



CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E 5TH ST.
CITY OF GILLETTE
Tuesday, December 3, 2024
6:00 PM

-
- A. Call to Order.**
- B. Invocation and Pledge of Allegiance.**
1. [Invocation and Pledge of Allegiance](#)
 2. [Christmas Songs - Gillette Chamber Singers](#)
- C. Approval of General Agenda.**
- D. Approval of Consent Agenda.**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. **Minutes**
 - a. [Regular Meeting Minutes - November 19, 2024](#)
2. **Other - Consent**
3. **Ordinance 3rd Reading - Consent**
4. **Ordinance 2nd Reading - Consent**
 - a. [An Ordinance to Amend the Gillette City Code, to Adopt and Amend the 2024 Editions of the International Building Code, the International Residential Code, the International Plumbing Code, the International Mechanical Code, the International Fuel Code, the International Fire Code, and the International Existing Building Code.](#)
Staff Reference: Sean Brown, City Attorney
 - b. [An Ordinance Approving and Authorizing the Vacation of a 20-Foot-Wide Public Access Easement Recorded in Book 1457 of Photos, Page 475-477 by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. \(Planning Commission Vote: 7/0\)](#)
Staff Reference: Ry Muzzarelli, P.E., Development Services Director
 - c. [An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for 0.96 Acres Along Force Road, City of Gillette, Campbell County, Wyoming from R-S, Suburban Residential District, to C-1, General Commercial District, Per the Attached Exhibit. Subject to all Planning Requirements. \(Planning Commission Vote: 7/0\)](#)
Staff Reference: Ry Muzzarelli, P.E., Development Services Director

5. Bills and Claims

a. [Bills and Claims](#)

Staff Reference: Michelle Henderson, Finance Director

E. **Approval of Conflict Claims.**

F. **Comments.**

1. Council

2. Liaison Reports

3. Written

4. Other - Comments

a. [Recognition of the City of Gillette 2024 3rd Quarter P.R.I.D.E. Award Recipient, Scott Ostlund, Streets Manager.](#)

Staff Reference: Michael H. Cole, City Administrator

G. **Unfinished Business.**

1. Ordinance 2nd Reading.

a. [An Ordinance Establishing Zoning Regulations for Land Use, Building Location, Height, Bulk, Density, and Surrounding Areas; Dividing the City into Districts; Adopting a Zoning Map; Defining Relevant Terms; Creating a Board of Adjustments and a Planning Commission; and Amending Ordinance No. 979 and all Amendments Thereto Commonly Known as the "Zoning Code." \(Planning Commission Vote: 4/0\)](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

2. Ordinance 3rd Reading.

3. Other.

a. [Council Consideration of a New Bar and Grill Liquor License, BG-07, to JRP Enterprises LLC, d.b.a. Espresso Lube, located at 605 W. Lakeway Road. \(During the November 5th council meeting, a public hearing was held for this item. City Council took action to postpone consideration until the December 3rd Council meeting\)](#)

Staff Reference: Jennifer Toscana, Public Affairs Director

H. **New Business.**

1. Presentations

a. [Things to Know Video for December 2024](#)

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

b. [Chapter 11 Follow-Up](#)

Staff Reference: Sean Brown, City Attorney

2. Minute Action

a. [Council Consideration for the Acceptance of the Council of Community Services Office Remodel and Telecommunications Improvements Project, Installed by Hladky Construction, Inc., in the Amount of \\$496,358.59.](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

b. [Council Consideration of a Contract Amendment for Construction Management and Contract Administration Services Related to the Enzi Practice Field Improvements Project with PCA Engineering, Inc., in the Amount of \\$112,200.00.](#)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- c. [Council Consideration to Approve the Amended Professional Services Agreement for the City Hall Interior Renovation / Chiller Plant projects to Arete Design Group, from the amount of \\$346,780 to the amount of \\$435,800.](#)
Staff Reference: Sawley Wilde, Public Works Director
- d. [Council Consideration of a Professional Services Agreement for Design and Bidding Services Associated with the Sutherland Subdivision Mill and Overlay Project, with WWC Engineering, in the Amount of \\$75,000 \(1% Project\).](#)
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- e. [Council Consideration of a Quote Award for the Abatement of 712 Beech Street, to Oedekoven Excavating and Construction, LLC., in the Amount of \\$45,000.00.](#)
-
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- f. [Council Consideration of a Pre-Construction Services Agreement with Sletten Construction, to be the Construction Manager at Risk \(CMAR\) for the Wastewater Treatment Plant Phase II Project in the Amount of \\$263,450.00.](#)
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- g. [Council Consideration of a Bid Award for the Allen Avenue Reconstruct and Drainage Project to Dan Hart Patrol, LLC, in the Amount of \\$1,911,977.14 \(1% Project\).](#)
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

3. Ordinance 1st Reading.

4. Appointments

I. Public Hearings and Considerations

- 1. [A Public Hearing to consider an Ordinance Amending and Replacing Chapter 10 of the Gillette City Code Regarding Licenses and Permits.](#)
Staff Reference:
- 2. [An Ordinance Amending and Replacing Chapter 10 of the Gillette City Code Regarding Licenses and Permits.](#)
Staff Reference: Sean Brown, City Attorney
- 3. [A Public Hearing to consider an Ordinance to Amend Chapter 11, Sections 11-1, 11-2, 11-5, 11-11, 11-12, 11-14, 11-16, 11-17, 11-25, and 11-26 of the Gillette City Code.](#)
Staff Reference:
- 4. [An Ordinance to Amend Chapter 11, Sections 11-1, 11-2, 11-5, 11-11, 11-12, 11-14, 11-16, 11-17, 11-25, and 11-26 of the Gillette City Code.](#)
Staff Reference: Sean Brown, City Attorney

J. Public Comment

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

- a. [Council Meeting Safety & Public Meeting Rules](#)

Staff Reference:

K. Administrator's Report

L. Executive Session

M. Adjournment

[City Council Meeting Comment Form](#)

MAYOR

Shay Lundvall

COUNCIL MEMBERS BY WARDS

WARD 1

Tricia Simonson
Jim West

WARD 2

Billy Montgomery
Timothy Carsrud

WARD 3

Heidi Gross
Nathan McLeland

www.gillettewy.gov

