CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, October 6, 2026
6:00 PM

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge and Allegiance.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - September 15, 2026

Staff Reference: Jennifer Toscana, Public Affairs Director

2. <u>ORDINANCE 2ND READING</u>

Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of a 20-Foot-Wide General Utility Easement, as Recorded in Book 5 of Plats, Page 122-123, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. <u>ORDINANCE 2ND READING</u>

Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of an Access and General Utility Easement, as Recorded in Book 5 of Plats, Page 164-165, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

4. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. **Mayor Lundvall - $638.30**
   Travel Reimbursement - $638.30 - Nuclear Energy Institute Conference

   Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. **Swearing In Ceremony for Police Chief George Dingfelder. ~ Judge Paul Phillips**

   Staff Reference: Michael H. Cole, City Administrator

2. **Employee Benefits Presentation**

   Staff Reference: Deca Wasson - Human Resources Director

3. **Employee Appreciation Day Presentation ~ Randy Milliron, Safety Manager**

   Staff Reference: Deca Wasson, Human Resources Director

4. **Summer 2026 Facility Use Update**

   Staff Reference: Sawley Wilde, Public Works Director

5. **A Proclamation Designating October as *Domestic Violence Awareness and Prevention Month*.**
   ~ Tatyana Walker, Executive Director, Gillette Abuse Refuge Foundation (GARF)

   Staff Reference: Michael H. Cole, City Administrator

6. **A Proclamation Designating October as *Pregnancy, Infant and Child Loss Awareness Month.***
   ~ Kelsey Ludemann, Founder, Loss Mommas of Gillette

   Staff Reference: Michael H. Cole, City Administrator

7. **Things to Know Video for October, 2026.**

   Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. **Council Consideration of a Special Event Permit on December 5, 2026, from 2:00 p.m. to 2:30 p.m., on Gillette Ave. from 7th Street to 1st Street for the Annual ABATE Toy Store Parade, Requested by ABATE of NE Wyoming.**

   Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

2. **Council Consideration for the Acceptance of a Bid to Greiner Ford, Casper, Wyoming in the amount of $43,686.00 for One (1) New 4x4 Extended Cab Pickup.**

   Staff Reference: Sawley Wilde, Public Works Director

3. **Council Consideration for the Acceptance of Public Improvements for the Annual Crack Seal Project, Installed by Z&Z Seal Coating, Inc., in the Amount of $150,975.30 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

4. **Council Consideration for the Acceptance of Public Improvements for the Shoshone Avenue Crack Sealing Quote with Z&Z Seal Coating, Inc., in the Amount of $62,037.76 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

5. **Council Consideration for the Acceptance of Public Improvements for the Spruce and Kluver Surfacing Project, Installed by Croell, Inc., in the Amount of $418,567.95 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

6. **Council Consideration of a Bid Award for the Winland Drive Surfacing Project to Falcon Construction, LLC, in the Amount of $655,845.75 (1% and Wastewater Funds Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

7. **Council Consideration of an Amendment to a Professional Services Agreement for Construction Management Services Associated with the Wastewater Treatment Plant Phase 2A Project, with HDR Engineering, Inc, in the Amount of $598,440.00.**

   Staff Reference: Ry Muzzarelli, P.E., Development Services Director

8. **Council Consideration of a Work Change Directive Associated with the Construction of the Gillette Regional Water Supply Project: Priority 5 with DRM, Inc. in the Amount of $560,788.60.**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

9. **Council Consideration of a Preliminary Engineering Service Agreement for Engineering Review Services for the Gurley Avenue Crossing Associated with the Senator Mike Enzi Memorial Overpass Project with BNSF Railway Company, in the Amount of $75,000.00.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

10. **Council Consideration of a Preliminary Engineering Service Agreement for Engineering Review Services for the Brooks Avenue Crossing Associated with the Senator Mike Enzi Memorial Overpass Project with BNSF Railway Company, in the Amount of $30,000.00.**

    Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

11. **Council Consideration for the Mayor to Grant an Easement on Behalf of the City of Gillette for Black Hills Wyoming Gas, LLC.**

    Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

12. **Council Consideration for the Write-off of Bad Debt on Uncollectible Accounts for General Billing in the amount of $1,727.43.**

    Staff Reference: Michelle Henderson, Finance Director

13. **Council Consideration for the Write-Off of Bad Debt on Uncollectible Utility Accounts in the amount of $69,366.25.**

    Staff Reference: Michelle Henderson, Finance Director

14. **Council Consideration of a Resolution approving the City's Health Plan Premiums and Plan Design changes effective January 1, 2027.**

    Staff Reference: Deca Wasson, Human Resources Director

J. PUBLIC HEARINGS AND CONSIDERATIONS

1. **A Public Hearing to Consider the Transfer of Ownership of a Resort Liquor License from M Farid & Bibi Israr Khan, d.b.a. Tower West Lodge, to Khan Enterprises Inc., d.b.a. Tower West Lodge.**

   Staff Reference: Jennifer Toscana, Public Affairs Director

2. **Council Consideration of the Transfer of Ownership of a Resort Liquor License from M Farid & Bibi Israr Khan, d.b.a. Tower West Lodge, to Khan Enterprises Inc., d.b.a. Tower West Lodge.**

   Staff Reference: Jennifer Toscana, Public Affairs Director

3. **A Public Hearing to Consider Amendments to the Gillette City Budget for FY2026-2027.**

   Staff Reference: Michelle Henderson, Finance Director

4. **Council Consideration of a Resolution to Approve Amendments to the Gillette City Budget for FY2026-2027.**

   Staff Reference: Michelle Henderson, Finance Director

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. Council Meeting Safety & Public Meeting Rules.

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Invocation and Pledge and Allegiance.

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Regular Meeting Minutes - September 15, 2026

STAFF REFERENCE:

Jennifer Toscana, Public Affairs Director

ATTACHMENTS:
260915 Regular Meeting

A Regular Meeting of the City Council was held on Tuesday the 15th day of September 2026, in the City Hall Council Chambers.

Present were Councilmembers Smith, McLeland, Gross, Carsrud, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Interim Chief of Police Wasson; Directors Muzzarelli, Pilon, Toscana, Wasson, and Wilde; and City Clerk Allen.

Invocation and Pledge of Allegiance

The Invocation was led by Pastor Marty Crump of Family Life Church. The Pledge of Allegiance was led by Civil Air Patrol Cadets.

Approval of General Agenda

Councilmember Clary made a motion to approve the General Agenda; seconded by Council President Gross. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Regular Meeting Minutes – September 1, 2026
Executive Session Meeting Minutes – September 1, 2026

Bills and Claims

Absolute Auto, LLC, 799.80; Adam Enriquez, 87.04; Advance Auto Parts, 77.24; Agosto Holdings, LLC, 3,951.27; Alsco, 1,487.01; Altec Industries Inc, 1,826.68; American Welding & Gas Inc, 39.41; Anixter Power Solutions, 5,967.48; April Shippy, 40.00; Atlas Office Products, 3,342.64; AutoZone Investment Corporation, 48.75; B & H Photo Video Pro-Audio, 9,571.64; Bauer, Hailey, 168.59; Bear, Craig, 139.83; Begg Borough Steel, LLC, 879.98; Bennett, Martin, 32.54; Big Horn Tire Inc, 5,908.68; Bighorn Hydraulics Inc, 4,202.10; Biological Consulting Services Of, 7,175.00; Black Hills Energy, 32.95; Black Hills Power & Light, 345,312.37; Black Hills Wyoming LLC, 416,492.37; Black Hills Wyoming LLC, 4,635.75; Blue Cross Blue Shield Of Wyoming, 98,402.35; Blue Cross Blue Shield Of Wyoming, 173,088.66; Border States Electric, 4,358.00; Campbell County Parks And Recreation Dept, 83,770.35; Car-Knack Inc, 269.95; CBH Co-Op, 4,032.41; Central Truck & Diesel Inc, 1,144.01; CenturyLink, 2,876.00; Chamberlain, Austin, 90.38; Charter Media, 1,299.00; City Clerk Office, 65,778.69; City Of Gillette, 50.76; Cody Thompson, 736.25; Core & Main, 34,162.38; Cues Inc, 6,181.60; Cummins Rocky Mountain Inc, 6,647.07; Dads Truck And Auto LLC, 342.72; Design Construction LLC, 225.00; Dictationstore.Com, 1,175.00; Discount Playground Supply, 1,454.75; Dowl LLC, 2,276.00; DRM Inc, 755,286.97; Employment Testing Center Of Wyoming, 350.00; Energy Laboratories Inc, 7,422.00; Falcon Construction, LLC, 126,328.88; Ferguson Enterprises LLC #3325, 561.95; Ferguson Us Holdings, Inc, 2,157.60; First National Bank Of Gillette, 23,667.33; First Northern Bank Of Wyoming, 39,648.43; Garibay, Trisha, 156.47; Garney Construction, 757,795.71; Gillette Contractors Supply Inc, 16,738.51; Gillette Steel Center, 39.00; Gillette Winnelson Company, 737.78; Glenn Construction, LLC, 159,148.92; Goosechase Adventures Inc., 600.00; Grainger Industrial, 705.53; Greiner Motor Company, 10,954.99; Grossenburg Implement Incorporated, 36.46; Gruba, Amber, 0.05; Halme, Inc., 268,548.30; Harrington Industrial Plastics, LLC, 478.75; Hdr Engineering Inc, 20,072.44; HealthEquity, Inc., 1,837.00; HealthEquity, Inc., 3,235.46; Heritage Landscape Supply Group Inc, 258.32; Hines, David, 159.72; Homax Oil, 57,643.36; Homax Oil, 489.60; Hot Iron, 658,239.44; Hotline Electrical, 1,891.64; Hub International Mountain States Limited, 200.00; Jackson Group Peterbilt, 775.92; Jackson Group Peterbilt, 139.77; Jade Dey, 3,500.00; Jeffery Hattersley, 1,602.58; Jenner Equipment Co, 217.66; Karen's Delivery Service, 60.00; King, Michael, 104.99; KLJ Engineering LLC, 60,306.94; KSLA Corp, 7,850.00; Matcor, Inc, 8,250.00; MCM General Contractors, 2,500.00; Midland Implement Co Inc, 799.77; Mills, Harrison, 2.55; Modern Electric Co, 1,500.00; Moore, Grace, 114.88; Morrison Maierle Inc, 109,588.61; Motivosity, Inc., 15,920.00; Nathan G Steiner, 5,482.30; Newman Signs Inc, 1,289.26; Norco Inc, 2,599.02; One Call Of Wyoming Copr, 822.15; Online Information Services Inc, 355.60; Pacheco, Sandra, 183.84; Paintbrush Sewer & Drain, 4,246.00; Paliy, Cameron, 64.39; Partsone Wyosd LLC, 3,476.25; Paulette Bonsness, 172.92; PCA Engineering Inc, 29,483.25; Powder River Construction, 6,019.53; Powder River Heating & Conditioning Corporation, 345.00; Power Equipment Company, 5,519.17; Proelectric Inc, 3,201.06; Pro-Kote Engineering And Supply, 3,691.40; Push Pedal Pull, 5,950.00; Rdo Equipment Co, 136.73; Remington Village Icg, LLC, 63.51; Resource Software International Ltd, 790.00; Rivas, Guadalupe, 84.92; Rms Instrument & Electrical, LLC, 5,899.47; Rosellon, Arby, 141.96; Ryan Schrock, 302.00; S & S Builders, 449,679.04; Safety-Kleen Systems Inc, 64.36; Sayed Ahmed, Ahmed, 174.37; Security State Bank, 34,644.18; Simon Contractors, 8,638.55; Simpson's Printing, 110.00; South Fork Apartments, LLC, 46.60; Southern Computer Warehouse, 13,218.59; Southwestern Equipment Company, 536.62; Square Grove LLC, 3,474.00; State Of Wyoming Office Of The Attorney General,

80.00; Terry Sjolin, 500.00; Thunder Basin Ford LLC, 34.93; Tolle, Kodee, 115.40; Tower Country Equipment LLC, 2,079.00; Trafficalm Systems, LLC, 4,057.67; UMB Bank, 86,330.30; United Central Industrial Supply Co, 226.24; Vega Americas, Inc, 2,623.94; Verizon Wireless, 8,882.44; Via680, LLC, 7,660.62; Visionary Communications, 1,468.10; Warne Chemical & Equipment Co, 648.56; Waste Connections Of Wyoming, 375.88; Wastequip LLC, 32,130.32; Watts Regulator Co, 7,703.80; Wesco Receivables Corp, 44,767.26; Western Stationers, 794.52; Western United Electric Supply Corporation, 396.62; White's Frontier Motors, 843.13; Wimber, Matthew, 300.00; WWC Engineering, 12,637.25; Wyodak Resources Development Corp, 175,157.03; Wyodak Resources Development Corp, 46,710.43; Wyoming Dept Of Transportation, 1,142.56; Wyoming Machinery Co, 1,233.02; Wyoming Machinery Co, 41.24; Wyoming Secretary Of State, 60.00; Wyoming State Revenue And Tax, 166,244.01; Wyoming Water Solutions, 49.00.

Councilmember West made a motion to approve the Consent Agenda; seconded by Councilmember Clary. All voted aye. The motion carried.

Comments

Council

Council President Gross invited the Civil Air Patrol to talk about the Wreaths Across America program, during which Toni Brown requested a proclamation recognizing December 19, 2026, as Wreaths Across America Day.

Councilmember Smith acknowledged receipt of a voicemail from Jim Daniels.

Councilmember McLeland discussed the upcoming Memory of the 8 Run, noting that this year marks the 25th anniversary of the tragic accident. McLeland encouraged the public to participate in the annual run, scheduled for September 16, 2026.

Council President Gross attended two successful community events: the Rockpile Museum's Pronghorn auction, which raised over $100,000, and the Boys & Girls Club's annual "Soar-A" fundraiser. Gross added that she performed the National Anthem on Sunday's 9/11 remembrance ceremony, describing the experience as deeply moving.

Councilmember West noted that the local community only receives a portion of the 4% Wyoming Sales Tax revenue and expressed the importance of the Optional 1% Sales Tax.

Liaison

Councilmember McLeland attended the Fire Board meeting, stating the vital role air tankers play in firefighting efforts and expressed appreciation for their support.

Council President Gross stated that the Council of Community Services will host an Open House on September 29, 2026, from 9:00 a.m. to 1:00 p.m. to showcase their remodeled facility.

Councilmember Smith attended the Land Board meeting. Smith stated that the CAM-PLEX has open positions and highlighted the return of the National High School Finals Rodeo.

Proclamations/Presentations

Jane Glaser, Executive Director of Campbell County Public Health, reported that Campbell County has recorded ten suicide deaths among residents this year. Mayor Lundvall then proclaimed September 2026 as Suicide Awareness and Prevention Month.

Mark Christensen, AVI Consultants, presented how the City of Gillette can establish an Urban Renewal Agency and use Tax Increment Financing under Wyoming law to redevelop blighted areas. Christensen added that after a city study identifies deteriorating conditions, the city council must pass a resolution to form an Urban Renewal Agency and create a redevelopment plan. Christensen continued that Tax Increment Financing then freezes existing property tax rates and uses the incremental tax growth from new projects to cover development costs. Christensen added that other Wyoming municipalities have had success in housing and hotel developments. Council members Smith, McLeland, West, Gross, and Mayor Lundvall asked follow-up questions.

New Business

Minute Action

Councilmember West made a motion to approve a Special Event Permit on Sinclair Street, Enzi Drive, College Drive, Slate Street, and Christinck Ave on September 21, 2026, from 4:30 p.m. to 5:15 p.m. for Thunder Basin High School's Homecoming Parade, requested by Devin Wells; seconded by councilmember Clary. All voted aye. The motion carried.

Council President Gross made a motion to approve a Special Event Permit on Gillette Avenue on September 23, 2026, from 4:30 p.m. to 5:30 p.m. for Campbell County High School's Homecoming Parade, requested by Joshua Dillinger; seconded by councilmember Clary. Dillinger stated that there will be float staging beforehand and then the parade will follow its usual route. All voted aye. The motion carried.

Councilmember Carsrud made a motion to direct the Interim Police Chief to sign the Internet Crimes Against Children (ICAC) Task Force Officer Contract in the amount of $75,000; seconded by councilmember Clary. All voted aye. The motion carried.

RESOLUTION NO. 2950
A RESOLUTION ADOPTING A TRAVEL AND EXPENSE REIMBURSEMENT POLICY FOR ELECTED OFFICIALS

Councilmember Clary made a motion to approve the foregoing Resolution; seconded by Council President Gross. Councilmember Smith expressed concern over the two-month notice requirement from section 3b. Attorney Brown explained the benefit of having a definite time frame. All voted aye. The motion carried.

Ordinance 1st Reading

ORDINANCE NO. 26-26
AN ORDINANCE APPROVING AND AUTHORIZING THE PARTIAL VACATION OF A 20-FOOT-WIDE GENERAL UTILITY EASEMENT, AS RECORDED IN BOOK 5 OF PLATS, PAGE 122-123, BY THE CAMPBELL COUNTY CLERK; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilmember Clary made a motion to approve the foregoing Ordinance on first reading; seconded by councilmember West. Administrator Cole explained that this and the next item are to clean up and remove unnecessary easements. All voted aye. The motion carried.

ORDINANCE NO. 26-27
AN ORDINANCE APPROVING AND AUTHORIZING THE PARTIAL VACATION OF AN ACCESS AND GENERAL UTILITY EASEMENT, AS RECORDED IN BOOK 5 OF PLATS, PAGE 164-165, BY THE CAMPBELL COUNTY CLERK; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilmember West made a motion to approve the foregoing Ordinance on first reading; seconded by councilmember Clary. All voted aye. The motion carried.

Public Hearings and Considerations

Mayor Lundvall opened a public hearing to Consider an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lot 2, Chara Hill Estates, Phase III; City of Gillette, Campbell County, Wyoming, from R-S, Suburban Residential District to C-O, Office and Institutional District, per the attached Exhibit. Rachelle Kadow, Marvin Walker, Jim Daniel, Angie Morfeld, and Eddie Kirchoff spoke in opposition to the proposed zoning amendment, sharing concerns regarding its potential impact of the neighborhood. Landowner Tom Kremer stated that the rezoning along Chara Avenue would prevent negative traffic impacts on Chara Hill Estates. He stated that covenants would be filed to restrict future development exclusively to professional or medical offices. Kremer concluded that C-O would provide a buffer for nearby residents, and covenants would prevent bars and other buildings of concern from being built in the future. Jeff Wandler spoke in favor of the amendment and development in the area. Hearing no further comments, Mayor Lundvall closed the public hearing.

Ordinance 1st Reading

ORDINANCE NO. 26-28
AN ORDINANCE AMENDING THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR LOT 2, CHARA HILL ESTATES, PHASE III; CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING, FROM R-S, SUBURBAN RESIDENTIAL DISTRICT TO C-O, OFFICE AND INSTITUTIONAL DISTRICT, PER THE ATTACHED EXHIBIT

Councilmember Clary made a motion to approve the foregoing Ordinance on first reading; seconded by councilmember Smith. Councilmember Carsrud asked about the ability for removal of covenants upon property transfer; Attorney Brown clarified that covenants and declarations stay with the land and require a majority of property owners to amend or remove them. Councilmember Smith supported the amendment, citing property rights and economic benefits. Councilmember Clary empathized with homeowners, comparing it to a new apartment complex near his residence. Council President Gross and councilmember Carsrud thanked the residents for their feedback. Director Muzzarelli explained the reasoning for the Planning Commissions' unanimous vote in favor of this amendment, stating that their

job is to ensure what is presented meets Zoning Code Requirements. He also shared that it aligns with the Comprehensive Plan. Councilmembers West and Smith voted aye. Councilmembers McLeland, Gross, Carsrud, Clary, and Mayor Lundvall voted nay. The motion failed.

Public Comment

Rachelle Kadow expressed her hope that the landowner and local homeowners can reach an agreement on developing the property, while also addressing concerns regarding electric scooters on the roads.

Kelsey Ludemann, founder of the nonprofit Lost Mommas of Gillette, invited the public and city council members to the 5th Annual Remembrance Walk. Ludemann also requested an official proclamation recognizing October as Pregnancy, Infant, and Child Loss Awareness Month.

Eddie Kirchoff thanked council members for voting against the Chara Hills Zoning Map Amendment.

Marvin Walker raised concerns regarding traffic safety and potential accidents near the Energy Capital Sports Complex, while also pointing out a communication gap between the council and citizens on planning matters.

Administrator's Report

Administrator Cole announced that the next City Council meeting will take place on October 6, 2026, during which the new Police Chief will be sworn in. Cole added that the following meeting, on October 20, 2026, will address e-bikes and electric scooters.

Adjournment:

There being no further business to come before the Council, the meeting was adjourned at 8:01 p.m. The meeting can be viewed on the City's website, www.gillettewy.gov/gpa. The next regularly scheduled meeting will be held on Tuesday, October 6, 2026, in the City Hall Council Chambers.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk
Publication Date: September 22, 2026

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

ORDINANCE 2ND READING
Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of a 20-Foot-Wide General Utility Easement, as Recorded in Book 5 of Plats, Page 122-123, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)

SUGGESTED ACTION:

I move to Approve an Ordinance Approving and Authorizing the Partial Vacation of a 20-Foot-Wide General Utility Easement, as Recorded in Book 5 of Plats, Page 122-123, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements.

APPLICANT/OWNER:

Walmart Real Estate Business Trust, Owner

AGENT:

Anna Betkowski, Galloway and Company, Agent

CASE BACKGROUND:

ORDINANCE 1ST READING VOTE - 7/0

The applicant is requesting the partial vacation of an existing 20-foot wide General Utility Easement; the vacation area being located entirely within 2300 S Douglas Hwy The portion proposed for vacation measures approximately 15,262 square feet, or 0.350 acres and runs north to south along the existing Walmart building and then curves west to wrap around the building.

As required, the applicant submitted an 811 utility locate ticket with the easement vacation request. The portion of the easement that they are requesting to vacate does not have any utilities within, and the utilities locate confirms this. Additionally, City staff have not received any objections from internal utility divisions or external utility providers regarding the proposed vacation.

CASE REQUIREMENTS:

All comments from the staff review process shall be addressed.

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Vicinity Map
Easement Vacation
Ordinance
Planning Requiremets
Planning Commission Minutes 9/8/2026

Vicinity Map



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 370 feet

1 inch equals 0.07 miles

August 21, 2026

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

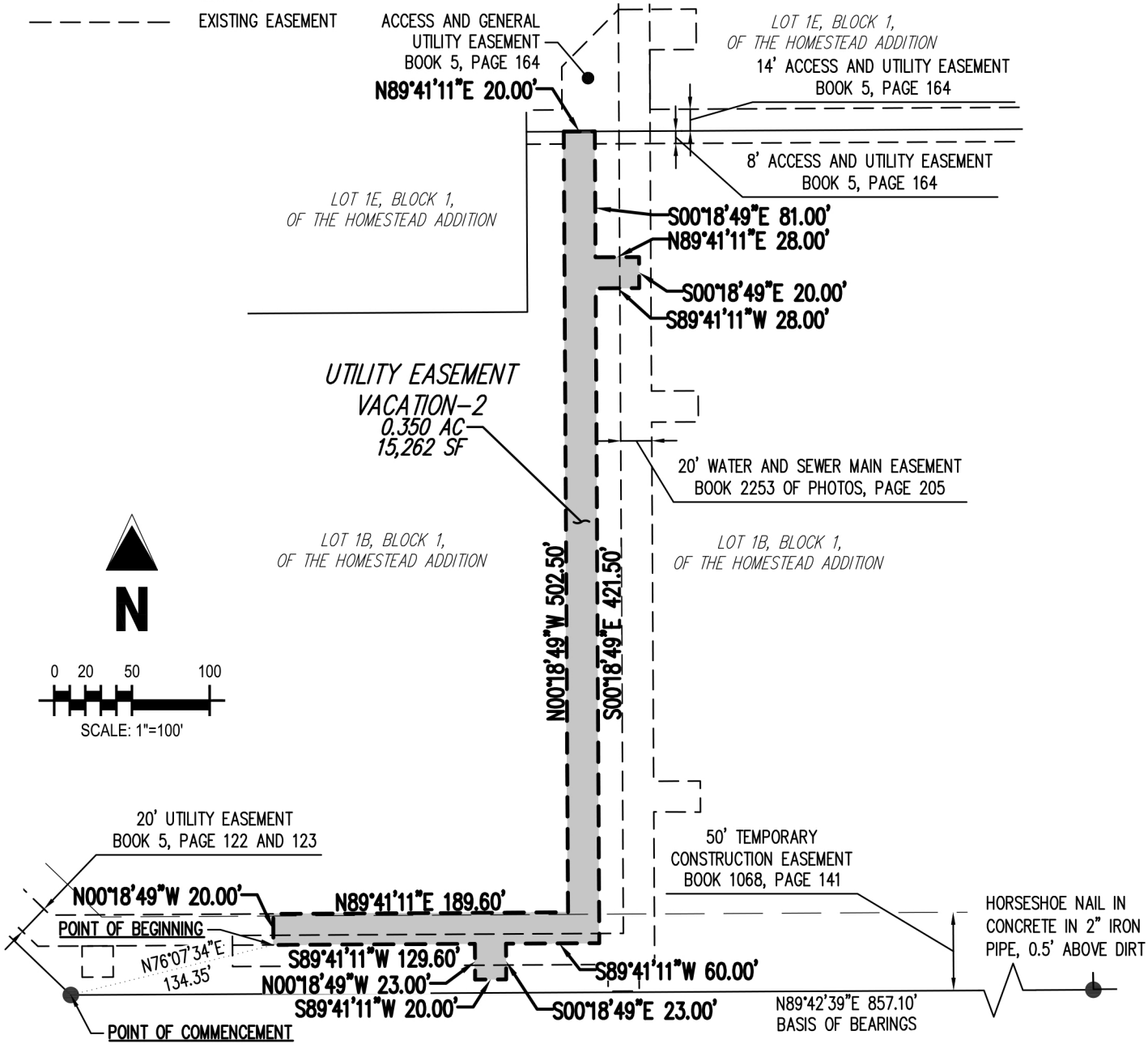
DEPICTION

NOTE:

1. THIS LEGAL AND DEPICTION WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT TO EXAMINE ENCUMBRANCES TO THE PROPERTY. THE SURVEYOR DID NOT PERFORM ANY ADDITIONAL RESEARCH OF THE PROPERTY BEYOND THE CURRENT SUBDIVISION PLAT, IF AVAILABLE. FOR ADDITIONAL ENCUMBRANCE INFORMATION, THE SURVEYOR RECOMMENDS A TITLE REPORT BE OBTAINED.
2. EXISTING PUBLIC ACCESS, EMERGENCY ACCESS, AND PEDESTRIAN ACCESS EASEMENTS ARE NOT AFFECTED BY THIS UTILITY EASEMENT VACATION.

LEGEND

- FOUND "+" CUT IN CONCRETE UNLESS OTHERWISE DESCRIBED
- VACATED EASEMENT
- LOT LINE
- EXISTING EASEMENT



© Galloway Instrument of Service. Not to be copied, disclosed, or reproduced without written consent.

BEING PART OF LOT 1B, BLOCK 1, HOMESTEAD ADDITION
LOCATED IN THE NORTHEAST QUARTER OF
SECTION 34, T. 50 N., R. 72 W. OF THE 6TH P.M., CITY OF GILLETTE,
COUNTY OF CAMPBELL, STATE OF WYOMING

UTILITY EASEMENT VACATION-2 DEPICTION

Project No:	WMT1485
Drawn By:	ACS
Checked By:	RCR
Date:	08/13/2026

Galloway
5235 Ronald Reagan Blvd., Suite 200
Johnstown, CO 80534
970.800.3300
GallowayUS.com
Galloway & Company, LLC (DBA Galloway & Company AE Services, LLC)

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE PARTIAL VACATION OF A 20-FOOT-WIDE GENERAL UTILITY EASEMENT, AS RECORDED IN BOOK 5 OF PLATS, PAGE 122-123, BY THE CAMPBELL COUNTY CLERK; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE.
Pursuant to the petition of the City of Gillette and with the permission of the property owner of Lot 1B, Block 1 of Homestead Addition, and the authority of W.S. 15-6-104 and W.S. 34-12-106 through W.S. 34-12-110, the City Council finds that the partial vacation of the 20-foot-wide general utility easement, as contained entirely within Lot 1B, Block 1 of Homestead Addition, the easement being recorded by the Campbell County Clerk in Book 5 of Plats, Page 122-123, will not abridge or destroy any of the rights and privileges of the other landowners in the vicinity of the vacation, and further finds that the vacation is in the best interest of the City of Gillette. For a more detailed location of the vacation see the attached “Partial Easement Vacation” exhibit.

SECTION TWO.

(a) The Ordinance and “Depiction” exhibit shall be recorded at the Campbell County Clerk’s Office upon approval of the Vacation by City Council.

(b) The Clerk of Campbell County, in whose office the aforesaid plat is recorded, shall write in plain legible letters across that part of the plat so vacated, the word “VACATED” and also make a reference on the same to the volume and page in which the said instrument of Vacation is recorded.

SECTION THREE. This ordinance shall be in full force and effect on its effective date, _____, 2026.

PASSED, APPROVED AND ADOPTED THIS ____ day of _____, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk
Publication Date: _____, 2026

STATE OF WYOMING)
)ss.
County of Campbell)

On this ___ day of _____, 2026, before me personally appeared Shay Lundvall, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the Corporate Seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Shay Lundvall acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

_____
Notary Public

My Commission Expires: _____

PL2026-0042 | Easement Vacation | 2300 S Douglas Hwy

Planning Requirements

1. All comments from the staff review process shall be addressed.

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Richard Cone, Lance Walker, and Jack Colson.

Commission Members Absent: Matthew Nelson, Brian Rozier, and Ian Scott.

Staff Present: Meredith Duvall, City Planning Manager, Amy Smith, City Planner; Jami Johnson, City Planner; and Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Chair Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF THE MINUTES

A motion was made by Jack Colson to approve the meeting minutes of August 11, 2026. Lance Walker seconded the motion. Motion carried 4/0.

Case No. PL2026-0042 – EASEMENT VACATION – 2300 S Douglas Hwy

The applicant is requesting the partial vacation of an existing 20-foot wide General Utility Easement; the vacation area being located entirely within 2300 S Douglas Hwy The portion proposed for vacation measures approximately 15,262 square feet, or 0.350 acres and runs north to south along the existing Walmart building and then curves west to wrap around the building.

As required, the applicant submitted an 811 utility locate ticket with the easement vacation request. The portion of the easement that they are requesting to vacate does not have any utilities within, and the utilities locate confirms this. Additionally, City staff have not received any objections from internal utility divisions or external utility providers regarding the proposed vacation.

Meredith Duvall said the Planning Division received one inquiry that was a Walmart employee calling at their manager's request after seeing the sign posted for the case, and was a general inquiry with no objections.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Lance Walker made a motion to approve the case, and Vice-Chair Cone seconded. The Motion carried 4/0.

Case No. PL 2026-0043 – EASEMENT VACATION – 2300 S Douglas Hwy

The applicant is requesting the partial vacation of an existing Access and General Utility Easement; the vacation area being located entirely within 2300 S Douglas Hwy. The portion proposed for vacation measures approximately 2,518 square feet, or 0.058 acres and is located at the Grocery Entrance of the building.

As required, the applicant submitted an 811 utility locate ticket with the easement vacation request. The portion of the easement that they are requesting to vacate does not have any utilities within, and the utilities locate confirms this. Additionally, City staff have not received any objections from internal utility divisions or external utility providers regarding the proposed vacation.

DRAFT

Meredith Duvall said the Planning Division received the same inquiry from the Walmart employee calling at their manager's request after seeing the sign. Like the previous case, there were no objections to the proposed vacation.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Vice-Chair Cone made a motion to approve the case, and Lance Walker seconded. The Motion carried 4/0.

Case No. PL 2026-0040 – MINOR SUBDIVISION | FINAL PLAT – Pronghorn Ranch Phase III, Filing 1A

The proposed Final Plat – Major Subdivision for Pronghorn Ranch Phase III, Filing Number 1A is for a new development of 11 residential lots between 7,200 – 11,200 square feet (or 0.16 – 0.25 acres) and one larger Tract at 465,395 square feet (or 10.68 acres) for a total subdivision area of 13.53 acres.

The subdivision is location just south of Big Lost Drive and will extend the 60-foot right-of-way that is Star Hope Drive south and dead-end until a future phase of the subdivision extends Star Hope Drive further. This subdivision is zoned R-1, Single Family Residential District, with the land to the north containing single family homes and the land to the south and west being undeveloped and vacant.

All lots within the R-1 District are required to be a minimum of 6,000 square feet and have a minimum width of 50 feet; all proposed lots meet these requirements. Many of the underground utilities for this subdivision are already in place. A Recorded or Unrecorded Plat Agreement will be required prior to City Council acceptance of the Final Plat. All lots will be serviced with city utilities and can have a stick-built or modular homes on each lot. Water, Sewer, Stormwater, Electrical, Street, and sidewalk utilities will be required to be extended as part of the Final Plat submittal process if not already in place.

The Parks and Beautification Board approved the Preliminary Plat for this subdivision on December 13, 2012 and was determined at that time that no park fee will be required for this development.

Meredith Duvall said the Planning Division received two inquiries from the public on the case, and were general inquiries with no objections.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Jack Colson made a motion to approve the case, and Vice-Chair Cone seconded. The Motion carried 3/0/1 Abstention.

Case No. PL 2026-0041 – MAJOR COMMERCIAL SITE PLAN – 3800 Commercial Drive

If a Commercial Site Plan is proposing multiple buildings or is proposing a building over 25,000 square feet, it is required to be submitted as a Major Commercial Site Plan and go before Planning Commission for approval. The applicant has submitted a Major Commercial Site Plan for the development of the new Enzi Applied Learning Center, located at 3800 College Drive, which is at the intersection of Enzi Drive and W Sinclair Street.

The site currently has access to all city utilities (water, sewer, and electric) and the applicant has provided staff with their required pipe sizing and electrical loads, none of which are an issue for the various utility divisions. The proposed building is 48,752

square feet, with parking provided in front of the building. The purpose of the building is for higher education, which is a permitted use in its zoning district of C-O, Office and Institution.

Meredith Duvall said the Planning Division received no calls from the public on the case.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

Chair Hottell asked what the round track-like shaped drawing on the far right of the proposed site map was, and Meredith Duvall said it was an on-site detention area for managing water, snow melt, and runoff.

There being no further comments or questions, Lance Walker made a motion to approve the case, and Jack Colson seconded. The Motion carried 4/0.

Case No. PL 2026-0025 – MAP AMENDMENT – Lot 2, Chara Hills Estates, Ph III

The applicants seek to amend the Zoning Map to rezone Lot 2 of Chara Hill Estates, Phase III from R-S, Suburban Residential District to C-O, Office and Institutional District. The property is 2.88 acres and is currently vacant and undeveloped. No plans for the development of the property have been submitted to the City Planning Division at this time.

At the time of development, a landscape buffer will be required for any commercial business that locates on Lot 2, per the Landscape Section of the Zoning Ordinance. Lot 2 does have access to city utilities (water, sewer, and electric). Also, at the time of development, a Drainage Study and Traffic Impact Study will be required.

Per Section 1.e(1) Amendment Procedures, Statement of Policy: Any person, corporation, or the City may initiate amendments to the Zoning Code to: Correct an obvious error or oversight in the regulations; or Recognize changing conditions in the City that requires an amendment(s) for the public health, safety, or general welfare. Staff recognizes that the proposed rezone serves to “recognize changing conditions” for the “general welfare”. “This District allows for a compatible mixture of public, quasi-public, and private institutional and professional service uses at a moderate level of intensity, designed to be compatible with nearby residential districts.” (Section 3, I. Zoning Ordinance).

When considering this rezone, staff considered the following: future access, road classification, and surrounding zoning and use. Future Access: future access for any commercial development will come off of E Boxelder Road Road Classification: E Boxelder Road is classified as a Major Collector street and is a connector between the commercial businesses along E Boxelder Road to the east, the Energy Capital Sports Complex going west, and Cam-Plex further west. Surrounding Zoning and Use: The property directly east along E Boxelder Road is zoned C-1, General Commercial, that currently abuts the Chara Hill Estates subdivision; directly across Chara Ave is a Calvary Baptist Church of Gillette (zoned, R-S, Suburban Residential) and half of the lot containing 1801 Chara Avenue, a residential house.

The 2025 Comprehensive Plan Future Land Use Map identifies this area as Complete Suburban Living. This neighborhood typology, “is comprised of existing neighborhoods in Gillette that are suburban in form but largely incomplete because of the lack of connectivity and lack of variety in housing types. These places were built in the post-World War II style of large lots with bigger yards and curvilinear, winding

streets…Neighborhood-scale commercial should be allowed along key intersections and higher intensity roadways, ensuring there are plenty of opportunities within walking distance for residents" (pg. 78, Comprehensive Plan). Staff does recognize the neighborhood feel when entering off of E Boxelder Road onto Chara Avenue, however the frontage of Lot 2 along E Boxelder Road is prime for commercial, office, and institutional uses and is a logical extension of those uses.

Meredith Duvall said the Planning Division received multiple written comments and calls from the public on the case. They were as follows:

Public Comment 1: Against the rezone because the drainage in Phase 1 of Chara Hills was not done properly. They said they worked with City Engineering last year and got land from the church to help fix the drainage, but it did not move forward mainly due to the subdivision. Ms. Duvall noted that, per her understanding, the property owner has since spoken with the resident and reached a mutual understanding/compromise regarding the drainage.

Public Comment 2: Inquired whether the zoning would remain the same. Ms. Duvall said they advised the zoning for Lot 1 and Tract A were staying RS – Suburban Residential District and Lot 2 was proposed for change to Commercial.

Public Comment 3: Inquired about what was being proposed. Ms. Duvall said they were advised it was a minor subdivision as well as a zoning district map amendment. They wanted to know if there would be streets connecting, and they were advised no plans had been submitted to the Planning Division for development for through traffic. They stated they were adamantly opposed to the rezone and the development in all forms.

Public Comment 4: Had general questions regarding the proposed rezone and did not have strong feelings either way.

Public Comment 5: Expressed support of the subdivision and map amendment and stated hope that the land gets developed. They thought it would be a good thing and asked if landscaping would be required, and Ms. Duvall clarified that commercial development requires a landscaping plan, whereas residential development does not.

Public Comment 6: Concerned about not receiving a surrounding property owner notice. Staff investigation revealed that the previous homeowner had moved and the County Assessor's contact records had not yet been updated. Ms. Duvall informed the resident they would receive all future notices and hand-delivered the subsequent surrounding property owner letter. The resident also asked what type of business would occupy the commercial lot; Ms. Duvall advised that specific development plans are unknown at this time.

Public Comment 7: Had concerns about increased traffic, dangerous intersections and drainage concerns possibly due to an undersized culvert along Shalom Ave. The resident also inquired about a possible berm installation on a lot that is not considered for rezone.

Public Comment 8: Had traffic concerns, stating they thought they were purchasing a home in a quiet neighborhood and had concerns about the rezoning to commercial.

Public Comment 9: Adamantly against the proposed rezoning as it does not align with the intent of the neighborhood.

Public Comment 10: Expressed concern after a neighbor placed a notice on the mailbox advising residents to attend the Planning Commission meeting to vote for or against the map amendment. Ms. Duvall said the flyer claimed the zoning was to be changed to C-O, Office and *Industrial* and it led neighboring residents to believe that they would be voting. Ms. Duvall said she advised the correct zoning would be C-O, Office and Institutional, and that the residents would not be voting on the proposed rezoning, but rather the Planning Commission would be voting on the case. Also, Ms. Duvall advised the case would then move to City Council for approval as well. The resident said they would then address the misleading flyer within the neighborhood.

Public Comment 11: Opposed commercial land use in the neighborhood and objected to the map amendment.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

Rachelle Kadow of 1700 Chara Ave spoke in opposition to the proposed zoning change and presented the following comments:

Ms. Kadow stated that any rezone should be conducted in consultation with a Homeowners Association (HOA) meeting through an elected representative. Ms. Kadow said she did not have adequate time to prepare for the meeting after being rear-ended at the neighborhood entrance in late July, adding the same kind of events have been frequent and will increase. Ms. Kadow said Shalom Avenue will be affected as people will see it as a shortcut rather than entering off Boxelder Road, which has heavy traffic.

Ms. Kadow asked the Commission to remember purchasing their first home that they could be proud of with a neighborhood of families who believed they were moving into a private residential area. Ms. Kadow said she was referring to an upper-middle class neighborhood where homes are between $500,000 to $1 million. Ms. Kadow noted she is proud of their neighborhood with the highest HOA in the city because they do not have mobile homes, only stick-built homes, that are on a higher level of value.

Ms. Kadow said there is also low crime in her neighborhood, with children riding bikes unattended and that would probably cease because of the potential of being hit by cars and traffic issues. Ms. Kadow said turning off Boxelder Road would become congested, making people use Shalom Avenue prompting more traffic there.

Ms. Kadow said paying off her home was a wonderful accomplishment, but changes are now being proposed to her neighborhood beyond her control that she was led to believe would not by her realtor and by the neighbor who watched her house while she was in Italy for a month. Ms. Kadow said there would not be as many Sunday evenings with people walking their dogs because the whole nature of the neighborhood would change.

Ms. Kadow said it was her understanding that discussions have occurred regarding potential buyers of the lot without changing the zoning, allowing for more meaningful development options other than C-O.

Tom Kremer, Developer of the lot for the proposed rezoning, was present and said the citizen who contacted City Planning about concerns of drainage did get in contact with him and they put together a plan. Subsequently, Mr. Kremer said he spent Labor Day weekend digging a culvert at a church site in the neighborhood. As well, the area was resodded he said.

Mr. Kremer said access to the lot would be off Boxelder Road only, with no access being granted off Chara Avenue, so the concerns of increased traffic on streets like Shalom Avenue will not be an issue with any new development on the property.

Ms. Kadow said she also wanted to point out that she understands the developer wants to be particular about what type of business is developed on the property; however, she said they had no control of how long that business would last and what business would follow and could include a vape shop (e-cigarette retailer).

There being no further comments or questions, Lance Walker made a motion to approve the case, and Jack Colson seconded. The Motion carried 4/0.

OLD BUSINESS

None

NEW BUSINESS

Meredith Duvall said the September 22, 2026, meeting is canceled and the next meeting will be October 13, 2026.

ADJOURNMENT

The meeting was adjourned at 5:49 pm

Minutes prepared by Jill McCarty, Administrative Coordinator.

DRAFT

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

ORDINANCE 2ND READING
Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of an Access and General Utility Easement, as Recorded in Book 5 of Plats, Page 164-165, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)

SUGGESTED ACTION:

I move to Approve an Ordinance Approving and Authorizing the Partial Vacation of an Access and General Utility Easement, as Recorded in Book 5 of Plats, Page 164-165, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements.

APPLICANT/OWNER:

Walmart Real Estate Business Trust, Owner

AGENT:

Anna Betkowski, Galloway and Company, Agent

CASE BACKGROUND:

ORDINANCE 1ST READING VOTE - 7/0

The applicant is requesting the partial vacation of an existing Access and General Utility Easement; the vacation area being located entirely within 2300 S Douglas Hwy. The portion proposed for vacation measures approximately 2,518 square feet, or 0.058 acres and is located at the Grocery Entrance of the building.

As required, the applicant submitted an 811 utility locate ticket with the easement vacation request. The portion of the easement that they are requesting to vacate does not have any utilities within, and the utilities locate confirms this. Additionally, City staff have not received any objections from internal utility divisions or external utility providers regarding the proposed vacation.

CASE REQUIREMENTS:

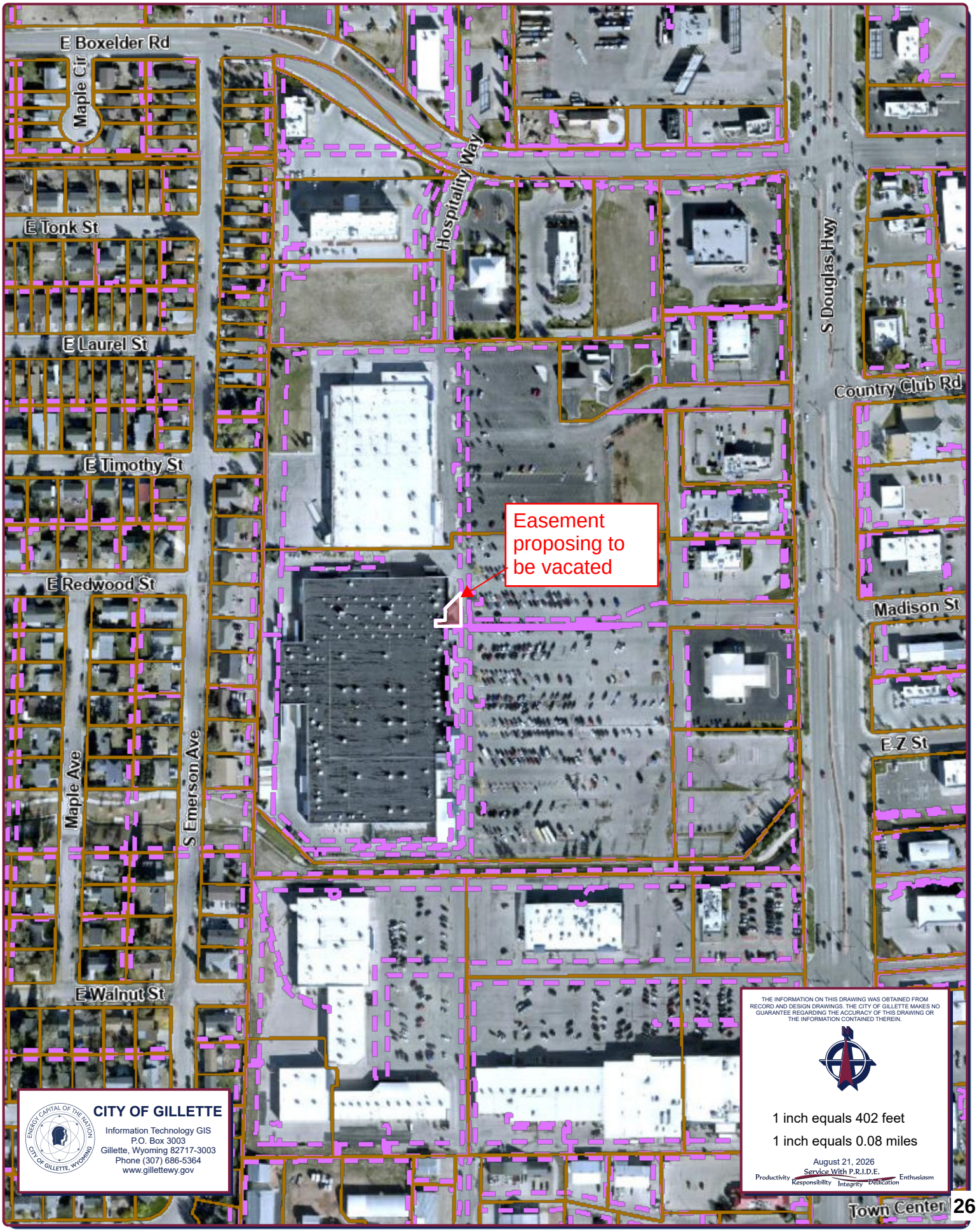
All comments from the staff review process shall be addressed.

STAFF REFERENCE:

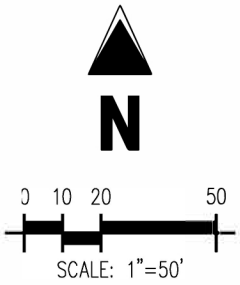
Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Vicinity Map
Easement Vacation
Ordinance
Planning Requiremets
Planning Commission Minutes 9/8/2026

Vicinity Map



DEPICTION



NOTE: THIS LEGAL AND DEPICTION WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT TO EXAMINE ENCUMBRANCES TO THE PROPERTY. THE SURVEYOR DID NOT PERFORM ANY ADDITIONAL RESEARCH OF THE PROPERTY BEYOND THE CURRENT SUBDIVISION PLAT, IF AVAILABLE. FOR ADDITIONAL ENCUMBRANCE INFORMATION, THE SURVEYOR RECOMMENDS A TITLE REPORT BE OBTAINED.

LEGEND

- FOUND MONUMENT AS DESCRIBED
- VACATED EASEMENT
- LOT LINE
- EXISTING EASEMENT

PARCEL LINE SEGMENT TABLE		
LINE TAG #	BEARING	LENGTH (FT)
L1	S00°18'47"E	78.40
L2	S89°41'11"W	59.53
L3	N00°18'49"W	14.00
L4	N89°41'11"E	22.93
L5	N00°18'49"W	27.69
L6	N44°36'06"E	51.83

© Galloway Instrument of Service. Not to be copied, disclosed, or reproduced without written consent.

BEING A PART OF LOT 1 E, BLOCK 1 HOMESTEAD ADDITION LOCATIED IN THE NORTHEAST QUARTER
OF SECTION 34, T. 50 N., R. 72 W. OF THE 6TH P.M. CITY OF GILLETTE
COUNTY OF CAMPBELL, STATE OF WYOMING
UTILITY EASEMENT VACATION-1 DEPICTION
SHEET 2 OF 2

Project No:	WMT1485
Drawn By:	BHM
Checked By:	RCR
Date:	08/13/2026

Galloway
5235 Ronald Reagan Blvd., Suite 200
Johnstown, CO 80534
970.800.3300
GallowayUS.com
Galloway & Company, LLC (DBA Galloway & Company AE Services, LLC)

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE PARTIAL VACATION OF AN ACCESS AND GENERAL UTILITY EASEMENT, AS RECORDED IN BOOK 5 OF PLATS, PAGE 164-165, BY THE CAMPBELL COUNTY CLERK; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE.
Pursuant to the petition of the City of Gillette and with the permission of the property owner of Lot 1B, Block 1 of Homestead Addition, and the authority of W.S. 15-6-104 and W.S. 34-12-106 through W.S. 34-12-110, the City Council finds that the partial vacation of an access and general utility easement, as contained entirely within Lot 1B, Block 1 of Homestead Addition, the easement being recorded by the Campbell County Clerk in Book 5 of Plats, Page 164-165, will not abridge or destroy any of the rights and privileges of the other landowners in the vicinity of the vacation, and further finds that the vacation is in the best interest of the City of Gillette. For a more detailed location of the vacation see the attached "Partial Easement Vacation" exhibit.

SECTION TWO.

(a) The Ordinance and "Depiction" exhibit shall be recorded at the Campbell County Clerk's Office upon approval of the Vacation by City Council.

(b) The Clerk of Campbell County, in whose office the aforesaid plat is recorded, shall write in plain legible letters across that part of the plat so vacated, the word "VACATED" and also make a reference on the same to the volume and page in which the said instrument of Vacation is recorded.

SECTION THREE. This ordinance shall be in full force and effect on its effective date, _____, 2026.

PASSED, APPROVED AND ADOPTED THIS ____ day of _____, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk
Publication Date: _____, 2026

STATE OF WYOMING)
)ss.
County of Campbell)

On this ___ day of _____, 2026, before me personally appeared Shay Lundvall, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the Corporate Seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Shay Lundvall acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

_____
Notary Public

My Commission Expires: _____

PL2026-0043 | Easement Vacation | 2300 S Douglas Hwy

Planning Requirements

1. All comments from the staff review process shall be addressed.

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Richard Cone, Lance Walker, and Jack Colson.

Commission Members Absent: Matthew Nelson, Brian Rozier, and Ian Scott.

Staff Present: Meredith Duvall, City Planning Manager, Amy Smith, City Planner; Jami Johnson, City Planner; and Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Chair Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF THE MINUTES

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Chair Hottell asked if there were any comments or questions by the public or the Commission.

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Public Comment 1: Against the rezone because the drainage in Phase 1 of Chara Hills was not done properly. They said they worked with City Engineering last year and got land from the church to help fix the drainage, but it did not move forward mainly due to the subdivision. Ms. Duvall noted that, per her understanding, the property owner has since spoken with the resident and reached a mutual understanding/compromise regarding the drainage.

Public Comment 2: Inquired whether the zoning would remain the same. Ms. Duvall said they advised the zoning for Lot 1 and Tract A were staying RS – Suburban Residential District and Lot 2 was proposed for change to Commercial.

Public Comment 3: Inquired about what was being proposed. Ms. Duvall said they were advised it was a minor subdivision as well as a zoning district map amendment. They wanted to know if there would be streets connecting, and they were advised no plans had been submitted to the Planning Division for development for through traffic. They stated they were adamantly opposed to the rezone and the development in all forms.

Public Comment 4: Had general questions regarding the proposed rezone and did not have strong feelings either way.

Public Comment 5: Expressed support of the subdivision and map amendment and stated hope that the land gets developed. They thought it would be a good thing and asked if landscaping would be required, and Ms. Duvall clarified that commercial development requires a landscaping plan, whereas residential development does not.

Public Comment 6: Concerned about not receiving a surrounding property owner notice. Staff investigation revealed that the previous homeowner had moved and the County Assessor's contact records had not yet been updated. Ms. Duvall informed the resident they would receive all future notices and hand-delivered the subsequent surrounding property owner letter. The resident also asked what type of business would occupy the commercial lot; Ms. Duvall advised that specific development plans are unknown at this time.

Public Comment 7: Had concerns about increased traffic, dangerous intersections and drainage concerns possibly due to an undersized culvert along Shalom Ave. The resident also inquired about a possible berm installation on a lot that is not considered for rezone.

Public Comment 8: Had traffic concerns, stating they thought they were purchasing a home in a quiet neighborhood and had concerns about the rezoning to commercial.

Public Comment 9: Adamantly against the proposed rezoning as it does not align with the intent of the neighborhood.

Public Comment 10: Expressed concern after a neighbor placed a notice on the mailbox advising residents to attend the Planning Commission meeting to vote for or against the map amendment. Ms. Duvall said the flyer claimed the zoning was to be changed to C-O, Office and *Industrial* and it led neighboring residents to believe that they would be voting. Ms. Duvall said she advised the correct zoning would be C-O, Office and Institutional, and that the residents would not be voting on the proposed rezoning, but rather the Planning Commission would be voting on the case. Also, Ms. Duvall advised the case would then move to City Council for approval as well. The resident said they would then address the misleading flyer within the neighborhood.

Public Comment 11: Opposed commercial land use in the neighborhood and objected to the map amendment.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

Rachelle Kadow of 1700 Chara Ave spoke in opposition to the proposed zoning change and presented the following comments:

Ms. Kadow stated that any rezone should be conducted in consultation with a Homeowners Association (HOA) meeting through an elected representative. Ms. Kadow said she did not have adequate time to prepare for the meeting after being rear-ended at the neighborhood entrance in late July, adding the same kind of events have been frequent and will increase. Ms. Kadow said Shalom Avenue will be affected as people will see it as a shortcut rather than entering off Boxelder Road, which has heavy traffic.

Ms. Kadow asked the Commission to remember purchasing their first home that they could be proud of with a neighborhood of families who believed they were moving into a private residential area. Ms. Kadow said she was referring to an upper-middle class neighborhood where homes are between $500,000 to $1 million. Ms. Kadow noted she is proud of their neighborhood with the highest HOA in the city because they do not have mobile homes, only stick-built homes, that are on a higher level of value.

Ms. Kadow said there is also low crime in her neighborhood, with children riding bikes unattended and that would probably cease because of the potential of being hit by cars and traffic issues. Ms. Kadow said turning off Boxelder Road would become congested, making people use Shalom Avenue prompting more traffic there.

Ms. Kadow said paying off her home was a wonderful accomplishment, but changes are now being proposed to her neighborhood beyond her control that she was led to believe would not by her realtor and by the neighbor who watched her house while she was in Italy for a month. Ms. Kadow said there would not be as many Sunday evenings with people walking their dogs because the whole nature of the neighborhood would change.

Ms. Kadow said it was her understanding that discussions have occurred regarding potential buyers of the lot without changing the zoning, allowing for more meaningful development options other than C-O.

Tom Kremer, Developer of the lot for the proposed rezoning, was present and said the citizen who contacted City Planning about concerns of drainage did get in contact with him and they put together a plan. Subsequently, Mr. Kremer said he spent Labor Day weekend digging a culvert at a church site in the neighborhood. As well, the area was resodded he said.

Mr. Kremer said access to the lot would be off Boxelder Road only, with no access being granted off Chara Avenue, so the concerns of increased traffic on streets like Shalom Avenue will not be an issue with any new development on the property.

Ms. Kadow said she also wanted to point out that she understands the developer wants to be particular about what type of business is developed on the property; however, she said they had no control of how long that business would last and what business would follow and could include a vape shop (e-cigarette retailer).

There being no further comments or questions, Lance Walker made a motion to approve the case, and Jack Colson seconded. The Motion carried 4/0.

OLD BUSINESS — None

NEW BUSINESS — Meredith Duvall said the September 22, 2026, meeting is canceled and the next meeting will be October 13, 2026.

ADJOURNMENT — The meeting was adjourned at 5:49 pm

Minutes prepared by Jill McCarty, Administrative Coordinator.

DRAFT

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Bills and Claims

SUGGESTED ACTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Bills and Claims
Bills and Claims - Prepaids
UMB Bank
Wire Transfers

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
4555-ATLAS OFFICE PRODUCTS		
214415	OS INVENTORY	298.41
214416	OS INVENTORY	117.84
214418	OS INVENTORY	195.36
214419	OS INVENTORY	21.99
214420	OS INVENTORY	146.31
214421	OS INVENTORY	1,557.20
	VENDOR TOTAL:	**2,337.11**
4441-KREATIVE ENTERPRISES LLC		
214464	OS INVENTORY	1,093.18
	VENDOR TOTAL:	**1,093.18**
1511-NORCO INC		
214479	CUSTODIAL INVENTORY	960.33
214480	CUSTODIAL INVENTORY	790.75
214481	CUSTODIAL INVENTORY	1,025.00
214482	CUSTODIAL INVENTORY	474.00
214484	CUSTODIAL INVENTORY	631.27
	VENDOR TOTAL:	**3,881.35**
2183-ULINE INC		
214492	OS INVENTORY	57.00
	VENDOR TOTAL:	**57.00**
2300-WESTERN STATIONERS		
214503	OS INVENTORY	34.50
214504	OS INVENTORY	320.77
214505	OS INVENTORY	517.55
214506	OS INVENTORY	54.48
214507	OS INVENTORY	122.40
214508	OS INVENTORY	68.80
214509	OS INVENTORY	86.53
214510	OS INVENTORY	73.79

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
2300-WESTERN STATIONERS		
214511	OS INVENTORY	138.54
	VENDOR TOTAL:	**1,417.36**
	DIVISION TOTAL:	**8,786.00**
	DEPARTMENT TOTAL:	**8,786.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
1748-THAT EMBROIDERY PLACE		
214152	BABY GIFT	45.00
	VENDOR TOTAL:	**45.00**
1882-THOMAS A FORD		
214151	CHILDREN'S MEMORIAL BRICKS	105.00
	VENDOR TOTAL:	**105.00**
	DIVISION TOTAL:	**150.00**
02-ADMINISTRATION		
1606-DELL MARKETING LP		
214458	REPLACEMENT DESKTOPS COMPUTERS	4,517.79
	VENDOR TOTAL:	**4,517.79**
	DIVISION TOTAL:	**4,517.79**
04-SPECIAL PROJECTS		
1572-ARETE DESIGN GROUP		
214148	CITY HALL RENOVATION	10,437.00
	VENDOR TOTAL:	**10,437.00**
1285-CAMPBELL COUNTY PUBLIC LAND BOARD CAMPLEX		
214239	FY26/26 2ND QTR OPERATIONAL FUNDING	275,218.25
214240	FY26/27 CAPITAL FUNDING REQUEST #1	31,138.92
	VENDOR TOTAL:	**306,357.17**
1864-FIRST NATIONAL BANK OF GILLETTE		
214379	CITY HALL RENOVATION - RETAINA	2,738.74
	VENDOR TOTAL:	**2,738.74**
3892-SQUARE GROVE LLC		
214489	BUILDING MAINTENANCE * JEFF'S OFFICE * JEFF	5,709.00
	VENDOR TOTAL:	**5,709.00**
2212-VAN EWING CONSTRUCTION		
214378	CITY HALL RENOVATION	52,036.07
	VENDOR TOTAL:	**52,036.07**
	DIVISION TOTAL:	**377,277.98**
	DEPARTMENT TOTAL:	**381,945.77**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
15-ATTORNEY		
15-ATTORNEY		
2583-BEST BEST & KRIEGER LLP		
214007	CHARTER RENEWAL	3,541.00
	VENDOR TOTAL:	**3,541.00**
2312-THOMSON WEST		
214163	SUBSCRIPTION	867.73
	VENDOR TOTAL:	**867.73**
	DIVISION TOTAL:	**4,408.73**
	DEPARTMENT TOTAL:	**4,408.73**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
20-HUMAN RESOURCES		
20-HUMAN RESOURCES		
5113-FRONT RANGE CONSULTING, LLC		
214340	REAL COLORS TRAINING SESSION	4,488.33
	VENDOR TOTAL:	**4,488.33**
5143-RYAN SCHROCK		
214090	DRUG AND ALCOHOL TESTING	348.00
214330	DRUG AND ALCOHOL TESTING	967.60
	VENDOR TOTAL:	**1,315.60**
1804-SIMPSON'S PRINTING		
214089	PD TRADING CARDS	27.50
214172	PD TRADING CARDS	27.50
214329	PD TRADING CARDS	27.50
	VENDOR TOTAL:	**82.50**
4305-STERLING INFOSYSTEMS, INC		
214088	BACKGROUND CHECKS	694.65
	VENDOR TOTAL:	**694.65**
	DIVISION TOTAL:	**6,581.08**
21-SAFETY		
1511-NORCO INC		
214087	AED	457.66
	VENDOR TOTAL:	**457.66**
3263-SAFETY IN MOTION INC		
214162	ANNUAL SUBSCRIPTION	5,000.00
	VENDOR TOTAL:	**5,000.00**
1748-THAT EMBROIDERY PLACE		
214321	SAFETY AWARD	270.00
214322	SAFETY AWARD	120.00
214323	SAFETY AWARD	150.00
214324	SAFETY AWARD	150.00
214325	SAFETY AWARD	150.00
214326	SAFETY AWARD	145.00

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
20-HUMAN RESOURCES		
21-SAFETY		
1748-THAT EMBROIDERY PLACE		
214327	SAFETY AWARD	115.00
214328	SAFETY AWARD	145.00
	VENDOR TOTAL:	**1,245.00**
	DIVISION TOTAL:	**6,702.66**
	DEPARTMENT TOTAL:	**13,283.74**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
25-FINANCE		
4555-ATLAS OFFICE PRODUCTS		
214417	DESK CALCULATOR - MICHELLE	135.85
	VENDOR TOTAL:	**135.85**
1606-DELL MARKETING LP		
214458	REPLACEMENT DESKTOPS COMPUTERS	1,505.93
	VENDOR TOTAL:	**1,505.93**
55555-MISC EMPLOYEE VENDOR		
214349	TUITION REIMBURSEMENT	3,500.00
	VENDOR TOTAL:	**3,500.00**
	DIVISION TOTAL:	**5,141.78**
26-CUSTOMER SERVICE		
1395-COLLECTION PROFESSIONALS GILLETTE		
214005	AUGUST 2026 COLLECTIONS	143.01
	VENDOR TOTAL:	**143.01**
5215-MIDWEST CONNECT LLC		
214006	POSTAGE DUE	7,500.00
	VENDOR TOTAL:	**7,500.00**
	DIVISION TOTAL:	**7,643.01**
34-INFORMATION TECHNOLOGY		
2238-AXON ENTERPRISE INC		
214253	AXON DRAFT ONE & SKYDIO FOR PD	81,762.81
	VENDOR TOTAL:	**81,762.81**
1358-CENTURYLINK		
214242	LONG DISTANCE SERVICE	85.64
	VENDOR TOTAL:	**85.64**
2625-CHARTER MEDIA		
214254	INTERNET SERVICE	1,299.00
	VENDOR TOTAL:	**1,299.00**
1397-COLLINS COMMUNICATIONS INC		
214143	CW SOUTH VEHICLE GATE SCCESS CONTROL REPAIR	2,934.80
214255	ACCESS CONTROL CARDS	718.00

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
34-INFORMATION TECHNOLOGY		
	VENDOR TOTAL:	**3,652.80**
4149-CONVERGEONE INC		
214410	CREDIT FOR OVERCHARGE ON INV1110265	-2,440.80
214456	IT * DUBBER RECORDING * MIKE P	4,981.94
	VENDOR TOTAL:	**2,541.14**
4853-CONVERUS, INC		
214243	EYE DETECT	3,650.00
	VENDOR TOTAL:	**3,650.00**
1606-DELL MARKETING LP		
214458	REPLACEMENT DESKTOPS COMPUTERS	10,541.51
	VENDOR TOTAL:	**10,541.51**
2676-EVERBRIDGE INC		
214263	EVERBRIDGE	16,379.12
	VENDOR TOTAL:	**16,379.12**
5018-GLOBAL PAYMENTS INC		
214140	ONLINE PARKS RESERVATION	7,717.50
	VENDOR TOTAL:	**7,717.50**
3976-GRANICUS LLC		
214241	GOV DELIVERY COMMUNICAITONS CLOUD	8,373.80
	VENDOR TOTAL:	**8,373.80**
3984-KASEYA US LLC		
214144	GOOGLE UNIFIED BACKUP ADDT'L USER	12.61
	VENDOR TOTAL:	**12.61**
1313-MOTOROLA		
214137	SPILLMAN FLEX INTERFACES TO SUPPORT FIRE & EMS	55,194.10
214470	*OLD PO 2260940* IT * SPILLMAN UPGRADE * MIKE P	283,259.84
	VENDOR TOTAL:	**338,453.94**
2070-SOUTHERN COMPUTER WAREHOUSE		
214488	HP PRINTER PARTS	103.95
	VENDOR TOTAL:	**103.95**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
34-INFORMATION TECHNOLOGY		
2222-VERIZON WIRELESS		
214136	AVL DATA	1,957.01
214264	CELLULAR SERVICE	9,327.95
	VENDOR TOTAL:	**11,284.96**
4870-WEATHERBY PARENT LLC		
214139	LEADS ONLINE	7,251.00
	VENDOR TOTAL:	**7,251.00**
	DIVISION TOTAL:	**493,109.78**
	DEPARTMENT TOTAL:	**505,894.57**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
4481-BALCO UNIFORM CO., INC		
214021	NAMETAPE	40.00
214022	VEST - NOLAN, HAHN	4,032.00
	VENDOR TOTAL:	**4,072.00**
2483-CAMPBELL COUNTY SHERIFF		
214070	JULY 2026 PRISONER BILLING	3,750.00
214071	AUGUST 2026 PRISONER BILLING	2,400.00
	VENDOR TOTAL:	**6,150.00**
5134-COURTNEY LORRAINE FULGINITI		
214008	DUI BLOOD DRAW	75.00
214009	DUI BLOOD DRAW	75.00
	VENDOR TOTAL:	**150.00**
2597-CRAIG FURMAN		
214010	DUI BLOOD DRAW	75.00
214011	DUI BLOOD DRAW	75.00
214012	DUI BLOOD DRAW	75.00
214013	DUI BLOOD DRAW	75.00
214014	DUI BLOOD DRAW	75.00
214015	DUI BLOOD DRAW	75.00
214016	DUI BLOOD DRAW	75.00
	VENDOR TOTAL:	**525.00**
1606-DELL MARKETING LP		
214458	REPLACEMENT DESKTOPS COMPUTERS	17,983.27
	VENDOR TOTAL:	**17,983.27**
1916-GALLS INC		
214023	UNIFORMS	103.38
214024	BIKE PATROL	250.55
214025	BIKE PATROL	72.10
214026	UNIFORMS	103.40
214027	UNIFORMS	212.22

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
1916-GALLS INC		
214028	UNIFORMS	154.40
214029	EQUIPMENT - LUBBEN	789.87
214030	UNIFORMS - CHIEF	645.46
214031	HANDCUFFS - CHIEF	36.58
214032	SHIRTS - CHIEF	217.67
	VENDOR TOTAL:	**2,585.63**
55555-MISC EMPLOYEE VENDOR		
214348	FY26/27 BOOT ALLOWANCE	97.99
	VENDOR TOTAL:	**97.99**
1313-MOTOROLA		
214138	COMPLETION ON PD RADIO UPGRADE	28,436.15
214471	WYOLINK REDUNDANT SITE ROUTERS	335.70
214472	WYOLINK REDUNDANT SITE ROUTERS	287.10
	VENDOR TOTAL:	**29,058.95**
5001-ROGER MORTIMER		
214018	DRONE REPAIR	198.56
	VENDOR TOTAL:	**198.56**
1804-SIMPSON'S PRINTING		
214089	PD TRADING CARDS	27.50
214172	PD TRADING CARDS	27.50
214329	PD TRADING CARDS	27.50
	VENDOR TOTAL:	**82.50**
2066-SOURCE OFFICE PRODUCTS		
214019	NOTRAY - G SUMMERS	43.95
214020	NOTARY - T HALVORSON	38.00
	VENDOR TOTAL:	**81.95**
2437-STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL		
214017	TRAINING - NASSET, MAHYLIS	400.00
	VENDOR TOTAL:	**400.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
4110-STOP STICK LTD		
214069	STOP STICKS	3,219.00
	VENDOR TOTAL:	**3,219.00**
4230-UNIVERSAL ATHLETIC LLC		
214067	BASEBALL CAPS	552.45
	VENDOR TOTAL:	**552.45**
4865-WYOMING CENTER FOR CLINICAL EXCELLENCE		
214033	PD COUNSELING	200.00
214034	PD COUNSELING	200.00
214035	PD COUNSELING	200.00
214036	PD COUNSELING	200.00
214037	PD COUNSELING	200.00
214038	PD COUNSELING	200.00
214039	PD COUNSELING	200.00
214041	PD COUNSELING	200.00
214042	PD COUNSELING	200.00
214043	PD COUNSELING	200.00
214044	PD COUNSELING	200.00
214045	PD COUNSELING	200.00
214046	PD COUNSELING	200.00
214047	PD COUNSELING	200.00
214048	PD COUNSELING	200.00
214049	PD COUNSELING	200.00
214050	PD COUNSELING	200.00
214051	PD COUNSELING	200.00
214052	PD COUNSELING	200.00
214053	PD COUNSELING	200.00
214054	PD COUNSELING	200.00
214055	PD COUNSELING	200.00

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
4865-WYOMING CENTER FOR CLINICAL EXCELLENCE		
214056	PD COUNSELING	200.00
214057	PD COUNSELING	200.00
214058	PD COUNSELING	200.00
214059	PD COUNSELING	200.00
214060	PD COUNSELING	200.00
214061	PD COUNSELING	200.00
214062	PD COUNSELING	200.00
214063	PD COUNSELING	200.00
214064	PD COUNSELING	200.00
214065	PD COUNSELING	200.00
214066	PD COUNSELING	200.00
	VENDOR TOTAL:	**6,600.00**
	DIVISION TOTAL:	**71,757.30**
45-ANIMAL SHELTER		
1572-ARETE DESIGN GROUP		
214150	ANIMAL CONTROL BUILDING	530.00
	VENDOR TOTAL:	**530.00**
	DIVISION TOTAL:	**530.00**
	DEPARTMENT TOTAL:	**72,287.30**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
1040-ALSCO		
213926	RUG CLEANING	45.98
213927	RUG CLEANING	53.53
213934	RUG CLEANING	22.92
213936	RUG CLEANING	53.53
213944	RUG CLEANING	22.92
	VENDOR TOTAL:	**198.88**
4629-APEX MECHANICAL, LLC		
214072	REPAIR WATER LINE 2ND FLOOR AT CITY HALL	1,901.99
214073	REPAIR OUTLETS ON ROOF OF CITY HALL	305.09
	VENDOR TOTAL:	**2,207.08**
1077-ARCHITECTURAL SPECIALTIES LLC		
214074	REPLACE HANDSET ON DOOR AT CITY HALL	140.98
	VENDOR TOTAL:	**140.98**
1511-NORCO INC		
214077	NEW RAGS FOR PD WEST	49.72
	VENDOR TOTAL:	**49.72**
5244-TIMOTHY STEWART		
214160	BACKFLOW TESTING AND REPAIRS	3,350.00
214161	POOL BACKFLOW REPAIRS	1,936.00
	VENDOR TOTAL:	**5,286.00**
2171-TW ENTERPRISES INC		
214146	Z1R4 REPAIRS	2,314.00
	VENDOR TOTAL:	**2,314.00**
	DIVISION TOTAL:	**10,196.66**
50-PUBLIC WORKS ADMIN		
4148-TERRY SJOLIN		
214377	SCHEDULING FOR THE FIELDS	575.00
	VENDOR TOTAL:	**575.00**
	DIVISION TOTAL:	**575.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
1040-ALSCO		
213924	UNIFORM CLEANING	70.74
213931	UNIFORM CLEANING	71.53
213941	UNIFORM CLEANING	71.53
	VENDOR TOTAL:	**213.80**
3926-ANTELOPE VALLEY IMPROVEMENT & SERVICE DISTRICT		
214154	AUGUST 2026 ANTELOPE VALLEY PARK WATER	7.50
	VENDOR TOTAL:	**7.50**
3909-CRESTVIEW IMPROVEMENT & SERVICE DISTRICT		
214155	AUGUST 2026 CRESTVIEW PARK WATER	1,982.60
	VENDOR TOTAL:	**1,982.60**
5116-DANNY WESTERVELT		
214159	LITTLE LEAGUE FIELD NET REMOVAL	2,070.00
	VENDOR TOTAL:	**2,070.00**
4096-ETHAN STRAND		
214156	HWY 59 WEED SPRAYING	1,267.85
214157	4J BLVD WEED SPRAYING	4,448.29
214158	HWY 14/16 WEED SPRAYING	2,159.25
	VENDOR TOTAL:	**7,875.39**
5113-FRONT RANGE CONSULTING, LLC		
214340	REAL COLORS TRAINING SESSION	1,030.00
	VENDOR TOTAL:	**1,030.00**
1919-PAINTBRUSH SEWER & DRAIN		
214233	PORTA TOILETS AT VARIOUS PARKS	13,356.36
	VENDOR TOTAL:	**13,356.36**
5244-TIMOTHY STEWART		
214160	BACKFLOW TESTING AND REPAIRS	25,311.50
	VENDOR TOTAL:	**25,311.50**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
2385-WYOMING MACHINERY CO		
214270	PARTS	1,145.00
	VENDOR TOTAL:	**1,145.00**
	DIVISION TOTAL:	**52,992.15**
54-STREETS		
1040-ALSCO		
213922	UNIFORM CLEANING	63.80
213929	UNIFORM CLEANING	78.33
213939	UNIFORM CLEANING	76.04
213946	UNIFORM CLEANING	76.04
	VENDOR TOTAL:	**294.21**
5115-DANE SCHILLER		
214135	FENCE REPAIR - N BURMA AND WESTOVER	2,800.00
	VENDOR TOTAL:	**2,800.00**
1264-MCM GENERAL CONTRACTORS		
214375	ANNUAL TRENCHING AND BORING AG	5,864.00
	VENDOR TOTAL:	**5,864.00**
1897-ONE CALL OF WYOMING COPR		
214370	ONE-CALL OF WYOMING	136.26
	VENDOR TOTAL:	**136.26**
1919-PAINTBRUSH SEWER & DRAIN		
214086	PORTA TOILETS	265.00
	VENDOR TOTAL:	**265.00**
2035-POWDER RIVER ENERGY CORPORATION		
213952	ELECTRIC - SIGN LIGHTING HWY 50	43.19
213954	ELECTRIC - WELCOME TO GILLETTE SIGN ON SHWY 59	46.77
213956	ELECTRIC - SIGN LIGHTING HWY 14/16	44.54
	VENDOR TOTAL:	**134.50**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
54-STREETS		
1748-THAT EMBROIDERY PLACE		
214248	EMBOIDERY	442.35
	VENDOR TOTAL:	**442.35**
	DIVISION TOTAL:	**9,936.32**
	DEPARTMENT TOTAL:	**73,700.13**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
1082-ARROW PRINTING AND GRAPHICS INC		
213992	BUSINESS CARDS - J SCHOEN	82.00
	VENDOR TOTAL:	**82.00**
55555-MISC EMPLOYEE VENDOR		
214347	TRAVEL REIMBURSEMENT	105.15
	VENDOR TOTAL:	**105.15**
	DIVISION TOTAL:	**187.15**
61-BUILDING INSPECTION		
3827-TAMI WALDNER		
214265	BOE MEETING	135.00
	VENDOR TOTAL:	**135.00**
	DIVISION TOTAL:	**135.00**
62-TRAFFIC SAFETY		
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
214236	E-SIGNAL REPAIR	570.00
214237	CHANGE LED LIGHT AT RR CROSSING AT BURMA	380.00
214343	HYDROVAC HOLES FOR SIGN REPAIRS	3,776.00
	VENDOR TOTAL:	**4,726.00**
	DIVISION TOTAL:	**4,726.00**
64-CODE COMPLIANCE		
5157-CODY THOMPSON		
214078	MOW AND WEEDEAT AT 1126 ESTES LANE	142.50
214079	MOW AND WEEDEAT AT 1700 MONTE VISTA LANE	142.50
214080	MOW AND WEEDEAT 708 ASTORIA AVENUE	237.50
	VENDOR TOTAL:	**522.50**
	DIVISION TOTAL:	**522.50**
	DEPARTMENT TOTAL:	**5,570.65**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
03-PUBLIC ACCESS		
1606-DELL MARKETING LP		
214458	REPLACEMENT DESKTOPS COMPUTERS	1,505.93
	VENDOR TOTAL:	**1,505.93**
	DIVISION TOTAL:	**1,505.93**
31-CITY CLERK/PRINT SHOP		
1606-DELL MARKETING LP		
214458	REPLACEMENT DESKTOPS COMPUTERS	1,505.93
	VENDOR TOTAL:	**1,505.93**
1482-NEWS RECORD		
213996	AUGUST 2026 LEGAL ADVERTISING	6,144.60
	VENDOR TOTAL:	**6,144.60**
	DIVISION TOTAL:	**7,650.53**
32-JUDICIAL		
4966-APRIL SHIPPY		
213991	INTERPRET	40.00
	VENDOR TOTAL:	**40.00**
2483-CAMPBELL COUNTY SHERIFF		
214070	JULY 2026 PRISONER BILLING	1,800.00
214071	AUGUST 2026 PRISONER BILLING	4,350.00
	VENDOR TOTAL:	**6,150.00**
1606-DELL MARKETING LP		
214458	REPLACEMENT DESKTOPS COMPUTERS	1,505.93
	VENDOR TOTAL:	**1,505.93**
4003-MICHAEL STULKEN		
214004	DEFENSE ATTORNEY	500.00
	VENDOR TOTAL:	**500.00**
	DIVISION TOTAL:	**8,195.93**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
65-PUBLIC AFFAIRS ADMINISTRATION		
1482-NEWS RECORD		
213995	AUGUST 2026 ADVERTISING	2,109.97
	VENDOR TOTAL:	**2,109.97**
	DIVISION TOTAL:	**2,109.97**
	DEPARTMENT TOTAL:	**19,462.36**
	FUND TOTAL:	**1,085,339.25**

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
1276-CAMPBELL COUNTY JOINT POWERS FIRE BOARD		
214238	FY26/27 2ND OPERATIONAL FUNDING	1,371,951.25
	VENDOR TOTAL:	**1,371,951.25**
1381-CITY OF GILLETTE		
214381	OVERDALE/OREGON M & O - RETAIN	7,073.74
214384	ANTELOPE VALLEY PLAYGROUND REN	4,243.49
214386	2026 CHIP SEAL PROJECT - RETAI	17,001.02
214408	ANNUAL CRACK SEALING PROJECT -	7,548.77
214412	SHOSHONE AVE BEAUTIFICATION PH	1,762.98
	VENDOR TOTAL:	**37,630.00**
5186-FALCON CONSTRUCTION, LLC		
214383	ANTELOPE VALLEY PLAYGROUND REN	80,626.26
	VENDOR TOTAL:	**80,626.26**
1909-G AND G LANDSCAPING INC		
214411	SHOSHONE AVE BEAUTIFICATION PH	33,496.62
	VENDOR TOTAL:	**33,496.62**
1911-GADES SALES COMPANY INC		
214463	Radar Instruments, Traffic Enforcement Type (Inclu	10,800.00
	VENDOR TOTAL:	**10,800.00**
1995-HARDRIVES CONSTRUCTION INC		
214385	2026 CHIP SEAL PROJECT	323,019.47
	VENDOR TOTAL:	**323,019.47**
1754-KLJ ENGINEERING LLC		
214389	WARREN AVE WATER MAIN REPLACEM	9,273.97
214391	SENATOR MIKE ENZI MEMORIAL OVE	59,983.17
214399	BUTLER SPAETH & 6TH STREET SEW	12,311.92
	VENDOR TOTAL:	**81,569.06**
1312-MORRISON MAIERLE INC		
214387	DALBEY MEMORIAL PARK PARK #7:	18,200.00
214400	STONE PILE INTERCEPT MH REHAB	2,513.34

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
	VENDOR TOTAL:	**20,713.34**
4226-NATHAN G STEINER		
214402	ANTELOPE VALLEY PLAYGROUND	9,544.41
	VENDOR TOTAL:	**9,544.41**
1958-PCA ENGINEERING INC		
214393	BUTLER SPAETH LARGE PATCH	612.50
214395	OAKCREST-KNOLLWOOD INTERSECTIO	4,243.99
214397	SPRUCE & KLUVER SURFACING	4,225.97
214398	ANNUAL CRACK SEALING PROJECT	3,580.04
214405	OAKCREST-KNOLLWOOD INTERSECTIO	2,285.48
214409	2026 CHIP SEAL PROJECT	5,284.14
214513	4TH AVE & ASH STREET INTERSECT	1,529.63
	VENDOR TOTAL:	**21,761.75**
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
214345	E-SIGNAL UPGRADES	1,420.00
	VENDOR TOTAL:	**1,420.00**
1802-SIMON CONTRACTORS		
214380	OVERDALE/OREGON M & O	134,401.06
	VENDOR TOTAL:	**134,401.06**
2261-WARNE CHEMICAL & EQUIPMENT CO		
214497	PARKS - WEED AND FEED * JANIE	7,660.80
	VENDOR TOTAL:	**7,660.80**
2363-WWC ENGINEERING		
214403	COLLINS HEIGHTS WATER FITTING	3,660.00
214404	OVERDALE/OREGON SURFACING PROJ	16,187.25
	VENDOR TOTAL:	**19,847.25**
4960-Z AND Z SEAL COATING		
214407	ANNUAL CRACK SEALING PROJECT	143,426.53
	VENDOR TOTAL:	**143,426.53**
	DIVISION TOTAL:	**2,297,867.80**
	DEPARTMENT TOTAL:	**2,297,867.80**

	FUND TOTAL:	**2,297,867.80**

Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE		
70-UTILITIES		
72-MADISON WATER LINE		
1312-MORRISON MAIERLE INC		
214401	RED HILLS TANK PROJECT	56,039.86
	VENDOR TOTAL:	**56,039.86**
	DIVISION TOTAL:	**56,039.86**
	DEPARTMENT TOTAL:	**56,039.86**
	FUND TOTAL:	**56,039.86**

Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
213300	UE 3960 204 TONK	27.33
213302	UE 25142 600 GARNER LAKE	0.05
	VENDOR TOTAL:	**27.38**
	DIVISION TOTAL:	**27.38**
	DEPARTMENT TOTAL:	**27.38**

Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND		
70-UTILITIES		
70-UTILITIES ADMINISTRATION		
2406-XEROX CORPORATION		
213997	AUGUST 2026 METER READ	49.10
	VENDOR TOTAL:	**49.10**
	DIVISION TOTAL:	**49.10**
	DEPARTMENT TOTAL:	**49.10**
	FUND TOTAL:	**76.48**

Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND		
50-PUBLIC WORKS		
55-SOLID WASTE		
1040-ALSCO		
213923	UNIFORM CLEANING	11.05
213930	UNIFORM CLEANING	11.05
213940	UNIFORM CLEANING	11.05
213947	UNIFORM CLEANING	11.05
	VENDOR TOTAL:	**44.20**
3894-CAMPBELL COUNTY LANDFILL		
214145	AUGUST 2026 LANDFILL	78,143.00
	VENDOR TOTAL:	**78,143.00**
1606-DELL MARKETING LP		
214458	REPLACEMENT DESKTOPS COMPUTERS	1,505.93
	VENDOR TOTAL:	**1,505.93**
2303-WESTERN WASTE SOLUTIONS INC		
214249	JULY 2026 RECYCLING	5,710.00
214250	JULY 2026 3 YARD DUMPSTER	97.00
214251	AUGUST 2026 RECYLCLING	5,640.00
214252	AUGUST 2026 3 YARD DUMPSTER	97.00
	VENDOR TOTAL:	**11,544.00**
	DIVISION TOTAL:	**91,237.13**
	DEPARTMENT TOTAL:	**91,237.13**
	FUND TOTAL:	**91,237.13**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
213329	UE 554 506 PUMPHOUSE	44.64
213340	UE 554 506 PUMPHOUSE	146.25
	VENDOR TOTAL:	**190.89**
	DIVISION TOTAL:	**190.89**
	DEPARTMENT TOTAL:	**190.89**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
1029-AIR TECH INC		
214001	A/C REPAIRS AT MADISON	519.00
	VENDOR TOTAL:	**519.00**
2434-AMERICAN WELDING & GAS INC		
214229	MAKING C/S PINNING TOOLS	6.20
	VENDOR TOTAL:	**6.20**
4623-BRADLEY TREVOR THURMAN		
214170	CONCRETE	2,695.00
214171	CONCRETE	2,380.00
214234	CONCRETE	4,686.50
214235	CONCRETE	915.00
	VENDOR TOTAL:	**10,676.50**
1397-COLLINS COMMUNICATIONS INC		
214426	Access Control 20UT01-PS #1 Upgrades	6,776.48
	VENDOR TOTAL:	**6,776.48**
2852-CORE & MAIN		
214429	WATER * METERS * ELI	4,157.14
	VENDOR TOTAL:	**4,157.14**
1606-DELL MARKETING LP		
214458	REPLACEMENT DESKTOPS COMPUTERS	4,517.79
	VENDOR TOTAL:	**4,517.79**
1792-ENERGY LABORATORIES INC		
214002	TESTING	34.50
214225	TESTING	25.50
214320	DISCOUNT ON 793481 THAT WAS MISSED	-76.00
214331	TESTING	34.50
214332	PARTS	84.50
	VENDOR TOTAL:	**103.00**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
1422-GILLETTE CONTRACTORS SUPPLY INC		
214231	PARTS	510.79
	VENDOR TOTAL:	**510.79**
1972-GRAINGER INDUSTRIAL		
214467	WATER - CHEMICAL TUBING * COOPER	102.40
	VENDOR TOTAL:	**102.40**
1450-HDR ENGINEERING INC		
214388	30" MADISON WATERLINE REPAIR	69,485.00
	VENDOR TOTAL:	**69,485.00**
1649-L & H INDUSTRIAL INC		
214469	WATER - 36" FLANGE * COOPER	1,685.00
	VENDOR TOTAL:	**1,685.00**
1290-MID WEST PEST MANAGEMENT		
214166	WEED SPRAYING	172.55
214167	WEED SPRAYING	1,763.00
214221	WEED SPRAYING	610.00
	VENDOR TOTAL:	**2,545.55**
1312-MORRISON MAIERLE INC		
214392	PINE RIDGE MADISON TANK REHAB	18,698.21
	VENDOR TOTAL:	**18,698.21**
1897-ONE CALL OF WYOMING COPR		
214370	ONE-CALL OF WYOMING	136.23
	VENDOR TOTAL:	**136.23**
2005-PETE LIEN & SONS INC		
214168	SAFETY/TRAINING SITE	700.00
214169	ABATEMENT BLOCKS FOR SLOPE - WARLOW YARD	700.00
214230	CONCRETE	600.00
	VENDOR TOTAL:	**2,000.00**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
2035-POWDER RIVER ENERGY CORPORATION		
213957	ELECTRIC - FORCE RD STORAGE BLDG	51.39
213958	ELECTRIC - CPS #2	40.00
213959	ELECTRIC - CPS #3	51.03
213960	ELECTRIC - MADISON REBHAB CPS #4	45.32
213961	ELECTRIC - MADISON REBHAB CPS #7	54.80
213962	ELECTRIC - BENNOR ESTATES	45.80
213963	ELECTRIC - OVERBROOK	45.03
213965	ELECTRIC - SOUTHFORK	46.09
213966	ELECTRIC - COOK RD	56.15
213967	ELECTRIC - FORCE RD JOINT POWERS BOARD	44.73
213969	ELECTRIC - SERVICE CONTROL BUILDING	45.61
213970	ELECTRIC - 8 MILE WATER SYSTEM	45.99
213971	ELECTRIC - ROZET RANCHETTES WATER SYSTEM	45.61
213972	ELECTRIC - RAFTER D	44.64
213973	ELECTRIC - WATER CONTROL BLDG MEADOW SPRINGS	44.25
213974	ELECTRIC - WATER CONTROL BLDG AMERICAN RD	45.51
213977	ELECTRIC - WATER CONTROL BLDG FREEDOM HILLS	46.58
213978	ELECTRIC - WATER CONTROL BLDG RED TAIL/FOX TAIL	46.77
	VENDOR TOTAL:	**845.30**
3690-PRO WINDMILL INC		
214222	PEST SPRAYING	115.00
214223	PEST SPRAYING	175.00
214224	PEST SPRAYING	250.00
	VENDOR TOTAL:	**540.00**
2554-QUALITY AGG AND CONSTRUCTION INC		
214003	J-BASE	2,059.24
	VENDOR TOTAL:	**2,059.24**
1802-SIMON CONTRACTORS		
213998	ROAD BASE	3,114.32

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
1802-SIMON CONTRACTORS		
213999	ROAD BASE	429.10
214000	ROAD BASE	3,174.33
214164	SAFETY/TRAINING SITE	4,575.87
214165	ENERGY ST MAIN BREAK	2,334.21
214226	ROAD BASE	6,420.98
214227	ROAD BASE	4,163.39
214228	ROAD BASE	1,881.97
	VENDOR TOTAL:	**26,094.17**
1748-THAT EMBROIDERY PLACE		
214333	EMBROIDERY	41.00
214334	EMBROIDERY	47.00
214335	EMBROIDERY	36.00
214336	EMBROIDERY	18.00
214337	EMBROIDERY	18.00
214338	EMBROIDERY	19.00
214339	EMBROIDERY	18.00
	VENDOR TOTAL:	**197.00**
2289-WESCO DISTRIBUTION INC		
214500	Access Control 20UT01-PS #1 Upgrades	663.46
	VENDOR TOTAL:	**663.46**
2618-WYOMING DEPARTMENT OF HEALTH		
214346	TESTING	640.00
	VENDOR TOTAL:	**640.00**
	DIVISION TOTAL:	**152,958.46**
	DEPARTMENT TOTAL:	**152,958.46**
	FUND TOTAL:	**153,149.35**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
5273-FUENTES, JUAN		
213918	UB 17798 1432 EAGLES NEST CIR B	200.00
213919	UB 17798 1432 EAGLES NEST CIR B	100.00
	VENDOR TOTAL:	**300.00**
88888-MISC UTILITY OVERPAYMENTS		
213301	UE 32580 4524 RUNNING W	10.30
213303	UE 27238 1001 DESERT HILLS	34.23
213304	UE 39930 1931 HARVEST MOON	134.05
213305	UE 39996 2501 LEDOUX	193.90
213306	UE 32758 4530 RUNNING W	341.94
213307	UE 2350 500 OSBORNE	48.00
213308	UE 3278 102 JUNIPER	112.39
213309	UE 9146 103 7TH	195.10
213310	UE 18310 1025 CHURCH	144.75
213311	UE 16804 240 SIERRA	154.02
213312	UE 35564 1068 COUNTRY CLUB	167.32
213313	UE 39144 2706 KIRK	112.74
213314	UE 9552 628 OREGON	214.30
213315	UE 13976 409 BROOKS	105.30
213316	UE 25634 1300 BEAVER	47.19
213317	UE 35238 707 EXPRESS	97.47
213318	UE 20646 901 COMANCHE	0.03
213319	UE 38996 2205 CHERYL	32.66
213320	UE 8468 105 HOG EYE	1,312.55
213321	UE 42452 203 TALISKER	23.57
213322	UE 29284 7800 CHUKAR	103.31
213323	UE 33726 824 GURLEY	87.78
213324	UE 18068 1001 STANLEY	140.03
213325	UE 3864 411 LAUREL	108.56
213326	UE 15184 62 CONSTITUTION	16.50

Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
213327	UE 32284 4510 RUNNING W	128.84
213328	UE 17894 1016 ELON	223.35
213330	UE 32150 4600 TRIPLE T	0.02
213331	UE 16810 252 SIERRA	3,187.63
213332	UE 32846 4534 RUNNING W	33.77
213333	UE 32860 4534 RUNNING W	159.46
213334	UE 3080 434 PRAIRIEVIEW	136.64
213335	UE 12842 8 CLEARVIEW	164.72
213336	UE 30954 806 GURLEY - DANIELS SIMMONS	237.47
213337	UE 25064 600 GARNER LAKE	229.26
213338	UE 39214 2305 KRISTAN	3.09
213339	UE 18796 1027 GURLEY	108.73
213341	UE 17778 1307 EAGLES NEST	231.72
213342	UE 17816 1422 EAGLES NEST	45.16
	VENDOR TOTAL:	**8,827.85**
	DIVISION TOTAL:	**9,127.85**
	DEPARTMENT TOTAL:	**9,127.85**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
3894-CAMPBELL COUNTY LANDFILL		
214247	AUGUST 2026 ELECTRICAL LANDFILL	93.75
	VENDOR TOTAL:	**93.75**
2484-CAMPBELL COUNTY TREASURER		
214082	1ST HALF PROPERY TAXES WYGEN III/CTII	62,211.56
214083	1ST HALF PROPERY TAXES DISTRIUBTION "OTHER"	48,112.07
	VENDOR TOTAL:	**110,323.63**
1628-DIJULIO DISPLAYS INC		
214141	BULBS FOR CHRISTMAST DECORATIONS	221.95
	VENDOR TOTAL:	**221.95**
1969-GOVCONNECTION		
214465	ELECTRICAL SERVICES CAMERA UPGRADE	178.62
214466	ELECTRICAL SERVICES CAMERA UPGRADE	8,648.92
	VENDOR TOTAL:	**8,827.54**
1264-MCM GENERAL CONTRACTORS		
214373	ANNUAL TRENCHING AND BORING AG	7,912.60
214374	ANNUAL TRENCHING AND BORING AG	37,210.25
214376	ANNUAL TRENCHING AND BORING AG	3,725.00
	VENDOR TOTAL:	**48,847.85**
1290-MID WEST PEST MANAGEMENT		
214246	WEED SPRAYING	5,826.15
	VENDOR TOTAL:	**5,826.15**
1897-ONE CALL OF WYOMING COPR		
214370	ONE-CALL OF WYOMING	136.23
	VENDOR TOTAL:	**136.23**
2071-PROELECTRIC INC		
214371	ANNUAL MISCELLANOUS ELECTRICAL	1,210.28
214372	ANNUAL MISCELLANOUS ELECTRICAL	981.33
	VENDOR TOTAL:	**2,191.61**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2127-REGULATORY COMPLIANCE SERVICES INC		
213993	PCB MANAGEMENT SUPPORT	495.00
	VENDOR TOTAL:	**495.00**
	DIVISION TOTAL:	**176,963.71**
	DEPARTMENT TOTAL:	**176,963.71**
	FUND TOTAL:	**186,091.56**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1040-ALSCO		
213920	UNIFORM CLEANING	222.37
213937	UNIFORM CLEANING	222.37
213945	UNIFORM CLEANING	222.37
214091	UNIFORM CLEANING	222.37
	VENDOR TOTAL:	**889.48**
1077-ARCHITECTURAL SPECIALTIES LLC		
213987	DOOR REPAIRS	639.16
	VENDOR TOTAL:	**639.16**
1606-DELL MARKETING LP		
214458	REPLACEMENT DESKTOPS COMPUTERS	6,023.72
	VENDOR TOTAL:	**6,023.72**
1792-ENERGY LABORATORIES INC		
213979	TESTING	162.30
213980	TESTING	350.40
213981	TESTING	278.40
213982	TESTING	105.60
214341	TESTING	34.80
214342	PARTS	77.70
	VENDOR TOTAL:	**1,009.20**
3877-EXTREME PRECISION INDUSTRIAL CONTRACTORS, LLC		
213989	RAILING ADDITION ON STORAGE UNIT 1900	9,529.00
	VENDOR TOTAL:	**9,529.00**
1892-FRANDSON SAFETY INC		
214245	MULTI-GAS AND SINGLE GAS MONITOR CALIBRATION	270.00
	VENDOR TOTAL:	**270.00**
1995-HARDRIVES CONSTRUCTION INC		
214266	CHIP SEAL YARDWASTE ROAD	27,222.65
	VENDOR TOTAL:	**27,222.65**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1450-HDR ENGINEERING INC		
214390	WWTP PHASE II PROJECTS	4,362.09
	VENDOR TOTAL:	**4,362.09**
1290-MID WEST PEST MANAGEMENT		
213988	WEED SPRAYING	1,200.00
	VENDOR TOTAL:	**1,200.00**
1897-ONE CALL OF WYOMING COPR		
214370	ONE-CALL OF WYOMING	136.23
	VENDOR TOTAL:	**136.23**
2035-POWDER RIVER ENERGY CORPORATION		
213950	ELECTRIC - GIL SEWAGE MTR STA	45.80
213951	ELECTRIC - GIL EASTSIDE GURLEY LIFT	1,118.80
	VENDOR TOTAL:	**1,164.60**
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION		
213983	HVAC MAINTENANCE AT WW	3,580.00
	VENDOR TOTAL:	**3,580.00**
5236-PYE BARKER FIRE & SAFETY		
213985	BACKFLOW REPAIRS	935.00
	VENDOR TOTAL:	**935.00**
2263-WASTE CONNECTIONS OF WYOMING		
213984	AUGUST 2026 DUMP ROLLOFF	835.28
	VENDOR TOTAL:	**835.28**
2406-XEROX CORPORATION		
213986	AUGUST 2026 METER READ	50.75
	VENDOR TOTAL:	**50.75**
	DIVISION TOTAL:	**57,847.16**
	DEPARTMENT TOTAL:	**57,847.16**
	FUND TOTAL:	**57,847.16**

Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
1040-ALSCO		
213921	RUG CLEANING	81.03
213928	RUG CLEANING	81.03
213935	RUG CLEANING	45.98
213938	RUG CLEANING	81.03
	VENDOR TOTAL:	**289.07**
1171-BIGHORN HYDRAULICS INC		
213990	CREDIT FOR OVERPAYMENT	-50.00
	VENDOR TOTAL:	**-50.00**
4550-BIGHORN MOUNTAIN ELECTRIC LLC		
214084	REPAIR & REPLACE VM SHOP LIGHTING	5,061.68
214153	REPAIR/REPLACE LIGHTING IN VM BAY	4,678.04
214232	FLEET BAY LIGHTING REPAIRS/REPLACE	1,996.00
	VENDOR TOTAL:	**11,735.72**
5204-CORBY SHIELDS		
214075	CITY WEST & HEATED VEHICLE STORAGE PMS AND REPAIRS	5,175.69
	VENDOR TOTAL:	**5,175.69**
3690-PRO WINDMILL INC		
214085	PEST SPRAYING AT CITY HALL, CITY WEST, WAREHOUSE	175.00
	VENDOR TOTAL:	**175.00**
2212-VAN EWING CONSTRUCTION		
214076	REPLACE CIELING TILES AT CITY WEST	2,194.00
	VENDOR TOTAL:	**2,194.00**
	DIVISION TOTAL:	**19,519.48**
	DEPARTMENT TOTAL:	**19,519.48**
	FUND TOTAL:	**19,519.48**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1447-ANIXTER POWER SOLUTIONS		
214414	ELECTRICAL WAREHOUSE INVENTORY	764.95
	VENDOR TOTAL:	**764.95**
2594-BOMGAARS SUPPLY		
214423	ELECTRICAL WAREHOUSE INVENTORY	365.40
	VENDOR TOTAL:	**365.40**
2852-CORE & MAIN		
214428	WATER WAREHOUSE INVENTORY	356.40
	VENDOR TOTAL:	**356.40**
1519-CRUM ELECTRIC SUPPLY COMPANY		
214457	ELECTRICAL WAREHOUSE INVENTORY	381.51
	VENDOR TOTAL:	**381.51**
5205-FERGUSON US HOLDINGS, INC		
214460	WASTEWATER INVENTORY	2,740.00
214461	WATER WAREHOUSE INVENTORY	101.00
214462	WATER WAREHOUSE INVENTORY - COOPER NEEDS ASAP	7,179.00
	VENDOR TOTAL:	**10,020.00**
1422-GILLETTE CONTRACTORS SUPPLY INC		
214430	ELECTRICAL INVENTORY	18.64
214431	WATER INVENTORY	280.00
214432	WATER INVENTORY	651.00
214433	WATER INVENTORY	200.00
214434	WATER INVENTORY	1,457.00
214435	WATER WAREHOUSE INVENTORY	5,588.42
214436	WATER WAREHOUSE INVENTORY	1,154.40
214437	WATER WAREHOUSE INVENTORY	946.00
214438	WATER WAREHOUSE INVENTORY - COOPER NEEDS ASAP	9,258.00
214439	WATER WAREHOUSE INVENTORY	355.77
214440	WATER WAREHOUSE INVENTORY	2,254.43
214441	WATER WAREHOUSE INVENTORY	14.42

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1422-GILLETTE CONTRACTORS SUPPLY INC		
214442	WATER INVENTORY	4,065.40
214443	WATER INVENTORY	998.72
214444	PARKS INVENTORY	306.60
214445	WATER INVENTORY	1,999.84
214446	WATER INVENTORY	629.92
214447	WATER INVENTORY	156.88
214448	WATER INVENTORY	3,885.72
214449	WATER INVENTORY	763.21
214450	WATER INVNETORY / FOR LCR PROJECT	935.50
214451	WATER INVENTORY / PER COPPER FOR LCR ASAP	242.30
214452	ELECTRICAL WAREHOUSE INVENTOEY/PROJECT REQ TRAVIS	39.14
214453	WATER INVENTORY	909.51
214454	PARKS INVENTORY	1,720.68
214455	WATER INVENTORY	297.06
	VENDOR TOTAL:	**39,128.56**
1424-MUNICIPAL TREATMENT EQUIPMENT		
214473	WATER INVENTORY	1,005.53
	VENDOR TOTAL:	**1,005.53**
1479-NEWMAN SIGNS INC		
214474	TRAFFIC SAFETY	1,957.50
214475	PARKS WAREHOUSE INVENTORY	4,100.62
214476	TRAFFIC SAFETY	1,512.00
	VENDOR TOTAL:	**7,570.12**
1511-NORCO INC		
214477	ELECTRICAL INVENTORY	235.68
214478	ELECTRICAL WAREHOUSE INVENTORY	64.20
214483	ELECTRICAL WAREHOUSE INVENTORY	94.62
	VENDOR TOTAL:	**394.50**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
5213-PARTSONE WYOSD LLC		
214485	VEHICAL MAINTENACE WAREHOUSE (DEL 36 TO VM SHOP)	469.56
214486	VEHICAL MAINTENANCE WAREHOUSE INVENTORY	44.94
214487	VEHICAL MAINTANCE WEARHOUSE INVNETORY	132.12
	VENDOR TOTAL:	**646.62**
2198-STUART C. IRBY CO		
214490	ELECTRICAL WAREHOUSE INVENTORY	12,947.24
	VENDOR TOTAL:	**12,947.24**
2175-TWO M COMPANY INC		
214491	PARKS WAREHOUSE INVENTORY	459.85
	VENDOR TOTAL:	**459.85**
3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO		
214493	WATER WAREHOUSE INVENTORY	22.53
214494	ELECTRICAL WAREHOUSE INVENTORY	71.38
214495	ELECTRICAL WAREHOUSE INVENTORY	17.62
214496	ELECTRICAL WAREHOUSE INVENTORY/PROJECT REQ TRAVIS	25.55
	VENDOR TOTAL:	**137.08**
2289-WESCO DISTRIBUTION INC		
214498	ELECTRICAL WAREHOUSE INVENTORY	2,846.42
214499	ELECTRICAL WAREHOUSE INVENTORY	169.32
214501	WATER INVENTORY	255.36
214502	ELECTRICAL WAREHOUSE INVENTORY	591.63
	VENDOR TOTAL:	**3,862.73**
5028-WYOMING MECHANICAL SUPPLY		
214512	VEHICAL MAINTENANCE WAREHOUSE INVENTORY	160.98
	VENDOR TOTAL:	**160.98**
	DIVISION TOTAL:	**78,201.47**
	DEPARTMENT TOTAL:	**78,201.47**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
25-FINANCE		
28-WAREHOUSE FUND		
1040-ALSCO		
213925	RUG CLEANING	34.98
213933	RUG CLEANING	34.98
213943	RUG CLEANING	34.98
	VENDOR TOTAL:	**104.94**
	DIVISION TOTAL:	**104.94**
	DEPARTMENT TOTAL:	**104.94**
	FUND TOTAL:	**78,306.41**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
00-UNDEFINED		
00-UNDEFINED		
1167-BIG HORN TIRE INC		
214422	VM	1,992.00
	VENDOR TOTAL:	**1,992.00**
3904-CBH CO-OP		
214425	VEHICLE MAINTENANCE * GASOLINE * SARAH	38,138.67
	VENDOR TOTAL:	**38,138.67**
4417-DOOLEY OIL, INC		
214459	VM INVENTORY	4,776.00
	VENDOR TOTAL:	**4,776.00**
1575-HOMAX OIL		
214468	VM INVENTORY	399.00
	VENDOR TOTAL:	**399.00**
	DIVISION TOTAL:	**45,305.67**
	DEPARTMENT TOTAL:	**45,305.67**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
3622-ABSOLUTE AUTO, LLC		
214114	PARTS	845.60
	VENDOR TOTAL:	**845.60**
1040-ALSCO		
213932	UNIFORM CLEANING	167.53
213942	UNIFORM CLEANING	165.95
213948	UNIFORM CLEANING	165.95
	VENDOR TOTAL:	**499.43**
1041-ALTEC INDUSTRIES INC		
214105	REPAIRS	337.68
214106	REPAIRS	1,898.94
214191	PM INSPECTION	1,369.59
214192	PM INSPECTION	1,272.60
214193	PARTS	1,793.78
214194	PM INSPECTION	1,364.18
214195	PM INSPECTION	1,157.60
214196	PM INSPECTION	965.48
214197	PM INSPECTION	1,157.60
214198	PM INSPECTION	994.73
	VENDOR TOTAL:	**12,312.18**
1447-ANIXTER POWER SOLUTIONS		
214413	VEHICLE MAINTENANCE * NEW TRUCK SET UP * ADAM	63.87
	VENDOR TOTAL:	**63.87**
5166-BEGG BOROUGH STEEL, LLC		
214267	PARTS	5.49
	VENDOR TOTAL:	**5.49**
1167-BIG HORN TIRE INC		
214107	TIRES	479.96
214279	ALIGNMENT	299.45
214280	TIRES	3,357.91

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
1167-BIG HORN TIRE INC		
214281	TIRE	135.12
214282	TIRES	902.80
	VENDOR TOTAL:	**5,175.24**
1171-BIGHORN HYDRAULICS INC		
214108	PARTS	45.00
214109	PARTS	92.75
214110	PARTS	61.55
214111	PARTS	116.56
214112	PARTS	33.35
214113	PARTS	56.55
214173	PARTS	54.50
214174	PARTS	144.00
214175	PARTS	103.50
214273	PARTS	80.23
	VENDOR TOTAL:	**787.99**
1178-BJ NELSON/NELSON AUTO GLASS		
214274	WINDSHIELD REPLACEMENT	783.88
	VENDOR TOTAL:	**783.88**
4292-CAR-KNACK INC		
214176	FLOORLINERS/STORAGE BOX	1,149.99
	VENDOR TOTAL:	**1,149.99**
4909-COULTER WEST		
214177	EMBROIDERY	210.00
	VENDOR TOTAL:	**210.00**
1860-FIRST CLASS AUTO		
214182	REPAIRS	13,328.25
	VENDOR TOTAL:	**13,328.25**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2645-GREINER MOTOR COMPANY		
214129	CORE RETURN	-100.00
214131	PARTS	1,483.64
214132	PARTS	896.18
214290	PARTS	3,111.50
214291	PARTS	349.60
214292	PARTS	598.70
	VENDOR TOTAL:	**6,339.62**
4128-GROSSENBURG IMPLEMENT INCORPORATED		
214276	PARTS	210.60
214277	PARTS	823.93
214278	PARTS	828.93
	VENDOR TOTAL:	**1,863.46**
3398-JACK'S TRUCK CENTER INC		
214315	PARTS	145.26
214316	PARTS	35.14
214317	PARTS	86.14
214318	PARTS	170.39
214319	PARTS	98.32
	VENDOR TOTAL:	**535.25**
5240-JACKSON GROUP PETERBILT		
214128	PARTS	518.71
214188	PARTS	193.28
214189	PARTS	388.87
214190	PARTS	803.36
214283	PARTS	284.24
214284	PARTS	142.60
214285	PARTS	12.63
214286	PARTS	673.13
	VENDOR TOTAL:	**3,016.82**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
1758-KAREN'S DELIVERY SERVICE		
214271	DELIVERY	26.00
214272	DELIVERY	26.00
	VENDOR TOTAL:	**52.00**
1291-MIDLAND IMPLEMENT CO INC		
214180	PARTS	210.48
214181	PARTS	313.81
	VENDOR TOTAL:	**524.29**
55555-MISC EMPLOYEE VENDOR		
214350	TOOL REIMBURSEMENT	257.25
	VENDOR TOTAL:	**257.25**
3983-MOUNTAIN PEAKS DIAGNOSTICS, LLC		
214134	TESTING	222.50
	VENDOR TOTAL:	**222.50**
1482-NEWS RECORD		
213996	AUGUST 2026 LEGAL ADVERTISING	790.65
	VENDOR TOTAL:	**790.65**
1511-NORCO INC		
214124	SQUINCHER	58.80
214125	PARTS	40.69
	VENDOR TOTAL:	**99.49**
4439-OBERST ENTERPRISES LLC		
214179	ALIGNMENT	100.00
	VENDOR TOTAL:	**100.00**
5270-OCTANE GARAGE, LLC		
214178	REPAIRS	790.02
	VENDOR TOTAL:	**790.02**
5213-PARTSONE WYOSD LLC		
214092	PARTS	12.78
214093	PARTS	16.37

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
5213-PARTSONE WYOSD LLC		
214094	PARTS	14.42
214095	PARTS	11.82
214096	RETURN PARTS	-9.14
214097	PARTS	139.23
214100	PARTS	10.55
214101	PARTS	14.44
214102	PARTS	26.93
214103	PARTS	78.66
214104	PARTS	12.36
214199	PARTS	294.99
214200	PARTS	142.04
214201	PARTS	17.25
214202	PARTS	3.64
214203	PARTS	3.64
214204	PARTS	3.64
214205	PARTS	3.64
214206	PARTS	28.13
214207	PARTS	18.78
214208	PARTS	28.13
214209	PARTS	3.64
214210	PARTS	32.00
214211	PARTS	24.89
214212	PARTS	8.44
214213	PARTS	15.16
214214	PARTS	2.78
214215	PARTS	87.90
214216	PARTS	433.90
214217	PARTS	591.80
214218	PARTS	43.75

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
5213-PARTSONE WYOSD LLC		
214219	PARTS	30.99
214220	PARTS	507.24
214293	PARTS	2.98
214294	PARTS	3.64
214295	PARTS	29.38
214296	PARTS	18.00
214297	PARTS	29.38
214298	PARTS	3.64
214299	PARTS	165.36
214300	EXCHANGE PARTS	-0.85
214301	EXCHANGE PARTS	-0.85
214302	PARTS	507.24
214303	PARTS	13.51
214304	EXCHANGE PARTS	2.98
214305	PARTS	28.92
214306	PARTS	23.38
214307	PARTS	5.56
214308	PARTS	11.38
214309	RETURN PARTS	-27.87
214310	PARTS	19.64
214311	PARTS	83.16
214312	PARTS	24.99
214313	PARTS	55.34
214314	PARTS	21.00
	VENDOR TOTAL:	**3,674.70**
4967-RDO EQUIPMENT CO		
214115	PARTS	853.18
214116	PARTS	276.92
214117	PARTS	161.41

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
4967-RDO EQUIPMENT CO		
214118	PARTS	89.16
214119	EXCHANGE PARTS	-45.82
214120	PARTS	44.00
	VENDOR TOTAL:	**1,378.85**
2315-THUNDER BASIN FORD LLC		
214126	PARTS	11.00
214127	PARTS	54.27
214186	PARTS	42.01
214287	PARTS	32.72
214288	PARTS	149.86
214289	PARTS	39.06
	VENDOR TOTAL:	**328.92**
5019-TRANSOURCE TRUCK & EQUIPMENT		
214183	PARTS	1,159.58
214275	REPAIRS	1,284.62
	VENDOR TOTAL:	**2,444.20**
5263-WAREING SHERIDAN CHEVROLET		
214268	PARTS	262.23
	VENDOR TOTAL:	**262.23**
2309-WHITE'S FRONTIER MOTORS		
214121	PARTS	209.18
214122	PARTS	8.13
214123	PARTS	144.22
214187	REPAIRS	2,231.93
	VENDOR TOTAL:	**2,593.46**
2385-WYOMING MACHINERY CO		
214133	PARTS	55.42
214185	PARTS	137.40
214269	REPAIRS	5,541.99

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
	VENDOR TOTAL:	**5,734.81**
	DIVISION TOTAL:	**66,170.44**
37-VEHICLE REPLACEMENT		
2621-C & B OPERATIONS LLC		
214424	NEW ENCLOSED CAB UTILITY VEHICLES (GATORS)	93,792.00
	VENDOR TOTAL:	**93,792.00**
	DIVISION TOTAL:	**93,792.00**
	DEPARTMENT TOTAL:	**159,962.44**
	FUND TOTAL:	**205,268.11**

Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND		
25-FINANCE		
38-LIABILITY INSURANCE		
1572-ARETE DESIGN GROUP		
214149	CITY WEST ROOF	2,464.45
	VENDOR TOTAL:	**2,464.45**
1264-MCM GENERAL CONTRACTORS		
214142	REPAIRS	360.00
	VENDOR TOTAL:	**360.00**
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
214344	SIGNAL REPAIR - WESTOVER RD/4J RD	760.00
	VENDOR TOTAL:	**760.00**
	DIVISION TOTAL:	**3,584.45**
	DEPARTMENT TOTAL:	**3,584.45**
	FUND TOTAL:	**3,584.45**
	GRAND TOTAL:	**4,234,327.04**

Expenditure Approval Report
Check Approval Date of 09/11/2026

Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE		
00-UNDEFINED		
00-UNDEFINED		
2399-WYOMING WATER DEVELOPMENT COMM		
213279	RETURN GRANT FUNDING RELATED TO RR#177	661.29
	VENDOR TOTAL:	**661.29**
	DIVISION TOTAL:	**661.29**
	DEPARTMENT TOTAL:	**661.29**
	FUND TOTAL:	**661.29**
	GRAND TOTAL:	**661.29**

Expenditure Approval Report
Check Approval Date of 09/11/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
77777-MISC ONE TIME VENDOR		
213280	RETURN SECURITY DEPSOIT FOR BID	4,689.60
	VENDOR TOTAL:	**4,689.60**
	DIVISION TOTAL:	**4,689.60**
	DEPARTMENT TOTAL:	**4,689.60**
	FUND TOTAL:	**4,689.60**
	GRAND TOTAL:	**4,689.60**

Expenditure Approval Report
Check Approval Date of 09/16/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
54-STREETS		
2677-CENTRAL TRUCK & DIESEL INC		
213285	EQUIPMENT RENTAL	1,050.00
	VENDOR TOTAL:	**1,050.00**
	DIVISION TOTAL:	**1,050.00**
	DEPARTMENT TOTAL:	**1,050.00**
	FUND TOTAL:	**1,050.00**

Expenditure Approval Report
Check Approval Date of 09/16/2026

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
2566-OFFICE OF STATE LANDS AND INVESTMENTS		
213286	USE LEASE SU-00522 WELL S-21	790.87
213287	SPECIAL USE LEASE SU00865 WELLS M-11-M15	10,100.81
	VENDOR TOTAL:	**10,891.68**
	DIVISION TOTAL:	**10,891.68**
	DEPARTMENT TOTAL:	**10,891.68**
	FUND TOTAL:	**10,891.68**
	GRAND TOTAL:	**11,941.68**

Expenditure Approval Report
Check Approval Date of 09/21/2026

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
1684-DRM INC		
213298	HERITAGE LIFT STATION REPLACEM	318,442.15
	VENDOR TOTAL:	**318,442.15**
1866-FIRST NORTHERN BANK OF WYOMING		
213299	HERITAGE LIFT STATION REPLACEM	16,760.11
	VENDOR TOTAL:	**16,760.11**
	DIVISION TOTAL:	**335,202.26**
	DEPARTMENT TOTAL:	**335,202.26**
	FUND TOTAL:	**335,202.26**
	GRAND TOTAL:	**335,202.26**

Expenditure Approval Report
Check Approval Date of 09/29/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
3379-BLACK HILLS ENERGY		
213896	NATURAL GAS - 528 EXCHANGE AVE	34.90
	VENDOR TOTAL:	**34.90**
	DIVISION TOTAL:	**34.90**
45-ANIMAL SHELTER		
3379-BLACK HILLS ENERGY		
213897	NATURAL GAS - 950 WARLOW-ANIMAL SHELTER	131.19
	VENDOR TOTAL:	**131.19**
	DIVISION TOTAL:	**131.19**
	DEPARTMENT TOTAL:	**166.09**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
3379-BLACK HILLS ENERGY		
213898	NATURAL GAS - 950 W WARLOW DR	42.95
213899	NATURAL GAS - 808 W WARLOW DR	42.25
213900	NATURAL GAS - 201 E 5TH ST AND 3903 FOOTHILLS BLVD	1,333.44
	VENDOR TOTAL:	**1,418.64**
	DIVISION TOTAL:	**1,418.64**
51-PARKS		
3379-BLACK HILLS ENERGY		
213901	NATURAL GAS - 2909 S DOUGLAS HWY	42.25
	VENDOR TOTAL:	**42.25**
	DIVISION TOTAL:	**42.25**
52-POOL		
3379-BLACK HILLS ENERGY		
213902	NATURAL GAS - 909 S GILLETTE AVE	713.04
	VENDOR TOTAL:	**713.04**
	DIVISION TOTAL:	**713.04**
54-STREETS		
3379-BLACK HILLS ENERGY		
213903	NATURAL GAS - 800 NU BURMA AVE, BLD 414	42.25
	VENDOR TOTAL:	**42.25**
	DIVISION TOTAL:	**42.25**
	DEPARTMENT TOTAL:	**2,216.18**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
62-TRAFFIC SAFETY		
3379-BLACK HILLS ENERGY		
213904	NATURAL GAS - 800 NU BURMA AVE, SHOP	42.25
	VENDOR TOTAL:	**42.25**
	DIVISION TOTAL:	**42.25**
	DEPARTMENT TOTAL:	**42.25**
	FUND TOTAL:	**2,424.52**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
3379-BLACK HILLS ENERGY		
213900	NATURAL GAS - 201 E 5TH ST AND 3903 FOOTHILLS BLVD	44.97
213905	NATURAL GAS - 200 ROCK RD, GEN	43.58
213906	NATURAL GAS - 816 W WARLOW DR	101.05
213912	NATURAL GAS - LAKEWAY, DOUD, EXCHANGE	87.22
214244	NATURAL GAS - 13144 HWY 51	33.03
	VENDOR TOTAL:	**309.85**
	DIVISION TOTAL:	**309.85**
	DEPARTMENT TOTAL:	**309.85**
	FUND TOTAL:	**309.85**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
3379-BLACK HILLS ENERGY		
213907	NATURAL GAS - 940 W WARLOW DR	42.25
	VENDOR TOTAL:	**42.25**
	DIVISION TOTAL:	**42.25**
	DEPARTMENT TOTAL:	**42.25**
	FUND TOTAL:	**42.25**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
3379-BLACK HILLS ENERGY		
213908	NATURAL GAS - 4520 UNIVERSITY RD	46.35
213909	NATURAL GAS - 1700 PLUM CRK	36.27
213910	NATURAL GAS - 3101 S GARNER LAKE RD	345.11
213911	NATURAL GAS - 2881 S GARNER LAKE RD	44.31
	VENDOR TOTAL:	**472.04**
	DIVISION TOTAL:	**472.04**
	DEPARTMENT TOTAL:	**472.04**
	FUND TOTAL:	**472.04**

Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
3379-BLACK HILLS ENERGY		
213912	NATURAL GAS - LAKEWAY, DOUD, EXCHANGE	42.25
213913	NATURAL GAS - 611 N EXCHANGE AVE	282.50
213914	NATURAL GAS - 561 COMMERICAL DR	129.17
213915	NATURAL GAS - 624 COMMERCIAL DR	208.15
	VENDOR TOTAL:	**662.07**
	DIVISION TOTAL:	**662.07**
	DEPARTMENT TOTAL:	**662.07**
	FUND TOTAL:	**662.07**

Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
25-FINANCE		
28-WAREHOUSE FUND		
3379-BLACK HILLS ENERGY		
213916	NATURAL GAS - 800 BURMA AVE	113.10
	VENDOR TOTAL:	**113.10**
	DIVISION TOTAL:	**113.10**
	DEPARTMENT TOTAL:	**113.10**
	FUND TOTAL:	**113.10**
	GRAND TOTAL:	**4,023.83**

Expenditure Approval Report
Check Approval Date of 09/21/2026

Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND		
20-HUMAN RESOURCES		
22-HEALTH INSURANCE		
2503-DELTA DENTAL OF WYOMING		
213275	AUGUST 2026 ADMIN FEES AND CLAIMS	25,709.75
	VENDOR TOTAL:	**25,709.75**
1912-GALLAGHER BENEFIT SERVICES, INC		
213278	SEPTERMBER 2026 SHORT TERM DISABILITY ADMIN FEES	166.25
	VENDOR TOTAL:	**166.25**
3687-OPTUM HEALTH FINANCIAL SERVICES		
213276	AUGUST 2026 HSA MONTLY MAINTENANCE FEE	233.75
213277	AUGUST 2026 COBRA PATRICIPANT FEE	165.00
	VENDOR TOTAL:	**398.75**
	DIVISION TOTAL:	**26,274.75**
	DEPARTMENT TOTAL:	**26,274.75**
	FUND TOTAL:	**26,274.75**
	GRAND TOTAL:	**26,274.75**

Expenditure Approval Report
Check Approval Date of 09/28/2026

Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND		
20-HUMAN RESOURCES		
22-HEALTH INSURANCE		
1349-CAMPBELL COUNTY HOSPITAL DISTRICT		
213917	AUGUST 2026 WELLNESS	4,610.00
	VENDOR TOTAL:	**4,610.00**
	DIVISION TOTAL:	**4,610.00**
	DEPARTMENT TOTAL:	**4,610.00**
	FUND TOTAL:	**4,610.00**
	GRAND TOTAL:	**4,610.00**

Expenditure Approval Report
Check Approval Date of 08/31/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
66666-MISC P-CARD VENDOR		
213671	WYO GLOBAL TECHNOLOGY SUMMIT - MAYOR LUNDVALL REGI	459.03
213673	2 VETERANS WREATHS - CITY HALL AND CITY WEST	34.00
213712	MAYOR LUNDVALL - HOTEL - JACKSON TECHNOLOGY SUMMIT	274.45
	VENDOR TOTAL:	**767.48**
	DIVISION TOTAL:	**767.48**
02-ADMINISTRATION		
1334-CASPER STAR TRIBUNE		
213395	MONTHLY SUBSCRIPTION	33.99
213880	MONTHLY SUBSCRIPTION	33.99
	VENDOR TOTAL:	**67.98**
66666-MISC P-CARD VENDOR		
213539	MEETING SUPPLIES FOR PD CHIEF CANDIDATE INTERVIEWS	36.99
213602	PD CHIEF CANDIDATE INTERVIEWS - REFRESHMENTS & SUP	28.36
213839	REFUND - SEAT CHANGE DUE TO MISSED FLIGHT - MAYOR	-62.34
	VENDOR TOTAL:	**3.01**
	DIVISION TOTAL:	**70.99**
04-SPECIAL PROJECTS		
66666-MISC P-CARD VENDOR		
213441	4TE*CULLIGAN OF GILLETTE WATER	54.00
	VENDOR TOTAL:	**54.00**
	DIVISION TOTAL:	**54.00**
	DEPARTMENT TOTAL:	**892.47**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
15-ATTORNEY		
15-ATTORNEY		
66666-MISC P-CARD VENDOR		
213529	REFRIGERATOR AND MICROWAVE FOR ATTORNEY'S OFFICE	379.98
213740	WYOMING BAR RICK WEISHEIMER CLE	350.00
213741	WYOMING BAR SAIGE SMITH CLE	350.00
	VENDOR TOTAL:	**1,079.98**
	DIVISION TOTAL:	**1,079.98**
	DEPARTMENT TOTAL:	**1,079.98**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
20-HUMAN RESOURCES		
20-HUMAN RESOURCES		
66666-MISC P-CARD VENDOR		
213391	PAYPAL *WYOMINGSOCI SHRM CONFRENCE	325.00
213392	STICKER MULE FOR OPEN ENROLLMENT	137.00
213440	INNOVATIVE CREDIT SOLUTIO PD	25.00
213492	SOCIETYFORHUMANRESOURCE MEMBERSHIP	299.00
213515	IN *SMITH PSYCHOLOGICAL S PD	400.00
213556	OFFICE DEPOT #2635 office supplies for PD recruitm	21.95
213557	OFFICE DEPOT #2635 supplies for PD recruitment	95.98
213616	OFFICE DEPOT #2635 supplies for PD recruitment	37.21
213627	PD CHIEF CANDIDATES PUBLIC RECEPTION - REFRESHMENT	144.00
213639	STARBUCKS STORE 11320 Police Chief interview suppl	84.00
213672	PD CHIEF CANDIDATES - LUNCHEON WITH PD EMPLOYEES	1,858.00
213693	JERSEY MIKES 40005 Lunch for interview panels	175.45
213746	AMAZON MKTPL*5A20B51L2 OPEN ENROLLMENT CANDY BARS	339.75
213889	IN *WALSH POLYGRAPH LLC PD	300.00
	VENDOR TOTAL:	**4,242.34**
	DIVISION TOTAL:	**4,242.34**
21-SAFETY		
66666-MISC P-CARD VENDOR		
213451	MCDONALD'S F13573 National Safety Re-Cert	10.54
213452	LYFT *AIRPORT 08-02 TAXI	47.94
213457	FIREBIRDS OF CARMEL DINNER NSC RE-CERT	60.88
213499	FIREBIRDS OF CARMEL DINNER NSC RE-CERT	53.88
213537	FIREBIRDS OF CARMEL DINNER NSC RE-CERT	61.74
213538	LYFT *AIRPORT 08-07	62.32
213568	DEN SMASH BURGER B #68 NSC RE-CERT	32.93
213838	UNITED 0162133423457 NSC	922.78
	VENDOR TOTAL:	**1,253.01**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
20-HUMAN RESOURCES		
21-SAFETY		
1458-NATIONAL SAFETY COUNCIL		
213601	NATIONAL SAFETY COUNCIL	-250.00
	VENDOR TOTAL:	**-250.00**
	DIVISION TOTAL:	**1,003.01**
	DEPARTMENT TOTAL:	**5,245.35**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
25-FINANCE		
66666-MISC P-CARD VENDOR		
213407	Sovos Compliance LLC UNCLAIMED PROPERTY SUBSCRIPT	299.00
213496	NGMA MEMBERSHIP RENEWAL CHEYENNE	174.00
213812	GOVERNMENT FINANCE OFF GAAP UPDATE FOR JENNIFER, A	175.00
213862	Amazon.com*5O42U87U0 HANGING FILE FRAME	38.93
	VENDOR TOTAL:	**686.93**
	DIVISION TOTAL:	**686.93**
26-CUSTOMER SERVICE		
66666-MISC P-CARD VENDOR		
213540	CITY OF GILLETTE (NORTH FLOW POINT TESTING FOR BUL	0.30
213541	CITY OF GILLETTE (NORTH) FLOW POINT TESTING FOR BU	1.50
213643	CITY OF GILLETTE (NORTH FLOW POINT TESTING FOR BUL	0.02
213644	CITY OF GILLETTE (NORTH FLOW POINT TESTING FOR BUL	0.15
213645	CITY OF GILLETTE (NORTH FLOW POINT TESTING FOR BUL	0.02
213646	CITY OF GILLETTE (NORTH FLOW POINT TESTING FOR BUL	0.02
213647	CITY OF GILLETTE (NORTH FLOW POINT TESTING FOR BUL	0.02
213780	AMAZON RETA* 5A5AY9I90 WIRELESS KEYBOARD FOR JANET	38.58
	VENDOR TOTAL:	**40.61**
	DIVISION TOTAL:	**40.61**
34-INFORMATION TECHNOLOGY		
66666-MISC P-CARD VENDOR		
213385	THE HOME DEPOT #6005 NETWORK JACKS	66.98
213418	THE HOME DEPOT #6005 MISC ITEMS FOR FD NETWORK INS	108.94
213445	MERIDIA MAINT. PLAN COUNCIL VOTING SOFTWARE	995.00
213472	JCKSN LK LDGE TETON SHOP CREDIT FOR ACCIDENTAL CHA	-96.29
213473	JCKSN LK LDGE TETON SHOP ACCIDENTAL CHARGE THAT WA	96.29
213488	BEST BUY MARKE001564 SURFACE DOCK FOR FD IMAGING	177.49
213489	BESTBUY.COM 00994 HDMI AND ETHERNET ADAPTERS	130.93
213497	THE HOME DEPOT #6005 RG59 COMPRESSION FITTINGS AND	23.61
213506	AMAZON MKTPL*5689R0002 STATION UPS REPLACEMENTS	2,252.46

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
34-INFORMATION TECHNOLOGY		
66666-MISC P-CARD VENDOR		
213533	WWW.UI.COM ROUTER FOR FIRE VEHICLE MAINTENANCE BUI	328.60
213576	AMAZON MKTPL*5H5SO6Z51 POWER STRIPS FOR FIRE STATI	272.07
213605	FS COM INC SFP TWINAX CABLE FOR SWITCHES	39.00
213689	AMAZON MKTPL*5H5WV2KA2 SURFACE TABLET USB ETHERNET	39.85
213691	SQSP* DOMAIN#246921031 ECSC DOMAINS	36.00
213724	CITY OF GILLETTE (NORTH WATER LOADOUT TEST TRANSAC	0.02
213725	CITY OF GILLETTE (NORTH WATER LOADOUT TEST TRANSAC	0.30
213760	AMAZON MKTPL*5A4PK26D0 IT RACK FOR FIRE STATION 4	269.99
213831	SQSP* DOMAIN#247804050 INTRANET DOMAINS	140.00
213836	Autodesk ADY AUTOCAD FLEX TOKENS	900.00
213842	AMAZON MKTPL*5O50J9X22 RACK SCREWS AND PANIC BUTTO	21.47
213856	AMAZON MKTPL*5O0YX0UR0 RACK SCREWS AND PANIC BUTTO	115.81
213873	AMAZON MKTPL*5O4SE37Y0 REPLACEMENT CAMERA PROTECTO	21.98
213874	OFFICE DEPOT #2635 PRINTER INK FOR FIRE STATION	32.89
	VENDOR TOTAL:	**5,973.39**
	DIVISION TOTAL:	**5,973.39**
	DEPARTMENT TOTAL:	**6,700.93**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
5147-LAP PACIFIC ENTERPRISES, LLC		
213349	307 DRY CLEANERS - JULY DRY CLEANING	76.53
213684	307 DRY CLEANERS - AUGUST DRY CLEANING	53.15
213863	307 DRY CLEANERS - AUGUST DRY CLEANING	40.00
	VENDOR TOTAL:	**169.68**
66666-MISC P-CARD VENDOR		
213345	MENARDS GILLETTE WY - BATTERIES FOR SRT SNIPER RAN	14.68
213350	SQ *FIXIN' STITCHES - PATCHES ON UNIFORM SHIRTS	52.50
213351	SQ *YELLOWSTONE NARCOTICS - BRADY NASSET TRAINING	698.00
213352	SP LEOTAC USA INC. - FIREARM BANDOLIERS	182.95
213373	TEXAS ROADHOUSE #2157 - VAVI & BRADY TRAINING	71.47
213399	LA QUINTA INN & SUITES - VAVI & BRADY TRAINING	456.90
213400	PANDA EXPRESS 2261 - VAVI & BRADY TRAINING	27.10
213405	MACKENZIE RIVER PIZZA - H - VAVI & BRADY TRAINING	41.66
213425	NATIONAL NIGHT OUT FACEBOOK ADS	175.00
213428	LA QUINTA INN & SUITES - TAX CREDITED BACK TO CARD	-41.25
213429	OVERLAND EXPRESS - VAVI & BRADY TRAINING	48.50
213460	SAFARILAND TRAINING GR - BRETT NASSET TRAINING	1,050.00
213461	SAFARILAND TRAINING GR - MAHYLIS TRAINING	1,050.00
213465	NNO EVENT SUPPLIES	21.94
213484	SQ *NATIONAL TACTICAL OFF - TENNANT TRAINING	368.00
213500	NATIONAL NIGHT OUT FOOD VENDOR	468.00
213501	NATIONAL NIGHT OUT FOOD VENDOR	630.00
213510	IDI - DETECTIVE MONTHLY APP	75.50
213586	IN *WYOMING WATER SOLUTIO - WATER FOR PD & ACO	176.50
213633	SQ *FIXIN' STITCHES - PATCHES ON SHIRTS	31.50
213700	app-breeze - PERSONAL APP CHARGE - ANNA REIMBURSED	29.99
213702	SQ *THAT EMBROIDERY PLACE - VOS NATIONAL NIGHT OUT	43.46
213707	NIKE.COM - NORLANDER BIKE PATROL SHOES	121.25
213708	DAIRY QUEEN #11301 - CHANCE & BRADY TRAINING	34.50

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
66666-MISC P-CARD VENDOR		
213716	IN *WYOMING WHEEL & TIRE - FLAT TIRE REPAIR	20.00
213726	WAL-MART #1457 - QUARTERMAN & NASSET TRAINING FOR	18.28
213734	TST*THE DEPOT - NASSET & MAHYLIS TRAINING	59.00
213736	DAIRY QUEEN #11301 - BRADY TRAINING	12.00
213737	ARBYS 5740 - BRADY TRAINING	11.85
213738	QTS RESTAURANT RIVERTON - CHANCE & BRADY TRAINING	52.95
213744	LA COSTA MEXICAN RESTAURA - NASSET & MAHYLIS TRAIN	32.76
213745	ARBYS 6443 - NASSET & MAHYLIS TRAINING	30.56
213753	ARBYS 5740 - CHANCE TRAINING	12.38
213762	ICHIBAN JAPANESE STEAKHO - BRADY & VAVI TRAINING	55.85
213765	Subway 13956 - NASSET & MAHYLIS TRAINING	22.78
213770	WENDY'S 6706 - CHANCE TRAINING	11.01
213778	NNO TABLE & CHAIR RENTAL	180.00
213782	ICHIBAN JAPANESE STEAKHO - BRADY TRAINING	25.48
213786	PSHRA PUBLIC SECTOR HR - OFFICER TESTS	920.00
213789	MCDONALD'S F7608 - MAHYLIS TRAINING	10.14
213793	ICHIBAN JAPANESE STEAKHO - CHANCE & BRADY TRAINING	34.10
213794	MCDONALD'S F35345 - CHANCE TRAINING	23.07
213808	NATIONAL NIGHT OUT FACEBOOK ADS	88.47
213815	HOLIDAY INN - RIVERTON - BRADY & CHANCE TRAINING	550.00
213834	TRADEHOME SHOES #104 - STUBER BIKE PATROL SHOES	149.99
213846	TST* FIREROCK STEAKHOUSE - VAVI, ABBIE & DEVIN TRA	88.35
213850	P4P 888-777-1762 - K9 DOG FOOD	247.36
213858	TST* RACCA'S PIZZERIA - VAVI, ABBIE & DEVIN TRAINI	73.89
213867	IN *PRO-SHOT PRODUCTS INC - LESS LETHAL KIT FOR FI	131.28
	VENDOR TOTAL:	**8,689.70**
2441-TARGET SIGN COMPANY INC		
213453	ELECTRONIC BILLBOARDS/NATIONAL NIGHT OUT	975.00
	VENDOR TOTAL:	**975.00**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
	DIVISION TOTAL:	**9,834.38**
41-DISPATCH		
66666-MISC P-CARD VENDOR		
213363	AMAZON MKTPLACE PMTS - DISPATCH SUPPLIES REFUND	-23.47
	VENDOR TOTAL:	**-23.47**
	DIVISION TOTAL:	**-23.47**
42-VOCA/VAWA		
66666-MISC P-CARD VENDOR		
213845	WYNDHAM - EMERGENCY FINANCIAL	92.65
213857	WYNDHAM - EMERGENCY FINANCIAL	92.65
	VENDOR TOTAL:	**185.30**
	DIVISION TOTAL:	**185.30**
45-ANIMAL SHELTER		
66666-MISC P-CARD VENDOR		
213359	ANIMAL MEDICAL CENTER OF - SPAY& NEUTER / RABIES /	380.50
213377	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES/	262.50
213378	ANIMAL MEDICAL CENTER OF - RABIES	180.00
213384	RED HILLS VETERINARY HOSP - SPAY & NEUTER	95.75
213411	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	254.00
213417	RED HILLS VETERINARY HOSP - ANIMAL CARE	42.01
213447	ANIMAL MEDICAL CENTER OF - RABIES	120.00
213448	ANIMAL MEDICAL CENTER OF - GRANT	117.00
213485	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	294.00
213512	MWI ANIMAL HEALTH - ANIMAL CARE	151.80
213514	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	164.00
213520	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	234.00
213530	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	91.23
213534	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	136.00
213535	ANIMAL MEDICAL CENTER OF - RABIES	9.50
213550	BOMGAARS #66 GILLETTE - SHELTER SUPPLIES	4.90
213551	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	78.00

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
45-ANIMAL SHELTER		
66666-MISC P-CARD VENDOR		
213552	ANIMAL MEDICAL CENTER OF - RABIES	140.00
213621	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	121.00
213623	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	48.50
213636	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	78.00
213637	ANIMAL MEDICAL CENTER OF - RABIES	220.00
213704	ANIMAL MEDICAL CENTER OF - RABIES	40.00
213705	ANIMAL MEDICAL CENTER OF - RABIES	9.50
213706	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	653.50
213754	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	360.50
213764	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	136.00
213771	BOMGAARS #66 GILLETTE - ANIMAL SHELTER UNIFORMS	78.98
213772	WOEHL VETERINARY SERVICE - RABIES	9.00
213773	WOEHL VETERINARY SERVICE - RABIES	18.00
213787	GALLS - SHELTER UNIFORMS	234.70
213788	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	234.00
213797	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	258.86
213820	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	106.50
213821	ANIMAL MEDICAL CENTER OF - RABIES	60.00
213864	MWI ANIMAL HEALTH - GRANT	142.76
213865	ANIMAL MEDICAL CENTER OF - RABIES	40.00
213866	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	274.00
213894	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	58.00
213895	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	316.43
	VENDOR TOTAL:	**6,253.42**
2163-ZOETIS INC		
213878	ZOETIS INC - SHELTER VACCINATIONS	190.50
	VENDOR TOTAL:	**190.50**
	DIVISION TOTAL:	**6,443.92**
	DEPARTMENT TOTAL:	**16,440.13**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
66666-MISC P-CARD VENDOR		
213372	ADMIN PAINT/ TRIM	228.99
213374	ADMININ PAINT/ TRIM REPAIRS	360.01
213437	PAINT/ PATCH ADMIN AREA	288.32
213480	PAINT/ WALL REPAIRS ADMIN	402.67
213481	FOLDING CHAIRS FOR NNO EVENT	199.92
213547	FRIDGE FOR MOTHERING RROM CH	107.85
213580	REPAIR RESTROOM FLUSH VALVE CH 2ND FLOOR	230.43
213581	REPAIR TOILET CH RESTROOM	17.38
213582	REPLACE DISH RACK CH	46.88
213612	STOOL REPAIRS CH	270.72
213652	EVENT TRASSH CANS	93.96
213735	ADMIN WALL REPAIR/ PAINTING	267.76
213796	DRINKING FOUNTAIN REPAIRS	699.90
213814	3RD FLOOR PATCH/ PAINT	68.48
213832	DRINKING FOUNTAIN REPAIRS CH	77.69
213849	3RD FLOOR PAINT/ PATCH	46.29
213876	ELEVATOR KEYS	45.76
213877	ELEVATOR KEYS	38.92
	VENDOR TOTAL:	**3,491.93**
	DIVISION TOTAL:	**3,491.93**
51-PARKS		
66666-MISC P-CARD VENDOR		
213353	KIWANIS PARK	455.53
213356	KIWANIS PARK	527.89
213371	REPLACEMENT DALBEY SHOP/ FIRESTATION	29.61
213386	DRUM PLUG WRENCH CHEMICAL SPRAYING	32.47
213415	TRUCK STOCK 163	115.07
213419	DRUM FUNNEL CHEMICAL	10.99
213426	GREASE FOR MACHINES AT DALBEY	91.60

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
66666-MISC P-CARD VENDOR		
213427	DALBEY SHOP SUPPLIES	48.85
213439	POWER WASHER TO REPLACE BROKEN ONE/ SUPPLIES	310.48
213442	GRINDER HEAD/ SCRAPERS	24.93
213443	TRASH CAN FOR 3RD STREET BATHROOMS	8.39
213446	IRRIGATION HEAD WESTRIDGE PARK	250.92
213449	ADJUST GATE @ ENZI FIELDS	3.17
213466	IRRIGATION PIPE DALBY FOOTBALL FIELD	42.09
213467	REPLACEMENT CONTROLLER FOR 4J LIBRARY	379.14
213471	GREASE GUNS DALBEY SHOP	35.98
213491	IRRIGATION PIPE NORTHLAND VILLAGE	9.76
213498	PLAYGROUND INSPECTIONS AND MAINTENANCE	49.94
213502	REPLACEMENT HOSE AND SHEARS DALBEY SHOP	94.98
213531	GRASS SEED TO PATCH GRASS AREAS/ NEW SPAYER HOSE	166.97
213553	REPLACEMENT WEED TRIMMER HEAD	39.97
213554	GRASS SEED FOR PATCHING	159.98
213564	MATERIAL TO REPAIR TRIM ON LL RR	12.96
213590	TRUCK STOCK 163	501.84
213591	REPLACING OUTDATED ROOT CONNECTORS MCNANEMAN PARK	75.12
213600	PUBLIC WORKS LUNCHEON	192.60
213657	GRASS SEED TO FOR PATCHING	159.98
213668	PATHFINDER BASKETBALL HOOP	37.44
213701	SPRINKLER TOOLS	29.28
213723	HWY 59	347.68
213727	ENZI SINCLARE ZONE 10 REPAIR	3.14
213755	CLEANING UP ENZI BALLFIELDS	12.79
213790	TURF GLUE & TAPE FOR PATCHING TURF	77.96
213795	REPAIR AT 4J/ JUNIPER	59.09
213798	WATER FOR ENZI SHOP	3.99
213819	REPLACEMENT HEADS BURMA NORTH SYSTEM	219.66

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
66666-MISC P-CARD VENDOR		
213852	FITTING FOR CHEMICAL PUMP	0.78
213859	2 BAGS OF CONCRETE FOR NEW DOG POTS	19.98
213892	BLADES FOR CUTTING METAL	15.48
	VENDOR TOTAL:	**4,658.48**
	DIVISION TOTAL:	**4,658.48**
53-FORESTRY		
66666-MISC P-CARD VENDOR		
213362	HOTEL FOR WY TREE ACADEMY	29.99
213565	REPLACED EXPIRED ALCOHOL @ FIRESTATION FIRST AID K	2.76
213566	REPLACED EXPIRED HYDROGEN PEROXIDE @ FIRESTATION	1.75
213893	NEW BROOMS FOR TRUCKS	39.94
	VENDOR TOTAL:	**74.44**
	DIVISION TOTAL:	**74.44**
54-STREETS		
66666-MISC P-CARD VENDOR		
213404	MUCK BOOTS FOR AUSTIN CARLSON	158.39
213482	FOOD FOR OUR SAFETY MEETING	110.82
213543	RETRACTABLE LANYARD FOR VOLVO LOADER FOR SWEEPING	28.98
213544	FOR LANYARD FOR VOLVO LOADER SWEEPER	5.47
213579	AUSTIN CDL PERMIT	46.08
213603	SNOW CONFERENCE REGISTRATION	300.00
213606	SNOW CONFERENCE REGISTRATION FOR AUSTIN CARLSON	300.00
213607	SNOW CONFERENCE REGISTRATION	300.00
213608	SNOW CONFERENCE REGISTRATION	300.00
213610	SNOW CONFERENCE REGISTRATION	300.00
213613	SNOW CONFERENCE REGISTRATION	300.00
213620	SNOW CONFERENCE REGISTRATION	300.00
213622	SNOW CONFERENCE REGISTRATION	300.00
213677	STIFF BROOM FOR WRECK CLEAN UP	12.97

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
54-STREETS		
66666-MISC P-CARD VENDOR		
213679	HEAVY DUTY GREASE FOR MOWER	75.90
213732	NEW WORK BOOTS	148.49
213879	NO DESCRIPTION ON RECEIPT	29.90
	VENDOR TOTAL:	**3,017.00**
2038-POWDER RIVER POWER		
213597	NEW FILLER HOSE FOR SWEEPERS	487.11
	VENDOR TOTAL:	**487.11**
	DIVISION TOTAL:	**3,504.11**
	DEPARTMENT TOTAL:	**11,728.96**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
66666-MISC P-CARD VENDOR		
213548	OFFICE SUPPLIES	74.60
	VENDOR TOTAL:	**74.60**
	DIVISION TOTAL:	**74.60**
61-BUILDING INSPECTION		
66666-MISC P-CARD VENDOR		
213360	ICC MEMBER DUES	180.00
213495	MEAL - WCBO - DAVID	23.92
213518	MEAL - WCBO - DAVID	20.75
213519	MEAL - WCBO - DAVID	22.26
213567	MOTEL - WCBO	816.96
	VENDOR TOTAL:	**1,063.89**
	DIVISION TOTAL:	**1,063.89**
62-TRAFFIC SAFETY		
66666-MISC P-CARD VENDOR		
213348	TRAFFIC SAFETY WATER COOLER	159.99
213487	MAGNETIC SHEETING	189.55
213561	UTILITY BLADES	44.91
213825	DRILLS, DUST PAN, BATTERIES	467.98
	VENDOR TOTAL:	**862.43**
	DIVISION TOTAL:	**862.43**
63-PLANNING		
66666-MISC P-CARD VENDOR		
213347	PLANNING MTG-MEREDITH, ALAINA, JILL, AMY	117.47
213375	MISC PLANNING OFFICE SUPPLIES	152.47
213413	AMAZON MKTPL*7066J59A3 DESK PHONES FOR NEW POSITIO	242.75
213632	PLANNING MTG - MEREDITH	23.65
213655	MARKER BOARD - AMY	69.89
213682	PLANNING OFFICE SUPPLIES	102.94
213779	PARKS MASTER PLAN MTG - MEREDITH, AMY, NICK, TYLER	86.70

