



CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E 5TH ST.
CITY OF GILLETTE
Tuesday, December 17, 2024
6:00 PM

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- A. Call to Order.**
 - B. Invocation and Pledge of Allegiance.**
 1. [Invocation and Pledge of Allegiance led by Reverend Phil Jones of Roadway Alliance Church.](#)
 - C. Approval of General Agenda.**
 - D. Approval of Consent Agenda.**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. **Minutes**
 - a. [Regular Meeting Minutes - December 3, 2024](#)
2. **Other - Consent**
3. **Ordinance 3rd Reading - Consent**
 - a. [An Ordinance to Amend the Gillette City Code, to Adopt and Amend the 2024 Editions of the International Building Code, the International Residential Code, the International Plumbing Code, the International Mechanical Code, the International Fuel Code, the International Fire Code, and the International Existing Building Code.](#)
Staff Reference: Sean Brown, City Attorney
 - b. [An Ordinance Approving and Authorizing the Vacation of a 20-Foot-Wide Public Access Easement Recorded in Book 1457 of Photos, Page 475-477 by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. \(Planning Commission Vote: 7/0\)](#)
Staff Reference: Ry Muzzarelli, P.E., Development Services Director
4. **Ordinance 2nd Reading - Consent**
5. **Bills and Claims**
 - a. [Bills and Claims](#)
Staff Reference: Michelle Henderson, Finance Director

- E. Approval of Conflict Claims.**
- F. Comments.**

1. Council
2. Liaison Reports
3. Written
4. Other - Comments
 - a. [Recognition of Outgoing Council Members](#)
[~Tricia Simonson, Ward 1](#)
[~Billy Montgomery, Ward 2](#)

Staff Reference: Michael H. Cole, City Administrator

G. Unfinished Business.

1. Ordinance 2nd Reading.
2. Ordinance 3rd Reading.
 - a. [An Ordinance Amending and Replacing Chapter 10 of the Gillette City Code Regarding Licenses and Permits.](#)
 Staff Reference: Sean Brown, City Attorney
 - b. [An Ordinance to Amend Chapter 11, Sections 11-1, 11-2, 11-5, 11-11, 11-12, 11-14, 11-16, 11-17, 11-25, and 11-26 of the Gillette City Code.](#)
 Staff Reference: Sean Brown, City Attorney
 - c. [An Ordinance Establishing Zoning Regulations for Land Use, Building Location, Height, Bulk, Density, and Surrounding Areas; Dividing the City into Districts; Adopting a Zoning Map; Defining Relevant Terms; Creating a Board of Adjustments and a Planning Commission; and Amending Ordinance No. 979 and all Amendments Thereto Commonly Known as the "Zoning Code." \(Planning Commission Vote: 4/0\)](#)
 Staff Reference: Ry Muzzarelli, P.E., Development Services Director
 - d. [An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for 0.96 Acres Along Force Road, City of Gillette, Campbell County, Wyoming from R-S, Suburban Residential District, to C-1, General Commercial District, Per the Attached Exhibit. Subject to all Planning Requirements. \(Planning Commission Vote: 7/0\)](#)
 Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
3. Other.

H. New Business.

1. Presentations
2. Minute Action
 - a. [Council Consideration of a Bid Award for the 2025 Chip Seal Project to Hardrives Construction, Inc., in the Amount of \\$313,985.56 \(1% Project\).](#)
 Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
 - b. [Council Consideration for the Acceptance of the Financial Audit Report Prepared by Bennett, Weber & Hermstad, LLP, for the Fiscal Year Ended June 30, 2024.](#)
 Staff Reference: Michelle Henderson, Finance Director
 - c. [Council Consideration of a Resolution Authorizing the Mayor to execute a Change of Status form for Appointed Positions.](#)
 Staff Reference: Déca Wasson, Human Resources Director
 - d. [Council Consideration of a Resolution Approving and Authorizing the Minor Subdivision of Lots 1-4, Prestige Park, to the City of Gillette, Wyoming, Subject to all Planning Requirements. \(Planning Commission Vote: 4/0/1 Abstention\)](#)
 Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- e. [A Resolution Approving and Authorizing the Final Plat of Lots 1B, 2B, 3, & 4 of Foothills Planned Unit Development Phase 1A; to the City of Gillette, Wyoming, Subject to all Planning Requirements. \(Planning Commission Vote: 5/0\)](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- f. [Council Consideration of a Resolution Approving and Authorizing the Final Plat of the Mr. Bones Subdivision; to the City of Gillette, Wyoming, Subject to all Planning Requirements. \(Planning Commission Vote: 5/0\)](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

3. Ordinance 1st Reading.

4. Appointments

- a. [Appointments to Citizen Advisory Boards](#)
[~ Board of Examiners - One \(1\) Term Expiring on December 31, 2027](#)
[~ Campbell County Joint Powers Lodging Tax Board - One \(1\) Term Expiring on December 31, 2027](#)
[~ Public Works / Utilities Advisory Committee - Three \(3\) Terms Expiring on December 31, 2027](#)
[~ Urban Systems Committee - One \(1\) Term Expiring on December 31, 2027](#)
[~ Wyoming Municipal Electric Joint Powers Board - One \(1\) Term Expiring on December 31, 2027](#)
[~Softball Commission - One \(1\) Term Expiring on December 31, 2027](#)

Staff Reference: Michael H. Cole, City Administrator

I. Public Hearings and Considerations

J. Public Comment

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

- a. [Council Meeting Safety & Public Meeting Rules](#)

Staff Reference:

K. Administrator's Report

L. Executive Session

M. Adjournment

[City Council Meeting Comment Form](#)

MAYOR

Shay Lundvall

COUNCIL MEMBERS BY WARDS

WARD 1

**Tricia Simonson
Jim West**

WARD 2

**Billy Montgomery
Timothy Carsrud**

WARD 3

**Heidi Gross
Nathan McLeland**

www.gillettewy.gov

