



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.**

**Tuesday, September 15, 2026
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation
2. Pledge of Allegiance led by the Civil Air Patrol Cadets.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. **Regular Meeting Minutes - September 1, 2026**
Executive Session Meeting Minutes - September 1, 2026

Staff Reference: Jennifer Toscana, Public Affairs Director

2. **Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. **A Proclamation Designating September 2026 as *Suicide Awareness and Prevention Month*.**
~ Teddric Walker, Campbell County Prevention Specialist

Staff Reference: Michael H. Cole, City Administrator

2. Urban Renewal Authority Presentation - Mark Christensen, AVI Consultants

Staff Reference: Michael H. Cole, City Administrator

H. UNFINISHED BUSINESS

I. NEW BUSINESS

- 1. Council Consideration of a Special Event Permit on Sinclair Street, Enzi Drive, College Drive, Slate Street, and Christinck Ave on September 21, 2026 from 4:30 p.m. to 5:15 p.m. for Thunder Basin High School's Homecoming Parade, Requested by Devin Wells.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 2. Council Consideration of a Special Event Permit on Gillette Avenue on September 23, 2026 from 4:30 p.m. to 5:30 p.m. for Campbell County High School's Homecoming Parade, Requested by Joshua Dillinger.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 3. Council Consideration to direct the Interim Police Chief to sign the Internet Crimes Against Children (ICAC) Task Force Officer Contract in the amount of \$75,000.**

Staff Reference: Brent Wasson, Interim Chief of Police

- 4. Council Consideration of a Resolution Adopting a Travel and Expense Reimbursement Policy for Elected Officials.**

Staff Reference: Michael H. Cole, City Administrator | Michelle Henderson, Finance Director | Sean Brown, City Attorney

5. ORDINANCE 1ST READING

Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of a 20-Foot-Wide General Utility Easement, as Recorded in Book 5 of Plats, Page 122-123, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

6. ORDINANCE 1ST READING

Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of an Access and General Utility Easement, as Recorded in Book 5 of Plats, Page 164-165, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

J. PUBLIC HEARINGS AND CONSIDERATIONS

1. **A Public Hearing to Consider an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lot 2, Chara Hill Estates, Phase III; City of Gillette, Campbell County, Wyoming, from R-S, Suburban Residential District to C-O, Office and Institutional District, per the attached Exhibit. (Planning Commission Vote: 4/0)**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

2. **ORDINANCE 1ST READING**

Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lot 2, Chara Hill Estates, Phase III; City of Gillette, Campbell County, Wyoming, from R-S, Suburban Residential District to C-O, Office and Institutional District, per the attached Exhibit. (Planning Commission Vote: 4/0)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. **Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT