CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, June 2, 2026
6:00 PM

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. **Invocation and Pledge of Allegiance led by Deacon Kim Carroll of St. Matthews Catholic Church.**

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. **Special Meeting Minutes (Budget Workshop #4) - May 14, 2026**
   Regular Meeting Minutes - May 19, 2026

2. **ORDINANCE 2ND READING**
   Council Consideration of an Ordinance to Amend Table a.A – Required Parking, Section 5 – Off-street Parking and Loading of the Zoning Ordinance. (Planning Commission Vote: 4/0)

   Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. **Bills and Claims**

   Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. **Mayor Lundvall - $118,230.73**
   S & S Builders - ECSC Bleacher Shelters - $112,319.19
   First National Bank - ECSC Bleacher Shelters - $5,911.54

   Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

2026 Financial Disclosure Statements

Staff Reference: Alicia Allen, City Clerk

G. PROCLAMATIONS / PRESENTATIONS

1. **A Proclamation designating June 2026 as *National Safety Month.***

   Staff Reference: Randy Milliron, Safety Manager

2. **Things to Know Video for June, 2026.**

   Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. **Council Consideration of a Carnival Permit for June 10-14, 2026, in the Aquatic Center Parking Lot, Requested by American Legion Post 42 Baseball.**

   Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

2. **Council Consideration to allow Gillette Rail Yard LLC to utilize their Retail Liquor License to apply for a Catering Permit in Cheyenne, WY for a Brewfest Event on June 19 & 20, 2026.**

   Staff Reference: Jennifer Toscana, Public Affairs Director

3. **Council Consideration for the Acceptance of Development Improvements for the Port of Entry Water Main Extension, Installed by Hot Iron, Inc, on Behalf of the Developer, Wyoming Department of Transportation.**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

4. **Council Consideration for the Acceptance of Development Improvements for the Devon Addition Commercial Storage Facility, Installed by Big Horn Excavation, on Behalf of the Developer, Harlan Investments, LLC.**

   Staff Reference: MAP - Ry Muzzarelli, P.E. Development Services Director

5. **Council Consideration of a Pre-Annexation Agreement for property located at 54 Jayhawker Court.**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

6. **Council Consideration of a Pre-Annexation Agreement for property located at 3601 W Southern Drive.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

7. **ORDINANCE 1ST READING**
Council Consideration of an Ordinance to Amend Chapter 5 of the Gillette City Code to Adopt and Amend the 2026 Editions of the National Electric Code and Make Other Amendments as Necessary for Continuity.

Staff Reference: Sean Brown, City Attorney

J. PUBLIC HEARINGS AND CONSIDERATIONS

1. **A Public Hearing to Consider Amendments to the Gillette City Budget for FY2025-2026.**

Staff Reference: Michelle Henderson, Finance Director

2. **Council Consideration of a Resolution to Approve Amendments to the Gillette City Budget for FY2025-2026.**

Staff Reference: Michelle Henderson, Finance Director

3. **A Public Hearing to Consider the Gillette City Budget for FY2026-2027.**

Staff Reference: Michelle Henderson, Finance Director

4. **ORDINANCE 1ST READING**
An Ordinance Providing for the Annual Appropriation of Money for the Maintenance of the City of Gillette, Wyoming for FY2026-2027.

Staff Reference: Michelle Henderson, Finance Director

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. **Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Invocation and Pledge of Allegiance led by Deacon Kim Carroll of St. Matthews Catholic Church.

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Special Meeting Minutes (Budget Workshop #4) - May 14, 2026
Regular Meeting Minutes - May 19, 2026

ATTACHMENTS:
260514 Special Meeting (Budget #4)
260519 Regular Meeting

Council Proceedings May 14, 2026 Dinner – 5:30 p.m.
Meeting – 6:00 p.m.

A Special Meeting of the City Council was held on Tuesday the 15th day of May 2025, at City Hall in the Council Chambers, located at 201 E. 5th St. Gillette, WY 82716.

Present were Councilmembers Smith, McLeland, Gross, Carsrud, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Interim Police Chief Wasson; Directors Henderson, Muzzarelli, Pilon, Wasson, and Wilde; Managers Bache, Hogan, Jones, Kuntz, Price, Richert, Riehemann, Birk, Ostlund, Kartes, Dobitz, Kartes, and City Engineer Schoen; and City Clerk Allen.

The Mayor and Council had a pre-meeting meal, beginning at 5:30 p.m. No City business was conducted during the meal. Mayor Lundvall opened the Special Meeting at 6:00 p.m.

Budget Workshop #4 – Review FY27 Budget

Administrator Cole stated that tonight's meeting is a continuation of the FY27 Budget, regarding the review of Utilities, Public Works, and 1% Fund revenues and expenditures. He reiterated that the first public hearing for the FY27 budget is scheduled for June 2, 2026.

The following Departments presented their budgets to the Mayor and Council.

- Utilities, presented by Directors Pilon and Henderson, City Engineer Schoen, SCADA Engineer Birk, Water Manager Jones, Electrical Services Superintendent Dobitz, and Wastewater Manager Price.
- Public Works, presented by Director Wilde.
- 1% Fund, presented by Administrator Cole.

Director Henderson explained the revenue for each of the above funds.

Budget Wrap-Up

Administrator Cole announced key dates for the FY2026-2027 budget Ordinance; a public hearing and first reading occurring on June 2, 2026, second reading on June 9th, and a public hearing and final reading on June 16th.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 7:28 p.m. The meeting can be viewed on the City's website, www.gillettewy.gov/gpa. The next regularly scheduled meeting will be held on May 19, 2026, in the City Hall Council Chambers.

(S E A L)
ATTEST:

_____ _____

Alicia Allen, City Clerk Shay Lundvall, Mayor
Publication Date: May 26, 2026

A Regular Meeting of the City Council was held on Tuesday the 19th day of May 2026, in the City Hall Council Chambers.

Present were Councilmembers Smith, Carsrud, McLeland, Gross, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Interim Chief of Police Wasson, Directors Henderson, Muzzarelli, Pilon, Toscana, Wasson, and Wilde; Journey Lineworker Rollin Juby; and City Clerk Allen.

Invocation and Pledge of Allegiance

The Invocation and Pledge of Allegiance was led by Reverend Phil Jones of Roadway Alliance Church.

Approval of General Agenda

Councilmember Carsrud made a motion to approve the General Agenda; seconded by councilmember Clary. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Regular Meeting Minutes - May 5, 2026
Special Meeting Minutes (Budget Workshop #3) - May 12, 2026

Bills and Claims

Advanced Network Management Inc, 46,698.63; Agosto Holdings, LLC, 3,924.88; Alsco, 1,214.45; Altec Industries Inc, 2,448.00; American Welding & Gas Inc, 161.65; Anixter Power Solutions, 20,112.83; Antelope Valley Improvement & Service District, 7.50; Apex Mechanical, LLC, 41,544.43; April Shippy, 60.00; Architectural Specialties LLC, 776.02; Arrow Printing and Graphics Inc, 340.00; Atlas Office Products, 191.20; Axel Edgar, 214.60; Balco Uniform Co., Inc, 6,210.56; Begg Borough Steel, LLC, 764.49; Best Best & Krieger LLP, 138.00; Big Horn Tire Inc, 757.72; Bighorn Hydraulics Inc, 414.41; Bighorn Mountain Electric LLC, 5,091.16; Black Hills Energy, 14,214.93; Black Hills Energy, 32.95; Black Hills Wyoming LLC, 4,635.75; Blue Cross Blue Shield of Wyoming, 108,513.06; Blue Cross Blue Shield of Wyoming, 94,755.43; Blue Cross Blue Shield of Wyoming, 159,851.90; Border States Electric, 1,519.70; Brian Limbo, 50.00; Campbell County Landfill, 176.25; Campbell County Sheriff, 12,000.00; Campco Federal Credit Union, 15,109.66; Car-Knack Inc, 2,460.00; CBH Co-Op, 4,244.29; CDW Government Inc, 8,125.48; Central Truck & Diesel Inc, 304.28; CenturyLink, 2,887.37; Charter Media, 1,299.00; City Clerk Office, 2,010.18; City Of Gillette, 87.84; City Of Gillette - Petty Cash, 148.85; Connor Underwood, 517.16; Core & Main, 113,463.37; Courtney Lorraine Fulginiti, 75.00; Craig Furman, 150.00; Crestview Improvement & Service District, 7.50; Croell Inc, 287,083.57; Crum Electric Supply Company, 2,741.87; Cummins Rocky Mountain Inc, 8,987.60; Desa Gydesen, 220.40; Dowl LLC, 226.00; DRM Inc, 363,935.03; Energy Laboratories Inc, 4,268.50; Entenmann Rovin Company, 188.75; Ethan Strand, 7,929.25; Falcon Construction, LLC, 8,500.00; Ferguson Us Holdings, Inc, 420.25; Ferguson Us Holdings, Inc, 5,847.88; First National Bank of Gillette, 31,405.44; First Northern Bank of Wyoming, 19,154.47; Flagshooter LLC, 1,014.06; Frontier Precision Inc, 1,993.00; Garney Companies, 47,813.60; Gillette Contractors Supply Inc, 4,130.35; Gillette Steel Center, 1,512.00; Gillette Winnelson Company, 96.32; Gregg Lassle, 371.72; Grossenburg Implement Incorporated, 967.96; Hawkins Inc, 826.54; HDR Engineering Inc, 94,479.04; HealthEquity, Inc., 2,036.78; HealthEquity, Inc., 3,937.54; HealthEquity, Inc., 966.84; Heritage Landscape Supply Group Inc, 1,458.00; Hillcrest Spring Water Inc, 187.50; Hillyard Inc, 687.60; Hladky Construction, 217,761.12; Hot Iron, 33,602.40; Jack's Truck Center Inc, 463,646.92; Jenner Equipment Co, 102.33; Joff Pilon, 92.20; Katie J Golinvaux, 800.00; KLJ Engineering LLC, 29,191.94; Lindsey Zwirn, 193.84; Makayla Brown, 189.96; Mark A Porter, 38,875.00; MCM General Contractors, 89,355.50; Michael Stulken, 500.00; Midland Implement Co Inc, 164.17; Monica Wasson, 1,332.90; Morrison Maierle Inc, 63,247.13; Motorola Government Markets Sales, 56,872.30; Nathan G Steiner, 7,887.85; Newman Signs Inc, 2,573.92; Norco Inc, 2,364.69; Online Information Services Inc, 385.20; Paintbrush Sewer & Drain, 2,141.16; Partsone Wyosd LLC, 3,293.39; PCA Engineering Inc, 22,661.00; Pete Lien & Sons Inc, 18,006.20; Powder River Energy Corporation, 39.33; Powder River Heating & Conditioning Corporation, 1,483.79; Railroad Management Co LLC, 917.52; Rayne Gardens, 3,725.00; Razor City Rental, 15.69; RDO Equipment Co, 1,041.85; RMS Instrument & Electrical, LLC, 51,166.06; Rocky Mountain Accreditation Network, 225.00; Rotochopper Inc, 999,473.00; RVE, Inc, 4,357.50; Ryan Schrock, 714.00; S & S Builders, 378,942.07; Salsbury Industries, 2,803.05; Shay Lundvall, 237.49; Simon Contractors, 3,291.80; Simpson's Printing, 205.00; Sletten Construction of Wyoming, Inc, 4,707.50; Southern Computer Warehouse, 4,097.28; Southwestern Equipment Company, 1,902.66; Square Grove LLC, 25,092.00; State Of Wyoming Office of The Attorney General, 35.00; Syn-Tech Systems, Inc, 300.50; Terry Sjolin, 900.00; That Embroidery Place, 135.00; Thomson West, 774.76; Thunder Basin Ford LLC, 48.00; Transource Truck & Equipment, 1,330.99; Twin Peaks Pump &

Supply, Inc, 1,677.50; Tyler Dillman, 200.00; Tyler Technologies Inc, 103,575.00; Universal Athletic LLC, 365.47; Verizon Wireless, 1,878.56; Visionary Communications, 1,506.36; Waste Connections of Wyoming, 870.16; Wesco Receivables Corp, 1,319.96; Western Stationers, 1,616.22; Western Waste Solutions Inc, 5,997.00; White's Frontier Motors, 1,353.21; Wilson & Company, Inc, 191,450.00; WWC Engineering, 58,747.65; Wyodak Resources Development Corp, 46,710.43; Wyoming Department of Agriculture, 1,950.00; Wyoming Dept Of Employment, 159.93; Wyoming Dept Of Transportation, 2.00; Wyoming Dept Of Transportation, 20.23; Wyoming Machinery Co, 3,752.47; Wyoming State Revenue and Tax, 113,960.56; Wyoming Water Solutions, 28.00; Xerox Corporation, 47.66

Councilmember West made a motion to approve the Consent Agenda; seconded by Council President Gross. All voted aye. The motion carried.

Approval of Conflict Claims

Council President Gross made a motion to approve Conflict Claims for Mayor Lundvall in the amount of $399,123.89; seconded by councilmember Carsrud. Councilmembers Smith, Gross, Clary, West, McLeland, and Carsrud voted aye. Mayor Lundvall abstained. The motion carried.

Comments

Council

Council President Gross shared current Economic Development projects and their financial impact on the community as well as population growth. Gross added that the Wyoming Business Alliance hosted a listening session regarding Campbell County, noting that the projections for the next three years look good.

Mayor Lundvall added that the overall trend from the Wyoming Business Alliance was positive and encouraging.

Councilmember Clary requested an update on Mayor Lundvall's recent trip to Laramie, where he attended an Energy Conference and participated in meetings regarding BWXT. Mayor Lundvall characterized the trip as highly positive and suggested that Councilmember Clary connect with Mike Wandler for further insights into his outlook on nuclear energy.

Liaison

Council President Gross announced an opening for a city appointee on the Public Land Board, stating that further information is available on the city's website.

Councilmember McLeland attended the Fire Board meeting where they amended the budget to reduce funding for additional staffing, which was part of a three-year plan to be fully staffed at Station 7.

Proclamations / Presentations

Rollin Juby, Utilities Department employee, was recognized for 20 years of service.

New Business

Minute Action

Councilmember West made a motion to approve Special Event Permits for the following 2026 Frontier Auto Museum Events: Hudson Car Club Meet, Vintage Camper & Motorcycle Show, Vintage Car Club of America, Frontier Auto Museum Car Show; seconded by councilmember Carsrud. All voted aye. The motion carried.

Council President Gross made a motion to approve Special Event Permits, including Street Closures on the 3rd Street Plaza and Gillette Avenue for the Following 2026 Gillette Main Street Events: Weekly Downtown Thursday Night Concert Series, Downtown Yard Sale, Brews & Cruise, Trick-or-Treat Gillette Main Street & Boo Fest, Parade of Lights; seconded by councilmember Clary. Administrator Cole noted that the stage placement for the Downtown Thursday Night Concert Series has changed. The stage will be installed in the parking lot immediately south of 3rd Street Plaza, resulting in a partial closure of the parking lot for the 6-week duration of the concert series. All voted aye. The motion carried.

Councilmember Clary made a motion to approve a Special Event Permit on June 27, 2026, for a Clean Rides Car Show on Frontage Road from 8:00 a.m. to 5:00 p.m., Requested by BTK Detailing; seconded by councilmember Carsrud. All voted aye. The motion carried.

Councilmember Carsrud made a motion to approve a Special Event Permit on June 26, 2026, for a Concert at the City Park event from 3:00 p.m. to 10:00 p.m., Requested by Norberto Orellana; seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember Carsrud made a motion to approve the Acceptance of Development Improvements for the Patty Ave Water Main Extension, Installed by Mountain Peak Builders, LLC, on behalf of the Developer, Mountain Peak Builders, LLC; seconded by councilmember Clary. All voted aye. The motion carried.

Council President Gross made a motion to approve a Professional Services Agreement for Construction Management Services related to the Hidden Valley Sanitary Sewer Improvements Project with KLJ Engineering, LLC, in the Amount of $147,770.00 (1% Project); seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember McLeland made a motion to approve a Contract with the Wyoming Department of Health to Sample Untreated Wastewater; seconded by councilmember Carsrud. Administrator Cole explained that the city is paid to mail samples of untreated wastewater to the state to be tested for infectious diseases and public health issues. All voted aye. The motion carried.

Councilmember West made a motion to approve a Design-Build Services Agreement for the Children's Memorial Walkway Expansion Project with G & G Landscaping, Inc., in the Amount of $50,000.00; seconded by councilmember Clary. Councilmember Smith questioned if the city could expand the memorial in the future to include a granite memorial. All voted aye. The motion carried.

Councilmember Carsrud made a motion to approve an Emergency Dispatch Services Contract Between the City of Gillette and Campbell County Hospital District; seconded by Council President Gross. Attorney Brown explained that the agreement is similar to a previous Fire Department agreement with some minor differences such as hospital specific provisions. Administrator Cole stated that the city has already included additional dispatch staff in anticipation of the change. All voted aye. The motion carried.

A RESOLUTION TO AMEND RESOLUTION NO. 2356 REGARDING THE METHODOLOGY TO GUIDE THE EVALUATION OF BUDGET REQUESTS FROM OUTSIDE AGENCIES AND SOCIAL SERVICE AGENCIES, AND ESTABLISHING A SUNSET PROVISION (FY2026-2027)

Councilmember West made a motion to approve the foregoing Resolution; seconded by Council President Gross. Councilman Smith expressed concern that the additional $50,000 for social service agencies would divert funding from other priorities, such as pothole repair, and stated a preference to address the Resolution itself rather than amend it annually. Councilman McLeland agreed the Resolution should be revisited but supported maintaining agency funding at the same level as the previous fiscal year through passage of the foregoing Resolution. Councilwoman Gross concurred, noting that Resolution 2356 is 14 years old and agencies are facing increased costs due to inflation, concluding she supported the additional funding this fiscal year. Councilman Carsrud voiced support for the agencies but referenced the upcoming 1% ballot measure and stated he believed 5% funding would be more appropriate. Councilman Clary agreed. Administrator Cole explained that passage of the Resolution would maintain funding levels for agencies that received funding last fiscal year, while failure of the Resolution would result in a proportional reduction of approximately 4.2%. Councilman West agreed the current Resolution is not working and moved to amend Resolution 2356 to permit the council to appropriate 5% to 6% of the 1% Funds annually, without a sunset clause. Hearing no second, the motion failed. Council then voted on the original motion. Councilmembers McLeland, Gross, and West voted aye. Councilmembers Smith, Carsrud, Clary, and Mayor Lundvall voted nay. The motion failed.

RESOLUTION NO. 2937
A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION "SAFE STREETS AND ROADS FOR ALL" GRANT PROGRAM FOR THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING FOR THE PURPOSE OF THE DEVELOPMENT OF THE CITY OF GILLETTE SAFETY ACTION PLAN

Councilmember Carsrud made a motion to approve the foregoing Resolution; seconded by councilmember Clary. Administrator Cole summarized the grant's requirements and scope, noting that it is tied to securing additional federal funding for the Gurley Overpass. Cole added that the grant application will be factored into next year’s budget. All voted aye. The motion carried.

Councilmember West made a motion to Appoint Councilmembers McLeland, Gross, and Clary to the Gurley Bridge Design Consultant Selection Committee; seconded by councilmember Carsrud. Administrator Cole reviewed the process and the letters of intent sent to regional consultants. Cole noted that the city has requested proposals from these consultants, which will subsequently be reviewed by the committee. All voted aye. The motion carried.

Public Hearings and Considerations

Mayor Lundvall opened a Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for the Northern 1,457.60 FT, more or less, of the Morrish Property, as Recorded in Book 5 Plats, Page 9, City of Gillette, Campbell County, Wyoming, from C-O, Office and Institutional District, to C-1, General Commercial District, per the attached Exhibit. (Planning Commission Vote: 4/0). Nick Deegan expressed objection of changing the parcel from C-O to C-1 stating concerns for excessive traffic as well as concern for wildlife. Hearing no further comment, Mayor Lundvall closed the Public Hearing.

Ordinance 1st Reading

ORDINANCE NO. 26-21
AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR THE NORTHERN 1,457.60 FT, MORE OR LESS, OF THE MORRISH PROPERTY, AS RECORDED IN BOOK 5 PLATS, PAGE 9, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING, FROM C-O, OFFICE AND INSTITUTIONAL DISTRICT, TO C-1, GENERAL COMMERCIAL DISTRICT, PER THE ATTACHED EXHIBIT. (PLANNING COMMISSION VOTE: 4/0)

Councilmember Carsrud made a motion to approve the foregoing Ordinance on first reading; seconded by councilmember Clary. Council President Gross stated she would like a presentation from Development Services with information on the impact this change would have on the community. Councilmember Carsrud asked for an additional public hearing at that time as well. Council President Gross made a motion to postpone item J.2. until the first meeting in July, including another public hearing; seconded by councilmember Smith. Councilmembers Smith, Gross, Carsrud, Clary, West, and Mayor Lundvall voted aye. Councilmember McLeland voted nay. The motion to postpone carried.

Mayor Lundvall opened a Public Hearing to Amend Table a.A – Required Parking, Section 5 – Off-street Parking and Loading of the Zoning Ordinance. (Planning Commission Vote: 4/0). Hearing none, he closed the Public Hearing.

Ordinance 1st Reading

ORDINANCE NO. 26-22
AN ORDINANCE TO AMEND TABLE A.A – REQUIRED PARKING, SECTION 5 – OFF-STREET PARKING AND LOADING OF THE ZONING ORDINANCE. (PLANNING COMMISSION VOTE: 4/0)

Councilmember Clary made a motion to approve the foregoing Ordinance on first reading; seconded by Council President Gross. Administrator Cole explained that this amendment is intended to clarify how the City calculates the required number of parking spaces for restaurants. All voted aye. The motion carried.

Public Comment

Rolf Arands, Ward 2, provided follow-up comments regarding the prior week's discussion on Energy Capital Economic Development (ECED). Arands questioned the organization's need for additional 1% funding for staffing and operations. He also expressed concern regarding the lack of measurable performance data presented in prior reports and asked whether the previously referenced updated reporting software had been implemented. Arands concluded by stating his belief that city and county officials are qualified to handle siting and economic development efforts without ECED.

Administrator's Report

Administrator Cole stated that the City Pool will be opened on May 26, 2026. Cole added that the next meeting will include the first reading of the FY27 City Budget. He then wished everyone a good Memorial Day weekend.

Executive Session

Councilmember West made a motion to enter Executive Session for the Purpose of Real Estate Pursuant to W.S. 16-4-405(a)(vii) and Legal Advice Pursuant to W.S. 16-4-405(a)(ix); seconded by Council President Gross. All voted aye. The motion carried.

Adjournment:

There being no further business to come before the Council, the meeting was adjourned at 7:39 p.m. The meeting can be viewed on the City's website, www.gillettewy.gov/gpa. The next regularly scheduled meeting will be held on Tuesday, June 2, 2026, in the City Hall Council Chambers.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk
Publication Date: May 26, 2026

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

ORDINANCE 2ND READING
Council Consideration of an Ordinance to Amend Table a.A – Required Parking, Section 5 – Off-street Parking and Loading of the Zoning Ordinance. (Planning Commission Vote: 4/0)

SUGGESTED ACTION:

I move to Approve an Ordinance to Amend Table a.A – Required Parking, Section 5 – Off-street Parking and Loading of the Zoning Ordinance.

APPLICANT/OWNER:

City of Gillette

AGENT:

Meredith Duvall, City Planning Manager

CASE BACKGROUND:

CITY COUNCIL 1ST READING VOTE: 7/0

The City of Gillette Planning Division has initiated a Text Amendment to clarify how city staff calculates restaurant parking. Specifically, the language being proposed is, “Area devoted to seating or serving the public; any back-office use, internal storage, or kitchen area will be calculated as a General Office Use or a combination of other listed uses within this table.” Furthermore, the language within the Parking Spaces Required for Restaurant Use pertaining to employee parking is being removed – “Plus 1 space per each 2 employees at maximum employment on a single shift”.

City Administration received feedback from developers than restaurant parking was too cumbersome and cost-prohibitive for development. City Staff examined the Zoning Ordinance and explained how Staff reviews Commercial Site Plans and takes into account the interior use of a restaurant, examining

the internal floorplan to determine specific area uses, as Staff recognize that not the entire building square footage is devoted to seating. Seeing opportunity to provide clarifying language to developers on how restaurant parking has and is calculated, Staff initiated this text amendment to amend the Restaurant Use language in Table a.A – Required Parking.

CASE REQUIREMENTS:

There are no Planning Requirements.

STAFF RECOMMENDATION:

There are no Planning Requirements.

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

CASE MANAGER:

Meredith Duvall, City Planning Manager

ATTACHMENTS:
Ordinance
Proposed Text Amendment Langauge
Planning Requirements
Finding of Facts
Planning Commission Minutes 5/11/2026

ORDINANCE NO.

AN ORDINANCE TO AMEND TABLE a.A – REQUIRED PARKING, SECTION 5 – OFF-STREET PARKING AND LOADING OF THE ZONING ORDINANCE

WHEREAS, the Governing Body of the City of Gillette desires to amend Table a.A – Required Parking, Section 5 – Off-Street Parking and Loading; of the City of Gillette Zoning Ordinance.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE. Table a.A – Required Parking, Section 5 – Off-Street Parking and Loading, is added:

Uses	Parking Spaces Required
Restaurants - Area devoted to seating or serving the public; any back-office use, internal storage, or kitchen area will be calculated as a General Office Use or a combination of other listed uses within this table	<2,000 square feet: 5 spaces per 1,000 square feet 2,001-5,000 square feet: 10 spaces per 1,000 square feet >5,000 square feet: 20 spaces per 1,000 square feet

PASSED, APPROVED, AND ADOPTED this 16th day of June 2026.

_____

Shay Lundvall, Mayor

(SEAL)
ATTEST:

_____

Alicia Allen, City Clerk
Publication Date:

Proposed Text Amendment
Section 5, Off-Street Parking and Loading
Table a.A – Required Parking

Proposed:

Uses	Parking Spaces Required
Restaurants - Area devoted to seating or serving the public; any back-office use, internal storage, or kitchen area will be calculated as a General Office Use or a combination of other listed uses within this table	< 2,000 square feet: 5 spaces per 1,000 square feet 2,001 - 5,000 square feet: 10 spaces per 1,000 square feet > 5,000 square feet: 20 spaces per 1,000 square feet

Existing:

Uses	Parking Spaces Required
Restaurants	< 2,000 square feet: 5 spaces per 1,000 square feet 2,001 - 5,000 square feet: 10 spaces per 1,000 square feet > 5,000 square feet: 20 spaces per 1,000 square feet Plus 1 space per each 2 employees at maximum employment on a single shift

Planning Requirements

PL2026-0012
Text Amendment

There are no Planning Requirements for this case.

BEFORE THE CITY OF GILLETTE PLANNING COMMISSION

CITY OF GILLETTE	)	**PL2026-0012**
	)	**TABLE A.A-REQUIRED PARKING, SECTION 5, DISTRICT REGULATIONS CITY OF GILLETTE ZONING ORDINANCE**
PETITIONER	)	**CITY OF GILLETTE**

FINDINGS OF FACT; CONCLUSIONS OF LAW

THESE MATTERS came before the City of Gillette Planning Commission ("Commission") on May 11, 2026 for hearing on the Zoning Text Amendment filed by Petitioner, City of Gillette. Petitioner seeks to amend Table a.A – Required Parking, in Section 5 – Off-Street Parking and Loading to add clarifying language specifically to the Restaurant Use and remove employee parking requirements. Vice-Chairman Richard Cone, Vice-Chairman of the Commission presided. Commissioners Brian Rozier, Lance Walker, and Ian Scott were also present.

Meredith Duvall, City Planning Manager for the City of Gillette, acted as Case Manager for the proceedings. Meredith Duvall, acting as Petitioner, was present from the City of Gillette. The Commission, having heard the statements and evidence presented by the Petitioner/Case Manager, and having considered the matter, reviewed the case herein, and being otherwise fully advised in the premises, makes the following findings of fact and conclusions of law.

FINDINGS OF FACT

1. These matters are a request by the Petitioner to change the Zoning Ordinance.

2. Petitioner is requesting to add clarifying language on how city staff calculates restaurant parking in Table a.A, Required Parking of Section 5 – Off-Street Parking and Loading, and remove employee parking requirements, in the City of Gillette Zoning Ordinance.

3. Case Manager established the current intent of the Code requiring all proposed amendments to the Zoning Ordinance through Text Amendment Procedures as required by Section 12.a., of the Code is to (1) correct an obvious error or oversight in the regulations; or to: (2) recognize changing conditions in the City, which require that amendments be adopted for the promotion of the public health, safety and general welfare.

4. Petitioner established that the Zoning Text Amendment will amend Table a.A – Required Parking in Section 5 – Off-Street Parking and Loading.

5. Notice of the hearing date and times were published in the local newspaper of record, as required by W.S.15-1-602.

6. At the hearing, the Case Manger demonstrated the proposed changes will not adversely affect the commercial intent with the clarifying language on how parking calculations are done for Restaurant Uses nor the removal of required employee parking calculation.

7. The Case Manager stated that were no inquiries after publication of the case in the local newspaper.

CONCLUSIONS OF LAW

1. Under W.S. 15-1-602, the governing body shall specify how regulations and the district boundaries are to be determined, established, enforced, amended, supplement or otherwise changed.

Board must hear taxpayer complaints and hold hearings after proper notice.

2. Under Section 12.a Statement of Policy, It is the intent of the City of Gillette that the zoning ordinance, which includes both the ordinance and the district zoning map have been established for the purpose of promoting sound and desirable development and for maintaining stable land use patterns. "…the ordinance and map shall not be amended, except to (1) correct an obvious error or oversight in the regulations; or to: (2) recognize changing conditions in the City, which require that amendments be adopted for the promotion of the public health, safety and general welfare."

3. Under Section 12.a Statement of Policy, the City Council, the Development Services Division, or any person, firm, or corporation may initiate amendments.

4. Petitioner timely filed its application for a Zoning Text Amendment and all supporting documents required by the City of Gillette and the Board has jurisdiction to hear these matters.

5. Petitioner established the legal basis for such an amendment by stating the proposed change is to recognize changing conditions in the community.

6. When proposing a zoning text amendment, the burden is on the Petitioner to establish by credible evidence an obvious error in the ordinance or changing conditions within the city boundaries as required in Section 12.a of the Code.

7. In the absence of evidence rebutting the presumption in favor of the Petitioner, reviewing bodies presume that the Case Manager charged with establishing consistency with administering the Code, exercised honest judgement in accordance with the applicable rules, regulations, and other directives that have passed public scrutiny under W.S. 15-1-602 and Section 12.a of the Code.

8. The Board was presented with the Petitioner's Text Amendment and Staff's Recommended Text Amendment.

9. The Board was unanimous in their vote to approve the Staff's Recommended Zoning Text Amendment to amend Table a.A, Required Parking of Section 5 – Off-Street Parking and Loading, and remove employee parking requirements based on oversight in the regulations to provide clarifying language for the general welfare of residents and the interpretation of the code. The Commission forwards the case to the City of Gillette City Council for a second public hearing and final vote.

NOTICE

Any party may appeal a final adverse written decision or order of this City of Gillette Planning Commission by filing a notice of appeal to the City of Gillette City Council or attend the City Council public hearing on the matter. Such written appeal must be filed no later than 4pm on the day of the City Council public hearing.

DATED THIS _____ day of May, 2026.

CITY OF GILLETTE PLANNING COMMISSION

_____
Richard Cone, Vice-Chair

ATTEST: _____
Meredith Duvall, City Planning Manager

PRESENT

Commission Members Present: Vice-Chair Richard Cone, Lance Walker, Ian Scott, and Brian Rozier.

Commission Members Absent: Chair Shaun Hottell, Matthew Nelson and Jack Colson.

Staff Present: Meredith Duvall, City Planning Manager, Amy Smith, City Planner; and Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Vice-Chair Cone called the meeting to order at 5:15 p.m.

APPROVAL OF THE MINUTES

A motion was made by Lance Walker to approve the meeting minutes of February 24, 2026. Brian Rozier seconded the motion. Motion carried 4/0.

Case No. PL2026-0011 – ZONING MAP AMENDMENT – 1011 E 8th St

The applicants seek to amend the Zoning Map to rezone an unplatted parcel of land at 1011 E 8th St from C-O, Office and Institutional District, to C-1, General Commercial District.

