



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, April 7, 2026
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge of Allegiance led by Pastor Marty Crump of Family Life Church.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. **Special Meeting Minutes - March 24, 2026**
Special Meeting Minutes (PD Recognition Night) - March 26, 2026

2. **ORDINANCE 3RD READING**

Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of a 10-Foot-Wide General Utility Easement, as Recorded in Book 9 Of Plats, Page 169-170, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 5/0)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. **Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. **Mayor Lundvall - \$2,376.00**
S&S Builders - \$2,376.00 - Surface Leveling on West 4-J

Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

- 1. A Proclamation Designating April 2026 as *National Community College Month*.
~ President Janell Oberlander, Gillette College**

Staff Reference: Michael H. Cole, City Administrator

- 2. A Proclamation Designating April 2026 as *Sexual Assault Awareness Month*.
~ Tatyana Walker, Executive Director, Gillette Abuse Refuge Foundation**

Staff Reference: Michael H. Cole, City Administrator

- 3. A Proclamation Designating April 14, 2026 as *National Pathologists' Assistant Day*.
~ Jennifer McGee, Campbell County Health**

Staff Reference: Michael H. Cole, City Administrator

- 4. Things to Know Video for April, 2026.**

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

- 5. Recycling Presentation & Yard Waste Program**

Staff Reference: Sawley Wilde, Public Works Director

H. UNFINISHED BUSINESS

I. NEW BUSINESS

- 1. Council Consideration of a Special Event Permit on June 18, 2026 from 2:30 p.m. to 5:00 p.m. for a Skate Jam Expo, Requested by the Campbell County Public Library.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 2. Council Consideration to allow Lakeside Partners LLC d.b.a. Lakeside Liquor and Lounge to utilize their Retail Liquor License to apply for a Catering Permit in Hulett, WY for an Annual Old West Invitational Turkey Shoot Event on April 30, 2026.**

Staff Reference: Jennifer Toscana, Public Affairs Director

- 3. Council Consideration to allow Gillette Entertainment LLC d.b.a. Sundance Lounge to utilize their Retail Liquor License to apply for a 24-Hour Alcoholic Beverages Sales Permit in Arvada, WY (Campbell County) for a 4-G Historical Society Fundraising Event on April 25, 2026.**

Staff Reference: Jennifer Toscana, Public Affairs Director

4. Appointment of an Official Voting Delegate and Alternate Voting Delegate for the 2026 WAM Summer Convention.

Staff Reference: Michael H. Cole, City Administrator

5. Council Consideration for the Acceptance of Public Improvements for the Gillette Regional Water Supply Project Phase VI, Installed by Hot Iron, Inc. in the Amount of \$1,343,267.99.

Staff Reference: MAP - Ry Muzzarelli, P.E.; Development Services Director

6. Council Consideration for the Acceptance of Public Improvements for the Boxelder Lift Station Improvements Project, Installed by Hot Iron, Inc., in the Amount of \$115,076.04.

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

7. Council Consideration for the Acceptance of Development Improvements for the 4800 Tanner Drive Phase 1, Installed by DRM, Inc., on Behalf of the Developer, Stencil Group.

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

8. Council Consideration of a Bid Award for the Antelope Valley Playground Renovations Project to Falcon Construction, LLC, in the Amount of \$774,996.62 (1% Project).

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

9. Council Consideration of a Bid Award for the Spruce and Kluver Surfacing Project to Croell, Inc., in the Amount of \$370,819.50 (1% Project).

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

10. Council Consideration of Amendment #1 for Construction Management Services for the Overdale Drive and Oregon Avenue Mill and Overlay Project to WWC Engineering, in the Amount of \$59,500.00 (1% Project).

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

11. An Ordinance to Amend Chapter 13, Sections 13-2(f), (i), (p), 13-3(b), (b)(7), (9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.

Staff Reference: Sean Brown, City Attorney

12. ORDINANCE 2ND READING

Council Consideration of an Ordinance to Amend Chapter 5, Sections 5-III-1(D)(6), 6, 7, 18, 23, 27, 32, 36, 41 and 5-IV-1, 2, and 3 of the Gillette City Code in Order to Relocate Certain Fees into Resolution.

Staff Reference: Sean Brown, City Attorney

13. ORDINANCE 2ND READING

Council Consideration of an Ordinance to Amend Chapter 7, Section 7-25 of the Gillette City Code in Order to Relocate Certain Fees Into Resolution.

Staff Reference: Sean Brown, City Attorney

14. ORDINANCE 2ND READING

Council Consideration of an Ordinance to Amend Section 7 of the Condominium Platting Regulations of the City of Gillette, Wyoming in Order to Relocate Fees into Resolution.

Staff Reference: Sean Brown, City Attorney

15. ORDINANCE 2ND READING

Council Consideration of an Ordinance to Amend Chapter 18, Sections 18-6 and 18-8 of the Gillette City Code In Order to Relocate Certain Fees into Resolution.

Staff Reference: Sean Brown, City Attorney

16. ORDINANCE 2ND READING

Council Consideration of an Ordinance to Amend Article I Section 12 and Article V Section 7 of the Subdivision Regulations of the City of Gillette in Order to Relocate Fees Into Resolution.

Staff Reference: Sean Brown, City Attorney

17. ORDINANCE 2ND READING

Council Consideration of an Ordinance to Amend the City of Gillette Zoning Code, Sections 1.D.8, 8.B.2.I, and 9.c.1 in Order to Relocate Fees Into Resolution.

Staff Reference: Sean Brown, City Attorney

J. PUBLIC HEARINGS AND CONSIDERATIONS

- 1. A Public Hearing for the Transfer of Ownership of Retail Liquor License No. RTL-24, from AB Gillette WY LLC d.b.a. Applebee's Neighborhood Grill & Bar to Powder River Hospitality LLC d.b.a. Cowboy State Liquor and Saddle Up Bar & Grill, and Transfer of Location of said License from 1927 Cliff Davis Dr. to 920 E Boxelder Rd.**
- 2. Council Consideration of the Transfer of Ownership of Retail Liquor License No. RTL-24, from AB Gillette WY LLC d.b.a. Applebee's Neighborhood Grill & Bar to Powder River Hospitality LLC d.b.a. Cowboy State Liquor and Saddle Up Bar & Grill, and Transfer of Location of said License from 1927 Cliff Davis Dr. to 920 E Boxelder Rd.**

Staff Reference: Jennifer Toscana, Public Affairs Director

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

- 1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

- L. ADMINISTRATOR'S REPORT**
- M. EXECUTIVE SESSION**
- N. ADJOURNMENT**