



CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E 5TH ST.
CITY OF GILLETTE
Tuesday, May 7, 2024
6:00 PM

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- A. Call to Order.**
 - B. Invocation and Pledge of Allegiance.**
 1. [Invocation and Pledge of Allegiance led by Pastor Dan Holden of First Assembly of God Church.](#)
 - C. Approval of General Agenda.**
 - D. Approval of Consent Agenda.**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. **Minutes**
 - a. [Regular Meeting Minutes - April 16, 2024](#)
[Special Meeting Minutes - April 30, 2024](#)
[Special Meeting Minutes - May 1, 2024](#)
2. **Other - Consent**
 - a. [Council Consideration of a Memorandum of Understanding from the Hunt Institute Regarding Early Learning.](#)
Staff Reference: Sean Brown, City Attorney
3. **Ordinance 3rd Reading - Consent**
4. **Ordinance 2nd Reading - Consent**
5. **Bills and Claims**
 - a. [Bills and Claims](#)
Staff Reference: Michelle Henderson, Finance Director
- E. Approval of Conflict Claims.**
- F. Comments.**
 1. **Council**
 2. **Liaison Reports**
 3. **Written**

4. Other - Comments

- a. [A Proclamation Designating Friday, May 10, 2024, as the City of Gillette's official Arbor Day – Wendy Clements](#)
Staff Reference: Sawley Wilde, Public Works Director
- b. [A Proclamation Designating Friday, May 10, 2024, as the City of Gillette's observance of Gillette Pollinator Day and Gillette as an affiliate of Bee City USA.](#)
Staff Reference: Sawley Wilde, Public Works Director
- c. [A Proclamation Designating May 2024 as Mental Health Month. ~ Councilwoman Tricia Simonson](#)
Staff Reference: Michael H. Cole, City Administrator
- d. [A Proclamation Designating May 2024 as Better Hearing Month. ~ Kimberly Schaeffer, Audiologist](#)
Staff Reference: Michael H. Cole, City Administrator
- e. [Things to Know video for May 2024](#)
Staff Reference: **VIDEO** - Jennifer Toscana, Public Affairs Director

G. Unfinished Business.

1. Ordinance 2nd Reading.
 - a. [An Ordinance Approving and Authorizing the Extension of the Boundaries of the City of Gillette, Wyoming, and Annexation of a Tract of Land Known as the Capps Annexation Second Addition, Entirely Adjacent and Contiguous to the Present Boundaries of the City of Gillette, Wyoming, Pursuant to W.S. 15-1-403, and Establishing a C-1, General Commercial Zoning District, Subject to All Planning Requirements.\(Planning Commission Vote: 7/0\)](#)
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
2. Ordinance 3rd Reading.
3. Other.
 - a. [**TABLED ITEM:** Council Consideration of a Bid Award for the Hidden Valley Playground Renovations Project to Powder River Construction, Inc., in the Amount of \\$651,666.55 \(1% Project\).](#)
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

H. New Business.

1. Presentations
 - a. [Visionary Communications Franchise Update - Brian Worthen](#)
Staff Reference:
2. Minute Action
 - a. [Council Consideration of a Street Closure on May 11, 2024 from 8:30 a.m. to 9:00 a.m. and from 4:00 p.m. to 4:30 p.m. for the 3rd Annual Shepherder's Festival requested by Mike Miller and the Campbell County Rockpile Museum.](#)
Staff Reference: **MAP** - Jennifer Toscana, Public Affairs Director
 - b. [Council Consideration of a Modified Liquor Store Layout and Operation Plan for Big D Oil Company d.b.a. Big D #36, located at 800 E 2nd Street.](#)
Staff Reference: Jennifer Toscana, Public Affairs Director
 - c. [Council Consideration to Grant City Staff Permission to Negotiate a Pre-Annexation Agreement with Miles Fortner, Owner of Property Located on South Douglas Hwy.](#)
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- d. [Council Consideration of a Bid Award for the West Shoshone Resurfacing Project to Simon Contractors, Inc., in the Amount of \\$608,521.00 \(1% Project\).](#)
Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director
- e. [Council Consideration of a Bid Award for the Gillette Regional Water Supply Project - Phase III to DRM, Inc., in the Amount of \\$3,302,593.37.](#)
Staff Reference: Ry Muzzarelli, P.E. Development Services Director
- f. [Council Consideration of a Professional Services Agreement for Design Services Associated with the Enzi Fields Improvements Project with PCA Engineering, Inc., in the amount of \\$100,460.00.](#)
Staff Reference: Ry Muzzarelli, P.E., Development Services Director
- g. [Council Consideration of a Professional Services Agreement for Engineering Services Associated with the 2024 Pavement Management \(PAVER\) Update, with TR Consulting, LLC, in the Amount of \\$75,500.00 \(1% Project\).](#)
Staff Reference: Ry Muzzarelli, P.E., Development Services Director
- h. [Council Consideration of a Written Determination of Public Necessity to Exempt Temporary Cell Tower\(s\) from the provisions of the City's Zoning Ordinance for installation at Cam-Plex during the 2024 Camporee.](#)
Staff Reference: Michael H. Cole, City Administrator

3. Ordinance 1st Reading.

4. Appointments

- a. [Appointment of Official Voting Delegate and Alternate Voting Delegate for the 2024 Wyoming Association of Municipalities Summer Convention](#)
Staff Reference: Michael H Cole, City Administrator

I. Public Hearings and Considerations

J. Public Comment

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

K. Administrator's Report

L. Executive Session

M. Adjournment

[City Council Meeting Comment Form](#)

MAYOR

Shay Lundvall

COUNCIL MEMBERS BY WARDS

WARD 1

**Tricia Simonson
Jim West**

WARD 2

**Billy Montgomery
Timothy Carsrud**

WARD 3

**Heidi Gross
Nathan McLeland**

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