The property is 44.91 acres and is currently undeveloped. No plans for the development of the property have been submitted to the City Planning Division at this time.

Staff recognizes that the proposed rezone serves to “recognize changing conditions” for the “general welfare”. The C-O District provides a for a limited number of uses providing a mixture of public, quasi-public, and private institutional and professional services. The areas commonly zoned as C-O include areas associated with medical, school, and civic uses. These uses are still permitted in a C-1 District, but additional uses including, but not limited to, grocery stores, greenhouses, gas stations, entertainment, commercial recreation, storage facilities, and community centers are allowed.

A rezone of the area to C-1, General Commercial District would allow greater flexibility for the development of the large, 44-acre parcel, providing the nearby residential areas with greater access to the services allowed within the district, promoting the general welfare of those residents. The 2025 Comprehensive Plan Future Land Use Map identifies the area as Traditional Neighborhood. Per the Comprehensive Plan “These areas create places where residents can live, shop, work, and gather”. The proposed rezone would be consistent with the Future Land Use Map as the C-1 District provides places for local residents to work, shop, and, in some cases, gather.

Meredith Duvall said the Planning Division received four calls on the case, with three being general inquiries only with no objections. One of the calls was a citizen concerned about a land deal they potentially had with the property owner, and Ms. Duvall explained to them what would need to take place if they decided to purchase and then subdivide the property.

Vice-Chair Cone asked if there were any comments or questions by the public or the Commission.

Nick Deegan, an adjacent property owner, was present and said he and his wife wanted to object to the rezoning with concerns of traffic volume noting that Gurley Avenue is already heavily congested, Mr. Deegan expressed concern that further development would make the traffic worse and be more hazardous for the homeowners along Gurley Avenue. Mr. Deegan also highlighted the potential adverse effects of increased development to the area on local wildlife, specifically geese and deer populations.

Vice-Chair Cone inquired whether future developments would require a traffic study. Meredith Duvall said any future development requires a stie plan review by all city departments. The Engineering Division would mandate both a traffic study and drainage report to determine necessary traffic control devices and infrastructure with that site plan.

Karen Wendel, property owner of the surrounding area, was present, and said she is also concerned about the potential increased traffic on Gurley Avenue.

Vice-Chair Cone asked if any plans had been given to the city for future development, and Ms. Duvall said there had not been any. Mr. Cone asked if the city would investigate re-routing traffic on another street during a Commercial Site Plan and Ms. Duvall said the Engineering Division would determine access points and intersection mergers based on the finding of the traffic study that would be done for the site plan.

Ms. Duvall advised that this case would proceed to the City Council for three readings with a public hearing for final determination.

There being no further comments or questions, Ian Scott made a motion to approve the case, and Lance Walker seconded. The Motion carried 4/0.

Case No. PL2026-0012 – ZONING TEXT AMENDMENT – Required Parking

The City of Gillette Planning Division has initiated a Text Amendment to clarify how city staff calculates restaurant parking. Specifically, the language being proposed is, "Area devoted to seating or serving the public; any back-office use, internal storage, or kitchen area will be calculated as a General Office Use or a combination of other listed uses within this table."

Furthermore, the language within the Parking Spaces Required for Restaurant Use pertaining to employee parking is being removed – "Plus 1 space per each 2 employees at maximum employment on a single shift".

City Administration received feedback from developers that restaurant parking was too cumbersome and cost-prohibitive for development. City Staff examined the Zoning Ordinance and seeing opportunity to provide clarifying language to developers on how restaurant parking has and is calculated, Staff initiated this text amendment to amend the Restaurant Use language in Table a.A – Required Parking.

Meredith Duvall said the Planning Division received no calls on the case.

Vice-Chair cone asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Ian Scott made a motion to approve the case, and Lance Walker seconded. The Motion carried 4/0.

OLD BUSINESS None.

NEW BUSINESS Meredith Duvall said the next meetings will be May 26, 2026, and June 1, 2026. Ms. Duvall introduced and welcomed Amy Smith, who has joined in the role of City Planner.

ADJOURNMENT The meeting was adjourned at 5:34 pm

Minutes prepared by Jill McCarty, Administrative Coordinator.

DRAFT

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Bills and Claims

SUGGESTED ACTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Bill and Claims
Bill and Claims Prepaids
Wire Transfers

Expenditure Approval Report
Check Approval Date of 06/02/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
4555-ATLAS OFFICE PRODUCTS		
207363	OFFICE SUPPLY INVENTORY	420.45
207364	OS INVENTORY	734.15
207365	OS INVENTORY	840.08
	VENDOR TOTAL:	**1,994.68**
1511-NORCO INC		
207400	CUSTODIAL INVENTORY	139.96
207401	CUSTODIAL INVENTORY	480.00
207402	CUSTODIAL INVENTORY	1,455.89
207403	CUSTODIAL INVENTORY	141.12
207404	CUSTODIAL INVENTORY	1,394.33
	VENDOR TOTAL:	**3,611.30**
1780-SELBY'S		
207408	OS INVENTORY	460.00
	VENDOR TOTAL:	**460.00**
	DIVISION TOTAL:	**6,065.98**
	DEPARTMENT TOTAL:	**6,065.98**

Expenditure Approval Report
Check Approval Date of 06/02/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
2050-PRIME RIB RESTAURANT		
207169	MAYOR LUNDVALL WYO WORKFORCE COMMITTEE MIXER	500.00
	VENDOR TOTAL:	**500.00**
	DIVISION TOTAL:	**500.00**
04-SPECIAL PROJECTS		
1572-ARETE DESIGN GROUP		
207174	CTY HALL RENOVATION	4,021.73
	VENDOR TOTAL:	**4,021.73**
2481-CAMPBELL COUNTY PUBLIC HEALTH		
207246	FLU SHOTS	75.00
	VENDOR TOTAL:	**75.00**
1511-NORCO INC		
207398	PARKS * AED * JANIE	2,123.58
	VENDOR TOTAL:	**2,123.58**
3892-SQUARE GROVE LLC		
207409	BUILDING INSPECTION * DESK * MATT	25,115.00
	VENDOR TOTAL:	**25,115.00**
	DIVISION TOTAL:	**31,335.31**
	DEPARTMENT TOTAL:	**31,835.31**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
20-HUMAN RESOURCES		
20-HUMAN RESOURCES		
5143-RYAN SCHROCK		
207259	DRUG AND ALCOHOL TESTING	182.00
207260	DRUG AND ALCOHOL TESTING	749.00
	VENDOR TOTAL:	**931.00**
4305-STERLING INFOSYSTEMS, INC		
207236	BACKGROUND CHECKS	1,478.97
	VENDOR TOTAL:	**1,478.97**
	DIVISION TOTAL:	**2,409.97**
	DEPARTMENT TOTAL:	**2,409.97**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
25-FINANCE		
1395-COLLECTION PROFESSIONALS GILLETTE		
207186	MARCH 2026 COLLECTIONS - GEN BILLING	733.35
	VENDOR TOTAL:	**733.35**
	DIVISION TOTAL:	**733.35**
26-CUSTOMER SERVICE		
1395-COLLECTION PROFESSIONALS GILLETTE		
207185	APRIL 2026 COLLECTIONS	887.36
	VENDOR TOTAL:	**887.36**
5215-MIDWEST CONNECT LLC		
207245	POSTAGE	7,500.00
	VENDOR TOTAL:	**7,500.00**
	DIVISION TOTAL:	**8,387.36**
34-INFORMATION TECHNOLOGY		
4893-ADVANCED NETWORK MANAGEMENT INC		
207356	IT * ADDITIONAL SENTINELONE LICENSES FOR FD * MIKE	3,068.10
	VENDOR TOTAL:	**3,068.10**
4025-AGOSTO HOLDINGS, LLC		
207226	EMAIL ENCRYPTION & PROECTION ADDT'L LICENSES	11.73
	VENDOR TOTAL:	**11.73**
1358-CENTURYLINK		
207222	LONG DISTANCE SERVICE	129.65
	VENDOR TOTAL:	**129.65**
4149-CONVERGEONE INC		
207386	IT * PHONE SYSTEM UPGRADE * MIKE P	30,480.00
	VENDOR TOTAL:	**30,480.00**
1825-ESRI INC		
207228	ESRI	40,900.00
	VENDOR TOTAL:	**40,900.00**
5142-M3V DATA MANAGEMENT, LLC		
207223	M3V SDS	2,709.50
	VENDOR TOTAL:	**2,709.50**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
34-INFORMATION TECHNOLOGY		
4834-POWERDMS, INC		
207224	NEOGOV & POWER POLICY (DMS)	31,243.54
	VENDOR TOTAL:	**31,243.54**
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
207225	CITY WEST ACCESS CONTROL CABLING	49,196.30
	VENDOR TOTAL:	**49,196.30**
	DIVISION TOTAL:	**157,738.82**
	DEPARTMENT TOTAL:	**166,859.53**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
1916-GALLS INC		
207213	UNIFORMS	85.00
207214	UNIFORMS	171.00
	VENDOR TOTAL:	**256.00**
2066-SOURCE OFFICE PRODUCTS		
207203	NOTARY STAMP - K SCOTT	38.00
	VENDOR TOTAL:	**38.00**
4865-WYOMING CENTER FOR CLINICAL EXCELLENCE		
207188	PD COUNSELING	200.00
207189	PD COUNSELING	200.00
207190	PD COUNSELING	200.00
207191	PD COUNSELING	200.00
207192	PD COUNSELING	200.00
207193	PD COUNSELING	200.00
207194	PD COUNSELING	200.00
207195	PD COUNSELING	200.00
207196	PD COUNSELING	200.00
207197	PD COUNSELING	200.00
207198	PD COUNSELING	200.00
207199	PD COUNSELING	200.00
207200	PD COUNSELING	200.00
207201	PD COUNSELING	200.00
	VENDOR TOTAL:	**2,800.00**
	DIVISION TOTAL:	**3,094.00**
45-ANIMAL SHELTER		
1572-ARETE DESIGN GROUP		
207176	ANIMAL CONTROL REMODEL	1,689.20
	VENDOR TOTAL:	**1,689.20**
	DIVISION TOTAL:	**1,689.20**
	DEPARTMENT TOTAL:	**4,783.20**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
1040-ALSCO		
207084	RUG CLEANING	52.06
207085	RUG CLEANING	53.29
207086	RUG CLEANING	68.64
207089	RUG CLEANING	22.92
207091	RUG CLEANING	52.06
207092	RUG CLEANING	53.29
	VENDOR TOTAL:	**302.26**
4629-APEX MECHANICAL, LLC		
207231	REPLACE LIGHTING IN BASEMENT MEDIA ROOM	1,492.32
	VENDOR TOTAL:	**1,492.32**
4985-GILLETTE STEEL CENTER		
207230	GPA LIGHTING GRID	364.50
	VENDOR TOTAL:	**364.50**
3690-PRO WINDMILL INC		
207232	PEST SPRAYING AT CITY HALL, CITY WEST AND WAREHOUS	175.00
	VENDOR TOTAL:	**175.00**
	DIVISION TOTAL:	**2,334.08**
50-PUBLIC WORKS ADMIN		
4148-TERRY SJOLIN		
207350	SCHEDULING FOR THE FIELDS	925.00
	VENDOR TOTAL:	**925.00**
	DIVISION TOTAL:	**925.00**
51-PARKS		
1040-ALSCO		
207096	UNIFORM CLEANING	63.89
207258	UNIFORM CLEANING	74.29
	VENDOR TOTAL:	**138.18**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
5116-DANNY WESTERVELT		
207238	REPAIR & LIONS POINT SHELTER	400.00
207239	NET INSTALL AT LITTLE LEAGUE FIELDS	4,830.00
	VENDOR TOTAL:	**5,230.00**
1114-LONG'S PLUMBING & HEATING INC		
207256	BACK FLOW INSPECTIONS AND REPAIR	2,859.15
	VENDOR TOTAL:	**2,859.15**
55555-MISC EMPLOYEE VENDOR		
207316	SEASONAL SAFETY BOOT REIMBURSEMENT	100.00
207317	SEASONAL SAFETY BOOT REIMBURSEMENT	100.00
207318	SEASONAL SAFETY BOOT REIMBURSEMENT	100.00
207320	SEASONAL SAFETY BOOT REIMBURSEMENT	94.47
207321	SEASONAL SAFETY BOOT REIMBURSEMENT	100.00
207322	SEASONAL SAFETY BOOT REIMBURSEMENT	100.00
	VENDOR TOTAL:	**594.47**
2261-WARNE CHEMICAL & EQUIPMENT CO		
207229	ENZI BALL FIELDS FERTILIZER	379.00
	VENDOR TOTAL:	**379.00**
	DIVISION TOTAL:	**9,200.80**
54-STREETS		
1040-ALSCO		
207087	UNIFORM CLEANING	67.09
207094	UNIFORM CLEANING	64.72
207257	UNIFORM CLEANING	70.98
	VENDOR TOTAL:	**202.79**
2677-CENTRAL TRUCK & DIESEL INC		
207187	RENTAL BOBCAT	3,150.00
	VENDOR TOTAL:	**3,150.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
54-STREETS		
2035-POWDER RIVER ENERGY CORPORATION		
207101	ELECTRIC - SIGN LIGHTING 14/16	44.73
207102	ELECTRIC - SIGN LIGHTING HWY 50	43.19
207103	ELECTRIC - WELCOME TO GILLETTE SIGN ON SHWY 59	46.67
	VENDOR TOTAL:	**134.59**
	DIVISION TOTAL:	**3,487.38**
	DEPARTMENT TOTAL:	**15,947.26**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
2179-TYLER TECHNOLOGIES INC		
207227	DIGEPLAN IMPLEMENTATION	225.00
	VENDOR TOTAL:	**225.00**
2406-XEROX CORPORATION		
207173	COPIER METER USAGE	47.66
	VENDOR TOTAL:	**47.66**
	DIVISION TOTAL:	**272.66**
61-BUILDING INSPECTION		
3827-TAMI WALDNER		
207131	BOE LUNCH MEETING	135.00
	VENDOR TOTAL:	**135.00**
	DIVISION TOTAL:	**135.00**
62-TRAFFIC SAFETY		
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
207128	E-SIGNAL MAINTENANCE	3,113.58
	VENDOR TOTAL:	**3,113.58**
	DIVISION TOTAL:	**3,113.58**
	DEPARTMENT TOTAL:	**3,521.24**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
31-CITY CLERK/PRINT SHOP		
1482-NEWS RECORD		
207165	APRIL 2026 LEGAL ADVERTISING	4,830.75
	VENDOR TOTAL:	**4,830.75**
	DIVISION TOTAL:	**4,830.75**
32-JUDICIAL		
4003-MICHAEL STULKEN		
207170	DEFENSE ATTORNEY	500.00
207171	DEFENSE ATTORNEY	500.00
207172	DEFENSE ATTORNEY	500.00
	VENDOR TOTAL:	**1,500.00**
	DIVISION TOTAL:	**1,500.00**
65-PUBLIC AFFAIRS ADMINISTRATION		
1482-NEWS RECORD		
207164	APRIL 2026 ADVERTISING	1,743.12
	VENDOR TOTAL:	**1,743.12**
	DIVISION TOTAL:	**1,743.12**
	DEPARTMENT TOTAL:	**8,073.87**
	FUND TOTAL:	**239,496.36**

Invoice Number	Invoice Description	Amount
201-1% FUND		
00-UNDEFINED		
00-UNDEFINED		
4267-HECTOR FUENTES		
207261	RETAINAGE RELEASE	365.00
	VENDOR TOTAL:	**365.00**
	DIVISION TOTAL:	**365.00**
	DEPARTMENT TOTAL:	**365.00**

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
5115-DANE SCHILLER		
207205	WESTRIDGE PARK FENCE REPLACEMENT	7,300.00
	VENDOR TOTAL:	**7,300.00**
1589-HOT IRON		
207351	ROSS RICHARDS ALLEY RECONSTRUC	225,811.74
	VENDOR TOTAL:	**225,811.74**
1511-NORCO INC		
207398	PARKS * AED * JANIE	4,247.16
	VENDOR TOTAL:	**4,247.16**
1779-SECURITY STATE BANK		
207352	ROSS RICHARDS ALLEY RECONSTRUC	11,884.83
	VENDOR TOTAL:	**11,884.83**
4230-UNIVERSAL ATHLETIC LLC		
207415	PARKS * BASKETBALL HOOP * NICK	1,899.99
	VENDOR TOTAL:	**1,899.99**
	DIVISION TOTAL:	**251,143.72**
	DEPARTMENT TOTAL:	**251,143.72**
	FUND TOTAL:	**251,508.72**

Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND		
70-UTILITIES		
70-UTILITIES ADMINISTRATION		
2406-XEROX CORPORATION		
207166	COPIER METER USAGE	43.95
	VENDOR TOTAL:	**43.95**
	DIVISION TOTAL:	**43.95**
	DEPARTMENT TOTAL:	**43.95**
	FUND TOTAL:	**43.95**

Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND		
50-PUBLIC WORKS		
55-SOLID WASTE		
1040-ALSCO		
207088	UNIFORM CLEANING	12.48
207095	UNFORM CLEANING	12.48
	VENDOR TOTAL:	**24.96**
2434-AMERICAN WELDING & GAS INC		
207204	ACETYLENE AND OXYGEN	137.24
	VENDOR TOTAL:	**137.24**
3894-CAMPBELL COUNTY LANDFILL		
207237	APRIL 2026 LANDFILL CHARGES	80,900.75
	VENDOR TOTAL:	**80,900.75**
	DIVISION TOTAL:	**81,062.95**
	DEPARTMENT TOTAL:	**81,062.95**
	FUND TOTAL:	**81,062.95**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
207024	UE 554 506 PUMPHOUSE	145.00
207040	UE 544 796 WARLOW	64.26
	VENDOR TOTAL:	**209.26**
	DIVISION TOTAL:	**209.26**
	DEPARTMENT TOTAL:	**209.26**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
1792-ENERGY LABORATORIES INC		
207182	TESTING HPC SAMPLES	225.00
207183	TESTING	3.00
207254	TESTING	121.80
207255	TESTING	87.00
	VENDOR TOTAL:	**436.80**
5205-FERGUSON US HOLDINGS, INC		
207391	WATER * 36" PARTS LIST * COOPER	2,400.00
207392	WATER * 36" PARTS LIST * COOPER	17,000.00
	VENDOR TOTAL:	**19,400.00**
4895-HD SUPPLY INC		
207177	CHEMICALS	274.49
	VENDOR TOTAL:	**274.49**
1450-HDR ENGINEERING INC		
207355	PUMP STATION #1 UPGRADES - DES	19,909.72
	VENDOR TOTAL:	**19,909.72**
55555-MISC EMPLOYEE VENDOR		
207319	TRAVEL REIMBURSEMENT	39.24
	VENDOR TOTAL:	**39.24**
2005-PETE LIEN & SONS INC		
207184	CONCRETE	821.00
	VENDOR TOTAL:	**821.00**
2035-POWDER RIVER ENERGY CORPORATION		
207104	ELECTRIC - MEANS SUBDIVISION BUILDING	68.67
207105	ELECTRIC - GILLETTE AIRPORT BUILDING	40.00
207106	ELECTRIC - FORCE RD STORAGE BLDG	140.45
207107	ELECTRIC - CPS #2	57.02
207108	ELECTRIC - CPS #3	50.74
207109	ELECTRIC - MADISON REHAB CPS #4	45.13
207111	ELECTRIC - MADISON REHAB CPS #7	54.80

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
2035-POWDER RIVER ENERGY CORPORATION		
207112	ELECTRIC - BENNOR ESTATES	98.70
207113	ELECTRIC - OVERBROOK	88.55
207114	ELECTRIC - RAFTER D	119.30
207115	ELECTRIC - SOUTHFORK	83.23
207116	ELECTRIC - COOK RD	104.41
207117	ELECTRIC - FORCE RD JOINT POWERS BOARD	44.54
207118	ELECTRIC - SERVICE CONTROL BUILDING	90.97
207119	ELECTRIC - 8 MILE WATER SYSTEM	90.29
207122	ELECTRIC - ROZET RANCHETTES WATER SYSTEM	132.07
207123	ELECTRIC - WATER CONTROL BLDG MEADOW SPRINGS	187.20
207124	ELECTRIC - WATER CONTROL BLDG AMERICAN RD	232.75
207125	ELECTRIC - WATER CONTROL BLDG FREEDOM HILLS	114.18
207126	ELECTRIC - WATER CONTROL BLDG RED TAIL/FOX TAIL	156.05
	VENDOR TOTAL:	**1,999.05**
4997-PVS DX INC		
207178	CHEMICALS	8,222.14
	VENDOR TOTAL:	**8,222.14**
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
207127	E-VFD CHANGE PUMP STATION #3	7,402.38
207129	E-VFD CHANGE PUMP STATION #2	2,184.00
	VENDOR TOTAL:	**9,586.38**
1802-SIMON CONTRACTORS		
207180	ROAD BASE	1,476.00
207181	ROAD BASE	871.22
	VENDOR TOTAL:	**2,347.22**
	DIVISION TOTAL:	**63,036.04**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
77-SWIMMING POOL		
1999-HAWKINS INC		
207179	CHEMICALS FOR CITY POOL	5,124.19
207253	CHEMICALS	73.80
	VENDOR TOTAL:	**5,197.99**
1114-LONG'S PLUMBING & HEATING INC		
207252	FLUSH POOL VALVES	5,369.00
	VENDOR TOTAL:	**5,369.00**
2741-WYOMING DEPARTMENT OF AGRICULTURE		
207251	CITY POOL LICENSE RENEWAL	50.00
	VENDOR TOTAL:	**50.00**
	DIVISION TOTAL:	**10,616.99**
	DEPARTMENT TOTAL:	**73,653.03**
	FUND TOTAL:	**73,862.29**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
207007	UE 9324 402 WARREN	0.03
207008	UE 26666 305 COMMERCE	224.69
207009	UE 26362 518 HWY 14-16	93.95
207010	UE 2610 600 MILLER	80.00
207011	UE 3342 500 OR	510.33
207012	UE 14388 815 LINCOLN	21.36
207013	UE 11028 3201 ECHETA	32.00
207014	UE 4734 2417 DOGWOOD	32.00
207015	UE 20956 4321 OLIVE	182.97
207016	UE 4740 2417 DOGWOOD	6.17
207017	UE 4802 2501 DOGWOOD	65.41
207018	UE 32734 4530 RUNNING W	131.53
207019	UE 32374 4514 RUNNING W	97.10
207020	UE 1928 207 MILLER	2,002.47
207021	UE 6666 2906 HARDER	57.24
207022	UE 32652 4526 RUNNING W	183.03
207023	UE 11596 2400 FOOTHILLS	136.29
207025	UE 32702 4528 RUNNING W	41.67
207026	UE 12836 6 CLEARVIEW	193.49
207027	UE 6282 504 VIVIAN	122.40
207028	UE 32336 4512 RUNNING W	181.88
207029	UE 32286 4510 RUNNING W	154.68
207030	UE 3078 434 PRAIRIEVIEW	180.39
207031	UE 16370 1011 ENERGY	519.18
207032	UE 23636 1101 ENERGY	551.09
207033	UE 6678 3000 HARDER	141.58
207034	UE 14576 802 LARCH	103.00
207035	UE 44544 500 7TH	75.05
207036	UE 33510 820 GURLEY	87.25

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
207037	UE 19692 728 GURLEY	63.27
207038	UE 11038 3201 ECHETA	242.21
207039	UE 4442 2501 EMERSON	95.81
207041	UE 38724 3302 DECOY	45.92
207042	UE 4784 2501 DOGWOOD	165.67
207043	UE 15266 18 AMERICAN	55.92
207044	UE 18898 1007 12TH	153.13
207045	UE 18038 1107 STANLEY	189.30
207046	UE 19752 921 7TH	122.93
207047	UE 31566 3603 LUNAR	16.66
207048	UE 36162 1410 JIM	663.86
207049	UE 19204 801 4TH	370.80
207050	UE 19877 41 BAUMEN	17.73
207054	UE 7958 2503 BLUFFS RIDGE	211.54
	VENDOR TOTAL:	**8,622.98**
	DIVISION TOTAL:	**8,622.98**
	DEPARTMENT TOTAL:	**8,622.98**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2035-POWDER RIVER ENERGY CORPORATION		
207240	APRIL 2026 69KV WHEELING	5,250.00
	VENDOR TOTAL:	**5,250.00**
2071-PROELECTRIC INC		
207348	ANNUAL MISCELLANOUS ELECTRICAL	1,634.22
207349	ANNUAL MISCELLANOUS ELECTRICAL	6,518.44
	VENDOR TOTAL:	**8,152.66**
	DIVISION TOTAL:	**13,402.66**
	DEPARTMENT TOTAL:	**13,402.66**
	FUND TOTAL:	**22,025.64**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1040-ALSCO		
207093	UNIFORM CLEANING	221.89
207098	UNIFORM CLEANING	223.08
	VENDOR TOTAL:	**444.97**
3904-CBH CO-OP		
207376	WASTEWATER * DIESEL	3,757.63
	VENDOR TOTAL:	**3,757.63**
1363-CHEMSEARCH		
207241	CHEMICALS	8,104.15
207242	CHEMICALS	2,711.35
	VENDOR TOTAL:	**10,815.50**
1522-CUES INC		
207243	CAMERA	5,698.83
	VENDOR TOTAL:	**5,698.83**
1792-ENERGY LABORATORIES INC		
207167	TESTING	105.60
207168	TESTING	34.80
207208	TESTING	77.70
	VENDOR TOTAL:	**218.10**
4427-G & R CONTROLS INC		
207244	BOILER REPAIRS	1,326.00
	VENDOR TOTAL:	**1,326.00**
1999-HAWKINS INC		
207209	CHEMICALS	9,170.40
	VENDOR TOTAL:	**9,170.40**
1697-NORTHWEST SCIENTIFIC INC		
207405	WASTEWATER - BENCH METER * BRETT	1,394.84
	VENDOR TOTAL:	**1,394.84**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
2035-POWDER RIVER ENERGY CORPORATION		
207099	ELECTRIC - GIL SEWAGE MTR STA	80.52
207100	ELECTRIC - GIL EASTSIDE GURLEY LIFT	1,210.32
	VENDOR TOTAL:	**1,290.84**
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION		
207206	REPAIR WATER LEAK	562.70
207207	HVAC REPAIRS	414.88
	VENDOR TOTAL:	**977.58**
2116-RAPID FIRE PROTECTION INC		
207210	ANNUAL SPRINKLER INSPECTION	320.00
207211	ANNUAL SPRINKLER INSPECTION	320.00
	VENDOR TOTAL:	**640.00**
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
207130	E-WW DIGESTER PUMP FEED REPAIR	906.00
	VENDOR TOTAL:	**906.00**
2342-TRI-STATE INDUSTRIES INC		
207212	INSULATE PIPING AND FITTING WITH PVC JACKETING	19,907.00
	VENDOR TOTAL:	**19,907.00**
5226-WESTERN STATES AUTOMATION, LLC		
207419	WASTEWATER - DSS VALVES * BRETT P	22,429.00
	VENDOR TOTAL:	**22,429.00**
	DIVISION TOTAL:	**78,976.69**
	DEPARTMENT TOTAL:	**78,976.69**
	FUND TOTAL:	**78,976.69**

Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
1077-ARCHITECTURAL SPECIALTIES LLC		
207233	REPAIR DOOR AT CITY WEST MECHANIC SHOP	159.00
	VENDOR TOTAL:	**159.00**
1511-NORCO INC		
207234	NEW CUSTODIAL RAGS	71.59
207235	NEW DUST MOPS	35.99
	VENDOR TOTAL:	**107.58**
	DIVISION TOTAL:	**266.58**
	DEPARTMENT TOTAL:	**266.58**
	FUND TOTAL:	**266.58**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1447-ANIXTER POWER SOLUTIONS		
207357	ELECTRICAL WAREHOUSE INVENTORY	1,188.00
207358	ELECTRICAL INVENTORY	579.68
207359	ELECTRICAL INVENTORY	73.38
207360	ELECTRICAL INVENTORY	14.04
207361	ELECTRICAL INVENTORY	3,293.06
207362	ELECTRICAL INVENTORY	233.75
	VENDOR TOTAL:	**5,381.91**
4333-BARCO MUNICIPAL PRODUCTS, INC		
207366	ELECTRICAL WAREHOUSE INVENTORY	192.00
	VENDOR TOTAL:	**192.00**
1197-BORDER STATES ELECTRIC		
207367	ELECTRICAL INVENTORY	10,575.00
207368	ELECTRICAL INVENTORY	91.11
207369	ELECTRICAL INVENTORY	368.81
207370	ELECTRICAL INVENTORY	730.80
207371	ELECTRICAL WAREHOUSE INVENTORY	525.30
207372	ELECTRICAL INVENTORY	331.00
207373	ELECTRICAL INVENTORY	983.88
207374	ELECTRICAL INVENTORY	28.80
	VENDOR TOTAL:	**13,634.70**
1397-COLLINS COMMUNICATIONS INC		
207377	ELECTRICAL WAREHOUSE INVENTORY	10,383.46
	VENDOR TOTAL:	**10,383.46**
2852-CORE & MAIN		
207387	WATER INVENTORY	1,519.08
207388	WATER WAREHOUSE INVENTORY	2,039.91
	VENDOR TOTAL:	**3,558.99**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1519-CRUM ELECTRIC SUPPLY COMPANY		
207390	ELECTRICAL WAREHOUSE INVENTORY	165.00
207421	ELECTRICAL INVENTORY	371.60
	VENDOR TOTAL:	**536.60**
1870-FLAGSHOOTER LLC		
207393	WATER INVENTORY	506.84
207394	ELECTICAL INVENTORY	733.88
	VENDOR TOTAL:	**1,240.72**
1911-GADES SALES COMPANY INC		
207395	TRAFFIC INVENTORY	4,730.00
	VENDOR TOTAL:	**4,730.00**
1422-GILLETTE CONTRACTORS SUPPLY INC		
207378	WATER INVENTORY	1,205.20
207379	PARKS INVENTORY	3.20
207380	WATER WAREHOUSE INVENTORY	1,578.00
207381	WATER WAREHOUSE INVENTORY	153.74
207382	WASTEWATER WAREHOUSE INVENTORY	457.44
207383	WATER INVENTORY	245.40
207384	WATER INVENTORY	187.68
207385	PARKS INVENTORY	380.96
	VENDOR TOTAL:	**4,211.62**
1479-NEWMAN SIGNS INC		
207397	TRAFFIC SAFETY WAREHOUSE	316.95
	VENDOR TOTAL:	**316.95**
1511-NORCO INC		
207399	PARKS INVENTORY	133.82
	VENDOR TOTAL:	**133.82**
5213-PARTSONE WYOSD LLC		
207406	VEHICAL MAINTENANCE WAREHOUSE INVENTORY	98.10
207407	VEHICLE MAINTANCE WAREHOUSE	88.56