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
63-PLANNING		
66666-MISC P-CARD VENDOR		
213841	MEAL-PLANNING CONF-MEREDITH, AMY	23.13
213854	MEAL -PLANNING CONF- AMY, MEREDITH	79.37
213855	FUEL - PLANNING CONF. - MEREDITH, AMY	72.76
213881	MEAL -PLANNING CONF- MEREDITH	16.52
213882	MEAL -PLANNING CONF- MEREDITH	10.58
213883	MEAL -PLANNING CONF- AMY, MEREDITH	78.07
213886	MEAL - PLANNING CONF - AMY	16.52
213887	MEAL - PLANNING CONF - AMY	11.90
	VENDOR TOTAL:	**1,104.72**
	DIVISION TOTAL:	**1,104.72**
64-CODE COMPLIANCE		
66666-MISC P-CARD VENDOR		
213408	DESK MAT - MARGARET	16.96
213462	AACE MEMBER DUES - ALAINA	75.00
213558	AACE CONFERENCE DUES - MARGARET, ALAINA	1,490.00
213823	MOTEL PRE-PAY AACE CONFERENCE - MARGARET	203.40
213824	MOTEL PRE-PAY AACE CONFERENCE - ALAINA	203.40
213868	AIRLINE FEE - AACE CONF - MARGARET	50.51
213869	AIRLINE FEE - AACE CONF - ALAINA	50.51
213870	AIRLINE TICKET - AACE CONF - MARGARET	793.10
213871	AIRLINE TICKET - AACE CONF - ALAINA	793.10
	VENDOR TOTAL:	**3,675.98**
	DIVISION TOTAL:	**3,675.98**
	DEPARTMENT TOTAL:	**6,781.62**

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
03-PUBLIC ACCESS		
66666-MISC P-CARD VENDOR		
213438	GENERAL SUPPLIES: SECURITY CAMERA CONNECTORS	15.98
213742	MEETING EXPENSE: PRIMARY ELECTION COVERAGE	118.82
213818	CABLE REPLACEMENTS	41.62
	VENDOR TOTAL:	**176.42**
	DIVISION TOTAL:	**176.42**
31-CITY CLERK/PRINT SHOP		
66666-MISC P-CARD VENDOR		
213651	POSTAGE	500.00
213717	POSTAGE STMT 7.17.26-8.17.26	48.74
213848	POSTAGE	500.00
	VENDOR TOTAL:	**1,048.74**
	DIVISION TOTAL:	**1,048.74**
32-JUDICIAL		
66666-MISC P-CARD VENDOR		
213464	OFFICE SUPPLIES-LEGAL TAB FILES	77.72
	VENDOR TOTAL:	**77.72**
	DIVISION TOTAL:	**77.72**
	DEPARTMENT TOTAL:	**1,302.88**
	FUND TOTAL:	**50,172.32**

Invoice Number	Invoice Description	Amount
201-1% FUND		
10-ADMINISTRATION		
05-1% OPTIONAL SALES TAX		
66666-MISC P-CARD VENDOR		
213493	MATERIAL FOR IRON BRIDGE PLANTER @ DALBEY	125.40
213803	VOLE REPELLENT ADOPT A PLANTERS	21.99
213804	FERTILIZER ADOPT A PLANTERS	30.94
	VENDOR TOTAL:	**178.33**
	DIVISION TOTAL:	**178.33**
	DEPARTMENT TOTAL:	**178.33**
	FUND TOTAL:	**178.33**

Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE		
70-UTILITIES		
72-MADISON WATER LINE		
66666-MISC P-CARD VENDOR		
213431	AMAZON MKTPL*5N8IT5QT1 - MEANS DOOR CONTROL	19.33
213733	BOMGAARS #66 GILLETTE - MEANS GATE LOCK/CHAIN	8.02
	VENDOR TOTAL:	**27.35**
	DIVISION TOTAL:	**27.35**
	DEPARTMENT TOTAL:	**27.35**
	FUND TOTAL:	**27.35**

Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND		
70-UTILITIES		
70-UTILITIES ADMINISTRATION		
66666-MISC P-CARD VENDOR		
213406	REIMBURSED ACCIDENTAL PERSONAL CHARGE	35.16
213483	BACKFLOW LETTER POSTAGE	300.00
213509	DAVID FREEMAN GIFT/P.E. LICENSE	23.29
213680	POSTAGE SERVICE CHARGE (7.15.26-8.15.26)	37.49
	VENDOR TOTAL:	**395.94**
	DIVISION TOTAL:	**395.94**
71-ELECTRICAL ENGINEERING		
66666-MISC P-CARD VENDOR		
213528	INK FOR EE PLOTTER	245.98
213654	CERTIFICATE FRAMES/OFFICE SUPPLIES	20.41
213709	UNITED CHECKED BAG ON 8.17.26/MISTY REYNOLD	50.00
213710	DINNER ON 8.17.26 (GEOGRAPH USERS CONF/M REYNOLDS)	39.74
213718	DAVID FREEMAN P.E. LICENSE CELEBRATION LUNCHEON	61.54
213739	DAVID FREEMAN P.E. LICENSE LUNCHEON	30.36
213758	DINNER ON 8.19.26 (GEOGRAPH USERS CONF/M REYNOLDS)	32.33
213776	LUNCH ON 8.20.26 (GEOGRAPH USERS CONF/M REYNOLDS)	20.53
213777	UNITED CHECKED BAG ON 8.20.26/MISTY REYNOLDS	50.00
213800	SNACKS ON 8.20.26 (GEOGRAPH USERS CONF/M REYNOLDS)	13.51
213801	HOTEL (GEOGRAPH USERS CONF/M REYNOLDS)	674.61
213802	BREAKFAST ON 8.20.26 (GEOGRAPH USERS CONF/M REYNOL	20.00
213860	P.E. STAMP/DAVID FREEMAN	50.90
213885	NOTARY STAMP/DAVID FREEMAN	20.54
	VENDOR TOTAL:	**1,330.45**
	DIVISION TOTAL:	**1,330.45**
76-SCADA		
66666-MISC P-CARD VENDOR		
213430	AMAZON MKTPL*5N12X5HG1 - FR CLOTHING	331.80
213432	Amazon.com*5N57T5H42 - FR CLOTHING	218.97
213444	Amazon.com*2P4V16623 - FR CLOTHING	371.94

Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND		
70-UTILITIES		
76-SCADA		
66666-MISC P-CARD VENDOR		
213545	AMAZON RETA* 562KX2SD1 - TOOLS	44.97
213574	I3B*WYDOT DL - GILLETTE - LICENSE RENEW	57.34
213629	WWW GILLETTE - 27SC01 BOOTS (TAX REFUNDED NEXT STA	184.26
213720	DINNER ON 8.17.26/TROND BIRK (2026 GEOGRAPH USERS	52.89
213721	CHECKED BAG/TROND BIRK (2026 GEOGRAPH USER CONF)	50.00
213722	UBER ON 8.17.26/TROND BIRK (2026 GEOGRAPH USER CON	55.98
213748	LUKE'S STEAKHOUSE - TMMI TRAINING (DINNER ON 08.18	71.40
213749	SADDLEBACK GOLF CLUB - TMMI TRAINING (DINNER ON 8.	15.25
213750	TACO JOHNS - TMMI TRAINING (LUNCH ON 8.17.26)	17.60
213763	DINNER ON 8.19.26/TRON BIRK (2026 GEOGRAPH USER CO	50.78
213769	3 MARGARITAS FAMILY - TMMI TRAINING (DINNER O 8.19	25.47
213775	SOCKET SET	179.00
213783	UNITED CHECK BAG ON 8.19.26/TROND BIRK (2026 GEOGR	50.00
213784	LUNCH ON 8.20.26/TROND BIRK (2026 GEOGRAPH USER CO	14.48
213785	UBER ON 8.20.26/TRON BIRK (2026 GEOGRAPH USER CONF	39.99
213792	VIRGILIO'S PIZZERIA - TMMI TRAINING (DINNER ON 08.	60.59
213816	HOTEL/TROND BIRK (2026 GEOGRAPH USER CONF)	691.61
213817	ROOM SERVICE ON 8.20.26/TROND BIRK (2026 GEOGRAPH	37.82
213826	TACO JOHNS - TMMI TRAINING (DINNER ON 8.21.26)	12.67
213827	HOLIDAY INN EXP WHEAT - TMMI DENVER	590.80
	VENDOR TOTAL:	**3,225.61**
	DIVISION TOTAL:	**3,225.61**
	DEPARTMENT TOTAL:	**4,952.00**
	FUND TOTAL:	**4,952.00**

Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND		
50-PUBLIC WORKS		
55-SOLID WASTE		
66666-MISC P-CARD VENDOR		
213394	LUGGAGE CHECK IN	50.00
213604	DEWALT DRILL FOR LIDS/ 3 YRD REPAIRS	99.99
213674	FOAM PADS USED IN TRASH TRUCKS FOR DRIVERS WHILE O	52.93
213809	GARDEN HOES FOR TRASH TRUCK CLEANOUT AT LANDFILL	49.90
	VENDOR TOTAL:	**252.82**
	DIVISION TOTAL:	**252.82**
	DEPARTMENT TOTAL:	**252.82**
	FUND TOTAL:	**252.82**

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
66666-MISC P-CARD VENDOR		
213354	TRUCK STOCK	164.88
213355	SHELVING FOR PS-1	315.03
213357	CURB STOP PART	17.52
213365	PARTS FOR PRDF HUT SITE INTRUSION	42.95
213366	PATCH CORDS FOR PRDF VAULT PLC AND SWITCH	26.36
213380	COMPRESSOR FOR UNIT 103	159.90
213381	GEAR FOR CUSTOM TOOL	81.35
213382	12V TESTER FOR PT	3.99
213383	CLOTHING ALLOWANCE (BELT)	62.99
213389	PARTS FOR BURNT OUTLET AT PRDF	75.06
213396	PARTS FOR PINE RIDGE	10.44
213397	WY LEVEL 3 WATER TREATMENT PLANT EXAM	108.00
213414	PARTS FOR HYPO INJECTION	47.65
213420	WY LEVEL 1 WATER TREATMENT EXAM (GARY)	108.00
213421	PLUMBING AT PINE RIDGE	20.38
213422	CLOTHING ALLOWANCE (JEANS)	179.97
213434	CONCRETE REDDIMIX	374.34
213454	CLOTHING ALLOWANCE (SHIRTS)	59.38
213455	WORK BOOTS	148.49
213469	IN USE RECEPTACLE COVER FOR PRDF	53.13
213477	TRUCK STOCK FOR UNIT 231	32.46
213478	SAFETY TOOLS FOR TRUCK	155.38
213479	SAFETY TOOLS FOR TRUCK	101.14
213486	TOOLS FOR UNIT 103	66.78
213503	SHIPPING PINE RIDGE INJECTION PUMP	222.80
213507	BLUE-WHITE INDUSTRIES - 27SC05 PS1 SODIUM HYPOCHLO	507.00
213508	CITY LOGO FOR NEW WORK SHIRTS & HAT	96.99
213516	PAINT FOR A.R.V BELLS	138.90
213559	FORM BOARDS	105.74

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
66666-MISC P-CARD VENDOR		
213560	SUPPLIES FOR HILL GRADING	113.82
213562	NITROGEN TANK FOR UNIT 42	40.32
213563	TRUCK STOCK	10.64
213571	CLOTHING ALLOWANCE (PANTS)	129.98
213577	TRUCK TOOL FOR HYDRANT TO HOSE ADAPTERS	312.10
213583	FEDEX FREIGHT INC MISC SHIPPING	227.67
213589	WORK HAT W/ CITY LOGO	60.00
213617	FORM BOARDS	18.35
213624	WALL PACK FIXTURE FOR PRDF Cl2 VAULT HUT	165.34
213625	CONDUIT PARTS FOR PRDF VAULT HUT	125.40
213628	EAST CLEANING SUPPLIES	81.92
213641	BORDER STATES - SHC PUMP INSTALL	155.81
213650	PT STOCK	13.68
213658	SUPPLIES FOR 805 L & J CT	404.19
213659	MENARDS GILLETTE WY - PS1 SHC PUMP	33.48
213660	TRUCK STOCK (SAFETY ITEMS)	46.75
213666	UNI-STRUT AND SPRING NUTS FOR PRDF Cl2 VAULT HUT	122.80
213667	FASTENER PARTS FOR Cl2 VAULT HUT	24.14
213675	AMPP - MEMBERSHIP RENEWAL	188.00
213676	BORDER STATES - 27SC05 PS1 SHCP2 PARTS	329.69
213678	CONCRETE TOOLS	63.91
213692	NITROGEN FOR DC1 AND SURGE DRD	72.48
213703	LODGING FOR WARWS BOARD MTG (CARD MIX UP/SHOULD HA	384.36
213713	AWWA WIC/NWARN FLIGHT CHANGE DIFFERENCE	18.00
213714	AWWA WIC/NWARN FLIGHT CHANGE DIFFERENCE	5.38
213715	BORDER STATES - 27SC05 PS1 SHCP PARTS	6.86
213728	VARIOUS FASTNERS FOR PRDF VAULT HUT	14.76
213729	CONDUIT AND ELECTRICAL PARTS FOR PRDF Cl2 VAULT HU	706.22
213731	NITROGEN FOR UNIT 104	40.32

Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
66666-MISC P-CARD VENDOR		
213747	GASKETS FOR 3" PUMP HOSE	2.63
213751	TRUCK STOCK (SAFETY ITEMS)	109.21
213752	PAD LOCK FOR KANODE	32.82
213759	CLEANER FOR AIR CONDENCER	49.96
213761	DC-2 SURGE TANK REPAIRS	439.04
213768	TOOLS FOR TRUCKS	157.52
213774	VARIOUS FASTNERS FOR PRDF VAULT HUT	17.10
213799	ELECTRICAL CONDUIT PARTS FOR PRDF Cl2 VAULT HUT	16.84
213828	WY LEVEL 3 WATER TREATMENT PLANT EXAM	108.00
213829	HOSE FOR BACKFILL - UNIT 129	49.98
213830	OSHA INSPECTION SUPPLIES	52.90
213835	BORDER STATES - WA FOX HILLS 3 FLOW METER	28.42
213837	BORDER STATES - PS1 SHC PUMP INSTALL	71.39
213840	WY LEVEL 3 WATER TREATMENT PLANT EXAM	108.00
213851	TOOLS FOR UNIT 129	97.74
213853	HAT W/ CITY LOGO	20.49
213872	WY LEVEL 3 WATER TREATMENT PLANT EXAM	108.00
213875	WORK JEANS	45.00
213884	BORDER STATES - WA FOX HILLS 3 FLOW METER	69.02
213890	CONCRETE REBAR	41.84
213891	CONCRETE REBAR	25.76
	VENDOR TOTAL:	**9,055.03**
	DIVISION TOTAL:	**9,055.03**
	DEPARTMENT TOTAL:	**9,055.03**
	FUND TOTAL:	**9,055.03**

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
66666-MISC P-CARD VENDOR		
213346	TOOLS - UNIT #18	7.99
213387	TOOLS - UNIT #129	45.98
213409	DRY ERASE CALENDAR (FOREMAN OFFICE)	109.99
213410	FR SHIRT (MICHAEL MILLARD)	78.74
213513	SUBSTATION KEYS	30.00
213517	UNIT #116 SPADE	50.80
213549	SUBSTATIONS LIGHT BULBS	88.53
213584	LUNCH ON 8.10.26/BRIAN LIMBO (CODY HOTLINE SCHOOL)	28.75
213585	DINNER ON 8.9.26/BRIAN LIMBO (CODY HOTLINE SCHOOL)	37.81
213587	BREAKFAST ON 8.10.26/COLT MOYER (CODY HOTLINE SCHO	9.87
213593	DINNER ON 8.9.26/DEAKON WHITE (CODY HOTLINE SCHOOL	47.11
213614	LUNCH ON 8.11.26/BRIAN LIMBO (CODY HOTLINE SCHOOL)	17.25
213615	TOOL HOLDERS FOR TRUCKS	106.89
213618	DINNER ON 8.10.26/DEAKON WHITE (CODY HOTLINE SCHOO	48.15
213619	DINNER ON 08.11.26/DEAKON WHITE (CODY HOTLINE SCHO	32.45
213634	LOCATOR BAG	217.15
213635	DINNER ON 8.12.26/COLT MOYER (CODY HOTLINE SCHOOL)	27.60
213648	STEEL TOE BOOTS (QUINTON VAVRA)	155.69
213656	DINNER ON 8.12.26/BRIAN LIMBO (CODY HOTLINE SCHOOL	62.20
213661	DINNER ON 8.12.26/DEAKON WHITE (CODY HOTLINE SCHOO	62.34
213662	TOOLS - UNIT #77, 207 & 19	763.00
213663	TOOLS - UNIT #80	545.00
213664	WESTERN TIE MATERIALS	467.00
213665	TOOLS - UNIT #152	25.80
213683	HOTEL/BRIAN LIMBO (CODY HOTLINE SCHOOL)	970.00
213685	TOOLS FOR UNIT #179	36.35
213686	LODGING/COLT MOYER (CODY HOTLINE SCHOOL)-TAX CREDI	1,076.70
213687	DINNER ON 8.13.26/COLT MOYER (CODY HOTLINE SCHOOL)	28.44
213688	LUNCH ON 8.13.26/COLT MOYER (CODY HOTLINE SCHOOL)	21.62

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
66666-MISC P-CARD VENDOR		
213690	BANDSAW CASE	80.00
213694	LODGING/DEAKON WHITE (CODY HOTLINE SCHOOL)	970.00
213695	DINNER ON 8.13.26/DEAKON WHITE (CODY HOTLINE SCHOO	34.94
213696	BANDSAW RETURN	-424.97
213697	TOTES FOR CHRISTMAS LIGHTS	59.94
213698	BANDSAW	442.73
213699	BANDSAW	424.97
213719	ELECTRICAL SAFETY DRAWING CONTEST PRIZE	9.46
	VENDOR TOTAL:	**6,796.27**
	DIVISION TOTAL:	**6,796.27**
	DEPARTMENT TOTAL:	**6,796.27**
	FUND TOTAL:	**6,796.27**

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1288-CANYON SYSTEMS INC		
213572	FLOW METER CONTROLLER FOR RAS FLOW METER	2,672.74
	VENDOR TOTAL:	**2,672.74**
66666-MISC P-CARD VENDOR		
213358	PAINTING SUPPLIES	44.37
213361	COURSE ENROLLMENT FOR COLLECTION 2 CERT.	75.00
213364	CONTINUING EDUCATION CLASSES FOR CERTIFICATIONS	290.00
213368	SAFETY GLASSES LENSES	155.00
213376	SHIP COMPOST SAMPLES	291.22
213388	CEU'S HOURS FOR COLLECTION LICENSE	125.00
213390	LAB TESTING	769.54
213393	STRAPS	30.98
213398	MORTAR SUPPLIES FOR SLG303	94.65
213403	FAN & BLACK LIGHT FOR MIDGE TRAP	34.91
213412	SAFETY MEETING SUPPLIES	133.79
213416	PAINTING SUPPLIES	29.90
213435	MIDGE TRAP PART (RETURN)	-29.99
213436	PARTS FOR MIDGE TRAP NETTING	40.98
213450	ENROLLMENT FOR WW 3 HOURS	75.00
213458	BORDER STATES - WWTF FIBER UPGRADE	244.87
213459	CRUM ELECTRIC SUPPLY CO - WWTF FIBER UPGRADE	17.72
213463	BLDG 300 HOSE REEL REPAIR PARTS	39.98
213474	WIRE NUTS FOR IRRIGATION	35.52
213475	MENARDS GILLETTE WY - WWTF FIBER UPGRADE	23.19
213476	TYVEKS & GLOVES FOR INTERNAL REPAIRS	724.44
213490	CRUM ELECTRIC SUPPLY CO - UV BUILDING LIGHT	176.64
213494	SAFETY GLASSES	300.00
213504	GLOVES & GLOVE CLIP	17.22
213505	CONDUIT	157.90
213511	FIRE EXTINGUISHERS FOR GRINDER	745.90

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
66666-MISC P-CARD VENDOR		
213521	CYLINDER FOR GATE LOCK	16.05
213522	CYLINDER FOR GATE LOCK	89.34
213523	IRRIGATION TOOLS	92.83
213524	BORDER STATES - WW HEADWORKS GRIT VALVES	512.00
213525	BORDER STATES - WW CABINET PLUGS	280.51
213526	BORDER STATES - WWTF FIBER UPGRADE	466.44
213527	THE HOME DEPOT #6005 - WWTF FIBER UPGRADE	56.67
213536	CHAIN & CONNECTORS FOR VALVE TAGS AT WWTP	49.90
213542	CHECK VALVE FOR B1201	530.01
213570	IRRIGATION PARTS & GLUE	97.47
213575	BORDER STATES - WW LAB POWER STRIP	150.15
213578	AIR MOVER, LAMP, BLACKLIGHT LIGHT BULB FOR MIDGE F	159.72
213594	2" PVC ADAPTER FOR SLEEPY HOLLOW LIFT STATION	3.72
213595	2" X 11/2" PVC ADAPTER FOR SLEEPY HOLLOW LIFT STAT	9.88
213596	PARTS FOR SLEEPY HOLLOW LIFT STATION	70.57
213609	SENT CAMERA & TRANSPORTER FOR SERVICE	104.26
213611	WASHER & HOSES	606.98
213626	PVC ADAPTER PARTS FOR SLEEPY HOLLOW LIFT STATION	16.06
213630	ROPE FOR VACTOR	24.98
213640	TOOL POUCH FOR ANTERO LABELING SUPPLIES/ SOCKET, R	42.80
213649	WARRANTY REFUND	-89.99
213669	LARGE SCREWDRIVER, SPOT LIGHT, AND BATTERY FOR SPO	287.97
213743	WYPALL FOR COLLECTION	98.88
213756	COURSE FOR CERT HOURS	40.00
213757	REDUCING 90 FOR RAS PIPING PROJECT	543.00
213767	RAZOR BLADE KNIFE FOR ANTERO LABELING KIT	16.99
213811	BACKFLOW TESTER RECERTIFICATION COURSE	550.00
213813	TUBING FOR GAS METER	21.98
213833	COURSE FOR CERT HOURS	30.00

Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
66666-MISC P-CARD VENDOR		
213843	ACCIDENTAL PERSONAL PURCHASE	12.59
213844	SAFETY BINS FOR DISPOSABLE BLADES	57.19
213847	SKUNK BAIT	13.33
	VENDOR TOTAL:	**9,606.01**
1697-NORTHWEST SCIENTIFIC INC		
213343	LAB CHEMICALS	441.72
213344	TESTING EQUIPMENT FOR PLANT	584.32
213367	LAB CHEMICALS	158.16
213423	LAB SUPPLIES	431.17
213598	LAB CHEMICALS	115.05
213599	LAB CHEMICALS	108.69
213642	LAB SUPPLIES	411.82
	VENDOR TOTAL:	**2,250.93**
2038-POWDER RIVER POWER		
213810	NEW HOSE FOR THE 1200 DIAPHRAGM PUMP	64.07
	VENDOR TOTAL:	**64.07**
4980-XPRESSMYSELF.COM LLC		
213456	VALVE TAGS FOR WWTP	112.40
	VENDOR TOTAL:	**112.40**
	DIVISION TOTAL:	**14,706.15**
	DEPARTMENT TOTAL:	**14,706.15**
	FUND TOTAL:	**14,706.15**

Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
66666-MISC P-CARD VENDOR		
213468	PARK GOOSE PROBLEMS	69.99
213546	LEMONADE FOR BBQ'S CW	13.16
213592	NEW CLEANING HEADS FOR FLOOR SCRUBBER	111.52
213781	WASH BAY REPAIRS	14.38
	VENDOR TOTAL:	**209.05**
	DIVISION TOTAL:	**209.05**
	DEPARTMENT TOTAL:	**209.05**
	FUND TOTAL:	**209.05**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
66666-MISC P-CARD VENDOR		
213369	DIESEL FUEL UNIT 168 RETURN TRIP FROM SHERIDAN FOR	64.82
213370	CENEX- ZIP TRIP #46 - FUEL PD 63	71.95
213379	EMISSIONS SYSTEM REPAIRS AT WAREING CHEVROLET	5,363.30
213401	BAGGAGE CHECK FOR HEIL TRIP	50.00
213402	CAB RIDE HEIL TRIP	40.00
213413	AMAZON MKTPL*7066J59A3 DESK PHONES FOR NEW POSITIO	242.75
213424	CIRCLEK #2746470 - FUEL PD 63	67.41
213433	ROOM FOR HEIL TRIP	175.94
213532	AIR DOOR ACTUATOR FOR 160463	70.34
213555	CLASS B CDL LEARNER'S PERMIT FOR ADAM	46.08
213569	ELECTRICAL SERVICES DIESEL FUEL FOR UNIT 27 CODY L	140.00
213573	UNIT 200215 ELECTRICAL SERVICES CODY LINE SCHOOL G	65.73
213588	REIMBURSEMENT RECIEPT ATTACHED FROM CLERK'S- WRONG	124.00
213631	ICC UNDERGROUND STORAGE TEST	130.00
213638	ADAM ENRIQUEZ STEEL TOE BOOTS	233.99
213653	PATCHES FOR UNIFORM	84.00
213670	ELECTRICAL SERVICES DIESEL FOR UNIT 27 CODY LINE S	178.05
213711	EXXON GOOD TO GO STORE - FUEL PD 12	44.16
213730	UNIT 230224 SCADA TRIP TO WHEATRIDGE CO	60.70
213766	WAREING CHEVROLET FUEL PUMP MODULE UNIT 250402	513.99
213791	MAVERIK #771 - FUEL PD 48	120.26
213805	UNIT 230224 SCADA TRIP TO WHEATRIDGE CO	53.40
213806	UNIT 230224 SCADA TRIP TO WHEATRIDGE CO	37.70
213807	BIG D #66 - FUEL PD 12	47.05
213822	TEST FOR ADAM ENRIQUEZ	96.00
213861	ASE ALT RECERT TEST	96.00
213888	AIR DOOR ACTUATOR 160463 RETURN CREDIT	-70.34
	VENDOR TOTAL:	**8,147.28**

Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
1808-SIR SPEEDY		
213681	SIR SPEEDY INVOICE STAMPS	204.52
	VENDOR TOTAL:	**204.52**
	DIVISION TOTAL:	**8,351.80**
	DEPARTMENT TOTAL:	**8,351.80**
	FUND TOTAL:	**8,351.80**

Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND		
25-FINANCE		
38-LIABILITY INSURANCE		
66666-MISC P-CARD VENDOR		
213470	THE HOME DEPOT #6005 COUPLER FOR YARDWASTE CAMERA	12.68
	VENDOR TOTAL:	**12.68**
	DIVISION TOTAL:	**12.68**
	DEPARTMENT TOTAL:	**12.68**
	FUND TOTAL:	**12.68**
	GRAND TOTAL:	**94,713.80**

Expenditure Approval Report
Check Approval Date of 09/28/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
00-UNDEFINED		
00-UNDEFINED		
5051-HEALTHEQUITY, INC.		
214357	HRA/FSA DEDUCTION INVOICE	582.28
214358	WEEKLY CLAIMS	578.40
214359	WEEKLY CLAIMS	1,278.91
214360	HRA/FSA DEDUCTION INVOICE	389.92
214361	WEEKLY CLAIMS	2,191.20
	VENDOR TOTAL:	**5,020.71**
2672-UMB BANK		
214362	AUGUST 2026 P-CARDS	94,713.80
	VENDOR TOTAL:	**94,713.80**
	DIVISION TOTAL:	**99,734.51**
	DEPARTMENT TOTAL:	**99,734.51**
	FUND TOTAL:	**99,734.51**

Expenditure Approval Report
Check Approval Date of 09/28/2026

Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2493-BLACK HILLS POWER & LIGHT		
214352	AUGUST 2026 CTII ENERGY	64,518.25
214353	AUGUST 2026 TRANSMISSION	345,107.79
	VENDOR TOTAL:	**409,626.04**
2697-BLACK HILLS WYOMING LLC		
214355	AUGUST 2026 CTII CAPITAL AND O&M	443,842.41
	VENDOR TOTAL:	**443,842.41**
3004-DEPARTMENT OF ENERGY		
214356	AUGUST 2026 ENERGY	75,845.60
	VENDOR TOTAL:	**75,845.60**
2365-WYODAK RESOURCES DEVELOPMENT CORP		
214363	AUGUST 2026 WYGEN III COAL	173,071.69
	VENDOR TOTAL:	**173,071.69**
	DIVISION TOTAL:	**1,102,385.74**
	DEPARTMENT TOTAL:	**1,102,385.74**
	FUND TOTAL:	**1,102,385.74**

Expenditure Approval Report
Check Approval Date of 09/28/2026

Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND		
20-HUMAN RESOURCES		
22-HEALTH INSURANCE		
2557-BLUE CROSS BLUE SHIELD OF WYOMING		
214364	DRUG COSTS, CLAIMS, COTIVITI, CASH FLOW REG	-7,609.12
214365	DRUG COSTS, CLAIMS, COTIVITI	201,087.40
214366	DRUG COSTS, CLAIMS, COTIVITI, CASH FLOW REG	127,841.86
214367	DRUG COSTS, CLAIMS, COTIVITI	186,023.01
	VENDOR TOTAL:	**507,343.15**
5051-HEALTHEQUITY, INC.		
214368	SEPTEMBER 2026 MONTLY ADMIN FEES	208.00
	VENDOR TOTAL:	**208.00**
	DIVISION TOTAL:	**507,551.15**
	DEPARTMENT TOTAL:	**507,551.15**
	FUND TOTAL:	**507,551.15**
	GRAND TOTAL:	**1,709,671.40**

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Mayor Lundvall - $638.30
Travel Reimbursement - $638.30 - Nuclear Energy Institute Conference

SUGGESTED ACTION:

I move for the approval of the conflict claims for Mayor Lundvall.

CASE BACKGROUND:

Mayor Lundvall - $638.30
Travel Reimbursement - $638.30 - Nuclear Energy Institute Conference

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Conflict Claim

Expenditure Approval Report
Check Approval Date of 09/10/2026

Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
55555-MISC EMPLOYEE VENDOR		
213274	TRAVEL REIMBURSEMENT	638.30
	VENDOR TOTAL:	**638.30**
	DIVISION TOTAL:	**638.30**
	DEPARTMENT TOTAL:	**638.30**
	FUND TOTAL:	**638.30**
	GRAND TOTAL:	**638.30**

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Swearing In Ceremony for Police Chief George Dingfelder. ~ Judge Paul Phillips

STAFF REFERENCE:

Michael H. Cole, City Administrator

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Employee Benefits Presentation

STAFF REFERENCE:

Deca Wasson - Human Resources Director

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Employee Appreciation Day Presentation ~ Randy Milliron, Safety Manager

STAFF REFERENCE:

Deca Wasson, Human Resources Director

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Summer 2026 Facility Use Update

STAFF REFERENCE:

Sawley Wilde, Public Works Director

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

A Proclamation Designating October as *Domestic Violence Awareness and Prevention Month*.
~ Tatyana Walker, Executive Director, Gillette Abuse Refuge Foundation (GARF)

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:
Domestic Violence Awareness Proclamation

PROCLAMATION

WHEREAS, domestic violence affects individuals and families in every community and can have lasting impacts on survivors and their children; and

WHEREAS, preventing domestic violence and supporting survivors requires a community-wide response involving individuals, families, local government, service providers, law enforcement, health professionals, schools, businesses, and community organizations; and

WHEREAS, the City of Gillette recognizes its responsibility to help create a community where survivors can access safety, support, advocacy, and resources without fear of judgment or barriers to services; and

WHEREAS, the City of Gillette is committed to strengthening partnerships with local agencies and organizations that provide domestic violence prevention, crisis response, shelter, advocacy, education, and other supportive services; and

WHEREAS, our community has the power to create meaningful change by showing compassion, listening without judgment, speaking up when something is not right, and supporting the organizations and professionals who work every day to keep survivors and families safe; and

WHEREAS, the agencies and organizations that serve survivors provide vital safety, advocacy, shelter, education, and resources, and strengthening these partnerships helps build a safer and more supportive community; and

NOW, THEREFORE, we, the Gillette City Council, do hereby proclaim the month of October 2026 as:

Domestic Violence Awareness and Prevention Month

Signed this 6th day of October 2026

_____ _____

Shay Lundvall, Mayor
(Attest)

Alicia Allen, City Clerk

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

A Proclamation Designating October as *Pregnancy, Infant and Child Loss Awareness Month.*
~ Kelsey Ludemann, Founder, Loss Mommas of Gillette

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:
Pregnancy, Infant & Child Loss Awareness Month Proclamation

PROCLAMATION

WHEREAS, in conjunction with October being nationally recognized as Pregnancy and Infant Loss Awareness Month and;

WHEREAS, the reality that pregnancy and infant loss affects 1 in 4 mothers and child and teen loss affects approximately 1 in every 3,600 women and;

WHEREAS, the City of Gillette recognizes the women in our community who have walked through the unimaginable: those who have lost a pregnancy at any gestation, a baby to sudden and unforeseen circumstances, or a child to tragedy and illness and;

WHEREAS, the City of Gillette acknowledges the profound and lasting impact that losing a pregnancy, infant, or child has on the heart of a mother and

WHEREAS, the City of Gillette admires the strength and courage of bereaved mothers to live every day with their hearts fuller than their arms and;

WHEREAS, this month of remembrance acknowledges the existence of every baby and child gone too soon and promotes Campbell County's support of their mothers, not only at the time of grief, but throughout the years that follow and increases awareness in spaces across Campbell County, fostering compassionate care and treatment while providing access to meaningful resources both during and following loss.

NOW, THEREFORE, BE IT PROCLAIMED, that the City of Gillette recognizes October as

Pregnancy, Infant and Child Loss Awareness Month

and encourages our community to remember the babies and children who are forever loved and never forgotten, honor their lives and memories, and extend grace, understanding, and support to bereaved mothers in every stage of grief.

Signed this 6th day of October 2026

_____ _____

Shay Lundvall, Mayor Alicia Allen, City Clerk (Attest)

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Things to Know Video for October, 2026.

STAFF REFERENCE:

VIDEO - Jennifer Toscana, Public Affairs Director

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration of a Special Event Permit on December 5, 2026, from 2:00 p.m. to 2:30 p.m., on Gillette Ave. from 7th Street to 1st Street for the Annual ABATE Toy Store Parade, Requested by ABATE of NE Wyoming.

SUGGESTED ACTION:

I move to approve the foregoing Special Event Permit.

CASE BACKGROUND:

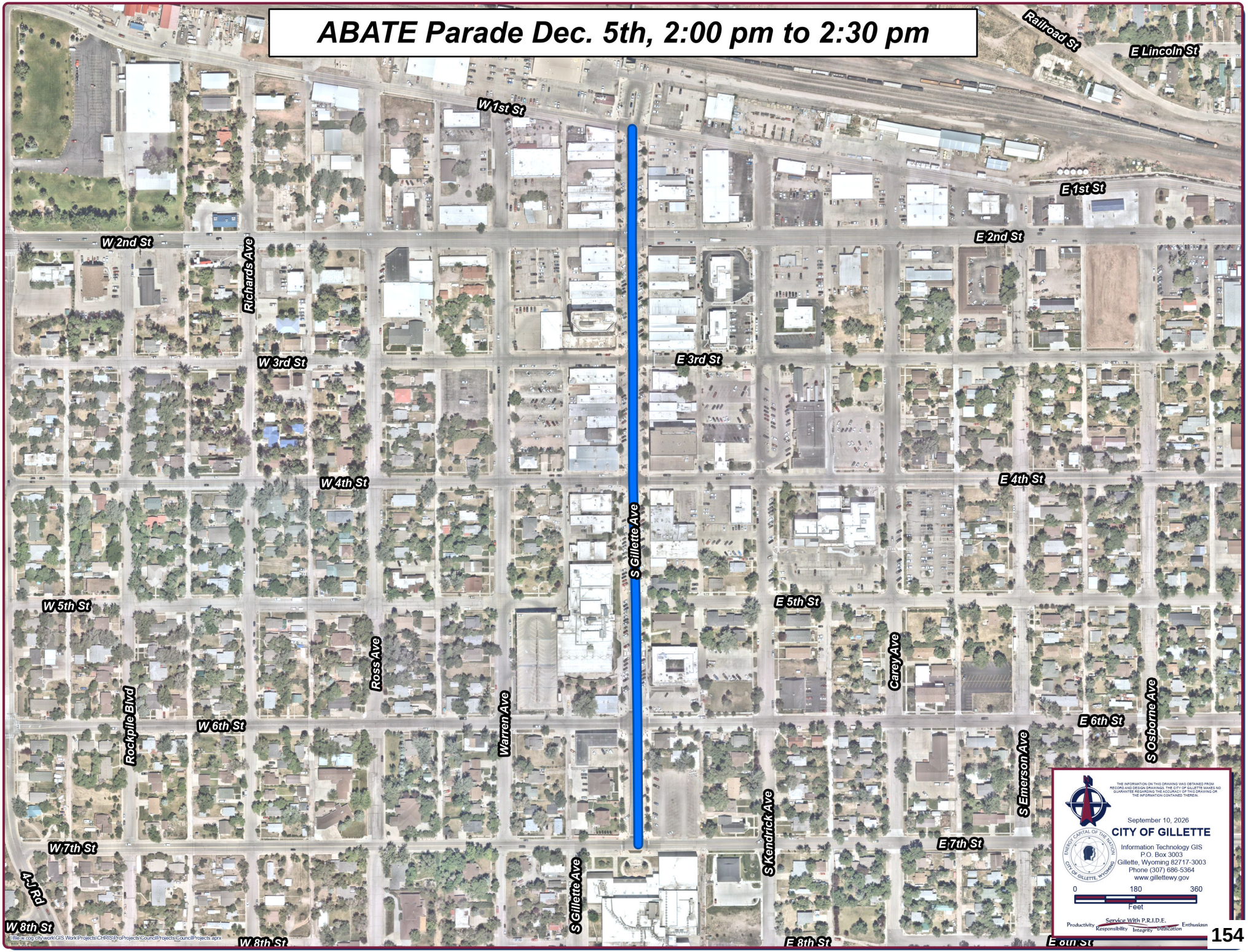
ABATE has requested a permit for their annual ABATE Toy Store Parade to bring awareness about the Toy Store. Participants will gather at Twin Spruce Jr. High at 1:30 pm, and the route will begin at 2:00 pm in front of the school and proceed down Gillette Avenue to 1st Street. The applicant has provided a Certificate of Insurance with a $2M general aggregate.

Applicant is not requesting barricades, roll-outs, electrical outlets, or a police escort.

STAFF REFERENCE:

MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:
MAP
Certificate of Insurance


ABATE Parade Dec. 5th, 2:00 pm to 2:30 pm
Railroad St
E Lincoln St
W 1st St
E 1st St
W 2nd St
E 2nd St
Richards Ave
W 3rd St
E 3rd St
W 4th St
E 4th St
S Gillette Ave
W 5th St
E 5th St
Ross Ave
Carey Ave
Rockpile Blvd
W 6th St
Warren Ave
E 6th St
S Osborne Ave
S Emerson Ave
S Kendrick Ave
W 7th St
E 7th St
I-90
W 8th St
E 8th St
September 10, 2026
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov
0 180 360
Feet
Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/10/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Gaslamp Insurance Services
DBA Event Helper Insurance Services
PO Box 1549
Grass Valley CA 95945

CONTACT NAME: Event Helper Customer Service
PHONE (A/C, No, Ext): (855) 493-8368 FAX (A/C, No):
E-MAIL ADDRESS: info@theeventhelper.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Evanston Insurance Company	35378
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

ABATE of NE Wyoming
c/o Jessica Evenson
PO Box 3676
Gillette WY 82717

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☑ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☑ OCCUR ☑ Host Liquor Liability ☐ Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☑ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y	N	3DS5477-M4404671	12/05/2026 12:01 AM	12/06/2026 12:01 AM	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (other than fire)	$ 1,000,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Deductible	$ 1,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					☐ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Coverage Date(s): 12/05/2026 Attendance: 100, Event Type: Parade.

CERTIFICATE HOLDER

Gillette Avenue
700 S Gillette Avenue
Gillette WY 82716

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):
Gillette Avenue 700 S Gillette Avenue Gillette WY 82716

A. Section **II** – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph **1.** or **2.** of Section **II** – Who Is An Insured:

1. In the performance of your ongoing operations; or

2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

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B. With respect to the insurance afforded to these additional insureds, the following is added to Section **III** – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

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CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration for the Acceptance of a Bid to Greiner Ford, Casper, Wyoming in the amount of $43,686.00 for One (1) New 4x4 Extended Cab Pickup.

SUGGESTED ACTION:

I move for Approval for the Acceptance of a Bid to Greiner Ford, Casper, Wyoming in the amount of $43,686.00 for One (1) New 4x4 Extended Cab Pickup.

CASE BACKGROUND:

This vehicle was budgeted for in FY27 as replacement for Unit 000002 in our Parks Division. Unit 2 is a 2005 Chevy ¾ ton pickup. This unit is 21 years old, has 106,609 miles and total maintenance costs of $21,464.91. The original purchase price was $20,367.28. Remaining funds will be used to upfit the vehicle with necessary equipment, appropriate lighting, City of Gillette signage, etc.

Bidder	Make/Model	Bid Price	Notes
Greiner Ford - Casper, WY	2027 F-150 4x4 Extended Cab	$43,686.00	3 Exceptions
Freemont Motor - Lander, WY	2027 F-150 4x4 Extended Cab	$45,291.18	1 Exception

Account Number	Budgeted Amount	Amount Charged to Account	Balance
604-50-37-419-70-47510	$55,000.00	$43,686.00	$11,314.00

ACTUAL COST VS BUDGET:

Actual Cost is $43,686.00 vs. Budget amount is $55,000.00

STAFF REFERENCE:

Sawley Wilde, Public Works Director

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration for the Acceptance of Public Improvements for the Annual Crack Seal Project, Installed by Z&Z Seal Coating, Inc., in the Amount of $150,975.30 (1% Project).

SUGGESTED ACTION:

I move for Approval of the Acceptance of Public Improvements for the Annual Crack Seal Project, Installed by Z&Z Seal Coating, Inc., in the Amount of $150,975.30 (1% Project).

PROJECT NUMBER:

26EN20

CASE BACKGROUND:

This project included crack-sealing streets as part of the City's street maintenance program. The crack sealing project locations are within the areas near Sage Bluffs Subdivision, Four J Subdivision, and Gurley Ave (see the attached map). Additionally, two change orders were executed to add McCann Heights Subdivision and College Park Subdivision (see additional streets map).

The PAVER software program has identified all of the areas needing surfacing maintenance. The software gives each street a Pavement Condition Index (PCI) number ranging from 0 - 100. The higher the PCI for a street, the better the condition. The crack seal maintenance technique will help protect the surfacing and extend its life by three to five years.

WHAT IS CRACK SEALING
Crack seal products are used to fill individual pavement cracks to prevent water entry or other non-compressible substances such as sand, dirt, rocks, or weeds. Crack sealant is typically used on early-stage longitudinal, transverse, reflection, and block cracks.

WHAT IS THE PROCESS:
Routing is a process performed before cracks are sealed. It is done with equipment that expands all cracks to ¼" wide, creating a reservoir for the rubberized crack sealant to sit in. Next, crews blow out the cracks with high pressure air to allow the best adhesion possible. Finally, the routing process

installs hot rubberized oil into the reservoirs. An anti-tracking chemical is then applied to speed up the curing process to allow traffic onto the completed areas.

This installation method ensures that the rubberized oil thoroughly penetrates the crack and adheres to the existing pavement. Instead of placing rubber directly into the existing, non-routed cracks, it helps create a waterproof seal to prevent water from getting into the crack.

BENEFITS OF CRACK SEALING
Benefits include a less expensive way of decreasing crack deterioration, protecting the pavement structure from moisture damage (water freezes and turns to ice which expands the crack in the winter), and ultimately extending the life of your pavement by 3 to 5 years. After crack sealing, it can be followed up with other maintenance techniques, such as a chip seals or roto-mill and overlays within the overall preventative maintenance plan.

This project is fully funded with the Optional 1% Sales Tax Fund with an allocation of $225,000 from FY26.

BUDGET: The project was awarded in the amount of $104,861.68 with 3 change orders executed with the project.

- Change Order 1- increase of $10,300.91 for additional streets within the McCann Heights Subdivision.
- Change Order 2- increase of $20,187.19 for additional streets within the College Park Subdivision.
- Change Order 3- increase of $15,625.52 for the reconcile of final quantities.

The final cost of the project was $150,975.30.

ACTUAL COST VS BUDGET:

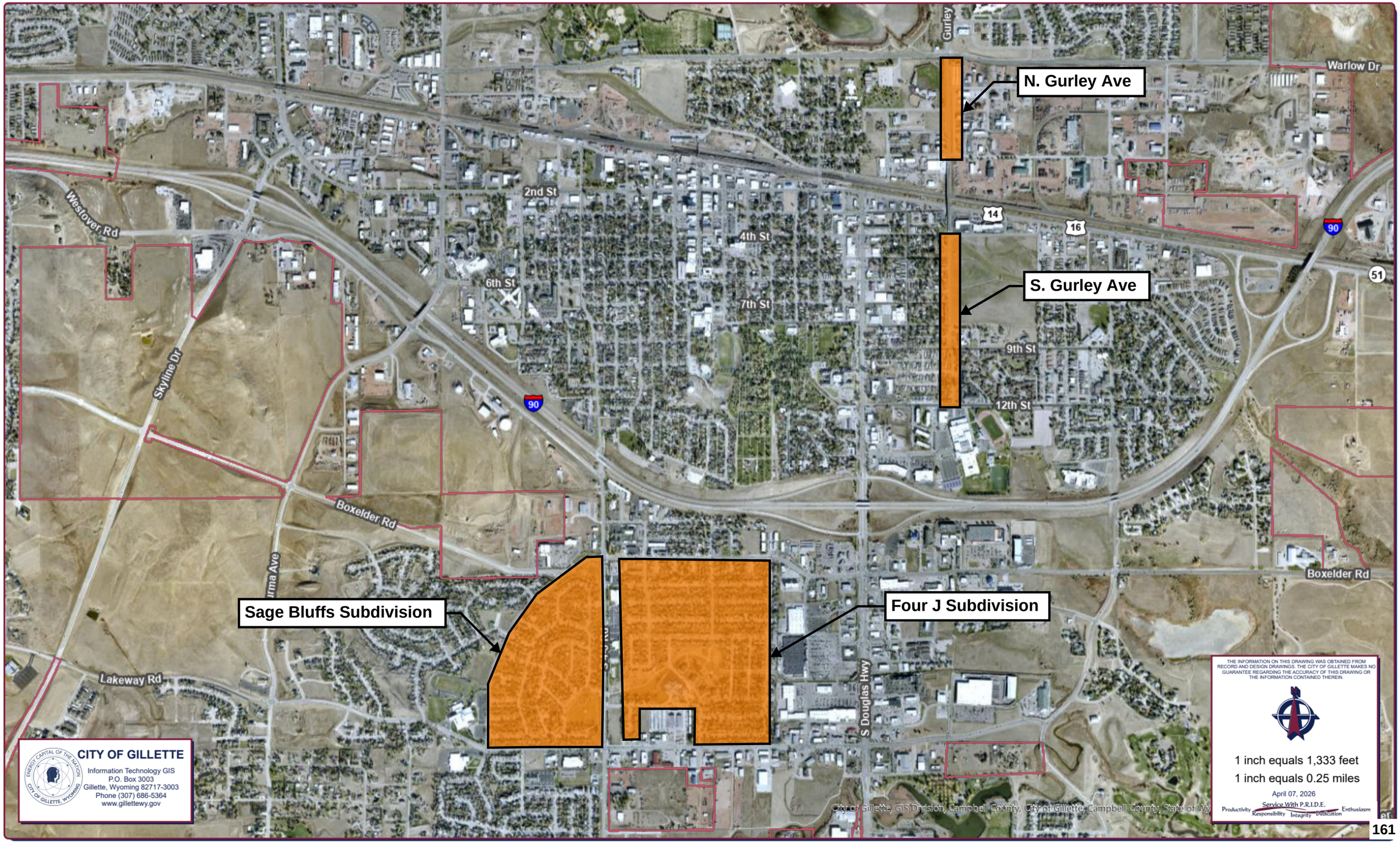
Recommended cost: $150,975.30; Allocated budget: $225,000

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Project Area Map
Project Area Map Additional Streets
Affidavit
Certificate of Final Completion
Certificate of Substantial Completion
Warranty

2026 Crack Seal Area Map



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

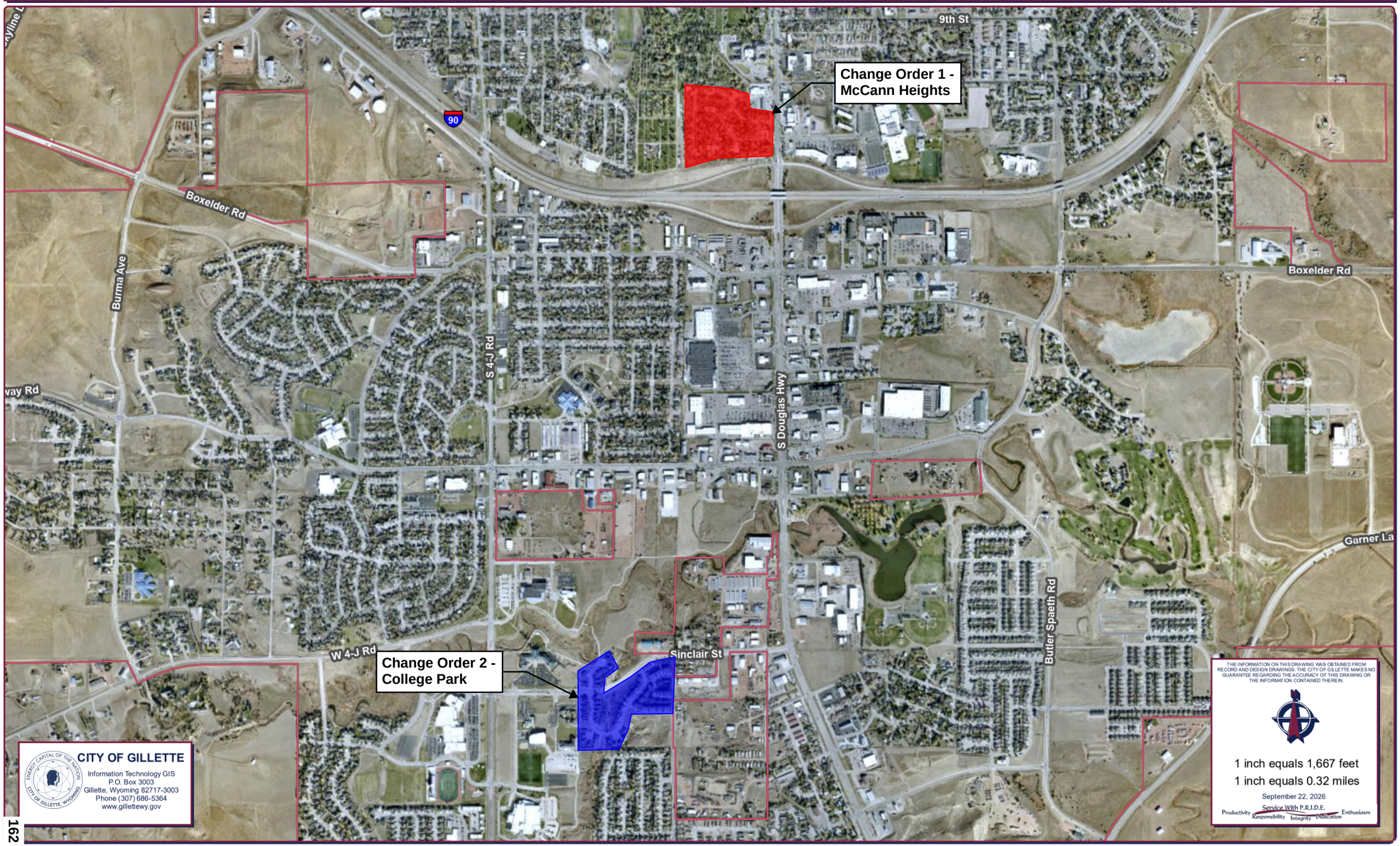
1 inch equals 1,333 feet
1 inch equals 0.25 miles

April 07, 2026

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

City of Gillette, GIS Division, Campbell County, City of Gillette, Campbell County, State of Wy

2026 Crack Seal Additional Streets



AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Montana CITY: Billings

COUNTY: Yellowstone DATE: _____

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and **Z&Z Seal Coating, Inc.** the Contractor, dated **April 21, 2026**.

