



**CITY COUNCIL AGENDA  
CITY COUNCIL CHAMBERS  
201 E. 5TH ST.  
Tuesday, May 20, 2025  
6:00 PM**

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**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Invocation and Pledge of Allegiance led by Pastor Mark Mitchell of Cross Pointe Church.

**C. APPROVAL OF GENERAL AGENDA**

**D. APPROVAL OF CONSENT AGENDA**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. **Regular Meeting Minutes - May 6, 2025**  
**Special Meeting Minutes (Budget #2) - May 13, 2025**

2. **ORDINANCE 3RD READING**

**Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Tract G, Pronghorn Ranch Phase 1, City of Gillette, Campbell County, Wyoming, from R-1, Single Family Residential District and R-2, Two-Family Residential District, to R-4, Multi-Family Residential District, per the Attached Exhibit. (Planning Commission Vote: 5/0)**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. **Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

**E. APPROVAL OF CONFLICT CLAIMS**

**F. COMMENTS**

Council:

Liaison:

Written:

Other - Comments:

## **G. PROCLAMATIONS / PRESENTATIONS**

- 1. Gillette College Enzi Center for Applied Learning building project update, and other Gillette College updates.**

Staff Reference: Michael H. Cole, City Administrator

## **H. UNFINISHED BUSINESS**

- 1. ORDINANCE 2ND READING**

**An Ordinance Establishing Article VIII, Section 4-44 of the Gillette City Code Regarding the Trap-Neuter Release Program for Certain Cats in the City of Gillette.**

Staff Reference: Sean Brown, City Attorney

- 2. ORDINANCE 2ND READING**

**An Ordinance to Amend Chapter 10, Sections 10-2, 10-4, 10-5, and 10-7 of the Gillette City Code.**

Staff Reference: Sean Brown, City Attorney

## **I. NEW BUSINESS**

- 1. Council Consideration of a Special Event Permit beginning on June 20, 2025 at 7:00 p.m. for additional time to set up for the Donkey Creek Music & Arts Festival, Requested by Big Lost Meadery.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 2. Council Consideration of a Special Event Permit, including a Street Closure with Live Music and an Open Container Permit, on Gillette Ave. Between 1st and 2nd Street, on October 3-4, 2025, from 5:00 p.m. to 10:00 p.m., for an Oktoberfest Festival, Requested by the Montgomery Bar, Rail Yard, and Gillette Supper Club.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 3. Council Consideration for the Acceptance of Public Improvements for the City Pool Reconstruction Project, Installed by Powder River Construction, in the Amount of \$5,702,504.71.**

Staff Reference: VIDEO - Ry Muzzarelli, P.E., Development Services Director

- 4. Council Consideration of a Professional Services Agreement for the City of Gillette Zoning Ordinance Diagnostic, with Verdunity, in the amount of \$34,990.00 (General Fund).**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- 5. Council Consideration of a Professional Services Agreement for the Design, Bidding and Construction Management Services Associated with the Heritage Village Playground Renovations Project to Second Nature Consulting, in the Amount of \$68,988.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

6. **Council Consideration of a Contract Award for the ECSC Outdoor Workout Facility Project to Van Ewing Construction, Inc., in the Amount of \$273,579.23.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

7. **Council Consideration of the Campbell County Coordinated Benefits Trust Agreement effective May 20, 2025.**

Staff Reference: Sean Brown, City Attorney

8. **Council Consideration of a Resolution to Amend Resolution No. 2356 Regarding the Methodology to Guide the Evaluation of Budget Requests from Outside Agencies and Social Service Agencies, and Establishing a Sunset Provision.**

Staff Reference: Michelle Henderson, Finance Director

9. **Council Consideration of a Resolution Approving and Authorizing the Resubdivision of Lot 1B of Block 7, of the Resubdivision of Lot 1 of Block 7, Copper Ridge Estates Phase 1, to be Known as Lots 1C through 1J of Block 7, Copper Ridge Estates Phase 1; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

10. **Council Consideration of a Resolution Authorizing the Mayor of the City of Gillette to Execute a Community Development Block Grant Agreement Between the Wyoming Community Development Authority, and the City of Gillette.**

Staff Reference: Sean Brown, City Attorney; Michelle Henderson, Finance Director

**11. ORDINANCE 1ST READING**

**Council Consideration of an Ordinance Approving and Authorizing the Vacation of a 10-foot-wide Gas Easement on Lot 19B, Block 6, of the Resubdivision of Lot 19, Block 6 First Addition Subdivision; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

**12. ORDINANCE 1ST READING**

**An Ordinance to Amend Chapter 14, Section 14-33 of the Gillette City Code to Account for the Wyoming Repeal Gun Free Zones Act.**

Staff Reference: Sean Brown, City Attorney

**J. PUBLIC HEARINGS AND CONSIDERATIONS**

**K. PUBLIC COMMENT**

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public

Comment at an appropriate time and setting.

**1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

**L. ADMINISTRATOR'S REPORT**

**M. EXECUTIVE SESSION**

**1. Executive Session for Real Estate Pursuant to W.S. 16-4-405(a)(vii).**

Staff Reference: Sean Brown, City Attorney

**N. ADJOURNMENT**