



CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E 5TH ST.
CITY OF GILLETTE
Tuesday, May 21, 2024
6:00 PM

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- A. Call to Order.**
 - B. Invocation and Pledge of Allegiance.**
 - 1. [Invocation and Pledge of Allegiance led by Deacon Kim Carroll of St. Mathews Catholic Church.](#)
 - C. Approval of General Agenda.**
 - D. Approval of Consent Agenda.**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- 1. **Minutes**
 - a. [Regular Meeting Minutes - May 7, 2024](#)
[Special Meeting Minutes - May 14, 2024](#)
[Special Meeting Minutes - May 15, 2024](#)
- 2. **Other - Consent**
- 3. **Ordinance 3rd Reading - Consent**
 - a. [An Ordinance Approving and Authorizing the Extension of the Boundaries of the City of Gillette, Wyoming, and Annexation of a Tract of Land Known as the Capps Annexation Second Addition, Entirely Adjacent and Contiguous to the Present Boundaries of the City of Gillette, Wyoming, Pursuant to W.S. 15-1-403, and Establishing a C-1, General Commercial Zoning District, Subject to All Planning Requirements.\(Planning Commission Vote: 7/0\)](#)
 Staff Reference: Ry Muzzarelli, P.E., Development Services Director
- 4. **Ordinance 2nd Reading - Consent**
- 5. **Bills and Claims**
 - a. [Bills and Claims](#)
 Staff Reference: Michelle Henderson, Finance Director

- E. Approval of Conflict Claims.**
- F. Comments.**
 - 1. **Council**
 - 2. **Liaison Reports**

3. **Written**4. **Other - Comments**

- a. [Recognition of the City of Gillette 2024 1st Quarter P.R.I.D.E. Award Recipient, Dena Holzer, Public Works Administrative Assistant.](#)

Staff Reference: Michael H. Cole, City Administrator

G. Unfinished Business.

1. Ordinance 2nd Reading.
2. Ordinance 3rd Reading.
3. Other.

H. New Business.1. **Presentations**

- a. [Affordable Housing Funding ~ Andrew Schorfhaar, Bluegate Townhomes](#)

Staff Reference: Michelle Henderson, Finance Director

2. **Minute Action**

- a. [Council Consideration of a Carnival Permit for June 5th through June 9th, in the Aquatic Center Parking Lot, Requested by American Legion Post 42 Baseball.](#)

Staff Reference: **MAP** - Jennifer Toscana, Public Affairs Director

- b. [Council Consideration of a Bid Award to Floyd's Truck Center in the amount of \\$166,630.00 for their bid on One \(1\) New 2024 Single Axle Truck and One \(1\) New Gooseneck Trailer.](#)

Staff Reference: Sawley Wilde, Public Works Director

- c. [Council Consideration to Authorize the Mayor to Sign a Federal-Aid Project Agreement with the U.S. Department of Transportation Federal Highway Administration.](#)

Staff Reference: Michelle Henderson, Finance Director; Ry Muzzarelli, P.E., Development Services Director

- d. [Council Consideration of the First Renewal of the Memorandum of Understanding Between Campbell County, Wyoming and the City of Gillette, Wyoming Regarding Free Open Swim Sessions.](#)

Staff Reference: Sean Brown, City Attorney

- e. [Council Consideration of a Professional Services Agreement for Construction Management and Contract Administration Services Associated with the Hidden Valley Playground Renovations Project to Consolidated Engineers, Inc., in the Amount of \\$26,753.75 \(1% Project\).](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- f. [Council Consideration of a Resolution Approving and Authorizing the Minor Subdivision of Lot 1 Block 7, Copper Ridge Estates Phase 1; to the City of Gillette, Wyoming, Subject to All Planning Requirements. \(Planning Commission Vote: 5/0\)](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- g. [Council Consideration of a Resolution Approving and Authorizing the Minor Subdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming, Subject to all Planning Requirements. \(Planning Commission Vote: 5/0\)](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- h. [Council Consideration of a Resolution Approving and Authorizing the Minor Subdivision of Red Lodge Town Homes, Phase 1; to the City of Gillette, Wyoming, Subject to All Planning Requirements. \(Planning Commission Vote: 5/0\)](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

3. Ordinance 1st Reading.

4. Appointments

I. Public Hearings and Considerations

- 1. [A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of Block 10, Westside Addition, City of Gillette, Campbell County, Wyoming, from I-1, Light Industrial District, to C-1, General Commercial District per the Attached Exhibit. Subject to all Planning Requirements. \(Planning Commission Vote: 5/0\)](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- 2. [An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of Block 10, Westside Addition, City of Gillette, Campbell County, Wyoming, from I-1, Light Industrial District, to C-1, General Commercial District per the Attached Exhibit. Subject to all Planning Requirements. \(Planning Commission Vote: 5/0\)](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

J. Public Comment

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

K. Administrator's Report

L. Executive Session

- 1. [Executive Session for Personnel Pursuant to W.S. 16/4/405\(a\)\(ii\) and Potential Litigation Pursuant to W.S. 16-4-405\(a\)\(iii\).](#)

Staff Reference: Sean Brown, City Attorney

M. Adjournment

[City Council Meeting Comment Form](#)

MAYOR

Shay Lundvall

COUNCIL MEMBERS BY WARDS

WARD 1

**Tricia Simonson
Jim West**

WARD 2

**Billy Montgomery
Timothy Carsrud**

WARD 3

**Heidi Gross
Nathan McLeland**

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