For the **Annual Crack Sealing Project (26EN20)**
Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contact.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every find and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

Z&Z Seal Coating, Inc.
Contactor

_____
Date

P.O. Box 80371
Address

Billings
City

Montana
State

59108
Zip Code

_____
Signed by

Vice President
Title

Subscribed and sworn to before me this 26 day of August, 2026

_____
Notary Public

My Commission Expires: 2-2-2030

TERRI JACKSON NOTARIAL SEAL STATE OF MONTANA

TERRI JACKSON
NOTARY PUBLIC for the
State of Montana
Residing at Park City, MT
My Commission Expires
February 2, 2030

CITY OF GILLETTE
CERTIFICATE OF FINAL COMPLETION

Project: **Annual Crack Sealing Project**

Project No.: **26EN20**

Owner: **City of Gillette**

Date of Contract: **April 21, 2026**

Contractor: **Z&Z Seal Coating, Inc.**

Engineer: **PCA Engineering, Inc.**

This Certificate of Final Completion applies to:

__X__ All Work under the Contract Documents:

_____ The following specified portions:

_____

_____

_____

August 25, 2026
Date of Final Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete in accordance with the Contract Documents.

The project will be advertised according to W.S. 16-6-116, and the Affidavit on Behalf of the Contractor is attached and made part of this Certificate.

DATED this 26 day of Aug, 2026

Z&Z Seal Coating, Inc.
CONTRACTOR (COMPANY NAME)

[signature] Vice President
SIGNATURE (TITLE)

STATE OF MONTANA }
} SS
COUNTY OF YELLOWSTONE }

The foregoing instrument was acknowledged before me by Spencer Foster, _____ this 26 day of August, 2026

Witness my hand and official seal

TERRI JACKSON NOTARIAL SEAL STATE OF MONTANA

TERRI JACKSON
NOTARY PUBLIC for the
State of Montana
Residing at Park City, MT
My Commission Expires
February 2, 2030

Notary Public

My commission Expires: 2-2-2030

CITY OF GILLETTE

_____ _____
(Name), Mayor Date

(S E A L)
ATTEST:

_____
(Name), City Clerk

CERTIFICATE OF SUBSTANTIAL COMPLETION

Project: **Annual Crack Sealing Project**

Project No.: **26EN20**

Owner: **City of Gillette**

Date of Contract: **April 21, 2026**

Contractor: **Z&Z Seal Coating, Inc.**

Engineer: **PCA Engineering, Inc.**

This Certificate of Substantial Completion applies to:

X All Work under the Contract Documents:

____ The following specified portions:

_____

_____

_____

August 25, 2026
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

____ Amended Responsibilities
X Not Amended

Owner's Amended Responsibilities:

_____

_____

_____

Contractor's Amended Responsibilities:

_____

_____

The following documents are attached to and made part of this Certificate:

N/A

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

DATED this 26 day of Aug, 2026

Z&Z Seal Coating, Inc.
CONTRACTOR (COMPANY NAME)

SIGNATURE Vice President (TITLE)

STATE OF MONTANA }
} SS
COUNTY OF YELLOWSTONE }

The foregoing instrument was acknowledged before me by Spencer Foster, this 26 day of August, 2026

Witness my hand and official seal

TERRI JACKSON NOTARIAL SEAL STATE OF MONTANA

TERRI JACKSON
NOTARY PUBLIC for the
State of Montana
Residing at Park City, MT
My Commission Expires
February 2, 2030

Notary Public

My commission Expires: 2-2-2030

CITY OF GILLETTE

(Name), Mayor Date

(S E A L)
ATTEST:

(Name), City Clerk

WARRANTY

(Contractor)

Z&Z Seal Coating, Inc. hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the **Annual Crack Sealing Project (26EN20)** FOR A PERIOD OF **One Year** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **ONE YEAR** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for **Annual Crack Sealing Project (26EN20).**

DATED this 26 day of Aug, 2026

Z&Z Seal Coating, Inc.
CONTRACTOR (COMPANY NAME)

Vice President
SIGNATURE (TITLE)

STATE OF MONTANA }
} SS
COUNTY OF YELLOWSTONE }

The foregoing instrument was acknowledged before me by Spencer Foster, this 26 day of August, 2026

~~Witness my hand and official seal~~

TERRI JACKSON NOTARIAL SEAL STATE OF MONTANA

TERRI JACKSON
NOTARY PUBLIC for the
State of Montana
Residing at Park City, MT
My Commission Expires
February 2, 2030

Notary Public

My commission Expires: 2-2-2030

APPROVED BY CITY OF GILLETTE

MAYOR, CITY OF GILLETTE

ATTEST:

GILLETTE CITY CLERK

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration for the Acceptance of Public Improvements for the Shoshone Avenue Crack Sealing Quote with Z&Z Seal Coating, Inc., in the Amount of $62,037.76 (1% Project).

SUGGESTED ACTION:

I move for Approval of Acceptance of Public Improvements for the Shoshone Avenue Crack Sealing Quote with Z&Z Seal Coating, Inc., in the Amount of $62,037.76 (1% Project).

CASE BACKGROUND:

This quote included asphalt mastic and crack-sealing techniques used to repair surface cracking on streets as part of the City's street maintenance program. The work was completed on Shoshone Ave between Tanner Drive to HWY 59 (see the attached map). Both of these techniques are used as preventative maintenance processes used to seal surface cracking to keep water from getting into the cracks. For future reference, this same section of Shoshone was identified to have a rotomill and overlay project completed in the summer of 2028, based on the Capital Improvement Plan (CIP). This quote work was completed in preparation for the upcoming rotomill and overlay project.

The PAVER software program has identified all of the areas needing surfacing maintenance. The software gives each street a Pavement Condition Index (PCI) number ranging from 0 - 100. The higher the PCI for a street, the better the condition. The crack seal maintenance technique will help protect the surfacing and extend its life by three to five years.

WHAT IS ASPHALT MASTIC AND CRACK SEALING
Crack seal products are used to fill individual pavement cracks to prevent water entry or other non-compressible substances such as sand, dirt, rocks, or weeds. Crack sealant is typically used on early-stage longitudinal, transverse, reflection, and block cracks. Asphalt mastic products are a little more heavier duty than just crack sealing products. Mastic repairs are good for cracks wider than one-inch, shallow ruts, small depressions and failing joint seams.

WHAT IS THE PROCESS:
The crack sealing process includes routing the existing crack, blowing out the debris and placing the sealant in the resevoir. It is done with equipment that expands all cracks to ¼" wide, creating a

reservoir for the rubberized crack sealant to sit in. Next, crews blow out the cracks with high pressure air to allow the best adhesion possible. Finally, the routing process installs hot rubberized oil into the reservoirs. An anti-tracking chemical is then applied to speed up the curing process to allow traffic onto the completed areas.

The asphalt mastic process includes heating a polymer-modified asphalt binder (made up of small aggregates and mineral fillers), placing it over the repair area and leveling it off to meet the adjacent surfacing. The asphalt mastic is a structural load-bearing repair that aids in filling lows spots and voids more effectively than just crack sealing alone.

Post-treatment, these streets can receive further advanced maintenance techniques such as a chip seals or roto-mill and overlays. Utilizing all of these surface maintenance techniques in combination allows for the pavement preservation program to maximize the pavement longevity.

This project is fully funded with the Optional 1% Sales Tax Fund with an allocation for construction of $90,000 from FY26.

BUDGET:
The project was awarded in the amount of $62,037.76 with 1 change order executed with the project.

- Change Order 1- Increase of $9,536.42 for the reconcile of final quantities.

The final cost of the project is $71,601.18.

ACTUAL COST VS BUDGET:

Recommended cost: $71,601.18; Allocated budget: $90,000

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Project Area Map
Warranty

Shoshone Avenue Crack Sealing



W A R R A N T Y
(For Quotes)

Z&Z Seal Coating, Inc. hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship for the **Shoshone Avenue Crack Sealing Project** FOR A PERIOD OF **One Year** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY THE CITY ENGINEER.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **ONE YEAR** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements.

DATED this 26 day of Aug, 20__

_____
CONTRACTOR (COMPANY NAME)

_____ Vice President
SIGNATURE (TITLE)

STATE OF MONTANA }
} SS
COUNTY OF YELLOWSTONE }

The foregoing instrument was acknowledged before me by Spencer Foster, this 26 day of August, 2026

Witness my hand and official seal:

_____
Notary Public

My commission Expires: 2-2-2030

TERRI JACKSON NOTARIAL SEAL STATE OF MONTANA
TERRI JACKSON
NOTARY PUBLIC for the
State of Montana
Residing at Park City, MT
My Commission Expires
February 2, 2030

APPROVED BY CITY OF GILLETTE

_____
CITY ADMINISTRATOR

STATE OF WYOMING }
} SS
COUNTY OF CAMPBELL }

The foregoing instrument was acknowledged before me by _____, this _____ day of _____, 20__

Witness my hand and official seal:

_____
Notary Public

My commission Expires:

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration for the Acceptance of Public Improvements for the Spruce and Kluver Surfacing Project, Installed by Croell, Inc., in the Amount of $418,567.95 (1% Project).

SUGGESTED ACTION:

I move for Approval of the Acceptance of Public Improvements for the Spruce and Kluver Surfacing Project, Installed by Croell, Inc., in the Amount of $418,567.95 (1% Project).

PROJECT NUMBER:

26EN02

CASE BACKGROUND:

BACKGROUND: The Spruce & Kluver Surfacing project is related to the rehabilitation of Spruce Ave from E. Warlow Drive to Kluver Road and Kluver Road from the Spruce/Kluver intersection to Boysencreek Drive (see the attached map).

WHY NEEDED: These streets were identified for improvement through the city's PAVER pavement management system, which evaluates pavement condition using recent inspections and assigns a Pavement Condition Index (PCI) to each block of surfacing. Based on these ratings, mill and overlay treatment was selected as the most appropriate solution for these streets.

The mill and overlay process involved removing a section of the existing asphalt by milling the asphalt and placing back a new asphalt surface on top of the existing asphalt surface. This method is appropriate where surface cracking and wear are present, but the underlaying pavement structure remains sound.

The project restores a smooth driving surface and extends pavement life by up to 15 years, and is more cost-effective than full depth reconstruction.

The project is fully funded with the Optional 1% Sales Tax Fund with an allocated amount of $450,000.

BUDGET: The project was awarded in the amount of $370,819.50 with 2 change orders executed with the project.

- Change Order 1- increase $18,566.70 for additional patch locations on Kluver Road between Rawhide and Bucksin Drives.
- Change Order 2- increase $29,181.75 reconcile of final quantities.

The final cost of the project is $418,567.95.

ACTUAL COST VS BUDGET:

Recommended Award - $418,567.95 Allocated Budget - $450,000

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Project Area Map
Affidavit
Certificate of Final Completion
Certificate of Substantial Completion
Warranty

26EN02 - Spruce & Kluver Surfacing Project



CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 333 feet

1 inch equals 0.06 miles

March 24, 2026

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming CITY: Sundance

COUNTY: Crook DATE: _____

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and **Croell, Inc.** the Contractor, dated **April 7, 2026**.

For the **Spruce & Kluver Surfacing Project (26EN02)**
Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contact.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every find and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

9/1/26
Date

Croell, Inc.
Contactor
P.O. Box 396
Address
Sundance
City
Wyoming
State
82729
Zip Code

Signed by

Division Manager
Title

Subscribed and sworn to before me this 1st day of September, 2024

Notary Public

My Commission Expires: 10/29/2029

AMBER ACKERMAN
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 153483
MY COMMISSION EXPIRES: 10/29/2029

CITY OF GILLETTE
CERTIFICATE OF FINAL COMPLETION

Project: **Spruce & Kluver Surfacing Project**

Project No.: **26EN02**

Owner: **City of Gillette**

Date of Contract: **April 7, 2026**

Contractor: **Croell, Inc.**

Engineer: **PCA Engineering, Inc.**

This Certificate of Final Completion applies to:

__X__ All Work under the Contract Documents:

_____ The following specified portions:

_____

_____

_____

August 21, 2026
Date of Final Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete in accordance with the Contract Documents.

The project will be advertised according to W.S. 16-6-116, and the Affidavit on Behalf of the Contractor is attached and made part of this Certificate.

DATED this 1st day of September, 2026

Croell, Inc.
CONTRACTOR (COMPANY NAME)

Division Manager
SIGNATURE (TITLE)

STATE OF WYOMING }
} SS
COUNTY OF CAMPBELL }

The foregoing instrument was acknowledged before me by Bryan Gambrel, Division Manager this 1st day of September, 2024.

Witness my hand and official seal.

AMBER ACKERMAN
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 153483
MY COMMISSION EXPIRES: 10/29/2029

My commission Expires: 10/29/2029

Amber Ackerman
Notary Public

CITY OF GILLETTE

_____ _____
(Name), Mayor Date

(S E A L)
ATTEST:

_____
(Name), City Clerk

CERTIFICATE OF SUBSTANTIAL COMPLETION

Project: **Spruce & Kluver Surfacing Project**

Project No.: **26EN02**

Owner: **City of Gillette**

Date of Contract: **April 7, 2026**

Contractor: **Croell, Inc.**

Engineer: **PCA Engineering, Inc.**

This Certificate of Substantial Completion applies to:

__X__ All Work under the Contract Documents:

_____ The following specified portions:

_____

_____

_____

August 10, 2026
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

_____ Amended Responsibilities
__X__ Not Amended

Owner's Amended Responsibilities:

_____

_____

_____

Contractor's Amended Responsibilities:

_____

_____

The following documents are attached to and made part of this Certificate:

"Substantial Completion Punch List" dated August 13, 2026 prepared by PCA Engineering, Inc.

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

DATED this 19 day of August, 2026

Croell, Inc.
CONTRACTOR (COMPANY NAME)

Division Manager
SIGNATURE (TITLE)

STATE OF WYOMING }
} SS
COUNTY OF CROOK }

The foregoing instrument was acknowledged before me by Bryson Cambrel, Division Manager this 19 day of August, 2026

Witness my hand and official seal

AMBER ACKERMAN
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 153483
MY COMMISSION EXPIRES: 10/29/2029

Amber Ackerman
Notary Public

My commission Expires: 10/29/29

CITY OF GILLETTE

(Name), Mayor Date

(S E A L)
ATTEST:

(Name), City Clerk

PCA ENGINEERING INC.
CIVIL ENGINEERING
SURVEYING
MATERIAL TESTING

Substantial Completion Walk-Through Inspection for:

Spruce & Kluver Surfacing 26EN02

On the afternoon of August 13, 2026, a walk-through inspection was held on-site with City of Gillette, Croell, Inc., and PCA Engineering personnel.

The following items were identified as needing correcting:

1. Remove remaining traffic control.
2. The City of Gillette Water Division will inspect the water valve boxes at the Boise Avenue and Kluver Road intersection. The Contractor shall correct any issues that may arise.

Please complete the above items in a timely manner.

Attendance:
Alex Bresina (City of Gillette, Engineering)
Kyle Wasson (Croell, Project Manager)
Dennis Stillman (PCA Engineering, Project Manager)
Steve Stillman (PCA Engineering, Project RPR)

Steve Stillman
Project RPR
PCA Engineering, Inc.
307-689-7230
stillmans@pcaengsur.com

WARRANTY

(Contractor)

Croell, Inc. hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the **Spruce & Kluver Surfacing Project (26EN02)** FOR A PERIOD OF **One Year** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **ONE YEAR** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for **Spruce & Kluver Surfacing Project (26EN02).**

DATED this 1st day of September, 2026

Croell, Inc.
CONTRACTOR (COMPANY NAME)

Division Manager
SIGNATURE (TITLE)

STATE OF WYOMING }
} SS
COUNTY OF CROOK }

The foregoing instrument was acknowledged before me by Bryson Gambrel, this 1st day of September, 2026.

Witness my hand and official seal.

AMBER ACKERMAN
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 153483
MY COMMISSION EXPIRES: 10/29/2029

My commission Expires: 10/29/2029

Notary Public

APPROVED BY CITY OF GILLETTE

MAYOR, CITY OF GILLETTE

ATTEST:

GILLETTE CITY CLERK

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration of a Bid Award for the Winland Drive Surfacing Project to Falcon Construction, LLC, in the Amount of $655,845.75 (1% and Wastewater Funds Project).

SUGGESTED ACTION:

I move for Approval of a Bid Award for the Winland Drive Surfacing Project to Falcon Construction, LLC, in the Amount of $655,845.75 (1% and Wastewater Funds Project).

PROJECT NUMBER:

26EN21

CASE BACKGROUND:

The project encompasses two locations (see the attached project area map) to complete surfacing improvements to maximize the attempt to receive lower unit prices with a larger quantity of work. The first location is S. Winland Drive, which includes minor improvements associated with utilities and completing a full depth reclamation (FDR) of the surface. The second location includes asphalt and concrete surfacing repairs at the wastewater treatment plant (WWTP).

The improvements associated with the Winland Drive area include replacing a 1960's era fire hydrant and associated valves, replacing a damaged sanitary sewer manhole and sagging 10' of sewer main, replacing an existing broken valley gutter and installing a new storm drain manhole. During design, a section of storm drain pipe was found to be broken and have a blockage within the HWY 59 Right-of-Way. The utility improvements are getting completed prior to placing the new asphalt surface in the area. The new storm drain manhole will improve drainage and allow the Street's Division to maintain the outlet pipe more efficiently. This will help to increase the life of the new surfacing. The Winland Dr area was broken up into two phases due to driver accessibility concerns with the businesses and the need for the utility repairs. The remaining portion of Winland Drive surfacing repairs is identified in FY29 in the overall capital improvement plan.

Improvements at the Gillette Wastewater Treatment Plant are just surfacing repairs that the wastewater plant needs to continue normal operations. These repairs costs were allocated in the FY27

budget from the wastewater fund.

The City of Gillette, Purchasing Division, opened bids for this project on Wednesday, September 16th, 2026, at 2:00 P.M. A total of three bids were received, all were regular and responsive bids.

Below is the bid opening results table summarizes the bids received and the Engineer's Estimate.

Falcon Construction, LLC	$655,845.75
Simon Contractors	$681,859.25
Croell, Inc.	$756,052.45
Engineer's Estimate	$722,427.82

This project is fully funded from monies allocated from the wastewater sewer fund in FY 2027 in the amount of $400,000 and the Optional 1% fund in FY 2027 in the amount of $450,000.

ACTUAL COST VS BUDGET:

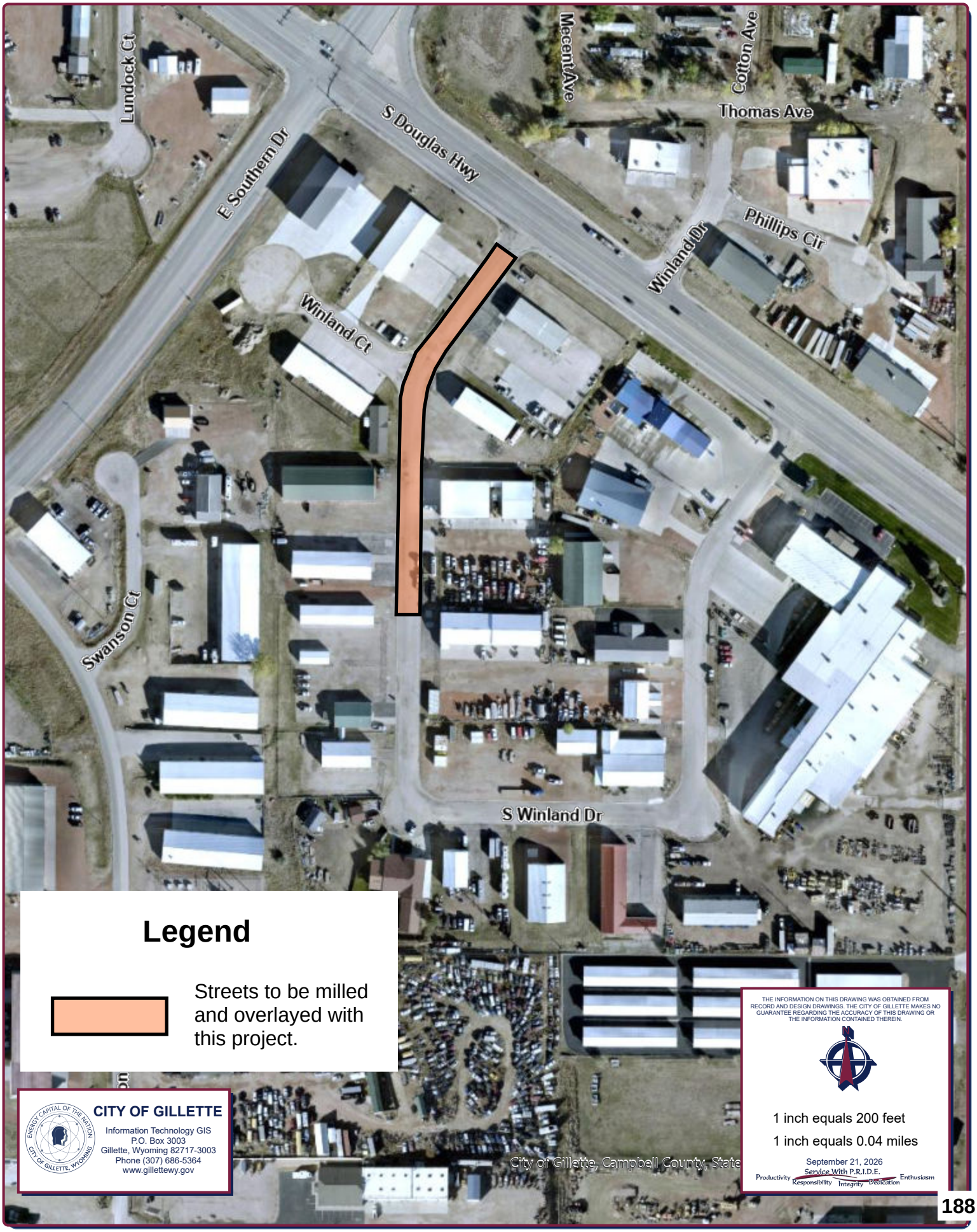
Actual Bid Amount $655,845.75 Allocated Budget $850,000.00.

STAFF REFERENCE:

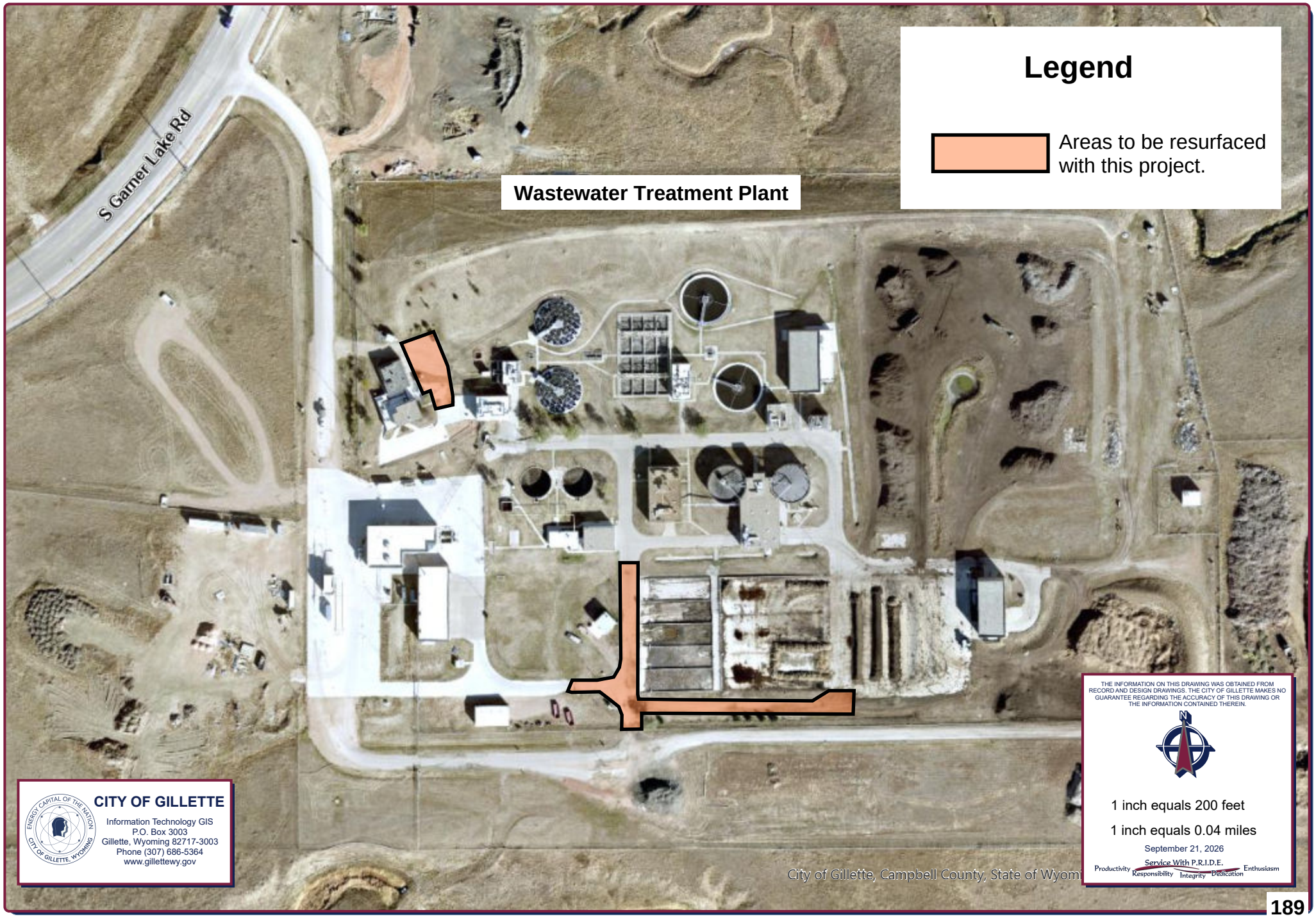
MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Project Area Map

S. Winland Drive Surfacing (26EN21)



S. Winland Drive Surfacing (26EN21)



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CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration of an Amendment to a Professional Services Agreement for Construction Management Services Associated with the Wastewater Treatment Plant Phase 2A Project, with HDR Engineering, Inc, in the Amount of $598,440.00.

SUGGESTED ACTION:

I move for Approval of an Amendment to a Professional Services Agreement for Construction Management Services Associated with the Wastewater Treatment Plant Phase 2A Project, with HDR Engineering, Inc, in the Amount of $598,440.00.

PROJECT NUMBER:

24UT01

CASE BACKGROUND:

This amendment is for the construction management services supplied by the consultant for the Wastewater Treatment Plant Phase 2A Project. The amendment provides consultant oversight, daily inspection, reporting, administering weekly construction meetings and calculating quantities for monthly pay estimates for the duration of the project. Further, the amendment provides record drawings for the completed and finished project.

SCOPE OF CONSTRUCTION PROJECT: Improvements will be made to the following three Wastewater Treatment Facility processes:
UV Disinfection System - Using ultraviolet light to destroy genetic material (DNA and RNA) of bacteria, viruses, and protozoa to allow the water from the wastewater process to be safely released.

Dewatering (centrifuge) Process - Sewage sludge is mixed with polymer flocculant to clump suspended particles together and then ran through a centrifuge to separate water from solids (dewatering process).

Dissolved Air Flotation (DAF) Process - Water clarification process that uses microscopic air bubbles to lift and remove suspended solids and other pollutants from wastewater.

BACKGROUND INFORMATION: In the 2019 Wastewater Treatment Facility Condition Assessment, the City of Gillette has identified the need for several major replacement and improvement projects within the Wastewater Treatment Facility. These improvement projects involve replacement of aged and deteriorating equipment and processes that are vital to the continuing operation of the Wastewater Treatment Facility. In addition to the facility being unreliable due to its age, the existing equipment is also outdated and unable to meet the demands of the projected increases in wastewater flows generated within the City. The work needed to be completed with this project will ultimately involve the installation and repair and/or replacement of all supporting infrastructure as deemed necessary to maintain and support the overall treatment processes. The primary processes included in the Phase II Project are the Disinfection System and Dewatering processes. Facility improvements would include such items as replacing the failing digester lid, redesign and installation of the UV system to replace the existing system that has reached its end of life, replacing the remainder of the failing plant water lines located throughout the facility. Facility and equipment upgrades will include enhancements as per engineering study recommendations. In the 2019 Condition Assessment specifically, the goals of this project include, but are not limited to, repair, replace, and provide redundancy to the following processes, along with the repair and/or replacement of all supporting infrastructure as deemed necessary to maintain and support the following: UV Disinfection System WWTF Potable and Non-potable Water lines Primary Digester Cover Replacement with Compressor Dewatering (centrifuge) Process WAS Thickening (DAF) All of these projects mentioned above are vital to the Wastewater Treatment Facility to protect the health and welfare of residents and wildlife downstream of the facility. Negative environmental impacts could be costly, such as a violation of the water quality standards associated with the City's Wastewater Treatment Facility discharge permit, if these projects are not completed. There are several of these operations that are at their life expectancy, with no redundant counterpart to ensure that the plant stays operational. With these enhancements, we will be able to keep the effluent within the permitting ranges and provide a more efficient wastewater treatment plant. Most importantly, many safety hazards will be addressed within this project in order to protect the health and safety of our employees and citizens. Prime examples are to properly remove items such as hypodermic needles and other drug paraphernalia that comes through the plant, as well as many other undesirables such as hygiene products, large plastic caps, shoes, etc. By removing these hazards, the plant is safe for our employees, and our compost material is safe for use by the public.

FUNDING: This amendment is fully funded with the Clean Water State Revolving Fund (CWSRF) loan allocated in FY2026.

ACTUAL COST VS BUDGET:

Actual Cost = $598,440.00; Budget (CM Services) = $750,000.00

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Amendment No. 2 - WWTP Phase 2A CM Services

This is **EXHIBIT K**, consisting of **2** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 7, 2023

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No.1
The Effective Date of this Amendment is: October 6, 2026

Background Data:

Effective Date of Owner-Engineer Agreement: November 7, 2023

Owner: City of Gillette, WY

Engineer: HDR Engineering, Inc.

Project: Wastewater Treatment Plan Improvements – Phase II

Nature of Amendment:

- X Additional Services to be performed by the Engineer
- X Modifications to services of Engineer
- X Modifications of payment to Engineer
- X Modifications to time(s) for rendering services

Description of Modifications:

Remove Exhibit A – Engineer's Services from original Agreement and replace with attached Exhibit A – Engineer's Services.

Summary of Modifications

- *Additional Project Management is included for construction of Phase 2A.*
- *Part A1.05 of Exhibit A for Construction Phase services is now included. In general, this includes construction administration, record drawings and subconsultant testing services for Phase 2A.*
- *Additional information and assumptions included in Appendix 1 to Exhibit A.*

Remove Exhibit C – Payments to Engineer for Services and Reimbursable Expenses from original agreement and replace with attached Exhibit C.

Summary of Modifications

- *Rates were updated to project specific rates for the planned duration of Phase 2A construction.*

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- *Provisions were included to limit expenses (lodging, mileage, meals/incidentals) to federal rates.*
- *Markup factor for subconsultants was changed from 1.1 to 1.0.*

Remove Exhibit D – Duties, Responsibilities, and Limitations of Authority of Resident Project Representative from original agreement and replace with attached Exhibit D.

Summary of Modifications

- *Scope in Exhibit D for Resident Project Representative Services is now included.*
- *Additional information and assumptions included in Appendix 1 to Exhibit A.*

Agreement Summary:

Original agreement amount:	$ 475,555.00
Net change for prior amendments:	$ 28,200.00
This amendment amount:	$ 598,440.00
Adjusted Agreement amount:	$1,102,195.00

Change in time for services (days or date, as applicable): *See Appendix 1 to Exhibit A.*

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:		ENGINEER:	
City of Gillette		HDR Engineering, Inc.	
By:		By:	Jason L. Kjenstad
Print name:	Shay Lundvall	Print name:	Jason Kjenstad
Title:	Mayor	Title:	Senior Vice President
Date Signed:		Date Signed:	September 17, 2026

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This is **EXHIBIT A**, consisting of 11 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 7, 2023.

Engineer's Services

Article 1 of the Agreement is supplemented to include the following agreement of the parties.

Engineer shall provide Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

See attached Appendix 1 to Exhibit A – Scope of Services for City of Gillette, WY Wastewater Treatment Plant Improvements Phase II

A1.01 *Study and Report Phase – NOT USED*

A1.02 *Preliminary Design Phase – NOT USED*

A1.03 *Final Design Phase – NOT USED*

A1.04 *Bidding or Negotiating Phase – NOT USED*

A1.05 *Construction Phase*

A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:

1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer shall be as assigned in EJCDC® C-700, Standard General Conditions of the Construction Contract (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, or other construction general conditions specified in this Agreement. If Owner, or Owner and Contractor, modify the duties, responsibilities, and authority of Engineer in the Construction Contract, or modify other terms of the Construction Contract having a direct bearing on Engineer, then Owner shall compensate Engineer for any related increases in the cost to provide Construction Phase services. Engineer shall not be required to furnish or perform services contrary to Engineer's responsibilities as a licensed professional. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.

2. *Resident Project Representative (RPR):* Provide the services of an RPR at the Site to assist the Engineer and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit D. The furnishing of

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such RPR's services will not limit, extend, or modify Engineer's responsibilities or authority except as expressly set forth in Exhibit D**.**

3. *Selection of Independent Testing Laboratory:* Assist Owner in the selection of an independent testing laboratory to perform the services identified in Exhibit B, Paragraph B2.01.

4. *Pre-Construction Conference:* Participate in a pre-construction conference prior to commencement of Work at the Site.

5. *Electronic Transmittal Protocols:* If the Construction Contract Documents do not specify protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, then together with Owner and Contractor jointly develop such protocols for transmittals between and among Owner, Contractor, and Engineer during the Construction Phase and Post-Construction Phase.

6. *Original Documents:* If requested by Owner to do so, maintain and safeguard during the Construction Phase at least one original printed record version of the Construction Contract Documents, including Drawings and Specifications signed and sealed by Engineer and other design professionals in accordance with applicable Laws and Regulations. Throughout the Construction Phase, make such original printed record version of the Construction Contract Documents available to Contractor and Owner for review.

7. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.

8. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.

9. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:

    a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine

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in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.

b. The purpose of Engineer's visits to the Site, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.

10. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents. However, neither Engineer's authority to reject Work nor Engineer's decision to exercise or not exercise such authority shall give rise to a duty or responsibility of the Engineer to Contractors, Subcontractors, material and equipment suppliers, their agents or employees, or any other person(s) or entities performing any of the Work, including but not limited to any duty or responsibility for Contractors' or Subcontractors' safety precautions and programs incident to the Work.

11. *Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.

12. *Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, render a written clarification, interpretation, or decision

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on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents.

13. *Non-reviewable Matters:* If a submitted matter in question concerns the Engineer's performance of its duties and obligations, or terms and conditions of the Construction Contract Documents that do not involve (1) the performance or acceptability of the Work under the Construction Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer will not provide a decision or interpretation.

14. *Field Orders:* Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.

15. *Change Proposals, Change Orders and Work Change Directives:* Recommend Change Proposals, Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.

16. *Differing Site Conditions:* Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and hazardous environmental conditions. Promptly conduct reviews and prepare findings, conclusions, and recommendations for Owner's use.

17. *Shop Drawings, Samples, and Other Submittals:* Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.

18. *Substitutes and "Or-equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor, but subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.

19. *Inspections and Tests:*

    a. Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.

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b. As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.

c. Pursuant to the terms of the Construction Contract, require special inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.

20. *Change Proposals and Claims:* (a) Review and respond to Change Proposals. Review each duly submitted Change Proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not resolve the Change Proposal. (b) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims.

21. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:

a. Determine the amounts that Engineer recommends Contractor be paid. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price Work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).

b. By recommending payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or

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Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any portion of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

22. *Contractor's Completion Documents:* Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved as provided under Paragraph A1.05.A.17. Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.

23. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Assist Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.

24. *Other Tasks:* Perform or provide the following other Construction Phase tasks or deliverables:

    See attached Appendix 1 to Exhibit A

25. *Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and Contractor in the form attached hereto as Exhibit E ("Notice of Acceptability of Work") that the Work is acceptable (subject to the provisions of the Notice and Paragraph A1.05.A.21.b) to the best of Engineer's knowledge, information, and belief, and based on the extent of the services provided by Engineer under this Agreement.

26. *Standards for Certain Construction-Phase Decisions:* Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality

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to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.

B. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors. If the Project involves more than one prime contract as indicated in Paragraph A1.03.D, then Construction Phase services may be rendered at different times in respect to the separate contracts. Subject to the provisions of Article 3, Engineer shall be entitled to an equitable increase in compensation if Construction Phase services (including Resident Project Representative services, if any) are required after the original date for completion and readiness for final payment of Contractor as set forth in the Construction Contract.

A1.06 *Post-Construction Phase – NOT USED*

PART 2 – ADDITIONAL SERVICES

A2.01 *Additional Services Requiring Owner's Written Authorization*

A. If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Exhibit C.

1. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

2. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.

3. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.

4. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to in Paragraph A1.01.A.1 and 2.

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5. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer.

6. Providing renderings or models for Owner's use, including services in support of building information modeling or civil integrated management.

7. Undertaking investigations and studies including, but not limited to:

    a. detailed consideration of operations, maintenance, and overhead expenses;

    b. the preparation of feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, provided that such services are based on the engineering and technical aspects of the Project, and do not include rendering advice regarding municipal financial products or the issuance of municipal securities;

    c. preparation of appraisals;

    d. evaluating processes available for licensing, and assisting Owner in obtaining process licensing;

    e. detailed quantity surveys of materials, equipment, and labor; and

    f. audits or inventories required in connection with construction performed or furnished by Owner.

8. Furnishing services of Consultants for other than Basic Services.

9. Providing data or services of the types described in Exhibit B, when Owner retains Engineer to provide such data or services instead of Owner furnishing the same.

10. Providing the following services:

    a. Services attributable to more prime construction contracts than specified in Paragraph A1.03.D.

    b. Services to arrange for performance of construction services for Owner by contractors other than the principal prime Contractor, and administering Owner's contract for such services.

11. Services during out-of-town travel required of Engineer, other than for visits to the Site or Owner's office as required in Basic Services (Part 1 of Exhibit A).

12. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructibility review requested by Owner; and performing or furnishing services required to revise studies,

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reports, Drawings, Specifications, or other documents as a result of such review processes.

13. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents) or Construction Contract Documents for alternate bids or cost estimates requested by Owner for the Work or a portion thereof.

14. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services, except when such assistance is required to complete services required by Paragraph 5.02.A and Exhibit F.

15. Preparing conformed Construction Contract Documents that incorporate and integrate the content of all Addenda and any amendments negotiated by Owner and Contractor.

16. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Contractor, but only if such services increase the total quantity of services to be performed in the Construction Phase, rather than merely shifting performance of such services to a later date.

17. Preparing Record Drawings, and furnishing such Record Drawings to Owner.

18. Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.

19. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.

20. Preparation of operation, maintenance, and staffing manuals.

21. Protracted or extensive assistance in refining and adjusting of Project equipment and systems (such as initial startup, testing, and balancing).

22. Assistance to Owner in training Owner's staff to operate and maintain Project equipment and systems.

23. Assistance to Owner in developing systems and procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related recordkeeping.

24. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, lien or bond claim, or other legal or administrative proceeding involving the Project.

25. Overtime work requiring higher than regular rates.

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26. Providing construction surveys and staking to enable Contractor to perform its work other than as required under Paragraph A1.05.A.8; any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.

27. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.

28. Extensive services required during any correction period, or with respect to monitoring Contractor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).

29. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

A2.02 *Additional Services Not Requiring Owner's Written Authorization*

A. Engineer shall advise Owner that Engineer is commencing to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice to cease from Owner.

1. Services in connection with Work Change Directives, Change Proposals and Change Orders to reflect changes requested by Owner.

2. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or equal" items; services after the award of the Construction Contract in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project; evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.

3. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.

4. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.

5. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of the Work by Owner prior to Substantial Completion.

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6. Evaluating unreasonable or frivolous requests for interpretation or information (RFIs), Change Proposals, or other demands from Contractor or others in connection with the Work, or an excessive number of RFIs, Change Proposals, or demands.

7. Reviewing a Shop Drawing or other Contractor submittal more than three times, as a result of repeated inadequate submissions by Contractor.

8. While at the Site, compliance by Engineer and its staff with those terms of Owner's or Contractor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, State, or local safety authorities for similar construction sites.

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APPENDIX 1 to EXHIBIT A
SCOPE OF SERVICES

City of Gillette, WY
Wastewater Treatment Plant Improvements Phase II
(Amendment No. 2)

Note: Updates to previous scope of services are shown in blue.

Project Description

Initial design for these packages was included in the Wastewater Treatment Plant Improvements Projects 1a thru 9 “projects”. This professional services agreement will consist of final design services to prepare project for delivery by the Construction Manager at Risk (CMAR) delivery method. This project includes UV disinfection replacement, sludge dewatering equipment replacement, and replacement of sludge thickening equipment. Services for coordination with the CMAR will also be included in this agreement through the final design development. Construction administration and inspection services are added to the Agreement by this Amendment.

Scope of Services

TASK 100 – PROJECT MANAGEMENT

Task 110 - Project Management and Project Control

- Project management to be provided for the duration of the planning, design and bidding phases of the project. Tasks include project monitoring, resource management, budget and invoice management, communication with City staff, and overall project coordination.

Task 120 - Project Guide and Development

- HDR will prepare a project guide presenting the procedures, scope, contacts, and responsibilities for the project.

Task 160 – Invoice Processing

- Provide budget and invoice management, including monthly status reports.

Deliverables:

- Monthly Invoice
- Monthly Status Reports

TASK 200 – PRE-DESIGN SERVICES

Task 210 – Plant Water Replacement – Mapping Existing and Conceptual Design

- Under this task, HDR will collect existing WWTP record drawings and compile them into AutoCAD file. This will be used to develop conceptual layout of replacement Final Effluent Water (FEW) water mains and Potable Water Mains. This conceptual layout will be used by the CMAR to develop planning cost estimates.

Assumptions:

- This will not include plans, specifications or any other bidding documents.
- Quantity take-offs and cost estimation will be completed by the CMAR.

Deliverables:

- AutoCAD Base Map

TASK 300 – RESERVED

TASK 400 – RESERVED

TASK 500 – FINAL DESIGN SERVICES

HDR will develop high-quality detailed construction drawings for up to three phases of work and develop technical specifications as required by the project Contract Documents.

Task 510 – Project Management and Coordination Meetings

- Up to 6 meetings will be held bi-weekly with the City of Gillette staff to review project progress or to discuss specific elements of the project. It is assumed that one project manager engineer and one design engineer will attend weekly meetings. The task also includes effort associated with documenting discussions and decisions made at meetings.

Tasks 520-540 - Final Plans and Specifications Preparation

- Under this task existing drawings and specifications will be revised to allow for work to be completed in up to three phases of construction. It is assumed that the phases will be as follows:
  - 1. Task 520 - UV and Dewatering
  - 3. Task 540 - Sludge Thickening.

- Task 525 – UV & Dewatering Additional Services - HDR will provide the following additional engineering services:
  - Additional UV Design
    - HDR will evaluate options for structural modifications to allow for larger overhead door installation in existing UV building. This will include architectural and structural engineering.
    - HDR will prepare Computational Fluid Dynamics (CFD) model to evaluate channel flow split between two different configurations. This will be utilized to help determine configuration based on even flow split, cost and constructability.
    - HDR will update design of UV channels as needed to reflect most recent UV manufacturer configuration. Design will also be updated for additional replacement at influent to the channels related to the effluent control structure below. This will include process, structural, electrical and control engineering.
    - HDR will design secondary effluent control structure for isolation between final clarifiers and the UV building. Control structure will be structural concrete with electronically actuated control valves. This will include process, civil, structural, electrical and control engineering.
  - Additional Dewatering Design
    - HDR will provide additional structural design to address compromised concrete floor due to previous installation of floor drains. Updated drawings will be provided.
    - HDR will update drawings and specifications for bunker service platform.

- Final review meetings will be held to address owner and CMAR comments from existing plans and specifications.
  - Up to 2 meetings per phase (6 meeting in total) will be held.
  - 1 meeting per phase (3 meetings in total) will include a representative for structural, mechanical, electrical, instrumentation & controls, and fire life safety.

- Bid documents and technical specifications will be updated for State Revolving Fund (SRF) Loan requirements.

- HDR will coordinate updates with the Department of Environmental Quality (DEQ) for updates to the existing Permit to Construct.

- HDR will conduct an internal QA/QC review by senior staff.

- Following reviews, final Contract Documents will be prepared for distribution.

Deliverables:

- Meeting Minutes
- Design Drawings and Specifications (PDF) for up to three phases of construction

TASK 600 – COORDINATION WITH CONSTRUCTION MANAGER AT RISK

The City will enter a separate contract with a Construction Manager at Risk (CMAR). HDR will assist in the selection of a CMAR and will coordinate with them throughout the final design process.

Task 610 – CMAR Procurement Assistance

- Review existing procurement rules suggest additions pertaining to CMAR and Home state rules.

- Hold a 2-hour workshop with City staff:
  - to review the CMAR procurement process and schedule
  - identify the City's project goals and objectives
  - review CMAR self-performance and bidding capabilities

- Prepare a Request for Proposals, (RFP), for the CMAR
  - Prepare a DRAFT RFP package in accordance with the City Procurement rules and State statues. The RFP will include:
    - Instruction to proposers;
    - Information to be submitted in the proposal including how CMAR will approach pre-construction services, procurement, and construction;
    - Form of CMAR Contract with CMAR General Conditions, developed with the City;
    - A general fee estimate spreadsheet identifying the fee for pre-construction and fees pertaining to general conditions, over and profits estimates for construction;
    - Evaluation criteria for technical and price proposals.
  - Submit Draft RFP documents to the City for review and comment. One electronic copy of draft document in PDF and Microsoft Word/Excel format will be provided.
  - Meet with City to review comments on Draft RFP and revise per City's comments.

- CMAR Selection Assistance
  - Assist the City during the RFP response period, receive and answer questions from the proposers and prepare clarifying addenda as needed.
  - Prepare for and attend the pre-proposal conference and site visit.
  - Review Technical Proposals.
  - Review Submissions of Qualifications (SOQ)
  - Review and comment on selected CMAR's cost proposal and scope of work as requested by the City.
  - Provide recommendations for selection of CMAR based on evaluation criteria.
  - Hold a follow-up meeting to discuss final ranking of shortlisted firms.

Assumptions:

- It is assumed that the RFP and selection process will be performed in the same manner of the CMAR selection for the Madison Transmission Line Repair.
- Two addenda for the RFP package are assumed to be required.

City Provided Services and/or Information

- Pre-Proposal sign-in, meeting minutes, and agenda
- Meeting hosting via MS Teams
- Electronic copies of proposals for Design Team review
- Review of bidding questions and concurrence with proposed answers

Deliverables:

- CMAR RFP - One electronic copy of final document in PDF and Microsoft Word/Excel format will be provided.
- Answers to proposer questions
- Assistance with addenda preparation
- Design Team comments on proposals

Task 620 – CMAR Agreement Assistance

- Prepare a standard CMAR agreement
  - Amend the agreement to meet the project goals and objectives as directed by the City.
  - Submit Draft agreement to the City for review and comment. One electronic copy of draft document in PDF and Microsoft Word format will be provided.
  - Meet with the City review comments on agreement and revise per the City's comments. One electronic copy of final document in PDF and Microsoft Word will be provided.