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
	VENDOR TOTAL:	**186.66**
2198-STUART C. IRBY CO		
207411	ELECTRICAL INVENTORY	4,650.00
	VENDOR TOTAL:	**4,650.00**
4424-TMMI, LLC		
207413	ELECTRICAL WAREHOUSE INVENTORY	1,070.31
	VENDOR TOTAL:	**1,070.31**
3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO		
207414	VEHICAL MAINTENANCE WAREHOUSE INVENTORY	556.50
	VENDOR TOTAL:	**556.50**
2289-WESCO DISTRIBUTION INC		
207416	ELECTRICAL INVENTORY	87,288.00
207417	ELECTRICAL WAREHOUSE INVENTORY	252.00
207418	ELECTRICAL WAREHOUSE INVENTORY	196.00
	VENDOR TOTAL:	**87,736.00**
	DIVISION TOTAL:	**138,520.24**
	DEPARTMENT TOTAL:	**138,520.24**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
25-FINANCE		
28-WAREHOUSE FUND		
1040-ALSCO		
207097	RUG CLEANING	33.18
207315	RUG CLEANING	34.98
	VENDOR TOTAL:	**68.16**
	DIVISION TOTAL:	**68.16**
	DEPARTMENT TOTAL:	**68.16**
	FUND TOTAL:	**138,588.40**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
00-UNDEFINED		
00-UNDEFINED		
3904-CBH CO-OP		
207375	VM * GASOLINE	40,288.04
	VENDOR TOTAL:	**40,288.04**
1575-HOMAX OIL		
207396	VM * DIESEL * JEREMY	48,234.02
	VENDOR TOTAL:	**48,234.02**
2385-WYOMING MACHINERY CO		
207420	VM INVENTORY	2,358.02
	VENDOR TOTAL:	**2,358.02**
	DIVISION TOTAL:	**90,880.08**
	DEPARTMENT TOTAL:	**90,880.08**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
5224-ABSOLUTE SOFTWARE, INC.		
207291	PARTS	14.99
	VENDOR TOTAL:	**14.99**
1328-ADVANCE AUTO PARTS		
207297	PARTS	94.10
	VENDOR TOTAL:	**94.10**
1040-ALSCO		
207090	UNIFORM CLEANING	147.84
207264	UNIFORM CLEANING	147.84
207265	UNIFORM CLEANING	140.91
	VENDOR TOTAL:	**436.59**
5166-BEGG BOROUGH STEEL, LLC		
207278	PARTS	50.46
	VENDOR TOTAL:	**50.46**
1167-BIG HORN TIRE INC		
207142	TIRES	749.24
207272	TIRES	534.74
	VENDOR TOTAL:	**1,283.98**
1171-BIGHORN HYDRAULICS INC		
207266	PARTS	27.91
	VENDOR TOTAL:	**27.91**
4292-CAR-KNACK INC		
207152	INTERIOR DETAIL	195.00
207289	MOD DRAWER SYSTEM	1,049.00
	VENDOR TOTAL:	**1,244.00**
1397-COLLINS COMMUNICATIONS INC		
207221	PARTS	133.12
	VENDOR TOTAL:	**133.12**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
1525-CUMMINS ROCKY MOUNTAIN INC		
207155	REPAIRS	2,150.88
	VENDOR TOTAL:	**2,150.88**
4320-ECOVERSE INDUSTRIES, LTD		
207281	MOBILE RADIO AND PORTAL	1,100.00
	VENDOR TOTAL:	**1,100.00**
1860-FIRST CLASS AUTO		
207267	VEHICLE REPAIRS	5,798.06
	VENDOR TOTAL:	**5,798.06**
2645-GREINER MOTOR COMPANY		
207158	CORE REFUND	-500.00
207159	CORE REFUND	-500.00
207160	PARTS	268.46
207161	PARTS	280.83
207162	PARTS	59.19
207163	PARTS	104.66
207216	PARTS	903.57
	VENDOR TOTAL:	**616.71**
4128-GROSSENBURG IMPLEMENT INCORPORATED		
207149	PARTS	770.16
	VENDOR TOTAL:	**770.16**
1575-HOMAX OIL		
207262	DRUM CREDIT	-40.00
	VENDOR TOTAL:	**-40.00**
3398-JACK'S TRUCK CENTER INC		
207143	PARTS	348.26
207144	PARTS	28.57
207145	PARTS	252.03
207146	RETURN PARTS	-60.00

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
3398-JACK'S TRUCK CENTER INC		
207147	PARTS	89.50
207219	PARTS	14.19
207269	PARTS	52.84
	VENDOR TOTAL:	**725.39**
5130-JENNER EQUIPMENT CO		
207273	PARTS	78.66
207274	PARTS	114.85
207275	PARTS	99.30
207276	PARTS	99.30
207277	PARTS	23.48
	VENDOR TOTAL:	**415.59**
4462-JOE JOHNSON EQUIPMENT, LLC		
207156	PARTS	269.80
207157	RETURN PARTS	-152.58
207282	PARTS	429.84
207283	PARTS	892.87
	VENDOR TOTAL:	**1,439.93**
1758-KAREN'S DELIVERY SERVICE		
207279	DELIVER PARTS	38.00
207280	DELIVER PARTS	50.00
	VENDOR TOTAL:	**88.00**
4987-LAWSON PRODUCTS, INC.		
207290	PARTS	1,094.00
	VENDOR TOTAL:	**1,094.00**
1291-MIDLAND IMPLEMENT CO INC		
207268	PARTS	289.32
	VENDOR TOTAL:	**289.32**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
3983-MOUNTAIN PEAKS DIAGNOSTICS, LLC		
207288	TESTING	522.10
	VENDOR TOTAL:	**522.10**
5078-PARTSONE LLC		
207298	PARTS	131.16
	VENDOR TOTAL:	**131.16**
5213-PARTSONE WYOSD LLC		
207132	PARTS	8.15
207133	PARTS	25.65
207134	PARTS	102.60
207135	PARTS	12.84
207136	PARTS	146.91
207137	PARTS	15.99
207138	PARTS	303.11
207139	PARTS	277.76
207140	CORE DEPOSIT	-134.00
207141	PARTS	268.08
207220	PARTS	127.37
207299	PARTS	34.07
207300	PARTS	25.15
207301	PARTS	6.60
207302	PARTS	5.45
207303	PARTS	5.45
207304	PARTS	14.01
207305	PARTS	5.05
207306	PARTS	5.05
207307	PARTS	3.34
207308	PARTS	6.10
207309	PARTS	213.29

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
5213-PARTSONE WYOSD LLC		
207310	CORE DEPOSIT	-27.00
207311	PARTS	9.58
207312	PARTS	6.99
207313	PARTS	19.09
207314	PARTS	19.09
	VENDOR TOTAL:	**1,505.77**
4967-RDO EQUIPMENT CO		
207148	PARTS	13.03
207284	PARTS	391.11
207285	PARTS	253.03
207286	PARTS	567.39
207287	PARTS	119.52
	VENDOR TOTAL:	**1,344.08**
2315-THUNDER BASIN FORD LLC		
207153	REPAIRS	345.50
207215	PARTS	100.30
207270	PARTS	275.18
207271	REPAIRS	1,684.26
	VENDOR TOTAL:	**2,405.24**
4454-TORGERSON'S, LLC		
207295	PARTS	537.45
	VENDOR TOTAL:	**537.45**
5019-TRANSOURCE TRUCK & EQUIPMENT		
207296	PARTS	2,378.79
	VENDOR TOTAL:	**2,378.79**
2309-WHITE'S FRONTIER MOTORS		
207292	PARTS	515.90
207293	PARTS	46.12
207294	PARTS	46.12

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
	VENDOR TOTAL:	**608.14**
	DIVISION TOTAL:	**27,165.92**
37-VEHICLE REPLACEMENT		
1575-HOMAX OIL		
207263	DRUM CREDIT	-80.00
	VENDOR TOTAL:	**-80.00**
3398-JACK'S TRUCK CENTER INC		
207217	PARTS	308.88
	VENDOR TOTAL:	**308.88**
1758-KAREN'S DELIVERY SERVICE		
207154	DELIVERY FROM JENNER & TRANSOURCE	54.00
	VENDOR TOTAL:	**54.00**
1511-NORCO INC		
207150	APRIL 2026 FORKLIFT PROPANE CYLINDER RENT	42.30
207151	STICKERS FOR SAFETY	150.10
	VENDOR TOTAL:	**192.40**
1976-STOTZ EQUIPMENT		
207410	VEHICLE MAINTENANCE * SWEEPER * ADAM	59,800.00
	VENDOR TOTAL:	**59,800.00**
5203-TEAMCO INC.		
207412	TRUCK BODY FOR ELECTRICAL F350	58,694.07
	VENDOR TOTAL:	**58,694.07**
	DIVISION TOTAL:	**118,969.35**
	DEPARTMENT TOTAL:	**146,135.27**
	FUND TOTAL:	**237,015.35**

Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND		
25-FINANCE		
38-LIABILITY INSURANCE		
1572-ARETE DESIGN GROUP		
207175	CITY WEST ROOF	375.00
	VENDOR TOTAL:	**375.00**
3023-HUB INTERNATIONAL MOUNTAIN STATES LIMITED		
207247	BOND - MUNICIPAL COURT JUDGE ANDERSON	100.00
207249	BOND - CITY ADMINSTRATOR COLE	100.00
207250	BOND - SENIOR ADMN ASST KUHRT	100.00
	VENDOR TOTAL:	**300.00**
	DIVISION TOTAL:	**675.00**
	DEPARTMENT TOTAL:	**675.00**
	FUND TOTAL:	**675.00**
	GRAND TOTAL:	**1,123,521.93**

Expenditure Approval Report
Check Approval Date of 05/20/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
4629-APEX MECHANICAL, LLC		
207005	REPLACE LIGHTING IN CITY HALL BASEMENT	800.00
	VENDOR TOTAL:	**800.00**
	DIVISION TOTAL:	**800.00**
	DEPARTMENT TOTAL:	**800.00**
	FUND TOTAL:	**800.00**
	GRAND TOTAL:	**800.00**

Expenditure Approval Report
Check Approval Date of 05/21/2026

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2561-BURLINGTON NORTHERN SANTA FE		
207060	ADDITIONAL PERMIT FEES	6,506.00
	VENDOR TOTAL:	**6,506.00**
	DIVISION TOTAL:	**6,506.00**
	DEPARTMENT TOTAL:	**6,506.00**
	FUND TOTAL:	**6,506.00**
	GRAND TOTAL:	**6,506.00**

Expenditure Approval Report
Check Approval Date of 05/27/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
3379-BLACK HILLS ENERGY		
207062	NATURAL GAS - 528 EXCHANGE AVE	62.57
	VENDOR TOTAL:	**62.57**
	DIVISION TOTAL:	**62.57**
45-ANIMAL SHELTER		
3379-BLACK HILLS ENERGY		
207063	NATURAL GAS - 950 WARLOW-ANIMAL SHELTER	283.70
	VENDOR TOTAL:	**283.70**
	DIVISION TOTAL:	**283.70**
	DEPARTMENT TOTAL:	**346.27**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
3379-BLACK HILLS ENERGY		
207064	NATURAL GAS - 950 W WARLOW DR	103.60
207065	NATURAL GAS - 808 W WARLOW DR	100.16
207066	NATURAL GAS - 201 E 5TH ST AND 3903 FOOTHILLS	2,075.06
	VENDOR TOTAL:	**2,278.82**
	DIVISION TOTAL:	**2,278.82**
51-PARKS		
3379-BLACK HILLS ENERGY		
207067	NATURAL GAS - 2909 S DOUGLAS HWY	150.19
	VENDOR TOTAL:	**150.19**
	DIVISION TOTAL:	**150.19**
54-STREETS		
3379-BLACK HILLS ENERGY		
207068	NATURAL GAS - 800 N BURMA AVE BLDG 414	356.13
207069	NATURAL GAS - 800 N BURMA AVE BLDG 414	231.42
	VENDOR TOTAL:	**587.55**
	DIVISION TOTAL:	**587.55**
	DEPARTMENT TOTAL:	**3,016.56**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
62-TRAFFIC SAFETY		
3379-BLACK HILLS ENERGY		
207070	NATURAL GAS - 800 N BURMA AVE	63.46
	VENDOR TOTAL:	**63.46**
	DIVISION TOTAL:	**63.46**
	DEPARTMENT TOTAL:	**63.46**
	FUND TOTAL:	**3,426.29**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
3379-BLACK HILLS ENERGY		
207066	NATURAL GAS - 201 E 5TH ST AND 3903 FOOTHILLS	77.07
207071	NATURAL GAS - 200 ROCK RD GEN	43.37
207072	NATURAL GAS - 816 W WARLOW DR	351.05
207079	NATURAL GAS - W LAKEWAY, DOUD, EXCHANGE AVE	172.73
	VENDOR TOTAL:	**644.22**
	DIVISION TOTAL:	**644.22**
77-SWIMMING POOL		
3379-BLACK HILLS ENERGY		
207073	NATURAL GAS - 909 S GILLETTE AVE	245.65
	VENDOR TOTAL:	**245.65**
	DIVISION TOTAL:	**245.65**
	DEPARTMENT TOTAL:	**889.87**
	FUND TOTAL:	**889.87**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
3379-BLACK HILLS ENERGY		
207074	NATURAL GAS - 940 W WARLOW DR	128.81
	VENDOR TOTAL:	**128.81**
	DIVISION TOTAL:	**128.81**
	DEPARTMENT TOTAL:	**128.81**
	FUND TOTAL:	**128.81**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
3379-BLACK HILLS ENERGY		
207075	NATURAL GAS - 4520 UNIVERSITY RD	44.57
207076	NATURAL GAS - 1700 PLUM CREEK	36.64
207077	NATURAL GAS - 3101 S GARNER LAKE RD	4,189.65
207078	NATURAL GAS - 2881 S GARNER LAKE RD	43.41
	VENDOR TOTAL:	**4,314.27**
	DIVISION TOTAL:	**4,314.27**
	DEPARTMENT TOTAL:	**4,314.27**
	FUND TOTAL:	**4,314.27**

Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
3379-BLACK HILLS ENERGY		
207079	NATURAL GAS - W LAKEWAY, DOUD, EXCHANGE AVE	166.65
207080	NATURAL GAS - 611 N EXCHANGE AVE, 22	728.61
207081	NATURAL GAS - 561 COMMERCIAL DR	563.78
207082	NATURAL GAS - 624 COMMERCIAL DR	932.91
	VENDOR TOTAL:	**2,391.95**
	DIVISION TOTAL:	**2,391.95**
	DEPARTMENT TOTAL:	**2,391.95**
	FUND TOTAL:	**2,391.95**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
25-FINANCE		
28-WAREHOUSE FUND		
3379-BLACK HILLS ENERGY		
207083	NATURAL GAS - 800 BURMA AVE	280.92
	VENDOR TOTAL:	**280.92**
	DIVISION TOTAL:	**280.92**
	DEPARTMENT TOTAL:	**280.92**
	FUND TOTAL:	**280.92**

Expenditure Approval Report
Check Approval Date of 05/27/2026

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2432-WYOMING DEPT OF TRANSPORTATION		
207347	TRANSFER PLATE	2.00
	VENDOR TOTAL:	**2.00**
	DIVISION TOTAL:	**2.00**
	DEPARTMENT TOTAL:	**2.00**
	FUND TOTAL:	**2.00**
	GRAND TOTAL:	**11,434.11**

Expenditure Approval Report
Check Approval Date of 05/21/2026

Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND		
20-HUMAN RESOURCES		
22-HEALTH INSURANCE		
1349-CAMPBELL COUNTY HOSPITAL DISTRICT		
207059	APRIL 2026 WELLNESS	720.00
	VENDOR TOTAL:	**720.00**
2503-DELTA DENTAL OF WYOMING		
207006	APRIL 2026 ADMIN FEES AND CLAIMS	32,310.55
	VENDOR TOTAL:	**32,310.55**
1912-GALLAGHER BENEFIT SERVICES, INC		
207053	MAY 206 SHORT TERM DISBALITY ADMIN FEES	166.25
	VENDOR TOTAL:	**166.25**
3687-OPTUM HEALTH FINANCIAL SERVICES		
207051	APRIL 2026 HSA MONTHLY MAINTENANCE FEE	228.25
207052	APRIL 2026 COBRA PARTICIPANT FEE	140.80
	VENDOR TOTAL:	**369.05**
4067-VISION SERVICE PLAN (WY)		
207061	COBRA PREMIUMS - GILL AND PATTON	23.12
	VENDOR TOTAL:	**23.12**
	DIVISION TOTAL:	**33,588.97**
	DEPARTMENT TOTAL:	**33,588.97**
	FUND TOTAL:	**33,588.97**
	GRAND TOTAL:	**33,588.97**

Expenditure Approval Report
Check Approval Date of 05/22/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
5051-HEALTHEQUITY, INC.		
207331	WEEKLY CLAIMS	5,977.02
207332	HRA/FSA DEDUCTION INVOICE	966.84
207333	WEEKLY CLAIMS	3,687.94
	VENDOR TOTAL:	**10,631.80**
	DIVISION TOTAL:	**10,631.80**
	DEPARTMENT TOTAL:	**10,631.80**
	FUND TOTAL:	**10,631.80**

Expenditure Approval Report
Check Approval Date of 05/22/2026

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
2288-WELLS FARGO BANK		
207334	WYGEN III SEMI-ANNUAL BOND PAYMENT	3,119,085.12
207335	CTII SEMI-ANNUAL BOND PAYMENT	1,458,495.89
	VENDOR TOTAL:	**4,577,581.01**
	DIVISION TOTAL:	**4,577,581.01**
	DEPARTMENT TOTAL:	**4,577,581.01**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2493-BLACK HILLS POWER & LIGHT		
207323	APRIL 2026 WYGEN III CAPITAL AND O&M	434,816.07
207324	APRIL 2026 CTII ENERGY	5,777.42
207325	APRIL 2026 WYGEN III ANCILLARY	227,580.56
207326	APRIL 2026 TRANSMISSION	358,538.42
	VENDOR TOTAL:	**1,026,712.47**
2697-BLACK HILLS WYOMING LLC		
207327	2026 CTII GROUND LEASE	4,635.75
207328	APRIL 2026 CTII CAPITAL AND O&M	113,349.40
207329	APRIL 2026 CTII ENERGY	262,763.86
	VENDOR TOTAL:	**380,749.01**
3004-DEPARTMENT OF ENERGY		
207330	APRIL 2026 ENERGY	67,194.20
	VENDOR TOTAL:	**67,194.20**
2365-WYODAK RESOURCES DEVELOPMENT CORP		
207336	2026 WYGEN III GROUND LEASE	46,710.43
207337	APRIL 2026 WYGENIII COAL	157,813.27
	VENDOR TOTAL:	**204,523.70**
	DIVISION TOTAL:	**1,679,179.38**
	DEPARTMENT TOTAL:	**1,679,179.38**
	FUND TOTAL:	**6,256,760.39**

Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND		
20-HUMAN RESOURCES		
22-HEALTH INSURANCE		
2557-BLUE CROSS BLUE SHIELD OF WYOMING		
207338	DRUG COSTS, WEEKLY CLAIMS, COTIVITI, CASH FLOW REG	79,866.47
207339	DRUG COSTS, WEEKLY CLAIMS, COTIVITI, CASH FLOW REG	157,872.06
	VENDOR TOTAL:	**237,738.53**
5051-HEALTHEQUITY, INC.		
207340	MAY 2026 MONTHLY FEES	230.75
	VENDOR TOTAL:	**230.75**
	DIVISION TOTAL:	**237,969.28**
	DEPARTMENT TOTAL:	**237,969.28**
	FUND TOTAL:	**237,969.28**
	GRAND TOTAL:	**6,505,361.47**

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Mayor Lundvall - $118,230.73
S & S Builders - ECSC Bleacher Shelters - $112,319.19
First National Bank - ECSC Bleacher Shelters - $5,911.54

SUGGESTED ACTION:

I move for the approval of the conflict claims for Mayor Lundvall.

CASE BACKGROUND:

Mayor Lundvall - $118,230.73
S & S Builders - ECSC Bleacher Shelters - $112,319.19
First National Bank - ECSC Bleacher Shelters - $5,911.54

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
EAL Mayor Lundvall 060226

Expenditure Approval Report
Check Approval Date of 06/02/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
04-SPECIAL PROJECTS		
1864-FIRST NATIONAL BANK OF GILLETTE		
207354	ECSC BLEACHER SHELTERS * RETAI	5,911.54
	VENDOR TOTAL:	**5,911.54**
1493-S & S BUILDERS		
207353	ECSC BLEACHER SHELTERS	112,319.19
	VENDOR TOTAL:	**112,319.19**
	DIVISION TOTAL:	**118,230.73**
	DEPARTMENT TOTAL:	**118,230.73**
	FUND TOTAL:	**118,230.73**
	GRAND TOTAL:	**118,230.73**

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

2026 Financial Disclosure Statements

CASE BACKGROUND:

In accordance with Wyoming Statute 6-5-118, all Financial Disclosure Statements have been received from the Mayor, Council, Administrator, Finance Director, and City Clerk for FY27.

W.S. 6-5-118. Conflict of interest; public investments; disclosure required; penalty; definitions.

(a) No public servant who invests public funds for a unit of government, or who has authority to decide how public funds are invested, shall transact any personal business with, receive any pecuniary benefit from or have any financial interest in any entity, other than a governmental entity, unless he has disclosed the benefit or interest in writing to the body of which he is a member or entity for which he is working. Disclosures shall be made annually in a public meeting and shall be made part of the record of proceedings. The public servant shall make the written disclosure prior to investing any public funds in any entity, other than a governmental entity, which:
(i) Provides any services related to investment of funds by that same unit of government; or
(ii) Has a financial interest in any security or other investment made by that unit of government.

(b) A violation of subsection (a) of this section is a misdemeanor punishable by imprisonment for not more than six (6) months, a fine of not more than seven hundred fifty dollars ($750.00), or both.

(c) The definitions in W.S. 6-5-101 shall apply to this section except "pecuniary benefit" shall also include benefits in the form of services such as, but not limited to, transportation and lodging. As used in this section, "personal business" means any activity that is not a governmental function as defined in W.S. 6-5-101(a)(ii).

STAFF REFERENCE:

Alicia Allen, City Clerk

ATTACHMENTS:
Signed Financial Disclosures FY27

CITY OF GILLETTE
www.gillettewy.gov
Public Affairs Department – City Clerk Division
201 E. 5th Street Gillette, WY 82716
Phone: (307) 686-5210
clerks@gillettewy.gov

May 19, 2026

City Council
City of Gillette
P. O. Box 3003
Gillette, WY 82717

Dear Mayor and Council Members:

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Gillette are invested pursuant to W.S. 9-4-831:

Yes____	No X	ANB Bank
Yes____	No X	Bank of Gillette
Yes____	No X	First Interstate Bank
Yes____	No X	First National Bank
Yes____	No X	First Northern Bank of Wyoming
Yes____	No X	Pinnacle Bank
Yes____	No X	Security State Bank
Yes____	No X	US Bank NA

I request that submission of this letter be made part of the record of proceedings for the meeting of June 2, 2026.

Sincerely,

Shay Lundvall
4604 Spur Ct.
Gillette WY 82718

CITY OF GILLETTE

www.gillettewy.gov

Public Affairs Department – City Clerk Division
201 E. 5th Street Gillette, WY 82716
Phone: (307) 686-5210
clerks@gillettewy.gov

May 19, 2025

City Council
City of Gillette
P. O. Box 3003
Gillette, WY 82717

Dear Mayor and Council Members:

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Gillette are invested pursuant to W.S. 9-4-831:

Yes____	No____	ANB Bank
Yes____	No____	Bank of Gillette
Yes____	No____	First Interstate Bank
Yes____	No____	First National Bank
Yes____	No____	First Northern Bank
Yes____	No____	Pinnacle Bank
Yes____	No____	Security State Bank
Yes____	No____	US Bank NA

I request that submission of this letter be made part of the record of proceedings for the meeting of June 2, 2026.

Sincerely,

CSmith

Chris Smith

CITY OF GILLETTE
www.gillettewy.gov
Public Affairs Department – City Clerk Division
201 E. 5th Street Gillette, WY 82716
Phone: (307) 686-5210
clerks@gillettewy.gov

May 19, 2026

City Council
City of Gillette
P. O. Box 3003
Gillette, WY 82717

Dear Mayor and Council Members:

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Gillette are invested pursuant to W.S. 9-4-831:

Yes____	No X	ANB Bank
Yes____	No X	Bank of Gillette
Yes____	No X	First Interstate Bank
Yes X	No____	First National Bank
Yes____	No X	First Northern Bank of Wyoming
Yes____	No X	Pinnacle Bank
Yes____	No X	Security State Bank
Yes____	No X	US Bank NA

I request that submission of this letter be made part of the record of proceedings for the meeting of June 2, 2026.

Sincerely,

Heidi Gross
908 Vanscoy Dr.
Gillette, WY 82718

CITY OF GILLETTE
www.gillettewy.gov
Public Affairs Department – City Clerk Division
201 E. 5th Street Gillette, WY 82716
Phone: (307) 686-5210
clerks@gillettewy.gov

May 19, 2026

City Council
City of Gillette
P. O. Box 3003
Gillette, WY 82717

Dear Mayor and Council Members:

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Gillette are invested pursuant to W.S. 9-4-831:

Yes____	No X	ANB Bank
Yes____	No X	Bank of Gillette
Yes____	No X	First Interstate Bank
Yes____	No X	First National Bank
Yes____	No X	First Northern Bank of Wyoming
Yes____	No X	Pinnacle Bank
Yes____	No X	Security State Bank
Yes____	No X	US Bank NA

I request that submission of this letter be made part of the record of proceedings for the meeting of June 2, 2026.

Sincerely,

Timothy Carsrud
1304 Providence Lane
Gillette, WY 82716

CITY OF GILLETTE
www.gillettewy.gov
Public Affairs Department – City Clerk Division
201 E. 5th Street Gillette, WY 82716
Phone: (307) 686-5210
clerks@gillettewy.gov

May 19, 2026

City Council
City of Gillette
P. O. Box 3003
Gillette, WY 82717

Dear Mayor and Council Members:

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Gillette are invested pursuant to W.S. 9-4-831:

Yes____	No✓____	ANB Bank
Yes____	No✓____	Bank of Gillette
Yes✓____	No____	First Interstate Bank
Yes✓____	No____	First National Bank
Yes✓____	No____	First Northern Bank of Wyoming
Yes✓____	No____	Pinnacle Bank
Yes____	No✓____	Security State Bank
Yes✓____	No____	US Bank NA

I request that submission of this letter be made part of the record of proceedings for the meeting of June 2, 2026.

Sincerely,

Nathan McLeland
4401 Brorby
Gillette, WY 82718

CITY OF GILLETTE
www.gillettewy.gov
Public Affairs Department – City Clerk Division
201 E. 5th Street Gillette, WY 82716
Phone: (307) 686-5210
clerks@gillettewy.gov

May 19, 2026

City Council
City of Gillette
P. O. Box 3003
Gillette, WY 82717

Dear Mayor and Council Members:

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Gillette are invested pursuant to W.S. 9-4-831:

Yes____	No X	ANB Bank
Yes____	No X	Bank of Gillette
Yes X	No____	First Interstate Bank
Yes____	No X	First National Bank
Yes____	No X	First Northern Bank
Yes____	No X	Pinnacle Bank
Yes____	No X	Security State Bank
Yes____	No X	US Bank NA

I request that submission of this letter be made part of the record of proceedings for the meeting of June 2, 2026.

Sincerely,

Jack Clary
32 Baumen Pass
Gillette, WY 82718

CITY OF GILLETTE

www.gillettewy.gov

Public Affairs Department – City Clerk Division
201 E. 5th Street Gillette, WY 82716
Phone: (307) 686-5210
clerks@gillettewy.gov

May 19, 2026

City Council
City of Gillette
P. O. Box 3003
Gillette, WY 82717

Dear Mayor and Council Members:

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Gillette are invested pursuant to W.S. 9-4-831:

Yes____	No X	ANB Bank
Yes____	No X	Bank of Gillette
Yes X	No____	First Interstate Bank
Yes____	No X	First National Bank
Yes____	No X	First Northern Bank of Wyoming
Yes____	No X	Pinnacle Bank
Yes____	No X	Security State Bank
Yes____	No X	US Bank NA

I request that submission of this letter be made part of the record of proceedings for the meeting of June 2, 2026.

Sincerely,

Jim West

CITY OF GILLETTE
www.gillettewy.gov
Public Affairs Department – City Clerk Division
201 E. 5th Street Gillette, WY 82716
Phone: (307) 686-5210
clerks@gillettewy.gov

May 19, 2026

City Council
City of Gillette
P. O. Box 3003
Gillette, WY 82717

Dear Finance Director:

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Gillette are invested pursuant to W.S. 9-4-831:

Yes____	No____	ANB Bank
Yes____	No____	Bank of Gillette
Yes_X_	No____	First Interstate Bank
Yes_X_	No____	First National Bank
Yes____	No____	First Northern Bank of Wyoming
Yes____	No____	Pinnacle Bank
Yes____	No____	Security State Bank
Yes____	No____	US Bank NA

I request that submission of this letter be made part of the record of proceedings for the meeting of June 2, 2026.

Sincerely,

Michelle L. Henderson

Michelle Henderson
3510 Hidden Valley Road
Gillette, WY 82718

CITY OF GILLETTE
www.gillettewy.gov
Public Affairs Department – City Clerk Division
201 E. 5th Street Gillette, WY 82716
Phone: (307) 686-5210
clerks@gillettewy.gov

May 19, 2026

City Council
City of Gillette
P. O. Box 3003
Gillette, WY 82717

Dear Administrator:

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Gillette are invested pursuant to W.S. 9-4-831:

Yes____	No X	ANB Bank
Yes____	No X	Bank of Gillette
Yes____	No X	First Interstate Bank
Yes X	No____	First National Bank
Yes____	No X	First Northern Bank of Wyoming
Yes____	No X	Pinnacle Bank
Yes____	No X	Security State Bank
Yes____	No X	US Bank NA

I request that submission of this letter be made part of the record of proceedings for the meeting of June 2, 2026.

Sincerely,

Michael H. Cole
4301 Lexington Ave.
Gillette, WY 82718

CITY OF GILLETTE

www.gillettewy.gov

Public Affairs Department – City Clerk Division
201 E. 5th Street Gillette, WY 82716
Phone: (307) 686-5210
clerks@gillettewy.gov

May 19, 2026

City Council
City of Gillette
P. O. Box 3003
Gillette, WY 82717

Dear City Clerk:

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Gillette are invested pursuant to W.S. 9-4-831:

Yes____	No X	ANB Bank
Yes____	No X	Bank of Gillette
Yes____	No X	First Interstate Bank
Yes____	No X	First National Bank
Yes X	No____	First Northern Bank of Wyoming
Yes____	No X	Pinnacle Bank
Yes____	No X	Security State Bank
Yes____	No X	US Bank NA

I request that submission of this letter be made part of the record of proceedings for the meeting of June 2, 2026.

Sincerely,

alicia allen

Alicia Allen
914 Fairway Drive
Gillette, WY 82718

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

A Proclamation designating June 2026 as *National Safety Month.*

STAFF REFERENCE:

Randy Milliron, Safety Manager

ATTACHMENTS:
2026 June Safety Proclamation

CITY OF GILLETTE
www.gillettewy.gov
Safety Division

Proclamation

June as National Safety Month

Whereas, June is the National Safety Month focusing on reducing leading causes of injury and death at work, on the road, in our homes and communities;

Whereas, the rate of unintentional injuries and deaths in the United States remain at unacceptable levels, costing the economy approximately $176.5 billion nationally and causing great suffering among individuals and their families;

Whereas, moving safety forward requires continuous improvement, hazard identification, and maintaining strict focus on every task to keep ourselves and our coworkers safe;

Whereas, eliminating distractions, utilizing spotters for backing vehicles or equipment, and committing to safe backing practices protects our staff and city property;

Whereas, Wyoming ranks as the 2nd highest in the nation for fatal highway accidents with a rate of 24.7 deaths per 100,000 people, reminding us that we must stay vigilant and focused every time we get behind the wheel;

Whereas, promoting worker well-being during the demanding summer season means ensuring our employees stay hydrated, manage heat risks, and maintain overall readiness;

Whereas, mitigating slips, trips, and falls remains critical for our full-time employees as well as our seasonal workers, reminding us to remain focused while walking on uneven terrain;

Whereas, the summer season is a time of increased rates of unintentional injuries and deaths, making it an appropriate time to focus attention on injury risks and prevention alongside the month-long public education campaign provided by the National Safety Council and the Wyoming Montana Safety Council;

Whereas, The City of Gillette employees deserve to work for a municipality that promotes safe and healthy living, and we are committed to providing our employees with the support necessary to ensure everyone returns home safely;

NOW Therefore, be it resolved that I, Shay Lundvall, by virtue of the authority vested in me by the City of Gillette, County of Campbell, and State of Wyoming, do hereby proclaim the month of June 2026, as:

NATIONAL SAFETY MONTH

And I strongly encourage all employees of the City of Gillette to observe National Safety Month by committing to continuous improvement and maintaining strict focus on every task. Please do your part to look out for one another and eliminate hazards before they become incidents. Remember, our ultimate goal every single day is to ensure every employee returns home safely to the people who matter most.

ADOPTED this 2nd day of June 2026
(Attest)

Alicia Allen, City Clerk

Shay Lundvall, Mayor

611 N. Exchange, Gillette, WY 82716
307-686-5331 (Office) 307-685-6564 (Fax)
randym@gillettewy.gov

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Things to Know Video for June, 2026.

