcer shall have the authority to post a notice and abate the nuisance ~~fourteen (14) days after the Responsible Party is served with notice of a violation~~. Any authorized employee of the City or contractor hired by the City

shall be authorized to enter the property to abate the nuisance. The City shall charge the actual cost of abatement to the Responsible Party. Any costs incurred in the abatement that remains unpaid forty-five (45) days from the date of the billing shall include attorney's fees and costs incurred in collection. Only the Code Enforcer may remove the posted notice from the property. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

5. ~~In addition to the above remedies,~~If a Responsible Party ~~in violation~~fails to comply with the requirements of this section, such Responsible Party may be cited into the Municipal Court. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

c. Penalties

1. Any Responsible Party convicted of violating ~~this~~ the requirements of this ~~ordinance~~ Chapter is guilty of a misdemeanor punishable by a fine. The fine schedule stated in this provision resets at the beginning of each calendar year. With respect to a first conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine of up to two hundred fifty dollars ($250.00. With respect to a second conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine in an amount between two hundred and fifty dollars ($250.00) and five hundred dollars ($500.00). With respect to a third conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine of seven hundred and fifty dollars ($750.00)~~of no more than seven hundred fifty dollars ($750.00), plus court costs~~. ~~*See* Section 16-1 of the Gillette City Code.~~ Each day of non-compliance with the provisions of this ordinance shall constitute a separate offense. (Ord. 1338, 5-3-82; Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

d. Appeals

1. All appeals shall be made in accordance with applicable provisions of the Wyoming State Statutes regarding appeals from the Municipal Court. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

13-5 Procedure for Weed Abatement

a. Weeds and tall grass pose an immediate danger to public health, safety, and welfare. Immediate abatement is necessary to prevent uncontrolled spread of weeds and tall grass because it has the ability to seed quickly and provide a harborage for rodents and insects and are a fire risk. ~~Fourteen (14) days after notice of a violation~~Upon a Responsible Party's failure to comply with section 13-4 above, the Code Enforcer shall have the authority to post a notice on the property and abate the nuisance. Any authorized employee of the City or contractor hired by the City is authorized to enter the property to abate the nuisance. Only the Code Enforcer may remove the posted notice from the property.

b. The City shall charge the actual cost of abatement to the Responsible Party, plus an administrative fee equal to fifty percent (50%) of the total cost of each abatement. Any costs incurred in the abatement that remain unpaid forty-five (45) days from the date of the billing shall include attorney's fees and costs incurred in collection.

c. The City may, at its discretion, apply to the proper court for a lien against the property for abatement costs that exceed two thousand dollars ($2,000.00) and remain unpaid forty-five (45) days from the date of the billing.

d. The Responsible Party is prohibited from obtaining any permits from the City until the cost of the abatement is paid in full. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

e. In addition, a Responsible Party that has violated this section may be cited into the Municipal Court. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

13-6 Interference with the Code Enforcer

a. Any person interfering with the Code Enforcer in the performance of his/her duties shall be guilty of a misdemeanor. See Section 16-1 of the Gillette City Code. (C.O. 1948 324.; Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

CITY OF GILLETTE
CITY COUNCIL

DATE: **April 21, 2026**

TITLE:

Council Meeting Safety & Public Meeting Rules.

CASE BACKGROUND:

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:
Meeting Safety Public Meeting Rules

CITY COUNCIL MEETING SAFETY & PUBLIC MEETING RULES

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

Speakers

- Persons seeking to be recognized for public comment must, without exception:
  - State their name
  - State their physical address
  - If speaking on behalf of an organization, identify their position or affiliation
- The public comment period will be limited to ten (10) minutes total.
- Speakers must remain behind the podium/lectern.
- Speakers shall refrain from making comments of a personal nature that reflect upon the character of a Councilperson, the Mayor, City staff, or another speaker. Personal criticism, ridicule, intimidating behavior, and name calling is forbidden.
- Speakers shall refrain from the use of indecent or obscene language, "fighting words" or other language which is disruptive to the orderly discussion at the meeting.

Audience Members

- Audience members will refrain from distracting side conversations or speaking out when another person is talking.
- Audience members will refrain from shouting, booing, or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.

Enforcement of Meeting Rules

- The Governing Body will request that a person violating any Meeting Rules cease the violation.
- Failure to comply with the Governing Body's warning may result in removal from the Council Chambers, criminal prosecution pursuant to Gillette City Code Section 14-5, recess of the meeting, or any remedy available under Wyoming law.

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