Task 630 – CMAR Final Design Coordination and Design Review Meetings

- HDR will engage the CMAR contractor and the City in all design review meetings, and respond to comments and questions from the CMAR. Input from the CMAR regarding constructability, procurement, construction standards, value engineering, alternative materials and systems, and other matters related to construction will be considered and reviewed with the City. With the City's approval, adjustments to the contract documents will be made based on CMAR input.
  - Up to 26 meetings will be held.
  - 6 meetings will include a representative for structural, mechanical, electrical, instrumentation & controls, and fire life safety.

Task 640 – Schedule Development and Maintenance of Plant Operation

- The CMAR will develop a plan for Maintenance of Plant Operation that will be used by the City and HDR to develop plan for phasing of work while allowing plant to maintain operations and/or have temporary facilities in place to continue operation as needed to maintain permit requirements. HDR will incorporate provisions into the contract documents to require this coordination.

Task 650 – Schedule, Procurement and Risk Coordination

- The CMAR will develop a baseline construction schedule that will be used by the City and HDR to consider other schedule impacts such as permitting, funding, and other non-construction related activities that might affect overall schedule.
- HDR will provide commentary and input to support the CMAR's responsibility to develop the following:
  - Critical path schedule
  - Procurement plan
  - Construction management plan
  - Risk register and mitigation plan

Task 660 – CMAR Deliverables Review, GMP Validation

Task 662 and 664 – CMAR Deliverables Review, GMP Validation

- HDR will perform a cost validation analysis of the CMAR's detailed cost estimates for construction and report discrepancies to the City.
- The City will be responsible for negotiation and potential acceptance of the GMP with the CMAR.
- It is anticipated that part of the CMAR's scope will be to develop and maintain construction cost estimates for the project. At the Final Design Milestone for each of the three project phases identified in Tasks 520 and 540, the CMAR will prepare a guaranteed maximum price (GMP) for the work as defined by the final design submittal.
- It is further assumed that the CMAR will provide an open-book cost model for the construction of the project and share the model output at final design. The Engineer

will perform validation of the construction cost model. Engineer will perform the following cost validation activities:

- Perform review and verification of direct and indirect costs.
- Review/audit supplier and subcontractor quotes; request supplemental quotes, as necessary.
- Compare costs with other applicable projects.
- Perform review of risk analysis and cost contingencies developed by CMAR Contractor.
- Provide Owner with summary memorandum of cost validation findings and recommendations. This Task assumes one (1) cost validation memos will be prepared, one for each project phase identified in Tasks 520 and 540.

Deliverables:

- (1)-GMP Validation Memo

TASK 700 – RESERVED

TASK 800 – RESERVED

TASK 900 – CONSTRUCTION ADMINISTRATION

Task 910 – Construction Administration

- See Part A1.05 of Exhibit A for description of basic services.
- In general, this task will include attendance at construction meetings, submittal and shop drawing review, preparation of conformed drawings and specifications, responses/clarifications to contractor questions, preparation of change documents, general coordination with Contractor, review of Contractor applications for payment, attendance during startup and testing and completion documentation.

Assumptions:

- One preconstruction meeting and up to 40 construction progress meeting will be attended by Project Engineer and Resident Project Representative. Meeting agendas and minutes will be prepared by the Contractor.
- Up to 195 submittal/shop drawing reviews to be performed assuming and average of 2 hours per review for the reviewing engineer.
- Conformed drawings will be prepared to incorporate addenda issued during bidding.
- Up to 38 change documents (Change Orders, Work Change Directives, Field Orders) will be prepared by HDR assuming an average of 6 hours staff time per change document.
- City project manager and operator effort will be provided for the following: liaison between City/Contractor/Engineer; review of work (not covered by Special Inspections in Task 920); change request consultation; wage verification interviews and reviews required by SRF.

Deliverables:

- Reviewed Submittals and Shop Drawings.
- Conformed Drawings and Specifications.
- Change Orders, Work Change Directives, Field Orders.

Task 920 – Construction Inspection

- See Exhibit D for description of duties, responsibilities and limitations of authority of Resident Project Representative.
- In general, inspection will be focused on Special Inspections related to structural concrete, drilled piers, and underground installations. This effort also includes electrical engineer site visits and controls engineer site visits.

Assumptions:

- Part-time inspection relies on detailed schedule information and advance notice provided by the Contractor to be onsite when necessary.
- Up to 38 total concrete placements (up to 24 placements associated with Special Inspections) at 18 hours per placement.
- Up to 6 days of observation for drilled pier installations.
- Up to 29 days of underground installation at 9 hours per day.
- Up to 3 (2-day) trips for electrical engineer site visits.
- Up to 3 (2-day) trips for electrical engineer site visits.
- Startup and testing services do not include specialized start-up personnel or equipment.

Deliverables:

- Daily Observation Reports (only for days onsite)
- Special Inspection Reports

Task 930 – Record Drawings

- Record Drawings will be prepared based on plan markups provided by the Contractor for Phase 2A.

Assumptions:

- Effort will be limited to 120 hours.

Deliverables:

- PDF of Record Drawing Plans

Task 940 – Operation and Maintenance Manuals – FUTURE ADDITIONAL SERVICE

Task 950 – Arc Flash Study – FUTURE ADDITIONAL SERVICE

Task 960 – Post Construction – FUTURE ADDITIONAL SERVICE

Task 970 – RESERVED

Task 980 – RESERVED

Task 990 – Subconsultants

- Geotechnical subconsultant services will be provided for observation during drilling for drilled piers.
- Material testing subconsultant services will be provided for concrete, soil density and masonry testing.

Assumptions:

- Up to 3 days of observation during drilling for drilled piers.
- Up to 38 concrete testing trips (one test and sample set per trip).
- Up to 2 Proctors.
- Up to 1 aggregate gradation.
- Up to 10 trips for soils density testing.
- Up to 2 days of masonry observation and testing.
- Costs of retesting will be reimbursed by the Contractor.

Deliverables:

- Daily reports for drilled pier and masonry observation.
- Material testing reports.

PROPOSED IMPLEMENTATION SCHEDULE

Proposed Implementation Schedule

Description	Start Date	Completion Date
Final Design and CMAR Coordination	Completed	Completed
Pre-Construction (Submittal Reviews)	October 2026	February 2027
Construction	January 2027	June 2028
Record Drawings	May 2028	August 2028

This is **EXHIBIT C**, consisting of 10 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 7, 2023.

Payments to Engineer for Services and Reimbursable Expenses
COMPENSATION PACKET BC-2: Basic Services – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 2 – OWNER'S RESPONSIBILITIES

C2.01 *Compensation For Basic Services (other than Resident Project Representative) – Standard Hourly Rates Method of Payment*

A. Owner shall pay Engineer for Basic Services set forth in Exhibit A, except for services of Engineer's Resident Project Representative, if any, as follows:

1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Engineer's Consultants' charges, if any.

2. The Standard Hourly Rates charged by Engineer constitute full and complete compensation for Engineer's services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include Reimbursable Expenses or Engineer's Consultants' charges.

3. Engineer's Reimbursable Expenses Schedule and Standard Hourly Rates are attached to this Exhibit C as Appendices 1 and 2.

4. The total compensation for services under Paragraph C2.01 is estimated to be ~~$503,755.00~~ $1,102,195.00 based on the following estimated distribution of compensation:

		Previous Total	Adjusted Total
~~a.~~	Project Management	$21,610.00	$53,070.00
~~b.~~	~~Study and Report Phase~~	~~$0.00~~	~~$0.00~~
c.	Preliminary Design Phase	$21,680.00	$21,680.00
d.	Final Design Phase	$284,665.00	$284,665.00
e.	CMAR Coordination	$175,800.00	$175,800.00
~~f.~~	~~Bidding and Negotiating Phase~~	~~$0.00~~	~~$0.00~~
g.	Construction Phase	$0.00	$566,980.00
~~h.~~	~~Post Construction Phase~~	~~$0.00~~	~~$0.00~~

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5. Engineer may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by Owner. See also C2.03.C.2 below.

6. The total estimated compensation for Engineer's services included in the breakdown by phases as noted in Paragraph C2.01.A.3 incorporates all labor, overhead, profit, Reimbursable Expenses, and Engineer's Consultants' charges.

7. The amounts billed for Engineer's services under Paragraph C2.01 will be based on the cumulative hours charged to the Project during the billing period by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and Engineer's Consultants' charges.

8. The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually (as of January 1) to reflect equitable changes in the compensation payable to Engineer.

C2.02 *Compensation For Reimbursable Expenses*

A. Owner shall pay Engineer for all Reimbursable Expenses at the rates set forth in Appendix 1 to this Exhibit C.

B. Reimbursable Expenses include the expenses identified in Appendix 1 and the following: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items; and Consultants' charges. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.

C. The amounts payable to Engineer for Reimbursable Expenses will be the Project-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to the Project, the latter multiplied by a factor of 1.0.

C2.03 *Other Provisions Concerning Payment*

A. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of 1.0.

B. *Factors:* The external Reimbursable Expenses and Engineer's Consultants' factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.

C. *Estimated Compensation Amounts:*

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1. Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.

2. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Engineer that the total compensation amount thus estimated will be exceeded, Engineer shall give Owner written notice thereof, allowing Owner to consider its options, including suspension or termination of Engineer's services for Owner's convenience. Upon notice, Owner and Engineer promptly shall review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend the Engineer's services during the negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer shall be paid for all services rendered hereunder.

D. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

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COMPENSATION PACKET RPR-2:
Resident Project Representative – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.04 *Compensation for Resident Project Representative Basic Services – Standard Hourly Rates Method of Payment*

A. *Owner shall pay Engineer for Resident Project Representative Basic Services as follows:*

1. *Resident Project Representative Services:* For services of Engineer's Resident Project Representative under Paragraph A1.05.A of Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total compensation under this paragraph is estimated based upon assumed effort in Appendix 1 to Exhibit A.

B. *Compensation for Reimbursable Expenses:*

1. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01, and are directly related to the provision of Resident Project Representative or Post-Construction Basic Services, Owner shall pay Engineer at the rates set forth in Appendix 1 to this Exhibit C.

2. Reimbursable Expenses include the expenses identified in Appendix 1 and the following: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representative and assistants; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.

3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be those internal expenses related to the Resident Project Representative Basic Services that are actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such services, the latter multiplied by a factor of 1.

4. The Reimbursable Expenses Schedule will be adjusted annually (as of January 1) to reflect equitable changes in the compensation payable to Engineer.

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C. *Other Provisions Concerning Payment Under this Paragraph C2.04:*

1. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of 1.0.

2. *Factors*: The external Reimbursable Expenses and Engineer's Consultant's factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.

3. *Estimated Compensation Amounts*:

   a. Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.

   b. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Engineer that the total compensation amount thus estimated will be exceeded, Engineer shall give Owner written notice thereof, allowing Owner to consider its options, including suspension or termination of Engineer's services for Owner's convenience. Upon notice Owner and Engineer promptly shall review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend Engineer's services during negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer shall be paid for all services rendered hereunder.

4. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

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COMPENSATION PACKET AS-1:
Additional Services – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.05 Compensation for Additional Services – Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Additional Services, if any, as follows:

1. *General*: For services of Engineer's personnel engaged directly on the Project pursuant to Paragraph A2.01 or A2.02 of Exhibit A, except for services as a consultant or witness under Paragraph A2.01.A.20, (which if needed shall be separately negotiated based on the nature of the required consultation or testimony) an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Additional Services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any.

B. *Compensation For Reimbursable Expenses:*

1. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01 and are directly related to the provision of Additional Services, Owner shall pay Engineer at the rates set forth in Appendix 1 to this Exhibit C.

2. Reimbursable Expenses include the expenses identified in Appendix 1 and the following categories: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items; and Consultants' charges. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.

3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be the Additional Services-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such Additional Services, the latter multiplied by a factor of 1.

4. The Reimbursable Expenses Schedule will be adjusted annually (as of January 1) to reflect equitable changes in the compensation payable to Engineer.

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C. *Other Provisions Concerning Payment for Additional Services:*

1. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of 1.0.

2. *Factors:* The external Reimbursable Expenses and Engineer's Consultant's Factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.

3. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

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This is **Appendix 1 to EXHIBIT C**, consisting of 1 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 7, 2023.

Reimbursable Expenses Schedule

Reimbursable Expenses are subject to review and adjustment per Exhibit C. Rates and charges for Reimbursable Expenses as of the date of the Agreement are:

Direct Expenses	
Traffic Counting Equipment	$120.00 per hour
Survey/GPS Equipment	$50.00 per hour
Robotic Total Station	$50.00 per hour
Side-by-Side Utility Vehicle	$25.00 per hour
Handheld GPS	$20.00 per hour
Drone	$275.00 per day
HDR Vehicle Mileage	IRS rate per mile
Personal Vehicle Mileage	IRS rate per mile
Hotel	IRS rate plus applicable taxes

OTHER REIMBURSABLE EXPENSES

Reimbursable Expense shall mean the actual expenses incurred directly or indirectly in connection with the Project for travel, meals, subconsultants, shipping, and other incurred expense. Lodging will be reimbursed up to the current allowable federal rate plus tax. Meals and incidentals will be reimbursed up to the allowable federal rate. Unless negotiated otherwise in the contract, HDR will add 10% to invoices received from subconsultants to cover administrative expenses and vicarious liability. Specialty equipment charges apply to specific equipment used on the project.

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This is **Appendix 2 to EXHIBIT C**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 7, 2023.

Standard Hourly Rates Schedule

A. *Standard Hourly Rates:*

1. Standard Hourly Rates are set forth in this Appendix 2 to this Exhibit C and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

2. The Standard Hourly Rates apply only as specified in Article C2.

B. *Schedule:*

HDR Engineering
Hourly Billing Rates

Enclosed are the (project specific) Hourly Billing Rates for HDR Engineering. These rates will be used through December 31, 2028. Following this date, rates shall be adjusted annually to reflect any salary adjustments incurred by employees. The rates listed below do not include reimbursable expenses or hourly rates for equipment as defined below.

Billing Title	Billing Rate
Managing Principal	315
Project Manager 7	295
Project Manager 6	265
Project Manager 5	245
Project Manager 4	230
Project Manager 3	215
Project Manager 2	200
Project Manager 1	185
Engineer 11	295
Engineer 10	265
Engineer 9	245
Engineer 8	230
Engineer 7	215
Engineer 6	200
Engineer 5	185
Engineer 4	170
Engineer 3	155
Engineer 2	140
Engineer 1	130

Billing Title	Billing Rate
Environmental/Hydrologist/Geologist 8	245
Environmental/Hydrologist/Geologist 7	230
Environmental/Hydrologist/Geologist 6	215
Environmental/Hydrologist/Geologist 5	200
Environmental/Hydrologist/Geologist 4	175
Environmental/Hydrologist/Geologist 3	155
Environmental/Hydrologist/Geologist 2	135
Environmental/Hydrologist/Geologist 1	115
Economist 4	225
Economist 3	195
Economist 2	165
Economist 1	135
Surveyor 5	195
Surveyor 4	175
Surveyor 3	155
Surveyor 2	135
Surveyor 1	115
Construction Manager 6	265
Construction Manager 5	250

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Billing Title	Billing Rate
System Integrator 4	235
System Integrator 3	200
System Integrator 2	180
System Integrator 1	160
CADD/GIS Manager	205
CADD/GIS Technician 6	190
CADD/GIS Technician 5	170
CADD/GIS Technician 4	155
CADD/GIS Technician 3	140
CADD/GIS Technician 2	125
CADD/GIS Technician 1	115
Technician 5	175
Technician 4	155
Technician 3	140
Technician 2	120
Technician 1	110
Right of Way 5	200
Right of Way 4	185
Right of Way 3	160
Right of Way 2	140
Right of Way 1	125
Right of Way Coordinator	120

Billing Title	Billing Rate
Construction Manager 4	240
Construction Manager 3	220
Construction Manager 2	210
Construction Manager 1	190
Strategic Comm/Graphic Designer 4	170
Strategic Comm/Graphic Designer 3	150
Strategic Comm/Graphic Designer 2	135
Strategic Comm/Graphic Designer 1	110
Commercial Mgmt/Project Controls 6	315
Commercial Mgmt/Project Controls 5	285
Commercial Mgmt/Project Controls 4	255
Commercial Mgmt/Project Controls 3	225
Commercial Mgmt/Project Controls 2	195
Commercial Mgmt/Project Controls 1	165
Project Controller	155
Project Accountant	125
Project Assistant	120
Admin Assistant	90

HDR has technical experts in various geographic locations that may be utilized based on specific project need. This specialized expertise is not subject to the above rates and associated billing rates are to be determined at the time of contract negotiation.

Billing Title	Billing Rate
Technical Expert 9	380
Technical Expert 8	360
Technical Expert 7	340
Technical Expert 6	320
Technical Expert 5	310
Technical Expert 4	290
Technical Expert 3	270
Technical Expert 2	250
Technical Expert 1	230

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Amendment No. 2

This is **EXHIBIT D**, consisting of 5 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 7, 2023.

Duties, Responsibilities, and Limitations of Authority of Resident Project Representative

Article 1 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 1 - SERVICES OF ENGINEER

D1.01 *Resident Project Representative*

A. Engineer shall furnish a Resident Project Representative ("RPR") to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is Engineer's representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions.

B. Through RPR's observations of the Work, including field checks of materials and installed equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Constructor's work in progress, for the coordination of the Constructors' work or schedules, or for any failure of any Constructor to comply with Laws and Regulations applicable to the performing and furnishing of its work. The Engineer (including RPR) neither guarantees the performances of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents. In addition, the specific terms set forth in Exhibit A, Paragraph A1.05, of this Agreement are applicable.

C. The duties and responsibilities of the RPR are as follows:

1. *General:* RPR's dealings in matters pertaining to the Work in general shall be with Engineer and Contractor. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.

2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by Contractor and consult with Engineer concerning acceptability of such schedules.

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3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings (but not including Contractor's safety meetings), and as appropriate prepare and circulate copies of minutes thereof.

4. *Safety Compliance:* Comply with Site safety programs, as they apply to RPR, and if required to do so by such safety programs, receive safety training specifically related to RPR's own personal safety while at the Site.

5. *Liaison:*

    a. Serve as Engineer's liaison with Contractor. Working principally through Contractor's authorized representative or designee, assist in providing information regarding the provisions and intent of the Construction Contract Documents.

    b. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.

    c. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.

6. *Clarifications and Interpretations:* Receive from Contractor submittal of any matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. Report to Engineer regarding such RFIs. Report to Engineer when clarifications and interpretations of the Construction Contract Documents are needed, whether as the result of a Contractor RFI or otherwise. Transmit Engineer's clarifications, interpretations, and decisions to Contractor. ,

7. *Shop Drawings and Samples:*

    a. Record date of receipt of Samples and Contractor-approved Shop Drawings.

    b. Receive Samples that are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.

    c. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal, if RPR believes that the submittal has not been received from Contractor, or has not been approved by Contractor or Engineer.

8. *Proposed* M*odifications:* Consider and evaluate Contractor's suggestions for modifications to the Drawings or Specifications, and report such suggestions, together with RPR's recommendations, if any, to Engineer. Transmit Engineer's response (if any) to such suggestions to Contractor.

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9. *Review of Work; Defective Work:*

    a. Report to Engineer whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents, and provide recommendations as to whether such Work should be corrected, removed and replaced, or accepted as provided in the Construction Contract Documents.

    b. Inform Engineer of any Work that RPR believes is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a functioning whole, and provide recommendations to Engineer for addressing such Work. ; and

    c. Advise Engineer of that part of the Work that RPR believes should be uncovered for observation, or requires special testing, inspection, or approval.

10. *Inspections, Tests, and System Start-ups:*

    a. Consult with Engineer in advance of scheduled inspections, tests, and systems start-ups.

    b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof.

    c. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.

    d. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work.

    e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections, and report to Engineer.

11. *Records*:

    a. Maintain at the Site orderly files for correspondence, reports of job conferences, copies of Construction Contract Documents including all Change Proposals, Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Construction Contract, RFIs, Engineer's clarifications and interpretations of the Construction Contract Documents, progress reports, approved Shop Drawing and Sample submittals, and other Project-related documents.

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b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Proposals, Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.

c. Upon request from Owner to Engineer, photograph or video Work in progress or Site conditions.

d. Record and maintain accurate, up-to-date lists of the names, addresses, fax numbers, e-mail addresses, websites, and telephone numbers (including mobile numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.

e. Maintain records for use in preparing Project documentation.

f. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.

12. *Reports:*

a. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.

b. Draft and/or recommend to Engineer Change Proposals, Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.

c. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.

d. Immediately inform Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.

13. *Payment Requests:* Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

14. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the

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Contract Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.

15. *Completion*:

    a. Participate in Engineer's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.

    b. Participate in Engineer's visit to the Site in the company of Owner and Contractor, to determine completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.

    c. Observe whether all items on the final punch list have been completed or corrected, and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work (Exhibit E).

D. Resident Project Representative shall not:

1. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).

2. Exceed limitations of Engineer's authority as set forth in this Agreement.

3. Undertake any of the responsibilities of Contractor, Subcontractors, or Suppliers, or any Constructor.

4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by Contractor or any other Constructor.

5. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.

6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.

7. Accept Shop Drawing or Sample submittals from anyone other than Contractor.

8. Authorize Owner to occupy the Project in whole or in part.

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CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration of a Work Change Directive Associated with the Construction of the Gillette Regional Water Supply Project: Priority 5 with DRM, Inc. in the Amount of $560,788.60.

SUGGESTED ACTION:

I move for Approval of a Work Change Directive Associated with the Construction of the Gillette Regional Water Supply Project: Priority 5 with DRM, Inc. in the Amount of $560,788.60.

PROJECT NUMBER:

20UT02

CASE BACKGROUND:

This Work Change Directive provides for an extension of the Gillette Regional Water Supply Project: Phase 5 (aka: Airport Watermain) to connect the Hoy Mobile Home Park and Section 4 Water Service Districts as Regional Water Wholesale Customers. Both of these areas are currently called out as future phases (connections) with the 2011 Regional Joint Powers Agreement. The Regional Water Phase 5 project is currently under construction through DRM, Inc. Water Service Agreements for both the Hoy Mobile Home Park and Section 4 Water Service District are approved and in place.

By adding these additional extensions and regional water connections to the current Project, it would take advantage of the highly competitive bid pricing and maximize the associated WWDC grant funding. Incorporating these extensions now will save time and money due to eliminating the need of any future grant applications and bidding a future construction project(s).

SCHEDULE: With this additional work, the Project is anticipated to be completed by the end of calendar year, 2026.

BUDGET: The Project was awarded in the amount of $2,800,148.47 on August 4th, 2025. This bid amount was highly competitive and represented a sizable surplus against the engineer's estimate and the allocated construction budget of $4,200,000. This work change directive is for an additional $560,788.60.

The majority of costs associated with this work are WWDC Eligible and will be shared between the WWDC Grant Funding and the Capital Facilities Tax (CAP Tax) funding at a 67% WWDC and 33% Cap Tax (local match) split.

The overall total project cost share split (including all change orders and this work change directive) is summarized below:

WWDC Eligible Costs: $3,380,848.27 (67% WWDC Funding: $2,265,168.34, 33% Cap Tax: $1,116,679.93)
WWDC Non-Eligible Costs: $206,647.40 (100% Cap Tax)

Non-Eligible Costs are for items such as the installation of a water main and fire hydrant in the vicinity of the Gillette Gun Club and in-ground vault and master meter connection to the County Road and Bridge Yard property.

This work directive is fully funded with current allocations from FY2024 in the amount of $4,200,000. Once the project is complete, there will still be an approximate $370,000.00 in savings remaining from the overall project allocation.

ACTUAL COST VS BUDGET:

Actual: $560,788.60; Budget: $4,200,000.00

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Work Change Directive
Reference Map

Work Change Directive

No. 6

Date of Issuance: August 27, 2026 Effective Date: September 15, 2026

Project:	Owner:	Project No
GRWSP Priority V	City of Gillette	20UT02
Contractor: DRM, Inc.		Date of Contract: August 4, 2025

You are directed to proceed promptly with the following change(s):

Item No.	Description
1	Install additional water main to extend service to two additional districts. Control vaults are included in this work change directive.
2	Install additional BMP's to protect against erosion behind the Means building.
3	Adjust contract drop dead date due to additional work being added.
4	
5	

Attachments (list documents supporting change):

Additional plan sheets detailing the new water lines, vaults, and work associated with WCD.006 dated 8/27/26

Pricing prepared by DRM based on quantities from the new plan sheets. Dated 8/19/26.

Pricing prepared by DRM for the new BMP's. Dated 8/11/2026

Purpose for Work Change Directive:

Authorization for Work described herein to proceed on the basis of Cost of the Work

☐ due to: Non-agreement on pricing of proposed change.

☐ Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

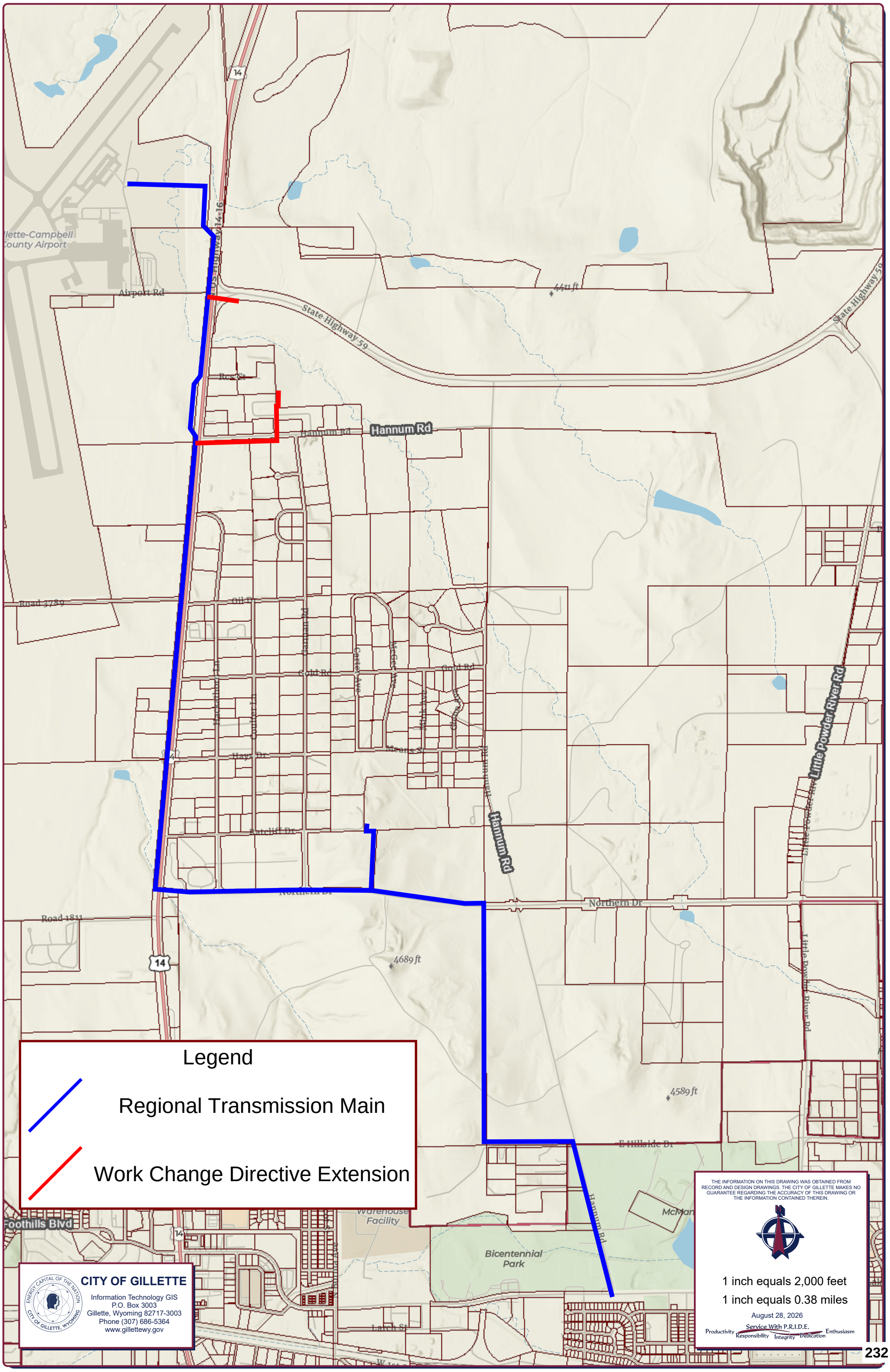
Estimated change in Contract Price and Contract Times:

Contract Price $ $560,788.60 (increase/~~decrease~~) Contract Time 36 days (increase/~~decrease~~)

If the change involves an increase, the estimated amounts are not to be exceeded without further authorization.

Recommended for Approval by Engineer: Riley Olson	Date 9/1/2026
Accepted for Contractor by: Don McKellar	Date 8/31/26
Authorized for Owner by:	Date
Approved by City Administrator: (if applicable)	Date
(Applicable if Work Change Directive exceeds 10% of the original Contract price [cumulative].)	

20UT02-GRWSP Ph 5-Hoy & Section 4 Extension



CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration of a Preliminary Engineering Service Agreement for Engineering Review Services for the Gurley Avenue Crossing Associated with the Senator Mike Enzi Memorial Overpass Project with BNSF Railway Company, in the Amount of $75,000.00.

SUGGESTED ACTION:

I move for Approval of a Preliminary Engineering Service Agreement for Engineering Review Services for the Gurley Avenue Crossing Associated with the Senator Mike Enzi Memorial Overpass Project with BNSF Railway Company, in the Amount of $75,000.00.

PROJECT NUMBER:

26EN24

CASE BACKGROUND:

This preliminary agreement is for the review, coordination, and railroad engineering involvement for the Senator Mike Enzi Memorial Overpass project at the Gurley Crossing location. BNSF requires a preliminary agreement for each crossing with any project crossing their tracks or property. For this location, BNSF's review is needed to confirm railroad requirements, including vertical and horizontal clearances, construction staging, access, safety considerations, and agreement-related issues. Early coordination will also help avoid late design changes that could impact the project schedule or increase costs. This is a second overall agreement with BNSF specifically for the Gurley Overpass crossing.

For future reference, after these preliminary reviews are completed, staff will need to submit for additional BNSF permits prior to finalizing the design of the overpass.

ACTUAL COST VS BUDGET:

Actual = $75,000.00; Budget = $750,000.00

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
BNSF Preliminary Engineering Service Agreement - Gurley Ave Crossing
Gurley Ave Railroad Crossing Location Map

Contract Number: BF-20646670

PRELIMINARY ENGINEERING SERVICES AGREEMENT
Project Review

BNSF File No.: BF-20646670
Mile Post 596.43
Line Segment 4
U.S. DOT Number 064974K
Subdivision

This Agreement **("Agreement")** is executed to be effective as of _____,___ **("Effective Date")**, by and between BNSF RAILWAY COMPANY, a Delaware corporation **("BNSF")** and the City of Gillette, a political subdivision of the State of WY **("Agency")**.

RECITALS

WHEREAS, BNSF owns and operates a line of railroad in and through the City of Gillette, State of WY;

WHEREAS, Agency has stated its intention to proceed initially with a project to replace an existing overpass structure at Gurley Avenue in Gillette, Wyoming at DOT 064974K **(**the **"Project")**

WHEREAS, Agency has requested that BNSF perform certain preliminary engineering review services and other Work (defined below) with respect to its railroad facilities located at or near the Project site to facilitate Agency's evaluation of the feasibility of proceeding with the Project; and

WHEREAS, BNSF is agreeable to performing the Work, subject to the terms and conditions of this Agreement;

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained herein, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:



Contract Number: BF-20646670

1) Scope of Work

As used herein, the term "**Work**" includes all work performed by BNSF, its employees, contractors, consultants, or other agents (collectively, the **"BNSF Parties"**) pursuant to this Agreement, including, but not limited to: (a) conducting on-site visits including diagnostic evaluations; (b) performing preliminary engineering services; (c) developing cost estimates for construction of the Project; (d) preparing draft agreements including legal review; and (e) reviewing and/or providing comments on preliminary layouts or other designs, plans, and/or documents in connection with the Project.

2) Payment and Deposit for Work

Agency authorizes BNSF to proceed with the Work relating to the Project. Agency shall pay and reimburse BNSF for all actual costs and expenses that BNSF incurs in performing the Work, including without limitation: (a) labor, supplies, and material; (b) direct and indirect labor and contractor charges including additives; (c) delivery charges; (d) BNSF's additives and overhead, as such are in effect on the date BNSF prepares its final billing; and (e) all applicable taxes due, paid, or payable by BNSF on such products and services, including sales and use taxes, business and occupation taxes, and similar taxes **(**collectively, **"Actual Costs").** BNSF's estimated cost for Work on this Project is $75,000.00 **("Estimated Cost").** Any estimate provided by BNSF for the Work shall not be a limitation on the Work to be performed or the costs and expenses incurred, which Agency shall reimburse to BNSF in full.

During its performance of the Work pursuant to this Agreement, BNSF will send Agency progressive invoices detailing the costs of the Work performed to date. Agency must reimburse BNSF for completed Work within thirty (30) days of the date of the invoice for such Work. Upon final completion of the Work, BNSF will send Agency a detailed invoice of final costs. Agency must pay the final invoice within ninety (90) days of the date of the final invoice. BNSF will assess a finance charge of .033% per day (12% per annum) on any unpaid sums or other charges due under this Agreement which are past such thirty (30) or ninety (90) day terms, as applicable. The finance charge continues to accrue daily until the date payment is received by BNSF, not the date payment is made or the date postmarked on the payment. Finance charges will be assessed on delinquent sums and other charges as of the end of the month and will be reduced by amounts in dispute and any unposted payments received by the month's end. Finance charges will be noted on invoices sent to Agency under this section.

3) Scope and Limitations of Agreement

The parties acknowledge that entering into this Agreement does not of itself obligate either BNSF or Agency to participate in the construction of the Project. If Agency elects to proceed with the Project after the Work is performed, then BNSF and Agency agree to enter into negotiations for appropriate agreements regarding the construction of the Project and other related activities. Nothing in this Agreement — including BNSF's performance of the Work — shall obligate BNSF to enter into any subsequent agreement or otherwise permit the Project *except and subject to* any terms and conditions that BNSF may subsequently approve in its sole discretion.

Notwithstanding anything to the contrary in this Agreement, BNSF's review, approval, and/or other participation in the Project or any element thereof, including the Work performed by the BNSF Parties hereunder, are expressly limited to — and are intended and understood by the parties to be in furtherance of — BNSF's railroad purposes, and are not in furtherance of Agency's purposes in undertaking the Project. All Work performed hereunder is intended for use in evaluating the impact of the Project on BNSF's railroad and the costs to Agency associated therewith. BNSF is providing the Work in consideration of BNSF's subjective standards for its railroad purposes only. Consequently, the Work shall in no way be construed or deemed to be BNSF's recommendation, condition, or direction to Agency, nor shall the Work be construed or deemed to be BNSF's opinion or approval that the plans and specifications or any work intended or completed on the Project (a) is appropriate for any other purpose including highway purposes; (b) is structurally sound; or (c) meets applicable standards, regulations, laws, statutes, local ordinances, and/or building codes. No benefits to Agency or any third party are provided, intended, or implied herein. Agency shall at all times be solely responsible for the adequacy and compliance of all design elements of the Project for highway and other public purposes. **AGENCY SHALL WAIVE ANY CLAIMS AGAINST BNSF FOR — AND SHALL RELEASE BNSF FROM — ANY AND ALL CLAIMS WHICH MAY OR COULD RESULT FROM THE WORK PERFORMED HEREUNDER, AND IF APPLICABLE TO THE FULLEST EXTENT PERMITTED BY LAW, AGENCY SHALL INDEMNIFY BNSF FOR AND HOLD IT HARMLESS FROM AND AGAINST ANY SUCH CLAIMS.No Right of Entry**

Nothing in this Agreement shall be construed as providing Agency or its contractors, consultants, or other agents any right of entry upon property owned or occupied by BNSF. Any preliminary engineering or other work required by Agency in connection with the Project necessitating entry upon BNSF's railroad right-of-way shall only be conducted as authorized by a separate written permit obtained by Agency from BNSF for such entry ("**Entry Permit**").

The Entry Permit will provide that any on-site visits, including diagnostic evaluations, by Agency and its parties required for the Project shall be conducted only from adjoining properties, and Agency shall ensure that no attendees enter or remain on BNSF's right-of-way, except when using an authorized highway-rail crossing designated for such purpose.

Agency or its agents must contact BNSF's Manager of Public Projects, Mary Ann Monaldi at 303-906-6523, or BNSF's permitting agent Jones Lang LaSalle Brokerage, Inc. ("**JLL**") at http://bnsf.railpermitting.com/ to obtain the required Entry Permit prior to any entry.

4) Disclaimer

BNSF GIVES NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE ACCURACY, QUALITY, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, OR ANY OTHER MATTER, OF OR FOR THE WORK PERFORMED PURSUANT TO THIS AGREEMENT OR ANY REPORT OR OTHER DELIVERABLE WHICH BNSF MAY FURNISH TO AGENCY PURSUANT TO THIS AGREEMENT. BNSF SHALL IN NO WAY BE RESPONSIBLE FOR AGENCY'S PROPER RELIANCE UPON, INTERPRETATION OF, OR OTHER USE OF THE WORK. BNSF IS NOT A CONTRACTOR, AGENT, PARTNER, OR JOINT VENTURER OF AGENCY BECAUSE OF THIS AGREEMENT OR BECAUSE OF BNSF'S PERFORMANCE OF THE WORK. LIKEWISE, THE BNSF PARTIES WHO MAY ASSIST BNSF IN PERFORMING THE WORK ARE DOING SO FOR BNSF'S BENEFIT ONLY, AND ARE NOT — AND SHALL NOT BE DEEMED TO BE — CONTRACTORS, SUBCONTRACTORS, OR AGENTS OF AGENCY.

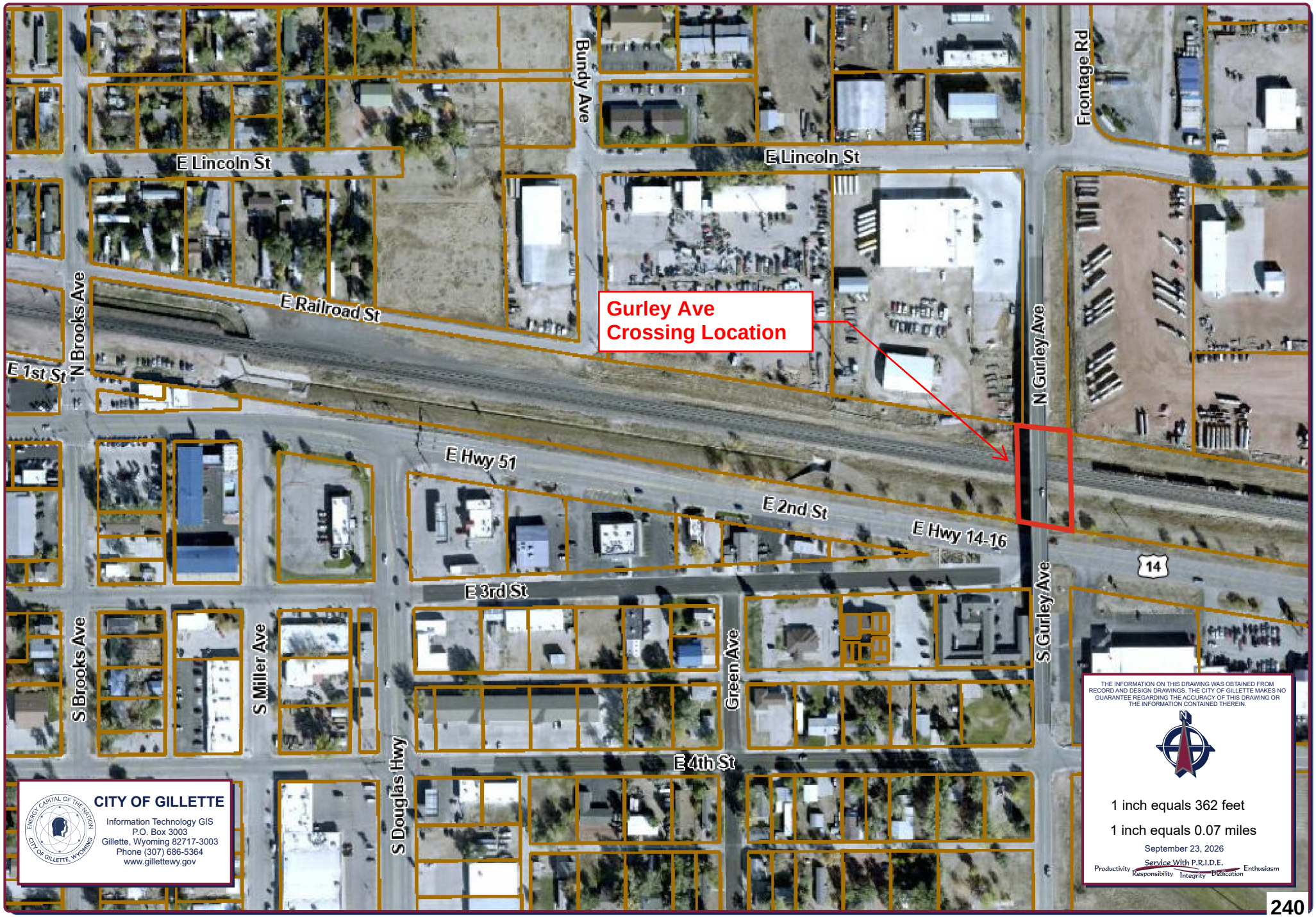
Contract Number: BF-20646670

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first written above.

City of Gillette	**BNSF Railway Company**
By: _____	By: _____
Name: _____	Name: _____ Manager Public Projects

Accepted and effective this ___day of _____, 2026.

Gurley Ave Railroad Crossing Location Map



CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration of a Preliminary Engineering Service Agreement for Engineering Review Services for the Brooks Avenue Crossing Associated with the Senator Mike Enzi Memorial Overpass Project with BNSF Railway Company, in the Amount of $30,000.00.

SUGGESTED ACTION:

I move for Approval of a Preliminary Engineering Service Agreement for Engineering Review Services for the Brooks Avenue Crossing Associated with the Senator Mike Enzi Memorial Overpass Project with BNSF Railway Company, in the Amount of $30,000.00.

PROJECT NUMBER:

26EN24

CASE BACKGROUND:

This preliminary agreement for the review of the Brooks Street quiet zone will allow BNSF to formally begin its review, coordination, and railroad engineering involvement for the Senator Mike Enzi Memorial Overpass project.

BNSF's review at this location is needed to confirm railroad requirements, potential improvements and a quiet zone review for the Brooks Street at grade crossing. The design is looking at improvements throughout the local railroad corridor that might be impacted with temporary traffic control with the Overpass Project. This preliminary agreement is set to help with coordination of improvements at the Brooks Street at-grade crossing prior to the Overpass Project. This is the first agreement of multiple agreements to complete the design of the Overpass Project.

ACTUAL COST VS BUDGET:

Actual = $30,000.00; Budget = $750,000.00

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

BNSF Preliminary Engineering Service Agreement - Brooks Ave Crossing

Brooks Ave Railroad Crossing Location Map

Contract Number: BF-20646770

PRELIMINARY ENGINEERING SERVICES AGREEMENT
Quiet Zone Project

BNSF File No.: BF-20646770
Mile Post 596.82
Line Segment 4
U.S. DOT Number 064975S
Subdivision

This Agreement **("Agreement")** is executed to be effective as of _____,___ **("Effective Date")**, by and between BNSF RAILWAY COMPANY, a Delaware corporation **("BNSF")** and the City of Gillette, a political subdivision of the State of WY **("Agency").**

RECITALS

WHEREAS, BNSF owns and operates a line of railroad in and through the City of Gillette, State of WY;

WHEREAS, Agency has stated its intention to proceed initially with a project to improvements to the existing quiet zone at N Brooks Avenue in Gillette, WY at crossing DOT# 064975S **(**the **"Project")** that include the crossings as identified in Exhibit A **("Crossing"** or **"Crossings")**;

WHEREAS, Agency has requested that BNSF perform certain preliminary engineering review services and other Work (defined below) with respect to its railroad facilities located at or near the Project site to facilitate Agency's evaluation of the feasibility of proceeding with the Project; and

WHEREAS, BNSF is agreeable to performing the Work, subject to the terms and conditions of this Agreement;

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained herein, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:



Contract Number: BF-20646770

1) Scope of Work

As used herein, the term "**Work**" includes all work performed by BNSF, its employees, contractors, consultants, or other agents (collectively, the **"BNSF Parties"**) pursuant to this Agreement, including, but not limited to: (a) conducting on-site visits including diagnostic evaluations; (b) performing preliminary engineering services; (c) developing cost estimates for construction of the Project; (d) preparing draft agreements including legal review; and (e) reviewing and/or providing comments on preliminary layouts or other designs, plans, and/or documents in connection with the Project.

2) Payment and Deposit for Work

Agency authorizes BNSF to proceed with the Work relating to the Project. Agency shall pay and reimburse BNSF for all actual costs and expenses that BNSF incurs in performing the Work, including without limitation: (a) labor, supplies, and material; (b) direct and indirect labor and contractor charges including additives; (c) delivery charges; (d) BNSF's additives and overhead, as such are in effect on the date BNSF prepares its final billing; and (e) all applicable taxes due, paid, or payable by BNSF on such products and services, including sales and use taxes, business and occupation taxes, and similar taxes **(**collectively, **"Actual Costs").** BNSF's estimated cost for Work on this Project is $30,000.00 **("Estimated Cost").** Any estimate provided by BNSF for the Work shall not be a limitation on the Work to be performed or the costs and expenses incurred, which Agency shall reimburse to BNSF in full.

During its performance of the Work pursuant to this Agreement, BNSF will send Agency progressive invoices detailing the costs of the Work performed to date. Agency must reimburse BNSF for completed Work within thirty (30) days of the date of the invoice for such Work. Upon final completion of the Work, BNSF will send Agency a detailed invoice of final costs. Agency must pay the final invoice within ninety (90) days of the date of the final invoice. BNSF will assess a finance charge of .033% per day (12% per annum) on any unpaid sums or other charges due under this Agreement which are past such thirty (30) or ninety (90) day terms, as applicable. The finance charge continues to accrue daily until the date payment is received by BNSF, not the date payment is made or the date postmarked on the payment. Finance charges will be assessed on delinquent sums and other charges as of the end of the month and will be reduced by amounts in dispute and any unposted payments received by the month's end. Finance charges will be noted on invoices sent to Agency under this section.

3) Scope and Limitations of Agreement

The parties acknowledge that entering into this Agreement does not of itself obligate either BNSF or Agency to participate in the construction of the Project. If Agency elects to proceed with the Project after the Work is performed, then BNSF and Agency agree to enter into negotiations for appropriate agreements regarding the construction of the Project and other related activities. Nothing in this Agreement — including BNSF's performance of the Work — shall obligate BNSF to enter into any subsequent agreement or otherwise permit the Project *except and subject to* any terms and conditions that BNSF may subsequently approve in its sole discretion.

The Project is understood to be undertaken, in whole or in part, as part of Agency's proposal to seek to establish and/or maintain a quiet zone in accordance with 49 CFR Part 222 ("**Quiet Zone**"). Agency acknowledges that BNSF does not recommend the establishment of a Quiet Zone and believes that, if not properly accounted for with appropriate safety enhancements, the elimination of the train horn can be detrimental to safety. The train horn is intended to alert the motoring and pedestrian public of train movement, and Agency is responsible for using the requirements provided at 49 CFR Part 222 as a minimum guideline in any approach to creating a situation where the train horn is eliminated. The Work to be performed by BNSF for the Project is not intended to be an endorsement or approval of the use of the Crossing or of any facilities or equipment to be installed by BNSF for the purposes of establishing or maintaining a Quiet Zone. Notwithstanding anything to the contrary in this Agreement, BNSF's review, approval, and/or other participation in the Project or any element thereof, including the Work performed by the BNSF Parties hereunder, are expressly limited to — and are intended and understood by the parties to be in furtherance of — BNSF's railroad purposes, and are not in furtherance of Agency's purposes in undertaking the Project.

BNSF is providing the Work — including without limitation the design, selection, or provision of signal equipment and other Crossing appurtenances or BNSF's modifications under or subsequent to this Agreement, including the review or adequacy of any existing equipment or appurtenances — in consideration of BNSF's subjective standards for its railroad purposes only. Consequently, the Work shall in no way be construed or deemed to be BNSF's recommendation, condition, or direction to Agency, nor shall the Work be construed or deemed to be BNSF's opinion or approval that the plans and specifications or any work intended or completed on the Project (a) is appropriate for any other purpose including Agency's use of the Crossing for highway purposes; (b) is structurally sound; or (c) meets applicable standards, regulations, laws, statutes, local ordinances, and/or building codes. No benefits to Agency or any third party are provided, intended, or implied herein. Agency shall at all times be solely responsible for the adequacy and compliance of all design elements of the Project for highway and other public purposes. **AGENCY**

SHALL WAIVE ANY CLAIMS AGAINST BNSF FOR — AND SHALL RELEASE BNSF FROM — ANY AND ALL CLAIMS WHICH MAY OR COULD RESULT FROM THE WORK PERFORMED HEREUNDER, AND IF APPLICABLE TO THE FULLEST EXTENT PERMITTED BY LAW, AGENCY SHALL INDEMNIFY BNSF FOR AND HOLD IT HARMLESS FROM AND AGAINST ANY SUCH CLAIMS. Agency is solely responsible for obtaining regulatory approvals consistent with this Agreement.