STAFF REFERENCE:

VIDEO - Jennifer Toscana, Public Affairs Director

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Council Consideration of a Carnival Permit for June 10-14, 2026, in the Aquatic Center Parking Lot, Requested by American Legion Post 42 Baseball.

SUGGESTED ACTION:

I move to approve a Carnival Permit for June 10-14, 2026, in the Aquatic Center Parking Lot, Requested by American Legion Post 42 Baseball.

CASE BACKGROUND:

American Legion Post 42 Baseball is requesting their annual carnival permit for June 10-14th in the Aquatic Center parking lot. Set up will take place on June 7th, tear down will take place on June 15th.

A certificate of liability insurance has been provided by the carnival operator, Dreamland Carnival Company, in the amount of $2,000,000.00 per occurrence. They have also provided a 2025 Annual Inspection/Amusement Ride Safety/Loss Control Survey/Recommendation Report from High Country Amusement Ride Inspection LLC, which has been reviewed and approved by the Fire Marshal.

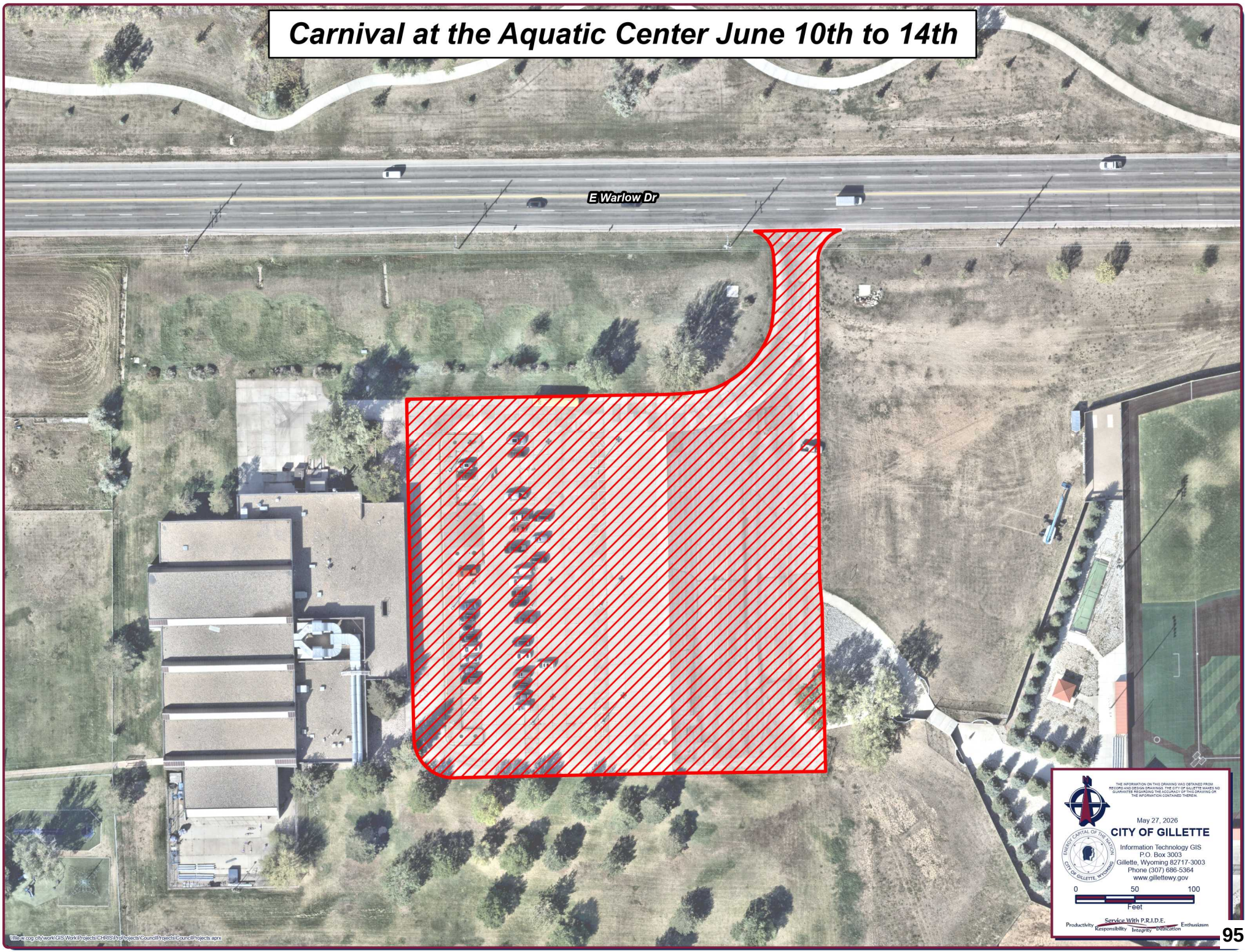
Issuance of this permit is contingent on a satisfactory inspection conducted by the Campbell County Fire Department after setup is complete.

STAFF REFERENCE:

MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:
MAP
Certificate of Insurance
Inspection

Carnival at the Aquatic Center June 10th to 14th



THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

May 27, 2026

CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

0 50 100
Feet

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

\\file-w.cog.city.work\GIS_Work\Projects\CHRIS\ProProjects\CouncilProjects\CouncilProjects.aprx

JUMPDAY-01 JVATTELANA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/27/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Johnson, Kendall & Johnson, Inc.
109 Pheasant Run
Newtown, PA 18940

CONTACT NAME:
PHONE (A/C, No, Ext): (215) 968-4741 FAX (A/C, No): (215) 968-0973
E-MAIL ADDRESS: info@jkj.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Accredited Surety and Casualty Company, Inc.	26379
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Jump Day Transport, LLC - Northstar Amusments -
Dreamland Carnival Co
29 W Teesdale Ln
Bridger, MT 59014-9323

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 2,000,000
	CLAIMS-MADE OCCUR			1-RSL-MT-17-01538989-01	5/24/2026	5/24/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 2,000,000
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:						POLICY AGGREGAT	$ 8,000,000
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			1-RSL-MT-19-01538991-01	5/24/2026	5/24/2027	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 3,000,000
	X EXCESS LIAB CLAIMS-MADE			1-RSL-MT-17-01538990-01	5/24/2026	5/24/2027	AGGREGATE	$
	DED RETENTION $						Aggregate	$ 3,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N/A						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Campbell County School District are named as an additional insured, but only with respect to the operations of the named insured during the policy period.

CERTIFICATE HOLDER

Campbell County School District
800 E. Warlow Dr.
Gillette, WY 82716

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03) © 1988-2015 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Zipper
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	83-18113
Date:	July 25, 2025	Class of Ride	A ( ) B (X)
Owner:	Riley Cooke	Manufacture:	Chance — Date Manufactured: 1983

Overall Ride Rating:		Excellent		Very Good	✓	Good		Fair		Poor

'S' = SATIFACTORY; "U" = UNSATIFACTORY; "NA" = NOT APPLICABLE; "NO" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	U
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	U
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	S
Seat Belts/Chains/Snaps	NA
Doors/Safety Latches	✓
Seat Padding/Covering	✓
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	S
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	S
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	S
Sweeps/Mudsills	S
Mechanical	
Hydraulic/Pneumatic Lines	S
Belts/Chains Guarded	S
Drive Tire Inflated/Engaged	S
Motors	S
Gears/Sprockets/Keyways	S
Wire Rope/Drive Cables	S
Breaking Systems	U
Anti-Roll Back Devices	S
Belts/Motor Guards	S
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	U
Operator Visibility/Entire Ride	S
Operator Presence Switches	NA
Control Location	S
Emergency Stop Switch	S
Lockable Power Disconnect 6FT	S
Ride Speed	S
Ride Rotation/Direction	S
Operate One complete cycle	S
Review Daily, Training & Maintenance records	S



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Missing instructional signs that supposed to be on scenery panel as per bulletin provided	3
Two rotation brakes are out and not working need prepare	2
Label controls	3
Car number 5 needs a lap bar pad marked in pink tape	3
Car number three and number one need a spring in the door latch do not use car until repaired marked with pink tape	2
Car number three has bent lap bar needs repair marked with pink tape	3
Car number one has a worn hanger on the inside marked with pink tape	2
Highly recommend entry Gates instead of chain exit gate as well highly recommended	4

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Dragon Wagon
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	1F9SEW2S2PM066313
Date:	July 25, 2025	Class of Ride	A (X) B ( )
Owner:	Riley Cooke	Manufacture:	Wisdom Date Manufactured:

Overall Ride Rating: | | Excellent | ✓ | Very Good | | Good | | Fair | | Poor

'**S**' = SATIFACTORY; "**U**" = UNSATIFACTORY; "**NA**" = NOT APPLICABLE; "**NO**" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	S
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	NA
Seat Belts/Chains/Snaps	S
Doors/Safety Latches	NA
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	NA
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	S
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	S
Sweeps/Mudsills	S
Mechanical	
Hydraulic/Pneumatic Lines	NA
Belts/Chains Guarded	S
Drive Tire Inflated/Engaged	S
Motors	NA
Gears/Sprockets/Keyways	S
Wire Rope/Drive Cables	NA
Breaking Systems	S
Anti-Roll Back Devices	NA
Belts/Motor Guards	S
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	S
Operator Visibility/Entire Ride	S
Operator Presence Switches	S
Control Location	S
Emergency Stop Switch	NA
Lockable Power Disconnect 6FT	S
Ride Speed	S
Ride Rotation/Direction	S
Operate One complete cycle	S
Review Daily, Training & Maintenance records	S



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Fiberglass seats need to be attached to the car	3
This model of dragon wagon normally has a gem that on the jack screws none were presents at inspection	Note

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Expo Wheel
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	1E9DS45277E225023
Date:	July 25, 2025	Class of Ride	A ( ) B (X)
Owner:	Riley Cooke	Manufacture:	Watkins Date Manufactured:

Overall Ride Rating: | Excellent | S | Very Good | | Good | | Fair | | Poor

'S' = SATIFACTORY; **"U"** = UNSATIFACTORY; **"NA"** = NOT APPLICABLE; **"NO"** NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	S
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	NA
Seat Belts/Chains/Snaps	NA
Doors/Safety Latches	S
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	S
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	S
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	S
Sweeps/Mudsills	S
Mechanical	
Hydraulic/Pneumatic Lines	S
Belts/Chains Guarded	S
Drive Tire Inflated/Engaged	S
Motors	S
Gears/Sprockets/Keyways	S
Wire Rope/Drive Cables	NA
Breaking Systems	NA
Anti-Roll Back Devices	NA
Belts/Motor Guards	S
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	S
Operator Visibility/Entire Ride	S
Operator Presence Switches	S
Control Location	S
Emergency Stop Switch	S
Lockable Power Disconnect 6FT	
Ride Speed	
Ride Rotation/Direction	
Operate One complete cycle	
Review Daily, Training & Maintenance records	



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Tower bolts need nuts	3

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Frenzy
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	1A9EG4838DW776055
Date:	July 25, 2025	Class of Ride	A ( ) B (X)
Owner:	Riley Cooke	Manufacture:	A.R.M. Date Manufactured:

Overall Ride Rating: | | Excellent | ✓ | Very Good | | Good | | Fair | | Poor

'S' = SATIFACTORY; "U" = UNSATIFACTORY; "NA" = NOT APPLICABLE; "NO" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	S
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	S
Seat Belts/Chains/Snaps	U
Doors/Safety Latches	NA
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	S
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	S
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	S
Sweeps/Mudsills	S
Mechanical	
Hydraulic/Pneumatic Lines	NA
Belts/Chains Guarded	S
Drive Tire Inflated/Engaged	NA
Motors	S
Gears/Sprockets/Keyways	S
Wire Rope/Drive Cables	S
Breaking Systems	NA
Anti-Roll Back Devices	NA
Belts/Motor Guards	S
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	S
Operator Visibility/Entire Ride	S
Operator Presence Switches	S
Control Location	S
Emergency Stop Switch	S
Lockable Power Disconnect 6FT	S
Ride Speed	S
Ride Rotation/Direction	S
Operate One complete cycle	S
Review Daily, Training & Maintenance records	S



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Seat number 6 interlock is not working correctly marked with pink tape do not use that seat until repaired	3

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Gravitron
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	1F9GW9T8JM063838
Date:	July 25, 2025	Class of Ride	A ( ) B (X)
Owner:	Riley Cooke	Manufacture:	Wisdom Date Manufactured:

Overall Ride Rating:		Excellent		✓ Very Good		Good		Fair		Poor

'S' = SATIFACTORY; "U" = UNSATIFACTORY; "NA" = NOT APPLICABLE; "NO" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	S
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	U
Body/Fiberglass Condition	S
Restraints In Good Condition	NA
Seat Belts/Chains/Snaps	NA
Doors/Safety Latches	S
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	S
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	S
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	S
Sweeps/Mudsills	S
Mechanical	
Hydraulic/Pneumatic Lines	NA
Belts/Chains Guarded	S
Drive Tire Inflated/Engaged	S
Motors	S
Gears/Sprockets/Keyways	S
Wire Rope/Drive Cables	NA
Breaking Systems	S
Anti-Roll Back Devices	NA
Belts/Motor Guards	S
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	S
Operator Visibility/Entire Ride	S
Operator Presence Switches	S
Control Location	S
Emergency Stop Switch	S
Lockable Power Disconnect 6FT	S
Ride Speed	S
Ride Rotation/Direction	S
Operate One complete cycle	S
Review Daily, Training & Maintenance records	S



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Need to install factory railing in the center	3

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Jumping Motorcycle
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	G1THC026
Date:	July 25, 2025	Class of Ride	A (X) B ( )
Owner:	Riley Cooke	Manufacture:	Hampton Date Manufactured: 1986

Overall Ride Rating:	Excellent	Very Good	✓ Good	Fair	Poor

"S" = SATIFACTORY; "U" = UNSATIFACTORY; "NA" = NOT APPLICABLE; "NO" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	S
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	U
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	NA
Seat Belts/Chains/Snaps	U
Doors/Safety Latches	NA
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	S
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	S
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	S
Sweeps/Mudsills	S
Mechanical	
Hydraulic/Pneumatic Lines	NA
Belts/Chains Guarded	S
Drive Tire Inflated/Engaged	NA
Motors	S
Gears/Sprockets/Keyways	S
Wire Rope/Drive Cables	NA
Breaking Systems	NA
Anti-Roll Back Devices	NA
Belts/Motor Guards	S
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	S
Operator Visibility/Entire Ride	S
Operator Presence Switches	NA
Control Location	S
Emergency Stop Switch	NA
Lockable Power Disconnect 6FT	S
Ride Speed	S
Ride Rotation/Direction	S
Operate One complete cycle	S
Review Daily, Training & Maintenance records	S



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Need to add seat belts as per service bulletin requires and provided	2
Section in floor needs repair where Drive Tire runs over	2
Two electrical covers needed on motor and on soft start they need to be reattached marked in pink tape	3

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

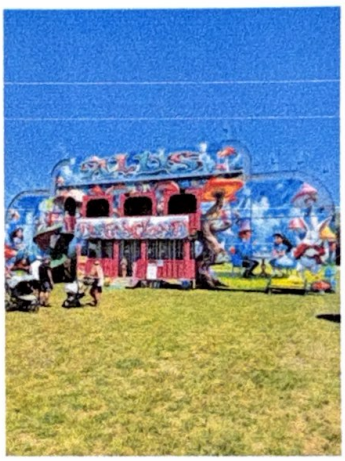
This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Mardi Gras Glass House
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	1C9025484D1189310
Date:	July 25, 2025	Class of Ride	A (X) B ( )
Owner:	Riley Cooke	Manufacture:	Owens Date Manufactured:

Overall Ride Rating:	Excellent		Very Good ✓		Good		Fair		Poor

'S' = SATIFACTORY; "U" = UNSATIFACTORY; "NA" = NOT APPLICABLE; "NO" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	S
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	NA
Body/Fiberglass Condition	S
Restraints In Good Condition	NA
Seat Belts/Chains/Snaps	NA
Doors/Safety Latches	NA
Seat Padding/Covering	NA
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	NA
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	S
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	
Sweeps/Mudsills	
Mechanical	
Hydraulic/Pneumatic Lines	NA
Belts/Chains Guarded	
Drive Tire Inflated/Engaged	
Motors	
Gears/Sprockets/Keyways	
Wire Rope/Drive Cables	
Breaking Systems	
Anti-Roll Back Devices	
Belts/Motor Guards	NA
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	U
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	S
Operation	
Control Panel Instructions/Labeling	NA
Operator Visibility/Entire Ride	S
Operator Presence Switches	NA
Control Location	S
Emergency Stop Switch	NA
Lockable Power Disconnect 6FT	S
Ride Speed	NA
Ride Rotation/Direction	NA
Operate One complete cycle	S
Review Daily, Training & Maintenance records	S



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Missing smoke alarm on bottom floor	3

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Merry-Go-Round
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	HMS02
Date:	July 25, 2025	Class of Ride	A ( ) B (X)
Owner:	Riley Cooke	Manufacture:	Theel Date Manufactured: 1973

Overall Ride Rating:		Excellent	✓	Very Good		Good		Fair		Poor

'S' = SATIFACTORY; "U" = UNSATIFACTORY; "NA" = NOT APPLICABLE; "NO" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	S
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	NA
Seat Belts/Chains/Snaps	U
Doors/Safety Latches	NA
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	S
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	S
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	S
Sweeps/Mudsills	S
Mechanical	S
Hydraulic/Pneumatic Lines	NA
Belts/Chains Guarded	U
Drive Tire Inflated/Engaged	NA
Motors	S
Gears/Sprockets/Keyways	S
Wire Rope/Drive Cables	NA
Breaking Systems	NA
Anti-Roll Back Devices	NA
Belts/Motor Guards	S
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	S
Operator Visibility/Entire Ride	S
Operator Presence Switches	NA
Control Location	S
Emergency Stop Switch	
Lockable Power Disconnect 6FT	
Ride Speed	
Ride Rotation/Direction	
Operate One complete cycle	
Review Daily, Training & Maintenance records	



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
You do install guard or expanded metal over drive belts where it used to be	3
Need to install seat belts on the little cars that are stationary where there used to be some	3

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Puppies
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	1F9FB3077CT162004
Date:	July 25, 2025	Class of Ride	A (X) B ( )
Owner:	Riley Cooke	Manufacture:	Frederickson Date Manufactured:

Overall Ride Rating:	Excellent	✓ Very Good	Good	Fair	Poor

'S' = SATIFACTORY; **"U"** = UNSATIFACTORY; **"NA"** = NOT APPLICABLE; **"NO"** NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	S
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	NA
Seat Belts/Chains/Snaps	S
Doors/Safety Latches	NA
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	S
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	NA
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	S
Sweeps/Mudsills	S
Mechanical	
Hydraulic/Pneumatic Lines	NA
Belts/Chains Guarded	S
Drive Tire Inflated/Engaged	NA
Motors	S
Gears/Sprockets/Keyways	S
Wire Rope/Drive Cables	NA
Breaking Systems	NA
Anti-Roll Back Devices	NA
Belts/Motor Guards	S
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	S
Operator Visibility/Entire Ride	S
Operator Presence Switches	S
Control Location	S
Emergency Stop Switch	S
Lockable Power Disconnect 6FT	S
Ride Speed	S
Ride Rotation/Direction	S
Operate One complete cycle	S
Review Daily, Training & Maintenance records	S



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
No adverse conditions at this time	Note

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Raiders
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	1F9FRW3SLM063930
Date:	July 25, 2025	Class of Ride	A ( ) B (X)
Owner:	Riley Cooke	Manufacture:	Wisdom Date Manufactured: 1990

Overall Ride Rating:	Excellent	Very Good	✓ Good	Fair	Poor

"S" = SATIFACTORY; "U" = UNSATIFACTORY; "NA" = NOT APPLICABLE; "NO" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	NA
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	NA
Seat Belts/Chains/Snaps	NA
Doors/Safety Latches	NA
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	✓
Sheaves/Cables/Clamps/Chains	S
Supports/Backdrop Secure	
Anchors/Braces/Support Jacks	
Platforms/Catwalks/Decking	
Blocking/Pyramid Shaped	
External Welds/Frame/Supports	
Sweeps/Mudsills	
Mechanical	
Hydraulic/Pneumatic Lines	NA
Belts/Chains Guarded	NA
Drive Tire Inflated/Engaged	
Motors	
Gears/Sprockets/Keyways	
Wire Rope/Drive Cables	
Breaking Systems	
Anti-Roll Back Devices	
Belts/Motor Guards	NA
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	NA
Operator Visibility/Entire Ride	NA
Operator Presence Switches	NA
Control Location	NA
Emergency Stop Switch	#
Lockable Power Disconnect 6FT	S
Ride Speed	S
Ride Rotation/Direction	S
Operate One complete cycle	S
Review Daily, Training & Maintenance records	S



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Pins at top of slides are missing their Archie also the bolt is missing it's not marked with pink tape	2
Too bad hooks at the bags at the entrance marked with pink tape	2
At top of cargo net there is usually a pad from the manufacturer to prevent kids from putting their knees on the edge of	3
Platform or getting their knees against the edge of the carriage boat	3
At top a slide needs Factory grab bar	3
At the back of the scenery panel on the right side they're supposed to be a little louder looking apparatus	3
This gets hooked into the back of the scenery panel so that the inflatable doesn't push over on the wall	3
Also inflatable needs to be closer to the slide	3
Slide needs to have Factory High fax wear pads inside slide riveted so that they overlap and cover rivets like shingle	2

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Slide
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	S-131
Date:	July 25, 2025	Class of Ride	A ( ) B (X)
Owner:	Riley Cooke	Manufacture:	Manco Date Manufactured:

Overall Ride Rating: | | Excellent | ☑ | Very Good | | Good | | Fair | | Poor

'S' = SATIFACTORY; "U" = UNSATIFACTORY; "NA" = NOT APPLICABLE; "NO" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	S
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	NA
Seat Belts/Chains/Snaps	NA
Doors/Safety Latches	NA
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	NA
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	S
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	S
Sweeps/Mudsills	
Mechanical	
Hydraulic/Pneumatic Lines	NA
Belts/Chains Guarded	
Drive Tire Inflated/Engaged	
Motors	
Gears/Sprockets/Keyways	
Wire Rope/Drive Cables	
Breaking Systems	
Anti-Roll Back Devices	
Belts/Motor Guards	NA
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	NA
Operator Visibility/Entire Ride	S
Operator Presence Switches	NA
Control Location	NA
Emergency Stop Switch	NA
Lockable Power Disconnect 6FT	S
Ride Speed	S
Ride Rotation/Direction	
Operate One complete cycle	
Review Daily, Training & Maintenance records	



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Nine bags were inspected all past	Note
Recommend sign on top of slide that shows proper writing position	4
Surface of slide is wrapped it is seeming to cause them to run slower after seeing them operate a whole night	Note

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Sugar Glider (Superman)
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	1A9CR2424T1962685
Date:	July 25, 2025	Class of Ride	A ( ) B (X)
Owner:	Riley Cooke	Manufacture:	ADM Date Manufactured: 2024

Overall Ride Rating: ✓ Excellent | Very Good | Good | Fair | Poor

'S' = SATIFACTORY; "U" = UNSATIFACTORY; "NA" = NOT APPLICABLE; "NO" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	S
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	S
Seat Belts/Chains/Snaps	S
Doors/Safety Latches	NA
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	S
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	NA
Blocking/Pyramid Shaped	
External Welds/Frame/Supports	S
Sweeps/Mudsills	S
Mechanical	
Hydraulic/Pneumatic Lines	S
Belts/Chains Guarded	S
Drive Tire Inflated/Engaged	NA
Motors	S
Gears/Sprockets/Keyways	S
Wire Rope/Drive Cables	NA
Breaking Systems	NA
Anti-Roll Back Devices	NA
Belts/Motor Guards	S
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	U
Operator Visibility/Entire Ride	S
Operator Presence Switches	NA
Control Location	S
Emergency Stop Switch	S
Lockable Power Disconnect 6FT	S
Ride Speed	S
Ride Rotation/Direction	S
Operate One complete cycle	S
Review Daily, Training & Maintenance records	S



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Able controls	3

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections LLC

CARNIVAL/AMUSEMENT RIDE SAFETY/LOSS CONTROL SURVEY
RECOMMENDATION REPORT

This inspection is a certification of this equipment's condition on this day of inspection and cannot predict or guarantee the condition, serviceability, and safety after this day. These recommendations are based upon a visual survey only. This survey is not intended to substitute for your own ongoing loss control or accident preventing activities. It is not intended to supplement any legal duty you may have to provide safe premises, workplace, product, or operation. Error or Omission to identify unsafe condition(s) does not constitute approval.

Inspection	Annual (X) Commissioning/New Installation ( ) Reinspection ( )	Ride Name:	Tilt-A-Whirl
Location:	98 W Custer Ave, Helena, MT 59602	Serial No.:	179SNW3151M063121
Date:	July 25, 2025	Class of Ride	A ( ) B (X)
Owner:	Riley Cooke	Manufacture:	Wisdom — Date Manufactured: 2001

Overall Ride Rating:	Excellent	Very Good	✓ Good	Fair	Poor

"S" = SATIFACTORY; "U" = UNSATIFACTORY; "NA" = NOT APPLICABLE; "NO" NOT OBSERVED

LOCATION AND PARIMETER	
Fencing 42"H and 4" Space	S
Entrance/Exit Gates/Chains	U
Stairs/Ramps/Anti-Slip	S
Operating Clearance	S
Instructional Signage	S
Grounds Walkways/Smooth	S
Electrical	
Electrical Cable/Wiring	S
Generator Grounding	S
Connections/Plugs	S
Junction Boxes/Cover Plates	S
Seats/Vehicles	
Safety Bars/Straps	S
Body/Fiberglass Condition	S
Restraints In Good Condition	NA
Seat Belts/Chains/Snaps	S
Doors/Safety Latches	NA
Seat Padding/Covering	S
Structural/Assembly	
Alignment/Level/Runs True	S
Pins/Bolts/Nuts for Missing/Tightness/Grade	S
Sheaves/Cables/Clamps/Chains	S
Supports/Backdrop Secure	S
Anchors/Braces/Support Jacks	S
Platforms/Catwalks/Decking	S
Blocking/Pyramid Shaped	S
External Welds/Frame/Supports	S
Sweeps/Mudsills	S
Mechanical	
Hydraulic/Pneumatic Lines	S
Belts/Chains Guarded	S
Drive Tire Inflated/Engaged	S
Motors	S
Gears/Sprockets/Keyways	S
Wire Rope/Drive Cables	NA
Breaking Systems	U
Anti-Roll Back Devices	NA
Belts/Motor Guards	S
Safety Management	
Fire Extinguisher	S
Dark Rides/ Fun house Smoke detectors	NA
Dark Rides/Emergency Exit Signage	NA
Dark Rides/Emergency Exit Lighting	NA
Operation	
Control Panel Instructions/Labeling	U
Operator Visibility/Entire Ride	S
Operator Presence Switches	NA
Control Location	S
Emergency Stop Switch	NA
Lockable Power Disconnect 6FT	S
Ride Speed	S
Ride Rotation/Direction	S
Operate One complete cycle	S
Review Daily, Training & Maintenance records	S



PRIORITY CODES
1. URGENT–Conditions should be corrected immediately.
2. TOP–Conditions should be corrected as soon as possible.
3. CONCERN–Condition represents a safety concern, documentation issue, or accepted industry standard.
4. RECOMMENDATION–Suggestion that may enhance appearance, operation, or preserve value.

DEFINITION
1. R/R = Replace or Repair

Recommendation/ comments	Code
Cars# 1,3 and 7 need manual brake adjustment	3
Car # 1 has worn Wheels	3
Should have entry gate as per service bulletin provided recommend lock on exit gate	2
Need to label controls	3
Many truck wheels are worn and are flaking off need replaced	2
Center section ball hitches need to have Lynch pins or our keys as safety	1
Center caps are falling off you cannot use the car if this is the case likely problem is there missing two phenolic washer	2
If the center cap comes off and grabs a shoelace it does not spin the car does this can cause a problem	Note
This ride is capable of electric car brakes recommend repairing and reinstalling	4

Joseph Ewald Owner High Country ARI NAARSO CN-1873

High Country Amusement Ride Inspections, LLC

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Council Consideration to allow Gillette Rail Yard LLC to utilize their Retail Liquor License to apply for a Catering Permit in Cheyenne, WY for a Brewfest Event on June 19 & 20, 2026.

SUGGESTED ACTION:

I move to approve the foregoing Out of Jurisdiction Catering Permit.

CASE BACKGROUND:

Gillette Rail Yard LLC holds a Retail Liquor License in the City of Gillette, is in good standing, and has requested permission to sell alcohol at an event out of jurisdiction. Wyoming State Statute requires written approval from the City Council for such a request.

W.S. 12-4-502(d) - Any applicant applying for a permit authorized by this section and having licensed premises located within a jurisdiction other than that jurisdiction to which application is made, shall secure the written approval of the licensing authority of that jurisdiction in which the licensed premises are located prior to filing an application for a permit.

The event will take place at the Railyard in Cheyenne, who is going through the process to obtain a Liquor License but has not been completed yet. The applicant leases the space and gives permission to serve there.

Event details:
Brewfest @ The Railyard, Cheyenne, WY
Dates: June 19 and 20, 2026
Times: 4 PM - 10 PM Friday, 11 AM - 10 PM Saturday

STAFF REFERENCE:

Jennifer Toscana, Public Affairs Director

ATTACHMENTS:
Request and Permission Letter

Alicia Allen <aliciaa@gillettewy.gov>

Catering permit

Chris O'Bryan <chris.obryan@railyardrestaurants.com> Thu, May 21, 2026 at 9:29 AM
To: Alicia Allen <aliciaa@gillettewy.gov>

Hello Alicia,

I need to get a letter if possible for a catering permit in cheyenne.

Event details:

Brewfest @ The Railyard Cheyenne
June 19 and 20
4 PM til 10 PM friday
11 AM til 10 PM Saturday
We will be serving inside the railyard in Cheyenne (their license isn't done yet).

I lease the space and totally give myself permission to serve there.

Let me know if I missed anything.

Thanks,

Chris O'Bryan
Owner

Chris.obryan@railyardrestaurants.com
(307) 274-6078
www.railyardrestaurants.com

Sent from my Verizon, Samsung Galaxy smartphone
Get Outlook for Android

Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.



1000015407-id-c9408e60-9d75-45b1-8e3f-cfb58879377e.png
18K

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Council Consideration for the Acceptance of Development Improvements for the Port of Entry Water Main Extension, Installed by Hot Iron, Inc, on Behalf of the Developer, Wyoming Department of Transportation.

SUGGESTED ACTION:

I move for Approval of the Acceptance of Development Improvements for the Port of Entry Water Main Extension, Installed by Hot Iron, Inc, on Behalf of the Developer, Wyoming Department of Transportation.

CASE BACKGROUND:

The Wyoming Department of Transportation (WYDOT) Port of Entry Water Main Replacement Project includes replacing an existing 1960's era six-inch (6") ductile iron water service line with a new eight-inch (8") PVC water main from Stetson Dr. to the port of entry (see attached Project Area Map). Utility improvements include extending the existing water main, installation of valves and adding a fire hydrant. The City will take over ownership and maintenance of the newly installed infrastructure upon final acceptance. All infrastructure was installed and meet the City of Gillette and Wyoming Department of Environmental Quality (WY DEQ) specifications and standards.

ACTUAL COST VS BUDGET:

N/A

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Certificate of Compliance
Warranty
Project area map

CITY OF GILLETTE
DEPARTMENT OF ENGINEERING
CERTIFICATE OF COMPLIANCE

PROJECT NAME: Gillette Port of Entry Waterline Replacement

CITY PROJECT NO.: _____ CITY PERMIT NO.: PTC2024-0029

DEVELOPER: Wyoming Dept. of Transportation
(address) 5300 Bishop Blvd
Cheyenne, WY 82009

ENGINEER: PCA Engineering Inc.
4506 Wigwam Blvd
Gillette, WY 82718

I, LAWRENCE KONETZKI, as official representative of the above named developer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Lawrence Konetzki
Signature

MAY 4, 2026
Date

LAWRENCE KONETZKI, DME
Print Name/Title

STATE OF WYOMING }
} SS.
COUNTY OF CAMPBELL }

The above and foregoing instrument was acknowledged before me by Lawrence Konetzki, This 4th day of May, 2026.

