



**CITY COUNCIL AGENDA**  
**COUNCIL CHAMBERS, 201 E 5TH ST.**  
**CITY OF GILLETTE**  
**Tuesday, June 18, 2024**  
**6:00 PM**

- 
- A. Call to Order.**
  - B. Invocation and Pledge of Allegiance.**
    - 1. [Invocation and Pledge of Allegiance led by Reverend Zachary Viggers of Trinity Lutheran Church](#)
  - C. Approval of General Agenda.**
  - D. Approval of Consent Agenda.**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- 1. **Minutes**
  - a. [Special Meeting Minutes - June 3, 2024](#)  
[Special Meeting Minutes - June 11, 2024](#)  
[Executive Session Minutes - June 11, 2024](#)
- 2. **Other - Consent**
- 3. **Ordinance 3rd Reading - Consent**
- 4. **Ordinance 2nd Reading - Consent**
- 5. **Bills and Claims**
  - a. [Bills and Claims](#)

Staff Reference: Michelle Henderson, Finance Director

- E. Approval of Conflict Claims.**
- F. Comments.**
  - 1. **Council**
  - 2. **Liaison Reports**
  - 3. **Written**
  - 4. **Other - Comments**
- G. Unfinished Business.**
  - 1. **Ordinance 2nd Reading.**

## 2. Ordinance 3rd Reading.

- a. [An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of Block 10, Westside Addition, City of Gillette, Campbell County, Wyoming, from I-1, Light Industrial District, to C-1, General Commercial District per the Attached Exhibit. Subject to all Planning Requirements. \(Planning Commission Vote: 5/0\)](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- b. [An Ordinance to Amend Chapter 5, Section 5-III-1 of the Gillette City Code to Provide Reciprocity for Contractor Licenses Issued from Other Wyoming Governmental Entities.](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

## 3. Other.

## H. New Business.

### 1. Presentations

- a. [Snow Debrief](#)

Staff Reference: Sawley Wilde, Public Works Director

### 2. Minute Action

- a. [Council Consideration of a Street Closure at 3rd Street Plaza from 10:00 a.m. to 2:30 p.m. on August 24, 2024 which will involve outdoor music, requested by Campbell County Health.](#)

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- b. [Council Consideration of a Bid Award for the 2023 Water Main Interconnect Project to DRM, Inc., in the Amount of \\$597,968.42 \(1% Project\).](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- c. [Council Consideration of a Bid Award for Annual Trenching and Boring Services to MCM General Contractors, Inc., in the Amount of \\$89,719.80.](#)

Staff Reference: Joff J. Pilon, P.E., Utilities Director

- d. [Council Consideration of a Professional Services Agreement for Engineering Design and Construction Support Services for the Western Tie 69kV Transmission Line Reconductor Project Completed by HDR Engineering, Inc. in the Amount of \\$95,300.00.](#)

Staff Reference: Joff J. Pilon, P.E., Utilities Director

- e. [Council Consideration to Authorize the Mayor to Sign Amendment No. 15 of the Telecommunications Raceway Lease Agreement Between the City of Gillette and Visionary Communications, Inc.](#)

Staff Reference: Joff J. Pilon, P.E., Utilities Director  
Sean Brown, City Attorney

- f. [Council Consideration of a Resolution to Repeal and Replace Resolution No. 2867 to Suspend Existing Ordinances, Rules, and Regulations Regarding Occupancy in a Tent, Camper, Motorhome, or Recreation Vehicle within all Zoning Districts within the City Limits for a Two-Week Period from July 31, 2024 through August 13, 2024.](#)

Staff Reference: Michael H. Cole, City Administrator

### 3. Ordinance 1st Reading.

- a. [An Ordinance Approving and Authorizing the Partial Vacation of a 10-foot-wide General Utility Easement on Lot 9B, Block 4, of the Sunburst Subdivision IV; to the City of Gillette, Wyoming, Subject to all Planning Requirements \(Planning Commission Vote: 4/0\)](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

### 4. Appointments

- a. [Appointment of an Alternate Municipal Court Judge for 2024.](#)

Staff Reference: Michael H. Cole, City Administrator

**I. Public Hearings and Considerations**

- 1. [A Public Hearing to Consider the Gillette City Budget for FY2024-2025.](#)

Staff Reference: Michelle Henderson, Finance Director

- 2. [An Ordinance Providing for the Annual Appropriation of Money for the Maintenance of the City of Gillette, Wyoming for FY2024-2025.](#)

Staff Reference: Michelle Henderson, Finance Director

- 3. [A Public Hearing to Consider the Transfer of Location of a Limited Retail Liquor License from 4054 E Boxelder Rd. to 2200 Greenway Dr., Requested by Gillette Elks Lodge #2825.](#)

Staff Reference: Jennifer Toscana, Public Affairs Director

- 4. [Council Consideration of the Transfer of Location of a Limited Retail Liquor License from 4054 E Boxelder Rd. to 2200 Greenway Dr., Requested by Gillette Elks Lodge #2825.](#)

Staff Reference: Jennifer Toscana, Public Affairs Director

**J. Public Comment**

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

**K. Administrator's Report**

**L. Executive Session**

**M. Adjournment**

[City Council Meeting Comment Form](#)

**MAYOR**

Shay Lundvall

**COUNCIL MEMBERS BY WARDS**

**WARD 1**

Tricia Simonson  
Jim West

**WARD 2**

Billy Montgomery  
Timothy Carsrud

**WARD 3**

Heidi Gross  
Nathan McLeland

[www.gillettewy.gov](http://www.gillettewy.gov)