AGENCY is solely responsible for establishing, and if approved, maintaining compliance of any Quiet Zone authorized by the Federal Railroad Administration, at its sole expense. Any additional work or equipment required to be installed at the Crossing as the result of the establishment of a Quiet Zone shall be at no cost to BNSF.

4) No Right of Entry

Nothing in this Agreement shall be construed as providing Agency or its contractors, consultants, or other agents any right of entry upon property owned or occupied by BNSF. Any preliminary engineering or other work required by Agency in connection with the Project necessitating entry upon BNSF's railroad right-of-way shall only be conducted as authorized by a separate written permit obtained by Agency from BNSF for such entry ("**Entry Permit**").

The Entry Permit will provide that any on-site visits, including diagnostic evaluations, by Agency and its parties required for the Project shall be conducted only from adjoining properties, and Agency shall ensure that no attendees enter or remain on BNSF's right-of-way, except when using an authorized highway-rail crossing designated for such purpose.

Agency or its agents must contact BNSF's Manager of Public Projects, Mary Ann Monaldi at 303-906-6523, or BNSF's permitting agent Jones Lang LaSalle Brokerage, Inc. ("**JLL**") at http://bnsf.railpermitting.com/ to obtain the required Entry Permit prior to any entry.

5) Disclaimer

BNSF GIVES NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE ACCURACY, QUALITY, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, OR ANY OTHER MATTER, OF OR FOR THE WORK PERFORMED PURSUANT TO THIS AGREEMENT OR ANY REPORT OR OTHER DELIVERABLE WHICH BNSF MAY FURNISH TO AGENCY PURSUANT TO THIS AGREEMENT. BNSF SHALL IN NO WAY BE RESPONSIBLE FOR AGENCY'S PROPER RELIANCE UPON, INTERPRETATION OF, OR OTHER USE OF THE WORK. BNSF IS NOT A CONTRACTOR, AGENT, PARTNER, OR JOINT VENTURER OF AGENCY BECAUSE OF THIS AGREEMENT OR BECAUSE OF BNSF'S PERFORMANCE OF THE WORK.

LIKEWISE, THE BNSF PARTIES WHO MAY ASSIST BNSF IN PERFORMING THE WORK ARE DOING SO FOR BNSF'S BENEFIT ONLY, AND ARE NOT — AND SHALL NOT BE DEEMED TO BE — CONTRACTORS, SUBCONTRACTORS, OR AGENTS OF AGENCY.

Contract Number: BF-20646770

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first written above.

City of Gillette	**BNSF Railway Company**
By: _____	By: _____
Name: _____	Name: _____ Manager Public Projects

Accepted and effective this ___day of _____, 20__.

Brooks Ave Railroad Crossing Location Map



CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration for the Mayor to Grant an Easement on Behalf of the City of Gillette for Black Hills Wyoming Gas, LLC.

SUGGESTED ACTION:

Council Consideration for the Mayor to Grant an Easement on Behalf of the City of Gillette for Black Hills Wyoming Gas, LLC.

CASE BACKGROUND:

Black Hills Wyoming Gas, LLC is requesting a 40' x 100' easement for gas lines and appurtenances in the south east corner of un-platted city land at the location of McManamen Park, also west of and adjacent to Fire Station #2. Black Hills is preparing to change operating pressure in the existing gas main within the Gurley Avenue and Warlow Drive Corridor. Further they intend to modernize their regulation facility and align with current Federal Department of Transportation Regulations. This will also better position their system for any future modifications associated with the upcoming overpass project.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:
Gillette Easement Letter
Black Hills Energy Easement
Project Area Map

Black Hills Energy

Black Hills Energy
Randy Fisher
1535 E Yellowstone Hwy
Casper, WY 82609

June 10, 2026

Dear Mike Cole and Members of the Gillette City Council,

I am writing to request the City's consideration and support for an infrastructure improvement project along Gurley Avenue, beginning at Warlow Drive. Black Hills Energy is preparing to change the operating pressure in the existing gas main within this corridor. This adjustment will allow Black Hills to align with 49 CFR Part 192 Federal DOT Regulations, enhance system performance, increase operational reliability, and better position the system for any future modifications associated with the upcoming overpass project.

As part of this work, we intend to relocate and modernize the related regulation facilities. This upgrade will allow for the removal of the existing meter and regulator at the City Gate One location, reducing long-term maintenance requirements and improving overall system efficiency.

To move forward, we respectfully request a 25-foot-wide easement extending from Warlow Drive to the proposed regulator site. The regulator station will require a 25' x 40' footprint, with the enclosed building measuring approximately 28' x 37'. A map of the proposed location has been provided for your review.

We welcome any questions, feedback, or concerns you may have and look forward to discussing this project in greater detail. We appreciate the City's continued partnership as we work to ensure safe, reliable natural gas service for the community.

Sincerely,

Randy Fisher


CITY OF GILLETTE
25'x40' Regulator Station
25' Gas Easement
E Warlow Dr
917 E WARLOW DR
919 E WARLOW DR
CAMPBELL COUNTY JOINT POWERS FIRE BOARD
N Gurley Ave

Prepared by, and after recording
please mail to:

Black Hills Energy
Attn: Land Dept
1301 W. 24th Street
Cheyenne, WY 82001

EASEMENT FOR GAS LINES AND APPURTENANCES

THIS **EASEMENT** is made and entered into this _____ day of _____, 2026, by and between **City of Gillette "GRANTOR",** and **Black Hills Wyoming Gas LLC,** 1301 West 24th Street, Cheyenne, WY 82001 "**GRANTEE".**

Grantor, in consideration of the sum of Ten Dollars ($10.00) and other valuable consideration, the receipt of which is hereby acknowledged, hereby grants, bargains, sells and conveys to Grantee, its lessees, licensees, successors and assigns, the right, privilege and perpetual easement to enter upon the lands of Grantor to survey, construct, operate, patrol, inspect, maintain, alter, add pipes, repair, rebuild and remove, on, under and over said lands and in and upon all streets, roadways or highways abutting said lands, now or at any future time, lines for the transmission and distribution of gas and all appurtenances and appliances necessary in connection therewith, including but not limited to aboveground valve settings or district regulator stations, together with the right of ingress and egress to and from the said lines of Grantee over the lands of Grantor so that Grantee may go to and from said lines from the public roads adjacent to Grantor's lands, which said lands of Grantor, situate in the County of Campbell, in the State of Wyoming described as follows.

The brief description of said property is:

Situated in a portion of the SE1/4NE1/4, Section 22, T.50N., R.72W., 6th P.M., Campbell County, Wyoming.

The width, length, and location of the right-of-way and easement described above is more specifically shown on MAP EXHIBITS "A" and "B" attached hereto and made a part hereof (herein the "Easement").

Grantee may erect and use gates in all fences which cross or which shall hereinafter cross the route of said lines. Grantee is given the right to trim, cut and clear away or otherwise control any trees, limbs, brush and vegetation on or adjacent to the above described easement whenever, in its judgment, such will interfere with or endanger the construction, safety, operation or maintenance of said lines. In exercising its rights of ingress and egress Grantee shall, whenever practicable, use existing roads or lanes and shall repair any damage caused thereby.

It is the intention of the parties hereto that Grantor is hereby conveying the uses herein specified without divesting himself, his heirs or assigns, of the right to use and enjoy the above described premises: PROVIDED, however, such use shall not, in the judgment of said Grantee, interfere with or endanger the construction, safety, operation or maintenance of said lines, and provided further that no building shall be constructed on the easement without written permission from Grantee. In addition, the granting of any subsequent easements to third parties that either cross Grantee's gas lines or are situated within five feet of Grantee's gas lines shall require written permission from Grantee.

Grantee, its successors and assigns, agrees to pay for any damage caused to land, growing crops, fences, livestock or other personal property of Grantor from the construction, operation or maintenance of said lines.

Title to said lines shall be and remain in said Grantee.

TO HAVE AND TO HOLD said easement and rights aforesaid with all and singular, the rights, privileges, appurtenances, and immunities thereto belonging or in anyway appertaining unto Grantee its lessees, licensees, successors or assigns forever. This easement shall run with the land and shall be binding upon Grantor and Grantor's heirs, personal representatives, successors and assigns. Grantor hereby represents, warrants and covenants that Grantor is the sole owner(s) of the above-described land, subject to existing liens and right-of-way easement of record and has all rights to grant this easement.

IN WITNESS WHEREOF, this instrument has been executed on the day and year first above written.

Grantor:
City of Gillette

_____

Shay Lundvall, Mayor

ATTEST:

_____
City Clerk

STATE OF WYOMING :
SS.
COUNTY OF CAMPBELL :

On this _____ day of _____, 2026, before me a Notary Public, duly commissioned and qualified in and for said county and state, personally came **Shay Lundvall,** Mayor for the City of Gillette, personally known to me to be the person whose name is affixed to the above instrument, and acknowledged the said instrument to be their free and voluntary act and deed.

WITNESS my hand and official seal.

(SEAL)

_____
Notary Public

My Commission Expires: _____

EXHIBIT "A"
BLACK HILLS ENERGY EASEMENT
SE1/4NE1/4, Section 22, T.50N., R.72W., 6th P.M.
Campbell County, Wyoming

A Parcel of land designated as a Black Hills Energy Easement, situate in the SE1/4NE1/4, Section 22, T.50N., R.72W., 6th P.M., Campbell County, Wyoming, as shown on Exhibit "B" attached hereto and by this reference made a part hereof and being described by metes and bounds as follows:

Commencing at a point on the west line of Gurley Avenue, said point being the southwest corner of Tract 1, Lakeland Hills Subdivision Phase 4;

Thence S67°18'52"W, across said Gurley Avenue, a distance of 324.57 feet to a point on the north right-of-way line of said Warlow Drive and the southeast corner of the Parcel, said point also being the Point of Beginning;

Thence S89°22'01"W, along the north right-of-way of said Warlow Drive, a distance of 40.00 feet to the southwest corner of the Parcel;

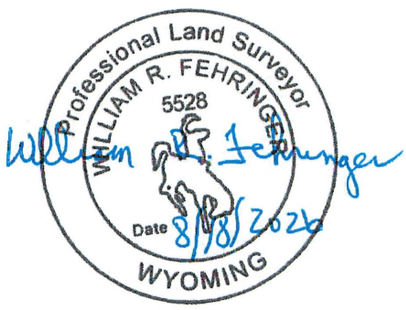
Thence N00°37'59"W, a distance of 100.00 feet to the northwest corner of the Parcel;

Thence N89°22'01"E, parallel to and 100 feet north of the north right-of-way line of said Warlow Drive, a distance of 40.00 feet to the northeast corner of the Parcel;

Thence S00°37'59"E, a distance of 100.00 feet to the Point of Beginning.

The above described easement contains 0.092 acres, (4,000.00 S.F.) more or less, and is subject to all rights-of-way and/or easements, reservations and encroachments which have been legally acquired.

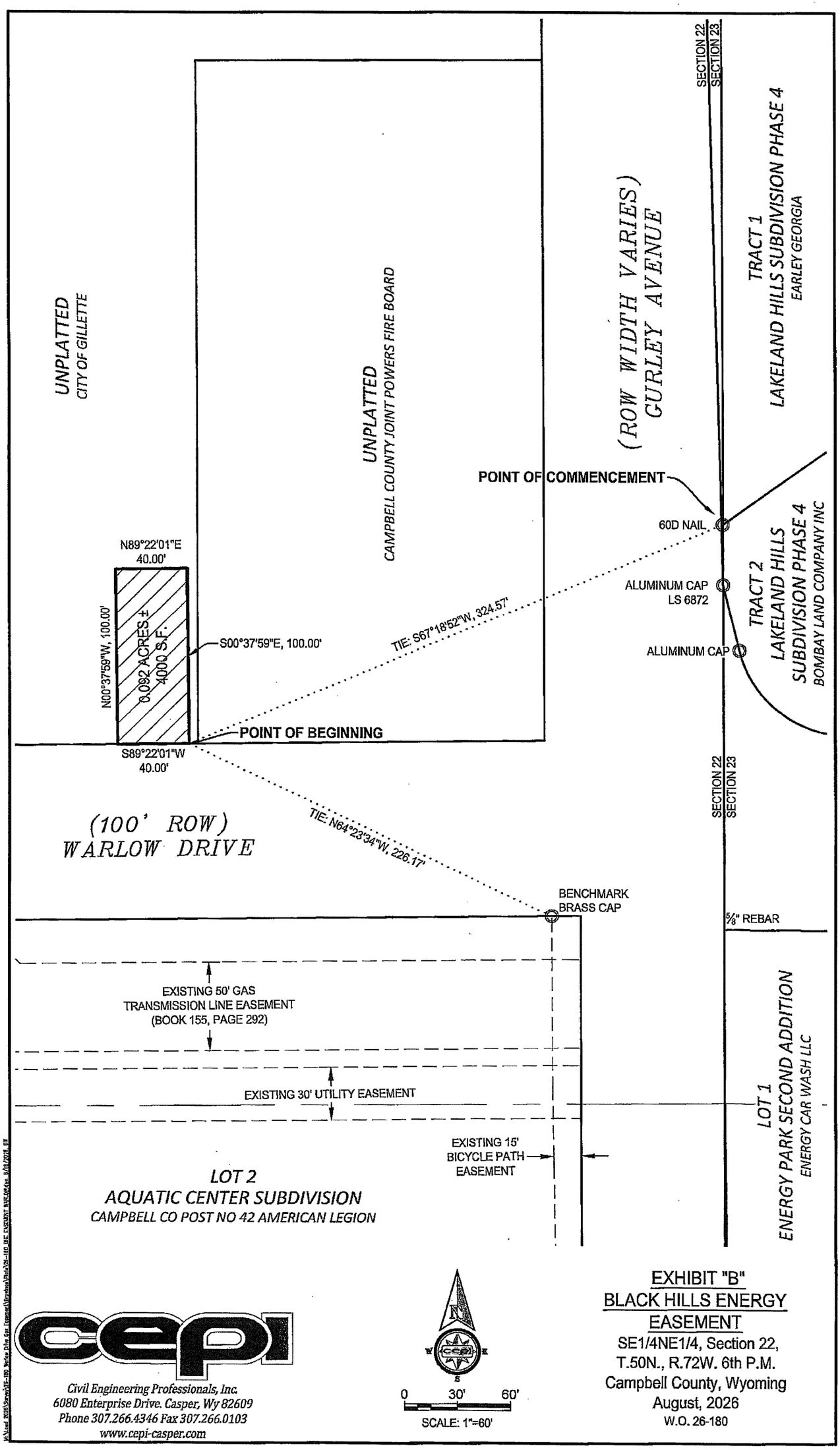
I hereby certify that this description was prepared from notes taken during an actual survey made under my direct supervision in August, 2026, and that on the basis of my information knowledge and belief as a Professional Land Surveyor that this description is true and correct.



MODIFICATION IN ANY WAY OF THE FOREGOING DESCRIPTION IS STRICTLY PROHIBITED. I HAVE CAREFULLY REVIEWED THIS INFORMATION AND CERTIFY IT TO BE ACCURATE ON THE BASIS OF MY KNOWLEDGE AND BELIEF. ANY CHANGE, ADDITION OR DELETION OF ANY PART OF THIS DESCRIPTION WILL ACT TO VOID ANY WARRANTY OR RESPONSIBILITY, EXPRESSED OR IMPLIED, THAT I HAVE TOWARD THE SUBJECT PROPERTY.

W.O. #26-180
BHE Easement

Civil Engineering Professionals, Inc.
6080 Enterprise Dr. • Casper, WY 82609
Phone 307.266.4346 • Fax 307.266.0103
www.cepi-casper.com



Civil Engineering Professionals, Inc.
6080 Enterprise Drive. Casper, Wy 82609
Phone 307.266.4346 Fax 307.266.0103
www.cepi-casper.com

EXHIBIT "B"
BLACK HILLS ENERGY
EASEMENT
SE1/4NE1/4, Section 22,
T.50N., R.72W. 6th P.M.
Campbell County, Wyoming
August, 2026
W.O. 26-180

BLACK HILLS WYOMING GAS, LLC EASEMENT



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THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

September 15, 2026

CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

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Feet

Productivity Service With P.R.I.D.E. Enthusiasm
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CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration for the Write-off of Bad Debt on Uncollectible Accounts for General Billing in the amount of $1,727.43.

SUGGESTED ACTION:

I move for the approval of the Write-off of Bad Debt on Uncollectible for General Billing Accounts in the amount of $1,727.43.

CASE BACKGROUND:

Per State Statute 16-4-502,uncollectable debt is brought before Council for permission to discharge the debt and extinguish the debt
as an account receivable. Collection Professional, Inc., has exhausted all efforts for collection on the debt as appropriate, and the statute of limitations has been met. Staff has performed an analysis on all inactive accounts prior on June 30, 2018. That analysis presented a total of 13 General Billing accounts with a total collective value of $1,727.43. An itemized list of the unpaid balances to be charged off is attached.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
General Billing Write Off Bad Debt

TO: Michelle Henderson, Finance Director & Jennifer Richert Finance Manager

FROM: Patience Blocker, General Billing Specialist

DATE: August 24, 2026

SUBJECT: FY2027 Account Receivable Write-Off

The FY2027 Account Receivable General Billing Write-Off listing is attached. Per State Statute 16-4-502, uncollectible debt is brought before Council for permission to discharge the debt and extinguish the debt as an account receivable. Collection Professional, Inc., has exhausted all efforts for collection on the debt as appropriate, and the statute of limitations has been met.

I request the FY2027 Account Receivable Write-Offs be included on October 6th, 2026, Council Agenda for consideration.

FISCAL YEAR 2026-2027

GENERAL BILLING ACCOUNTS RECEIVABLE WRITE-OFFS

Customer Id-Bill Number	Customer Name	Bill Due Date		Amount
22835	24/7 TRANSPORT	7/9/2018	Septage Charges June 2018	$120.00
23150	ALTISOURCE	8/30/2018	Nuisance Abatement Property	$385.00
22394	AMIGOS CAFÉ	5/4/2018	Septage Charges April 2018	$5.00
22276	BRYCE, KEN	4/23/2018	Compost Charge	$31.50
22945	HAYZLETT, GEORGE	7/27/2018	Nusiance Abatement Property	$145.00
23161	LANG HOMES	8/30/2018	Nusiance Abatement Property	$165.00
23258	LOVEDAY, CYNTHIA	9/18/2018	Nusiance Abatement Property	$155.00
22888	MALTAVERNE, RANDY	7/19/2018	Nusiance Abatement Property	$325.00
21853	MUDGE, MICHAEL	1/30/2018	Insurance Reimbursement	$144.93
23138	NATION STAR MORTGAGE	8/28/2018	Nusiance Abatement Property	$210.00
1146	RUNYON, BRANDON	4/23/2018	Plumbing	$10.00
1146	RUNYON, BRANDON	4/10/2018	Plumbing	$10.00
22542	SAATHOFF, DEVYNN	5/24/2018	Compost Charge	$21.00

$ 1,727.43

CHARGES WERE INCURRED IN 2018.

ALL CHARGES HAVE MET THE STATUTE OF LIMITATIONS.

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration for the Write-Off of Bad Debt on Uncollectible Utility Accounts in the amount of $69,366.25.

SUGGESTED ACTION:

I move for the approval for the Write-Off of Bad Debt on Uncollectible Utility Accounts in the amount of $69,366.25.

CASE BACKGROUND:

Per the Wyoming State statute 16-4-502 and in accordance with the City of Gillette's "COG" diligent and prudent business practices, an annual review of utility billing accounts has been performed on all accounts prior to June 30, 2019. The City of Gillette has defined a utility billing account "uncollectible" as any account that has been closed with a balance remaining on the account for seven (7) consecutive years, deceased customer accounts, and customer accounts discharged through bankruptcy actions.

During August 2026, COG Customer Service performed a detailed analysis on all inactive accounts prior to June 30, 2019. The analysis presented a total of 265 utility billing accounts with the total collective value of $69,366.25 which have been deemed uncollectible. The inclusive list of accounts is attached. Customer Service has made several attempts to recover the debt of these accounts, including multiple written and verbal correspondence efforts coupled with the assistance and expertise of Collection Professionals Inc., as the COG contracted professional service provider for the debt collection.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Customer Service Write Off Bad Debt

CITY OF GILLETTE
Finance - Customer Service
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5206
www.gillettewy.gov

DEPARTMENT OF FINANCE
CUSTOMER SERVICE DIVISION

August 27, 2026

To: Michelle Henderson, Finance Director

From: Laura Shamion, Utility Services Manager

Re: Write-offs

Per the Wyoming State statute 16-4-502 and in accordance with the City of Gillette's "COG" diligent and prudent business practices, an annual review of utility billing accounts has been performed on all accounts prior to June 30, 2019. The City of Gillette has defined a utility billing account "uncollectible" as any account that has been closed with a balance remaining on the account for seven (7) consecutive years, deceased customer accounts, and customer accounts discharged through bankruptcy actions.

During August 2026, COG Customer Service performed a detailed analysis on all inactive accounts prior to June 30, 2019. The analysis presented a total of 265 utility billing accounts with the total collective value of $69,366.25 which have been deemed uncollectible. The inclusive list of accounts is attached. Customer Service has made several attempts to recover the debt of these accounts, including multiple written and verbal correspondence efforts coupled with the assistance and expertise of Collection Professionals Inc., as the COG contracted professional service provider for the debt collection.

ACCOUNT NUMBER	CUSTOMER NUMBER	CUSTOMER NAME	AMOUNT
15894	21954	2417 TRANSPORT	$ 124.17
6286	18523	ADJEI, CHARLES	$ 261.03
19514	313608	ALEXANDER, AARON J	$ 464.61
25556	16895	ALL IN WELL SERVICE	$ 577.54
17116	17824	ALLEN, MELISSA	$ 93.25
39414	321934	ALLISON, MICHELLE/ERIC	$ 55.81
12816	23027	ANDERSON, LOGAN	$ 65.99
4744	20984	ARCAND, SHASTA	$ 149.20
18376	312853	ARZATE, LETICIA	$ 258.84
1686	300404	ASI LLC	$ 91.86
3774	19627	BARNUM, JASON	$ 495.88
23698	321216	BAUMANN, GARY	$ 464.86
42796	21673	BEALL, DALTON	$ 252.34
30966	22167	BEAUREGARD, RAELENE	$ 299.68
11830	312579	BENITEZ, GUADALUPE	$ 132.14
20812	314191	BENSON, LEONARD	$ 223.31
3242	22361	BINGHAM, KADEEN	$ 77.33
16942	311620	BINKLEY, HEATHER	$ 275.07
7658	303960	BISHOP, JEANNETTE	$ 236.83
19480	313585	BLAND, DEBBIE	$ 104.11
12004	22860	BLOOMFIELD, THOMAS	$ 349.77
10712	307453	BRADFORD, BETTY	$ 137.53
25184	315590	BRASHEAR, BRYAN	$ 471.47
17638	21219	BROWN, BABETTE	$ 608.78
4758	303818	BRUNS, BREIANN	$ 75.43
15190	23887	BRYANT, ANTHONEY/MEGAN	$ 157.58
35548	23388	BUCHANAN, CHELLSEA	$ 151.24
14264	23380	BUHL, TAZIA	$ 36.95
8372	305641	CANERO, KENNETH	$ 102.49
31392	22796	CANTU, JANIE	$ 448.20
11458	31940	CARPER, JACKIE	$ 176.35
15452	20790	CLASBY, LEVI	$ 177.18
9942	21932	CLEVERDON, EDWARD	$ 691.73
30918	20087	CLUTTER, MIKKI	$ 524.40
11212	307853	COATS, NATHANAEL	$ 40.68
17204	311843	COBB, MARCUS	$ 266.67
15220	21878	COE, JOHN	$ 202.92
17872	22971	CORDES, FLORA	$ 303.73
26710	306142	CRAIG, DUSTIN	$ 592.51
8458	18867	CRAINE, SALLY	$ 133.32
19020	23148	CROWDER, JOHNNY	$ 133.26
16546	309881	CROWE, BEN	$ 68.36

9200	21864	DEEN, BILLY	$	277.34
30966	318226	DELEON, EMILIE	$	64.92
25666	315904	DESERT RUN APARMTNES I	$	2,418.88
25652	315904	DESERT RUN APARTMENTS I	$	22.84
25656	315904	DESERT RUN APARTMENTS I	$	7.12
25660	315904	DESERT RUN APARTMENTS I	$	22.84
25664	315904	DESERT RUN APARTMENTS I	$	22.84
27232	315904	DESERT RUN APARTMENTS I	$	254.57
27234	315904	DESERT RUN APARTMENTS I	$	28.01
27240	315904	DESERT RUN APARTMENTS I	$	233.42
27244	315904	DESERT RUN APARTMENTS I	$	44.65
27258	315904	DESERT RUN APARTMENTS I	$	41.87
27270	315904	DESERT RUN APARTMENTS I	$	135.93
27274	315904	DESERT RUN APARTMENTS I	$	24.22
27276	315904	DESERT RUN APARTMENTS I	$	19.45
27288	315904	DESERT RUN APARTMENTS I	$	22.84
27290	315904	DESERT RUN APARTMENTS I	$	22.84
27292	315904	DESERT RUN APARTMENTS I	$	22.84
27294	315904	DESERT RUN APARTMENTS I	$	22.84
27300	315904	DESERT RUN APARTMENTS I	$	321.02
27308	315904	DESERT RUN APARTMENTS I	$	22.84
27312	315904	DESERT RUN APARTMENTS I	$	166.07
27316	315904	DESERT RUN APARTMENTS I	$	22.84
27352	315904	DESERT RUN APARTMENTS I	$	0.78
27356	315904	DESERT RUN APARTMENTS I	$	630.18
27358	315904	DESERT RUN APARTMENTS I	$	25.09
27368	315904	DESERT RUN APARTMENTS I	$	79.07
27372	315904	DESERT RUN APARTMENTS I	$	30.00
27380	315904	DESERT RUN APARTMENTS I	$	30.00
27382	315904	DESERT RUN APARTMENTS I	$	22.84
27384	315904	DESERT RUN APARTMENTS I	$	30.00
27402	315904	DESERT RUN APARTMENTS I	$	116.47
27404	315904	DESERT RUN APARTMENTS I	$	24.22
27406	315904	DESERT RUN APARTMENTS I	$	22.84
27410	315904	DESERT RUN APARTMENTS I	$	22.84
27412	315904	DESERT RUN APARTMENTS I	$	22.84
27250	315905	DESERT RUN APARTMENTS I & II	$	34.39
27682	315905	DESERT RUN APARTMENTS I & II	$	73.78
27002	316577	DESERT RUN APARTMENTS II	$	107.28
27098	316577	DESERT RUN APARTMENTS II	$	154.32
27100	316577	DESERT RUN APARTMENTS II	$	173.66
27102	316577	DESERT RUN APARTMENTS II	$	162.22
27104	316577	DESERT RUN APARTMENTS II	$	159.45
27106	316577	DESERT RUN APARTMENTS II	$	139.10

27108	316577	DESERT RUN APARTMENTS II	$	144.21
27112	316577	DESERT RUN APARTMENTS II	$	146.23
27578	316577	DESERT RUN APARTMENTS II	$	90.33
27584	316577	DESERT RUN APARTMENTS II	$	108.78
27586	316577	DESERT RUN APARTMENTS II	$	75.48
27588	316577	DESERT RUN APARTMENTS II	$	70.89
27594	316577	DESERT RUN APARTMENTS II	$	108.73
27596	316577	DESERT RUN APARTMENTS II	$	101.59
27598	316577	DESERT RUN APARTMENTS II	$	82.72
27600	316577	DESERT RUN APARTMENTS II	$	77.75
27602	316577	DESERT RUN APARTMENTS II	$	74.89
27608	316577	DESERT RUN APARTMENTS II	$	235.27
27610	316577	DESERT RUN APARTMENTS II	$	76.86
27614	316577	DESERT RUN APARTMENTS II	$	113.79
27616	316577	DESERT RUN APARTMENTS II	$	119.60
27624	316577	DESERT RUN APARTMENTS II	$	74.33
27630	316577	DESERT RUN APARTMENTS II	$	76.30
27632	316577	DESERT RUN APARTMENTS II	$	106.64
27640	316577	DESERT RUN APARTMENTS II	$	76.57
27648	316577	DESERT RUN APARTMENTS II	$	74.55
27650	316577	DESERT RUN APARTMENTS II	$	119.06
27664	316577	DESERT RUN APARTMENTS II	$	95.98
27672	316577	DESERT RUN APARTMENTS II	$	126.20
27676	316577	DESERT RUN APARTMENTS II	$	116.53
27688	316577	DESERT RUN APARTMENTS II	$	77.21
27690	316577	DESERT RUN APARTMENTS II	$	108.37
27110	316577	DESERT RUN APARTMENTS II	$	160.20
19540	313624	DIAZ, OCTAVIO	$	302.44
34894	19887	DOVER, JAMES	$	54.33
42690	320295	DRICKARD, GREGORY/EMILY	$	184.55
6428	304303	DUNN, SCOTT	$	1,909.51
1682	20957	EDGERSON, DAVID	$	174.80
27626	20392	ELLISTON, JOSHUA	$	206.70
39588	315375	ELOWSKY, AARON	$	557.03
39398	321926	ESTELL, SAMANTHA	$	126.83
15192	21101	EYTEN, DAVID	$	62.97
22982	21827	FERGUSON, HANNAH	$	117.75
12694	19091	FITZGERALD, WILLIAM	$	254.09
19358	313522	FREDRICKSON, BRUCE	$	262.16
9826	306455	FUENTES, SERGIO	$	51.76
14254	22261	GAMBELL, CHARLES	$	73.23
18040	18516	GARCIA, AMBER	$	190.69
14108	17884	GIBBONS, JOSEPH	$	647.32
39052	321768	GILLAND, LAMONTE	$	297.42

6006	18995	GLAZE, TRAVIS	$	55.39
14338	310061	GORDON, JON	$	202.94
27148	316619	GRAY, KENNETH R	$	400.34
21038	20761	GRISHAM, ANGEL & JEFFREY	$	547.03
17613	19914	HAIR 307	$	314.82
16560	311329	HARTHUN, TERRANCE	$	243.44
20232	305253	HEAGY, KENNETH	$	549.23
4334	22207	HEIDRICH, JESSI	$	262.18
7616	302731	HENDRICKS, MICHAEL	$	113.41
4554	302736	HERDEN, DENISE	$	472.76
19696	311124	HERNANDEZ, SANDRA	$	290.86
17738	23196	HERNANDEZ, VERONICA	$	491.63
28870	306691	HICKMAN, MISTI	$	271.91
31928	20890	HOSKEY, CHAD	$	161.73
4834	19540	HUTTON, TANNER	$	170.26
16800	22675	IRIBERRY, REBECCA	$	152.42
38860	321680	JACKSON, LISA/WILLIAM	$	226.84
10894	307577	JACOBS TOUCH CUSTOM	$	128.45
34918	20366	JAMES, BEN	$	201.96
2754	301109	JENNINGS, CHARLES	$	171.25
20784	314178	JOHNSON, CAROL	$	166.61
41196	19376	JP MORGAN CHASE BANK	$	480.98
3742	27072	KEELER, LORNA	$	250.84
6356	23213	KINDER, GRACE	$	409.79
6304	21167	KLEINPETER, DEDRICK	$	407.34
5062	22772	KNODEL, WHITNEY	$	224.75
30672	20807	KNOLL, NICOLE	$	61.12
9034	306053	KRAFT, MICHAEL/SUSY	$	495.53
9036	306053	KRAFT, MICHAEL/SUSY	$	207.88
19470	21222	KRAJENKA, MATTHEW	$	184.43
5236	303370	LA CATRINA	$	1,150.47
30158	19087	LANSFORD, JADE	$	90.19
40236	302646	LARSEN, JACK/TERESA	$	727.10
18757	20911	LASER HOMES LLC	$	57.23
27018	23613	LEMARR, TRAVIS	$	153.18
3728	302610	LEWIS, JAMIE	$	550.48
31610	29965	LOPEZ LUGO, KENNY	$	599.59
12830	21265	MAGLIO, ERIC	$	96.95
17742	312273	MAIR, WILLIAM	$	416.26
5076	313941	MARTIN, ALLISON	$	246.59
25134	315423	MARTINEZ, BAILEE	$	55.03
4604	21358	MCATEER, SEAN	$	381.75
18838	16902	MCGUIRE, JOHN	$	50.80
9660	21943	MCKEOWN, CASEY	$	807.12

15216	22048	MECHLING, MARSHALL	$	168.23
3814	23076	MERKEY, JOSH	$	331.76
17270	30173	MERRITT, TAYLOR	$	544.08
18922	25078	MEYER, TRAVIS	$	95.26
42572	18619	MEZNARICH, KRISTIN	$	40.57
39460	21375	MIFFLIN, SAMANTHA	$	284.69
7286	307710	MILLER, JASON	$	457.68
17756	20042	MILLS, CRYSTAL	$	727.33
9762	306288	MITCHELL, KEMBERLY	$	422.95
6670	304514	MONTANO, MICHAEL	$	734.37
32464	21386	MONTEIRO, DAVID	$	89.81
33538	320242	MONTGOMERY, DESIREE	$	122.90
10154	20050	MOODY, LONDYN	$	170.43
17774	23821	MYERS, KAYLYNN	$	486.05
1512	25587	NORSE, ROSELINE	$	67.49
19062	313362	NYQUIST, RUST	$	123.97
3860	23304	OLGUIS, ROBERT	$	186.77
20272	22403	OTT, RYAN	$	261.24
27894	19641	OTTMAN, ADRIA	$	617.02
9494	16995	OWENS, JAMES	$	118.58
40148	322297	PARDEE, WILLIAM	$	533.64
32696	31865	PARTRIDGE, SPENCER	$	117.56
16264	311180	PASSPORT PARTNERS LLC	$	287.94
15624	310864	PATTEN, WAYNE	$	372.61
4740	21266	PAUL, MERCEDES	$	278.52
3922	301490	PENA, MICHELLE	$	303.97
12004	308783	PERRY, ALICIA	$	760.36
15218	21978	PETERS, CRUZ	$	193.59
35228	19752	PINGSTON, CODY	$	181.47
30864	21448	PLASSENCIA, AVELINO	$	752.97
16530	20792	POWELL, BAILEY	$	172.05
32350	23809	PREJEAN, JERRI	$	54.99
13786	23200	PUZZI, FRANK	$	38.99
7728	305289	QUALM, JON	$	361.99
9588	17751	RAMOS, JUAN	$	111.21
19598	313657	RATHAI, KEITH	$	275.99
32658	21032	REDINGER, HUNTER	$	94.31
25476	20114	REED, SAMANTHA	$	228.25
12256	322950	REID, JOHNATHAN	$	988.64
18184	318176	RODRIGUEZ, CLEMENTE	$	165.66
14060	21039	ROGERS, RALPH	$	93.65
17074	308179	ROMERO, MIGUEL	$	232.44
2606	21927	RUSSELL, THOMAS	$	110.77
9886	17747	RYAN, TOREY	$	83.23

16524	301875	RYDQUIST, SHANTELLE	$	85.39
25446	21806	SAMS, PRISCILLA	$	160.89
14498	310177	SANDERS, PEGGY	$	229.92
1418	23346	SANDQUIST, EDWIN	$	547.83
27176	316650	SCHRINER, BART	$	517.05
14772	310317	SCHUTTE, SCOTT	$	205.61
6348	21091	SHERARD, SHAYLENE	$	87.14
7616	305205	SLATER, TIMOTHY/SANDY	$	130.00
10780	22209	SMART, BRANDON	$	208.44
14210	22698	SMITH, RANDI	$	430.78
30922	318182	SNYDER, DEONNA & PORTER, ERIC	$	299.93
5304	303403	SOUNDWORKS	$	167.69
17668	21287	SPAULDING, BRITTANY	$	95.16
20272	23305	ST. ANGELO, MICHAEL	$	185.25
9158	20032	STECKLEIN, LAURA	$	423.68
2806	22184	STEELE, JENNIFER	$	241.75
19022	313349	STREETER, JACK	$	379.88
25036	20586	SUCHOR, PEYTONN	$	79.32
12070	308358	SUMMERALL, PAUL	$	113.78
20745	31586	SWINGHOLM, GARRY	$	120.63
13916	309752	TAVERAS, POLIBLO/MARY ANNA	$	483.60
6288	304076	THEUNISSEN, SARAH	$	229.83
13398	22229	THOMAS, SHELBIE	$	912.04
15206	21583	TILLMAN, KYEREN	$	48.21
20134	313803	TOTALLY TABOO	$	97.67
20290	16770	TR LODGING ENTERPRISES INC - case# 24-40423	$	3,297.78
22174	16770	TR LODGING ENTERPRISES INC - case# 24-40423	$	2,877.12
23966	16770	TR LODGING ENTERPRISES INC - case# 24-40423	$	54.81
22470	314629	TURN KEY TECHNOLOGIES	$	169.67
14348	21369	UNTERSEHER, JOSHUA	$	84.74
6454	21186	VANG, CINDY	$	471.11
4774	20193	VASQUEZ, ANTHONY	$	142.74
10998	307616	VIGIL, JOE & DARLENE	$	363.65
17060	311737	WAGNER, JULIE	$	172.34
33386	302611	WEST, JUSTIN	$	321.29
15224	21836	WHITE, HOSEA	$	109.43
26066	20124	WILLIAMS, COLE/MELISSA	$	330.17
42396	16953	WILLIAMSON, DANN	$	54.61
14934	320425	WILLIAMSON, MATTHEW/MELISSA	$	56.88
3820	21820	WILLIE, CHARLIE	$	163.76
26490	23624	WILSON, AMBER	$	207.79
15028	20999	WINN, TWILA	$	452.65

34768	20963	WINSOR, ASHLEY	$	337.23
27156	18864	WOOTEN, RICHARD	$	907.04
5050	20025	WYKOFF, SHARON	$	188.54
21042	20619	ZIMMERSCHIED, KARI	$	221.44
18246	300206	ZSCHEILE, JOSH	$	181.71

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration of a Resolution approving the City's Health Plan Premiums and Plan Design changes effective January 1, 2027.

SUGGESTED ACTION:

I move to approve a Resolution approving the City's Health Plan Premiums and Plan Design changes effective January 1, 2027.

CASE BACKGROUND:

The City's Medical Fund Task Force and the Human Resources Department review the status of the City's medical fund on a semi-annual basis and makes recommendations each year to City Council regarding amendments to the health plan design and premium rates for the new plan year beginning every January 1st and related wellness program. City Council held a Council Meeting on October 6, 2026, for the purpose of hearing the Medical Fund Task Force and Human Resources Department recommendations for the 2027 plan year.

STAFF REFERENCE:

Deca Wasson, Human Resources Director

ATTACHMENTS:
2026.9 RESOLUTION for Health Plan
10.06.2026 Benefits Presentation for Council

RESOLUTION NO.__

A RESOLUTION
APPROVING THE CITY'S HEALTH PLAN PREMIUMS AND PLAN DESIGN CHANGES EFFECTIVE JANUARY 1, 2027

WHEREAS, the City's Medical Fund Task Force and the Human Resources Department review the status of the City's medical fund on a semi-annual basis and provide recommendations each year to City Council regarding amendments to the health plan design and premium rates for the new plan year beginning every January 1st; and desires to provide an opportunity for all eligible City employees to participate in the City sponsored group health insurance plans and related wellness programs; and

WHEREAS, the City Council held a Council Meeting on October 6, 2026, for the purpose of hearing the Medical Fund Task Force and the Human Resources Department recommendations for the 2027 plan year; and

WHEREAS, the City Council desires to adopt the recommendations presented at the October 6th Council Meeting;

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, that effective January 1, 2027, the following amendments to health plans and premium rates are adopted:

1. The City currently offers both a Preferred Provider Organization (PPO) Plan and a High Deductible Health Plan (HDHP) Plan;
2. The City is currently in the *BCBS Wyoming Total Choice Network*;
3. The Medical and Dental premiums for the PPO Plan will continue to be a cost share at 15% employee contribution and 85% employer contribution;
4. The Medical and Dental premiums for the HDHP Plan will continue to be paid at 100% employer contribution;
5. There will be a 3% increase in the Medical premiums for both the PPO and HDHP plans;
6. There will be a 3% increase in the Dental premiums for both the PPO and HDHP plans;
7. All co-insurance will remain the same as the prior benefit year for both the PPO (20%) and HDHP (10%) plans;
8. All deductibles will increase from the prior benefit year for both the PPO and HDHP plans;
9. All Retail Prescription Plan and Mail Order Prescription copays and coverage will remain the same as the prior benefit year for both the PPO and HDHP plans;
10. The twenty percent (20%) Wellness Participant Differential Premium Incentive will continue as based on established criteria for the PPO plan;

11. The City will deposit an HSA contribution of $350 (an increase of $50 from the prior benefit year) for employees who have been compliant with the Wellness program for the prior calendar year and remain compliant in the Wellness program; for HDHP plan participants only;
12. The City will deposit a combined total HSA contribution of $700 (an increase of $100 from the prior benefit year) for employees and their spouse who have been compliant with the Wellness program for the prior calendar year and remain compliant in the Wellness program; for HDHP plan participants only;
13. The City's individual stop loss liability deductible will remain at $250,000; effective July 1, 2026;
14. Vision insurance will remain a voluntary benefit. The premium will increase from the prior benefit year; and
15. Other separate ancillary benefits and insurance plans remain as per the established plans.

The Human Resources Director shall oversee the City benefits and insurance plans, serve as the contact for the plans and shall receive necessary reports, notices, etc.

The Human Resources Director, as the responsible facilitator of the plans, shall provide necessary reports, notices, etc., to the Council regarding the above plans and programs, as needed.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2026.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk



2026 ANNUAL UPDATE

EMPLOYEE HEALTH BENEFITS, MEDICAL FUND & WELLNESS PROGRAM

MEDICAL + Rx + DENTAL
EMPLOYEE PARTICIPATION STATS

City of Gillette offered Insurance plans:

- Preferred Provider Organization - PPO
- High Deductible Health Plan - HDHP



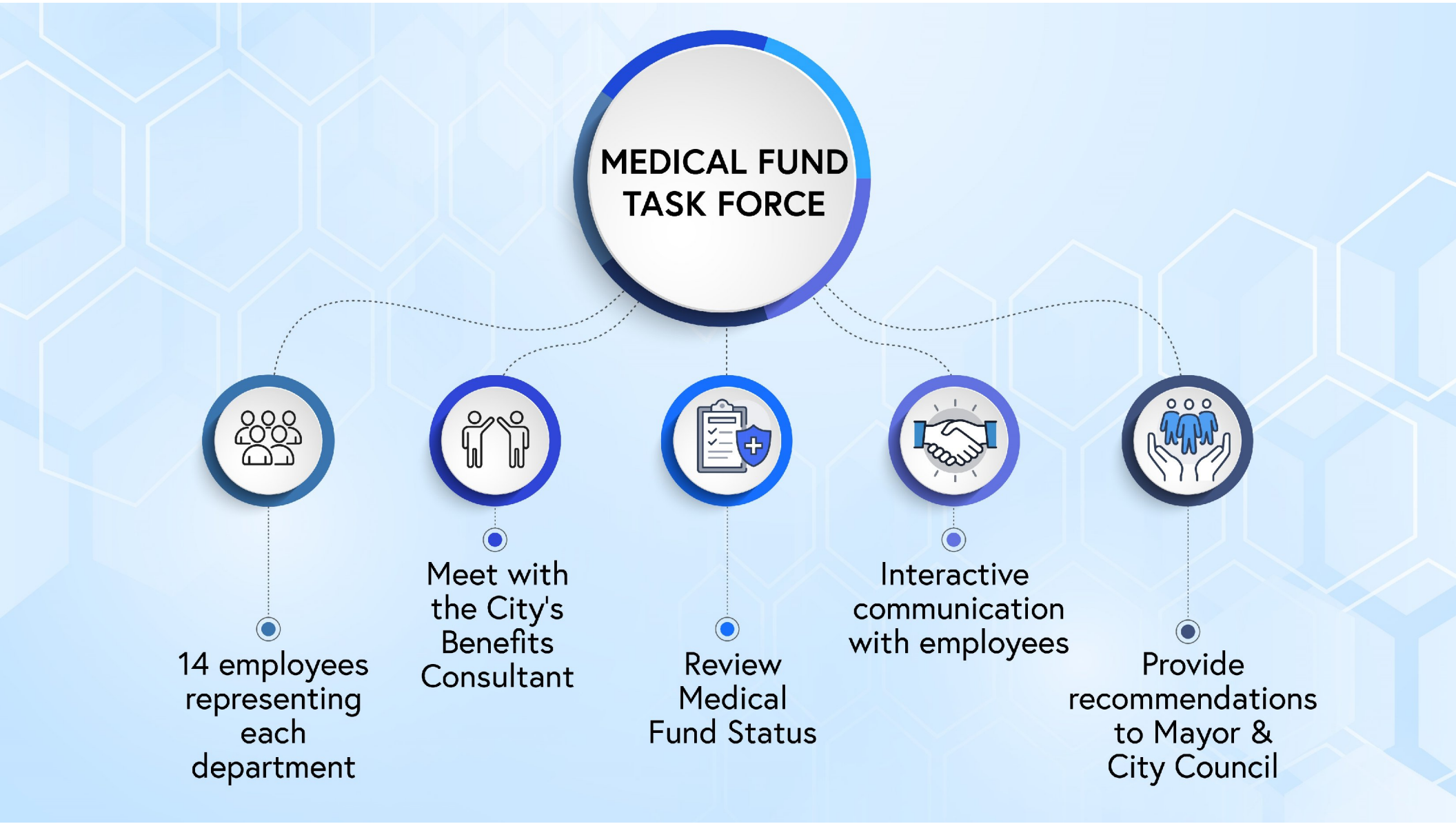
MEDICAL + Rx
HISTORICAL TREND



*graph is a visualization, numbers may be updated as data is recieved

DENTAL HISTORICAL TREND




MEDICAL FUND TASK FORCE
14 employees representing each department
Meet with the City's Benefits Consultant
Review Medical Fund Status
Interactive communication with employees
Provide recommendations to Mayor & City Council

MEDICAL FUND MANAGEMENT POLICY

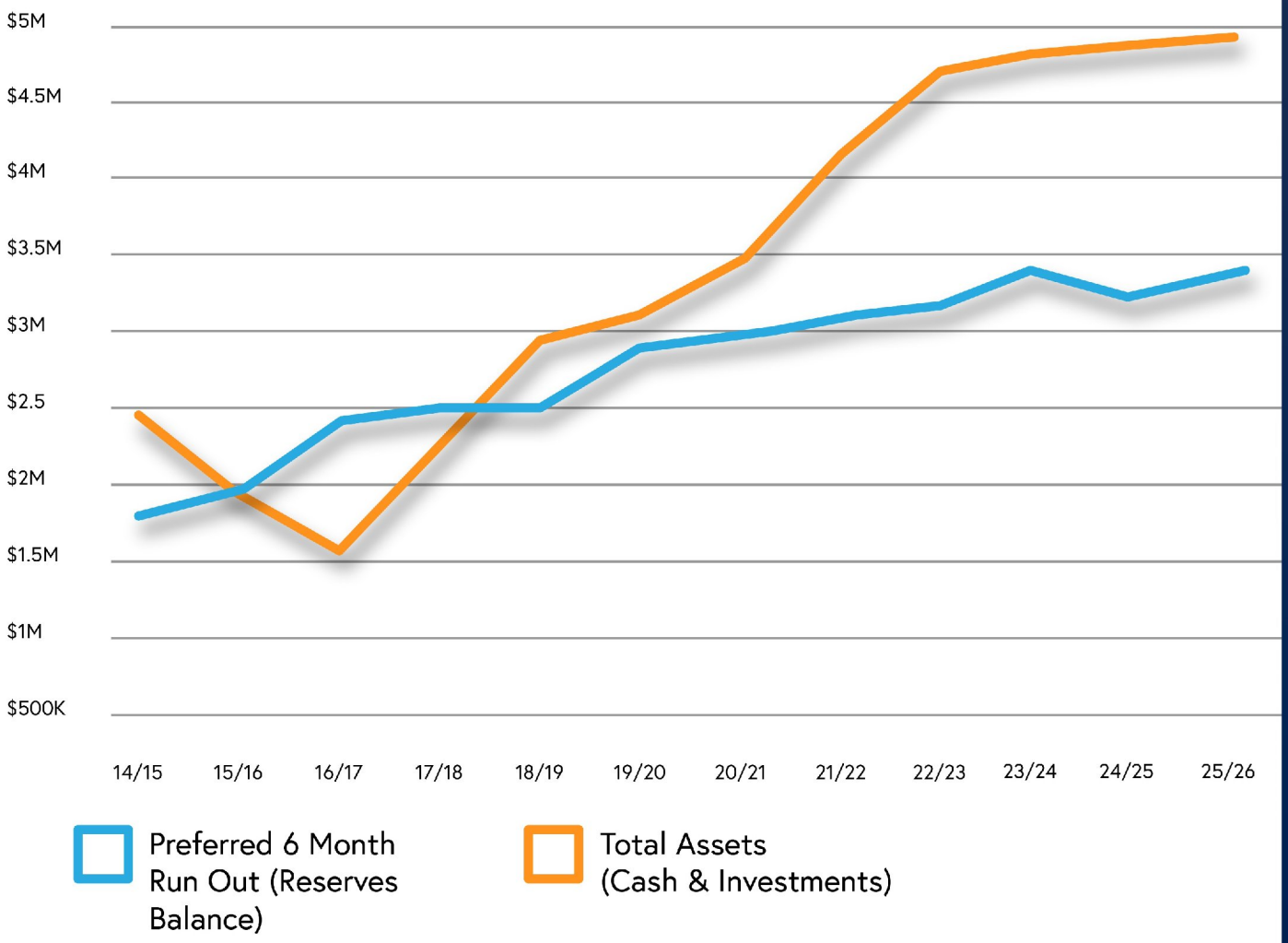
The Medical Fund should maintain a reserves balance that would satisfy the processing of claims for a 6 month run-out period, averaged over the past 5 years.