GENEVIEVE A PRIEST
Notary Public - State of Wyoming
Commission ID: 171377
My Commission Expires June 27, 2031

Witness my hand and official seal.

Notary Public

My Commission Expires: June 27, 2031

I, Thomas S. Sylte, as official representative of the above named engineer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Thomas A. Sylte
Signature

5/1/2026
Date

Print Name/Title Thomas A. Sylte/President

P.E. Number 8306

PROFESSIONAL ENGINEER (CIVIL) THOMAS A. SYLTE 8306 (STAMP) WYOMING

STATE OF WYOMING }
} SS.
COUNTY OF CAMPBELL }

The above and foregoing instrument was acknowledged before me by Thomas A. Sylte, This 1st day of May, 2026.

Witness my hand and official seal.

Tracy L. Carr
Notary Public

My Commission Expires: 10/09/2027

TRACY L. CARR
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 166344
MY COMMISSION EXPIRES: 10/09/2027

WARRANTY

(Developer)

Wyoming Department of Transportation hereinafter the DEVELOPER, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Gillette Port of Entry Waterline Replacement (Permit No. PTC2024-0029 FOR A PERIOD OF **Two Years** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of General Condition 13.07 have been met.

DEVELOPER further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that DEVELOPER will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **TWO YEARS** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to DEVELOPER that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to DEVELOPER by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to DEVELOPER in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of DEVELOPER shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the two year period specified above if the City sent notice as provided above within the two year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the two year period.

DEVELOPER and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for Gillette Port of Entry Waterline Replacement (Permit No. PTC2024-0029).

DATED this 4th day of May, 2026

Wyoming Department of Transportation
DEVELOPER

Lawrence Konetzki, DME
SIGNATURE (TITLE)

STATE OF WYOMING }
} SS
COUNTY OF Campbell }

The foregoing instrument was acknowledged before me by Lawrence Konetzki, this 4th day of May, 2026

Witness my hand and official seal

GENEVIEVE A PRIEST
Notary Public - State of Wyoming
Commission ID: 171377
My Commission Expires June 27, 2031

Notary Public

My commission Expires: 6/27/2031

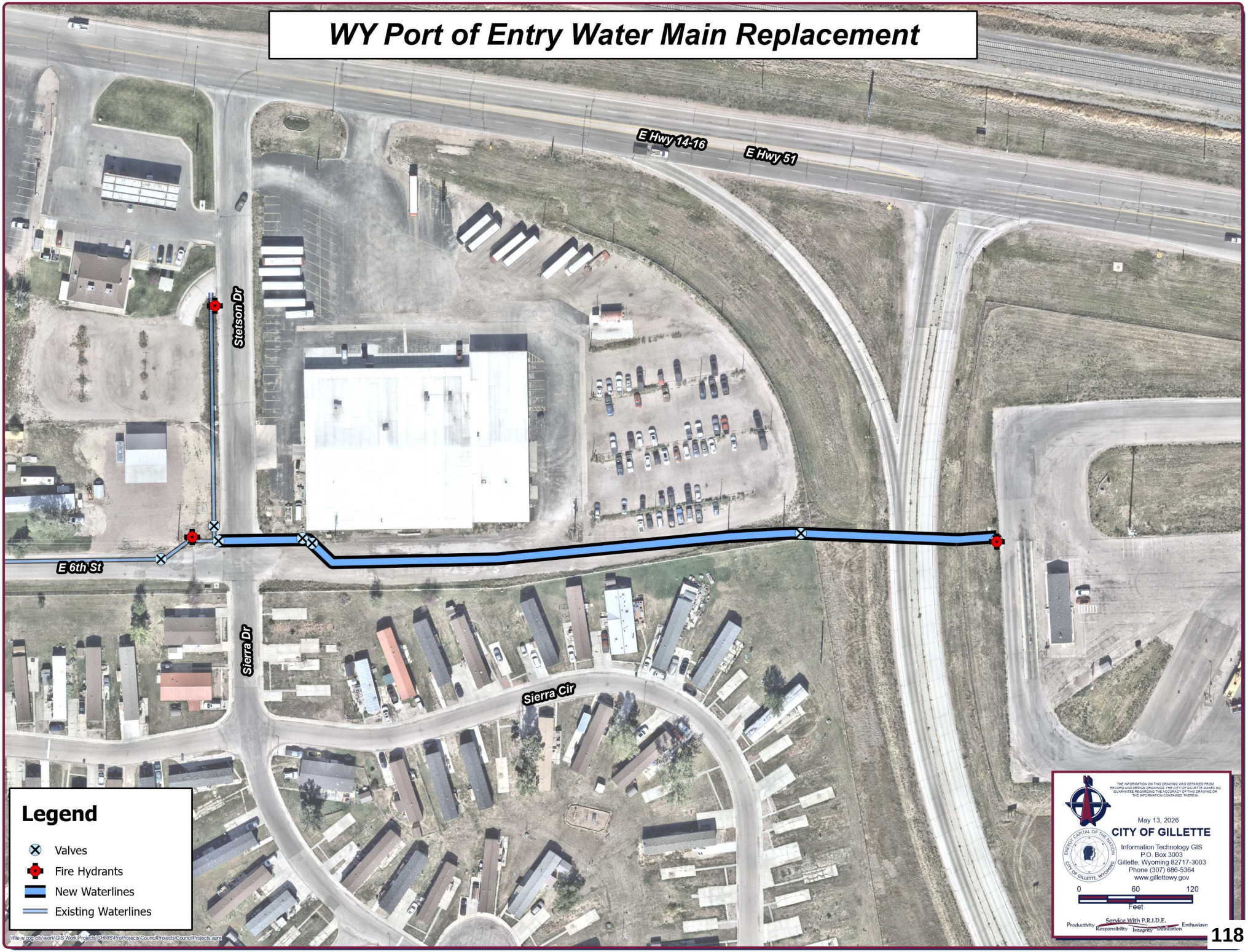
APPROVED BY CITY OF GILLETTE

MAYOR, CITY OF GILLETTE

ATTEST:

GILLETTE CITY CLERK

WY Port of Entry Water Main Replacement



CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Council Consideration for the Acceptance of Development Improvements for the Devon Addition Commercial Storage Facility, Installed by Big Horn Excavation, on Behalf of the Developer, Harlan Investments, LLC.

SUGGESTED ACTION:

I move for Approval of the Acceptance of Development Improvements for the Devon Addition Commercial Storage Facility, Installed by Big Horn Excavation, on Behalf of the Developer, Harlan Investments, LLC.

CASE BACKGROUND:

The Devon Addition Commercial Storage Facility development project includes the extension of the City's existing 8-inch water main southerly along Ariel Ave (see the attached project area map). The development installed a 8-inch PVC water main, water valves and a single fire hydrants. The city will own and maintain the 8-inch PVC water main, mainline valves, and fire hydrant installed with the development. These improvements have been installed per City of Gillette Design Standards and meet the Wyoming Department of Environmental Quality (WY DEQ) requirements.

ACTUAL COST VS BUDGET:

NA

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E. Development Services Director

ATTACHMENTS:
Certificate of Compliance
Warranty
Location area map

CITY OF GILLETTE
DEPARTMENT OF ENGINEERING
CERTIFICATE OF COMPLIANCE

PROJECT NAME: Devon Addition Commercial Storage Facility

CITY PROJECT NO.: _____ CITY PERMIT NO.: PTC2024-0006

DEVELOPER: Harlan Investments, LLC
(address) PO Box 214
Big Horn, WY 82833

ENGINEER: KLJ Engineering
1900 W. Warlow Dr, Ste B
Gillette, Wyoming 82716

I, Tony Wille, as official representative of the above named developer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Signature — 5-19-2026 Date

Tony Wille Member
Print Name/Title

STATE OF WYOMING }
} SS.
COUNTY OF ~~CAMPBELL~~ Sheridan }

The above and foregoing instrument was acknowledged before me by Tony Wille, This 19 day of May, 2026

Witness my hand and official seal.

Notary Public

TRISH PENN NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID# 151967
MY COMMISSION EXPIRES JANUARY 3, 2030

My Commission Expires: 1-3-2029

I, Anthony P. MacDonald, as official representative of the above named ~~engineer~~ do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Signature — 5/20/26 Date

Print Name/Title ANTHONY P. MACDONALD ENGINEER — P.E. Number 13597

PROFESSIONAL ENGINEER (CIVIL) ANTHONY P. MACDONALD 13597 (STAMP) Date 05/20/26 WYOMING

STATE OF WYOMING }
} SS.
COUNTY OF CAMPBELL }

The above and foregoing instrument was acknowledged before me by Anthony P. MacDonald, This 20 day of May, 2026

Witness my hand and official seal.

Notary Public

My Commission Expires:

COOPER MONTAGUE
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 165992
MY COMMISSION EXPIRES: 9/14/2027

WARRANTY

(Developer)

Harlan Investments, LLC ,hereinafter the DEVELOPER, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Devon Addition Commercial Storage Facility FOR A PERIOD OF **Two Years** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL.

DEVELOPER further agrees in the event that any or all of the Project improvements fail to conform to the City's Specifications, or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Permit or to bring Project improvements up to the City's Specifications, that DEVELOPER will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **TWO YEARS** is not in conformity with the City Specifications.

Provided, however: That the City of Gillette shall give written notice to DEVELOPER that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant City Specifications. Said notice shall be sent to DEVELOPER by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to DEVELOPER in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of DEVELOPER shall be to compensate the City of Gillette for bringing any improvements up to the City's Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the two year period specified above if the City sent notice as provided above within the two year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the two year period.

DEVELOPER and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for Devon Addition Commercial Storage Facility

DATED this 19th day of May, 2026

Harlan Investments, LLC
DEVELOPER

Member
SIGNATURE (TITLE)

STATE OF WYOMING }
} SS
COUNTY OF ~~CAMPBELL~~ Sheridan }

The foregoing instrument was acknowledged before me by Tony Wille, this 19 day of May, 2026

Witness my hand and official seal

TRISH PENN NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID# 151967
MY COMMISSION EXPIRES JANUARY 3, 2029

Notary Public

My commission Expires: 1-3-2029

APPROVED BY CITY OF GILLETTE

MAYOR, CITY OF GILLETTE

ATTEST:

GILLETTE CITY CLERK

4000 Ariel Ave Watermain Acceptance



CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Council Consideration of a Pre-Annexation Agreement for property located at 54 Jayhawker Court.

SUGGESTED ACTION:

I move to Approve the Pre-Annexation Agreement between the City of Gillette and Jennifer Keller for property located at 54 Jayhawker Court.

PROJECT NUMBER:

PL2026-0013

CASE BACKGROUND:

The Owner is seeking a Pre-Annexation Agreement with the City of Gillette for property located at 54 Jayhawker Court. The landowner is requesting that the Pre-Annexation Agreement grant them both city water and sewer services.

The property is Lot 4B of the Bill Suedkamp Subdivision located in Campbell County and is currently vacant.

A Pre-Annexation Agreement was granted on October 23, 1987, for Lot 4 by the Gillette City Council; at that time Lot 4B and 4C were one lot – Lot 4.

In that agreement, the parties agreed to the following:

- Landowner will receive one (1) water plant investment fee credit and one (1) sewer plant investment fee credit, each based on a three-fourths (3/4) inch water meter size, at no charge
- Landowner will install sewer service line at his sole cost and expense
- City will install water meter and water service at its sole cost and expense
- The parties agree that no cross-connection of water lines may be made, and no water from private wells may be blended with water from the City water system

The above-listed credits and services have been claimed by what is now known as Lot 4C, Bill Suedkamp Subdivision, also known as 62 Jayhawker Court. Because of this, a new Agreement is

requested by Lot 4B, 54 Jayhawker Court.

At the regularly scheduled City Council meeting on May 5, 2026, City Council granted Staff Permission to Negotiate for this Proposed Pre-Annexation Agreement.

STAFF RECOMMENDATION:

None

ACTUAL COST VS BUDGET:

N/A

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
54 Jayhawker Court Aerial Image.pdf
Original Agreement
Vicinity Map
Zoning Districts Map
Subdivision Plat
FINAL Pre-Annexation Agreement

54 Jayhawker Court



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 83 feet

1 inch equals 0.02 miles

April 07, 2026

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

ANNEXATION AGREEMENT AND PETITION
CONTIGUOUS PROPERTY

805227 Book 974 of Photos, Page 174

THIS ANNEXATION AGREEMENT, made this 23rd day of October, 1989, by and between GlennJoe Hunter and Teri L. Hunter, hereinafter referred to as LANDOWNER, and the City of Gillette, Wyoming, a municipal corporation and City of the First Class, hereinafter referred to as CITY.

WHEREAS, the LANDOWNER is the record owner of a certain tract of land, described as follows:

Lot 4, Bill Suedkamp Subdivision, as recorded in Plat Book 2, Page 17, of the records of Campbell County, Wyoming,

hereinafter referred to as LAND.

WHEREAS, the LAND is currently contiguous to the CITY; and

WHEREAS, the LANDOWNER desires to receive certain CITY services in exchange for a commitment to annex, at the direction of the CITY; and

NOW, THEREFORE, the parties above named have decided to set forth all of their agreements concerning the annexation of the property as follows:

1. The parties acknowledge that the LAND is currently contiguous to the City limits of the CITY and is within the natural growth area of the CITY. The LANDOWNER agrees and covenants for himself and his heirs, assigns and successors in interest to complete the annexation of the LAND into the CITY, in conformance with State annexation law, at any time at the direction of the CITY and at the LANDOWNER's sole cost and expense. The LANDOWNER, or any successor in interest, shall incorporate this requirement to annex into the CITY on each and every deed for any parcel of land existing or created within the LAND. The LANDOWNER shall adhere to the City Land Use Plan, appropriate restrictions pertaining thereto, and the Major Street Plan. All lands existent at the time of this AGREEMENT, if subdivided and approved by Campbell County, along with any agreements, covenants, restrictions or zones, shall be submitted to the City Council for approval prior to the recording of the subdivision plat or a sale of any parcel. A commitment or restriction shall be included in every deed or land sale contract executed by the LANDOWNER, whether or not presently platted or subdivided, subsequent to the date of approval of this AGREEMENT, noting that the parcel "shall annex to the CITY without protest, at the discretion and direction of the Gillette City Council". The commitment to annex shall be recorded as part of each deed and is a covenant running with the property known as the LAND, enforceable by the CITY.

2. This AGREEMENT does not relieve the LANDOWNER, or any successor in interest, from any requirements of the City of Gillette Subdivision Regulations, when the LAND is further subdivided, and that the subdivision shall be in accordance with all relevant CITY ordinances and other regulations in effect at this time.

3. When the LAND is annexed into the CITY, the LANDOWNER shall construct any and all new buildings or structures on the property in complete conformity with the current Uniform Building Code and all other codes, as adopted by the City of Gillette. Any existing buildings or structures on the LAND at the time of annexation shall be allowed to remain, as is, and not be required to be brought into compliance with the Uniform Building Code, or other codes of the CITY, as related to building construction.

4. The LANDOWNER and CITY acknowledge that the current use of the residential property is compatible with the CITY's R-R, Rural Residential, zoning district.

5. Upon annexation to the CITY, the CITY shall provide municipal services on the same level as provided to other areas of the CITY, according to state statutes and local ordinances.

6. The parties further agree as follows:

a) LANDOWNER will receive one (1) water plant investment fee credit and one (1) sewer plant investment fee credit, each based on a three-fourths- (3/4) inch water meter size, at no charge.

b) LANDOWNER will install sewer service line at his sole cost and expense.

c) CITY will install water meter and water service at its sole cost and expense.

d) The parties agree that no cross-connection of water lines may be made, and no water from private wells may be blended with water from the CITY water system.

7. The LANDOWNER hereby petitions the Gillette City Council to accept this AGREEMENT as a petition to annex all of the LAND previously described above into the CITY limits of the City of Gillette. LANDOWNER is the owner of all LAND described above. LANDOWNER and CITY agree that this petition may be filed with the City Clerk at any time, and at the sole discretion of the CITY.

8. LANDOWNER agrees to sign any other petition or petitions or to take any other action whatsoever to comply with State annexation law as they may be required by the CITY to facilitate the annexation. LANDOWNER further waives any irregularities in the annexation process and specifically waives his right to protest the said annexation. The parties acknowledge that the CITY may not choose to complete the annexation of LANDOWNER's land until more of the remaining land within its subdivision can be annexed simultaneously. The LANDOWNER specifically agrees and acknowledges that the timing of the annexation is within the sole discretion of the CITY.

9. LANDOWNER may not assign this agreement, nor any of its rights or obligations hereunder, without prior written approval of the CITY.

10. This AGREEMENT, and every part thereof, shall constitute a covenant running with the LAND described above and may be enforced by the CITY by an action at law or equity.

11. This AGREEMENT shall inure to the benefit of, and be binding upon the parties hereto, their respective heirs, successors in interest and assigns.

DATED This 23 day of October, 1987.

LANDOWNER:

GlennJoe Hunter

Teri L. Hunter

OCT 27 1987

CITY OF GILLETTE:

H. A. Carter, Mayor

(S E A L)

ATTEST:

Mildred Huravitch, City Clerk

STATE OF WYOMING)
) ss.
County of Campbell)

The above and foregoing Annexation Agreement was acknowledged before me by Glenn Joe & Teri L. Hunter on this 23rd day of October, 1987.

Witness my hand and official seal.

TAMARA KAE STANFORD - NOTARY PUBLIC
County of Campbell State of Wyoming
My Commission Expires January 25, 1989

Notary Public

My Commission Expires: January 25, 1989

STATE OF WYOMING)
) ss.
County of Campbell)

On this 26 day of October, 1987, before me personally appeared H. A. Carter, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Mildred Huravitch acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

Notary Public

My Commission Expires: 5-13-89

STATE OF WYOMING)
) ss.
County of Campbell)

This AGREEMENT was filed for record in the Office of the County Clerk and Ex-Officio Recorder of Deeds this _____ day of _____ A.D., 19__, at _____ o'clock ___.m. and recorded in Book ____ of _____, on Page ____.

By _____

STATE OF WYOMING)
Campbell County) ss.

Filed for record this 27th day of October A.D. 19 87 at 3:58 o'clock P M. and recorded in Book 974 of Photos on page 174 Fees $ 8.00 605227

Vivian E. Addison
County Clerk and Ex-Officio Register of Deeds

RECORDED
ABSTRACTED
INDEXED
CHECKED

By Deputy Margaret Luedekum

54 Jayhawker Court



Zoning Districts Map - 54 Jayhawker Court



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

City of Gillette, GIS Division, Campbell County, State of Wyo

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 167 feet

1 inch equals 0.03 miles

April 13, 2026

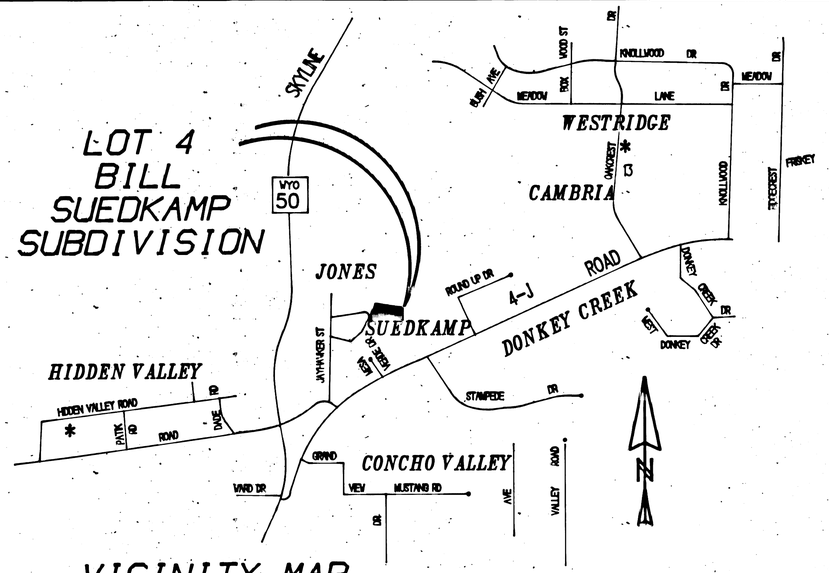
Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

AMENDED

RESUBDIVISION PLAT

LOT 4
BILL SUEDKAMP SUBDIVISION

TO BE KNOWN AS
LOTS 4A, 4B & 4C
BILL SUEDKAMP SUBDIVISION
Campbell County, Wyoming

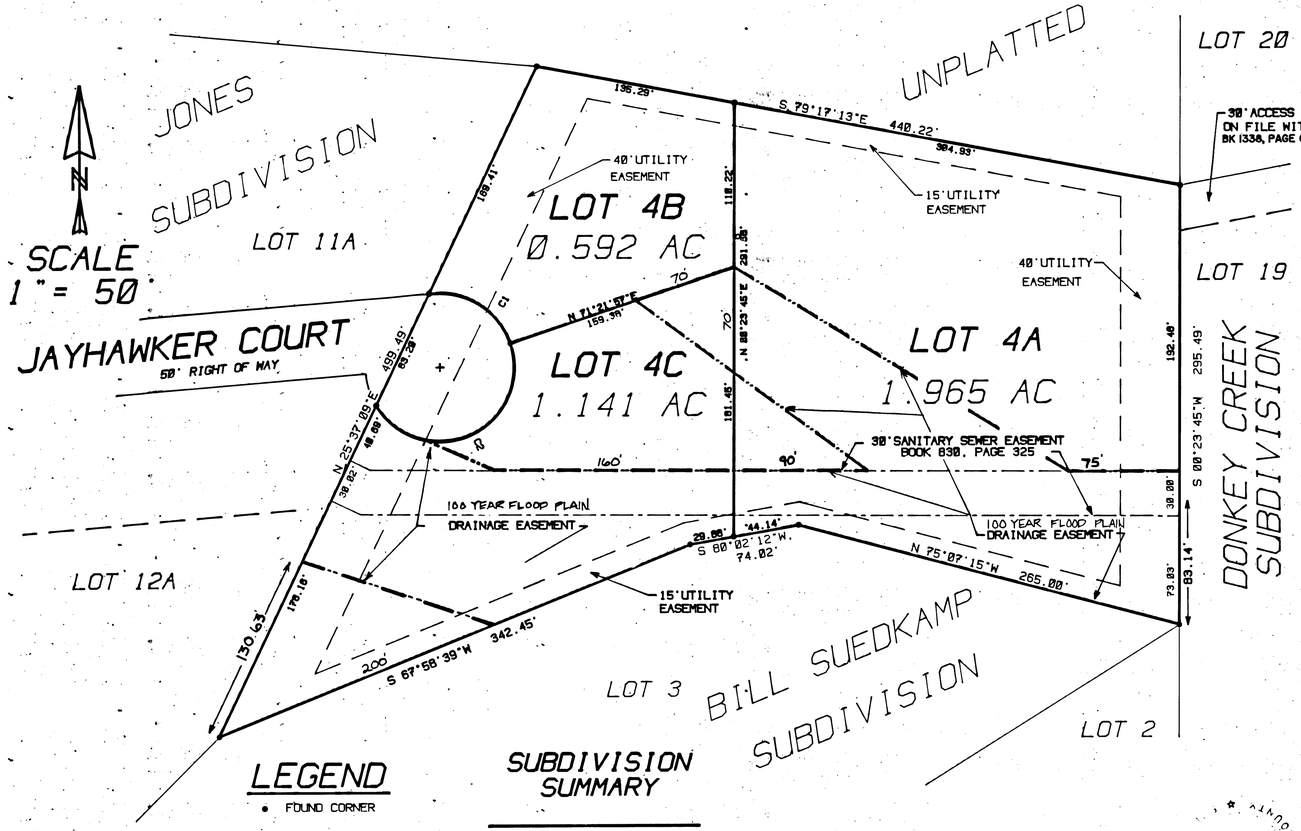


VICINITY MAP

SCALE 1:12000

DECLARATION VACATING PREVIOUS PLATTING

THIS PLAT IS THE RESUBDIVISION OF LOT 4 OF THE BILL SUEDKAMP SUBDIVISION, AS RECORDED IN BOOK 6 OF PLATS, PAGE 44. OF THE RECORDS OF THE CAMPBELL COUNTY CLERK. ALL EARLIER PLAT OR PORTIONS THEREOF, ENCOMPASSED BY THE BOUNDARIES OF THIS PLAT ARE HEREBY VACATED.



LEGEND

- ● FOUND CORNER
- ○ SET 5/8" REBAR WITH SURVEY CAP

SUBDIVISION SUMMARY

TOTAL AREA: 3.848 ACRES

TOTAL LOTS: 3

CURVE DATA

CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CHORD	CHORD BEARING
C 1	79°26'16"	50.00'	69.32'	41.54'	63.90'	S 58°21'11"E
C 2	167°56'40"	50.00'	146.56'	473.51'	99.45'	S 65°20'17"W

"NO PUBLIC MAINTENANCE OF STREETS OR ROAD"

"DISCLOSURE STATEMENT ON FILE IN THE OFFICE OF THE CLERK OF CAMPBELL COUNTY"

"DRAINAGE EASEMENTS WERE ESTABLISHED BY THE CAMPBELL COUNTY ENGINEER"

SURVEYOR'S CERTFICATE

I, Richard T. Doyle, of Gillette, Wyoming, hereby certify that this plat was made from notes taken during an actual survey performed during the month of January, 1995 and that said survey is accurately represented on this plat and is set out on the ground shown hereon. DRAINAGE EASEMENTS AS SHOWN HEREON WERE NOT ESTABLISHED BY FIELD SURVEY.

Richard T. Doyle
11/14/95

APPROVALS

Approved by the City Council of the City of Gillette, Wyoming this 20TH day of NOVEMBER, 19 95, A.D.

Frank W. Fallis
Mayor

Attest: Mildred Hassenstab
City Clerk

Approved by the Campbell County Planning Commission this 13th day of Nov., A.D., 19 95.

Eric R. Raesler
Chairman of the Planning Commission

Attest: Pat Allen
Clerk of the Planning Commission

Approved for filing by the undersigned Board of County Commissioners in and for the County of Campbell, State of Wyoming, this 21 day of November, A.D., 19 95.

Chairman of the Board

Member

Daniel K. Evans
Member

Attest: Joan K. Saunders
Clerk of the Board

7L1727

I hereby certify that the above plat was filed for record in my office at 9:00 o'clock A.M., November 27, 19 95, and recorded in plat book number 6, page number 59.

Joan K. Saunders
County Clerk
Duane Hackett
Deputy

Book 6 Plats, Page 59
Folder 29

DEDICATION

The above and foregoing RESUBDIVISION of LOT 4, BILL SUEDKAMP SUBDIVISION, Campbell County, Wyoming

and contains 3.848 acres, more or less.

and, as appears on this plat, is made with the free consent, and in accordance with the desires of the undersigned owners and proprietors, and that this is a correct plat of the area as it is divided in lots, blocks, streets and easements, and

That the undersigned owners and proprietors of the land shown and described on this plat do hereby dedicate to the public for perpetual public use all streets, alleys easements and other lands within the boundary lines of the plat as indicated and not already otherwise dedicated for public use. Utility easements as designated on this plat are hereby dedicated to the public for perpetual public use for installing, repairing, replacing and maintaining water lines, sewers gas lines, electrical lines, telephone lines, cable TV lines and other forms and types of public utilities now or hereafter generally utilized by the public.

All rights under and by virtue of the homestead exemption laws of the State of Wyoming are hereby waived and released.

Owners:

Executed this 17th day of November, A.D., 1995 by:

Glenn Joe Hunter

Teri Hunter

STATE OF WYOMING)
)ss:
CAMPBELL COUNTY)

The foregoing instrument was acknowledged before me this 17th day of November, A.D., 1995, by Glenn Joe Hunter and Teri Hunter, as a free and voluntary act and deed.

Witness my hand and official seal.

Caroline K. Bryson

My Commission Expires: 10-9-96

AMENDED
RESUBDIVISION PLAT

LOT 4
BILL SUEDKAMP SUBDIVISION
TO BE KNOWN AS
LOTS 4A, 4B & 4C

Prepared for:
Joe & Teri Hunter
P.O. Box 1295
Gillette, WY 82717-1295

Prepared by:
DOYLE LAND SURVEYING
300 So. Gillette Ave.
Gillette, WY 82716
PH: (307)686-2410

REVISED 10/25/95

Date of Preparation: January, 1995

SHT

PRE-ANNEXATION AGREEMENT AND PETITION FOR ANNEXATION
(CONTIGUOUS PROPERTY)

THIS PRE-ANNEXATION AGREEMENT AND PETITION FOR ANNEXATION ("AGREEMENT") made this _____day of _____, 2026, between Jennifer Keller ("LANDOWNER"), and the City of Gillette, Wyoming, a municipal corporation and City of the First Class, ("CITY"). LANDOWNER and CITY may be referred to jointly as the "Parties."

RECITALS

A. LANDOWNER owns real estate located at 54 Jayhawker Court, that is more particularly described as follows:

Lot 4B of the Bill Suedkamp Subdivision, Campbell County

This tract of land, or any smaller part or parcel which may be conveyed as a separate tract, whether or not subdivided, is referred to as "LAND."

B. The LAND is currently contiguous to the corporate limits, city limits, or both, of the City of Gillette, Wyoming, and is within the natural growth area of the City of Gillette, Wyoming

C. LANDOWNER desires to receive certain services provided by CITY; and,

D. In exchange for providing these services, CITY wishes to receive a commitment to annex in the City of Gillette, Wyoming from LANDOWNER, which is to be exercised at the direction of CITY.

AGREEMENT

ACCORDINGLY, in consideration of the promises contained below and the recitals above, which are incorporated to this AGREEMENT, the Parties agree as follows:

1. **Agreement to Annex; Associated Promises**. LANDOWNER agrees and covenants to cause the annexation of the LAND in compliance with State of Wyoming annexation laws. In addition, prior to annexation, LANDOWNER is obligated to perform the following:

A. Recording Obligations. LANDOWNER shall incorporate this agreement to annex on each deed for any parcel of land existing or created within the LAND. If LANDOWNER sells or conveys any of the LAND prior to annexation, a commitment or restriction shall be included in every deed or land sale contract executed by the LANDOWNER, whether presently platted or subdivided. This commitment must state that the parcel "shall annex to the CITY without protest, at the discretion and direction of the Gillette City Council." The commitment to annex shall be recorded as part of each deed and is a covenant running with the LAND and any part thereof. This commitment to annex is enforceable by the CITY.

B. Notice of Intent to Subdivide. If, prior to annexation, LANDOWNER seeks to subdivide any part of the LAND, and Campbell County approves such subdivision, then any such approved subdivision, along with any agreement, covenant, restriction, or zoning classification must be submitted to CITY prior to the recording of the subdivision plat or sale of any parcel of the LAND.

C. Construction of Structures. Prior to constructing any structures on the LAND, LANDOWNER must obtain the relevant Campbell County permits and inspections, including building, plumbing, or zoning permits and inspections. Although LANDOWNER must not apply for any building permits outlined in Gillette City Code, LANDOWNER must still comply with all other requirements for structures built under Chapter 5 of the Gillette City Code

2. **AGREEMENT as a Petition to Annex**. LANDOWNER hereby deems this AGREEMENT a petition to the Gillette City Council to annex the LAND. LANDOWNER warrants that LANDOWNER is the owner of the LAND. LANDOWNER agrees that this AGREEMENT may be filed with the City Clerk at the sole discretion of the CITY to commence annexation procedures.

3. **Further Actions Necessary; Waivers**. Upon request from CITY, to fulfill its obligations above, LANDOWNER agrees to sign any other petition or document or to take any other action requested to comply with state annexation laws and to facilitate the annexation. LANDOWNER waives any irregularities in the annexation process and specifically waives LANDOWNER'S right to protest annexation of the LAND. The Parties acknowledge that CITY may choose not to complete the annexation of the LAND until more of the remaining land within

its subdivision can be annexed simultaneously. Upon request of CITY, LANDOWNER agrees to provide an annexation plat prepared by a Wyoming registered land surveyor and at LANDOWNER'S sole cost and expense. LANDOWNER agrees that the timing of the annexation is within the sole discretion of CITY. CITY may initiate the annexation of the LAND at any time and without notice to LANDOWNER after this AGREEMENT has been signed.

