



CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E 5TH ST.
CITY OF GILLETTE
Tuesday, October 1, 2024
6:00 PM

- A. Call to Order.**
- B. Invocation and Pledge of Allegiance.**
 - 1. [Pledge of Allegiance lead by The Civil Air Patrol Cadets followed by Wreaths Across America discussion.](#)
- C. Approval of General Agenda.**
- D. Approval of Consent Agenda.**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- 1. **Minutes**
 - a. [Regular Meeting Minutes - September 17, 2024](#)
- 2. **Other - Consent**
- 3. **Ordinance 3rd Reading - Consent**
- 4. **Ordinance 2nd Reading - Consent**
- 5. **Bills and Claims**
 - a. [Bills and Claims](#)

Staff Reference: Michelle Henderson, Finance Director

- E. Approval of Conflict Claims.**
- F. Comments.**
 - 1. **Council**
 - 2. **Liaison Reports**
 - 3. **Written**
 - 4. **Other - Comments**
- G. Unfinished Business.**
 - 1. **Ordinance 2nd Reading.**

2. Ordinance 3rd Reading.

3. Other.

H. New Business.

1. Presentations

a. [Employee Benefits Presentation](#)

Staff Reference: Déca Wasson, Human Resources Director

b. [Gurley Overpass Presentation](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

c. [Things to Know Video for October 2024](#)

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

2. Minute Action

a. [Council Consideration of a Parade Permit Beginning in front of Twin Spruce Junior High, proceeding down Gillette Avenue to 1st street, on December 7th, 2024, from 2:00 p.m. to 2:30 p.m., Requested by ABATE of Northeast Wyoming.](#)

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

b. [Council Consideration of a Bid Award for the Wastewater Treatment Facility Administration Building HVAC Replacement and Improvements Project to Powder River Heating and Air Conditioning, in the Amount of \\$370,136.00.](#)

Staff Reference: Joff J. Pilon, P.E., Utilities Director

c. [Council Consideration of a Bid Award for the Sunburst Subdivision Valve Replacement Project to Hot Iron, Inc., in the Amount of \\$696,135.57 \(1% Project\).](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

d. [Council Consideration for the Acceptance of the bid to Fremont Motors Riverton, Wyoming in the amount of \\$94,234.00 or \\$47,117.00 each, for their bid on Two \(2\) NEW 2025 – 3/4 TON 4WD Long Wheelbase Extended or Double Cab Pickups.](#)

Staff Reference: Sawley Wilde, Public Works Director

e. [Council Consideration for the Acceptance of Public Improvements for the 2024 Almon Repair Project Installed by Powder River Construction, Inc., in the Amount of \\$168,275.83 \(1% Project\).](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

f. [Council Consideration to Grant City Staff Permission to Negotiate on Behalf of City Council for the Pre-Annexation Agreement Between the City of Gillette and Hoskinson Biotechnology Holding LLC for Property Located at 460 Hwy 50.](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

g. [Council Consideration to Authorize the Mayor to Sign Amendment No. 16 of the Telecommunications Raceway Lease Agreement Between the City of Gillette and Visionary Communications, Inc.](#)

Staff Reference: Joff J. Pilon, P.E., Utilities Director
Sean Brown, City Attorney

h. [Council Consideration of a Resolution to Approve the City's Health Plan Premiums and Plan Design Changes effective January 1, 2025.](#)

Staff Reference: Déca Wasson, Human Resources Director

i. [Council Consideration of a Resolution Approving and Authorizing the Minor Subdivision of Lots 3A, 4A, & 5A of Block 2, Homestead Addition; to the City of Gillette, Wyoming, Subject to all Planning Requirements. \(Planning Commission Vote: 5/0\)](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

j. [Council Consideration of a Resolution Approving and Authorizing Updated Customer Service Fees for the City of Gillette Public Utilities \(2024\).](#)

Staff Reference: Sean A. Brown, City Attorney.
Michelle Henderson, Finance Director.

3. **Ordinance 1st Reading.**

4. **Appointments**

a. [Appointment to Citizen Advisory Board ~ Investment Advisory Committee - One \(1\) Partial Term Expiring on June 30, 2023](#)

Staff Reference: Michael H. Cole, City Administrator

I. **Public Hearings and Considerations**

1. [A Public Hearing for the Extension of Expiration Date from February 6, 2025, to March 31, 2025, for a Retail Liquor License Held by DA Peterson & Associates, LLC, d.b.a. Gillette Travel Center, located at 200 N Garner Lake Road, formerly known as 400 N Garner Lake Road, Gillette, WY.](#)

Staff Reference: Jennifer Toscana, Public Affairs Director

2. [Council Consideration of an Extension of Expiration Date from February 6, 2025, to March 31, 2025, for a Retail Liquor License Held by DA Peterson & Associates, LLC, d.b.a. Gillette Travel Center, located at 200 N Garner Lake Road, formerly known as 400 N Garner Lake Road, Gillette, WY.](#)

Staff Reference: Jennifer Toscana, Public Affairs Director

3. [A Public Hearing to Amend Section 6 – to Authorize K-12 Transportation Facility as a Permitted Use in Section 6.m.\(2\)\(bbbbb\); as Defined in the Zoning Ordinance. \(Planning Commission Vote: 4/0\)](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

4. [Council Consideration of an Ordinance to Amend Section 6 – to Authorize K-12 Transportation Facility as a Permitted Use in Section 6.m.\(2\)\(bbbbb\); as Defined in the Zoning Ordinance. \(Planning Commission Vote: 4/0\) \(City Council 1st Reading Vote: 6/0\)](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

J. **Public Comment**

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

K. **Administrator's Report**

L. **Executive Session**

1. [Executive Session for Potential Litigation Pursuant to W.S. 16-4-405\(a\)\(iii\).](#)

Staff Reference: Sean Brown, City Attorney

M. **Adjournment**

[City Council Meeting Comment Form](#)

MAYOR

Shay Lundvall

COUNCIL MEMBERS BY WARDS

WARD 1

Tricia Simonson

Jim West

WARD 2

Billy Montgomery

Timothy Carsrud

WARD 3

Heidi Gross

Nathan McLeland

www.gillettewy.gov

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm