



CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E 5TH ST.
CITY OF GILLETTE
Tuesday, July 2, 2024
6:00 PM

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- A. Call to Order.**
 - B. Invocation and Pledge of Allegiance.**
 - 1. [Invocation and Pledge of Allegiance led by Pastor Mark Mitchell of CrossPointe Church.](#)
 - C. Approval of General Agenda.**
 - D. Approval of Consent Agenda.**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- 1. **Minutes**
 - a. [Regular Meeting Minutes - June 18, 2024](#)
[Executive Session Meeting Minutes - June 27, 2024](#)
- 2. **Other - Consent**
- 3. **Ordinance 3rd Reading - Consent**
- 4. **Ordinance 2nd Reading - Consent**
 - a. [An Ordinance Approving and Authorizing the Partial Vacation of a 10-foot-wide General Utility Easement on Lot 9B, Block 4, of the Sunburst Subdivision IV; to the City of Gillette, Wyoming, Subject to all Planning Requirements \(Planning Commission Vote: 4/0\)](#)
 Staff Reference: Ry Muzzarelli, P.E., Development Services Director
- 5. **Bills and Claims**
 - a. [Bills and Claims](#)
 Staff Reference: Michelle Henderson, Finance Director
- E. Approval of Conflict Claims.**
 - 1. [Mayor Lundvall - \\$331.34](#)
 Staff Reference: Michelle Henderson, Finance Director
 - 2. [Council Member Gross - \\$534.46](#)
 Staff Reference: Michelle Henderson, Finance Director
- F. Comments.**

1. Council
2. Liaison Reports
3. Written
4. Other - Comments
 - a. [~ Years of Service Recognition - Connie Anderson, 35 Years of Service](#)
Staff Reference: Michael H. Cole, City Administrator
 - b. [Things to Know Video for July 2024](#)
Staff Reference: **VIEDO** - Jennifer Toscana, Public Affairs Director

G. Unfinished Business.

1. Ordinance 2nd Reading.
2. Ordinance 3rd Reading.
3. Other.

H. New Business.

1. Presentations
2. Minute Action
 - a. [Council Consideration to Grant City Staff Permission to Negotiate on Behalf of City Council for the Pre-Annexation Agreement Between the City of Gillette and Doug Hochhalter for Property Located at 517 E Sinclair Street.](#)
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
 - b. [Council Consideration of a Bid Award for the Heritage Lift Station Replacement Project to Dan Hart Patrol, in the Amount of \\$3,148,579.35 \(1% Project\).](#)
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
 - c. [Council Consideration of a Street Closure on Destination Drive and W 4-J to make one way traffic on August 7, 2024 from 11:00 a.m. to 4:30 p.m. for a food drive requested by The Church of Jesus Christ of Latter-day Saints and Pathfinders.](#)
Staff Reference: **MAP** - Jennifer Toscana, Public Affairs Director
 - d. [Council Consideration of a Street Closure on Ross Ave between 2nd Street and 3rd Street for the Antique Automobile Club of America Tour from 10:00 a.m. to 2:00 p.m. on July 11, 2024 requested by Frontier Auto Museum.](#)
Staff Reference: **MAP** - Jennifer Toscana, Public Affairs Director
 - e. [Council Consideration of a Street Closure from 2nd Street to 3rd Street and on 3rd Street between Ross Avenue and Richards Avenue for their Annual Show and Shine Car Show from 8:00 a.m. to 3:00 p.m. on July 20, 2024 requested by Frontier Auto Museum.](#)
Staff Reference: **MAP** - Jennifer Toscana, Public Affairs Director
 - f. [Council Consideration of a Street Closure on Warren Avenue between 1st and 2nd Street for NEST Fest Musical Festival, that will include an Open Container Permit, from 6:00 p.m. on July 19, 2024 until 11:00 p.m. on July 20, 2024 requested by Big Lost Meadery.](#)
Staff Reference: **MAP** - Jennifer Toscana, Public Affairs Director
 - g. [Council Consideration of a Street Closure on Rockpile Boulevard from West 2nd Street to West 3rd Street for a Street Dance from 8:00 a.m. to 6:00 p.m. on July 4, 2024 requested by American Legion Post #42.](#)
Staff Reference: **MAP** - Jennifer Toscana, Public Affairs Director

- h. [Council Consideration of a Street Closure on half of the 3rd Street Plaza to South Kendrick Avenue for a WyoGives Day Post Celebration, that will include an Open Container Permit, from 4:00 p.m. to 8:00 p.m. on July 10, 2024, requested by Gillette Main Street.](#)

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- i. [Council Consideration of a Street Closure on Osborne Avenue from 2nd Street to 3rd Street for a Patriotic Celebrations Event from 8:00 a.m. to 2:00 p.m. on July 4, 2024 Requested by Hoskinson Contracting.](#)

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- j. [Council Consideration to approve the landing of a Blackhawk Helicopter at 410 E. 2nd Street for a 4th of July event, on July 3, 2024 between 3:00 and 4:00 p.m. and departing on July 4, 2024 at 6:00 p.m., requested by Hoskinson Contracting.](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

3. Ordinance 1st Reading.

4. Appointments

- a. [Appointments to Citizen Advisory Boards](#)
[~ Campbell County Public Land Board - One \(1\) Term Expiring on June 30, 2027](#)
[~ Board of Adjustment - Two \(2\) Terms Expiring on June 30, 2027](#)
[~ Parks & Beautification Board - Two \(2\) Terms Expiring on June 30, 2027](#)
[~ Planning Commission - Four \(4\) Terms Expiring on June 30, 2027](#)
[~ Investment Advisory Committee - One \(1\) Term Expiring on June 30, 2027](#)
[~ Gillette Historic Preservation Commission - One \(1\) Term Expiring on June 30, 2027](#)
[~ Retiree Health Benefits Trust - One \(1\) Term Expiring on June 30, 2027](#)
[~ WARM Board - One \(1\) Term Expiring on June 30, 2027](#)

Staff Reference: Michael H. Cole, City Administrator

I. Public Hearings and Considerations

J. Public Comment

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

K. Administrator's Report

L. Executive Session

M. Adjournment

[City Council Meeting Comment Form](#)

MAYOR

Shay Lundvall

COUNCIL MEMBERS BY WARDS

WARD 1

**Tricia Simonson
Jim West**

WARD 2

**Billy Montgomery
Timothy Carsrud**

WARD 3

**Heidi Gross
Nathan McLeland**

www.gillettewy.gov