4. **Effect of Annexation**.

A. Municipal Services. Upon annexation of the LAND, CITY shall provide municipal services as required by applicable State of Wyoming statutes and local ordinances.

B. Compliance with Comprehensive Plan, Transportation Plan, and Subdivision Regulations. LANDOWNER agrees this AGREEMENT does not relieve the LANDOWNER from compliance with the Gillette City Code, as amended, and other applicable regulations after annexation of the LAND. By way of illustration, LANDOWNER shall ensure the LAND complies with applicable portions of the CITY Comprehensive Plan, as adopted and amended, and as incorporated in the City of Gillette Zoning Code, and the Transportation Master Plan, as adopted and amended. Additionally, if the LAND is further subdivided, such subdivision must be in accordance with the City of Gillette Subdivision Regulations.

C. Assessments for Local Improvements; Waivers. LANDOWNER agrees that all CITY utilities and services are required to service the annexed LAND. LANDOWNER further agrees that CITY, in its sole discretion, may elect to create an assessment district or districts for local improvements as permitted by W.S. 15-6-101 through 609. LANDOWNER agrees that this AGREEMENT obligates the inclusion of the LAND in any such district or districts until all improvements are completed, accepted by the Gillette City Council, and any assessment levy or bond indebtedness is satisfied. Further, LANDOWNER agrees and covenants to refrain from lodging any protest or objection under W.S. 15-6-203.

5. **Services to be Provided Prior to Annexation; Conditions Precedent**. In exchange for LANDOWNER'S commitment to annexing above and LANDOWNER'S completion of the conditions stated below, CITY shall provide the following services:

A. WATER

i. CITY shall provide LANDOWNER one (1) service connection to connect the LAND to CITY water system. LANDOWNER shall establish a billing account with CITY and pay the monthly water bills.

ii. LANDOWNER shall pay all costs related to the water service connection, including, if applicable in the future, the construction, installation, and extension of required mains and related appurtenances between the LAND and the point of service, as determined at the sole discretion of CITY. If, in the future, regardless of whether annexation has occurred, if LANDOWNER requires construction, installation, and extension of a main and related appurtenances, LANDOWNER must obtain a permit from CITY to construct the extension of the water main to serve the LAND. In such case, prior to connecting to the CITY water system, CITY will inspect the water main extension and, upon approval, recommend acceptance to the City Council as part of the CITY water system. In accordance with WyDEQ Water Quality and City Design and Construction Standards, all water service lines 2" and larger and all water mains that shall be dedicated to the City of Gillette for long-term ownership, operation and maintenance shall be designed and certified by a Professional Engineer registered to practice in the State of Wyoming. The Professional Engineer shall be retained to certify construction compliance of these water systems prior to acceptance by the Governing Body of the City of Gillette in accordance with the necessary water quality permit. The LANDOWNER shall provide a letter of credit, cashier's check or other financial guarantee in the amount of the actual construction costs as estimated by the LANDOWNER's Professional Engineer as part of a required Infrastructure Agreement to be reviewed, approved and executed by the City Engineer and the LANDOWNER.

iii. Prior to connecting to the CITY water system, LANDOWNER shall pay CITY any applicable Plant Investment Fee as stated in Chapter 17 of the Gillette City Code, as amended.

iv. Prior to connecting to the CITY water system, LANDOWNER shall pay CITY any applicable Water System Development Charges as stated in Chapter 17 of the Gillette City Code, as amended.

v. LANDOWNER shall install any necessary water service line according to CITY specifications and shall be solely responsible for maintaining such service line.

vi. LANDOWNER shall pay all required water meter and related appurtenance charges as established City Customer Service Fee Resolution for the City to furnish and the necessary water meter and remote monitoring equipment.

vii. LANDOWNER shall connect all buildings requiring water service to the CITY's water system. All buildings that could be potentially sold will require a separate water service connection and separate water meter.

vii. With respect to CITY water services, LANDOWNER must obtain a plumbing permit from Campbell County. LANDOWNER shall notify CITY when LANDOWNER desires water service connection be activated and pay all associated CITY fees. At such time, a meter will be installed by the City and water service will be activated.

viii. No water service connections may be made for service outside of the LAND without prior approval of the Gillette City Council.

B. <u>Sewer</u>

i. CITY shall provide LANDOWNER one (1) service connection to connect the LAND to the CITY sewer system. LANDOWNER shall establish a billing account with CITY and pay monthly sewer bills.

ii. LANDOWNER shall pay all costs related to the sewer service connection, including, if applicable in the future, the construction, installation and extension of required mains and related appurtenances between the LAND and the point of service, as determined at the sole discretion of CITY. If, in the future, regardless of whether annexation has occurred, LANDOWNER requires construction, installation, and extension of a main and related appurtenances, LANDOWNER must obtain a permit from CITY to construct the extension of the sewer main to serve the LAND In such case, prior to connection, if any sewer main extensions are required, the Gillette City Council must accept the LAND's sewer infrastructure for public use. All private sewer service lines in excess of 4" diameter and all sewer mains that shall be dedicated to the City of Gillette for long-term operation, maintenance and ownership will require a City of Gillette Permit to Construct in accordance City Design Standards and WyDEQ Water Quality Standards. A Professional Engineer licensed to practice in the State of Wyoming shall be retained by the LANDOWNER. The Engineer shall prepare the sewer system design and submit to the City Engineer for review and approval. The Engineer shall provide estimates of the construction cost of the sewer system which will be used to determine the financial guarantee the LANDOWNER shall provide to ensure completion of any public sewer system that will be dedicated to the city. An Infrastructure Agreement between the Landowner and the City shall be executed for the completion of the sewer system improvements. The Engineer shall be retained by the Landowner to certify construction compliance prior to acceptance by the Governing Body of the City of Gillette.

iii. Prior to connection to the CITY sewer system, LANDOWNER shall pay CITY any applicable Plant Investment Fee.

iv. LANDOWNER shall install any needed sewer service line according to CITY specifications and shall be solely responsible for maintaining such service line, in accordance with Gillette City Code.

v. LANDOWNER shall connect all buildings requiring sanitary sewer service to the City's sewer system and remove or render inoperable all privies, vaults, septic tanks, or other such items presently serving those buildings. LANDOWNER acknowledges that any buildings that could potentially be sold will require a separate service line to the public sewer main.

vi. With respect to CITY sewer services, LANDOWNER must obtain a wastewater/water permit from the City of Gillette. LANDOWNER shall notify CITY when LANDOWNER desires sewer service connection be activated.

vii. No sewer service connections may be made for service outside of the LAND without prior approval of the Gillette City Council.

C. IMPROVEMENTS UPON ANNEXATION

1. Necessary Improvements. Subject to Section 5(C)(2) below, the LANDOWNER shall make the following improvements upon annexation:

a. *Storm Sewer*. Any storm drainage system improvements shall be designed and installed to comply with all City Storm Water Design and Construction Standards, where applicable.

c. *City Power*. Upon annexation the Landowner shall terminate all service with the existing power provider and shall become a City Power customer. The Landowner shall be responsible for all fees and charges associated with this conversion.

d. *Zoning Requirements*. A concrete or asphalt access road and parking areas are required upon annexation in accordance with the City's Zoning Ordinance. All billboards or other non-conforming items on the Land shall be removed or addressed prior to annexation.

e. *Miscellaneous*. All other public and private improvements required by the City's adopted Design Standards, Construction Standards, Subdivision Regulations, Zoning Ordinances and all other regulations in place at the time of annexation.

2. Notification of Necessary Improvements. The CITY shall identify all necessary improvements under Section 5(C)(1) in the statutory annexation report associated with the LAND. LANDOWNER will not be responsible for any improvements that are not identified in such annexation report.

6. **Covenant running with the LAND**. This AGREEMENT constitutes a covenant running with the LAND. The City may enforce this AGREEMENT by action at law or equity.

7. **General Provisions**.

A. Binding Effect. This AGREEMENT will not be binding on any party until executed by all Parties. Once completely executed, this AGREEMENT will be binding upon and inure to the benefit of the Parties and their respective successors, heirs, and permitted assigns. This AGREEMENT shall bind every successor in interest to the LAND or any portion or parcel thereof.

B. Applicable Law/Venue. The laws of the State of Wyoming govern the construction, interpretation, and enforcement of this AGREEMENT. The Courts of the State of Wyoming have jurisdiction over this AGREEMENT and the parties. Venue for any matter arising under this AGREEMENT will be in the Sixth Judicial District, Campbell County, Wyoming.

C. Attorney Fees. If the CITY institutes any legal action to enforce any provision of this AGREEMENT, and is successful in such action, then LANDOWNER, or LANDOWNER'S successor, heir, or permitted assign shall pay CITY's reasonable attorneys' fees and all costs of the action including court costs, expert witness fees, and all other actual expenses incurred in the prosecution of the action.

D. Severability. If any part of this AGREEMENT is held to be invalid or unenforceable by a court of competent jurisdiction, such provision will be reformed and enforced to the maximum extent permitted by law. If such provision cannot be reformed, it will be severed from this AGREEMENT and the remaining portions of this AGREEMENT will be valid and enforceable.

E. Governmental Immunity. CITY does not waive governmental immunity by entering into this AGREEMENT and, unless specifically and expressly waived, CITY retains all immunities and defenses available to it pursuant to W.S. 1-39-101 through 122 and all other applicable law. Designations of venue, choice of law, enforcement actions, dispute resolution force majeure, and similar provisions will not be construed as a waiver of governmental immunity. The Parties agree that any ambiguity in this AGREEMENT will not be strictly construed, either against or for either party, except that any ambiguity as to governmental immunity will be construed in favor of governmental immunity. With respect to W.S. 1-39-

104(a), CITY does not intend to retain immunity in actions based on contract under this provision.

F. Amendments. This AGREEMENT may not be amended, altered, changed, modified, supplemented, or rescinded in any manner except by a written instrument executed by all Parties.

G. Waiver**.** The waiver of any breach of any term or condition in this AGREEMENT will not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach does not constitute a waiver. No waiver, amendment, release, or modification of this AGREEMENT may be established by conduct, custom, or course of dealing. All waivers must be in writing and signed by all Parties.

H. LANDOWNER Definition**.** The defined term "LANDOWNER" includes any heir, permitted assign, or successor in interest. By way of illustration, any obligation, covenant, or condition required to be fulfilled by LANDOWNER is imputed to LANDOWNER'S heirs, permitted assigns, or successors in interest, as the case may be.

I. Entirety of Agreement. This AGREEMENT contains the entire, integrated agreement among the Parties concerning the subject matter hereof and supersedes all prior conversations, proposals, negotiations, understandings and contracts, whether written or oral.

BASED ON THE FOREGOING, the Parties, through their duly authorized representatives, have executed this AGREEMENT on the dates indicated below.

LANDOWNER: Jennifer Keller

Signature:_____ Date:_____

Printed: **[Jennifer Keller]**

STATE OF _____)
) ss.
COUNTY OF _____)

The above and foregoing instrument was acknowledged before me by Jennifer Keller, this _____day of _____, 202__.

Signature:_____ Date:_____

_____
My Commission Expires: Notary Public
My Notary ID:

CITY: CITY OF GILLETTE, WYOMING

_____ Date:_____
SHAY LUNDVALL, MAYOR

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk

STATE OF WYOMING)
)ss.
COUNTY OF CAMPBELL)

The foregoing instrument was acknowledged before me on this _____ day of _____, 2026, by Shay Lundvall, Mayor of the City of Gillette.

_____
Notary Public

My Commission Expires:
My Notary ID:

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Council Consideration of a Pre-Annexation Agreement for property located at 3601 W Southern Drive.

SUGGESTED ACTION:

I move to Approve the Pre-Annexation Agreement between the City of Gillette and Journey Church for property located at 3601 W Southern Drive.

PROJECT NUMBER:

PL2026-0014

CASE BACKGROUND:

The Owner is seeking a Pre-Annexation Agreement with the City of Gillette for property located at 3601 W Southern Drive for Journey Church. The landowner is requesting that the Pre-Annexation Agreement grant them city sewer service, as the property already has city water through a previous Pre-Annexation Agreement granted on September 25, 2001.

The property is Lot 7 of the Wind Dancer II Subdivision located in Campbell County and currently has both Journey Church and Denbury Resources (addressed 513 Highway 50) on the lot.

At the regularly scheduled City Council meeting on Mapy 5, 2026, City Council granted Staff Permission to Negotiate for this Proposed Pre-Annexation Agreement.

STAFF RECOMMENDATION:

None

ACTUAL COST VS BUDGET:

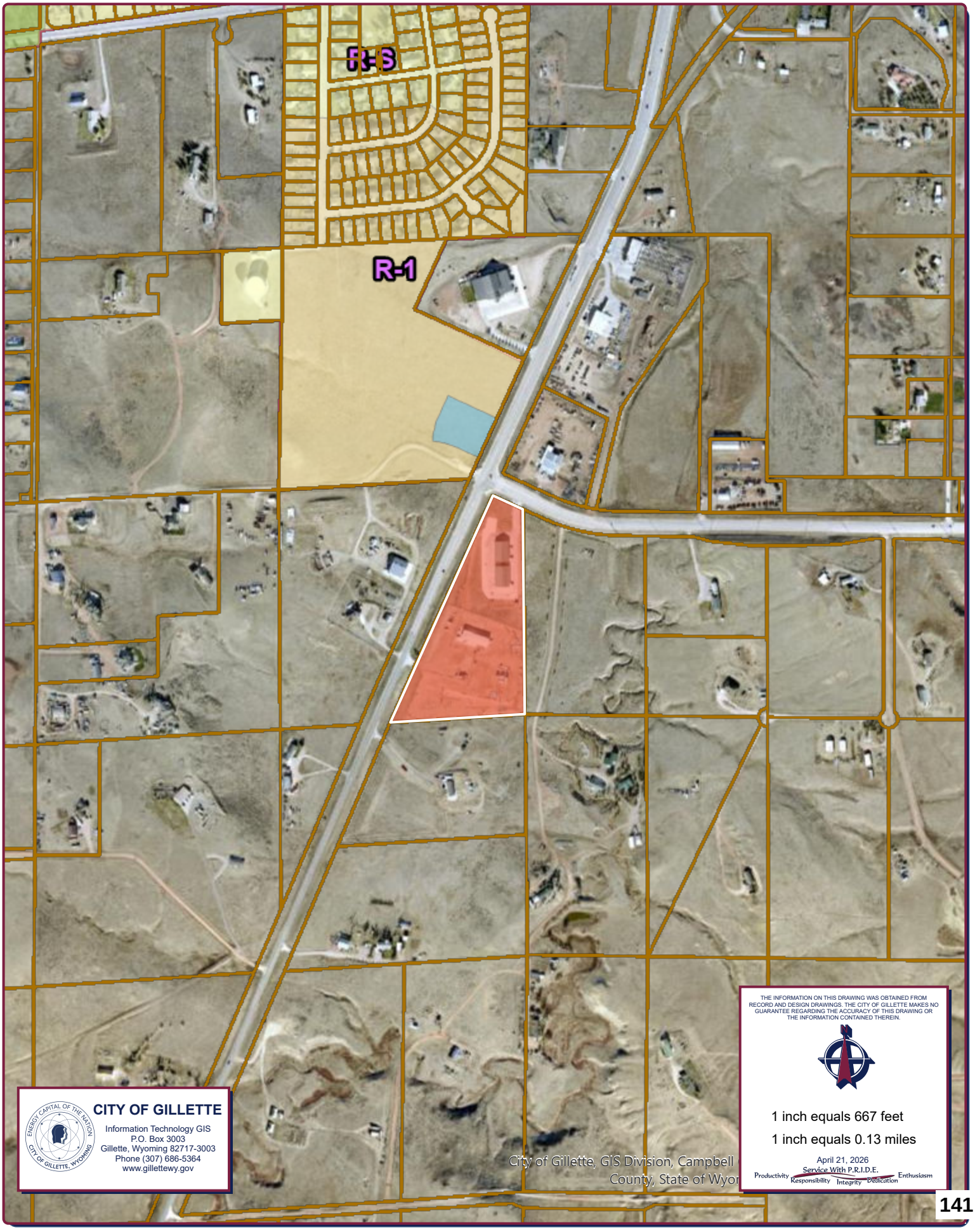
N/A

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Zoning Districts Map
Annexation Agreement
Vicinity Map
Subdivision Plat
Final Preannexation Agreement

3601 W Southern Drive - Zoning Districts



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

City of Gillette, GIS Division, Campbell County, State of Wyo

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 667 feet

1 inch equals 0.13 miles

April 21, 2026

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

787365

ANNEXATION AGREEMENT AND PETITION
NON-CONTIGUOUS PROPERTY

THIS ANNEXATION AGREEMENT, made this 25 day of September, 2001, by and between Doud BTS, hereinafter referred to as LANDOWNER, and the City of Gillette, Wyoming, a municipal corporation and City of the First Class, hereinafter referred to as CITY.

WHEREAS, the LANDOWNER is the record owner of a certain tract of land, described as follows:

Lot 7, Wind Dancer II Subdivision, Located at the southeast corner of the intersection of Southern Drive and Highway 50 as shown on the attached Map 1.

This tract of land, or any smaller part or parcel which may be conveyed as a separate tract, whether or not subdivided, shall hereinafter be referred to as the LAND.

WHEREAS, the LAND is not currently contiguous to the CITY but is within the natural growth area of the CITY; and

WHEREAS, the LANDOWNER desires to receive certain CITY services in exchange for a commitment to annex, at the direction of the CITY; and

NOW, THEREFORE, the parties above named have decided to set forth all of their agreements concerning the annexation of the property as follows:

1. The parties acknowledge that the LAND is not currently contiguous to the City limits of the CITY but is within the natural growth area of the CITY. After becoming contiguous, the LANDOWNER agrees and covenants for himself and his heirs, assigns and successors in interest to take all remaining actions, at any time and at the sole discretion of the CITY, to comply with State annexation law and to complete the annexation of the LAND into the CITY. The LANDOWNER, or any successor in interest, shall incorporate this requirement to annex into the CITY, upon becoming contiguous to the CITY limits, on each and every deed for any parcel of land existing or created within the LAND. The LANDOWNER shall adhere to the City Land Use Plan, appropriate restrictions pertaining thereto, and the Major Street Plan. All lands existent at the time of this AGREEMENT, if subdivided and approved by Campbell County, along with any agreements, covenants, restrictions or zones, shall be submitted to the City Council for approval prior to the recording of the subdivision plat or a sale of any parcel. A commitment or restriction shall be included in every deed or land sale contract executed by the LANDOWNER, whether or not presently platted or subdivided, subsequent to the date of approval of this AGREEMENT, noting that the parcel "shall annex to the CITY without protest, at the discretion and direction of the Gillette City Council". The commitment to annex shall be recorded as part of each deed and is a covenant running with the property known as the LAND, enforceable by the CITY.

2. This AGREEMENT does not relieve the LANDOWNER, or any successor in interest, from any requirements of the City of Gillette Subdivision Regulations, when the LAND is further subdivided, and that the subdivision shall be in accordance with all relevant CITY ordinances and other regulations in effect at this time.

3. The LANDOWNER shall construct any and all new buildings or structures on the property in complete conformity with the current Uniform Building Code and all other codes, as adopted by the City of Gillette, and the LANDOWNER shall certify such compliance to the Building Inspection Division of the City of Gillette.

4. Upon annexation to the CITY, the CITY shall provide municipal services on the same level as provided to other areas of the CITY, according to State statutes and local ordinances.

5. The parties acknowledge that all CITY utilities and services are required to service lands annexed to the CITY. The parties further acknowledge that this AGREEMENT is a petition to create a local improvement district, as specified in §15-6-203, W.S., 1977, and therefore constitutes a waiver of the LANDOWNER'S right to file protests and remonstrances, as provided by §15-6-202(d) and §15-6-203, W.S., 1977. It is expressly understood that this AGREEMENT obligates the inclusion of the LAND after annexation in a district or districts which provide for the installation and construction of the following listed improvements, until all the improvements are constructed, in compliance with City ordinances then in effect, and accepted by the City Council. The improvements required, pursuant to City ordinances are as follows:

a) Sanitary Sewer.

b) Storm Drainage.

c) Any other subdivision improvements deemed necessary at the time of annexation.

6. The parties further agree as follows:

a) Pursuant to the LANDOWNER'S desire to obtain water service to the LAND, the CITY agrees to provide water at the user rates for non-contiguous property in the Planning District Boundary as specified by City Ordinance.

b) The LANDOWNER is requesting one service connection to connect Lot 7, Wind Dancer II Subdivision to the CITY water system. The water meter will be set in a meter pit at the edge of the right-of-way adjacent to the property. All service lines beyond the meter pit will remain private. The CITY will provide no maintenance on the private system. The LANDOWNER will be responsible for payment of the water meter billings and for establishing a billing account with the CITY.

c) All costs of making the water service connection is the responsibility of the LANDOWNER. The LANDOWNER acknowledges that the CITY is agreeing to allow the LANDOWNER to connect to the City water main, which is located in Southern Drive.

d) The CITY has no responsibility to maintain any service line or extend water or any other CITY service beyond what is currently available. The LANDOWNER agrees to install the water service line and meter pit to CITY specifications. The CITY will provide all metering equipment.

e) No private well may be connected to the potable water system and the LANDOWNER acknowledges that the City water shall be the primary water service for the LAND.

f) The Plant Investment Fee owed is calculated on non-contiguous property based on the size of the meter installed as specified by City Ordinance.

g) No service connections may be made for service outside of the LAND or for more service connections than specified in paragraph (b) above without prior approval by the City Council.

h) The LANDOWNER will obtain a plumbing permit from the CITY when water service is desired. The service connections shall be inspected by the CITY. The service line and meter pit shall be constructed to CITY standards. The LANDOWNER will also obtain any additional plumbing, building or zoning permits and inspections required by Campbell County.

i) The CITY will not provide sanitary sewer service to the LAND at this time. The LAND will be required to connect to the City sewer system after annexation when the existing septic system fails and if the City sewer is available within 300' of the property, whichever occurs first. All costs associated with making the sewer connection is the responsibility of the LANDOWNER and shall be made in accordance with applicable City regulations governing connection of property to the City sanitary sewer system.

j) Any further division or splitting of the LAND will require that a subdivision plat be filed under the Subdivision Regulations of Campbell County and the City of Gillette. In the event that any future division of the LAND occurs all separate land parcels shall be required to establish a separate water connection for each lot created and the LANDOWNER shall be required to pay all additional Plant Investment Fees for those connections. Council permission must be obtained prior to any additional connections and separate Agreements executed.

k) The LANDOWNER shall construct any and all new buildings or structures on the property in complete conformity with the current Uniform Building Code and all other codes, as adopted by the City of Gillette. Until annexation, all new buildings and structures will require a building permit, inspections and approval from the County. All uses of new and existing buildings or structures on the property connected to City services shall be in conformance with City codes.

l) Within 12 months of the date of annexation, the LANDOWNER agrees to bring all required parking areas, driveways and loading areas into compliance with City Regulations governing Off-Street Parking and Loading Requirements. All improvements will be to minimum standards as specified in the City Subdivision Regulations and applicable sections of the City Design Criteria Manual and applicable sections of the City Zoning Ordinance.

m) At the time of annexation, the LANDOWNER agrees to execute a Completion Agreement and post appropriate security guaranteeing the proper and timely completion of all outstanding improvements specified in (l) above. All security commitments must be approved by the City Attorney and shall be for 100% of the cost of all required improvements not completed prior to annexation.

n) The CITY makes no commitment regarding the zoning classification which would be adopted for the LAND at the time of annexation, however it is acknowledged that the current County zoning classification for the property is C-1, General Commercial. Final determination of a zoning district designation at the time of annexation would be governed by compatibility of existing land use as well as the adopted comprehensive plan for the area.

o) After annexation, the LAND will be served by the CITY electrical system, at such time as arrangements for the changeover have been made with Powder River Energy Corporation.

p) Future annexation of the LAND will be at the sole discretion of the City of Gillette.

7. Upon contiguity, the LANDOWNER hereby petitions the Gillette City Council to accept this AGREEMENT as a petition to annex all of the LAND previously described above into the City limits of the City of Gillette. LANDOWNER is the owner of all LAND described above. LANDOWNER and CITY agree that this petition may be filed with the City Clerk at any time after the area becomes contiguous to the City of Gillette, and at the sole discretion of the CITY.

8. LANDOWNER agrees to sign any other petition or petitions or to take any other action whatsoever to comply with State annexation law as they may be required by the CITY to facilitate the annexation. LANDOWNER further waives any irregularities in the annexation process and specifically waives his right to protest the said annexation. LANDOWNER agrees to provide an Annexation plat, prepared by the Wyoming registered land surveyor, at its sole cost and expense. The parties acknowledge that the CITY may choose not to complete the annexation of LANDOWNER'S land until more of the remaining land within its subdivision can be annexed simultaneously. The LANDOWNER specifically agrees and acknowledges that the timing of the annexation is within the sole discretion of the CITY. The CITY may initiate the annexation of the LAND described above at any time and without notice to LANDOWNER.

9. This AGREEMENT, and every part thereof, shall constitute a covenant running with the LAND described above and may be enforced by the CITY by an action at law or equity.

10. This AGREEMENT shall inure to the benefit of, and be binding upon the parties hereto, their respective heirs, successors in interest and assigns. This AGREEMENT shall bind each and every successor in interest to the LAND or any portion or parcel thereof.

11. This AGREEMENT shall be governed by the laws of the State of Wyoming. The District Court of the Sixth Judicial District in Campbell County, Wyoming, shall have venue and jurisdiction exclusively for any action in law or equity which may be instituted to enforce the terms of this AGREEMENT.

12. If any legal action is instituted to enforce any of the terms of this AGREEMENT, the unsuccessful party shall pay the successful party's reasonable attorneys' fees and all costs of the action including court costs, expert witness fees and all other actual expenses incurred in the prosecution of the action.

13. If any section, subsection, sentence, clause, phrase or portion of this AGREEMENT is for any reason held invalid or unconstitutional by any Court or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remaining portions hereof, which shall remain in full force and effect.

DATED this 25th day of September, 2001.

LANDOWNER:

Doud BTS

CITY OF GILLETTE:

Frank W. Latta, Mayor

(S E A L)

ATTEST:

Margo Rhoades, City Clerk

STATE OF WYOMING)
)ss.
County of Campbell)

The foregoing instrument was acknowledged before me by Frank W. Latta, Mayor of the City of Gillette, this 25 day of September, 2001.

Witness my hand and official seal.

BARBARA J. BROSE - NOTARY PUBLIC
County of Campbell State of Wyoming
My Commission Expires

Barbara J. Brose
Notary Public

My Commission Expires: 9/12/04

STATE OF WYOMING)
)ss.
County of Campbell)

The foregoing instrument was acknowledged before me by Ben Doud for BTS, LLC, this 18th day of September, 2001.

Witness my hand and official seal.

Wendy Bollinger
Notary Public

My Commission Expires:

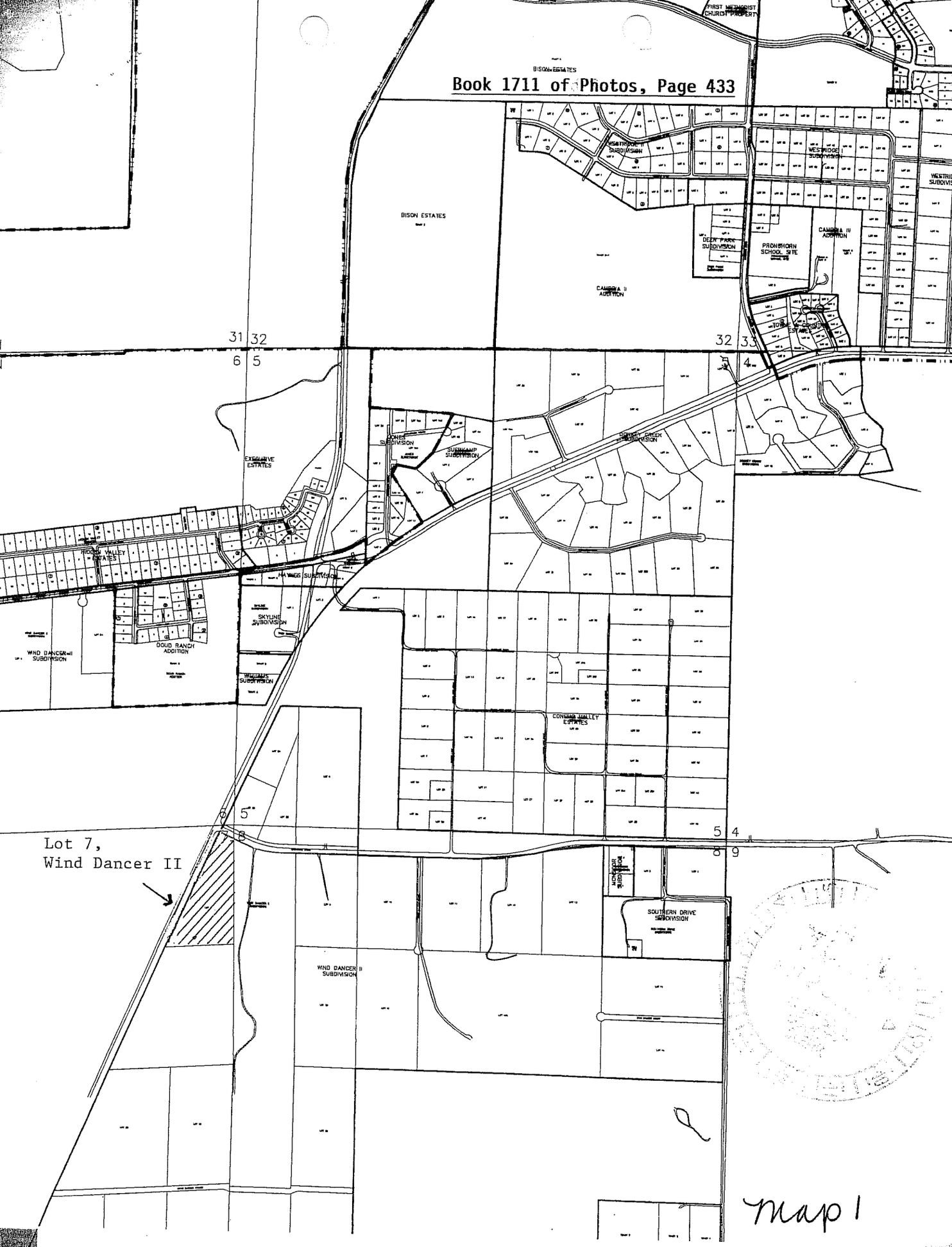
June 24, 2003

WENDY BOLLINGER - NOTARY PUBLIC
County of Campbell State of Wyoming
My Commission Expires June 24, 2003

tl:01.092

145

Book 1711 of Photos, Page 433



Map 1

STATE OF WYOMING }
Campbell County } ss.

Filed for record this 28th day of November A.D., 2001 at 9:00 o'clock A M. and recorded in Book 1711 of Photos on page 429-433 Fees $ 14.00

Susan Saunders
County Clerk and Ex-Officio Register of Deeds

RECORDED ✓
ABSTRACTED
INDEXED ✓
CHECKED ✓

By Deputy Denise Peacock

787365

3601 W Southern Drive



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 333 feet

1 inch equals 0.06 miles

April 21, 2026

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

FINAL PLAT

WIND DANCER II

SUBDIVISION

PART of SECTIONS 5,6,7,8,17, and 18

T49N, R72W

CAMPBELL COUNTY, WYOMING

DISCLOSURE STATEMENT ON FILE WITH COUNTY CLERK'S OFFICE.

SUBDIVISION SUMMARY

TOTAL LOT: 35
TOTAL ACREAGE: 677.595 ACRES

DRAINAGE EASEMENTS HAVE BEEN DRAWN BASED UPON A STANDARD CENTERLINE MEASUREMENT AS SCALED FROM THE USGS TOPOGRAPHIC QUADRANGLE MAP.

"NO PROPOSED DOMESTIC WATER SOURCE FOR LOTS 5-40 UNLESS OTHERWISE NOTED"
"NO PROPOSED PUBLIC SEWAGE DISPOSAL SYSTEMS."
"NO PUBLIC MAINTENANCE OF STREETS OR ROADS."

