



**CITY COUNCIL AGENDA  
CITY COUNCIL CHAMBERS  
201 E. 5TH ST.  
Tuesday, June 3, 2025  
6:00 PM**

---

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**

- 1. Invocation and Pledge of Allegiance**

- C. APPROVAL OF GENERAL AGENDA**
- D. APPROVAL OF CONSENT AGENDA**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- 1. Special Meeting Minutes (Budget Review #3) - May 15, 2025  
Regular Meeting Minutes - May 20, 2025  
Executive Session Meeting Minutes - May 20, 2025**

- 2. ORDINANCE 2ND READING**

- Council Consideration of an Ordinance Approving and Authorizing the Vacation of a 10-foot-wide Gas Easement on Lot 19B, Block 6, of the Resubdivision of Lot 19, Block 6 First Addition Subdivision; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)**

- Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- 3. ORDINANCE 3RD READING**

- An Ordinance Establishing Article VIII, Section 4-44 of the Gillette City Code Regarding the Trap-Neuter Release Program for Certain Cats in the City of Gillette.**

- Staff Reference: Sean Brown, City Attorney

- 4. Bills and Claims**

- Staff Reference: Michelle Henderson, Finance Director

- E. APPROVAL OF CONFLICT CLAIMS**
- F. COMMENTS**

Council:

Liaison:

Written:

Other - Comments:

## **2025 Financial Disclosure Statements**

Staff Reference: Alicia Allen, City Clerk

### **G. PROCLAMATIONS / PRESENTATIONS**

- 1. Recognition of the City of Gillette 2025 1st Quarter P.R.I.D.E Award Recipients, Officer Riley and Officer Trebby, of the Gillette Police Department.**

Staff Reference: Michael H. Cole, City Administrator

- 2. A Proclamation designating June 2025 as *National Safety Month*.**

Staff Reference: Randy Milliron, Safety Manager

- 3. Things to Know Video for for June, 2025**

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

### **H. UNFINISHED BUSINESS**

- 1. ORDINANCE 2ND READING**

**An Ordinance to Amend Chapter 14, Section 14-33 of the Gillette City Code to Account for the Wyoming Repeal Gun Free Zones Act.**

Staff Reference: Sean Brown, City Attorney

- 2. ORDINANCE 3RD READING**

**An Ordinance to Amend Chapter 10, Sections 10-2, 10-4, 10-5, and 10-7 of the Gillette City Code.**

Staff Reference: Sean Brown, City Attorney

### **I. NEW BUSINESS**

- 1. Council Consideration to amend an existing Special Event Permit, including a Street Closure with Live Music and an Open Container Permit, on Gillette Ave. Between 1st and 2nd Street, on October 3, 2025, from 4:00 p.m. to 11:00 p.m., and October 4, 2025, from 10:00 a.m. to 11:00 p.m., for an Oktoberfest Festival, requested by the Montgomery Bar, Rail Yard, and Gillette Supper Club.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 2. Council Consideration of a Special Event Permit which includes a 3rd Street Closure, on July 16, 2025, from 10:00 a.m. to 3:00 p.m., for the WyoGives Day Annual Picnic,**

**Requested by Gillette Main Street.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 3. Council Consideration of a Special Event Permit on July 30, 2025 from 1:00 p.m. to 5:00 p.m. for an End of Summer Reading Block Party, Requested by Campbell County Public Library.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 4. Council Consideration of an Agreement to Suspend Section 8 Pumped-Storage of the Firm Electric Service Contract with Western Area Power Administration (WAPA) pertaining to Pumped Hydroelectric Storage from WAPA's Mt. Elbert facility from April 1, 2026 to April 1, 2028 and Authorizing the Mayor to Execute the Agreement on Behalf of the City of Gillette.**

Staff Reference: Joff Pilon, P.E., Utilities Director

- 5. Council Consideration to Authorize the Mayor to Sign a Workplace Safety Contract between the City of Gillette and the State of Wyoming, Department of Workforce Services, Workers' Compensation, and Risk Management.**

Staff Reference: Deca Wasson, Human Resources Director

- 6. Council Consideration of a Pre-Annexation Agreement between the City of Gillette and Daniel and Debby Ward for Property Located in the Northwest Portion of the Northwest Section 9, Township 49, Range 72 Along West Southern Drive.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

**J. PUBLIC HEARINGS AND CONSIDERATIONS**

- 1. A Public Hearing to Consider the Gillette City Budget for FY2025-2026.**

Staff Reference: Michelle Henderson, Finance Director

- 2. ORDINANCE 1ST READING  
An Ordinance Providing for the Annual Appropriation of Money for the Maintenance of the City of Gillette, Wyoming for FY2025-2026.**

Staff Reference: Michelle Henderson, Finance Director

**K. PUBLIC COMMENT**

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

- 1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

**L. ADMINISTRATOR'S REPORT**

**M. EXECUTIVE SESSION**

**N. ADJOURNMENT**