Should reserves fall below this threshold, the fund is to be replenished over a 3 year period.



Replenishment Methods may involve:
>Changes to the Health Plan Design
>Changes to Premiums
>City Fund Transfer(s)

MEDICAL FUND BALANCE



$4,352,571
Medical Fund Balance

$4,836,260
Total Assets: Cash + Investments

$3,412,110
Reserves Balance

$1,424,150
Reserves Overage

WELLNESS PROGRAM OVERVIEW

Maintain Active Participation with Annual Wellness Screening & Health Coach Meetings

Insurance Incentives
>20% Premium Discount (PPO)
>HSA Contributions (HDHP)

Points Incentives
>Time Off
>Monetary



2027
BENEFIT PLAN RECOMMENDATIONS



- 3% Premium Increase to Medical Insurance.
- 3% Premium Increase to Dental Insurance.
- Increase Deductibles.
- Increase to Employer Wellness HSA Contributions for HDHP plan.
- Maintain Wellness Insurance incentives.


QUESTIONS
THANK YOU!

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

A Public Hearing to Consider the Transfer of Ownership of a Resort Liquor License from M Farid & Bibi Israr Khan, d.b.a. Tower West Lodge, to Khan Enterprises Inc., d.b.a. Tower West Lodge.

STAFF REFERENCE:

Jennifer Toscana, Public Affairs Director

ATTACHMENTS:
Public Hearing Notice

NOTICE OF APPLICATION FOR TRANSFER OF OWNERSHIP
OF A RETAIL LIQUOR LICENSE

Notice is hereby given that on the 28th day of August 2026, M Farid & Bibi Israr Khan filed an application for the transfer of ownership of Resort Liquor License No. RSRT-02 in the office of the City Clerk of the City of Gillette to the following described place, 109 N. Hwy 14-16, Gillette, WY 82716. Protests if any there be against the approval will be heard at the hour of 6:00 p.m., October 6, 2026, or as soon thereafter as so ordered by the City Council of Gillette, Wyoming, in the City Council Chambers of the City of Gillette, located at 201 East 5th Street, Gillette, Wyoming.

Dated this 28th day of August 2026

Alicia Allen

Alicia Allen, City Clerk

Publish: September 22, 2026
September 29, 2026

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration of the Transfer of Ownership of a Resort Liquor License from M Farid & Bibi Israr Khan, d.b.a. Tower West Lodge, to Khan Enterprises Inc., d.b.a. Tower West Lodge.

SUGGESTED ACTION:

I move to approve the Transfer of Ownership of a Resort Liquor License from M Farid & Bibi Israr Khan, d.b.a. Tower West Lodge, to Khan Enterprises Inc., d.b.a. Tower West Lodge.

CASE BACKGROUND:

On August 28, 2026, Khan Enterprises Inc. submitted an application for the transfer of a Resort liquor license currently held by M Farid & Bibi Israr Khan. The application and correlating documents were submitted to the Wyoming Liquor Division, who reviewed and accepted the application as complete. The applicant is in good standing with the Wyoming Secretary of State and their financial institution. A Public Hearing Notice was published in the Gillette News Record on September 22 & 29th. This request is an entity change only, the location of the establishment remains the same (109 N Hwy. 14-16).

If approved, the transferred license will expire on March 31, 2027, in conjunction with all Gillette liquor licenses. Upon approval of the transfer, the license holder will submit a renewal application to the Clerk's Office for consideration with the annual liquor license renewals in February.

STAFF REFERENCE:

Jennifer Toscana, Public Affairs Director

ATTACHMENTS:
Application
Form of Assignment
Financial Stability Letter

(May 2025)

NEW OR RENEWAL LIQUOR LICENSE OR PERMIT APPLICATION

(State of Wyoming-County and Municipal Jurisdictions)

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Transf. from:		
1st Reviewer:		/ /
2nd Reviewer:		/ /

CLERK SECTION: Completed by City / Town / County Clerk

Local License # RSRT-02

Filing In Jurisdiction:

☑ CITY or TOWN OF: Gillette

☐ COUNTY OF: Campbell

Fees

Annual License Fee: $.

Prorated License Fee: $.

Transfer Fee: $ 100 . 00

License Term: 10 / 07 / 2026 (Month / Day / Year) Through 03 / 31 / 2027 (Month / Day / Year)

Date filed with clerk: 08 / 28 / 2026

Advertising Dates: (Minimum 2 Consecutive Weeks Prior to Hearing)

09 / 22 / 2026 & 09 / 29 / 2026

Public Hearing Date: 10 / 06 / 2026

Publishing Fee: $ 90 . 00

Publishing Fee Direct Billed to Applicant: ☐

LICENSING AUTHORITY CLERK: BEGIN ADVERTISING PROMPTLY!

PER W.S. 12-4-104(d): IMMEDIATELY FORWARD A COPY OF THE APPLICATION AND ALL ATTACHEMENTS TO THE DIVISION.NO LICENSING AUTHORITY SHALL APPROVE OR DENY AN APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.

SECTION 1: APPLICANT & LOCATION INFORMATION

Applicant (Business Name): Khan Enterprises Inc.

Doing Business As (DBA) / Trade Name: Tower West Lodge

Building to be licensed / Building Address: 109 N Hwy 14-16
(Address Number, and Suite or Unit Number, and Street or Road Name)

Gillette (City) WY (State) 82716 (Zip) Campbell (County)

Local Mailing Address: 109 N. Hwy 14-16
(Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)

Gillette (City) WY (State) 82716 (Zip) Campbell (County)

Business Telephone Number: 307-686-2210 Fax Number: 307-682-5105

Business E-Mail Address: nmbrown12376@gmail.com

Business Primary Contact: Nicole (First Name) Brown (Last Name)

SECTION 2: FILING AS (CHOOSE ONLY ONE)

☐ INDIVIDUAL | ☐ GENERAL PARTNERSHIP | ☐ LP | ☐ LLP | ☐ LLLP | ☐ LLC | ☐ LC | ☑ CORPORATION (INC)

☐ NON-PROFIT CORPORATION (NCORP) | ☐ POLITICAL SUBDIVISION | ☐ ORGANIZATION | ☐ OTHER

SECTION 3: FILING FOR (CHOOSE ONLY ONE)

☐ NEW LICENSE OR PERMIT ☐ RENEWAL OF LICENSE OR PERMIT

☐ TRANSFER OF LOCATION ☑ TRANSFER OF OWNERSHIP* ☐ TRANSFER OF OWNERSHIP* and LOCATION

*For a Transfer of Ownership: Attach a Form of Assignment | Formerly Held by: M Farid & Bibi Israr Khan

SECTION 4: TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

(a) **Licenses and Permits Authorized for On-Premise Sales and Off-Premise Package Sales**

☐ RETAIL LIQUOR LICENSE | ☐ COUNTY MALT BEVERAGE PERMIT | ☐ MICROBREWERY PERMIT

☐ WINERY PERMIT | ☐ WINERY SATELLITE PERMIT | ☐ MANUFACTURER SATELLITE PERMIT

(i) **Primary Business Type** (CHOOSE ONLY ONE) (W.S. 12-6-101(c)(vi))

☐ ON-PREMISE: BAR | ☐ OFF-PREMISE: PACKAGE STORE | ☐ ON & OFF PREMISE: BAR & PACKAGE STORE

(b) **Licenses and Permits Authorized for ONLY On-Premise Sales**

☐ RESTAURANT LIQUOR LICENSE | ☐ BAR AND GRILL LIQUOR LICENSE | ☐ SPECIAL MALT BEVERAGE PERMIT

☒ RESORT LIQUOR LICENSE | ☐ RESORT HOTEL LIQUOR LICENSE | ☐ RESORT LIQUOR LICENSE-SKI RESORT

LIMITED RETAIL LIQUOR LICENSE (CLUB) ☐ GOLF CLUB ☐ VETERANS CLUB ☐ FRATERNAL CLUB ☐ SOCIAL CLUB

SECTION 5: SPECIAL STATUTORY DESIGNATIONS-ONLY COMPLETE IF APPLICABLE (CHOOSE ONLY ONE)

☐ COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv)) | ☐ GOLF CLUB (W.S. 12-5-201(f)) | ☐ GUEST RANCH (W.S. 12-5-201(f))

☐ Other:

SECTION 6: OPERATIONAL STATUS (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)) and to assist the Liquor Division with Scheduling Inspections)

☐ SEASONAL

☐ NON-OPERATIONAL / PARKED

MONTHS OF OPERATION: from ____ to ____ ☑ All Year (Jan-Dec)

DAYS OF WEEK OF OPERATION: from ____ to ____ ☑ Every Day (Mon-Sun)

HOURS OF OPERATION: from 4:30 pm to 2:00 am ☐ 24 Hours a Day

During Sunday NFL, 11am-2am

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 3

1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)

Does the Applicant own or lease the licensed building?

(a) The Applicant **OWNS** the licensed building. ☒ YES (own)

(b) The Applicant **LEASES** the licensed building. ☐ YES (lease)

If the building is leased, attach a copy of the lease agreement and complete (i) through (iii) below:

(i) The lease term expiration date is: _____/_____/_____; or, ☐ Does not expire / Automatically Renews.

Note: The lease term **MUST** continue at least through the term of the liquor license or permit.

(ii) The lease term information is located on page(s)_____paragraph(s)_____.

(iii) **Sales** provision for alcoholic or malt beverages: located, on page(s)_____ paragraph(s)_____.

Note: The lease **MUST** contain a provision specifically allowing the **SALE OF ALCOHOLIC or MALT BEVERAGES.**

(c) **RENEWAL ONLY:** The lease is current and on file with the Licensing Authority. ☐ YES ☐ NO

(i) **If NO to (c), attach a copy of the current lease agreement and complete 1.(b), (i) through (iii)**

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

(a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building? ☐ YES ☒ NO

(b) If the answer was **YES to 2(a)** above, attach a written explanation and copies of any documents in connection there within.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

(a) Hold any interest in the license/permit applied for? ☐ YES ☒ NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? ☐ YES ☒ NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO

(d) **If the answer was YES to any of the above questions**, attach a written explanation and copies of any documents in connection there within.

QUESTIONS 4-16 AND SIGNATURE PAGE: COMPLETED BY THE APPLICANT AS APPLICABLE

4. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)

(a) Will food and beverage services be contracted or subcontracted? ☐ YES ☐ NO

(i) **If YES**, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO

(ii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO

(iii) **If NO to (a) (ii), attach a copy of the current contract or subcontract.**

5. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)

Is a copy of the valid food service permit or the approved permit application attached? ☐ YES ☐ NO

6. RESTAURANT LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-407(a) / W.S. 12-4-408

(a) Gross sales figures and percentages of income derived from:

(Line 1) Liquor Sales: $_____ (_____%)

(Line 2) Food Sales: $_____ (_____%)

(Line 1 + Line 2 must = Line 3) (Line 3) Gross Sales: $_____ (_____%)

7. BAR AND GRILL LICENSE LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-413(a) / W.S. 12-4-413(h),(j),(k)

(a) Gross sales figures and percentages of income derived from:

(Line 1) Liquor Sales: $_____ (_____%)

(Line 2) Food Sales: $_____ (_____%)

(Line 3) Entertainment Sales: $_____ (_____%)

(Line 1 + Line 2 + Line 3 must = Line 4) (Line 4) Gross Sales: $_____ (_____%)

8. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-405

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have committed or expended not less than one million dollars ($1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☑ YES ☐ NO

(b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☑ YES ☐ NO

(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☑ YES ☐ NO

(d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars ($10,000,000.00) on the facility? W.S. 12-4-401(b)(iv) ☐ YES ☐ NO

(e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) ☐ YES ☑ NO

(i) **If YES to (e),** attach a copy of the contract or subcontract.

(ii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO

(iii) **If NO to (e) (ii), attach a copy of the current contract or subcontract.**

9. RESORT HOTEL LIQUOR LICENSE: W.S. 12-4-416 / W.S. 12-4-403 through W.S. 12-4-405

Does the resort hotel:

(a) Have an actual valuation of at least five million dollars, or have committed or expended at least five million dollars ($5,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-416(b)(i) ☑ YES ☐ NO

(b) Include a full-service restaurant? W.S. 12-4-416(b)(ii) ☑ YES ☐ NO

(c) Include not less than twenty (20) sleeping rooms for short-term occupancy? W.S. 12-4-416(b)(iii) ☑ YES ☐ NO

(d) Provide dining services to guest rooms for not less than twelve (12) hours each day? W.S. 12-4-416(b)(iv) ☑ YES ☐ NO

(e) Provide facilities to accommodate business meetings for not less than fifty (50) participants? W.S. 12-4-416(b)(v) ☑ YES ☐ NO

(f) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) ☐ YES ☑ NO

(i) **If YES to (f), attach a copy of the contract or subcontract.**

(ii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO

(iii) **If NO to (f) (ii), attach a copy of the current contract or subcontract.**

10. MICROBREWERY PERMIT:

WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)

(a) Will or does the microbrewery at this location self-distribute its products or distribute through a licensed wholesaler? ☐ YES ☐ NO

If YES to (a); contact the Wyoming Liquor Division for further information.

RENEWAL ONLY: PRODUCTION REQUIREMENTS: W.S. 12-1-101(a)(xix)

(b) **Malt Beverage Production**

Minimum barrel production required for the current license term: **50.00**

(i) Barrels produced to date for the current license term: _____

(ii) Variance: _____

(c) Will the microbrewery at this location have produced at least 50 barrels (1,550 gallons) but less than 50,000 barrels (1, 550,000 gallons) by the end of the current license term as required by law? ☐ YES ☐ NO

(i) **If NO to (c),** attach a written explanation.

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE: FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

(a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO

(b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE: VETERANS CLUBS W.S. 12-1-101(a)(iii)(A)

(a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO

(b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

13. LIMITED RETAIL (CLUB) LIQUOR LICENSE: GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e)

(a) Does the golf club have more than fifty (50) bona fide members? ☐ YES ☐ NO

(b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse? ☐ YES ☐ NO

(c) **Is the Applicant a Political Subdivision** of the state that owns, maintains, or operates this golf course? ☐ YES ☐ NO

(i) Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e) ☐ YES ☐ NO

(ii) If **YES**, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO

(iii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO

(iv) **If NO to (c) (iii), attach a copy of the current contract or subcontract.**

14. LIMITED RETAIL (CLUB) LIQUOR LICENSE: SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b)

(a)	Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located?	☐ YES	☐ NO
(b)	Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?	☐ YES	☐ NO
(c)	Is the club qualified as a tax-exempt organization under the Internal Revenue Service?	☐ YES	☐ NO
(d)	Has the club been in continuous operation for a period of not less than one (1) year?	☐ YES	☐ NO
(e)	Has the club received twenty-five dollars ($25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?	☐ YES	☐ NO
(f)	Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?	☐ YES	☐ NO
(g)	Is a true copy of the club bylaws attached to this application?	☐ YES	☐ NO
(h)	Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached)	☐ YES	☐ NO
(i)	**If YES to (h), attach a copy of the Petition(s).**		

15. For Applicants Filing As: Individual, General Partnership, Political Subdivision, Organization or Other: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or officer (as applicable) listed below must complete all of the information below.

(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip ***DO NOT LIST PO BOXES***	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of: Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

16. For Applicants Filing As: Corporation (INC), Limited Company (LC), Limited Liability Company (LLC), Limited Liability Partnership (LLLP) or Limited Partnership (LP): W.S. 12-4-102(a)(iv) & (v)

(a) Is the Applicant Registered and Active with the Wyoming Secretary of State as required per W.S. 12-4-103(a)(x) or as otherwise required by Wyoming state laws? ☐ YES ☐ NO ☐ NOT APPLICABLE

List below: Each Officer, Director, stockholder, legal entity or member holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member listed below must complete all of the information below.

(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip ***DO NOT LIST PO BOXES***	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock or Ownership Held	Have you been convicted within the previous 10 years of: Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
Muhammad Farid Khan	6/20/41	631 Par Gillette, WY 82718	307-689-4493	26	40	YES ☐ NO ☑	YES ☐ NO ☑
Bibi I. Khan	8/30/50	631 Par Gillette, WY 82718	307-689-4493	26	40	YES ☐ NO ☑	YES ☐ NO ☑
Farid A. Khan	6/18/75	1709 Sunridge Gillette, WY 82718	307-689-0743	26	20	YES ☐ NO ☑	YES ☐ NO ☑
						YES ☐ NO ☐	YES ☐ NO ☐

REQUIRED ATTACHMENTS:

FILING FOR: NEW, OR ANY TYPE OF TRANSFER

- ☑ A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi).
- ☑ If Filing For a Transfer of Ownership: Attach a form of assignment from the current licensee assigning the current license or permit to the new Applicant. W.S. 12-4-601(b).
- ☐ N/A A copy of any lease agreement(s). W.S. 12-4-103(a)(iii)
- ☐ N/A Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- ☐ N/A If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)
- ☐ N/A If filing for a Limited Retail Liquor License, operating as a Golf Club or Social Club, attach a copy of the club's bylaws including membership criteria. W.S. 12-4-301(c)
- ☐ N/A If filing for a Microbrewery Permit or Winery Permit: Attach a copy of the approved Federal TTB Permit.
- ☐ N/A If a current licensee is filing for a new, different license or permit: Attach a statement indicating the status of the current license or permit if the new license or permit is approved.

FILING FOR: RENEWAL

- ☐ A copy of any new or updated lease agreement(s) if not currently on file with the Licensing Authority. W.S. 12-4-103(a)(iii)
- ☐ Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- ☐ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement if the agreement on file with the Licensing Authority is not current. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)

OATH OR VERIFICATION W.S. 12-4-102(b)

Requires signatures by:

***ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **ONE (1)** Officer or Director, or Member of an Organization or Association.*

Any individual who signs the application must also be listed on Question 15 or Question 16 as applicable or additional documentation must be provided confirming legal authority to sign the application on behalf of the Applicant.

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)
COUNTY OF Campbell *) SS.*

Signed and sworn to before me on this 27 day of August, 20 20 that the facts alleged in the foregoing instrument are true by the following:

	(Signature)	(Printed Name)	Title
1)		MUHAMMAD FARID KHAN	MEMBER
2)		BIBI ISRAR KHAN	MEMBER
3)			
4)		Farid A. Khan	member
5)			

Witness my hand and official seal: Tavi Lawrence
Signature of Notary Public

(SEAL) My commission expires: 11/05/2031

TAVI LAWRENCE
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 164347
MY COMMISSION EXPIRES: 11/5/2031

M. Farid Khan and Bibi I Khan
109 N US Hwy 14-16
Gillette, WY 82716
307-686-2210 Bibi805@hotmail.com

09/03/2026

City of Gillette
City Council/Clerk
Gillette, WY 82716

Re: Authorization to Transfer Liquor License from M. Farid Khan and Bibi I Khan to Khan Enterprises Inc

Dear City Council:

This letter confirms that M. Farid Khan and Bibi I Khan, currently holding a Resort Liquor license for premises located at Best Western Tower West Lodge, 109 N US Hwy 14-16, Gillette WY 82716, hereby authorize the transfer of said liquor license to Khan Enterprises Inc, a Wyoming Corporation, subject to approval by the applicable licensing authority and satisfaction of all federal, state, county, and municipal requirements.

The proposed transfer is intended to be effective on or about 09/01/2026, or on such later date as may be approved by the licensing authority. M. Farid Khan and Bibi I Khan authorize Khan Enterprises Inc and its representatives to submit, execute, and process all applications, forms, notices, disclosures, and supporting documents reasonably required in connection with the transfer. Please allow Khan Enterprises Inc to make liquor orders until the transfer is completed.

M. Farid Khan and Bibi I Khan further agree to cooperate in good faith with Khan Enterprises Inc and the licensing authority by providing signatures, business records, current license information, ownership documentation, premises information, and any other materials reasonably necessary to complete the transfer process. This authorization does not waive or replace any required governmental approval, investigation, fee payment, public notice, background check, or compliance obligation.

Upon approval of the transfer, Khan Enterprises Inc shall assume responsibility for operating the licensed premises in accordance with all applicable liquor laws, rules, regulations, license conditions, and responsible service requirements. Until such approval

is granted, no rights under the liquor license shall be deemed transferred except as permitted by law or by written authorization from the licensing authority.

If you require any additional information or documentation, please contact Farid A Khan at 307-689-0748

Sincerely,

M. Farid Khan and Bibi I Khan

By: _____

Name: M. Farid Khan

Title: Transferor

Date: 9/3 2026

By: _____

Name: Bibi I Khan

Title: Transferor

Date: 9-3-2026

Acknowledged and Accepted:

Khan Enterprises Inc

By: _____

Name: Farid A Khan

Title: Khan Enterprises Inc Authorized Member

Date: 9/3/26

Pinnacle Bank

9/2/2026

RE: Khan Enterprises Inc. – Bank Reference

To Whom It May Concern:

This letter is provided at the request of Khan Enterprises Inc. and is intended to serve as a banking reference.

Khan Enterprises Inc. has been a valued customer of our bank since 1989. During this relationship, the company has demonstrated sound financial condition, stability, and responsible financial management.

Khan Enterprises Inc. maintains its accounts in good standing and has consistently maintained positive account balances. All accounts and financial obligations have been handled promptly and in accordance with agreed-upon terms.

Based on our banking relationship and our experience with Khan Enterprises Inc., we consider the company to be a financially responsible, strong, and stable corporation. We would be pleased to recommend Khan Enterprises Inc. as a reputable and reliable business.

This letter is provided as a banking reference only and does not constitute a guarantee or commitment by the bank.

Sincerely,

Pam Muñoz
Loan Officer
NMLS # 1858403

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

A Public Hearing to Consider Amendments to the Gillette City Budget for FY2026-2027.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Public Hearing Notice

LEGAL NOTICE

Notice is hereby given that a Public Hearing will be held for the purpose of amending the City of Gillette's budget for the Fiscal Year 2026-27 budget year. Said hearing will be held on Tuesday, the 6th day of October, 2026, in the City Council Chambers at the hour of 6:00 p.m. or as soon thereafter as the City Council may order. The proposed adjustments are as follows:

SUMMARY OF BUDGET

ESTIMATED REVENUES:

General Fund		
Taxes	$	29,525,153
License and Permits		820,078
State & Federal Shared Revenues		5,066,698
Grants & Loans		421,911
Charges for Services		5,755,552
Other Revenues		4,981,825
Application of Unassigned Cash		3,695,256
One Percent Tax		51,561,693
LID 652 - Interstate Industrial		106,944
Madison Water Line		9,351,213
Utilities Administration		3,121,223
Solid Waste		4,209,772
Water		24,906,455
Power		41,814,572
Sewer		43,919,492
Fiber		475,572
City West Operations		884,199
City Warehouse		255,369
Vehicle Maintenance		5,511,367
Vehicle Replacement		5,121,906
Health Insurance		7,669,224
Insurance		1,552,569
Grand Total	$	250,728,043

ESTIMATED EXPENSES:

Mayor and Council, General	$	202,327
Administration, General		521,925
Special Projects, General		5,071,888
City Attorney, General		787,984
Human Resources, General		862,426
Safety and Risk Management, General		258,320
Finance, General		1,249,038

Customer Service, General		1,444,458
Purchasing, General		344,736
Information Technology, General		6,734,917
Police, General		13,585,224
Dispatch, General		1,953,708
Victims Advocate, General		282,558
Animal Control, General		527,865
Animal Shelter Operations, General		706,457
City Hall Maintenance, General		904,121
Public Works Administration, General		540,459
Parks, General		3,560,725
Swimming Pool, General		306,393
Forestry, General		474,642
Streets, General		3,846,124
Traffic Safety, General		807,355
Engineering, General		1,506,868
Building Inspection, General		913,159
Planning, General		946,713
Code Compliance, General		212,129
Gillette Public Access, General		487,629
City Clerk, General		368,665
Judicial/Parking Control, General		490,798
Public Affairs, General		351,315
One Percent Tax, Capital Projects		51,121,258
LID 652 - Interstate Industrial		106,944
Madison Water Line, Enterprise		7,865,213
Utilities Administration, Enterprise		826,967
Electrical Engineering, Enterprise		758,994
SCADA, Enterprise		1,535,262
Solid Waste, Enterprise		4,209,772
Water, Enterprise		24,845,157
Power, Enterprise		41,814,572
Sewer, Enterprise		37,725,689
Fiber, Enterprise		371,159
City West Operations, Intergovernmental		880,199
City Warehouse Operations, Intergovernmental		255,369
Vehicle Maintenance, Intergovernmental		5,511,367
Vehicle Replacement, Intergovernmental		5,001,856
Health Fund, Insurance		7,669,224
Insurance, Insurance		1,378,769
Grand Total	$	242,128,697

Publish: September 26, 2026

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Consideration of a Resolution to Approve Amendments to the Gillette City Budget for FY2026-2027.

SUGGESTED ACTION:

I move to approve the Resolution to amend the City of Gillette budget for the 2026-2027 Fiscal Year.

CASE BACKGROUND:

This is the second budget amendment to the FY2026-2027 Council approved budget, which was approved by Council on June 16, 2026. This amendment adds an additional $55,750,644 in expenditure authority. The amendment includes the following:
1. Carryover requests funded by an application of unassigned cash and/or offsetting revenue totaling $55,702,644 distributed as follows:
   a. General Fund - $3,544,849
   b. 1% Fund - $27,441,057
   c. Madison Fund - $2,005,213
   d. Water Fund - $13,310,048
   e. Power Fund - $1,409,146
   f. Sewer Fund - $4,343,509
   g. Warehouse Fund - $10,000
   h. Vehicle Maintenance Fund - $1,824,124
   i. Vehicle Replacement Fund - $1,744,856
   j. Property/Liability Insurance Fund - $69,842
2. New/Additional funding requests funded by application of unassigned cash and/or offsetting revenue totaling $48,000 distributed as follows:
   a. General Fund - Various increases of $22,000 (Access Control/Cameras at Fleet Warehouse - offset by WARM funding; travel for Police Chief candidates; Upfit for replacement of dump/plow trucks; Wage adjustment - Building Inspection).
   b. Power Fund - Increase of $5,000 for upfit on bucket truck replacement.
   c. City West Fund - Increase of $10,000 for Access Control/Cameras at Fleet Warehouse.
   d. Vehicle Maintenance - Increase of $11,000 for tuition reimbursement for one employee and upfit on a truck replacement.

A detailed itemization of the budget amendment requests is attached. All requests included for consideration have been reviewed and recommended for approval by the Finance Department and Administration.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:
Resolution
Budget Amendment Summary

RESOLUTION NO.

A RESOLUTION AMENDING THE GILLETTE CITY BUDGET FOR THE 2025-26 FISCAL YEAR PURSUANT TO W.S. 16-4-113.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING THAT:

THE CITY BUDGET, AS SO REVISED, ALTERED AND OUTLINED BELOW, BE ADOPTED AS THE OFFICIAL CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2027.

ESTIMATED REVENUES:

General Fund		
Taxes	$	29,525,153
License and Permits		820,078
State & Federal Shared Revenues		5,066,698
Grants & Loans		421,911
Charges for Services		5,755,552
Other Revenues		4,981,825
Application of Unassigned Cash		3,695,256
One Percent Tax		51,561,693
LID 652 - Interstate Industrial		106,944
Madison Water Line		9,351,213
Utilities Administration		3,121,223
Solid Waste		4,209,772
Water		24,906,455
Power		41,814,572
Sewer		43,919,492
Fiber		475,572
City West Operations		884,199
City Warehouse		255,369
Vehicle Maintenance		5,511,367
Vehicle Replacement		5,121,906
Health Insurance		7,669,224
Insurance		1,552,569
Grand Total	$	250,728,043

ESTIMATED EXPENSES:

Mayor and Council, General	$	202,327
Administration, General		521,925
Special Projects, General		5,071,888
City Attorney, General		787,984
Human Resources, General		862,426
Safety and Risk Management, General		258,320

Finance, General		1,249,038
Customer Service, General		1,444,458
Purchasing, General		344,736
Information Technology, General		6,734,917
Police, General		13,585,224
Dispatch, General		1,953,708
Victims Advocate, General		282,558
Animal Control, General		527,865
Animal Shelter Operations, General		706,457
City Hall Maintenance, General		904,121
Public Works Administration, General		540,459
Parks, General		3,560,725
Swimming Pool, General		306,393
Forestry, General		474,642
Streets, General		3,846,124
Traffic Safety, General		807,355
Engineering, General		1,506,868
Building Inspection, General		913,159
Planning, General		946,713
Code Compliance, General		212,129
Gillette Public Access, General		487,629
City Clerk, General		368,665
Judicial/Parking Control, General		490,798
Public Affairs, General		351,315
One Percent Tax, Capital Projects		51,121,258
LID 652 - Interstate Industrial		106,944
Madison Water Line, Enterprise		7,865,213
Utilities Administration, Enterprise		826,967
Electrical Engineering, Enterprise		758,994
SCADA, Enterprise		1,535,262
Solid Waste, Enterprise		4,209,772
Water, Enterprise		24,845,157
Power, Enterprise		41,814,572
Sewer, Enterprise		37,725,689
Fiber, Enterprise		371,159
City West Operations, Intergovernmental		880,199
City Warehouse Operations, Intergovernmental		255,369
Vehicle Maintenance, Intergovernmental		5,511,367
Vehicle Replacement, Intergovernmental		5,001,856
Health Fund, Insurance		7,669,224
Insurance, Insurance		1,378,769
Grand Total	$	242,128,697

PASSED, APPROVED AND ADOPTED THIS 6TH DAY OF OCTOBER, 2026.

Shay Lundvall, Mayor

(S E A L)

ATTEST:

Alicia Allen, City Clerk

Publish:

BUDGET AMENDMENT #2, October 6, 2026

Revenue Budget Amendment Adjustments:

Carryover Requests:

General Fund:

Application of Unassigned Cash for Carryover Items - General Fund	3,354,378	
Federal Grant Revenue - WCDA Grant Funding - Council of Community Services Project	103,782	
Local Grant Revenue - TNR Community Grant Program, Return to Home Animal Shelter Grant Funding	2,179	
Carryover - Miscellaneous Revenue - NEWGA Dissolution Funds	84,510	
Total General Fund Carryover Revenue Adjustments:		3,544,849

1% Fund:

Application of Unassigned Cash for Carryover Items - 1% Fund	23,240,756	
Federal Grant Revenue - LWCF Grant Funding - Heritage Village Park, Antelope Valley Park, Dalbey Memorial Park	1,200,301	
Federal Grant Revenue - FHWA Earmark Funds for Gurley Bridge	3,000,000	
Total 1% Fund Carryover Revenue Adjustments:		27,441,057

Other Funds:

Application of Unassigned Cash for Carryover Items - Madison Fund	1,045,279	
State Grant Revenue - Carryover Districts - (67% of District Extension Project Ph V & 50% of District Extension Project VII) - Madison Fund	959,934	
Application of Unassigned Cash for Carryover Items - Water Fund	2,496,822	
Federal Loan - DWSRF Loan for 30" Transmission Line - Water Fund	10,813,226	
Application of Unassigned Cash for Carryover Items - Power Fund	1,409,146	
Application of Unassigned Cash for Carryover Items - Sewer Fund	4,341,109	
Federal Grant Revenue - SARS-COV-2 Grant Funding - Sewer Fund	2,400	
Application of Unassigned Cash for Carryover Items - Warehouse Fund	10,000	
Application of Unassigned Cash for Carryover Items - Vehicle Maintenance Fund	1,824,124	
Transfer In from Vehicle Maintenance Fund - Vehicle Replacement Fund	1,744,856	
Application of Unassigned Cash for Carryover Items - Property/Liability Insurance Fund	69,842	
Total Other Funds Carryover Revenue Adjustments:		24,716,738
Total Carryover Revenue Adjustments:		**$ 55,702,644**

Additional Requests:

General Fund:

Application of Unassigned Cash for Additional Items - General Fund	21,000	
Miscellaneous Revenue - WARM Funding for Fleet Warehouse Access Control/Cameras	1,000	
Total General Fund Additional Revenue Adjustments:		22,000

Other Funds:

Application of Unassigned Cash for Additional Items - Power Fund	5,000	
Application of Unassigned Cash for Additional Items - City West Fund	10,000	
Application of Unassigned Cash for Additional Items - Vehicle Maintenance Fund	11,000	
Total Other Fund Additional Revenue Adjustments:		26,000
Total Additional Fund Revenue Adjustments:		**$ 48,000**

Total Revenue Adjustments:	**$ 55,750,644**

Expenditure Budget Amendment Adjustments:

Budget Amendment Requests for Carryover Items:

General Fund:	**Carryover Request**	**Project Status**
General Fund - Various Items (Business Recruitment NEWGA, affordable housing loan, Police Chief recruitment expenses, IT equipment and software upgrades, network improvements to provide IT to CCFD, firearm purchases, PD vehicle and command trailer upfit, PD radio system upgrade, Animal Shelter local grant expenditures, Upfit for Streets Dump/Plow Truck replacements)	1,372,541	
Carryover, Special Projects - City Hall Space Study Renovation (25FM01)	921,573	In construction, anticipated completion Dec 26.
Carryover, Special Projects - Dispatch Station 4 Remodel (26FM03)	293,577	Completed, in warranty.
Carryover, Special Projects - Enzi Practice Field Improvements (24EN27)	19,786	Completed, in warranty.
Carryover, Special Projects - ECSC 2nd Cloverleaf Softball Field Design (26EN22)	105,371	Updated study completed.
Carryover, Special Projects - Children's Memorial Walkway Expansion (26EN06)	50,000	Awarded and in construction.
Carryover, Special Projects - City Pool Reconstruction (23EN05)	131,166	Completed, warranty items to be completed.
Carryover, Special Projects - ECSC Outdoor Workout Facility (24EN09)	11,926	Completed, in warranty.
Carryover, Special Projects - CCS Emergency Homeless Shelter PH II (25EN33)	103,017	Completed, in warranty
Carryover, Building Maint - City Hall Elevator Replacements (24FM02)	33,507	Completed, in warranty.
Carryover, Parks - Splash Park Repairs (26PK06)	16,110	Completed, out of warranty.
Carryover, Parks - Dalbey Shop/Storage Upgrade (26FM02)	50,954	In construction.
Carryover, Traffic Safety - Traffic Safety Storage Shed (24TS08)	6,000	Completed, in warranty.
Carryover, Planning - Unified Development Code	429,321	Ongoing, complete in 12 months.
Total General Fund Carryover Expenditure Adjustments:		3,544,849

1% Fund:		
Carryover, PMS - PAVER Inspections (26EN23)	80,000	Ongoing, report to be delivered in Nov.
Carryover, PMS - Ironhorse Subdivision Improvements	108,203	Ongoing, surfacing repairs as needed.
Carryover, PMS - Alley Reconstruction Projects (25EN07)	27,974	Completed, in warranty.
Carryover, PMS - Pavement Rehab - Large Patches (26EN05)	14,463	Completed, in warranty.
Carryover, PMS - Overdale and Oregon R&O (26EN07)	881,790	Completed, in warranty.
Carryover, PMS - Spruce and Kluver R&O (26EN02)	506,416	Completed, in warranty.
Carryover, PMS - L&H Alley Reconstruction (24EN20)	5,000	In warranty.
Carryover, PMS - Pavement Rehab - Small Patches (25EN34)	60,064	Ongoing, pothole repairs as needed.
Carryover, PMS - RC Ranch N. St Maintenance (26EN18)	50,557	In design, construction expected in 2027.
Carryover, PMS - Antelope Valley St Maintenance (26EN01)	36,063	In design, construction expected in 2027.
Carryover, PMS - Sutherland R&O (25EN20)	793,530	Completed, acceptance anticipated in Dec 2026.
Carryover, PMS - RR Quiet Zones Maint Repair (25EN37)	31,417	Ongoing repairs as Federal Railroad Admin does inspections.
Carryover, PMS - Shoshone Ave Improv/RC Ranch S. St Maint (25EN17)	71,653	Completed, in warranty.
Carryover, PMS - Oakcrest/Knollwood Intersection Improvement (26EN15)	77,149	Completed, in warranty.
Carryover, PMS - 2026 Asphalt Pothole Repairs (26EN08)	3,901	Completed, in warranty.
Carryover, PMS - Pavement Rehab - Chip Seal (26EN13)	583,699	Completed, in warranty.
Carryover, PMS - Pavement Rehab - Crack Seal (26EN20)	236,698	Completed, in warranty.
Carryover, PMS - Sunnyside Resurfacing Project (26EN25)	46,706	In design, construction expected in 2027.
Carryover, PMS - Butler Spaeth Large Patch (26EN27)	91,274	Awarded, construction this fall.
Carryover, Beautification Programs - Adopt-A-Planter Flowers	30,283	
Carryover, Beautification Programs - Shoshone Ave Beautification Phase I (24EN19)	266,013	Completed, Final acceptance anticipated Nov 26.
Carryover, Park Development - Parks Master Plan	248,577	Ongoing, expected final master plan 12-18 months.
Carryover, Park Improvements - Park Equipment Replacements (26PK04)	4,476	
Carryover, Park Improvements - Park Bulk Materials (26PK07)	2,995	
Carryover, Park Improvements - Dalbey Memorial Park Restroom Replacement (26EN11)	872,050	In design, advertise Winter 2026.
Carryover, Park Improvements - Antelope Valley Playground Renovations (25EN29)	716,789	In construction, completion spring of 2027.
Carryover, Park Improvements - Heritage Village Playground Renovations (25EN28)	804,554	In construction, completion spring of 2027.
Carryover, Irrigation Improvements - Central Control Phase II (24PK09)	715,939	Complete, in warranty.
Carryover, Irrigation Improvements - 4J Road Irrigation Phase 2A (26EN16)	18,760	Design complete, advertising in Fall of 2027.
Carryover, Street Enhancements - McCann Heights Reconstruction (23EN19)	14,864	Complete, in warranty.
Carryover, Street Enhancements - Westover Retaining Wall (24EN22)	400,798	Awarded, anticipated to be complete by Dec 2026.
Carryover, Street Enhancements - Winland Drive Surfacing Replacement (26EN21)	9,486	Design complete, just advertised, project to be awarded in October 2026.
Carryover, Street Enhancements - Allen Ave Reconstruction/Drainage (24EN11)	4,580	Complete, in warranty.
Carryover, Street & Major Road Ext - Transportation Master Plan	300,000	RFP anticipated to be advertised Fall 2026.
Carryover, Street & Major Road Ext - Sinclair Ave Extension Ph I	63,114	In design. WYDOT to advertised in Fall 2028.
Carryover, Traffic Signals - Traffic Signal Improvements	148,431	Ongoing upgrades and replacements throughout town.
Carryover, Traffic Signals - Westover Rd/4J Rd Intersection Improvements	750,000	Design to start late Fall 2026.
Carryover, Traffic Signals - Traffic Intersection Evaluation (24EN23)	30,173	Ongoing evaluations around town based on resident concerns.
Carryover, Bridges - Gurley Overpass Annual Inspection (26EN26)	21,230	Ongoing, annually. Report coming Winter 2026.
Carryover, Bridges - Gurley Overpass Maintenance (25EN38)/Planning Study (26EN04)	252,136	Completed.

Carryover, Bridges - Mike Enzi Memorial Overpass (26EN24)	3,300,000	In Design.
Carryover, Drainage Projects - Foothills Drainage Improvements (24EN02)	2,938,219	In Construction; completion Spring '27.
Carryover, Drainage Projects - Rohan Alley Improvements (25EN06)	5,050	Completed, in warranty.
Carryover, Drainage Projects - Arlington Ct Drainage Access (25EN13)	5,950	Completed, in warranty.
Carryover, Drainage Projects - Arlington, Buckskin, & 1st St Drainage Improvements	75,000	In Design.
Carryover, Drainage Projects - Remington Drainage Improvements (26EN03)	385,695	In Construction; completion Fall '26.
Carryover, Drainage Projects - Cottonwood Park Drainage Rpt/Recon (25EN14)	455,463	Awarded, construction to begin Fall 2026.
Carryover, Water Mains - 2023 Water Main Interconnect Project (23EN06)	6,067	Completed, in warranty.
Carryover, Water Mains - Fox Park Water Sample Station (25EN36)	29,029	Completed, in warranty.
Carryover, Water Mains - Killarney Subdivision Water Replacement-Ph I (25EN22)	185,527	Completed, in warranty.
Carryover, Water Mains - Collins Heights Water Fitting Replacement (26EN17)	9,484	Awarded, construction to begin Fall 2026.
Carryover, Water Mains - Warren Ave Waterline Replacement (26EN19)	108,647	In design, advertising Nov 2026.
Carryover, Sanitary Sewer Mains - Hidden Valley Sanitary Sewer Replacement (25EN21)	1,288,942	In construction, completion Dec 2026.
Carryover, Sanitary Sewer Mains - Echeta Road Reconstruction (25EN03)	4,616,112	In construction, completion Fall 2027.
Carryover, Sanitary Sewer Mains - Stonepile Interceptor MH Rehab Project (26EN09)	700,000	In design, advertising Fall 2026.
Carryover, Sanitary Sewer Mains - WWTP Green Waste Facility	100,000	Ongoing, final report Fall 2027.
Carryover, Sanitary Sewer Mains - Butler Spaeth & 6th St Sewer Replacement (26EN10)	50,899	In design, advertising Oct 2026.
Carryover, Sanitary Sewer Mains - 2025 Sewer Point Repair (25EN19)	18,614	Ongoing, throughout town based on sewer need.
Carryover, Lift Stations - Heritage Lift Station (23EN20)	3,046,569	In construction, completion Spring 2027.
Carryover, Lift Stations - Cam-Plex Lift Station Upgrade (22EN19)	14,302	Completed, in warranty.
Carryover, Rail Spur Modification - 2024 Energy Park Rail Spur Improvement (25EN16)	262,414	Ongoing repairs as inspections call out.
Carryover, Furn/Fixture/Equip - Lakeway Fence Repair Project (26EN12)	68,148	Completed, in warranty.
Carryover, Joint Powers Fire Dept - Designation for Fire Training Center	389,125	
Total 1% Fund Carryover Expenditure Adjustments:		27,441,057

Madison, Water, Power, Sewer & Other Funds:

Carryover, Madison Fund - Gillette Madison Pipeline Project (07EN58/17ES24)	10,000	Completed, in warranty.
Carryover, Madison Fund - Gillette Madison District Extensions III (18UT01)	10,000	Completed, in warranty.
Carryover, Madison Fund - Gillette Madison District Extensions V (20UT02) (Funded by state grants - 67%)	1,501,068	Ongoing construction, completion spring 2027.
Carryover, Madison Fund - Gillette Madison District Extensions VII (25UT01) (Funded by state grants - 50%)	250,000	If WWDC approved, design to begin summer 2027.
Carryover, Madison Fund - Red Hills Tank Project (26EN14)	234,145	In design, expecting advertising to begin winter 2026
Carryover, Water - EPA Lead & Cooper Rule Improvement	84,834	In design now, construction to begin Fall 2026.
Carryover, Water - 30" Transmission Line CMAR Repair (23WA03)	10,803,001	In construction, completion expected Spring 2027.
Carryover, Water - Maintenance of Regional 30" Transmission Line	80,167	
Carryover, Water - Well Pumping Equipment	300,419	
Carryover, Water - Madison Water Tank Rehab-Pine Ridge Water Tanks X3 (26UT01)	54,248	In design, advertising Nov 2027.
Carryover, Water - VFD replacements & PS #3 & PSS#3 (savings from VFD @ PS#1 & DCPS #1)	70,566	
Carryover, Water - Upfit for 26VM04, dump truck replacement	7,180	Received.
Carryover, Water - Pump Station #1 Upgrade (20UT01)	1,909,633	Construction ongoing, completion Dec 2026.
Carryover, Power - Western Tie Transmission Project	810,000	Approximately 50% complete. Hoping to string wire first of November.
Carryover, Power - WYGEN III Generator	599,146	
Carryover, Sewer - Landscaping & irrigation system upgrade at WWTF	25,000	Project is underway.
Carryover, Sewer - Root Control in Clay Tile Lines	20,000	Add to existing project.
Carryover, Sewer - WWTF High Priority Projects (20UT05)	10,000	Completed, in warranty.
Carryover, Sewer - Boxelder Lift Station Improvements (25EN18)	65,509	Completed, in warranty.
Carryover, Sewer - Purchase/install cranes at WWTF	35,000	Waiting on final design requirements on Project IIA.
Carryover, Sewer - Antelope Valley subdivision sewer line repairs	45,000	Completed, in warranty.
Carryover, Sewer - Valve replacement project	250,000	Will continue to automate valves as construction allows.
Carryover, Sewer - Asphalt M&O at WWTF	250,000	In design, advertising Oct 2026.
Carryover, Sewer - In-plant upgrade	50,000	Complete.
Carryover, Sewer - Interior wall coating project	90,000	Multi-year project.
Carryover, Sewer - Replace N. & S. Primary Clarifier rotating systems	2,500,000	Expecting design to begin Spring 2027.
Carryover, Sewer - Lift Station camera & security project	100,000	Project is underway.
Carryover, Sewer - RAS upgrade	243,000	Installation of two remaining RAS pumps expected this fiscal year.
Carryover, Sewer - HVAC and roof upgrade WWTF Facility-wide	275,000	HVAC - assessment underway; Roof upgrade - bid package development underway.
Carryover, Sewer - Plant & Scalehouse entrance improvements	85,000	Signage not yet ordered.
Carryover, Sewer - Enhance & improve access control at WWTF	150,000	Project is underway.
Carryover, Sewer - Aeration control & Monitoring improvement	25,000	Project has not yet started.
Carryover, Sewer - Air Valve replacement throughout WWTF	125,000	Approximately 50% complete.
Carryover, Warehouse - Storage for Warehouse Yard	10,000	
Carryover, Vehicle Maintenance - Old wash bay conversion to VM Warehouse building	29,830	In progress.
Carryover, Vehicle Maintenance - Fuel Island upgrade, AIM Kit install on remaining units	49,438	In progress.

Carryover, Equipment Replacement - 26VM09, replacement of Unit 76 (Parks)	59,673	Received.	
Carryover, Equipment Replacement - 26VM14, replacement of Unit 162 (Parks)	87,550	Received.	
Carryover, Equipment Replacement - Savings, carryover to cover inflation on units not rec'd as of 6/30/26	114,627		
Carryover, Vehicle Replacement - 26VM03, replacement of Unit 128 (Veh. Maint)	12,212	Received.	
Carryover, Vehicle Replacement - 25VM03, replacement of bucket truck (Power)	300,245	On order.	
Carryover, Vehicle Replacement - 25VM17, replacement of dump/plow truck (Streets)	297,516	On order.	
Carryover, Vehicle Replacement - 26VM07, replacement of dump/plow truck (Streets)	335,272	On order.	
Carryover, Vehicle Replacement - 26VM04, replacement of dump truck (water)	180,250	Received.	
Carryover, Vehicle Replacement - Savings, carry over to cover inflation on units not rec'd as of 6/30/26	357,510		
Equipment Replacement - Transfer in from fund 604	261,850.00	On order.	
Vehicle Replacement - Transfer in from fund 604	1,483,006.00	On order.	
Carryover, Property/Liability Insurance - City West Roof Hail Damage (26FM01)	69,842	Complete.	
Total Other Funds Carryover Expenditure Adjustments:			24,716,738
Total Carryover Requests			**$ 55,702,644**
Requests for New Funds:			
General Fund:			
General Fund - Access Control/Cameras at Fleet Warehouse (offset by WARM funding)	1,000		
General Fund - Travel for Police Chief candidates	6,000		
General Fund - Upfit for replacement of dump/plow trucks	5,000		
General Fund - Wage adjustment - Building Inspection	10,000		
Total General Fund Additional Expenditure Adjustments:			22,000
Power, City West and Vehicle Maintenance Funds:			
Power - Upfit for 25VM03, bucket truck replacement	5,000		
City West - Access Control/Cameras at Fleet Warehouse	10,000		
Vehicle Maintenance - Tuition Reimbursement, one employee	3,500		
Vehicle Maintenance - Upfit for 26VM03, truck replacement	7,500		
Total Other Funds Additional Expenditure Adjustments:			26,000
Total New Funding Requests:			**$ 48,000**
Total Expenditure Adjustments:			**55,750,644**
Revenues Over/(Under) Expenditures			0.00

CITY OF GILLETTE
CITY COUNCIL

DATE: **October 6, 2026**

TITLE:

Council Meeting Safety & Public Meeting Rules.

CASE BACKGROUND:

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:
Meeting Safety Public Meeting Rules

CITY COUNCIL MEETING SAFETY & PUBLIC MEETING RULES

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

Speakers

- Persons seeking to be recognized for public comment must, without exception:
  - State their name
  - State their physical address
  - If speaking on behalf of an organization, identify their position or affiliation
- The public comment period will be limited to ten (10) minutes total.
- Speakers must remain behind the podium/lectern.
- Speakers shall refrain from making comments of a personal nature that reflect upon the character of a Councilperson, the Mayor, City staff, or another speaker. Personal criticism, ridicule, intimidating behavior, and name calling is forbidden.
- Speakers shall refrain from the use of indecent or obscene language, "fighting words" or other language which is disruptive to the orderly discussion at the meeting.

Audience Members

- Audience members will refrain from distracting side conversations or speaking out when another person is talking.
- Audience members will refrain from shouting, booing, or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.

Enforcement of Meeting Rules

- The Governing Body will request that a person violating any Meeting Rules cease the violation.
- Failure to comply with the Governing Body's warning may result in removal from the Council Chambers, criminal prosecution pursuant to Gillette City Code Section 14-5, recess of the meeting, or any remedy available under Wyoming law.

P.O. BOX 3003 • GILLETTE, WY 82717-3003