LOTS 1-4 HAVE ACCESS TO CITY OF GILLETTE WATER, SUBJECT TO ANNEXATION AGREEMENT AND PETITION CONTIGUOUS PROPERTY FILED IN BOOK 1240, PAGE 32 IN THE COUNTY CLERK'S RECORDS.
LOTS 5A AND 5B ARE SERVED WATER BY THE PEOPLE'S IMPROVEMENT AND SERVICE DISTRICT.
LOTS 5C, 6, 14, AND 15 HAVE ACCESS TO WATER FROM THE PEOPLE'S IMPROVEMENT AND SERVICE DISTRICT.

LOTS 8, 21, 22, 23, 24 AND 27 HAVE BEEN INTENTIONALLY EXCLUDED.

TRAVELWAYS HAVE NOT NECESSARILY BEEN CONSTRUCTED IN THE ACTUAL RIGHT OF WAYS OR PUBLIC ACCESS EASEMENTS.

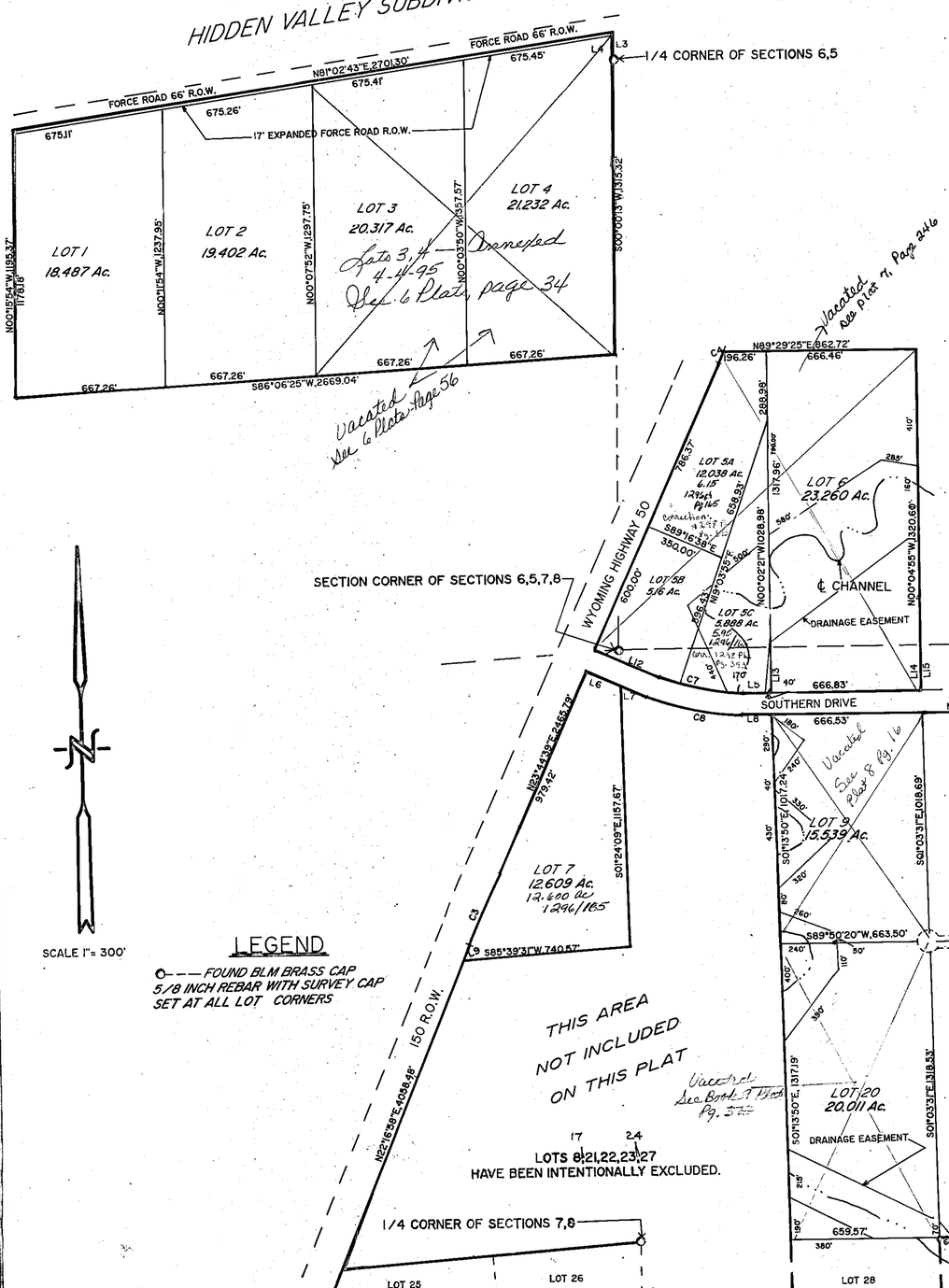
PEOPLE'S IMPROVEMENT & SERVICE DISTRICT'S REPRESENTATIVE HAS ACCESS TO LOT 5C FOR THE PURPOSE OF READING WATER METERS.

CURVE DATA

CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CHORD	CHORD BEARING
C 1	17°32'00"	1834.87'	561.50'	282.96'	559.31'	N 48°49'51"E
C 2	35°16'08"	1507.33'	927.85'	479.15'	913.27'	N 39°52'00"E
C 3	01°26'57"	11384.20'	287.96'	143.99'	287.96'	N 23°00'40"E
C 4	00°43'58"	4222.16'	53.99'	26.99'	53.99'	N 24°06'38"E
C 5	14°30'39"	2406.41'	609.45'	306.37'	607.82'	N 82°27'17"E
C 6	14°27'18"	2312.85'	583.50'	293.31'	581.96'	N 82°25'37"E
C 7	24°01'57"	937.02'	393.03'	199.45'	390.15'	S 78°16'25"E
C 8	24°01'57"	1037.02'	434.97'	220.73'	431.79'	S 78°16'25"E
C 9	52°24'14"	50.00'	45.73'	24.61'	44.15'	S 26°02'27"W
C 10	90°43'34"	50.00'	79.17'	50.64'	71.16'	S 45°31'27"E
C 11	89°16'26"	50.00'	77.91'	49.37'	70.26'	N 44°28'33"E
C 12	53°51'23"	50.00'	47.00'	25.40'	45.29'	N 27°05'21"W
C 13	00°58'15"	2406.41'	40.77'	20.39'	40.77'	N 89°13'29"E
C 14	13°32'24"	2406.41'	568.68'	285.67'	567.36'	N 81°58'10"E
C 15	53°47'18"	50.00'	46.94'	25.36'	45.23'	N 63°52'29"W
C 16	52°28'19"	50.00'	45.79'	24.64'	44.21'	S 62°59'43"W
C 17	180°00'00"	50.00'	157.08'			
C 18	20°50'51"	1507.33'	548.45'	277.29'	545.43'	N 32°39'22"E
C 19	52°55'53"	50.00'	46.19'	24.89'	44.57'	N 63°27'17"E
C 20	90°02'35"	50.00'	78.58'	50.04'	70.74'	S 45°03'29"E
C 21	88°46'13"	50.00'	77.47'	48.94'	69.95'	S 44°20'56"W
C 22	54°17'35"	50.00'	47.38'	25.64'	45.63'	N 64°07'10"W
C 23	08°42'04"	1507.33'	228.91'	114.67'	228.69'	N 53°09'03"E
C 24	02°12'10"	1507.33'	57.95'	28.98'	57.95'	N 47°41'36"E

LINE DATA

LINE	BEARING	DISTANCE
L 1	N 75°11'58"E	199.60'
L 2	N 89°39'16"E	0.70'
L 3	S 00°03'29"E	119.29'
L 4	S 00°03'29"E	102.09'
L 5	N 89°42'37"E	128.81'
L 6	S 66°15'26"E	167.85'
L 7	S 66°15'26"E	127.55'
L 8	N 89°42'37"E	130.45'
L 9	N 22°15'59"E	129.29'
L 10	N 75°11'58"E	108.08'
L 11	N 75°11'58"E	91.52'
L 12	S 66°15'26"E	295.44'
L 13	N 01°13'50"W	199.94'
L 14	S 01°03'31"E	199.84'
L 15	S 01°03'32"E	299.85'



LEGEND

○---FOUND BLM BRASS CAP 5/8 INCH REBAR WITH SURVEY CAP SET AT ALL LOT CORNERS

SEE PAGE 2 FOR LOTS 21-40 Book 5 Plats, Page 211 Folders 85

FINAL PLAT

SUBDIVISION
WIND DANCER II

Prepared for:
BEN DOUD
P.O.Box 183
Gillette,WY 82717

Prepared by:
DOYLE LAND SURVEYING
300 S. Gillette Ave. Suite A-2
Gillette, WY. 82716
(307) 686-2410

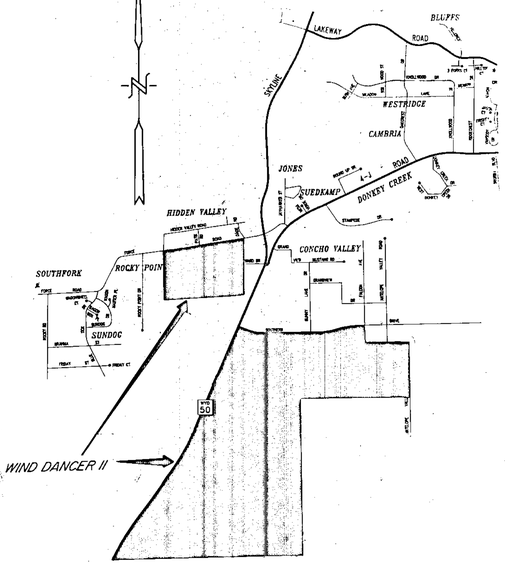
DATE of Preparation: MAY, 1993

WIND DANCER II

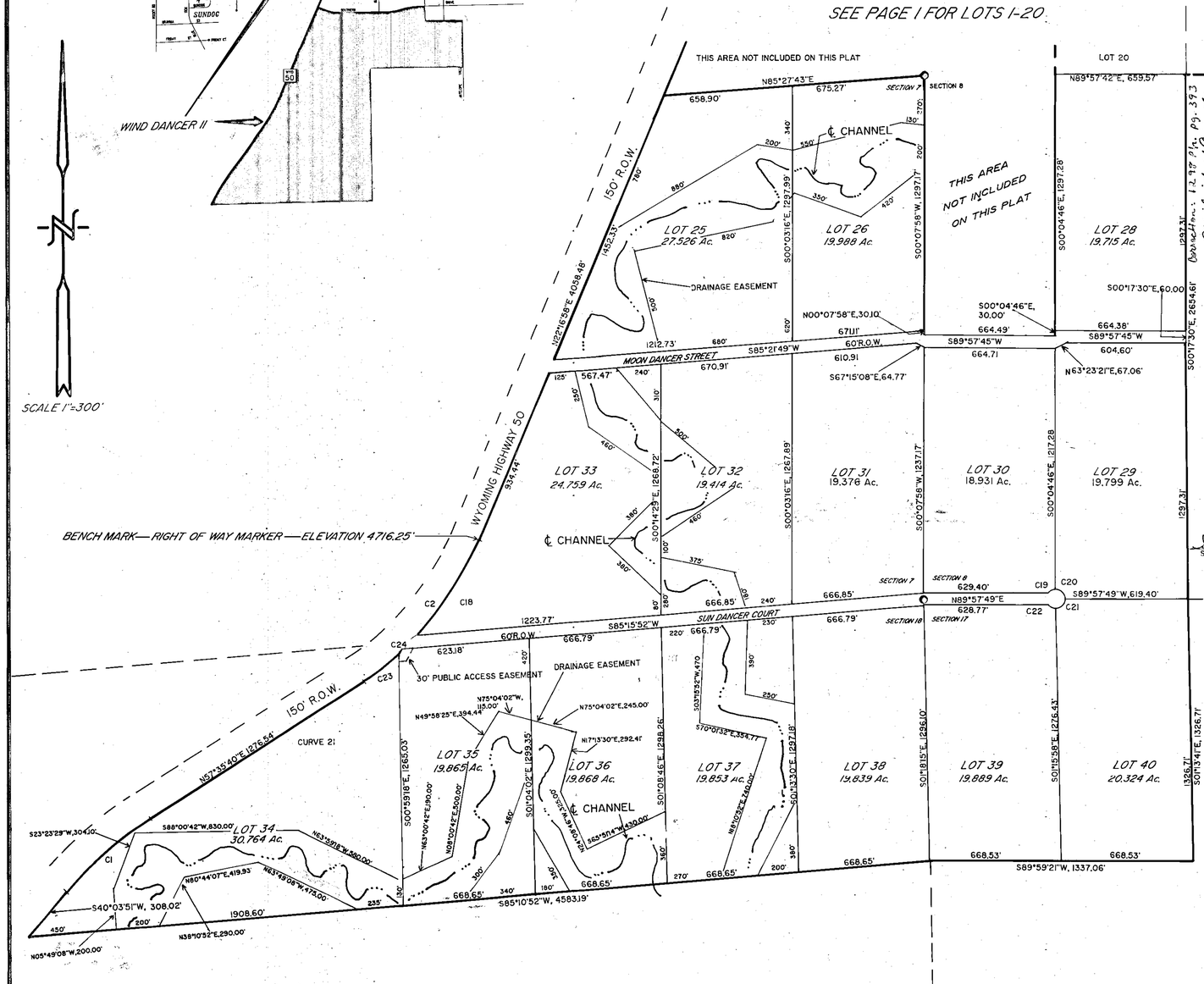
SUBDIVISION

VICINITY MAP

NOT TO SCALE



SCALE 1"=300'



DEDICATION

The above or foregoing Subdivision of

Township 49 North, Range 72 West, Sixth P.M.
Section 5
SW1/4SW1/4 Easterly of Highway No. 50

Section 6
S1/2NE1/4 and N1/2SE1/4 Southerly of Force Road
SE1/4SE1/4 Easterly of Highway No. 50

Section 7
NE1/4NE1/4 Easterly of Highway No. 50
SE1/4 Easterly of Highway No. 50

Section 8
E1/2NW1/4NW1/4
NE1/4NW1/4 and NW1/4NE1/4 Southerly of Southern Drive.
S1/2NE1/4
SE1/4NW1/4
E1/2SW1/4NW1/4
E1/2NW1/4SW1/4
S1/2SW1/4SW1/4

Section 17
NW1/4NW1/4

Section 18
NE1/4NE1/4
NW1/4NE1/4 and N1/2NW1/4 Easterly of Highway No. 50

and contains an area of 677.595 acres, more or less, and

as appears on this plat, is made with the free consent, and in accordance with the desires of the undersigned owner and proprietor, and that this is a correct plat of the area as it is divided in lots, blocks, streets and easements, and

That the undersigned owner and proprietor of the land shown and described on this plat does hereby dedicate to the public for perpetual public use all streets, alleys, easements and other lands within the boundary lines of the plat as indicated and not already otherwise dedicated for public use. Utility easements as designated on this plat are hereby dedicated to the public for perpetual public use for installing, repairing, replacing and maintaining water lines, sewers, gas lines, electrical lines, telephone lines, cable TV lines and other forms and types of public utilities now or hereafter generally utilized by the public.

ALL RIGHTS UNDER AND BY VIRTUE OF THE HOMESTEAD EXEMPTION LAWS OF THE STATE OF WYOMING ARE HEREBY WAIVED AND RELEASED.

Executed this 27th day of Sept A.D.,19 93, BY:

Sharon K. Doud, Owner

DBD TRUST, Owner
Ben R. and Sharon K. Doud
Trustees

Margaret F. Horton, Owner

STATE OF WYOMING)
)SS
CAMPBELL COUNTY)

The foregoing instrument was acknowledged before me this 27 day of Sept. A.D., 1993 by Sharon K. Doud as a free and voluntary act and deed.

Witness my hand and official seal.

Notary Public

My Commission Expires:

Notary Public County of Campbell State of Wyoming My Commission Expires Mar. 11, 1997

STATE OF WYOMING)
)ss.
COUNTY OF CAMPBELL)

The foregoing instrument was acknowledged before me this 27 day of Sept. A.D.,1993 by Sharon K. Doud and Ben R. Doud, Trustees, for the DBD Trust as a free and voluntary act and deed.

Witness in my hand and official seal.

My commission expires:

Notary Public County of Campbell State of Wyoming My Commission Expires Mar. 11, 1997

Notary Public

STATE OF WYOMING)
)ss.
COUNTY OF CAMPBELL)

The foregoing instrument was acknowledged before me this 27 day of Sept. A.D.,1993 by Margaret F. Horton as a free and voluntary act and deed.

Witness in my hand and official seal.

My commission expires:

Notary Public County of Campbell State of Wyoming My Commission Expires Mar. 11, 1997

Notary Public

APPROVALS

Approved by the governing body of Gillette, Wyoming this 2nd day of August, A.D., 1993.

Mayor

Attest:

City Clerk

Approved by the Campbell County Planning Commission this 4th day of October, A.D., 1993.

Chairman of the Planning Commission

Attest:

Clerk of the Planning Commission

Approved for filing by the undersigned Board of County Commissioners in and for the County of Campbell, State of Wyoming, this 2nd day of Nov., A.D., 1993.

Chairman of the Board

Member

Member

Member

Member

Attest:

Clerk of the Board

STATE OF WYOMING)
)SS
COUNTY OF CAMPBELL)

I hereby certify that the above plat was filed for record in my office at 1:00 o'clock P.M. November 4, 1993, and recorded in plat book number 5, page number 211-212

County Clerk

Diane Hackett, Deputy

CERTIFICATE OF SURVEYOR

I, Richard T. Doyle, of Gillette, Wyoming hereby certify that this plat was made from notes taken during an actual survey made by me during the months of September 1992, and that said survey is accurately represented on this plat and is set out on the ground as shown hereon.

Registered Land Surveyor, Richard T. Doyle, 3333, Wyoming, 10/21/93 Date

FINAL PLAT

SUBDIVISION
WIND DANCER II

Prepared for:	Prepared by:
BEN DOUD P.O.Box 183 Gillette,WY 82717	DOYLE LAND SURVEYING 300 S. Gillette Ave. Suite A-2 Gillette, WY. 82716 (307) 686-2410

DATE of Preparation: MAY, 1993

PAGE 2 of 2

Book 5 Plats, Page 212 Folder 85

687004

AFFIDAVIT OF CORRECTION

I, Richard T. Doyle, a duly Registered Land Surveyor, licensed under the laws of the State of Wyoming, wish to make notice of corrections made on the AFFIDAVIT OF CORRECTION as filed in Book 1296, Page 165 by the County Clerk of Campbell County, Wyoming.

The following correction is to be included in the aforementioned document:

CORRECTION:

Line 4 which reads "Plat Book 5, Page 185" SHOULD READ "Plat Book 5, Page 211-212"

RECEIVED JUN 29 1994 CAMPBELL COUNTY CLERK

Professional Land Surveyor RICHARD T. DOYLE 2333 Date WYOMING

STATE OF WYOMING)
) SS
COUNTY OF CAMPBELL)

The foregoing instrument was acknowledged before this 29th day of June, 1994, by Richard T. Doyle as a free and voluntary act and deed.

Witness my hand and official seal

Diane Hackett

DIANE HACKETT - NOTARY PUBLIC County of Campbell State of Wyoming My Commission Expires June 11, 1995

My commission expires: 6-11-95.

STATE OF WYOMING }
Campbell County } ss.

Filed for record this 29th day of June A.D., 1994 at 4:40 o'clock P M. and recorded in Book 1298 of Photos on page 393

Fees $ 6.00

687004

Vivian E. Addison
County Clerk and Ex-Officio Register of Deeds

RECORDED ✓
ABSTRACTED ✓
INDEXED ✓
CHECKED ✓

By Deputy Diane Hackett

GOS324

AFFIDAVIT OF CORRECTION

I, Richard T. Doyle, a duly Registered Land Surveyor, licensed under the laws of the State of Wyoming, wish to make notice of corrections made on the plat titled "FINAL PLAT, WIND DANCER II" as filed in Plat Book 5, Page 185 by the County Clerk of Campbell County, Wyoming.

The following correction is to be included in the Drawing of the Final Plat:

PAGE 1 OF 2

CORRECTION:
Line 18 of DEDICATION which reads "S1/2SW1/4SW1/4" (Section 8) SHOULD READ "SW1/4SW1/4"

CORRECTION:
Common Lot line between Lot 5A and Lot 5B which reads "S89° 16'38"E, 350.00'" SHOULD READ "S66° 16'38"E, 350.29'"

CORRECTION:
Common Lot line between Lot 5A and Lot 6 which reads "288.98'" SHOULD READ "291.26'"

CORRECTION:
Common Lot line between Lot 5A and Lot 5C which reads "658.93'" SHOULD READ "656.51'"

CORRECTION:
Common Lot line between Lot 5C and Lot 6 which reads "1028.98'" SHOULD READ "1026.70'"

CORRECTION:
South Lot line of Lot 5A which reads "L12 N66° 15'26"W 295.44'" SHOULD READ "L12 N66° 15'26"W 295.96'"

CORRECTION:
Acreage for Lot 5A which reads "12.038 Ac." SHOULD READ "6.15 Ac."

CORRECTION:
Acreage for Lot 5C which reads "5.888 Ac." SHOULD READ "5.90 Ac."

CORRECTION:
Acreage for Lot 16 which reads "30.549 Ac." SHOULD READ "30.369 Ac."

CORRECTION:
Acreage for Lot 7 which reads "12.609 Ac." SHOULD READ "12.600 Ac."

CORRECTION:
West Lot line of Lot 7 which reads "L9 N22° 16'59"E 129.29'" SHOULD READ "L12 N22° 16'58"E 86.36'"

CORRECTION:
CURVE DATA FOR CURVE 3 which reads:

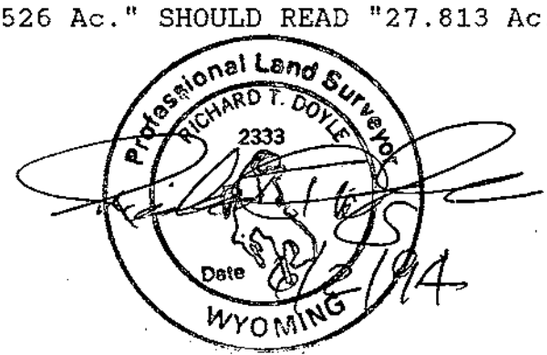
CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CHORD	CHORD BEARING
C 3	01° 26'57"	11384.20'	287.96'	143.99'	287.96'	N66° 15'26"W

SHOULD READ:

CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CHORD	CHORD BEARING
C 3	01° 27'41"	12972.69'	330.88'	165.45'	330.87'	N23° 00'49"W

PAGE 2 OF 2

CORRECTION:
Acreage for Lot 25 which reads "27.526 Ac." SHOULD READ "27.813 Ac."



STATE OF WYOMING)
)SS
COUNTY OF CAMPBELL)

The foregoing instrument was acknowledged before this 2nd day of June, 1994, by Richard T. Doyle as a free and voluntary act and deed.

Witness my hand and official seal Diane Hackett
My commission expires: 6-11-95.

DIANE HACKETT - NOTARY PUBLIC
County of Campbell
State of Wyoming
My Commission Expires June 11, 1995

Approved for filing by the undersigned Board of County Commissioners in and for the County of Campbell, State of Wyoming, this 7th day of June, A.D., 1994.

Chairman of the Board

Member

Member

Member

Member

ATTEST: WYOMING COUNTY CLERK CAMPBELL COUNTY
Clerk of the Board

RECEIVED JUN 07 1994 CAMPBELL COUNTY CLERK

STATE OF WYOMING }
Campbell County } ss.

Filed for record this 7th day of June A.D., 19 94 at 11:00 o'clock A. M. and recorded in Book 1296 of Photos on page 165-166 Fees $ 8.00

686324

Vivian E. Addison
County Clerk and Ex-Officio Register of Deeds

RECORDED ✓
ABSTRACTED ✓
INDEXED ✓
CHECKED ✓

By Deputy Diane Hackett

PRE-ANNEXATION AGREEMENT AND PETITION FOR ANNEXATION
(NON-CONTIGUOUS PROPERTY)

THIS PRE-ANNEXATION AGREEMENT AND PETITION FOR ANNEXATION ("AGREEMENT") made this _____day of _____, 2026, between Journey Church, a private organization, ("LANDOWNER"), and the City of Gillette, Wyoming, a municipal corporation and City of the First Class, ("CITY"). LANDOWNER and CITY may be referred to jointly as the "Parties."

RECITALS

A. LANDOWNER owns real estate located at 3601 W Southern Drive, that is more particularly described as follows:

Lot 7 of the Wind Dancer II Subdivision, Campbell County

This tract of land, or any smaller part or parcel which may be conveyed as a separate tract, whether or not subdivided, is referred to as "LAND."

B. The LAND is currently contiguous to the corporate limits, city limits, or both, of the City of Gillette, Wyoming, and is within the natural growth area of the City of Gillette, Wyoming

C. LANDOWNER desires to receive certain services provided by CITY; and,

D. In exchange for providing these services, CITY wishes to receive a commitment to annex in the City of Gillette, Wyoming from LANDOWNER, which is to be exercised at the direction of CITY.

AGREEMENT

ACCORDINGLY, in consideration of the promises contained below and the recitals above, which are incorporated to this AGREEMENT, the Parties agree as follows:

1. **Covenant to Annex; Associated Promises**. LANDOWNER agrees and covenants to cause the annexation of the LAND in compliance with State of Wyoming annexation law. In addition, prior to annexation, LANDOWNER is obligated to perform the following:

A. Recording Obligations. LANDOWNER shall incorporate this agreement to annex on each deed for any parcel of land existing or created within the LAND. If LANDOWNER sells or conveys any of the LAND prior to annexation, a commitment or restriction shall be included in every deed or land sale contract executed by the LANDOWNER, whether presently platted or subdivided. This commitment must state that the parcel "shall annex to the CITY without protest, at the discretion and direction of the Gillette City Council." The commitment to annex shall be recorded as part of each deed and is a covenant running with the LAND and any part thereof. This commitment to annex is enforceable by the CITY.

B. Notice of Intent to Subdivide. If, prior to annexation, LANDOWNER seeks to subdivide any part of the LAND, and Campbell County approves such subdivision, then any such approved subdivision, along with any agreement, covenant, restriction, or zoning classification must be submitted to CITY prior to the recording of the subdivision plat or sale of any parcel of the LAND.

C. Construction of Structures. Prior to constructing any structures on the LAND, LANDOWNER must obtain the relevant Campbell County permits and inspections, including building, plumbing, or zoning permits and inspections. LANDOWNER must still comply with all other requirements for structures built under Chapter 5 of the Gillette City Code

2. **AGREEMENT as a Petition to Annex**. LANDOWNER hereby deems this AGREEMENT a petition to the Gillette City Council to annex the LAND. LANDOWNER warrants that LANDOWNER is the owner of the LAND. LANDOWNER agrees that this AGREEMENT may be filed with the City Clerk at the sole discretion of the CITY to commence annexation procedures.

3. **Further Actions Necessary; Waivers**. Upon request from CIITY, to fulfill its obligations above, LANDOWNER agrees to sign any other petition or document or to take any other action requested to comply with state annexation laws and to facilitate the annexation. LANDOWNER waives any irregularities in the annexation process and specifically waives LANDOWNER'S right to protest annexation of the LAND. The Parties acknowledge that CITY may choose not to complete the annexation of the LAND until more of the remaining land within

its subdivision can be annexed simultaneously. Upon request of CITY, LANDOWNER agrees to provide an annexation plat prepared by a Wyoming registered land surveyor and at LANDOWNER'S sole cost and expense. LANDOWNER agrees that the timing of the annexation is within the sole discretion of CITY. CITY may initiate the annexation of the LAND at any time and without notice to LANDOWNER after this AGREEMENT has been signed.

4. **Effect of Annexation**.

A. Municipal Services. Upon annexation of the LAND, CITY shall provide municipal services as required by applicable State of Wyoming statutes and local ordinances.

B. Compliance with Comprehensive Plan, Transportation Plan, and Subdivision Regulations. LANDOWNER agrees this AGREEMENT does not relieve the LANDOWNER from compliance with the Gillette City Code, as amended, and other applicable regulations after annexation of the LAND. By way of illustration, LANDOWNER shall ensure the LAND complies with applicable portions of the CITY Comprehensive Plan, as adopted and amended, and as incorporated in the City of Gillette Zoning Code, and the Transportation Master Plan, as adopted and amended. Additionally, if the LAND is further subdivided, such subdivision must be in accordance with the City of Gillette Subdivision Regulations.

C. Assessments for Local Improvements; Waivers. LANDOWNER agrees that all CITY utilities and services are required to service the annexed LAND. LANDOWNER further agrees that CITY, in its sole discretion, may elect to create an assessment district or districts for local improvements as permitted by W.S. 15-6-101 through 609. LANDOWNER agrees that this AGREEMENT obligates the inclusion of the LAND in any such district or districts until all improvements are completed, accepted by the Gillette City Council, and any assessment levy or bond indebtedness is satisfied. Further, LANDOWNER agrees and covenants to refrain from lodging any protest or objection under W.S. 15-6-203.

5. **Services to be Provided Prior to Annexation; Conditions Precedent**. In exchange for LANDOWNER'S commitment to annexing above and LANDOWNER'S completion of the conditions stated below, CITY shall provide the following services:

A. Sewer

i. CITY shall provide LANDOWNER one (1) service connection to connect the LAND to the CITY sewer system. LANDOWNER shall establish a billing account with CITY and pay monthly sewer bills.

ii. LANDOWNER shall pay all costs related to the sewer service connection, including, if applicable in the future, the construction, installation and extension of required mains and related appurtenances between the LAND and the point of service, as determined at the sole discretion of CITY. If, in the future, regardless of whether annexation has occurred, LANDOWNER requires construction, installation, and extension of a main and related appurtenances, LANDOWNER must obtain a permit from CITY to construct the extension of the sewer main to serve the LAND. In such case, prior to connection, if any sewer main extensions are required, the Gillette City Council must accept the LAND's sewer infrastructure for public use. All private sewer service lines in excess of 4" diameter and all sewer mains that shall be dedicated to the City of Gillette for long-term operation, maintenance and ownership will require a City of Gillette Permit to Construct in accordance City Design Standards and WyDEQ Water Quality Standards. A Professional Engineer licensed to practice in the State of Wyoming shall be retained by the LANDOWNER. The Engineer shall prepare the sewer system design and submit to the City Engineer for review and approval. The Engineer shall provide estimates of the construction cost of the sewer system which will be used to determine the financial guarantee the LANDOWNER shall provide to ensure completion of any public sewer system that will be dedicated to the city. An Infrastructure Agreement between the Landowner and the City shall be executed for the completion of the sewer system improvements. The Engineer shall be retained by the Landowner to certify construction compliance prior to acceptance by the Governing Body of the City of Gillette.

iii. Prior to connection to the CITY sewer system, LANDOWNER shall pay CITY any applicable Plant Investment Fee.

iv. LANDOWNER shall install any needed sewer service line according to CITY specifications and shall be solely responsible for maintaining such service line, in accordance with Gillette City Code.

v. LANDOWNER shall connect all buildings requiring sanitary sewer service to the City's sewer system and remove or render inoperable all privies, vaults, septic tanks, or other such items presently serving those buildings. LANDOWNER acknowledges that any buildings that could potentially be sold will require a separate service line to the public sewer main.

vi. With respect to CITY sewer services, LANDOWNER must obtain a wastewater/water permit from the City of Gillette for the service line. LANDOWNER shall notify CITY when LANDOWNER desires sewer service connection be activated.

vii. A Permit to Construct is required to be obtained prior to the sewer main extension.

viii. No sewer service connections may be made for service outside of the LAND without prior approval of the Gillette City Council.

