



CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E 5TH ST.
CITY OF GILLETTE
Tuesday, November 19, 2024
6:00 PM

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- A. Call to Order.**
 - B. Invocation and Pledge of Allegiance.**
 - 1. [Invocation and Pledge of Allegiance led by Reverend Phil Jones of Roadway Alliance Church.](#)
 - C. Approval of General Agenda.**
 - D. Approval of Consent Agenda.**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- 1. **Minutes**
 - a. [Regular Meeting Minutes - November 5, 2024](#)
[Executive Session Meeting Minutes - November 5, 2024](#)
- 2. **Other - Consent**
- 3. **Ordinance 3rd Reading - Consent**
 - a. [An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lot 4 of Block 8, Third Addition, City of Gillette, Campbell County, Wyoming, from R-4, Multi-Family Residential District, to C-2, Central Business District per the Attached Exhibit. Subject to all Planning Requirements. \(Planning Commission Vote: 5/0\).](#)
 Staff Reference: Ry Muzzarelli, P.E., Development Services Director
- 4. **Ordinance 2nd Reading - Consent**
- 5. **Bills and Claims**
 - a. [Bills and Claims](#)
 Staff Reference: Michelle Henderson, Finance Director

- E. Approval of Conflict Claims.**
- F. Comments.**
 - 1. **Council**
 - 2. **Liaison Reports**
 - 3. **Written**

4. Other - Comments**a. [A Proclamation Designating December 14, 2024 as Wreaths Across America Day.](#)**

Staff Reference: Michael H. Cole, City Administrator

b. [Recognition of the 2024 Christmas Pin Contest Winner - Abigail Galarneau, Lakeview Elementary School, Art Teacher Ms. Amanda Chism.](#)

Staff Reference: Michael H. Cole, City Administrator

G. Unfinished Business.

1. Ordinance 2nd Reading.
2. Ordinance 3rd Reading.
3. Other.

H. New Business.

1. Presentations
2. Minute Action

a. [Council Consideration for the Acceptance of Public Improvements for the Twin Spruce Alley Sewer Replacement Project completed by DRM, in the Amount of \\$476,607.49 \(1% Project\).](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

b. [Council Consideration for the Acceptance of Public Improvements for the McCann Heights Reconstruction Project, completed by Hot Iron, Inc., in the Amount of \\$2,269,918.86 \(1% Project\).](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

c. [Council Consideration for the Acceptance of Public Improvements for the L & H Alley Reconstruction Project completed by Iron Mountain Concrete, in the Amount of \\$89,136.15 \(1% Project\).](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

d. [Council Consideration for the Acceptance of Public Improvements for the 2024 Demo City Lots Project completed by LJS Concrete & Excavating, LLC, in the Amount of \\$115,500.00.](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

e. [Council Consideration of a Bid Award for the Irrigation Central Control Improvements Project: Phase 2 to Hladky Construction, Inc., in the Amount of \\$2,236,758.38 \(1% Project\).](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

f. [Council Consideration of a Contract Award for the Providence Crossing Park Irrigation Project to G&G Landscaping, Inc., in the Amount of \\$130,000](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

g. [Council Consideration of a Professional Services Change Order for the Gillette Regional Water Supply Project - Phase IV Fox Ridge Watermain Project to DowI, for Construction Management Services in the Amount of \\$58,780.00.](#)

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

h. [Council Consideration of a Resolution Establishing a Policy for the Collection and Reimbursement of Revenue Received from Metered Consumption for Water, Sewer and Electric Services.](#)

Staff Reference: Michael H. Cole, City Administrator

3. Ordinance 1st Reading.

- a. [An Ordinance to Amend the Gillette City Code, to Adopt and Amend the 2024 Editions of the International Building Code, the International Residential Code, the International Plumbing Code, the International Mechanical Code, the International Fuel Code, the International Fire Code, and the International Existing Building Code.](#)

Staff Reference: Sean Brown, City Attorney

- b. [An Ordinance Approving and Authorizing the Vacation of a 20-Foot-Wide Public Access Easement Recorded in Book 1457 of Photos, Page 475-477 by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. \(Planning Commission Vote: 7/0\)](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- c. [An Ordinance Amending and Replacing Chapter 10 of the Gillette City Code Regarding Licenses and Permits.](#)

Staff Reference: Sean Brown, City Attorney

- d. [An Ordinance to Amend Chapter 11, Sections 11-1, 11-2, 11-5, 11-11, 11-12, 11-14, 11-16, 11-17, 11-25, and 11-26 of the Gillette City Code.](#)

Staff Reference: Sean Brown, City Attorney

4. Appointments

I. Public Hearings and Considerations

1. [A Public Hearing for an Ordinance Establishing Zoning Regulations for Land Use, Building Location, Height, Bulk, Density, and Surrounding Areas; Dividing the City into Districts; Adopting a Zoning Map; Defining Relevant Terms; Creating a Board of Adjustments and a Planning Commission; and Amending Ordinance No. 979 and all Amendments Thereto Commonly Known as the "Zoning Code." \(Planning Commission Vote: 4/0\)](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

2. [An Ordinance Establishing Zoning Regulations for Land Use, Building Location, Height, Bulk, Density, and Surrounding Areas; Dividing the City into Districts; Adopting a Zoning Map; Defining Relevant Terms; Creating a Board of Adjustments and a Planning Commission; and Amending Ordinance No. 979 and all Amendments Thereto Commonly Known as the "Zoning Code." \(Planning Commission Vote: 4/0\)](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. [A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for 0.96 Acres Along Force Road, City of Gillette, Campbell County, Wyoming from R-S, Suburban Residential District, to C-1, General Commercial District, Per the Attached Exhibit. Subject to all Planning Requirements. \(Planning Commission Vote: 7/0\)](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

4. [An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for 0.96 Acres Along Force Road, City of Gillette, Campbell County, Wyoming from R-S, Suburban Residential District, to C-1, General Commercial District, Per the Attached Exhibit. Subject to all Planning Requirements. \(Planning Commission Vote: 7/0\)](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

J. Public Comment

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

- a. [Council Meeting Safety & Public Meeting Rules](#)

Staff Reference:

K. Administrator's Report

L. Executive Session

M. Adjournment

MAYOR

Shay Lundvall

COUNCIL MEMBERS BY WARDS

WARD 1

Tricia Simonson

Jim West

WARD 2

Billy Montgomery

Timothy Carsrud

www.gillettewy.gov

WARD 3

Heidi Gross

Nathan McLeland