B. IMPROVEMENTS UPON ANNEXATION

1. Necessary Improvements. Subject to Section 5(C)(2) below, the LANDOWNER shall make the following improvements upon annexation:

a. *Storm Sewer*. Any storm drainage system improvements shall be designed and installed to comply with all City Storm Water Design and Construction Standards, where applicable.

c. *City Power*. Upon annexation the Landowner shall terminate all service with the existing power provider and shall become a City Power customer. The Landowner shall be responsible for all fees and charges associated with this conversion.

d. *Zoning Requirements*. A concrete or asphalt access road and parking areas are required upon annexation in accordance with the City's Zoning Ordinance. All billboards or other non-conforming items on the Land shall be removed or addressed prior to annexation.

e. *Miscellaneous*. All other public and private improvements required by the City's adopted Design Standards, Construction Standards, Subdivision Regulations, Zoning Ordinances and all other regulations in place at the time of annexation.

2. Notification of Necessary Improvements. The CITY shall identify all necessary improvements under Section 5(C)(1) in the statutory annexation report associated with the LAND. LANDOWNER will not be responsible for any improvements that are not identified in such annexation report.

6. **Covenant running with the LAND**. This AGREEMENT constitutes a covenant running with the LAND. The City may enforce this AGREEMENT by action at law or equity.

7. **General Provisions**.

A. Binding Effect. This AGREEMENT will not be binding on any party until executed by all Parties. Once completely executed, this AGREEMENT will be binding upon and inure to the benefit of the Parties and their respective successors, heirs, and permitted assigns. This AGREEMENT shall bind every successor in interest to the LAND or any portion or parcel thereof.

B. Applicable Law/Venue. The laws of the State of Wyoming govern the construction, interpretation, and enforcement of this AGREEMENT. The Courts of the State of Wyoming have jurisdiction over this AGREEMENT and the parties. Venue for any matter arising under this AGREEMENT will be in the Sixth Judicial District, Campbell County, Wyoming.

C. Attorney Fees. If the CITY institutes any legal action to enforce any provision of this AGREEMENT, and is successful in such action, then LANDOWNER, or LANDOWNER'S successor, heir, or permitted assign shall pay CITY's reasonable attorneys' fees and all costs of the action including court costs, expert witness fees, and all other actual expenses incurred in the prosecution of the action.

D. Severability. If any part of this AGREEMENT is held to be invalid or unenforceable by a court of competent jurisdiction, such provision will be reformed and enforced to the maximum extent permitted by law. If such provision cannot be reformed, it will be severed from this AGREEMENT and the remaining portions of this AGREEMENT will be valid and enforceable.

E. Governmental Immunity. CITY does not waive governmental immunity by entering into this AGREEMENT and, unless specifically and expressly waived, CITY retains all immunities and defenses available to it pursuant to W.S. 1-39-101 through 122 and all other applicable law. Designations of venue, choice of law, enforcement actions, dispute resolution force majeure, and similar provisions will not be construed as a waiver of governmental immunity. The Parties agree that any ambiguity in this AGREEMENT will not be strictly construed, either against or for either party, except that any ambiguity as to governmental immunity will be construed in favor of governmental immunity. With respect to W.S. 1-39-104(a), CITY does not intend to retain immunity in actions based on contract under this provision.

F. Amendments. This AGREEMENT may not be amended, altered, changed, modified, supplemented, or rescinded in any manner except by a written instrument executed by all Parties.

G. Waiver**.** The waiver of any breach of any term or condition in this AGREEMENT will not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach does not constitute a waiver. No waiver, amendment, release, or modification of this AGREEMENT may be established by conduct, custom, or course of dealing. All waivers must be in writing and signed by all Parties.

H. LANDOWNER Definition**.** The defined term "LANDOWNER" includes any heir, permitted assign, or successor in interest. By way of illustration, any obligation, covenant, or condition required to be fulfilled by LANDOWNER is imputed to LANDOWNER'S heirs, permitted assigns, or successors in interest, as the case may be.

I. Entirety of Agreement. This AGREEMENT contains the entire, integrated agreement among the Parties concerning the subject matter hereof and supersedes all prior conversations, proposals, negotiations, understandings and contracts, whether written or oral.

BASED ON THE FOREGOING, the Parties, through their duly authorized representatives, have executed this AGREEMENT on the dates indicated below.

LANDOWNER: Journey Church

Signature:_____ Date:_____

Printed: **[James A. Baker, Representative of Journey Church]**

STATE OF _____)
) ss.
COUNTY OF _____)

The above and foregoing instrument was acknowledged before me by Landowner Jim Baker, Representative of Journey Church, this _____day of _____, 202__.

Signature:_____ Date:_____

_____
My Commission Expires: Notary Public
My Notary ID:

CITY: CITY OF GILLETTE, WYOMING

_____ Date:_____

SHAY LUNDVALL, MAYOR

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk

STATE OF WYOMING)
)ss.
COUNTY OF CAMPBELL)

The foregoing instrument was acknowledged before me on this _____ day of _____, 2026, by Shay Lundvall, Mayor of the City of Gillette.

_____
Notary Public

My Commission Expires:
My Notary ID:

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

ORDINANCE 1ST READING
Council Consideration of an Ordinance to Amend Chapter 5 of the Gillette City Code to Adopt and Amend the 2026 Editions of the National Electric Code and Make Other Amendments as Necessary for Continuity.

SUGGESTED ACTION:

I move to approve the Ordinance to Amend Chapter 5 of the Gillette City Code to Adopt and Amend the 2026 Editions of the National Electric Code and Make Other Amendments as Necessary for Continuity.

CASE BACKGROUND:

Consistent with past updates, this proposed ordinance adopts the newly released 2026 National Electrical Code. In addition to adopting the updated form code, this ordinance makes certain adjustments for service disconnects and electrical apprentice supervision.

This proposed ordinance has been considered and endorsed by the City Board of Examiners.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:
2026 Chp 5 Ordinance Amendment (Electrical Code Update)

ORDINANCE NO. _____ ____

AN ORDINANCE TO AMEND CHAPTER 5 OF THE GILLETTE CITY CODE TO ADOPT AND AMEND THE 2026 EDITIONS OF THE NATIONAL ELECTRIC CODE AND MAKE OTHER AMENDMENTS AS NECESSARY FOR CONTINUITY

RECITAL: The City wishes to update Chapter 5 of the Gillette City Code to account for updated national electrical codes and make certain other changes.

THEREFORE, be it ordained by the governing body of the City of Gillette:

SECTION ONE. Chapter 5, Section 5-I-3(B)(4), of the Gillette City Code is amended to reflect changes in red:

(6) Section R302.5.1 *Opening Protection* of the International Residential Code is amended to read as follows**:**

R302.5.1 Opening protection. Openings from a private garage directly into a room used for sleeping purposes shall not be permitted. Other openings between the garage and residence shall be equipped with solid wood doors not less than 13/8 inches (35 mm) in thickness, solid or honeycomb-core steel doors not less than 13/8 inches (35 mm) thick, or 20-minute fire-rated doors.

(7) R-302.13 of the International Residential Code is repealed.

(8) Section R309.2 of the International Residential Code is Repealed.

(9) Section **R310.4.3** Drainage, of the International Residential Code is amended to read as follows:

SECTION TWO. Chapter 5, Section 5-I-6, of the Gillette City Code is amended to reflect changes in red:

§ 5-I-6. Adoption of National Electrical Code.

A. There is hereby adopted by reference the National Electrical Code, 2026 Edition, that certain document as copyrighted by the National Fire Protection Association including Article 80, also known as Annex H. Said document is hereby adopted as the Electrical Code for the incorporated areas of the City of Gillette for regulating the installation, maintenance, operation and repair of all electric wiring and electrical apparatus of any nature whatsoever, whether inside or outside of any building or structure and each and all regulations, provisions, penalties, conditions and terms of the National Electrical Code, 2026 Edition, including Article 80, are hereby referred to, adopted, and made a part there of as though fully set forth herein, excepting such portions as are hereinafter deleted, modified or amended.

B. The following amendments to the Electrical Code are hereby adopted by the City.

(1) ~~Section 80.1 (2) of the National Electrical Code is repealed.~~
(2) Section 80.15 *Electrical Board*, of the National Electrical Code is renamed *Board of Examiners*.
(3) Section 80.15 (A) of the National Electrical Code is amended to read as follows:

(A) Board of Examiners. The Board of Examiners of the City of Gillette shall be the

Board of Appeals for the interpretation of the National Electrical Code and may be referred to hereinafter as the Board.

(4) Sections (B) through (H) of Section 80.15 of the National Electrical Code are repealed.
(5) Section 80.23 (B) (3) of the National Electrical Code is repealed.
(6) Sections 80.27, 80.29, 80.33 and 80.35 are repealed.

(7) Section 230.70 (A) ~~(1)~~ of the National Electrical Code is amended to read as follows:

Service disconnects shall be installed in a readily accessible outdoor location in accordance with one of the following:
(1) On the building or structure;
(2) Within sight of the building or structure in accordance with 110.29.
Exception: The service disconnect shall not be required to be installed on or within sight of the dwelling unit when an emergency disconnect is installed in accordance with 225.41.

~~**(1) Readily Accessible Location.** Outside disconnects are required for all services.~~

(8) Section 230.79 (C) of the National Electrical Code is amended to read as follows:

(C) One and Two-Family Dwellings and Townhouses. For new one-family, two-family or townhouse dwelling, the service disconnecting means shall have a rating of not less than 200 amperes, 3-wire.

SECTION THREE. Chapter 5, Section 5-III-16, of the Gillette City Code is amended to reflect changes in red:

§ 5-III-16. Licenses - Electrical Contractors.

An Electrical Contractor must either be licensed as a Master Electrician himself or have a

Master Electrician in his employ. Electrical contractors shall have at least one Master Electrician or Journeyman Electrician supervising every two Apprentice Electricians ~~each Apprentice Electrician~~.

SECTION THREE. The effective date of this Ordinance is July 1, 2026.

First Reading: June __, 2026.

Second Reading: June __, 2026.

PASSED AND APPROVED on Third and Final Reading this ____ day of June 2026.

_____
Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____
Alicia Allen, City Clerk

Published: Gillette News Record

Date: _____

Signed: _____

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

A Public Hearing to Consider Amendments to the Gillette City Budget for FY2025-2026.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Public Hearing Notice

LEGAL NOTICE

Notice is hereby given that a Public Hearing will be held for the purpose of amending the City of Gillette's budget for the Fiscal Year 2025-26 budget year. Said hearing will be held on Tuesday, the 2nd day of June, 2026, in the City Council Chambers at the hour of 6:00 p.m. or as soon thereafter as the City Council may order. The proposed adjustments are as follows:

SUMMARY OF BUDGET

ESTIMATED REVENUES:

General Fund		
Taxes	$	28,415,855
License and Permits		865,079
State & Federal Shared Revenues		4,872,727
Grants & Loans		2,232,552
Charges for Services		5,714,461
Other Revenues		4,444,469
Application of Unassigned Cash		12,875,335
One Percent Tax		55,207,347
LID 652 - Interstate Industrial		106,945
Madison Water Line		39,440,181
Utilities Administration		3,159,156
Solid Waste		4,328,156
Water		29,492,702
Power		41,229,244
Sewer		40,459,221
Fiber		552,296
City West Operations		1,155,873
City Warehouse		227,368
Vehicle Maintenance		9,576,117
Health Insurance		7,335,224
Insurance		1,840,193
Grand Total	$	293,530,502

ESTIMATED EXPENSES:

Mayor and Council, General	$	200,164
Administration, General		615,660
Special Projects, General		14,394,414
City Attorney, General		764,337
Human Resources, General		845,454
Safety and Risk Management, General		228,581
Finance, General		1,216,886
Customer Service, General		1,786,005

Purchasing, General		336,328
Information Technology, General		6,925,678
Police, General		12,675,727
Dispatch, General		1,551,314
Victims Advocate, General		275,531
Animal Control, General		504,603
Animal Shelter Operations, General		896,748
City Hall Maintenance, General		1,276,380
Public Works Administration, General		502,618
Parks, General		3,556,616
Forestry, General		415,839
Streets, General		3,509,740
Traffic Safety, General		1,001,973
Engineering, General		1,573,010
Building Inspection, General		890,739
Planning, General		869,441
Code Compliance, General		197,831
Gillette Public Access, General		375,648
City Clerk, General		342,058
Judicial/Parking Control, General		486,897
Public Affairs, General		342,768
One Percent Tax, Capital Projects		55,207,347
LID 652 - Interstate Industrial		106,945
Madison Water Line, Enterprise		37,793,181
Utilities Administration, Enterprise		805,648
Electrical Engineering, Enterprise		894,885
SCADA, Enterprise		1,458,623
Solid Waste, Enterprise		4,328,156
Water, Enterprise		27,357,411
Swimming Pool, Enterprise		304,917
Power, Enterprise		40,161,946
Sewer, Enterprise		35,707,508
Fiber, Enterprise		495,287
City West Operations, Intergovernmental		1,151,637
City Warehouse Operations, Intergovernmental		227,368
Vehicle Maintenance, Intergovernmental		6,456,117
Health Fund, Insurance		7,335,224
Insurance, Insurance		1,668,096
Grand Total	$	280,019,286

Publish: May 23, 2026

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Council Consideration of a Resolution to Approve Amendments to the Gillette City Budget for FY2025-2026.

SUGGESTED ACTION:

I move to approve the Resolution to amend the City of Gillette budget for the 2025-2026 Fiscal Year.

CASE BACKGROUND:

This is the fifth budget amendment to the FY2025-2026 Council approved budget, which was approved by Council on June 17, 2025. This amendment adds an additional $6,095,473 in expenditure authority. The amendment includes new/additional funding requests funded by application of unassigned cash and/or offsetting revenue distributed as follows:

1. Carryover requests funded by an application of unassigned cash totaling $5,250 in the Solid Waste Fund for Routeware software implementation.
2. New/Additional funding requests funded by application of unassigned cash and/or offsetting revenue totaling, $6,090,223 distributed as follows:
    a. General Fund - Various increases and adjustments of $267,343; Increase of $154,647 for wage and benefit true-ups due to fiscal year end split; Increase of $1,550,848 for a cash infusion to the Vehicle Maintenance Fund for vehicle purchases and inventory adjustments; Increase in credit card processing fees of $109,500; Increase of $65,000 for CCFD network hardware; Increase of $32,000 for early hire for Network Analyst position; Increase of $83,000 for over hire for Parks Operator position; Increase of $30,850 for early hire for Planner position; Additional funding of $215,563 for Unified Development Code contract.
    b. Madison Fund - Increase of $75,000 for a transfer to the Water Fund for Pine Ridge Rehab Project.
    c. Multiple Funds - Increase of $1,320,000 for a cash infusion to the Vehicle Maintenance Fund for vehicle purchases; Increase of $53,600 for vehicle upfit costs; Increase of $79,356 for wage and benefit true-ups due to fiscal year end split.
    d. Power Fund - Increase of $1,708,808 for new generator costs for Wygen III.
    e. Sewer Fund - Increase of $50,000 for Pronghorn Lift Station Project.
    f. Vehicle Maintenance Fund - Increase of $250,848 for inventory adjustments.

g. Property/Liability Insurance Fund - Increase of $43,860 for cyber crime coverage and additional funds for City West Roof Replacement.

A detailed itemization of the budget amendment requests is attached. All requests included for consideration have been reviewed and recommended for approval by the Finance Department and Administration.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

Resolution

Budget Amendment #5 Summary

RESOLUTION NO.

A RESOLUTION AMENDING THE GILLETTE CITY BUDGET FOR THE 2025-26 FISCAL YEAR PURSUANT TO W.S. 16-4-113.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING THAT:

THE CITY BUDGET, AS SO REVISED, ALTERED AND OUTLINED BELOW, BE ADOPTED AS THE OFFICIAL CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2026.

ESTIMATED REVENUES:

General Fund		
Taxes	$	28,415,855
License and Permits		865,079
State & Federal Shared Revenues		4,872,727
Grants & Loans		2,232,552
Charges for Services		5,714,461
Other Revenues		4,444,469
Application of Unassigned Cash		12,875,335
One Percent Tax		55,207,347
LID 652 - Interstate Industrial		106,945
Madison Water Line		39,440,181
Utilities Administration		3,159,156
Solid Waste		4,328,156
Water		29,492,702
Power		41,229,244
Sewer		40,459,221
Fiber		552,296
City West Operations		1,155,873
City Warehouse		227,368
Vehicle Maintenance		9,576,117
Health Insurance		7,335,224
Insurance		1,840,193
Grand Total	$	293,530,502

ESTIMATED EXPENSES:

Mayor and Council, General	$	200,164
Administration, General		615,660
Special Projects, General		14,394,414
City Attorney, General		764,337
Human Resources, General		845,454
Safety and Risk Management, General		228,581

Finance, General		1,216,886
Customer Service, General		1,786,005
Purchasing, General		336,328
Information Technology, General		6,925,678
Police, General		12,675,727
Dispatch, General		1,551,314
Victims Advocate, General		275,531
Animal Control, General		504,603
Animal Shelter Operations, General		896,748
City Hall Maintenance, General		1,276,380
Public Works Administration, General		502,618
Parks, General		3,556,616
Forestry, General		415,839
Streets, General		3,509,740
Traffic Safety, General		1,001,973
Engineering, General		1,573,010
Building Inspection, General		890,739
Planning, General		869,441
Code Compliance, General		197,831
Gillette Public Access, General		375,648
City Clerk, General		342,058
Judicial/Parking Control, General		486,897
Public Affairs, General		342,768
One Percent Tax, Capital Projects		55,207,347
LID 652 - Interstate Industrial		106,945
Madison Water Line, Enterprise		37,793,181
Utilities Administration, Enterprise		805,648
Electrical Engineering, Enterprise		894,885
SCADA, Enterprise		1,458,623
Solid Waste, Enterprise		4,328,156
Water, Enterprise		27,357,411
Swimming Pool, Enterprise		304,917
Power, Enterprise		40,161,946
Sewer, Enterprise		35,707,508
Fiber, Enterprise		495,287
City West Operations, Intergovernmental		1,151,637
City Warehouse Operations, Intergovernmental		227,368
Vehicle Maintenance, Intergovernmental		6,456,117
Health Fund, Insurance		7,335,224
Insurance, Insurance		1,668,096
Grand Total	$	280,019,286

PASSED, APPROVED AND ADOPTED THIS 2ND DAY OF JUNE, 2026.

_____

Shay Lundvall, Mayor

(S E A L)

ATTEST:

_____

Alicia Allen, City Clerk

Publish:

BUDGET AMENDMENT #5, June 2, 2026

Revenue Budget Amendment Adjustments:

Carryover Requests:			
Solid Waste Fund:			
Application of Unassigned Cash for Carryover Items - Solid Waste Fund		5,250	
	Total Solid Waste Fund Carryover Revenue Adjustments:		5,250
	Total Carryover Revenue Adjustments:		**$ 5,250**
Additional Requests:			
General Fund:			
Application of Unassigned Cash for Additional Items - General Fund		2,439,708	
Application of Designated Cash - Memorial Program - General Fund		2,000	
Miscellaneous Revenue - Memorial Program, State Grants, Fire Department - General Fund		68,843	
	Total General Fund Revenue Adjustments:		2,510,551
Other Funds:			
Application of Unassigned Cash for Additional Items - 1% Fund		(75,000)	
Application of Unassigned Cash for Additional Items - Madison Fund (Cap Tax)		75,000	
Transfers from City Departments - UT Admin Fund		(64,358)	
Application of Unassigned Cash for Additional Items - Solid Waste Fund		448,664	
Transfer In - Water Fund (Cap Tax)		75,000	
Application of Unassigned Cash for Additional Items - Water Fund		338,000	
Application of Unassigned Cash for Additional Items - Power Fund		2,092,036	
Revenue from County for Pronghorn Lift Station - Sewer Fund		50,000	
Application of Unassigned Cash for Additional Items - Sewer Fund		328,082	
Application of Unassigned Cash for Additional Items - City West Fund		955	
Application of Unassigned Cash for Additional Items - Warehouse Fund		9,299	
Transfer In - Vehicle Maintenance Fund - Vehicle purchases and inventory adjustments		2,870,848	
Application of Unassigned Cash for Additional Items - Vehicle Maintenance Fund		9,085	
Claim Revenue - Property/Liability Insurance Fund		67,699	
Application of Unassigned Cash for Additional Items - Property/Liability Insurance Fund		(23,839)	
	Total Other Fund Revenue Adjustments:		6,201,472
	Total Additional Funding Revenue Adjustments:		**$ 8,712,023**
	Total Revenue Adjustments:		**$ 8,717,273**

Expenditure Budget Amendment Adjustments:

Budget Amendment Requests for Carryover Items:		
Solid Waste Fund:		
Solid Waste Fund - Routeware software implementation	5,250	
Total Solid Waste Fund Carryover Expenditure Adjustments:		5,250
Total Carryover Requests:		**$ 5,250**
Requests for Additional Funds:		
General Fund:		
General Fund - Various Items (Memorial Program, Safety Day, Office supplies, Training, Tobacco Correction Order, Legal advertising, Credit card processing fees, recruitment services)	72,918	
General Fund - Various Divisions - Wage true-ups for fiscal year end split	154,647	
General Fund - Various Divisions - Vehicle Upfit costs	106,100	
General Fund - Special Projects - Funds to cover ROW land purchase on Force Road	26,325	
General Fund - Special Projects - Transfer to Vehicle Maintenance for inventory adjustments and to convert washbay to Warehouse	250,848	
General Fund - Special Projects - Transfer to Vehicle Maintenance - Cash infusion for vehicle purchases	1,300,000	
General Fund - Customer Service - Increase credit card processing fees to cover shortfall	109,500	
General Fund - IT - Additional funds for wages/benefits for early network analyst position hire	32,000	
General Fund - IT - Network hardware connection to CCFD stations throughout the City (offsetting revenue from Fire Department)	65,000	
General Fund - Parks - Additional funds for IDB expense for watering	62,000	
General Fund - Parks - Additional funds for wages/benefits for overhire	83,000	
General Fund - Planning - Additional funds for wages/benefits for early planner position hire	30,850	
General Fund - Planning - Additional funds for Unified Development Code	215,563	
Total General Fund Expenditure Adjustments:		2,508,751
Madison, Power, Sewer, Vehicle Maintenance, Other Funds:		
Other Funds - Transfer to Vehicle Maintenance - Cash infusion for vehicle purchases	1,320,000	
Other Funds - Vehicle Upfit costs	53,600	
Other Funds - Wages & Benefits - Wage true-ups for fiscal year end split	79,356	
Madison Fund - Transfer Cap Tax to Water Fund for Pine Ridge Rehab Project	75,000	
Power Fund - Additional funds to cover new generator costs for Wygen III	1,708,808	
Sewer Fund - Expenses for Pronghorn Lift Station Project (offsetting revenue from County)	50,000	
Vehicle Maintenance Fund - Inventory adjustments, Funds to convert old wash bay to Warehouse for VM inventory	250,848	
Property/Liability Fund - Additional funds to cover property premiums for WWTP and Cyber Crime Coverage & City West Roof	43,860	
Total Other Funds Additional Expenditure Adjustments:		3,581,472
Total Additional Funding Requests		**$ 6,090,223**
Total Expenditure Adjustments:		**$ 6,095,473**
Revenues Over/(Under) Expenditures		2,621,800

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

A Public Hearing to Consider the Gillette City Budget for FY2026-2027.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Public Hearing Notice

LEGAL NOTICE

Notice is hereby given that a Public Hearing on the Proposed Budget Ordinance for the City of Gillette, Wyoming for the 2026-27 Fiscal Year ending June 30, 2027 which is now being considered by the Council of said city will be held in the City Council Chambers on the 2nd of June, 2026 at 6:00 p.m., and be considered on first reading; and in the City Council Chambers on the 16th of June, 2026 at 6:00 p.m., and be considered on third and final reading; or as soon thereafter as the City Council may order, at which time any and all persons interested may appear and be heard respecting such Budget. A summary of such Proposed Budget is as follows:

SUMMARY OF BUDGET

ESTIMATED REVENUES:

General Fund		
Taxes	$	29,525,153
License and Permits	$	820,078
State & Federal Shared Revenues	$	5,066,698
Grants & Loans	$	318,129
Charges for Services	$	5,755,552
Other Revenues	$	4,894,136
Application of Unassigned Cash	$	-
One Percent Tax	$	24,120,636
LID 652 - Interstate Industrial	$	106,944
Madison Water Line	$	7,346,000
Utilities Administration	$	3,121,223
Solid Waste	$	4,209,772
Water	$	11,596,407
Power	$	40,400,426
Sewer	$	10,977,603
Fiber	$	475,572
City West Operations	$	874,199
City Warehouse	$	245,369
Vehicle Maintenance	$	3,676,243
Vehicle Replacement	$	3,377,050
Health Insurance	$	7,669,224
Insurance	$	1,482,727
Grand Total	$	166,059,141

ESTIMATED EXPENSES:

Mayor and Council, General	$	202,327
Administration, General	$	521,925
Special Projects, General	$	2,844,962
City Attorney, General	$	787,984
Human Resources, General	$	837,592
Safety and Risk Management, General	$	258,320
Finance, General	$	1,249,038
Customer Service, General	$	1,444,458
Purchasing, General	$	344,736
Information Technology, General	$	6,127,917
Police, General	$	13,435,436
Dispatch, General	$	1,803,708
Victims Advocate, General	$	282,558
Animal Control, General	$	527,865
Animal Shelter Operations, General	$	539,400
City Hall Maintenance, General	$	870,614
Public Works Administration, General	$	540,459
Parks, General	$	3,493,661
Swimming Pool, General	$	306,393
Forestry, General	$	474,642
Streets, General	$	3,830,894
Traffic Safety, General	$	801,355
Engineering, General	$	1,506,868
Building Inspection, General	$	903,159
Planning, General	$	517,392
Code Compliance, General	$	212,129
Gillette Public Access, General	$	487,629
City Clerk, General	$	368,665
Judicial/Parking Control, General	$	490,798
Public Affairs, General	$	351,315
One Percent Tax, Capital Projects	$	23,680,201
LID 652 - Interstate Industrial	$	106,944
Madison Water Line, Enterprise	$	5,860,000
Utilities Administration, Enterprise	$	826,967
Electrical Engineering, Enterprise	$	758,994
SCADA, Enterprise	$	1,535,262
Solid Waste, Enterprise	$	4,209,772
Water, Enterprise	$	11,535,109
Power, Enterprise	$	40,400,426
Sewer, Enterprise	$	10,252,272
Fiber, Enterprise	$	371,159
City West Operations, Intergovernmental	$	870,199
City Warehouse Operations, Intergovernmental	$	245,369
Vehicle Maintenance, Intergovernmental	$	3,676,243
Vehicle Replacement, Intergovernmental	$	3,257,000
Health Fund, Insurance	$	7,669,224
Insurance, Insurance	$	1,308,927
Grand Total	$	162,928,267

Publish: May 23, 2026
June 06, 2026

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

ORDINANCE 1ST READING
An Ordinance Providing for the Annual Appropriation of Money for the Maintenance of the City of Gillette, Wyoming for FY2026-2027.

SUGGESTED ACTION:

I move for the approval of the ordinance adopting the FY2026-2027 budget for the City of Gillette on 1st Reading.

CASE BACKGROUND:

Total Fiscal Year 2026-2027 budgeted expenses: $162,928,267.

The attached budget has been reviewed in public meetings by the Mayor and City Council during the months of April and May. This recommended budget includes all changes as discussed at those meetings.

A Public Hearing has been advertised for 6:00 p.m. on June 2, 2026, at City Hall for consideration of the Fiscal Year 2026-2027 Budget. The Public Hearing and the approval of the first reading of the budget ordinance are scheduled for the regular City Council meeting.

The FY2026-2027 budget will be approved through three readings.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Ordinance for FY2026-2027 Budget

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE ANNUAL APPROPRIATION OF MONEY FOR THE MAINTENANCE OF THE CITY OF GILLETTE, WYOMING FOR THE COMING FISCAL YEAR.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING THAT:

Section 1. That there is hereby appropriated for the purpose of operating the City of Gillette, Wyoming, and, paying all expenses thereof, the sum of $166,059,141, and,

Section 2. That the City anticipates having available during the coming year the following amounts from the following sources, to wit:

ESTIMATED REVENUES:

General Fund		
Taxes	$	29,525,153
License and Permits		820,078
State & Federal Shared Revenues		5,066,698
Grants & Loans		318,129
Charges for Services		5,755,552
Other Revenues		4,894,136
Application of Unassigned Cash		-
One Percent Tax		24,120,636
LID 652 - Interstate Industrial		106,944
Madison Water Line		7,346,000
Utilities Administration		3,121,223
Solid Waste		4,209,772
Water		11,596,407
Power		40,400,426
Sewer		10,977,603
Fiber		475,572
City West Operations		874,199
City Warehouse		245,369
Vehicle Maintenance		3,676,243
Vehicle Replacement		3,377,050
Health Insurance		7,669,224
Insurance		1,482,727
Grand Total	$	166,059,141

Section 3. It is appropriated from the funds of said City for the ensuing year the sum of $162,928,267 or as much as may be necessary for the following purposes, to wit:

ESTIMATED EXPENSES:

Mayor and Council, General	$	202,327
Administration, General		521,925
Special Projects, General		2,844,962
City Attorney, General		787,984
Human Resources, General		837,592
Safety and Risk Management, General		258,320
Finance, General		1,249,038
Customer Service, General		1,444,458
Purchasing, General		344,736

Information Technology, General		6,127,917
Police, General		13,435,436
Dispatch, General		1,803,708
Victims Advocate, General		282,558
Animal Control, General		527,865
Animal Shelter Operations, General		539,400
City Hall Maintenance, General		870,614
Public Works Administration, General		540,459
Parks, General		3,493,661
Swimming Pool, General		306,393
Forestry, General		474,642
Streets, General		3,830,894
Traffic Safety, General		801,355
Engineering, General		1,506,868
Building Inspection, General		903,159
Planning, General		517,392
Code Compliance, General		212,129
Gillette Public Access, General		487,629
City Clerk, General		368,665
Judicial/Parking Control, General		490,798
Public Affairs, General		351,315
One Percent Tax, Capital Projects		23,680,201
LID 652 - Interstate Industrial		106,944
Madison Water Line, Enterprise		5,860,000
Utilities Administration, Enterprise		826,967
Electrical Engineering, Enterprise		758,994
SCADA, Enterprise		1,535,262
Solid Waste, Enterprise		4,209,772
Water, Enterprise		11,535,109
Power, Enterprise		40,400,426
Sewer, Enterprise		10,252,272
Fiber, Enterprise		371,159
City West Operations, Intergovernmental		870,199
City Warehouse Operations, Intergovernmental		245,369
Vehicle Maintenance, Intergovernmental		3,676,243
Vehicle Replacement, Intergovernmental		3,257,000
Health Fund, Insurance		7,669,224
Insurance, Insurance		1,308,927
Grand Total	$	162,928,267

PASSED, APPROVED AND ADOPTED THIS 16TH DAY OF JUNE, 2026.

Shay Lundvall, Mayor

(S E A L)

ATTEST:

Alicia Allen, City Clerk

Publish:

CITY OF GILLETTE
CITY COUNCIL

DATE: **June 2, 2026**

TITLE:

Council Meeting Safety & Public Meeting Rules.

CASE BACKGROUND:

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:
Meeting Safety Public Meeting Rules

CITY COUNCIL MEETING SAFETY & PUBLIC MEETING RULES

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

Speakers

- Persons seeking to be recognized for public comment must, without exception:
  - State their name
  - State their physical address
  - If speaking on behalf of an organization, identify their position or affiliation
- The public comment period will be limited to ten (10) minutes total.
- Speakers must remain behind the podium/lectern.
- Speakers shall refrain from making comments of a personal nature that reflect upon the character of a Councilperson, the Mayor, City staff, or another speaker. Personal criticism, ridicule, intimidating behavior, and name calling is forbidden.
- Speakers shall refrain from the use of indecent or obscene language, "fighting words" or other language which is disruptive to the orderly discussion at the meeting.

Audience Members

- Audience members will refrain from distracting side conversations or speaking out when another person is talking.
- Audience members will refrain from shouting, booing, or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.

Enforcement of Meeting Rules

- The Governing Body will request that a person violating any Meeting Rules cease the violation.
- Failure to comply with the Governing Body's warning may result in removal from the Council Chambers, criminal prosecution pursuant to Gillette City Code Section 14-5, recess of the meeting, or any remedy available under Wyoming law.

P.O. BOX 3003 • GILLETTE, WY 82717-3003